

City of Camas Biennial Budget 2017-2018



City of
Camas
Budget

2017-

2018

**I. Overview:
The Budget in
Summary**

Budget Message

Dear Council Members, Citizens, and Staff:

I am pleased to present the City's Biennial Budget for 2017-2018. This budget reflects the Council's goals along with the ongoing services our citizens have come to expect.

Explanation of the Budget Document

The budget document incorporates the Mayor's and Council's priorities from the various Council workshops, meetings and adopted plans. It is a combined budget document incorporating both the operating and capital budgets. The budget itself was built from the last biennium as the baseline budget with additional decision packages which Mayor and Council carefully considered.

Economic Environment

The City of Camas is home to large high-tech manufacturing industries as well as from its origins a paper mill operated by Georgia Pacific Corporation. The high-tech companies include Wafer Tech, Linear Technologies, Fuel Medical and Underwriters Laboratories. These companies welcomed the newest neighbor Fisher Investments which is growing a campus and drawing new residents to the City.

The economy in Camas continued to improve in 2015-2016 and the momentum is expected to accelerate into 2017-2018. New construction in housing continues to grow annually with an anticipated 319-346 new homes set to be constructed. Home ownership appears to be in new homes for new residents coming into the community due to companies such as Fisher Investments and retirees. In 2018, the City will be hosting the Street of Dreams adjacent to the Camas Meadows Golf Course. The City's proximity to the City of Portland, Oregon and the Portland International Airport enhance the marketability of homes in Camas. In addition, Camas prides itself for supporting education and recreational opportunities for its community.

To meet growing demand, the City of Camas approved new residential zoning in the annexed land north of Lacamas Lake as well as some commercial and industrial land. The City anticipates this area to drive most of the housing growth of the City. New infrastructure for the north-end of Lacamas Lake has started with a new sewer transmission main and pump stations as well as a new water transmission line.

Commercial activity has improved with store fronts in Historic Downtown Camas filled. First Friday events continue to draw large crowds. New and expanding businesses have included new restaurants, retail, and services. New commercial developments are anticipated for 2017-2018 which will increase new construction and sales tax for the city. These developments are primarily in the downtown core and near the City's newly completed construction of 38th Avenue. This project converted a county road into a major city arterial, increasing traffic flow to major corporate businesses and open land to commercial development.

Some of the growth in local economy is due to a case of "build it and they will come" or provide the infrastructure to better retain important businesses in the City and attract new businesses. In 2017-2018, the City has \$45 million in capital projects, the four largest include:

Project	Timing	Funding	Number of Jobs	Benefit for the City
North Shore Sewer Transmission Main	Project started in 2015 and to be completed in 2018	Water-Sewer Revenue Bond to be repaid with sewer rates	50	Allows for development and growth for the City
Lacamas Creek Pump Station	Project to start in 2017 and to be completed in 2018	Possible revenue bond to be repaid with sewer rates	15	Allows for development and growth for the City and is part of the North Shore Transmission Main Project
Water Reservoir	Project to be completed in 2018-2019	Public Works Trust Fund Loan to be repaid with water rates	30	Increases storage capacity for the City
Larkspur Construction	Project to start in 2017 and to be completed in 2018-2019	State funding	15	Connects a major arterial of the City to commercial district of the City

Revenue Forecast

Housing projections have a direct impact on three major sources of funds for the City: property taxes, sales tax and real estate excise tax. Property taxes collections are increasing in the near term with the growth of new construction and assessed values are returning to pre-recession levels which are lowering tax rates. Sales tax that is generated from the new home construction may increase modestly, with more robust growth coming from increasing commercial activity and City capital projects. Real estate excise tax is projected to increase as it is tied to the sales price of the home as well as volume of sales. Commercial activity seems to be returning more slowly than housing and unemployment is stable. As a result, the economy is growing at a modest rate and the forecast for these revenues is anticipated to increase 8.8% in 2017 and 4.5% in 2018.

Population growth in the City of Camas has averaged approximately 4% annually since 1999. Even during the economic downturn, the City of Camas continued to steadily grow 1.5% to 3.3% annually. The City annexed Grand Ridge in the Northwest quadrant of the City in 2016 which increased the City's population by 382 or 1.8%. The City staff is projecting an additional 2-2.7% annual growth for 2017-2018. This increase in growth rate is based upon housing assumptions as well as continued commercial development for the regional economy. Population impacts revenues such as permits, licenses, charges for services, fines and forfeitures.

The one area of anticipated status quo support is from Federal and State shared revenues. The City anticipates further modest growth of only 5% over the biennium from revenues such as federal grants for public safety and state shared revenues such as criminal justice revenue sharing. This is an area the City continues to work toward restoring especially with increasing unfunded mandates from both the Federal and State governments.

Budget assumptions could change or modifications may be required to the 2017-2018 budget if any of the following occur:

- Housing market slowed
- Additional retail
- Grant funding awarded
- Policy changes regarding revenues

Changes for the 2017-2018 Budget Process

The City continues to evolve how the budget is prepared. In prior years, departments submitted budget line items for their respective departments. These line items rolled together operating and capital budgets. The Mayor, City Administrator and the Finance Department prepared the Recommended Budget Document which included these line items.

The City opted to continue the biennial budget process this budget cycle. The State of Washington granted authority to cities in 1985 to allow for an adoption of a two year appropriation without a subsequent action. Cities are required to make a decision by ordinance adopted at least six months before the biennium can start and the biennium must start on an odd numbered year. The Camas City Council elected to utilize this budget process by approving Ordinance No. 2708 on June 16, 2014 with the first biennium to start in 2015.

It is anticipated the biennial budget process will not only save staff time but will lend itself to better long-term planning. It will allow the City to utilize the first year of the budget to work on strategic planning and provide more time on financial plans such as the Capital Improvement Plan (CIP) and at a minimum improve congruence between budget and the CIP. These plans do not appropriate budget but they guide in the planning and can aid in planning a multi-year budget.

The 2017-2018 Budget changed from this practice in the following ways:

- Revenue Forecast was performed and presented to City Council to help set the tone of the Budget process.
- Departments were provided projected estimates for salaries, benefits, indirect costs, rental rates and equipment rentals. Departments developed estimates for the rest of their line items in for their Baseline Budget. Baseline was defined as actual costs in 2015-2016 inflated by CPI and/or known contractual changes.
- Operating and capital budgets were separated in the budget process to follow separate decision making tracks both at a staff level and City Council until the Final Budget was presented to City Council.
- Departments then submitted Decision Packages which are budget requests over and above the Baseline Budget both in Operating and Capital. The intent was to allow the decision makers to focus on policy rather than line items.
- The Management Team consisting of the department heads of all departments, the City Administrator and the Mayor evaluated Decision Packages to formulate the Mayor's Recommended Budget for the City.
- Council was presented the Baseline Budget as well as the Decision Packages. Through workshops and the Council Finance Committee, decision packages were evaluated and approved.
- The Final Budget was adopted with this formal budget document following.

Council is considering to evolve the budget process toward Priority-Based Budgeting with the 2019-2020 cycle. The City will be developing a new strategic plan in 2017 with new performance measurements to follow. The intent is to use the strategic plan to guide the formulation of the next budget.

Budget Decisions

The 2017-2018 Biennial Budget preparation presented challenges with the increasing housing growth in the City brings one-time development revenue and a delay in resources (property taxes) to pay for increasing demand for service delivery. Staff worked with City Council to explore funding options which better sustain the City during all business cycles. During budget preparation, Council and staff explored the following options:

- Continued use of one-time revenues with one-time expenditures
- Use of new revenues for establishing maintenance best practices to be incorporated into future baseline budgets
- Changes in accounting for capital and pensions
- Potential gaps in programming and direct revenues e.g. Library and Fire Protection Services with property taxes
- Subsidies and Full Cost Recovery e.g. park programs and fees, facility rentals with rental fees and deposits
- Utility Taxes, currently the City does not assess a tax on utilities

Council considered utilizing these strategies but with a few options elected to continue to explore the option into the next biennium. The first priority is to ensure money is spent wisely and efficiently for core services. This required clearly demonstrating what is needed for operating the City and the baseline budget for supporting those core City Services. The staff worked collaboratively with the Mayor to develop the Recommended Budget with most of these options incorporated full or at least partially.

Continued use of one-time revenues with one-time expenditures Staff prepared decision packages which would utilize the one-time revenues such as building permit revenue and the increase in sales tax from development for one-time expenditures. City Council approved the following packages:

- Seasonal help with development review (engineering) and central services
- Consultant help with developing Grass Valley Sub-Area Plan and the Telecom Ordinance (cell towers)
- Contractual help with weed control
- Security System
- Document and Records Retention System
- Rescue Tool
- Turnouts for Fire

- Equipment for new Fire Engine

Use of new revenues for establishing maintenance best practices New ongoing revenue anticipated in the 2017-2018 Budget includes property tax increases from new construction and population driven revenues such as fees and state shared revenue. These decision packages are generally in Public Works to establish ongoing maintenance in baseline budgets and intended to be ongoing in nature. City Council approved packages included:

- Playground equipment repair and replacement
- Assessment and removal of hazardous trees in City Parks
- Continuation of Street Preservation Program
- Right-of-Way and Median Maintenance especially for the new landscaping on recently constructed streets and traffic circles
- Restoration of summer ground maintenance and irrigation in the City Cemetery

Changes in accounting for capital and pensions A new budget cycle is a good time to implement accounting changes to the City's financial structure. For the 2017-2018 biennium, the City opted to segregate the accounting of impact fee capital projects and real estate excise tax funded capital projects. This change brings the City's accounting in better compliance with State law. The City also set up new funds for tracking Retiree Medical Costs and the LEOFF 1 Medical Costs to more easily implement new pension accounting requirements by Governmental Accounting Standards Board (GASB).

Potential gaps in programming and direct revenues Budget preparation included new analysis in evaluating certain programs with direct revenues to ensure adequate funding or budget. The table below lists the programs analyzed as well as any corrective budget action if any:

Program	Budget Action
Community Development	Fees appear adequate for current budget. If housing growth accelerates, temporary help for building inspections may need to be addressed.
Library	Budget was increased to balance to the Library's proportionate share of property taxes. This share was calculated by assuming what property taxes would be generated if the Library district was formed.
Municipal Court	The City splits costs of the Municipal Court with the City of Washougal. At this time, the funding seems to be adequate. When the contract is renegotiated, the formula for the split between the City's should be reevaluated to mirror other shared services with the City of Washougal.
Fire Protection Services	This program appears adequate given the current allocation of costs between the EMS and Fire in the Camas/Washougal Fire and EMS Department and the property taxes which would be collected if the Fire program was its own taxing district. In 2017, the EMS will be reevaluated in a Level of Service analysis. It is possible the analysis will redistribute some of these costs resulting in reevaluating the Fire funding as well.

Other programs which will be evaluated in the 2017-2018 Biennium include Ambulance/EMS service and Engineering.

Subsidies and Full Cost Recovery Another analysis which was new to this budget preparation is reviewing fee based programs to determine if full cost recovery was occurring or how much was the City subsidizing of the service. This subsidy was disclosed to City Council to determine if the subsidy was appropriate. The cost recovery analysis was performed on the City’s Municipal Swimming Pool in 2016 and in 2017 will be expanded to Park facility rentals.

Utility Taxes City Council considered a utility tax proposal which was offset with a property tax reduction. The intent of the proposal was to diversity the revenue base while attempting to make the shift in taxes as net neutral as possible to the taxpayers, for residential, commercial and industrial. The proposal was to establish a utility tax of 1% for telephone and cable services and 3% on storm water and solid waste with an offsetting decrease of property taxes by \$264,000. Council requested public outreach prior to their deliberation. Public outreach included an article in the local newspaper, flyer in the City utility bill, an open house in the City Library and a public hearing. As a result, City Council request to move the decision into 2017 with further options analyzed.

2017-2018 City Budget Assumptions

During the City Council workshops, the assumptions used to build the 2017-2018 Budget included:

Budget Item	Assumption
Salaries	COLA at 2% and steps for 2017-2018 Restructuring seasonal and part-time staff to be paid by a temp agency (professional services) Interns have a new pay range with steps for experience and education level
Benefits	Healthcare depending on the plan increased 2.5%-4.9% annually Vision and Dental no increase Retiree Medical costs all moved to Fiduciary Fund
Supplies	Consumer Price Index for Portland Metro Area (CPI) with department adjustments
Services	Contracts, CPI and department adjustments
Intergovernmental	Contracts and known reductions in the Clark Regional Emergency Service Agency rates
Capital	Increase in the library collection to bring the Library budget in line with direct revenues
Utilities	Rate Study is built into the budgets
Fund Balance	At Council’s request, the Budget rebuilds the fund balance to the policy rate of 17% of expenditures over the two years.

City Staffing

The City of Camas 2017-2018 Budget reflects status quo staffing levels with the exception of a new water crew 1 FTE over the biennium. Seasonal help will be utilized if needed and planning for the North Shore service level needs will be analyzed. The city-wide salary study is scheduled to be completed the first quarter of 2017 which may result in

changes to salary budgets. Any budget changes will be addressed in the Spring Omnibus Budget Amendment in 2017.

Budget Highlights

The City of Camas budget is broken down by fund and department. Each of these sections outlines the budget highlights and new initiatives for 2017-2018. Some of the key programs or projects funded in 2017-2018 include:

- Rebuild fund balance
- Funding for a Strategic Plan for the City
- Repair electrical work in the City's downtown
- Rescue tool for the Fire Department
- Utility Rate Study
- Maintenance Worker for the Water Utility

Capital projects scheduled for design and/or construction during 2017-2018 include:

- NW Brady Road
- Water Reservoir
- Larkspur Street
- North Shore Park Development
- North Shore Waterline
- Lacamas Creek Pump Station
- North Shore Sewer Transmission Main
- Various repair and replacement projects in utilities, parks, equipment rental and streets

Core Services

The 2017-2018 budget continues to fulfill the City's mission of contributing to a high quality of life for our citizens by delivering a consistent, customer oriented set of core services. These services will assure a safe, economically viable place to live and work while continuing to ensure the quality of life the citizens of Camas expect. The 2017-2018 Budget continues to support the City's role to sustain a set of core services across future budget cycles as we continue to accommodate current and future growth.

To continue the essential services reinforced with recent budget cycles, the 2017-2018 budget reflects investment in the following suite of core services for the City of Camas. These services generally reflect the overall organization of the City's service delivery structure.

- Executive assures efficient and prudent execution of the City Council’s budget goals and legislative policies, including overall management of the City, community relations and legislative affairs program, risk management, economic development, media relations, and oversight of legal services.
- Administration is central support for services such as human resources, information technology, and the City Clerk’s services.
- Public Safety includes police, fire protection and the justice system.
- Transportation and Engineering includes capital projects and maintenance of assets such as roadways.
- Parks and Recreation includes maintenance of existing parks and programming of new recreation amenities in the City.
- Utilities include engineering, maintenance, and operations of water, sewer and storm drainage.
- Community Development is the combination of both, comprehensive planning under the Washington State Growth Management Act, including annexations and special district planning as well as building service program pursuant to state law.
- Finance is responsible for accounting, treasury, auditing, utility billing, budgeting, and payroll, for all departments and funds.

The 2017-2018 Budget maintains the current level of service delivery in the core services while restoring, strategically investing and ensuring compliance in today’s growing economy in Camas, Washington.

Summary

In conclusion, the City of Camas is in a growth period which will bring many exciting and new challenges. The City will continue to bring its citizens essential and enhanced services from our street preservation program to public safety, from our parks maintenance to our clean drinking water and from our first responders to our library resources. Our City has a lot of to offer its citizens and our community support is greatly appreciated. This biennial budget reflects the values of this community.

The City will continue to invest strategically with resources for capital assets. The City will continue to work with community to grow in a planned strategic manner that honors our heritage as well as welcomes the new and exciting opportunities to come.

In closing, a thank you for a successful biennial budget process to the city staff and the hours spent by City Council in formulating policy and conducting the business of the City. I would also like to thank the citizens, commissions, service organizations, and the countless community volunteers that make our City what it is – it is the Camas Way.

Respectfully submitted,



Scott Higgins
Mayor

Reader's Guide to the Budget

The City of Camas Budget document can be difficult to understand for those not familiar with city budget language and the budget creation process. Therefore the Reader's Guide to the Budget was developed to assist the readers at all levels of budget familiarity, to make the document more meaningful and informative. The following is a brief description of the contents of each section of the budget.

Section 1: Introduction – The Budget in Brief

This section contains an overview of the budget. It includes:

- The Mayor's message which highlights key elements of the budget
- The budget creation process which explains the steps involved in the preparation and administration of the budget
- Overall revenue and expenditure. These are graphs and tables which summarize the resources and expenses associated with each fund followed by a Summary of Staffing Position table and graph.

Section 2: Department Budgets

The Department Budgets include sub-sections by fund. Each Department Budget contains the following:

Purpose – The purpose of department or focus of the department is described.

Key Accomplishments for 2015-2016 – Each department itemized a small list of key accomplishments

Level of Service – This section describes the level of service the department is projected to provide given the funding level provided in the budget.

