

	<p>Policy Title  <b>PUBLIC PARTICIPATION AT LIBRARY BOARD OF TRUSTEE MEETINGS</b></p>	<p>Policy Number  <b>1.4</b></p>
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**I. Purpose**

- a. The Camas Public Library Board of Trustees holds public meetings to conduct the business of the Board, such as budgeting, approving expenditures, adopting policy, and planning.

**II. Notification**

- a. The Library Director is responsible for official public notices of meetings.

**III. Opportunities for Participation**

- a. The Board of Trustees provides several avenues and opportunities for public participation at its regularly scheduled meetings. The public may submit praise, ideas or concerns for consideration via:
  - i. Writing, delivered to the Library at least one week in advance of the meeting;
  - ii. Email, delivered to the Board of Trustees email account at least 24 hours in advance of the meeting;
  - iii. In person, at one of the times designated on the agenda for public comment.

**IV. Availability of Guidelines**

- a. Guidelines for participation at meetings are available with the agenda at each meeting.

**V. Special Public Hearings**

- a. Special public hearings may be called. Specific rules govern public comment at hearings.