I. Disposal of Equipment
   a. The Board shall declare equipment surplus.
   b. The Board shall estimate the value of the item, based upon a recommendation by the Library Director and/or knowledge of the Board members.
   c. Factors such as the original price, age, condition, and apparent market value of the item will affect the value of property.
      i. Equipment that has no market value shall be recycled or destroyed.
      ii. The Library will sell materials estimated to have a value of $1,000 or more at public auction as prescribed by RCW 39.33.070 and City of Camas procedures. If the equipment has some market value but less than $5,000, the Board shall, at that time it declares the equipment surplus, set one of the following methods for disposal:
         1. Sale by sealed bid;
         2. Sale at a public auction; or,
         3. Sale at a fixed price established by the Board.
      iii. In accordance with the provisions of RCW 39.33.020, the Library will advertise and dispose of equipment estimated to have a market value of more than $5,000.
   d. All items will be sold “as is” with no warranties made or implied as to their condition.
   e. If an item remains unsold after reasonable efforts, the item may be disposed of in a manner deemed appropriate by the Library Director. The Library may not donate unsold surplus items to any individual, or a public or private organization, except as specified under Article VIII, Section 7 of the Washington State Constitution.

II. Funds
   a. Moneys received from any of the above sales shall go into the General Fund of the City of Camas.