Goals and New Initiatives – This section discusses what departments want to achieve in 2017-2018.

Future Trends and Issues – This section describes what the department projects are areas to address in 2017-2018 as well as potential funding needs.

Performance Measurements – This table illustrates the department's ability to meet demands with current resources.

Organizational chart – This chart is specific to the department.

Budget – This section will show historical actual from 2011-2016 and the appropriated 2017-2018 budget.

Section 3: Statistics and Glossary

This section explains how the City of Camas is organized and operates. It contains a list of City officials, Boards and Commissions, the form of government, etc. This is followed by a section explaining who does what in providing local services as well as a section containing various economic and demographic data about the City.

This section also has various statistical data on the City followed by a glossary of budget terms and acronyms so that those people less familiar with various government budgeting or financial terms can better understand.

City's Financial Structure

The City of Camas is required by state law, to budget by funds which are designated for a specific purpose or set of purposes. A fund is a self-contained, independent financial entity with its own assets and liabilities. Each fund has its own balance sheet. The number and variety of funds required by state statute promotes accountability but can also make municipal budgeting complex. In this document you will find revenues and expenditures attributable to specific funds. These specific funds are generally restricted to specific purposes and by understanding the fund structure it will be easier to understand the City's financial plan.

The City of Camas uses the revenue and expenditure classifications contained in the Budgeting, Accounting and Reporting System (BARS) manual. The manual is prescribed by the Washington State Auditor's Office under the authority of the Revised Code of Washington (RCW) 43.09. The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of single entry accounts that comprise its cash, investments, liabilities, revenues and expenditures as appropriate. The City's resources are allocated to and accounted for in individual funds depending on their intended purpose. The City of Camas funds are separated into three main fund type classifications:

Governmental: Funds that account for the activities of the City which are of a governmental nature.

Proprietary: Funds that account for the activities of the City which are proprietary or "business" in nature.

Fiduciary: Funds held by the City as a trustee, e.g. deposits.

The three primary Fund Types are further divided and identified by Fund Codes:

General Fund (000-099) The General Fund is the City's primary operating fund and is used to track the revenues and expenses associated with basic City services that are not required to be accounted for in other funds. This includes services such as police, fire, and general administration.

Special Revenue Funds (100-199) Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purpose. These funds include for example the Street Fund and Fire/Emergency Rescue Fund.

Debt Service Funds (200-299) Accounts for the accumulation of resources for and the payment of general long-term debt principal and interest.

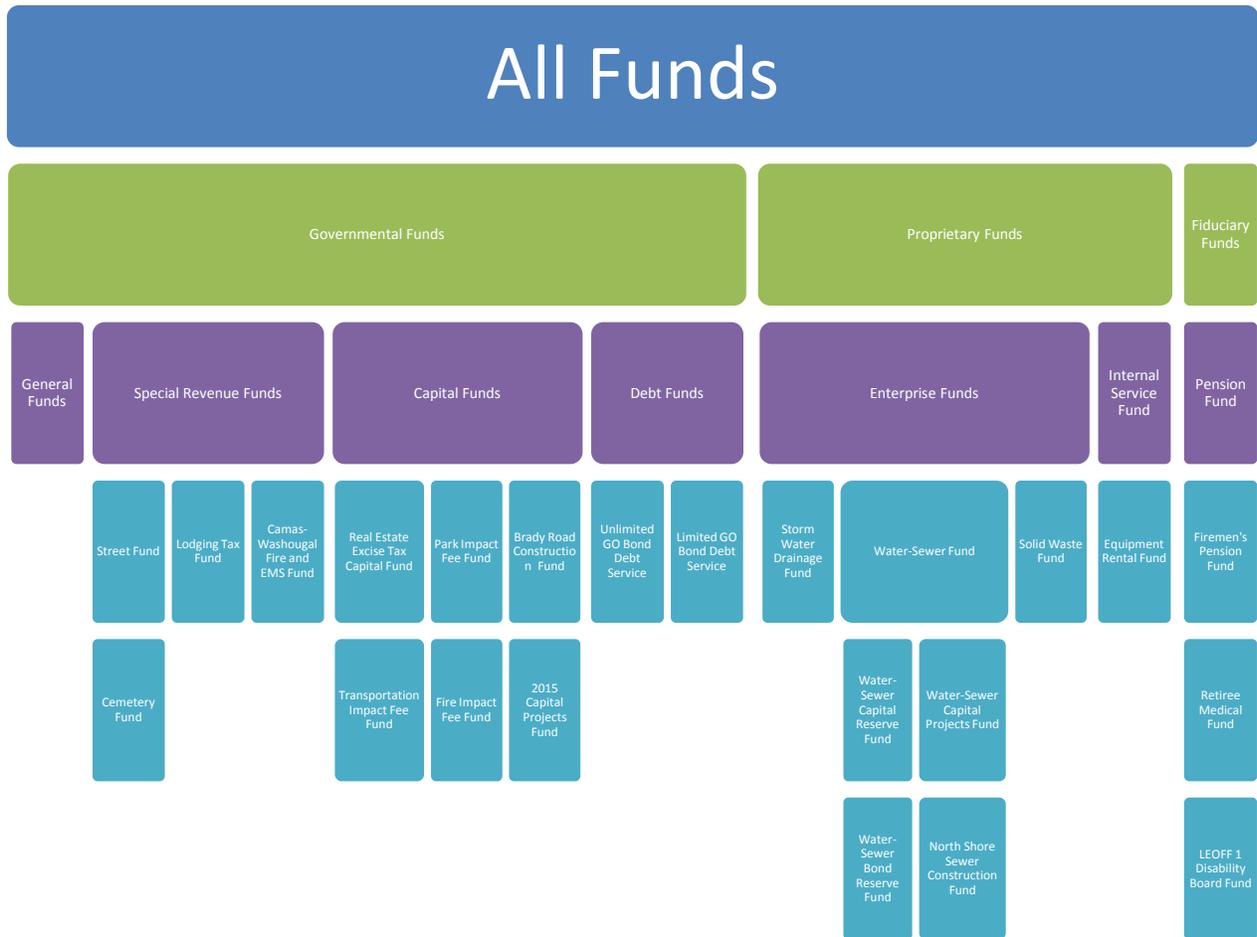
Capital Project Funds (300-399) Accounts for the financial resources to be used for the acquisition or construction of major capital facilities.

Enterprise Funds (400-499) Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business where the intent is for the fund to be self-supporting. An example would be the City's utility funds such as Water-Sewer and Solid Waste.

Internal Service Funds (500-599) Internal Service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Pension Trust Funds (610-619) Pension Trust Funds are used to report resources that are required to be held in trust for the members and beneficiaries of defined benefit pension plans, defined contribution plans, other postemployment benefit plans, or other employee benefit plans.

The City of Camas budget consists of the following structure:



The revenue accounts of the City are also prescribed by the BARS manual. Revenue accounts are also called Resource accounts and always start with a "3" in the Basic Account. The remaining numbers indicate the funding source for that revenue.

Revenue #	Revenue Accounts
310	Tax Revenues
320	Licenses and Permits
330	Intergovernmental Services and Payments
340	Charges for Goods and Services
350	Fines and Forfeitures
360	Miscellaneous Revenues
380	Non-Revenues
390	Other Financing Sources

There is also a specific chart of accounts for various types of City expenditures. The expenditure account may contain as many as 13 numbers. Each account consists of a 3 digit fund number (e.g. 001=General Fund), an optional department code number (2 digits for the City), a 3 digit basic account number (describing the function being performed), a 3 digit element number further refining the type of function being performed, a 2 digit object number explaining the type of expenditure (e.g. 31=office supplies).

The funds allocated in each department budget listed in Section 2 are categorized according to the following “object” expenditure classification:

Object Code	Classification	Description
10	Salaries and Wages	Amounts paid for services rendered by employees in accordance with the rates, hours, terms and conditions authorized by state law or employment contracts. Includes overtime, on-call, sick, vacation, holiday paid leave.
20	Payroll Taxes and Benefits	Amounts paid by the employer as part of the conditions of employment. Includes employer paid portions of Social Security, Medicare, Industrial Insurance, Unemployment Insurance, Retirement, and Health Insurance Benefits.
30	Supplies	Amounts paid for articles and commodities purchased for consumption or resale. Includes office and operating supplies, small tools and equipment, etc.
40	Services	Amounts paid for services other than personnel which are needed by the City. Services may be provided by a public agency or private business. Includes such services as professional services (consultants), communications, travel, insurance, utility services, repairs and maintenance, membership dues, subscriptions, etc.
50	Intergovernmental Services	Amounts paid for intergovernmental purchases for specialized services typically performed by local governments.
60	Capital	Expenditures which result in the acquisition of, rights to, or additions to capital assets including incidental costs such as legal, appraisal and brokerage fees, land preparation and demolishing buildings, fixtures and delivery costs. Includes all major purchases of capital assets and infrastructure.
70/80	Debt Service	70 refers to the principal payment of debt with 80 for interest payments.
90	Transfers	Expenditures made to other funds for services rendered.

Basis of Accounting and Budgeting

The Basis of Accounting is a term that refers to the revenues, expenditures and transfers – and the related assets and liabilities that are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

The City uses a modified accrual basis of accounting for its governmental funds, and a full accrual basis for its enterprise (utility) funds. This is fairly typical for a City the size of Camas. Some general government accounts such as fines are accounted for on a cash basis – revenues and other financial resource increments are recognized when they are received – that is, when they become both “measurable” and “available” to finance expenditures for the current period. Expenditures are recognized when the fund liability is paid.

The Basis of Budgeting differs from the Basis of Accounting only by the assumptions that are made in regard to the timing of the recognition of revenues and expenditures. The budget assumes that all revenues and expenditures, as well as associated cash, will be expended or received during the fiscal year. Conversely, the basis of accounting

only recognizes revenues when they become both measurable and available, and it only recognizes expenditures when they are incurred. Cash is not necessarily received or expended at the same time. Some distinct differences as they relate to modified accruals and full accrual include:

Transaction	Exception
Modified Accrual – Governmental Funds	
Encumbrances	Treated as expenditures in the year they are encumbered, not when the expenditure occurs.
Grants	Considered revenue when awarded, not when earned.
Sales and Use Tax	Considered to be revenue when received rather than when earned.
Project Length budgets (Carry Forward projects)	Adopted during the year are considered to reduce funds available in the year funds were originally appropriated. Overspending the project length budgets is considered to reduce funds available. Closeout of unspent project length budgets is considered to increase fund available
Accrual Basis – Propriety Funds	
Capital Outlay	Budgeted as expenditure in the year purchased.
Depreciation	Not budgeted.
Interest Capitalized on Construction Projects	Budgeted as interest expense.
Debt Proceeds	Considered to be revenues, not an increase in liabilities.
Principal Payments	Shown as expenditures rather than reductions in liabilities.
Grants for Construction	Considered as revenues, not capital contributions.
Receipts of long-term Receivables	Considered to be revenues, not reductions of the receivable.
Proceeds from the sale of an asset	Recognized as revenue, but the gain or loss is not.
Purchases of inventory	Considered to be expenditure when purchased not when sold or used.
Debt issue and discount costs	Considered to be expended when paid not capitalized and amortized over the life of the bonds.

Revenue Assumptions

Revenue forecasting sets the stage for the budget process. The City of Camas developed a preliminary revenue forecast in June-July preceding the adoption of the 2017-2018 Budget in December. This forecast was updated and revisited at different points in the budget process. The City is anticipating continued growth experienced in 2015-2016 to continue and accelerate into the 2017-2018 biennium. The City Council will be revisiting the updates to the forecast quarterly through the biennium in order to adjust the 2017-2018 Budget if necessary.

The primary revenues for operating the City are property taxes and sales tax. The primary revenues for capital are real estate excise tax, utility service development charges and impact fees. The operating revenues are fairly stable for the City of Camas whereas the capital revenues are development driven. As a result, the City is anticipating a continued increase in revenue available for capital in 2017-2018.

Operating Revenues

Property taxes are received from the Clark County Treasurer who acts as the City's agent to collect property taxes levied in the county for all taxing entities. Taxes are due either in total on April 30th or two equal installments on April 30th and October 31st. Collections are remitted to the City typically in the month following collections, the exception is in April, May and October, November at which time the City receives daily remittances of property taxes.

The City is permitted by law to levy up to \$3.60 per \$1,000 of assessed valuation for general governmental services. By state initiative, property tax is currently capped at a 1% increase or the Implicit Price Deflator (IPD) whichever is less, plus the value of any annexations and new construction. For several years, the City's net effective tax rate has stayed constant because the lower assessed valuation from depressed housing market resulted in the City's tax rate topped at the maximum \$3.60 per \$1,000. As a result the City had banked capacity available. In 2014, with the improved housing market resulting in a 9.35% increase in assessed value, the City opted to use some of the banked capacity as well as the 1% lawful increase in property taxes. This increase in taxes was earmarked by Council to be used for the street preservation program each year. In 2017, the assessed value increased by 13.3% which lowered property tax rates to \$3.07 per \$1,000. The increase in assessed value was due to growth in new construction and a large annexation. The 2017 revenue impact to the City's General Fund is an increase of 7.5% in property taxes over 2016 or an additional \$809,000.

Sales tax has stable core component which provides the second largest revenue source for the City of Camas. The other component is contingent upon construction which can be variable year to year. The sales tax which was derived from residential construction was replaced in 2008 with additional commercial development and City capital projects. In 2017-2018 Budget, housing construction will again contribute to sales tax along with \$45 million in capital projects the City will have underway.

Sales taxes are 8.2% of goods purchased in the City of Camas. The sales tax is collected by local businesses and transmitted to the State of Washington for distribution. The City of Camas receives 1% of the 8.2% along with .1% for criminal justice costs. Sales tax revenue is projected to increase over 9% in 2016 to \$2,746,799 then moderate to approximately 2% growth in 2018. In 2017, the City anticipates infrastructure and school construction to begin on six different projects and the City has a large number of residential lots ready for construction.

The other revenues were tied to building growth, population or inflation. Building permits, zoning, plan check fees and map fees are examples of revenues using the assumptions around housing growth. These revenues are projected to grow by 7% in 2017 and decline by approximately 6% in 2018. Revenues such as state shared revenues, court revenues and fees in general are examples of revenues tied to population which is anticipated to grow approximately 3% Inflation based revenues included intergovernmental revenues, pass thru revenue and miscellaneous revenue are examples of revenues tied to inflation which is anticipated to grow approximately 1.8%. Grant revenue on the other hand is expected to decline by approximately 3% in 2017 and possibly increase again by 2%.

Capital Revenues

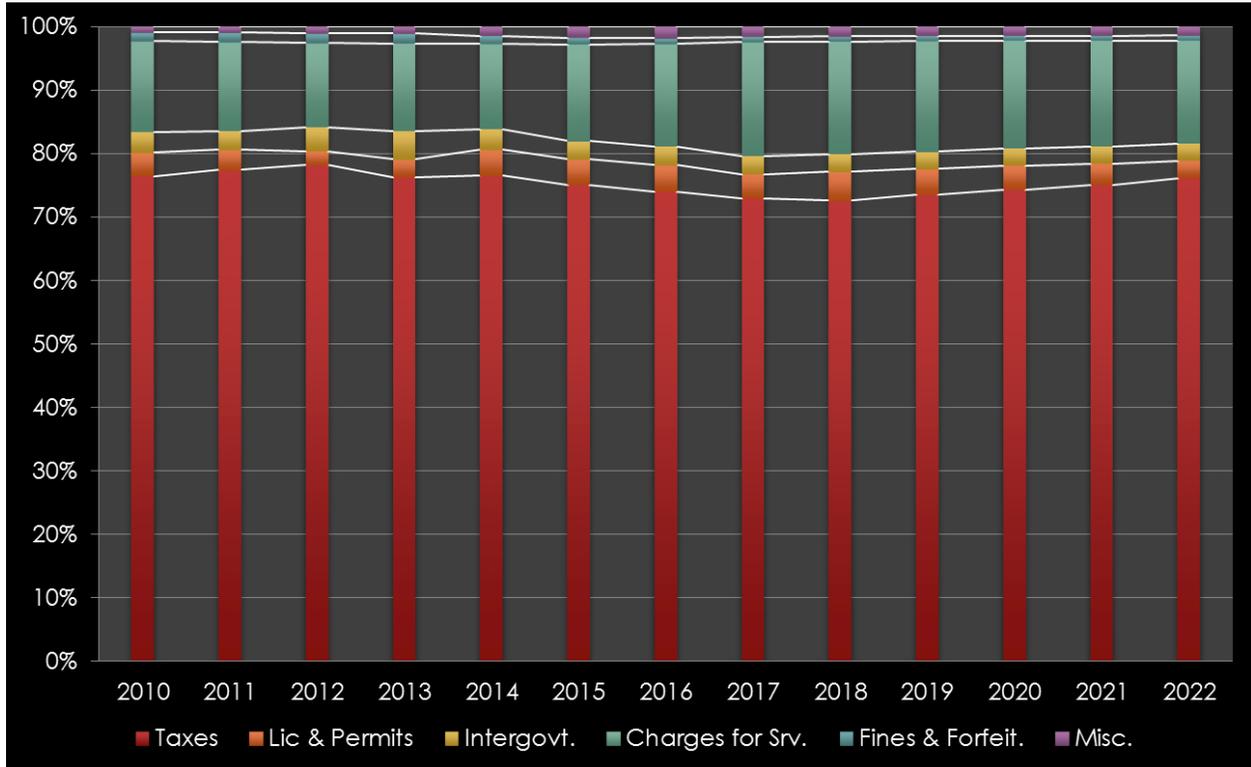
Real Estate Excise Tax (REET) is levied on property sales. The revenue is split by law for two purposes; capital projects identified in the CIP and capital tied specifically to growth. REET income is anticipated to maintain 2016 increases as property sales grow in the City and increase another 6% in 2018 as more homes are available on the North Shore. Approximately 80% of REET transactions are tied to re-sales and 20% is tied to new construction. Since both sides of the real estate market are impacted by home prices, the REET forecast shows a 0% increase in 2017 to \$1,870,126 and a 6% in 2018 to \$1,976,224. This forecast is conservative given recent volatility in the market.

