



CAMAS LIBRARY BOARD OF TRUSTEES MEETING MINUTES

Thursday, January 10, 2013

6:30 p.m.

Camas Public Library, 625 NE 4th Ave.

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- I. CALL TO ORDER:** Chair Laura Felter called meeting to order at 6:31 p.m.
- II. ROLL CALL**
Board Present: Laura Felter, Leesa Bequette, Brian Christopher, Alternate Council Liaison
Shannon Turk
Staff Present: David Zavortink, Director; Linda Swenton, Assistant Director; Diane Skinner,
Adm. Support Assistant
Excused: Mike Buzan, Cathy Nickerson, Linda Dietzman
- III. EXPENDITURES APPROVAL**
The expenditures for December 2012 were not available.
- IV. APPROVAL OF MINUTES**
The minutes of December 6, 2012 were approved as read with the recommendation of using initials for the last names of the two Lindas when they are mentioned in the minutes.
- V. ADDITIONS TO AGENDA**
None
- VI. ELECTION OF OFFICERS & COMMITTEE ASSIGNMENTS**
The following officers were elected for 2013:
Chair: Brian Christopher
Vice Chair: Cathy Nickerson
Secretary: Mike Buzan
FFCL Liaison: Leesa Bequette/Alternate: Brian Christopher
The following committees were assigned for 2013:
Advocacy: Laura Felter
Finance: Cathy Nickerson, Leesa Bequette
Personnel: Mike Buzan, Cathy Nickerson
Policy: Brian Christopher, Laura Felter
Laura and Leesa announced they would be leaving before summer. Laura would really like this to be her last meeting.
- VII. DIRECTOR'S REPORT/NEWS & PROJECTS UPDATE**
David discussed the handouts.
- VIII. PUBLIC COMMENT**
None

IX. COMMITTEE/ADVOCACY/COMMUNITY REPORTS

The Second Story Gallery Society will meet on Monday, January 14. They have joined the Downtown Association. They had live music at the last First Friday reception and that seemed to go well. The Friends and Foundation have two board members who are travelling out of the country so they won't meet until late February. Their new treasurer is Marcia Kraft. Marcia, David, Jason and Diane met with the CPA to discuss several things, including handling the mail, invoices and other items during the member's absence.

X. COMMUNICATIONS RECEIVED

Information from community member Joe Levesque asking for support for his work from the Board of Trustees.

XI. UNFINISHED BUSINESS

A. Council Planning Conference: The Saturday schedule was eliminated and hours were extended until 6:00 p.m. on Friday, January 25. One of the agenda items is discussing the role of council liaison. That will be the first day of work for the new City Administrator, Nina Regor. David asked the Board if they would like to participate in the conference and it was decided to go with the video presentation that Brian has been working on.

B. Planning for 2013: David handed out a self-evaluation to the Board and has asked them to fill it out as soon as possible and give it to him before the next meeting. David will send a copy to Mike and Cathy.

XII. NEW BUSINESS

A. Annual Calendar: The Board decided to leave the meetings on the first Thursday of the month, with exceptions as needed. The meeting in February will be on the 12th and April will be discussed at a later meeting.

B. Code of Conduct Policy – 1st Reading: The policy committee met and discussed the policy. The Board suggested some changes and David needs to get a smoking policy from the city. The changes will be made and the policy will be brought back to the Board for a 2nd reading.

Laura turned the meeting over to the new chair, Brian Christopher.

C. Zinio Demonstration: David demonstrated the Zinio platform for the online magazine subscriptions that the library will be offering to the public. There will be a link on the webpage for this and the patron will need to set up an account with Recorded Books to use. A lot of the paper issues of magazines have been dropped but will be available online through Zinio. This will be presented to the public at a future date after some of the bugs are worked out and it will be closely monitored.

XIII. AGENDA REVIEW

The next meeting will be on Tuesday, February 12 at 6:30. Agenda items will include verifying the calendar and self-evaluation discussion.

XIV. PUBLIC DISCUSSION WITH BOARD

None

XV. ADJOURNMENT

Meeting adjourned at 8:35 p.m.