



## **CAMAS LIBRARY BOARD OF TRUSTEES MEETING MINUTES**

**Thursday, December 6, 2012**

**6:30 p.m.**

**Camas Public Library, 625 NE 4<sup>th</sup> Ave.**

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- I. CALL TO ORDER:** Chair Laura Felter called meeting to order at 6:33 p.m.
- II. ROLL CALL**  
**Board Present:** Laura Felter, Leesa Bequette, Brian Christopher, Cathy Nickerson,  
Council Liaison Linda Dietzman  
**Staff Present:** David Zavortink, Director; Linda Swenton, Assistant Director; Diane Skinner,  
Adm. Support Assistant  
**Excused:** Mike Buzan
- III. EXPENDITURES APPROVAL**  
The expenditures for November 2012 were approved.
- IV. APPROVAL OF MINUTES**  
The minutes of November 1, 2012 were approved as read.
- V. ADDITIONS TO AGENDA**  
None
- VI. DIRECTOR'S REPORT/NEWS & PROJECTS UPDATE**  
David discussed the handouts. He noted that the SAM stand alone replacement price is \$11,000 so that probably won't be done in 2013 or 2014.
- VII. PUBLIC COMMENT**  
None
- VIII. COMMITTEE/ADVOCACY/COMMUNITY REPORTS**  
The Second Story Gallery Society meets next Monday and will discuss some last minute changes in the schedule for 2013. The Friends & Foundation met last night. The treasurer resigned so they elected a new one. The 2013 officers are as follows: President: Jason Masuoka; V. President: Rae Hansen; Secretary: Rae Hansen; Treasurer: Marcia Kraft. Their last book sale brought in \$875.00. They sent out an annual appeal and have already recovered the cost of mailing in donations.
- IX. COMMUNICATIONS RECEIVED**  
David received a signed copy of the K-20 agreement. Linda D. has been asked about the change of hours and whether we are adding staff. The answer was hopefully the hours are not permanent but this was necessary because of the reduced staff. The situation with the book clubs and reduced hours is being taken care of.

**X. UNFINISHED BUSINESS**

**A. Refund processing fee:** David has not been able to talk to Joan about the fee for processing returns.

**B. Payments for FVRL materials:** There were only 3 collections made for FVRL in November and the process seems to be working fine.

**XI. NEW BUSINESS**

**A. Council Planning Conference:** This will be held in City Hall in 2013 so they can use the Granicus system. David asked the Board if they had anything they wanted discussed at the conference. Linda D. felt that the reduction of hours needs to be addressed. Linda D. felt there may be an advocacy opportunity on Saturday. David will talk to Lloyd about getting the library on the agenda with some kind of advocacy event. He will let everyone know in the January meeting.

**B. Planning for 2013:** David reminded the Board to bring their calendars to the next meeting. Officers and committees will need to be chosen. Leesa will be giving up her position as the FFCL liaison so someone will need to volunteer for that. Hopefully a self-assessment will be done and goals set. The question of changing the night or time for the meeting will also be discussed.

Some miscellaneous information that was discussed: On Wednesday, December 12, from 5-7 pm, the community will have an opportunity to meet the candidates for City Administrator. On Thursday, December 13, the candidates will meet with the Department heads for some question and answer time. It was noted that in November the Library Elf program was promoted resulting in a 90% increase in usage. It will continue to be promoted. Cathy Nickerson has agreed to start a new 5 year term in January, 2013.

**XII. AGENDA REVIEW**

The next meeting will be on Thursday, January 3, 2013

**XIII. PUBLIC DISCUSSION WITH BOARD**

None

**XIV. ADJOURNMENT**

Meeting adjourned at 7:24 p.m.