The City of Camas imposes impact fees and system development charges which are collected at the time development. These resources are used to develop the infrastructure necessary to support the demands placed on the City by growth. All the revenue generated in this category is used for capital improvements. It is the City's intention to revisit the current rates in impact fees to ensure the rates are sufficient for current projects in the City's Capital Improvement Plan in 2017. If rates prove insufficient, a rate increase would be available for City Council's consideration.

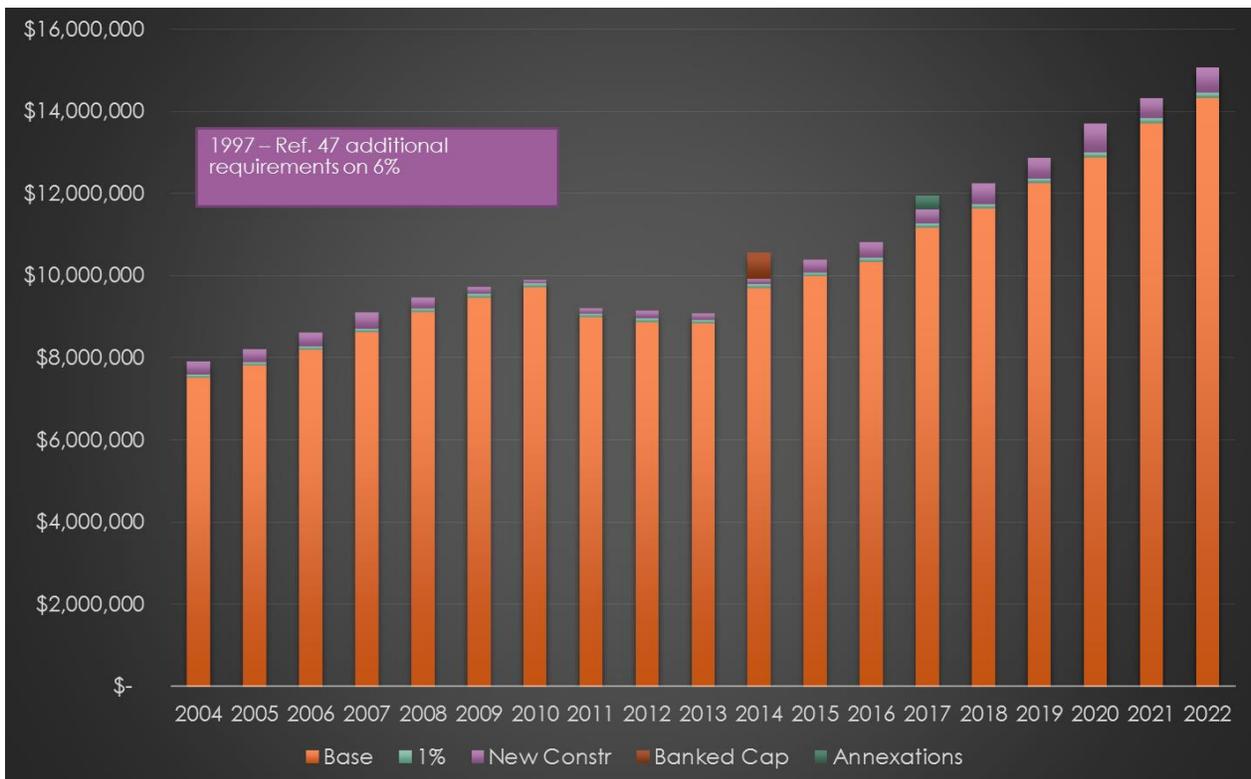
Impact fees are collected for parks, fire and transportation. There are number of developer credits remaining in the market in which developers can purchase credits on the outside market at a discount and use these credits to pay for permitting activity in the City. As a result, collections for impact fees have been volatile across the different types of impact fees. Transportation did not track housing development due to the use of credits, in 2016 collection of fees decreased by 20%. Yet Park Impact Fees increased 8% in 2016 are expected to do the same in 2017. Fire Impact Fees are have improved with the change in sprinkler credits. Council will be revisiting impact fees in 2017 to ensure the calculation is adequate for the capital needs of the City. In addition, Council may consider a "sunset" provision for future use of credits.

Service Development Charges (SDCs) are collected for water, sewer and storm drainage with the same growth trend as impact fees anticipated with SDCs. In 2017, the revenue collected for SDCs is anticipated to increase in pace with anticipated housing growth. To forecast impact fees and service development charges staff reviewed history and utilized the property tax projection model to determine new construction growth rates.

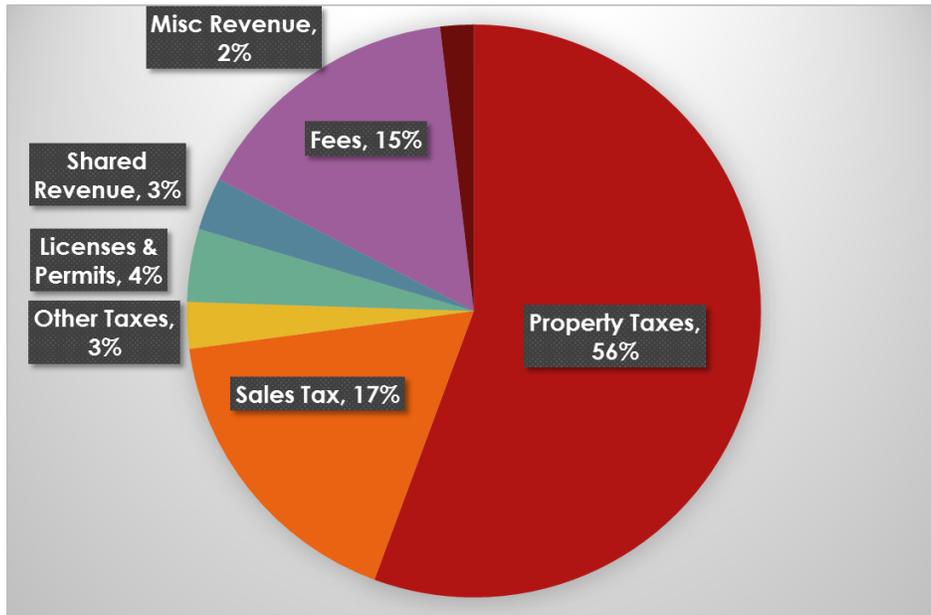
GENERAL FUND REVENUE DISTRIBUTION



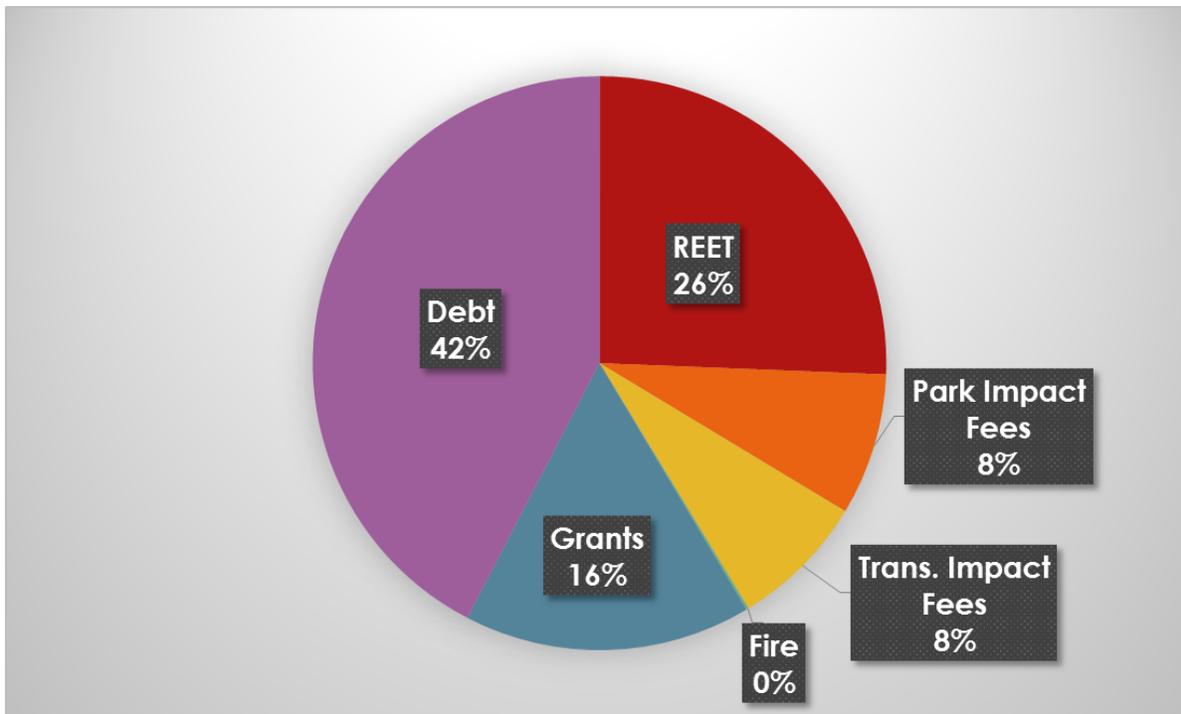
PROPERTY TAX PROJECTIONS



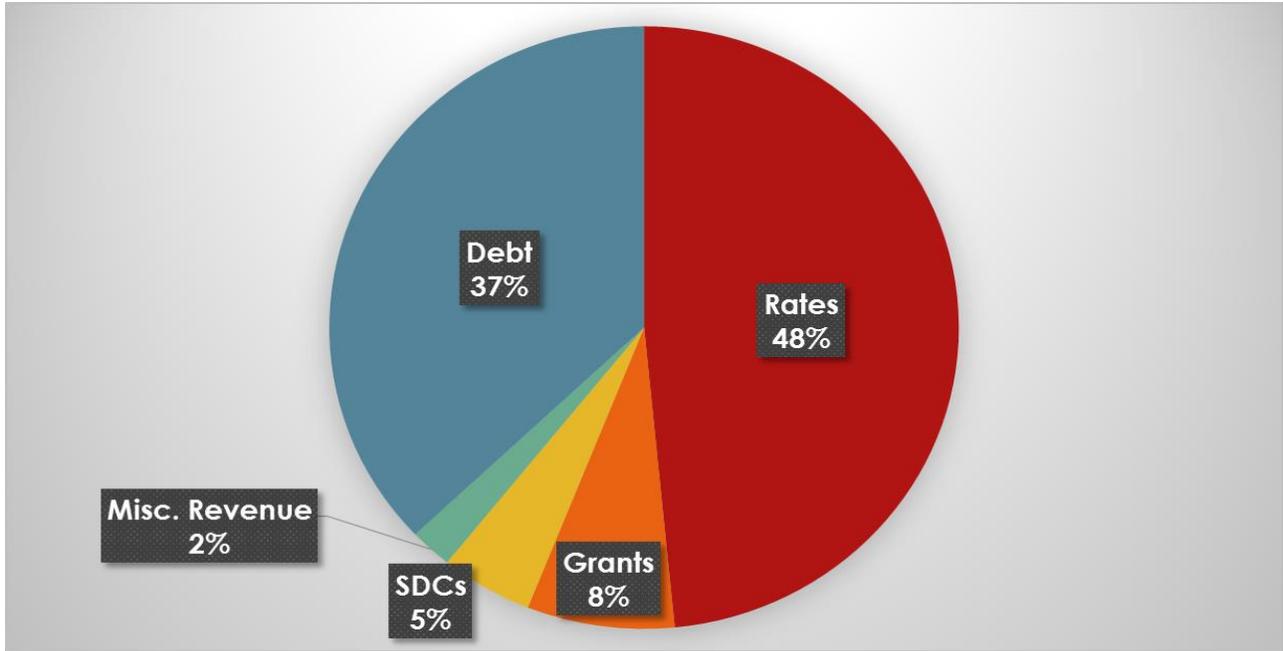
REVENUE DISTRIBUTION FOR OPERATING



REVENUE FOR CAPITAL



REVENUE FOR UTILITIES



The Budget Process

In Washington State, city government fiscal years are the same as the calendar year, running January 1st through December 31st. Municipal government fiscal years do not coincide with the fiscal years of the state government (July 1st- June 30th) or the federal government (October 1st-September 30th).

In Washington State, cities have the option to budget for two years or a biennial budget. In June of 2014, the City Council elected to convert to a biennial budget. The intent for the change in budget process was provide for more strategic long term planning and staff savings in budget preparation.

State law provides for budgets to be amended or updated. The City of Camas will limit the number of amendments to primarily address unforeseen or changed circumstances, or major changes in Council policies or priorities. Typically in the Spring, the budget may be amended for prior year carry forward items and in the Fall to amend the budget for unforeseen year-end items.

There are five distinct phases in the City's budget cycle:

1. Budget Formulation – Staff begins to develop and submit their initial budget decision packages or requests to the Finance Department. The Management Team then reviews the preliminary budget requests against projected revenues and requested expenditures to develop with the Mayor the Mayor's Recommended Budget (June-September).
2. Review and Adoption – City Council reviews the Mayor's Recommended Budget, holds public hearings and then adopts the budget for the next year (October-December).
3. Implementation – Staff carries out the approved budget for services, programs and projects (ongoing January-December).
4. Monitoring – Finance and the department heads monitor revenues and expenditures throughout the year to ensure that funds are available and used in an approved manner. Quarterly reports are made to City Council and the Finance Committee on the status of the budget and the progress being made on various projects. Monitoring also includes keeping an eye on trends, changes in laws, and other material events to be able to evaluate the impact of external changes on the City's sources of revenues and expenditure limitations or mandates (ongoing January-December).
5. Evaluation – During this stage, audits are conducted by the State and annual financial reports are produced (Feb-May).

Each phase involves a coordinated effort between the City Council, the City Administrator, the Finance Team and other City departments. The entire budget process covers a period of approximately six to seven months.

The financial planning model and the Capital Improvement Plan illustrate the estimated amount planned to be expended for capital items in the next six years, and the revenues available or planned to finance the improvements. Capital items are fixed assets such as facilities and equipment. The financial planning model and the capital improvement plan are the blueprints for preparation of both the operation and capital budgets and they are integrated with the budget preparation process.

Any new initiatives desired by the City Council would require a budget appropriation and are analyzed in terms of costs and financing options. New initiatives are typically programmed into the next budget cycle.

Budget Preparation Timeline

Date	Budget Work Element
May-June	Preliminary Revenue Forecast is prepared for the five year financial model.
Mid-Summer	Department discuss goals and potential needs for the budget with the City Administrator and Finance Director.
June	Council Study Session on Budget Priorities
July	City Administrator and Finance Director send a budget message and kick-off to departments with expectations for revenues and budget guidelines.
July	Finance prepares a baseline budget with labor and other fixed costs items such as transfers, cost allocations and insurance on the budget preparation sheet which are sent to departments.
Late August	Departments submit budget requests to Finance. Review of each submittal scheduled with department heads, City Administrator and Finance Director.
Early September	Draft revenue and expenditure budget submitted to the City Administrator with the updated five year financial model.
Mid-September	Departmental meetings set up with City Administrator. The full Management Team works with the Mayor to develop the Recommended Budget.
Late September	All final changes and revenue estimate revisions are made and a Recommended Budget document is prepared.
Early October	Mayor’s Recommended Budget is presented to City Council.
Late October	Budget Review by City Council and the Finance Committee.
Early November	Mayor’s Proposed Budget is submitted to City Council including public hearings.
Mid-November	City Council holds a Public Hearing and directs any changes to be made.
Early December	Final Budget is adopted.
May of the Second Year	Budget cycle repeats.

