



## **PARKING ADVISORY COMMITTEE MEETING AGENDA**

**Tuesday, May 10, 2016, 5:00 PM**

**City Municipal Center, 616 NE 4th Avenue**


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### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. MINUTES**

- A. Approval of the Minutes from the September 9, 2015 Parking Advisory Committee Meeting

 [Minutes from the September 9, 2015 Parking Advisory Committee Meeting](#)

### **IV. MEETING ITEMS**

- A. Parking time limit on NE Birch and NE Cedar located southeast of NE 3rd Avenue  
Details: Discussion on effectiveness of the two hour parking limit south of NE 3rd Avenue.  
Presenter: Phil Bourquin, Community Development Director  
Recommended Action: Discuss effectiveness of current limits and consider eliminating signed limits.

 [Downtown Parking Map Partial Update 2nd to 3rd - Birch to Cedar](#)

- B. Election of Chair and Vice Chair  
Details: The Parking Advisory Committee positions of chair and vice chair are one-year terms which are generally elected by a majority vote each year.  
Presenter: Phil Bourquin, Community Development Director  
Recommended Action: That the Committee Members nominate and approve a chair and vice chair for the Parking Advisory Committee for 2016.

### **V. ADJOURNMENT**

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that persons with special needs have opportunities to participate. For more information, please call (360) 834-6864.



## **PARKING ADVISORY COMMITTEE MEETING MINUTES - DRAFT**

**Wednesday, September 9, 2015, 5:00 PM**

**City Municipal Center, 616 NE 4th Avenue**

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### **Special Meeting**

#### **I. CALL TO ORDER**

Chair Niles called the meeting to order at 5:00 p.m.

#### **II. ROLL CALL**

Present: Debi Johnson, Geoerl Niles, Jennifer Senescu, Al Steinmann, Jodi Vaughan and Ami Bennett

Excused: Gene Dietzen

Staff Present: Phil Bourquin, James Curleigh Carothers, Jan Coppola and Steve Wall

#### **III. MINUTES**

- A. Approval of the Minutes from the May 12, 2015 Parking Advisory Committee

 [Minutes from the May 12, 2015 Parking Advisory Committee Meeting](#)


**It was moved by Committee Member Bennett, seconded by Committee Member Senescu to approve the minutes from the May 12, 2015 Parking Advisory Committee Meeting. The motion carried unanimously.**

#### **IV. AGENDA ITEMS**

- A. Post Office 10-Minute Spaces

Details: Mr. Fisher commented about the occasional lack of parking spaces on weekends in front of the Camas Post Office on NE 5th and Dallas. He stated that a lack of an available parking space seems to occur when there are special events in the downtown core. The post office front door remains open after business hours and on weekends to allow customers to access their post office boxes. He suggested that at least one sign for one space should identify that the 10-minute parking restriction is for all days of the week. The sign in front of the post office currently states that the 10-minute parking limit is from 9:00 AM to 6:00 PM. The Camas Police Department has stated that, while the downtown parking is only monitored on weekdays, citizens can call 911 for an officer's response contingent on the availability of an officer. Staff would note that there are special events that occur downtown after 6:00 PM. Staff also maintains that the current signs allow enforcement of the 10-minute limitation on weekends. In response to Mr. Fisher's concern about access for the disabled, there are two disabled parking spaces on NE Dallas Street adjacent the post office.

Presenter: James Carothers, Engineering Manager

-  [Post Office Parking Request](#)
- [Police Department Response - Post Office Parking](#)
- [Downtown Parking Map Recommendations](#)
- [Camas Municipal Code 10.08.010](#)

Jim Fisher relayed his concerns about the parking situation in front of the Camas Post Office.

**After a lengthy discussion, it was moved by Committee Member Senescu, seconded by Committee Member Steinmann to deny the parking sign change request in front of the Camas Post Office. The motion carried unanimously.**

B. Cedar Street 10 Minute Parking Space

Details: Diane Wintzer, the new tenant and business owner of Wintzer Acupuncture, has requested that the northernmost parking space on the east side of NE Cedar Street between 4th and 5th Avenues be designated as a handicap space. The existing space was designated as a 10-minute parking space at the request of the prior tenant. She has also requested that, if the space is not converted to a disabled space that it be returned to a 2 hour slot so that there is more opportunity for parking directly in front of the clinic and near the curb ramp at 5th and Cedar. While there are currently two 10 minute parking spaces on this block, staff would note that the majority of the parking spaces on this block have been changed to a 3 hour limit. While staff finds that a disabled spot is physically feasible in this location, staff will need to assess the current needs of the public in this location to determine if there is merit to this designation. Staff tends to not convert a parking space with a specially identified time limit, such as a lone 10 minute parking space, into a disabled space.

Presenter: James Carothers, Engineering Manager

-  [Cedar 10 Minute Space Conversion Request](#)

**After discussion, it was moved by Committee Member Senescu, seconded by Committee Member Vaughn to forward a recommendation of approval to City Council to change the time limit of the current 10-minute parking space in front of Wintzer Acupuncture to 3 hours. The motion carried unanimously.**

C. Open Public Meetings Act Training Video

Phil Bourquin gave a brief overview of the Open Public Meetings Act (OPMA) training video sponsored by the Washington Cities Insurance Authority (WCIA) and explained how the OPMA applies to the Parking Advisory Committee.

## V. MISCELLANEOUS UPDATES

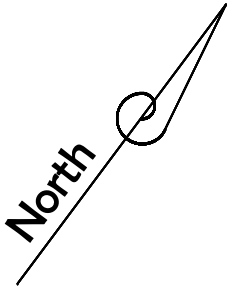
Mr. Bourquin briefly updated the Committee Members on Resolution No. 15-005 which adopted changes in parking time limits in the downtown core area.

Committee Member Vaughn stated that the Downtown Camas Association (DCA) is working on an incentive plan to help address the parking situation in the downtown core area.

## VI. ADJOURNMENT

The meeting was adjourned at 5:58 p.m.

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COLOR KEY

- 6 HOUR PARKING
- 3 HOUR PARKING
- 2 HOUR PARKING
- 1 HOUR PARKING
- 30 MIN PARKING
- 10 MIN PARKING
- HANDICAP PARKING ONLY
- LOADING ZONE
- NO PARKING
- NO SIGNS POSTED (72 HR)

NOTE: MAP IS BASED ON THE MOST CURRENT AVAILABLE FILE INFORMATION. ACTUAL SIGNAGE MAY VARY DEPENDING ON RECENT CHANGES.

CITY OF CAMAS 606 NE 4th Ave. Camas, WA 98607 Ph: (360) 817-1561		
PUBLIC WORKS DEPARTMENT NE 2nd & 3rd Ave's NE Birch to NE Cedar St's DOWNTOWN CAMAS		
SCALE: NTS	DATE: MAY 2, 2016	SHEET: 1 OF 1
DRAWN BY: JE	PROJECT NUMBER	DRAWING NUMBER
DESIGNED BY: NA		
APPROVED BY:		

