



## **PARKS & RECREATION COMMISSION MEETING MINUTES**

**Wednesday, February 22, 2017, 5:00 PM**

**Lacamas Lodge, 227 NE Lake Road**

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### **I. CALL TO ORDER**

City Council Liaison: Tim Hazen

Staff: Jerry Acheson and Susan Newlove

Present: Vice Chair Steve Lorenz, Eunice Abrahamsen, David Gast, Cassi Marshall, Sean Vergillo and Chair Randy Curtis

Excused: Juli Bradley

### **II. APPROVAL OF MINUTES**

- A. Approve minutes of the January 25, 2017 Parks Commission meeting.

 Parks Commission Minutes of January 25, 2017

A motion was made by Lorenz, seconded by Abrahamsen, and carried to approve the Parks Commission minutes of the meeting of January 25th, 2017.

**This Action Item was approved.**

### **III. MEETING ITEMS**

- A. 2016 Pool Report

Jerry Acheson distributed the 2016 Pool Report, which included; seasonal attendance and scheduling, staffing, swim lessons and classes, community programs, physical operations and year-end figures. Acheson stated that Seth Albert was the Pool Manager for the 2016 season and he reviewed the year-end figures. Discussion ensued on a generous donation that was given to the pool and the total number of participants over the years. In response to Curtis' question about the Crown Park Master Plan Study, Acheson stated that the study will begin in a month and an ad hoc committee would be beneficial for this Master Plan.

Acheson stated that painting and a new heater for the pool are in the 2017 budget. In response to Gast, Acheson stated that shorter pool seasons do have a big impact on the overall annual figures at the pool.

- B. Pitts Property Discussion

Acheson reviewed the packet on Pitts Property. In response to Lorenz, Vergillo stated that the Pitts Property is heavily sloped and is ideal for biking but parking is an issue at the site. Curtis stated that the driveway could possibly be converted into parking spaces. Acheson stated that it would be a challenge to maintain the property and added that the little league will not use the property for batting cages. Curtis doesn't want the city to hold onto this liability if they are not going to utilize the property and he stated that they can discuss Pitts property again at the next meeting.

C. Draft Annual Report

Curtis stated that he appreciates the development in the relationship between city staff and the Parks Commission. He reviewed the annual report by starting with the 2016 accomplishments; Fallen Leaf Lake Master Plan, City Volunteer Coordinator, Forest Home Little League Building, Annual Retreat, Parks Advocate Program, North Shore Lacamas Lake Conservation Vision Plan, Washougal Greenway Overlook, Coopers View Park, Cemetery Ordinance, Ad Hoc Committee and Facility Reservation policy. In response to Gast, Acheson stated that construction for Fallen Leaf Park would begin in 2018 if funding is available for the project.

Curtis reviewed the 2017 goals; parks advocate program, finalize the community education and recreation discussion, annual retreat, Ivy League project, Pitts property and the Community Center renovation. In response to Acheson, Curtis stated that he enjoyed having a facilitator at the annual retreat and Gast requested keeping the option open and flexible for the next retreat. Curtis stated that the annual report will be presented at the City Council workshop meeting on March 20th.

Marshall discussed the Ivy League project and stated that she received a generous donation from the Partners with Parks and Recreation for the project. She already met with Karen Llewellyn of Clark County and will be meeting with Denis Ryan. She's reserved Fallen Leaf park on March 18th and May 6th and is seeking donations for food, tools, etc.

Curtis stated that the future funding options and needs of Parks and Recreation will be the main goal for the year. Curtis stated that it was beneficial having the City's Finance Director discuss future financial challenges and he used the cemetery as an example of what should be included in this list of projects. He recommended creating an ad hoc committee for this task and Gast suggested having public input on this too. Lorenz suggested hiring outside consultants to help navigate this process for funding options and Curtis agreed. In response to Gast, Curtis did a breakdown into three parts of funding; acquiring the land, developing a capital facilities program and ongoing operation and maintenance.

The Parks Commission decided to call this project the PRGA (Parks and

Recreation Growth Assessment).

**IV. PROJECT UPDATES**

**V. OTHER ITEMS**

Connecting Our Community Event - Marshall stated that she attended an open house that was offered by the City of Washougal for the Columbia River Trail. The City of Washougal plans to construct the Columbia River Trail to connect the Port of Camas-Washougal's waterfront trail to Steamboat Landing Park. Marshall distributed a flyer that summarized the designs involved in this project.

**VI. ADJOURNMENT**

The meeting adjourned at 6:45 pm. The next meeting will be held on Wednesday, March 22nd at 5 pm in Lacamas Lodge.

**If you will not be able to attend, please contact Susan Newlove at 834- 5307.**

**Thank you.**