Budget Summary

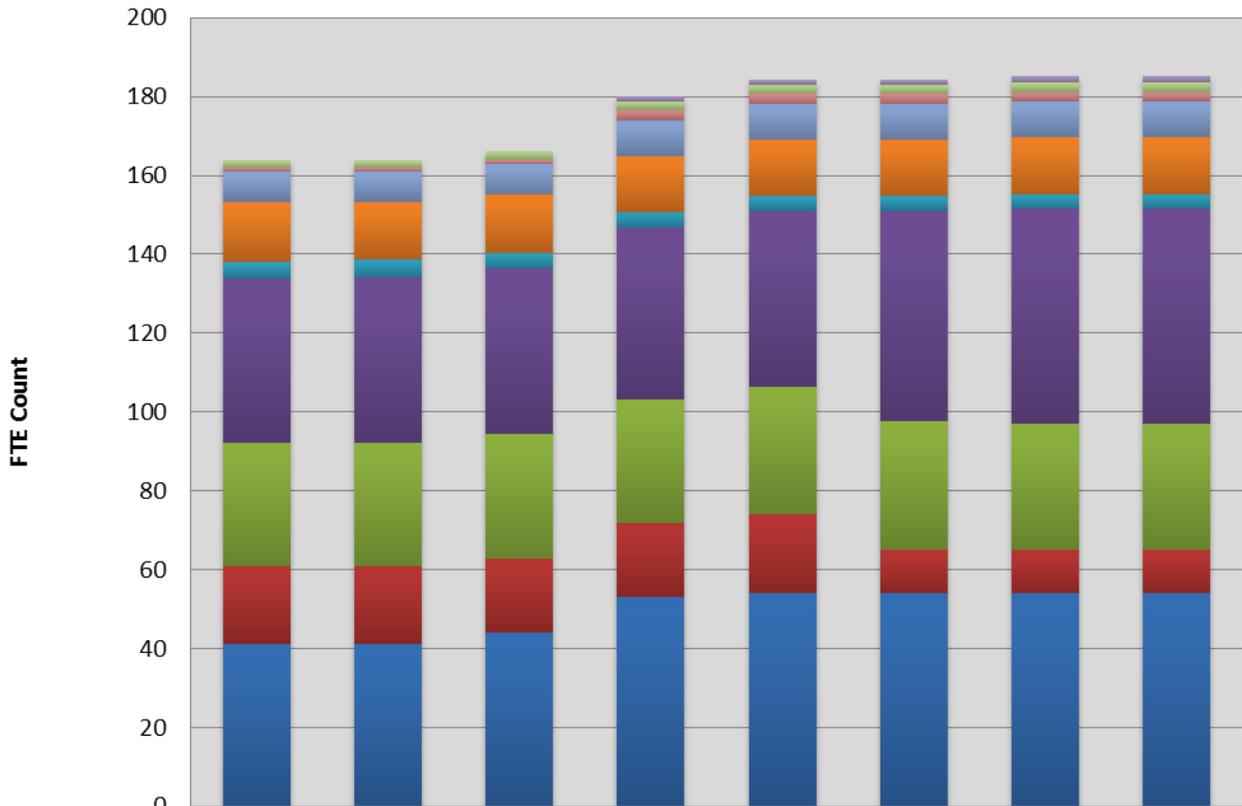
City of Camas Budget for 2017-2018

Fund	Projected Beginning Fund Balance	2017-2018 Revenues	2017-2018 Appropriation	Projected Ending Fund Balance	Change in Fund Balance
General	\$ 3,143,991	\$ 43,116,716	\$ 42,306,038	\$ 3,954,669	\$ 810,678
City Street	\$ 102,649	\$ 5,498,685	\$ 5,570,675	\$ 30,659	\$ (71,990)
C/W Fire and EMS	\$ 94,097	\$ 19,303,029	\$ 18,342,988	\$ 1,054,138	\$ 960,041
Lodging Tax	\$ 8,062	\$ 18,829	\$ 20,000	\$ 6,891	\$ (1,171)
Cemetery	\$ 3,204	\$ 469,837	\$ 468,975	\$ 4,066	\$ 862
Unlimited G.O. Bond Debt Service	\$ 39,419	\$ 1,246,000	\$ 1,248,814	\$ 36,605	\$ (2,814)
Limited G.O. Bond Debt Service	\$ -	\$ 2,316,092	\$ 2,316,092	\$ -	\$ -
Real Estate Excise Tax Capital Fund	\$ 1,811,874	\$ 3,900,066	\$ 3,802,846	\$ 1,909,094	\$ 97,220
Park Impact Fee Capital Fund	\$ 721,189	\$ 1,225,103	\$ 1,391,896	\$ 554,396	\$ (166,793)
Transportation Impact Fee Capital Fund	\$ 169,044	\$ 1,473,737	\$ 1,399,592	\$ 243,189	\$ 74,145
Fire Impact Fee	\$ 67,879	\$ 208,871	\$ 42,038	\$ 234,712	\$ 166,833
Brady Road Construction	\$ 568,128	\$ 1,465,020	\$ 1,575,000	\$ 458,148	\$ (109,980)
2015 Capital Projects	\$ 303,161	\$ 951	\$ 304,112	\$ -	\$ (303,161)
Storm Water Utility	\$ 1,852,974	\$ 4,098,426	\$ 3,925,434	\$ 2,025,966	\$ 172,992
City Solid Waste	\$ 1,409,707	\$ 5,272,804	\$ 4,834,520	\$ 1,847,991	\$ 438,284
Water-Sewer	\$ 6,683,156	\$ 25,312,132	\$ 25,908,407	\$ 6,086,881	\$ (596,275)
Water-Sewer Capital Projects	\$ -	\$ 16,395,000	\$ 16,395,000	\$ -	\$ -
North Shore Sewer Construction Project	\$ 15,829,026	\$ 70,000	\$ 15,000,000	\$ 899,026	\$ (14,930,000)
Water-Sewer Capital Reserve	\$ 5,246,319	\$ 3,974,609	\$ 905,000	\$ 8,315,928	\$ 3,069,609
Water-Sewer Bond Reserve	\$ 1,582,547	\$ 36,318	\$ -	\$ 1,618,865	\$ 36,318
Equipment Rental	\$ 1,340,598	\$ 3,580,202	\$ 3,315,330	\$ 1,605,470	\$ 264,872
Firefighter's Pension	\$ 2,561,085	\$ 65,363	\$ 231,905	\$ 2,394,543	\$ (166,542)
Retiree Medical	\$ -	\$ 171,070	\$ 171,070	\$ -	\$ -
LEOFF 1 Disability Board	\$ -	\$ 386,614	\$ 386,614	\$ -	\$ -
Total City Budget 2017-2018	\$ 43,538,109	\$ 139,605,474	\$ 149,862,345	\$ 33,281,237	\$ (10,256,872)

City of Camas
Summary of Budgeted Revenues, Expenditures and Reserves

	General Fund	Special Revenue Funds	Debt Funds	Capital Funds	Enterprise Funds	Internal Support Funds	Reserve Funds	Total
Estimated Beginning Fund								
Balance 1/1/2017	\$ 3,143,991	\$ 208,012	\$ 39,419	\$ 3,641,275	\$ 32,603,729	\$ 1,340,598	\$ 2,561,085	\$ 43,538,109
Revenues								
Taxes	\$ 31,061,907	\$ 2,859,240	\$ 1,246,000	\$ 3,846,350				\$ 39,013,497
Licenses and Permits	\$ 1,889,842	\$ 76,287						\$ 1,966,129
Intergovernmental	\$ 1,172,933	\$ 1,166,970		\$ 1,460,000	\$ 1,050,000			\$ 4,849,903
Charges for Services	\$ 8,074,417	\$ 9,715,623		\$ 2,675,594	\$ 36,934,744	\$ 3,548,394		\$ 60,948,772
Fines and Forfeitures	\$ 383,749	\$ 31,959						\$ 415,708
Miscellaneous Revenue	\$ 533,868	\$ 66,060		\$ 91,804	\$ 2,899,545	\$ 31,808	\$ 65,363	\$ 3,688,448
Non-Revenues	\$ -				\$ 10,950,000			\$ 10,950,000
Transfers	\$ -	\$ 11,374,241	\$ 2,316,092	\$ 200,000	\$ 3,325,000		\$ 557,684	\$ 17,773,017
Total Revenue	\$ 43,116,716	\$ 25,290,380	\$ 3,562,092	\$ 8,273,748	\$ 55,159,289	\$ 3,580,202	\$ 623,047	\$ 139,605,474
Total Available Resources								
	\$ 46,260,707	\$ 25,498,392	\$ 3,601,511	\$ 11,915,023	\$ 87,763,018	\$ 4,920,800	\$ 3,184,132	\$ 183,143,583
Expenditures								
Salaries and Benefits	\$ 22,566,764	\$ 16,674,822			\$ 6,529,962	\$ 878,407	\$ 557,684	\$ 47,207,639
Supplies and Services	\$ 6,065,499	\$ 5,211,958		\$ 63,588	\$ 14,625,223	\$ 1,111,225		\$ 27,077,493
Intergovernmental	\$ 1,720,632	\$ 443,458			\$ 1,271,429			\$ 3,435,519
Capital	\$ 345,476	\$ 1,564,015		\$ 6,369,112	\$ 32,833,000	\$ 1,323,198		\$ 42,434,801
Debt Service		\$ -	\$ 3,564,906		\$ 8,366,470	\$ 2,500		\$ 11,933,876
Transfers	\$ 11,607,667	\$ 508,385		\$ 2,082,784	\$ 3,342,276		\$ 231,905	\$ 17,773,017
Total Expenditures	\$ 42,306,038	\$ 24,402,638	\$ 3,564,906	\$ 8,515,484	\$ 66,968,360	\$ 3,315,330	\$ 789,589	\$ 149,862,345
Estimated Ending Fund								
Balance	\$ 3,954,669	\$ 1,095,754	\$ 36,605	\$ 3,399,539	\$ 20,794,658	\$ 1,605,470	\$ 2,394,543	\$ 33,281,237
Total Expenditures and Reserve Balance								
	\$ 46,260,707	\$ 25,498,392	\$ 3,601,511	\$ 11,915,023	\$ 87,763,018	\$ 4,920,800	\$ 3,184,132	\$ 183,143,583

Summary of Staff Positions Regular Full-Time Equivalents (FTE) Positions



	2011	2012	2013	2014	2015	2016	2017	2018
Judicial				1	1	1	1.6	1.6
Executive	2	2	2	2.4	2.4	2.4	2.6	2.6
Adm Srv	1	1	1	2.6	2.6	2.6	2.4	2.4
Finance	7.8	7.8	7.8	9	9	9	9	9
Library	15.1	14.4	14.8	14.3	14.3	14.3	14.3	14.3
Parks & Rec	4.4	4.4	4.1	3.8	3.8	3.8	3.8	3.8
Public Works	41.5	42	42	43.5	44.5	53.5	54.5	54.5
Police	31.4	31.5	31.5	31.5	32.5	32.5	32	32
Comm Dev	19.8	19.8	18.8	18.8	20	11	11	11
Fire	41	41	44	53	54	54	54	54

2017-2018 Summary of Budgeted Revenue by Fund

Fund	Taxes	Licenses & Permits	Inter- governmental Revenue	Charges For Services
General Government Operations				
General Fund	\$ 31,061,907	\$ 1,889,842	\$ 1,172,933	\$ 8,074,417
Special Revenue				
Street Fund			1,164,390	
Camas/Washougal Fire and EMS	2,840,876	76,287	2,580	9,613,657
Lodging Tax	18,364			
Cemetery				101,966
Sub Total	2,859,240	76,287	1,166,970	9,715,623
Debt Service				
Unlimited G.O. Bond Debt Service	1,246,000			
Limited G.O. Bond Debt Service				
Sub Total	1,246,000	-	-	-
Capital Projects				
Real Estate Excise Tax Capital Fund	3,846,350			
Park Impact Fee Capital Fund				1,208,863
Transportation Impact Fee Capital Fund				1,263,871
Fire Impact Fee				202,860
Brady Road Construction			1,460,000	
2015 Capital Projects				
Sub Total	3,846,350	-	1,460,000	2,675,594
Enterprise				
Storm Water Utility			1,050,000	3,005,326
City Solid Waste				5,236,035
Water-Sewer				24,813,644
Water-Sewer Capital Projects				
North Shore Sewer Construction Project				
Water-Sewer Capital Reserve				3,879,739
Water-Sewer Bond Reserve				
Sub Total	-	-	1,050,000	36,934,744
Internal Support				
Equipment Rental				3,548,394
Reserves				
Firefighter's Pension				
Retiree Medical				
LEOFF 1 Disability Board				
Sub Total	-	-	-	-
Total	\$ 39,013,497	\$ 1,966,129	\$ 4,849,903	\$ 60,948,772

City of Camas Budget | 2017-2018

Fines & Forfeits	Misc. Revenue	Other Financing Sources	Interfund Transfers	Beginning Fund Balance	Total
383,749	\$ 533,868		\$ -	\$ 3,143,991	\$ 46,260,707
	26,281		4,308,014	102,649	5,601,334
31,959	38,943	-	6,698,727	94,097	19,397,126
	465			8,062	26,891
	371		367,500	3,204	473,041
31,959	66,060	-	11,374,241	208,012	- 25,498,392
				39,419	1,285,419
			2,316,092	-	2,316,092
-	-	-	2,316,092	39,419	3,601,511
	53,716			1,811,874	5,711,940
	16,240			721,189	1,946,292
	9,866		200,000	169,044	1,642,781
	6,011	-		67,879	276,750
	5,020			568,128	2,033,148
	951			303,161	304,112
-	91,804	-	200,000	3,641,275	11,915,023
	43,100		-	1,852,974	5,951,400
	36,769			1,409,707	6,682,511
	498,488	-	-	6,683,156	31,995,288
	2,120,000	10,950,000	3,325,000	-	16,395,000
	70,000			15,829,026	15,899,026
	94,870	-	-	5,246,319	9,220,928
	36,318			1,582,547	1,618,865
-	2,899,545	10,950,000	3,325,000	32,603,729	87,763,018
	31,808			1,340,598	4,920,800
	65,363			2,561,085	2,626,448
			171,070	-	171,070
			386,614	-	386,614
-	65,363	-	557,684	2,561,085	3,184,132
415,708	\$ 3,688,448	\$ 10,950,000	\$ 17,773,017	\$ 43,538,109	\$ 183,143,583

2017-2018 Summary of Budgeted Expenditures by Fund

Fund	Salaries & Wages	Personnel Benefits	Supplies	Other Services & Charges
General Government Operations				
General Fund	\$ 16,396,321	\$ 6,170,443	\$ 673,260	\$ 5,392,239
Special Revenue				
Street Fund	773,599	356,420	180,509	2,314,566
Camas/Washougal Fire and EMS	11,685,205	3,615,852	568,113	1,903,540
Lodging Tax				20,000
Cemetery	162,376	81,370	40,986	184,243
Sub Total	12,621,180	4,053,642	789,608	4,422,349
Debt Service				
Unlimited G.O. Bond Debt Service				
Limited G.O. Bond Debt Service				
Sub Total				
Capital Projects				
Real Estate Excise Tax Capital Fund				51,517
Park Impact Fee Capital Fund				12,071
Transportation Impact Fee Capital Fund				
Fire Impact Fee				
Brady Road Construction				
2015 Capital Projects				
Sub Total	-	-	-	63,588
Enterprise				
Storm Water Utility	512,937	265,740	47,279	1,366,217
City Solid Waste	639,151	316,213	142,420	3,496,444
Water-Sewer	3,335,381	1,460,540	1,844,180	7,728,685
Water-Sewer Capital Projects				
North Shore Sewer Construction Project				
Water-Sewer Capital Reserve				
Water-Sewer Bond Reserve				
Sub Total	4,487,469	2,042,493	2,033,879	12,591,346
Internal Support				
Equipment Rental	612,461	265,946	439,049	672,177
Reserves				
Firefighter's Pension				
Retiree Medical		171,070		
LEOFF 1 Disability Board		386,614		
Sub Total	-	557,684	-	-
Total	\$ 34,117,431	13,090,208	3,935,796	23,141,699

City of Camas Budget | 2017-2018

Inter-governmental Services/Taxes	Interfund Transfers	Debt Services	Capital Outlay	Total	Ending Fund Balance
1,720,632	\$ 11,607,667	-	\$ 345,476	\$ 42,306,038	\$ 3,954,669
70,714	362,852		1,512,014	5,570,674	30,659
372,744	145,533		52,000	18,342,987	1,054,138
				20,000	6,891
				468,975	4,066
443,458	508,385	-	1,564,014	24,402,636	1,095,754
		1,248,814		1,248,814	36,605
		2,316,092		2,316,092	-
		3,564,906		3,564,906	36,605
	326,329		3,425,000	3,802,846	1,909,094
	314,825		1,065,000	1,391,896	554,396
	1,399,592			1,399,592	243,189
	42,038			42,038	234,712
			1,575,000	1,575,000	458,148
			304,112	304,112	-
-	2,082,784	-	6,369,112	8,515,484	3,399,539
121,778		173,483	1,438,000	3,925,434	2,025,966
240,294				4,834,522	1,847,991
909,357	2,437,277	8,192,987		25,908,407	6,086,881
			16,395,000	16,395,000	-
			15,000,000	15,000,000	899,026
	905,000			905,000	8,315,928
					1,618,865
1,271,429	3,342,277	8,366,470	32,833,000	66,968,363	20,794,657
		2,500	1,323,198	3,315,331	1,605,470
	231,905			231,905	2,394,543
				171,070	-
				386,614	-
-	231,905	-	-	789,589	2,394,543
3,435,519	17,773,018	11,933,876	42,434,800	149,862,347	33,281,237

