

**ADDENDUM NO. 1
TO THE
REQUEST FOR QUALIFICATIONS**

for

Climate-Driven Wildfire Risk Assessment and Community Resilience Plan

July 16, 2026

This addendum includes clarifications submitted by vendors regarding requirements of the RFQ. Please see information below. This addendum is provided for the benefit of all prospective respondents.

Questions/Answers:

1. On page 6 of the RFQ, it states “*Submittals shall be no more than twenty (20) pages or up to six (6) double-sided sheets with text no smaller than size 10 font on an 8 ½” x 11” paper. Two additional 11” x 17” sheets are allowed as part of the submittal for purposes of graphical representations or illustrations, which will not count towards the 12-page limit.*” Could you please confirm if the page limit is twenty 8.5x11 pages (+ two 11x17 pages for graphics/illustrations) or twelve 8.5x11 pages (+ two 11x17 pages for graphics/illustrations) or specify otherwise?
A. The reference to twenty (20) pages is a typographical error. Submittals shall be limited to twelve (12) 8½" x 11" pages. In addition, respondents may include up to two (2) 11" x 17" sheets for graphical representations or illustrations. The two 11" x 17" sheets will not count toward the twelve-page limit.
2. Could you please clarify if key team member resumes, cover pages, or dividers count towards the page limit?
A. No. Cover pages, dividers, and key team member resumes will not count toward the page limit. Key team member resumes should be submitted as a separate document for City review.
3. The RFQ identifies three distinct tasks, including Task 3, Develop Public Outreach and Educational Materials. Will the City accept and evaluate a Statement of Qualifications from a firm proposing to perform only Task 3, or must each respondent propose a complete consultant team capable of performing Tasks 1 through 3? If task-specific responses are permitted, does the City anticipate awarding Task 3 separately from Tasks 1 and 2?
A. The City is seeking a consultant team that can perform all of the tasks identified in the RFQ. If your firm can only provide the services for Task 3, We would recommend reaching out to another firm to submit a joint proposal that cover all tasks.

RFQ Modifications:

Based on the clarifications provided above, the RFQ is modified as follows:

- **Page Limit Clarification:** Submittals shall be no more than twelve (12) pages or up to six (6) double-sided sheets with text no smaller than size 10 font on an 8 ½” x 11” paper. Two additional 11” x 17” sheets are allowed as part of the submittal for purposes of graphical representations or illustrations, which will not count towards the 12-page limit.
 - Cover sheet, table of contents, and dividers do not count toward the page limit.
 - Resumes may be submitted as a separate document and will not count toward the page limit.