Summary of Revenue by Type for all funds

All Funds and Reserves	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget	Avg Annual Growth
Utility Rates	\$ 12,555,393	\$ 12,548,270	\$ 13,003,696	\$ 13,727,289	\$ 14,801,511	\$ 15,235,898	\$ 16,081,592	\$ 16,973,412	3.4%
Property Taxes	\$ 10,894,411	\$ 10,726,912	\$ 10,895,590	\$ 11,762,474	\$ 12,236,276	\$ 13,061,633	\$ 13,568,970	\$ 14,266,324	3.0%
Long-term Financing	\$ 5,405,809	\$ 2,991,262	\$ 5,374,806	\$ 4,232,737	\$ 31,357,691	\$ 3,438,060		\$ 10,950,000	8.2%
Federal & State Grants	\$ 3,822,360	\$ 909,726	\$ 4,946,405	\$ 8,395,491	\$ 1,990,427	\$ 1,167,389	\$ 2,528,158	\$ 18,158	-44.8%
Sales and Use Tax	\$ 2,467,139	\$ 2,359,908	\$ 2,502,001	\$ 2,485,781	\$ 2,802,844	\$ 2,829,587	\$ 3,059,857	\$ 3,122,153	2.7%
Interfund Transfers	\$ 2,121,210	\$ 2,332,215	\$ 3,253,979	\$ 5,830,171	\$ 7,477,919	\$ 17,029,578	\$ 10,316,333	\$ 7,456,684	15.0%
Charges for Services	\$ 1,794,749	\$ 1,664,579	\$ 1,797,468	\$ 2,686,832	\$ 3,019,122	\$ 3,236,629	\$ 3,454,247	\$ 3,626,080	8.1%
Indirect Costing	\$ 1,363,483	\$ 1,324,429	\$ 1,341,290	\$ 1,260,640	\$ 1,472,776	\$ 1,449,982	\$ 2,288,752	\$ 2,336,468	6.2%
Other Taxes	\$ 1,137,510	\$ 1,285,056	\$ 1,383,689	\$ 1,559,527	\$ 2,079,254	\$ 2,336,958	\$ 2,439,493	\$ 2,556,576	9.4%
Impact Fees and SDCs	\$ 1,116,651	\$ 790,856	\$ 1,366,506	\$ 1,897,314	\$ 2,426,991	\$ 2,960,614	\$ 3,207,268	\$ 3,348,064	13.0%
Equipment Rental	\$ 1,026,409	\$ 1,029,713	\$ 1,240,308	\$ 1,780,310	\$ 1,825,094	\$ 1,938,221	\$ 1,855,616	\$ 1,692,778	5.7%
Interlocal Agmt. Revenue	\$ 922,642	\$ 812,909	\$ 762,218	\$ 1,722,430	\$ 2,665,296	\$ 2,786,526	\$ 3,057,757	\$ 3,026,737	14.1%
Intergovernmental Revenues	\$ 841,837	\$ 909,703	\$ 854,640	\$ 951,020	\$ 945,453	\$ 1,026,882	\$ 1,241,379	\$ 1,062,208	2.6%
Licenses and Permits	\$ 490,944	\$ 336,991	\$ 443,867	\$ 701,712	\$ 753,163	\$ 899,706	\$ 955,528	\$ 1,010,602	8.4%
Other Miscellaneous	\$ 314,205	\$ 534,886	\$ 308,231	\$ 648,016	\$ 254,226	\$ 3,743,240	\$ 1,531,885	\$ 772,306	10.5%
Rental Income	\$ 311,881	\$ 308,007	\$ 156,821	\$ 251,722	\$ 287,203	\$ 295,571	\$ 334,382	\$ 341,130	1.0%
Fines and Forfeitures	\$ 244,396	\$ 242,682	\$ 265,154	\$ 218,334	\$ 209,603	\$ 203,973	\$ 205,795	\$ 209,912	-1.7%
Interest Earnings	\$ 67,954	\$ 42,527	\$ 20,834	\$ 170,637	\$ 290,443	\$ 465,140	\$ 369,259	\$ 339,486	19.6%
Use of Fund Balance	\$ 80,519	\$ 1,436,415	\$ 3,849,639	\$ 2,308,757	\$ 1,772,405	\$ 13,367,585	\$ 15,825,007	\$ 2,197,411	
Total	\$ 46,979,502	\$ 42,587,046	\$ 53,767,142	\$ 62,591,194	\$ 88,667,697	\$ 87,473,172	\$ 82,321,278	\$ 75,306,489	

Summary of Expenditures by Type for all funds

All Funds and Reserves	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget	Avg Annual Growth
Salaries & Wages	\$ 12,393,012	\$ 12,712,680	\$ 12,743,060	\$ 14,342,674	\$ 15,688,481	\$ 16,107,965	\$ 16,917,068	\$ 17,200,359	3.7%
Personnel Benefits	\$ 4,607,517	\$ 4,692,760	\$ 4,895,352	\$ 5,216,421	\$ 5,749,582	\$ 5,981,444	\$ 6,363,784	\$ 6,726,423	4.3%
Supplies & Materials	\$ 1,668,116	\$ 1,716,630	\$ 1,616,255	\$ 2,010,171	\$ 1,676,948	\$ 1,884,574	\$ 1,955,581	\$ 1,980,215	1.9%
Services & Charges	\$ 6,530,315	\$ 6,706,515	\$ 7,060,096	\$ 8,517,064	\$ 8,981,725	\$ 9,712,405	\$ 11,689,071	\$ 11,452,632	6.4%
Capital Outlay	\$ 8,587,964	\$ 4,689,354	\$ 14,490,934	\$ 15,291,384	\$ 13,107,181	\$ 13,495,300	\$ 24,990,718	\$ 17,444,082	8.2%
Intergovernmental	\$ 1,949,047	\$ 2,027,724	\$ 1,661,789	\$ 1,639,672	\$ 1,634,776	\$ 1,755,181	\$ 1,686,802	\$ 1,748,718	-1.2%
Interfund Transfers	\$ 2,121,210	\$ 2,332,216	\$ 3,253,979	\$ 5,830,170	\$ 7,477,919	\$ 17,029,577	\$ 10,316,333	\$ 7,456,685	15.0%
Debt	\$ 4,123,292	\$ 3,771,853	\$ 4,237,205	\$ 5,470,827	\$ 4,631,352	\$ 5,889,577	\$ 6,090,045	\$ 5,843,831	4.0%
Contribution to Fund Balance	\$ 4,999,029	\$ 3,937,314	\$ 3,808,472	\$ 4,272,811	\$ 29,719,733	\$ 15,617,149	\$ 2,311,875	\$ 5,453,544	
Total	\$ 46,979,502	\$ 42,587,046	\$ 53,767,142	\$ 62,591,194	\$ 88,667,697	\$ 87,473,172	\$ 82,321,277	\$ 75,306,489	

City of Camas Budget

2017- 2018

This section breaks down the budget by fund and department in detail. Each department and fund contains a summary of the purpose of the department, key accomplishments, level of service, goals and new initiatives funded in 2017-2018 as well as future trends, performance measurements, organizational charts and the line item budget.

II. Department Budgets

City of
Camas
Budget

2017-
2018

The purpose of the General Fund is to provide for traditional government programs such as: Police, Fire, Public Works, Planning and General Administration. The primary source of funding for these general services are taxes such as property taxes, sales taxes, and fees for service which is over 90% of the General Fund revenue. The expenditures in the General Fund currently support approximately 94 FTEs. The largest function of the General Fund supports is Law Enforcement which is approximately 23% of the expenditures in the 2017-2018 Biennial Budget followed by Fire Protection with 15% of the expenditures.

General Fund



- Taxes
- Licenses & Permits
- Intergovt.
- Charges for Services
- Fines & Forfeitures
- Misc. Revenue
- Transfers In

Revenues for the General Fund are primarily taxes such as property taxes, sales taxes and charges for services. Property taxes are expected to grow 7.3% in 2017 and 5.5% in 2018. This growth will be primarily due to growth in assessed value, Grand Ridge Annexation and new construction growth in housing and commercial in the City.



- Law and Justice
- Streets
- Support Services
- Fire
- Parks & Recreation
- Library
- Community Development
- Public Works

Programs supported by the General Fund are primarily Public Safety which includes Law Enforcement, Fire Protection, and Judicial. Other areas include Community Development, Support Services, Parks and Recreations and Library. Support Services include Executive, Finance, Administrative Services and Information Services. The General Fund subsidizes street maintenance and cemetery services from property taxes.



- Employee Pay & Benefits
- Supplies and Services
- Transfers
- Intergovernmental
- Capital

The largest expenditures paid by the General Fund are salaries and benefits which is almost 55% of the General Fund budget. Services include activities such as utilities, advertising, communication, and building maintenance. Transfers from the General Fund support programs such as Fire Protection, Streets maintenance and the Cemetery maintenance.

Budget Decision Package Summary: General Fund

	2017	2018
Ongoing Approved Decision Packages:		
Engineering Professional Services	\$20,000	\$20,000
Playground Repairs and Replacements	\$25,000	\$25,000
Park Hazardous Tree Removal	\$25,000	\$25,000
Park Facilities – Furniture Replacement	\$5,000	\$5,000
Central Services Seasonal Help	\$9,000	\$9,000

One-Time Approved Decision Packages:

Security System	\$15,000	
Document and Records Retention System		\$60,700
Multi-Media Conference Room		\$5,000
Grass Valley Master Plan		\$60,000
Telecom Ordinance Consultant Services	\$50,000	
Parks Weed Control	\$40,000	

Approved Biennial Budget	\$20,902,872	\$21,162,643
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Revenues

In 2016, the City of Camas updated a six year financial model for the City's revenues and expenditures. This model analyzes each revenue stream and expenditures type then projects these individual sources and uses into an overall model to forecast the City's financial position. The City utilized the model in developing the last two budgets as well as to assist the City Council's decision in enhancing revenue options.

The General Fund is primarily supported by taxes, property taxes and sales taxes. Approximately two-thirds of the revenue resources are from taxes. The remaining third consists of combined revenues from all other minor resources. Tax resources are a stable source of revenue for the City. Camas is fortunate to have a strong industrial assessed value which offsets the lower sales tax and lack of utility taxes which most other cities in the State of Washington have.

Licenses and permits are collected according to the City's adopted fees. The City reviews permit and license fees and modifies the charges when necessary, in order to collect sufficient revenue to provide the needed services. Building permits are a significant portion of this category of revenues, it is anticipated building permits will continue to increase substantially in 2017-2018 with housing construction increasing in the North Shore area and commercial projects proceeding.

The City is not anticipating any additional federal grant funding in the 2017-2018 biennium for operating costs but rather the opposite. State funding is expected to continue to decrease due to fiscal constraints at the state level. State shared revenues should be stable in the 2017-2018 biennium but are at risk with the Washington State Legislature attempting to shore up funding for education.

Moderate population growth will impact projects for charges for services. As the City's population grows general fees and law and justice fees increase proportionately. Fines and forfeitures may also increase due to population but as the economy improves these revenues often decrease.

Interest revenue is expected to increase moderately over the biennium for two reasons. The first reason is the increasing interest rates that are available to invest in, with the Federal Reserve expected to slowly increase rates through 2018. The second reason is the higher fund balance available for the City to invest. The City anticipates fund balance reserves will be at policy levels.

Overall, the General fund revenues are anticipated to increase moderately from 2016 primarily due to the development growth revenues. The projected revenue model is conservative given the recent economic events. The growth in the local economy may boost the revenues higher than anticipated which may result in a higher than anticipated fund balance.

City of Camas Budget | 2017-2018

001 General Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
311.100.00 Property Taxes	\$ 9,052,175	\$ 9,204,902	\$ 9,109,183	\$ 9,945,423	\$ 10,375,139	\$ 10,811,843	\$ 11,560,106	\$ 12,188,312
311.100.00 Property Taxes-Library						\$ 45,865		
317.400.00 Private Harvest Timber Tax (TAV)	\$ 68	\$ 204	\$ 208	\$ 268	\$ 204		\$ 125	\$ 125
313.110.00 Local Retail Sales/Use Tax	\$ 2,273,785	\$ 2,151,296	\$ 2,275,845	\$ 2,235,524	\$ 2,518,621	\$ 2,521,345	\$ 2,746,799	\$ 2,802,833
313.710.00 Local Criminal Just	\$ 193,354	\$ 208,612	\$ 226,156	\$ 250,257	\$ 284,223	\$ 308,242	\$ 313,058	\$ 319,320
316.430.00 Natural Gas Franchise	\$ 179,715	\$ 166,816	\$ 154,974	\$ 170,233	\$ 154,809	\$ 140,246	\$ 222,275	\$ 226,721
316.450.00 Sanitary Franchise	\$ 5,546	\$ 7,408	\$ 7,079	\$ 6,941	\$ 8,614	\$ 7,831	\$ 10,911	\$ 11,129
316.460.00 Cable Franchise Fee	\$ 263,671	\$ 261,176	\$ 265,939	\$ 272,139	\$ 284,872	\$ 294,507	\$ 306,739	\$ 312,874
316.810.00 Gambling Excise Tax	\$ 15,184	\$ 11,456	\$ 10,443	\$ 10,260	\$ 16,613	\$ 19,801	\$ 20,291	\$ 20,291
Total Taxes	\$ 11,983,498	\$ 12,011,870	\$ 12,049,825	\$ 12,891,044	\$ 13,643,095	\$ 14,149,680	\$ 15,180,304	\$ 15,881,605
321.300.00 Police & Protective	\$ 975	\$ 375	\$ 970	\$ 1,095	\$ 443	\$ 60	\$ 125	\$ 128
321.990.00 Other Business Licenses	\$ 330	\$ 320	\$ 560	\$ 485	\$ 436	\$ 590	\$ 1,223	\$ 1,247
321.910.00 Franchise Fees - Telecommunications	\$ 1,000	\$ 1,000	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
322.100.00 Building Permits	\$ 466,094	\$ 318,799	\$ 421,710	\$ 676,918	\$ 713,364	\$ 841,819	\$ 899,622	\$ 953,599
322.300.00 Animal Licenses	\$ 6,840	\$ 4,825	\$ 4,155	\$ 4,005	\$ 3,826	\$ 4,501	\$ 4,344	\$ 4,430
322.400.00 Street & Curb Permits	\$ 3,584	\$ 2,458	\$ 4,867	\$ 5,778	\$ 5,960	\$ 7,300	\$ 7,355	\$ 7,502
322.900.00 Other Non-Business Lic. & Permits	\$ 2,181	\$ 3,624	\$ 3,845	\$ 3,171	\$ 3,794	\$ 3,456	\$ 4,093	\$ 4,175
Total Licenses & Permits	\$ 490,944	\$ 336,991	\$ 443,867	\$ 695,332	\$ 728,823	\$ 858,726	\$ 917,762	\$ 972,801
331.166.00 Ballistic Vest Grant	\$ 937	\$ 592	\$ 1,706		\$ 3,079	\$ -	\$ 937	\$ 937
333.206.01 Federal Indirect-Traffic Safety	\$ 2,498	\$ 1,799	\$ 1,299	\$ 2,439	\$ 1,967	\$ -	\$ 1,500	\$ 1,500
334.017.00 State Grant-WA Assoc. of Sheriff/Pol.	\$ 9,835	\$ 9,836	\$ 9,775	\$ 9,906	\$ 10,463	\$ 15,351	\$ 12,394	\$ 12,394
334.030.10 State Grant-DOE Litter P/U		\$ 1,687	\$ 3,114		\$ 980	\$ 2,968	\$ 2,037	\$ 2,037
335.000.91 PUD Privilege Tax	\$ 157,352	\$ 182,203	\$ 182,739	\$ 182,004	\$ 187,023	\$ 184,334	\$ 192,629	\$ 196,482
336.060.21 Criminal Justice-Population	\$ 4,176	\$ 4,428	\$ 4,815	\$ 5,247	\$ 5,579	\$ 5,848	\$ 6,761	\$ 6,896
336.060.26 Criminal Justice-Special Programs	\$ 15,767	\$ 16,649	\$ 17,921	\$ 19,360	\$ 20,443	\$ 21,320	\$ 22,682	\$ 23,136
336.060.51 DUI-Cities	\$ 3,986	\$ 3,673	\$ 3,637	\$ 3,659	\$ 3,163	\$ 3,310	\$ 3,462	\$ 3,532
336.060.91 Fire Ins. Premium Tax	\$ 34,521	\$ 32,866	\$ 38,286	\$ 42,398	\$ 49,459	\$ 50,025	\$ 52,276	\$ 53,322
336.060.94 Liquor Excise Tax	\$ 92,353	\$ 72,365	\$ 58,406	\$ 38,183	\$ 56,847	\$ 99,056	\$ 101,853	\$ 103,890
336.060.95 Liquor Board Profits	\$ 134,915	\$ 196,046	\$ 134,965	\$ 180,551	\$ 182,957	\$ 182,883	\$ 184,295	\$ 187,981
337.400.00 Private Harvest Timber Tax						\$ 119		
Total Intergovernmental	\$ 456,937	\$ 585,108	\$ 705,202	\$ 544,225	\$ 521,959	\$ 565,215	\$ 580,826	\$ 592,107
341.490.00 Shared Costs - Court	\$ 26,548	\$ 39,158	\$ 56,247	\$ 59,909	\$ 71,439	\$ 74,639	\$ 58,394	\$ 59,562
342.210.00 Intergov. Law Protection	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
342.210.10 Drug Enforcement	\$ 8,217	\$ 10,923	\$ 12,222	\$ 7,527	\$ 4,872	\$ 6,890	\$ 10,966	\$ 11,185
341.320.00 Clerks Recording Services	\$ 152	\$ 233	\$ 433	\$ 1,674	\$ 103	\$ 2,598	\$ 3,889	\$ 3,969
341.330.00 Court Fees	\$ 4,843	\$ 5,181	\$ 6,105	\$ 3,589	\$ 3,798	\$ 4,038	\$ 3,155	\$ 3,219
341.710.00 Sales of Maps and Publications	\$ 15	\$ 2,654	\$ 2,019	\$ 3,243	\$ 3,272	\$ 10,392	\$ 16,227	\$ 16,552
341.750.00 Sales of Maps and Pubs Non-Tx	\$ 31		\$ 9	\$ 28	\$ 18	\$ 19	\$ 19	\$ 20
341.810.00 Duplicating Public Records	\$ 2,497	\$ 1,033	\$ 1,721	\$ 1,107	\$ 1,048	\$ 1,709	\$ 1,925	\$ 1,964
341.811.00 Copies-Taxable	\$ 4,233	\$ 4,457	\$ 4,096	\$ 3,617	\$ 3,427	\$ 3,620	\$ 3,959	\$ 4,039
341.620.00 Copies/Tape Fees	\$ 96	\$ -	\$ 61	\$ 77	\$ 82	\$ 21	\$ 22	\$ 23
342.100.00 Law Enforcement Services	\$ 7,236	\$ 9,974	\$ 10,353	\$ 9,736	\$ 11,167	\$ 7,729	\$ 5,922	\$ 6,040
342.100.10 Law Enforcement Services-SRO	\$ 51,369	\$ 54,305	\$ 52,527	\$ 55,678	\$ 56,965	\$ 57,851	\$ 59,118	\$ 60,324
342.360.00 Monitoring of Prisoners	\$ 2,000	\$ 3,840	\$ 3,240	\$ 2,790	\$ 2,413	\$ 2,366	\$ 2,102	\$ 2,144
342.400.00 Protective Inspection Fees	\$ 3,082	\$ 1,533	\$ 1,006	\$ 67	\$ 469	\$ 21,152	\$ 33,046	\$ 33,707
342.400.20 Construction Inspection Fees	\$ 106,054	\$ 71,441	\$ 50,771	\$ 164,950	\$ 138,212	\$ 284,220	\$ 359,850	\$ 466,725
342.500.00 DUI-Emergency Service Fees (Court)	\$ 10,250	\$ 18,193	\$ 9,883	\$ 20,114	\$ 16,966	\$ 14,521	\$ 12,856	\$ 13,113
345.810.00 Zoning & Subdivision Fees	\$ 95,662	\$ 31,356	\$ 80,161	\$ 129,263	\$ 254,802	\$ 170,954	\$ 112,866	\$ 115,124
345.830.00 Plan Checking Fees	\$ 229,689	\$ 146,322	\$ 274,337	\$ 281,509	\$ 376,912	\$ 465,131	\$ 478,965	\$ 488,544
345.830.20 Plan Review/Eng. & Planning	\$ 55,954	\$ 39,581	\$ 26,614	\$ 82,475	\$ 70,619	\$ 142,075	\$ 201,024	\$ 205,044
345.890.00 Other Planning Fees (SEPA, Shoreline)	\$ 5,985	\$ 4,170	\$ 11,765	\$ 19,050	\$ 15,240	\$ 31,355	\$ 22,306	\$ 22,752
347.310.00 Swimming Pool Admissions	\$ 14,921	\$ 16,250	\$ 15,175		\$ 25,309	\$ 25,866	\$ 27,030	\$ 27,571
347.610.00 Swimming Lessons	\$ 35,726	\$ 39,132	\$ 43,467		\$ 36,008	\$ 41,341	\$ 43,201	\$ 44,065
347.620.00 Recreation-Camps	\$ 27,920	\$ 25,946	\$ 16,676	\$ 34,350	\$ 39,247	\$ 39,147	\$ 52,008	\$ 53,048
347.630.00 Recreation-Youth Sports	\$ 27,086	\$ 35,310	\$ 31,728	\$ 28,408	\$ 27,556	\$ 24,634	\$ 26,693	\$ 27,227
347.640.00 Recreation-Adult Sports	\$ 26,419	\$ 26,437	\$ 27,153	\$ 32,361	\$ 43,724	\$ 34,109	\$ 43,183	\$ 44,046
347.660.00 Recreation-Youth Programs	\$ 4,091	\$ 9,095	\$ 8,548	\$ 7,706	\$ 6,186	\$ 7,136	\$ 8,951	\$ 9,130
347.680.00 Recreation-Adult Programs	\$ 615	\$ 60	\$ 2,136	\$ 3,005	\$ 1,370	\$ 836	\$ 627	\$ 640
347.690.00 Recreation-Miscellaneous	\$ 2,265	\$ 13,407	\$ 15,600	\$ -	\$ 22,544	\$ 19,352	\$ 19,861	\$ 20,258
347.900.00 Vendor Fees			\$ 600	\$ 600	\$ 600	\$ 500	\$ 500	\$ 500
341.961.00 Administration Services	\$ 74,295	\$ 75,839	\$ 108,229	\$ 115,008	\$ 144,427	\$ 117,632	\$ 260,706	\$ 265,534
341.430.00 Budget,Acctg, Auditing Services	\$ 518,564	\$ 493,272	\$ 489,468	\$ 478,728	\$ 538,967	\$ 736,928	\$ 841,606	\$ 861,359
341.950.00 Legal Services	\$ 11,152	\$ 12,209	\$ 28,818	\$ 29,928	\$ 32,630	\$ 18,829	\$ 60,125	\$ 61,254
341.960.00 Human Resources	\$ 54,408	\$ 55,996	\$ 54,079	\$ 64,584	\$ 51,471	\$ 55,801	\$ 79,687	\$ 80,997
341.815.00 IS/GIS	\$ 153,727	\$ 121,268	\$ 118,083	\$ 116,852	\$ 127,999	\$ 219,468	\$ 206,380	\$ 210,387
341.930.00 Central Services-Bldg Rental	\$ 41,604	\$ 41,533	\$ 20,344	\$ 32,208	\$ 21,587	\$ 64,367	\$ 9,502	\$ 9,680
341.962.00 Legislative			\$ 26,932	\$ 23,004	\$ 25,634	\$ 6,882	\$ 88,246	\$ 89,907
341.820.00 Engineering Services	\$ 499,733	\$ 524,312	\$ 495,337	\$ 400,328	\$ 530,061	\$ 230,075	\$ 742,500	\$ 757,350
Total Charges for Services	\$ 2,169,536	\$ 2,029,109	\$ 2,170,503	\$ 2,265,977	\$ 2,757,077	\$ 2,994,181	\$ 3,947,417	\$ 4,127,003

City of Camas Budget | 2017-2018

001 General Fund 2017-2018 Revenue Budget

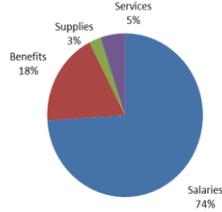
	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
352.300.00 Mandatory Insurance Costs	\$ 4,124	\$ 1,904	\$ 1,907	\$ 3,193	\$ 1,960	\$ 2,652	\$ 3,195	\$ 3,259
352.300.00 Boating Safety Penalties		\$ 40						
353.100.00 Traffic Infractions	\$ 97,268	\$ 89,735	\$ 93,544	\$ 70,967	\$ 58,530	\$ 63,694	\$ 64,864	\$ 66,161
353.100.30 Failure to Register a Vehicle	\$ 770	\$ 527	\$ 168	\$ 513	\$ 266	\$ 448	\$ 696	\$ 710
353.700.00 Other Nonparking Infraction	\$ 516	\$ 284	\$ 322	\$ 984	\$ 466	\$ 463	\$ 635	\$ 648
354.000.00 Parking Infraction Penalty	\$ 17,818	\$ 13,636	\$ 14,795	\$ 12,615	\$ 17,148	\$ 19,272	\$ 21,168	\$ 21,591
354.100.00 Parking Violation Penalties	\$ 5,165	\$ 3,791	\$ 5,161	\$ 4,074	\$ 5,612	\$ 7,375	\$ 7,336	\$ 7,483
355.200.00 D.W.I.	\$ 9,538	\$ 10,460	\$ 19,117	\$ 12,776	\$ 13,473	\$ 14,271	\$ 15,112	\$ 15,414
355.800.00 Other Criminal Traffic	\$ 14,428	\$ 17,948	\$ 20,609	\$ 20,874	\$ 19,800	\$ 15,362	\$ 15,090	\$ 15,392
356.900.00 Other Criminal/Non-Traffic	\$ 16,906	\$ 17,956	\$ 16,294	\$ 13,327	\$ 13,799	\$ 8,147	\$ 8,010	\$ 8,170
356.900.06 City Dog Violations	\$ -	\$ -	\$ -	\$ 7	\$ 222			
357.390.00 Criminal Costs/Elec.Home Monitor	\$ 47,504	\$ 52,630	\$ 52,848	\$ 45,665	\$ 46,418	\$ 40,183	\$ 39,614	\$ 40,407
357.330.00 Public Defender Costs	\$ 12,280	\$ 15,689	\$ 13,201	\$ 10,004	\$ 9,992	\$ 7,082	\$ 6,963	\$ 7,102
359.700.00 Library Fines for Lost Books	\$ 5,320	\$ 6,078	\$ 4,887	\$ 4,868	\$ 5,563	\$ 3,850	\$ 4,156	\$ 4,239
359.900.00 Miscell. Fines and Assessments	\$ 1,000	\$ 116	\$ 9,750	\$ 6,000	\$ 4,000	\$ 6,500	\$ 3,135	\$ 3,198
Total Fines and Forfeitures	\$ 232,637	\$ 230,794	\$ 252,603	\$ 205,866	\$ 197,248	\$ 189,300	\$ 189,974	\$ 193,774
361.110.00 Investment Interest	\$ 12,267	\$ 7,873	\$ 2,469	\$ 27,143	\$ 21,093	\$ 20,215	\$ 25,516	\$ 26,026
361.400.00 Int. on Contracts-District Court	\$ 20,462	\$ 14,514	\$ 26,277	\$ 25,268	\$ 22,951	\$ 24,964	\$ 21,626	\$ 22,067
362.400.00 Space & Fac. Rentals-Short Term	\$ 458	\$ 408	\$ 338	\$ 474	\$ 416	\$ 612	\$ 268	\$ 274
362.401.00 Space & Fac. Rentals-Short/Long Term	\$ 10,618	\$ 18,251	\$ 22,507	\$ 28,209	\$ 45,297	\$ 14,291	\$ 11,665	\$ 11,903
362.402.00 Space & Fac. Rentals-Lacamas Lodge	\$ -	\$ -	\$ -	\$ 69,335	\$ 82,376	\$ 92,732	\$ 88,306	\$ 90,107
362.403.00 Space & Fac. Rentals-Fallen Leaf Lake						\$ 25,882	\$ 32,000	\$ 32,640
362.501.00 Comm. Ctr-Fac. & Space Rent-Long	\$ 450	\$ 160	\$ 378	\$ 1,215	\$ 540	\$ 570	\$ 138	\$ 141
362.600.00 Housing Rentals & Leases	\$ 15,415	\$ 16,468	\$ 15,888	\$ 11,608	\$ 8,907	\$ 10,484	\$ 10,460	\$ 10,673
362.900.00 Other Rentals & Use Charges	\$ 19,233	\$ 20,640	\$ 19,619	\$ 18,140	\$ 22,690	\$ 20,514	\$ 19,950	\$ 20,357
398.000.00 Insurance Recovery	\$ 1,631					\$ 20,178		
367.000.00 Contributed from Private Sources	\$ 11,481	\$ 16,063	\$ 32,714	\$ 15,393	\$ 57,900	\$ 90,439	\$ 25,000	\$ 25,000
367.110.00 Private Grants		\$ 6,094			\$ 500	\$ 5,346	\$ 6,500	\$ 6,500
369.100.00 Sales of Junk or Salvage	\$ 1,538	\$ 200	\$ 475			\$ 49		
369.300.00 Forfeited/Confiscated Evidence	\$ 3,761	\$ 7,182	\$ 4,575		\$ 4,040	\$ 90		
369.810.00 Cashier Overage/Shortage	\$ 210	\$ 111	\$ 80	\$ 104	\$ 28	\$ 74		
369.900.00 Other Misc. Revenue	\$ 30,657	\$ 48,475	\$ 43,000	\$ 48,449	\$ 41,298	\$ 45,087	\$ 23,375	\$ 23,371
Total Misc Revenue	\$ 142,925	\$ 161,755	\$ 168,319	\$ 245,336	\$ 308,035	\$ 371,526	\$ 264,804	\$ 269,059
Total Transfers	\$ -	\$ 290,000	\$ 420,000	\$ -				
Total General Fund Revenue	\$ 15,481,352	\$ 15,646,215	\$ 16,459,102	\$ 16,899,732	\$ 18,158,853	\$ 19,128,626	\$ 21,081,087	\$ 22,035,629

Legislative – City Council

I. Budget Overview

2015/2016 Actual	\$269,040
2017/2018 Budget	\$325,048
Change in Budgets	21%
2015 FTEs	.66
2016 FTEs	.66
2017 FTEs	.86
2018 FTEs	.86

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Determines policy as it relates to all city functions and activities, enacts ordinances and resolutions, and reviews certain appointments of the Mayor.

III. 2015-2016 Key Accomplishments

The City Council was successful in achieving the following goals:

- Provided legislative policy direction for the City
- Approved the 2016-2017 biennial budget
- Explored the implementation of a Utility Tax
- Established the Administrative Committee
- Authorized an Interlocal Agreement with East County Fire and Rescue to provide Fire Chief services
- Approved the 2035 Comprehensive Plan

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service. The Council meets at two regular meetings a month, two workshops per month and also attend numerous city-related committee and other governmental board meetings. Publication costs of city ordinances are included in this section of the budget as well as the City share of election costs.

V. Goals and New Initiatives

The City Council has among its goals for the 2017-2018 Biennium the following key goals with current resources:

- Implement a Strategic Plan for the City of Camas
- Consider new revenue sources to address current and future unmet needs of the City
- Continue fiduciary oversight of the City's assets, resources and budget

VI. Trends and Future Issues

The City Council meets with staff in a Planning Conference to review issues for the coming year. For 2017, the topics include:

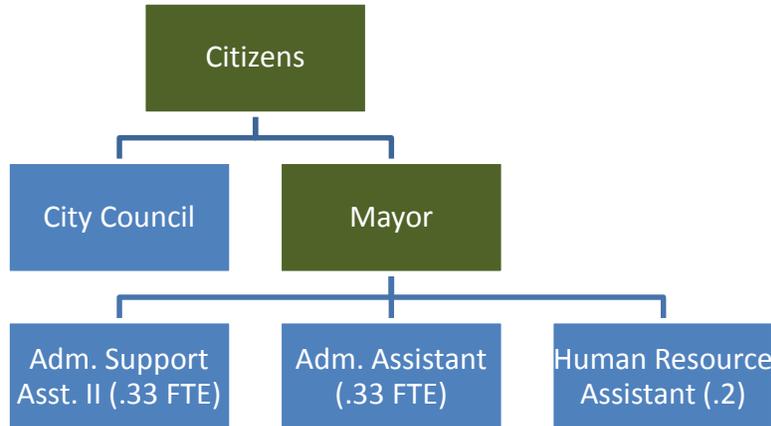
- Strategic Plan for the City
- Library Board of Trustees Work Plan
- Parks Plans for Fallen Leaf Lake and the North Shore

- Community Development Work Plan
- Joint Meeting with Camas School District Board
- Current and Future Financial Needs for the City and Possible Funding Sources

VII. Performance Measurements

Not applicable.

VIII. Organizational Chart



IX. Department Operating Budget

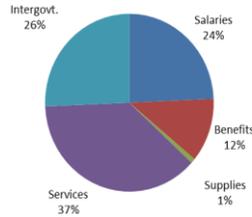
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Legislative									
001-01-511-600-11	Regular Salaries And Wages	\$ 41,097	\$ 42,450	\$ 43,200	\$ 43,550	\$ 101,550	\$ 99,068	\$ 118,150	\$ 120,560
	Overtime					\$ 646		\$ 500	\$ 500
	Salaries	\$ 41,097	\$ 42,450	\$ 43,200	\$ 43,550	\$ 102,196	\$ 99,068	\$ 118,650	\$ 121,060
001-01-511-600-21	Personnel Benefits	\$ 3,491	\$ 3,580	\$ 3,626	\$ 3,651	\$ 23,955	\$ 22,099	\$ 29,500	\$ 31,270
001-01-511-600-31	Office And Operating Supplies	\$ 555	\$ 2,763	\$ 2,504	\$ 2,845	\$ 3,916	\$ 3,490	\$ 3,965	\$ 4,046
001-01-511-300-44	Advertising	\$ 3,174	\$ 4,099	\$ 4,418	\$ 5,404	\$ 4,341	\$ 7,526	\$ 6,230	\$ 6,357
001-01-511-600-41	Professional Ser	\$ -	\$ 4,457	\$ 17,149	\$ 12,275	\$ 48	\$ 23	\$ 35	\$ 36
001-01-511-600-42	Communication	\$ 1,754	\$ 664	\$ 690	\$ 804	\$ 764	\$ 362	\$ 386	\$ 394
001-01-511-600-43	Travel	\$ -	\$ 608	\$ 94	\$ 288	\$ 650	\$ 601	\$ 568	\$ 580
001-01-511-600-46	Insurance							\$ 976	\$ 994
	Services	\$ 7,132	\$ 12,076	\$ 22,934	\$ 18,771	\$ 5,804	\$ 8,512	\$ 8,195	\$ 8,361
Total Legislative		\$ 52,274	\$ 60,869	\$ 72,263	\$ 68,818	\$ 135,871	\$ 133,169	\$ 160,310	\$ 164,737

Judicial – Municipal Court

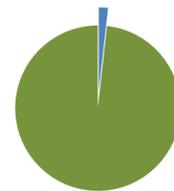
I. Budget Overview

2015/2016 Actual	\$596,137
2017/2018 Budget	\$753,998
Change in Budgets	26%
2015 FTEs	1
2016 FTEs	1
2017 FTEs	1.6
2018 FTEs	1.6

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Develop and maintain a fair and equitable judicial process in the Camas Municipal Court. Under an Interlocal Agreement with the City of Washougal, Camas performs the municipal court function for that city. The City of Camas contracts with Clark County District Court for certain judicial services. This includes the service of the Judge and the staff at the court. The City provides the Lead Court Clerk.

III. 2015-2016 Key Accomplishments

The Municipal Court was successful in achieving the following goals:

- Enhanced the landscaping at the Municipal Court
- Installed a new sign
- Continued efficient operation of the Municipal Court
- Retained a new Indigent Defense Attorney to serve when the incumbent Indigent Defense Attorney has a conflict
- Discussed judge contract with the City of Washougal

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service. The increase in budget includes an increase in continued repairs, maintenance and upgrades to the Municipal Court to enhance safety for personnel, increase efficiency and improve the professional appearance of the Municipal Court. The budget also reflects the reallocation of the Court Security position from the Detention and Correction’s budget to the Municipal Court budget.

V. Goals and New Initiatives

The Municipal Court has among its goals for the 2017-2018 Biennium the following key goals with current resources:

- Install equipment to enable a paperless Municipal Court
- Place security cameras in the building
- Secure inner office
- Build a bar between Attorney’s table and the audience
- Paint front office

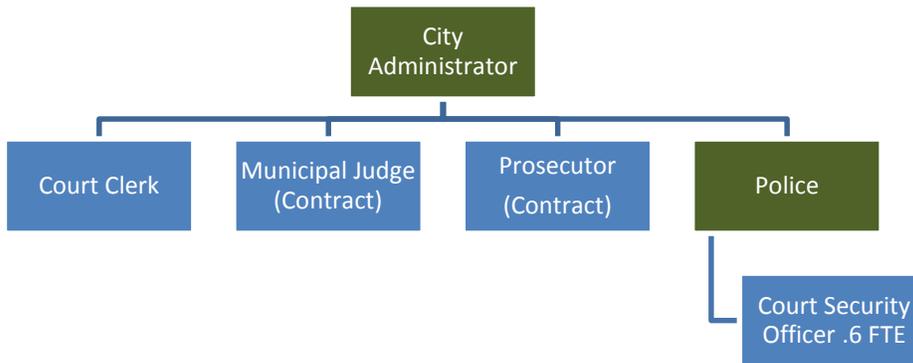
VI. Trends and Future Issues

The top issues facing the Municipal Court include areas that will be a challenge to manage. The Municipal Court’s mission is to dispense justice is not restrained by normal budgetary controls. The City has minimal control over costs associated with indigent defense, detention and offender programs.

VII. Performance Measurements

Not available

VIII. Organizational Chart



IX. Department Operating Budget

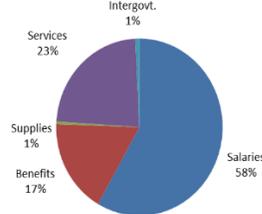
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Judicial									
001-02-512-500-11	Reglar Salaries and Wages	\$ -	\$ -	\$ -	\$ 15,060	\$ 48,590	\$ 51,292	\$ 90,000	\$ 91,836
	Overtime					\$ 141	\$ 566	\$ 500	\$ 500
	Salaries	\$ -	\$ -	\$ 43,200	\$ 43,550	\$ 48,731	\$ 51,858	\$ 90,500	\$ 92,336
001-02-512-500-21	Personnel Benefits	\$ -	\$ -	\$ -	\$ 7,528	\$ 21,334	\$ 22,847	\$ 43,300	\$ 45,898
001-02-512-500-31	Office and Operating Supplies	\$ 1,081	\$ 2,192	\$ 1,490	\$ 1,570	\$ 2,602	\$ 2,079	\$ 2,250	\$ 2,296
001-02-512-500-35	Small Tools and Minor Equipmen	\$ 2,833	\$ 4,102	\$ 2,270	\$ 1,192	\$ 1,866	\$ -	\$ 1,000	\$ 1,020
	Supplies	\$ 3,914	\$ 6,294	\$ 3,760	\$ 2,762	\$ 4,468	\$ 2,079	\$ 3,250	\$ 3,316
001-02-512-500-41	Professional Services	\$ 61,778	\$ 60,686	\$ 60,660	\$ 61,639	\$ 69,962	\$ 74,054	\$ 74,147	\$ 75,660
001-02-512-500-42	Communication	\$ 500	\$ 1,500	\$ 997	\$ 1,500	\$ 1,524	\$ 1,346	\$ 1,808	\$ 1,845
001-02-512-500-45	Operating Rents and Leases	\$ 18,972	\$ 28,534	\$ 28,464	\$ 37,944	\$ 39,084	\$ 40,260	\$ 41,142	\$ 41,981
001-02-512-500-46	Insurance	\$ 749	\$ 751	\$ 746	\$ 787	\$ 1,449	\$ 1,503	\$ 2,484	\$ 2,535
001-02-512-500-47	Public Utility	\$ 14,262	\$ 11,824	\$ 12,385	\$ 11,003	\$ 11,805	\$ 12,527	\$ 10,751	\$ 10,971
001-02-512-500-48	Repairs and Maintenance	\$ 64	\$ 343	\$ 720	\$ 9,181	\$ 2,439	\$ 2,003	\$ 9,000	\$ 9,184
001-02-512-500.-49	Miscellaneous						\$ 361	\$ 369	\$ 377
	Services	\$ 96,325	\$ 103,637	\$ 109,435	\$ 122,055	\$ 126,262	\$ 132,054	\$ 139,701	\$ 142,553
001-02-512-500-51	Intgovt Profess. Serv.	\$ 123,772	\$ 157,691	\$ 127,699	\$ 144,694	\$ 94,285	\$ 92,219	\$ 95,597	\$ 97,547
	Total Judicial	\$ 224,011	\$ 267,622	\$ 240,894	\$ 292,099	\$ 295,080	\$ 301,057	\$ 372,348	\$ 381,650

Executive – Mayor and City Administrator

I. Budget Overview

2015/2016 Actual	\$616,263
2017/2018 Budget	\$717,392
Change in Budgets	16%
2015 FTEs	2.4
2016 FTEs	2.4
2017 FTEs	2.4
2018 FTEs	2.4

Expenditures by function



% of the Gen Fund Budget



II. Purpose

The Mayor is responsible for directing and coordinating the activities of the city departments through the City Administrator, such as carrying out the policies of the Council and directing the day-to-day activities of the operating departments of the city.

III. 2015-2016 Key Accomplishments

The Mayor and City Administrator were successful in achieving the following goals:

- Created the Administrative Committee
- Coordinated the formation of the LEOFF Disability Board
- Secured funding for the Larkspur/Camas Meadows Drive connection
- Conducted the Department Head Leadership Development Training
- Initiated Lean Process Improvement Training and utilized LEAN to improve Records Management and the Public Records Request process
- Reached an agreement to transfer the City of Camas Recreation Programs to the Camas School District Community Education Program
- Facilitated the adoption of the 2017-2018 Biennial Budget

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service. The increase in the budget is attributed to additional professional services to conduct the Strategic Plan in 2017.

V. Goals and New Initiatives

The Mayor and the City Administrator have among their goals for the 2017-2018 Biennium the following key goals with current resources:

- Continue economic development efforts through recruitment and exceptional service
- Improve communication and outreach to Council
- Develop a Strategic Plan for the City of Camas
- Expand LEAN to improve processes in all City departments
- Determine critical current and future needs for the city and possible ways to fund the services

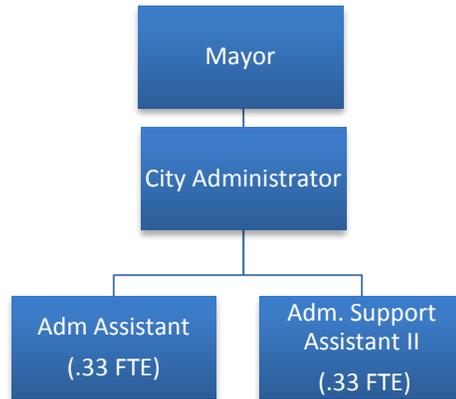
VI. Trends and Future Issues

As growth in the City has resumed, plan for smart growth to meet the needs of our industries, businesses, and residents. Build on the successes of the past and strive to provide cost effective quality services to the citizens of Camas.

VII. Performance Measurements

Not available

VIII. Organizational Chart



IX. Department Operating Budget

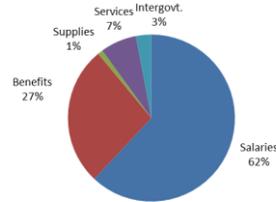
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Executive									
001-03-513-100-11	Regular Salaries And Wages	\$ 167,212	\$ 172,807	\$ 222,451	\$ 180,202	\$ 208,934	\$ 212,616	\$ 220,200	\$ 224,692
	Overtime					\$ 659		\$ 500	\$ 500
	Salaries	\$ 167,212	\$ 172,807	\$ 222,451	\$ 180,202	\$ 209,593	212,616	220,700	225,192
001-03-513-100-21	Personnel Benefits	\$ 43,908	\$ 49,196	\$ 60,934	\$ 49,110	\$ 60,307	\$ 60,779	\$ 65,300	\$ 69,218
001-03-513-100-31	Office And Operating Supplies	\$ 897	\$ 951	\$ 4,109	\$ 6,910	\$ 162	\$ 1,847	\$ 1,862	\$ 1,900
	Supplies	\$ 897	\$ 951	\$ 4,772	\$ 6,910	\$ 162	1,847	1,862	1,900
001-03-513-100-41	Professional Ser	\$ -	\$ 905	\$ 13,789	\$ 10,490	\$ 17,434	\$ 15,754	\$ 69,861	\$ 21,286
001-03-513-100-42	Communication	\$ 2,110	\$ 2,250	\$ 2,494	\$ 2,283	\$ 2,215	\$ 2,152	\$ 1,760	\$ 1,796
001-03-513-100-43	Travel	\$ 2,164	\$ 6,908	\$ 1,622	\$ 4,006	\$ 5,553	\$ 5,682	\$ 3,699	\$ 3,774
001-03-513-100-46	Insurance	\$ 2,266	\$ 3,886	\$ 881	\$ 926	\$ 1,002	\$ 1,055	\$ 2,754	\$ 2,810
001-03-513-100-48	Repairs & Maintenance	\$ 602	\$ 767	\$ 3,105	\$ 675			\$ 575	\$ 587
001-03-513-100-49	Miscellaneous	\$ 2,526	\$ 4,495	\$ 1,440	\$ 4,108	\$ 5,574	\$ 4,526	\$ 4,468	\$ 4,559
001.24.557.210.49	Miscellaneous-Outreach	\$ 1,975	\$ 2,850	\$ 416	\$ 1,621	\$ 4,013		\$ 4,599	\$ 4,692
	Services	\$ 11,641	\$ 22,062	\$ 23,747	\$ 24,109	\$ 35,791	29,169	87,716	39,504
001.24.557.200.51	Intergovt. Services-Outreach	\$ 4,500	\$ 4,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Total Executive		\$ 228,158	\$ 249,516	\$ 314,904	\$ 263,331	\$ 308,852	\$ 307,411	\$ 378,578	\$ 338,814

Finance

I. Budget Overview

2015/2016 Actual	\$1,995,740
2015/2016 Budget	\$2,140,295
Change in Budgets	7%
2015 FTEs	9
2016 FTEs	9
2017 FTEs	9
2018 FTEs	9

Expenditures by function



% of the Gen Fund Budget



II. Purpose

To ensure the City's financial stability and maximize the use of its financial resources, while maintaining the highest level of public trust.

III. 2015-2016 Key Accomplishments

The Finance Department was successful in achieving the following goals:

- Implemented Socrata Open Budget and Open Spending
- Issued \$7.2 million General Obligation Bond
- Issued \$22 million Revenue Bond
- Implemented a new Parks and Recreation Receipting System
- Completed Purchase Card Program implementation
- Developed an active Cash Management process

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service. Staff continues to develop better ways of providing services with technology and best practices.

V. Goals and New Initiatives

Finance has among its goals for the 2017-2018 Biennium the following key goals with current resources:

- Prepare a Budget worthy of the Government Finance Officers Association (GFOA) recognition, the Distinguished Budget Presentation Award
- Prepare a Comprehensive Annual Financial Report (CAFR) worthy of GFOA Recognition and receive clean audit opinions from the State Auditor's Office
- Complete an update of all financial policies of the City
- Develop a long-term financial model
- Assist Council with a fund balance and new revenue options analysis
- Implement a new Cemetery records management software
- Implement performance measurement software

VI. Trends and Future Issues

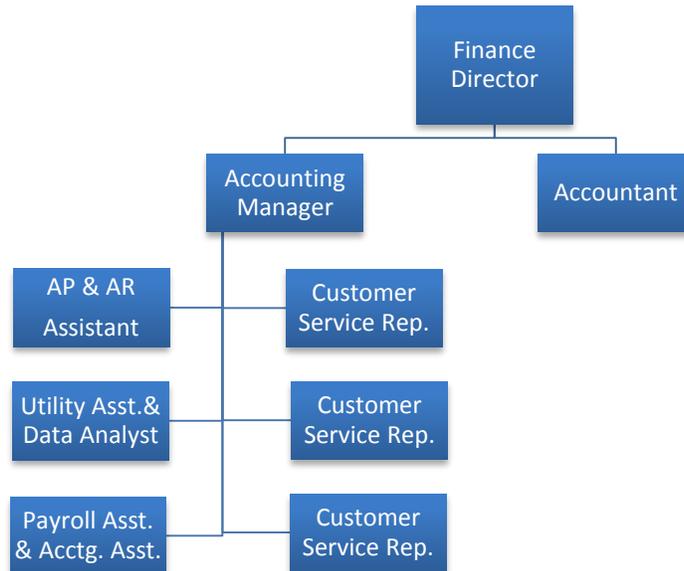
The top issues facing Finance Department include:

- Enhancing the internet and social media to better serve the public
- Providing grant management as well as actively pursuing grant funds
- Enhancing cash management
- Providing easier to read and more timely financial reporting
- Cross training and developing staff

VII. Performance Measurements

Indicator	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Actual
Formal, external recognition for financial & analytical excellence	0	2	2	1	2	1
Financial and Accountability Audits with no exceptions	1	2	2	2	2	2

VIII. Organizational Chart



IX. Department Operating Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Finance									
001-04-514-230-11	Regular Salaries And Wages	\$ 470,020	\$ 494,107	\$ 529,352	\$ 597,657	\$ 602,160	\$ 624,175	\$ 651,000	\$ 664,280
001-04-514-230-12	Overtime	\$ 156	\$ 231	\$ 1,534	\$ 1,784	\$ 390	\$ 400	\$ 1,500	\$ 500
	Salaries	\$ 470,176	\$ 494,338	\$ 530,886	\$ 599,441	\$ 602,550	\$ 624,575	\$ 652,500	\$ 664,780
001-04-514-230-21	Personnel Benefits	\$ 152,971	\$ 156,057	\$ 177,655	\$ 237,918	\$ 257,584	\$ 264,606	\$ 265,000	\$ 280,900
001-04-514-230-31	Office And Operating Supplies	\$ 1,941	\$ 1,705	\$ 2,204	\$ 2,874	\$ 4,418	\$ 3,548	\$ 4,067	\$ 4,149
	Supplies	\$ 1,941	\$ 3,137	\$ 3,123	\$ 3,140	\$ 4,418	\$ 3,548	\$ 4,067	\$ 4,149
001-04-514-230-41	Professional Ser	\$ 25,840	\$ 44,660	\$ 57,842	\$ 104,941	\$ 58,394	\$ 62,122	\$ 62,185	\$ 63,453
001-04-514-230-42	Communication	\$ 3,112	\$ 3,125	\$ 3,086	\$ 3,120	\$ 2,946	\$ 3,836	\$ 3,418	\$ 3,488
001-04-514-230-43	Travel	\$ 39	\$ 548	\$ 283	\$ 2,602	\$ 3,443	\$ 1,432	\$ 7,664	\$ 7,821
001-04-514-230-46	Insurance	\$ 3,122	\$ 10,242	\$ 4,269	\$ 4,485	\$ 4,854	\$ 5,111	\$ 10,099	\$ 10,305
001-04-514-230-48	Repairs & Maintenance	\$ 125	\$ 141	\$ 283	\$ 5	\$ -	\$ 171	\$ 300	\$ 306
001-04-514-230-49	Miscellaneous/Membership&Dues	\$ 2,201	\$ 2,528	\$ 2,105	\$ 10,881	\$ 15,863	\$ 7,818	\$ 9,426	\$ 9,618
	Services	\$ 34,439	\$ 61,244	\$ 67,868	\$ 126,033	\$ 85,500	\$ 80,490	\$ 93,092	\$ 94,991
001-04-514-400-51	Intgovt Profess. Serv.	\$ 31,951	\$ -	\$ 27,656	\$ 34,832	\$ 36,841	\$ 35,629	\$ 40,000	\$ 40,816
Total Finance		\$ 691,478	\$ 714,776	\$ 807,188	\$ 1,001,363	\$ 986,893	\$ 1,008,847	\$ 1,054,659	\$ 1,085,636

Legal

I. Budget Overview

2015/2016 Actual	\$230,035	Expenditures by function	% of the Gen Fund Budget
2017/2018 Budget	\$235,710		
Change in Budgets	2.5%		
2015 FTEs	-		
2016 FTEs	-		
2017 FTEs	-		
2018 FTEs	-		

II. Purpose

Responsible for performing a variety of complex, high level administrative, technical and professional legal work.

III. 2015-2016 Key Accomplishments

The Legal Counsel was successful in achieving the following goals:

- Administered civil lawsuits
- Prepared legal documents
- Advised City officials as to legal rights, obligations, practices, and other phases of applicable local, state and federal law
- Drafted and reviewed contracts, agreements, resolutions and ordinances under consideration by the City Council to ensure that the documents adequately protect the legal interests of the City
- Provided for the prosecution of persons cited into Municipal Court for traffic or misdemeanor charges

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

The Legal Counsel's goals with current resources:

- Provide City Attorney services as required
- Provide adequate Prosecutor services to Municipal Court

VI. Trends and Future Issues

The top issues facing the Legal Counsel department include areas that will be a challenge without additional funding of staff. These areas include:

- Continued compliance with Indigent Defense requirements
- Additional court days
- Unforeseen legal complications

VII. Performance Measurements

Not applicable

VIII. Organizational Chart
Not applicable

IX. Department Operating Budget

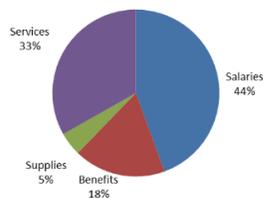
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Legal									
001-05-515-300-43	Travel	\$ -	\$ 110	\$ 370		\$ 658			
001-05-515-300-49	Miscellaneous	\$ -	\$ 480	\$ 260	\$ 260	\$ 511	1,438	\$ 658	\$ 672
001-05-515-301-41	Professional Serv (Criminal)	\$ 24,831	\$ 31,331	\$ 22,931	\$ 34,255	\$ 31,699	27,683	\$ 32,000	\$ 32,653
001-05-515-302-41	Professional Services (Civil)	\$ 71,770	\$ 68,837	\$ 78,793	\$ 80,359	\$ 82,138	85,909	\$ 84,006	\$ 85,720
	Services	\$ 96,601	\$ 100,757	\$ 102,354	\$ 114,874	\$ 115,006	115,029	116,664	119,045
	Total Legal	\$ 96,601	\$ 100,757	\$ 102,354	\$ 114,874	\$ 115,006	115,029	116,664	119,045

Human Resources

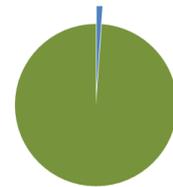
I. Budget Overview

2015/2016 Actual	\$313,092
2017/2018 Budget	\$475,604
Change in Budgets	52%
2015 FTEs	1
2016 FTEs	1
2017 FTEs	1.3
2018 FTEs	1.3

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provide employment and personnel services to the City's employees as well as providing information and assistance to job applicants and other external citizens.

III. 2015-2016 Key Accomplishments

Human Resources was successful in achieving the following goals:

- Ensured City earned the AWC WellCity Award for 2015 which will decrease the 2017 healthcare premiums by 2%
- Completed successfully filling 20 external recruitments
- Transitioned several duties to the Human Resource Assistant
- Settled successfully all the grievances filed by the unions
- Began the Compensation and Classification Study by consultant in December, 2016

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service. Increase in budget are due to increases in fees to maintain services.

V. Goals and New Initiatives

The Human Resources Division has among its goals for the biennium:

- Earn 2017 and 2018 WellCity Awards
- Settle labor contract negotiations with all groups by mid-2017
- Continue transitioning duties to the Human Resource Assistant
- Complete and implement recommendations from the Classification and Compensation Study
- Transition Personnel Change Notices from Finance to Human Resources
- Update all outdated policies and the Employee Handbook

VI. Trends and Future Issues

The top issues facing the Human Resources department include:

- Contain costs for employee benefits
- Maintain positive labor relations with unions
- Manage benefit changes as the Affordable Care Act changes

VII. Performance Measurements
Not available

VIII. Organizational Chart



IX. Department Operating Budget

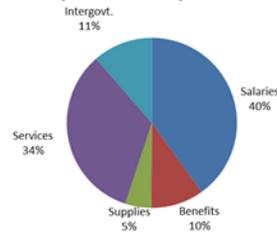
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Human Resources									
001-06-518-100-11	Regular Salaries And Wages	\$ 93,781	\$ 97,197	\$ 102,805	\$ 76,773	\$ 92,893	\$ 95,216	\$ 118,500	\$ 120,917
001-06-518-100-21	Personnel Benefits	\$ 31,784	\$ 33,632	\$ 35,637	\$ 29,681	\$ 37,113	\$ 37,175	\$ 47,500	\$ 50,350
001-06-517-900-31	Office and Operating Supplies	\$ -	\$ -	\$ 2,453	\$ 3,655	\$ 2,523	\$ 2,892	\$ 6,675	\$ 6,811
001-06-518-100-31	Office And Operating Supplies	\$ 1,679	\$ 4,444	\$ 1,944	\$ 1,979	\$ 2,106	\$ 4,285	\$ 5,511	\$ 5,623
	Supplies	\$ 1,679	\$ 4,444	\$ 5,060	\$ 5,634	\$ 4,629	\$ 7,177	\$ 12,186	\$ 12,434
001-06-517-900-43	Travel	\$ -	\$ -	\$ 498	\$ 618	\$ -	\$ 25	\$ 1,000	\$ 1,020
001-06-517-900-48	Repairs and Maintenance	\$ -	\$ -	\$ 304	\$ 664	\$ 708	\$ 3,274	\$ 800	\$ 816
001-06-518-100-41	Professional Ser	\$ 25,414	\$ 46,245	\$ 2,552	\$ 4,880	\$ 5,378	\$ 19,191	\$ 78,700	\$ 15,225
001-06-518-100-42	Communication	\$ 1,326	\$ 1,307	\$ 1,379	\$ 1,608	\$ 1,529	\$ 847	\$ 1,500	\$ 1,531
001-06-518-100-43	Travel	\$ 2,432	\$ 3,184	\$ 891	\$ 1,506	\$ 984	\$ 665	\$ 1,496	\$ 1,527
001-06-518-100-46	Insurance	\$ 1,801	\$ 1,388	\$ 633	\$ 665	\$ 720	\$ 758	\$ 1,459	\$ 1,489
001-06-518-100-49	Miscellaneous/Membership&Dues	\$ 568	\$ 1,080	\$ 907	\$ 1,895	\$ 3,541	\$ 1,270	\$ 3,541	\$ 3,613
	Services	\$ 31,793	\$ 54,048	\$ 7,167	\$ 11,836	\$ 12,859	\$ 26,030	\$ 88,496	\$ 25,221
Total Human Resources		\$ 159,037	\$ 189,321	\$ 150,670	\$ 123,924	\$ 147,494	\$ 165,598	\$ 266,682	\$ 208,922

Administrative Services

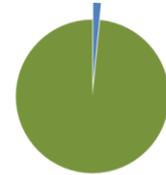
I. Budget Overview

2015/2016 Actual	\$663,756
2017/2018 Budget	\$672,887
Change in Budgets	1.4%
2015 FTEs	1.1
2016 FTEs	1.1
2017 FTEs	1.1
2018 FTEs	1.1

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provide centralized services for all City Departments including records management, public information, and senior management of Information Technology Department and Human Resources Division.

III. 2015-2016 Key Accomplishments

Administrative Services was successful in achieving:

- Hired an Administrative Support Assistant bring the department to full staffing levels
- Transferred the City Clerk duties from the City Administrator to this department
- Filled Deputy City Clerk position and worked on achieving the Certified Municipal Clerk recognition
- Began the Lean Initiative with the Public Records Process and Records Management project
- Created and maintain the City's Social Media presence
- Eliminated paper files related to Council meeting materials and converted to electronic files

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service. Increases in budget are due to fees related to necessary services.

V. Goals and New Initiatives

The Administrative Services has among its goals for the biennium:

- Continue to centralize public records including 2018 implementation of an Enterprise Content Management system to maintain all City records.

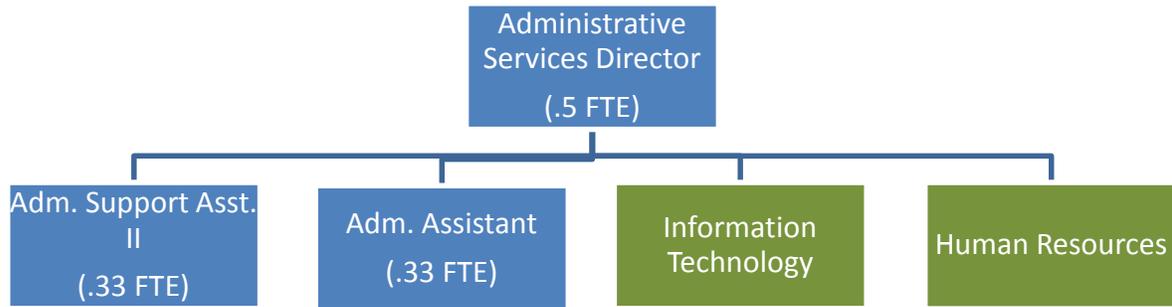
VI. Trends and Future Issues

The top issue continues to be centralizing paper and electronic documents, while continuing to effectively provide public records to citizens.

VII. Performance Measurements

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projection	2018 Projection
Fulfilling Public Records Requests within 15 days	n/a	n/a	n/a	n/a	n/a	n/a	80%	80%

VIII. Organizational Chart



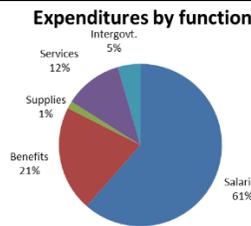
IX. Department Operating Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Administrative Services									
001-07-518-900-11	Regular Salaries And Wages				\$ 88,744	\$ 127,811	\$ 127,979	\$ 133,000	\$ 135,713
	Overtime				\$ 885	\$ 646		\$ 500	\$ 500
	Salaries				\$ 89,629	\$ 128,457	\$ 127,979	\$ 133,500	\$ 136,213
001-07-518-900-21	Personnel Benefits				\$ 33,103	\$ 46,668	\$ 45,884	\$ 33,500	\$ 35,510
001-07-518-900-31	Office and Operating Supplies	\$ 7,528	\$ 6,536	\$ 7,908	\$ 16,088	\$ 13,172	\$ 14,006	\$ 16,500	\$ 16,837
	Supplies	\$ 8,139	\$ 6,536	\$ 9,579	\$ 17,172	\$ 13,172	\$ 14,006	\$ 16,500	\$ 16,837
001-07-518-900-41	Professional Services	\$ 28,269	\$ 25,188	\$ 22,624	\$ 32,355	\$ 41,030	\$ 37,298	\$ 57,172	\$ 58,339
001-07-518-900-42	Communications	\$ 9,691	\$ 7,754	\$ 8,210	\$ 8,629	\$ 6,436	\$ 8,834	\$ 8,117	\$ 8,283
001-07-518-900-43	Travel				\$ 691	\$ 1,250	\$ 2,456	\$ 1,672	\$ 1,706
001-07-518-900-45	Operating Rentals and Leases	\$ 13,293	\$ 13,325	\$ 13,071	\$ 21,203	\$ 35,870	\$ 29,855	\$ 27,169	\$ 26,073
001-07-518-900-46	Insurance	\$ 61,386	\$ 1,649	\$ 1,649	\$ 1,706	\$ 1,602	\$ 1,530	\$ 2,953	\$ 3,013
001-07-518-900-48	Repairs and Maintenance	\$ 3,850	\$ 3,750	\$ 5,897	\$ 7,303	\$ 13,409	\$ 15,308	\$ 8,919	\$ 9,101
001-07-518-900-49	Miscellaneous	\$ 12,556	\$ 7,547	\$ 7,305	\$ 5,550	\$ 6,414	\$ 8,041	\$ 5,788	\$ 5,906
	Services	\$ 129,045	\$ 59,214	\$ 58,756	\$ 77,438	\$ 106,011	\$ 103,322	\$ 111,790	\$ 112,421
001-07-518-900-51	Intgovt Profess Services	\$ 39,016	\$ 33,653	\$ 58,062	\$ 31,914	\$ 38,223	\$ 29,930	\$ 33,592	\$ 34,277
001-07-564-000-51	Intgovt Profess. Serv.	\$ 3,496	\$ 6,000	\$ 3,599	\$ 3,274	\$ 4,505	\$ 5,597	\$ 4,329	\$ 4,418
	Intergovernmental	\$ 49,042	\$ 45,679	\$ 61,661	\$ 35,188	\$ 42,728	\$ 35,527	\$ 37,921	\$ 38,695
Total Administrative Services		\$ 186,226	\$ 111,429	\$ 129,996	\$ 252,530	\$ 337,038	\$ 326,718	\$ 333,211	\$ 339,676

Law Enforcement

I. Budget Overview

2015/2016 Actual	\$9,460,080
2017/2018 Budget	\$9,870,328
Change in Budgets	4.3%
2015 FTEs	32.5
2016 FTEs	32.5
2017 FTEs	32
2018 FTEs	32



% of the Gen Fund Budget



II. Purpose

Protect lives and property in our community and to maintain public order.

III. 2015-2016 Key Accomplishments

Police Department was successful in achieving the following goals:

- Conducted an agency-wide team building exercise
- Left the RegJIN RMS(records management software) and moved to the Clark County hosted EIS RMS
- Worked with CRESA to upgrade the dispatch software to the new Mobile Public Safety platform
- Distributed new Daniel Defense patrol rifles to all uniformed personnel
- Completed a review and destruction of old police records in the clerical unit
- Surplused items from the property room

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service. However, due to increased workloads on existing staff, some services were eliminated. Civil fingerprinting and concealed pistol licenses are now only offered one day a week. The clerical section has reduced hours to the public. Sworn staffing levels continue to struggle with increased demands for services driven by annexation and population growth.

V. Goals and New Initiatives

The Police Department has among its goals for the biennium:

- Achieve reaccreditation status from Washington Association of Sheriffs and Police Chiefs
- Conduct agency wide focus on updated Use of Force training for sworn positions
- Manage the promotion and training of two police sergeant positions
- Train and continue to build skills in the EIS report writing software
- Continue to build community trust in law enforcement through outreach programs

VI. Trends and Future Issues

The top issues facing the Police Department include:

- The Department operates at the minimum police officer staffing levels the majority of the year. Pressures on staff are showing as increased response times, fewer traffic stops, and lower arrest

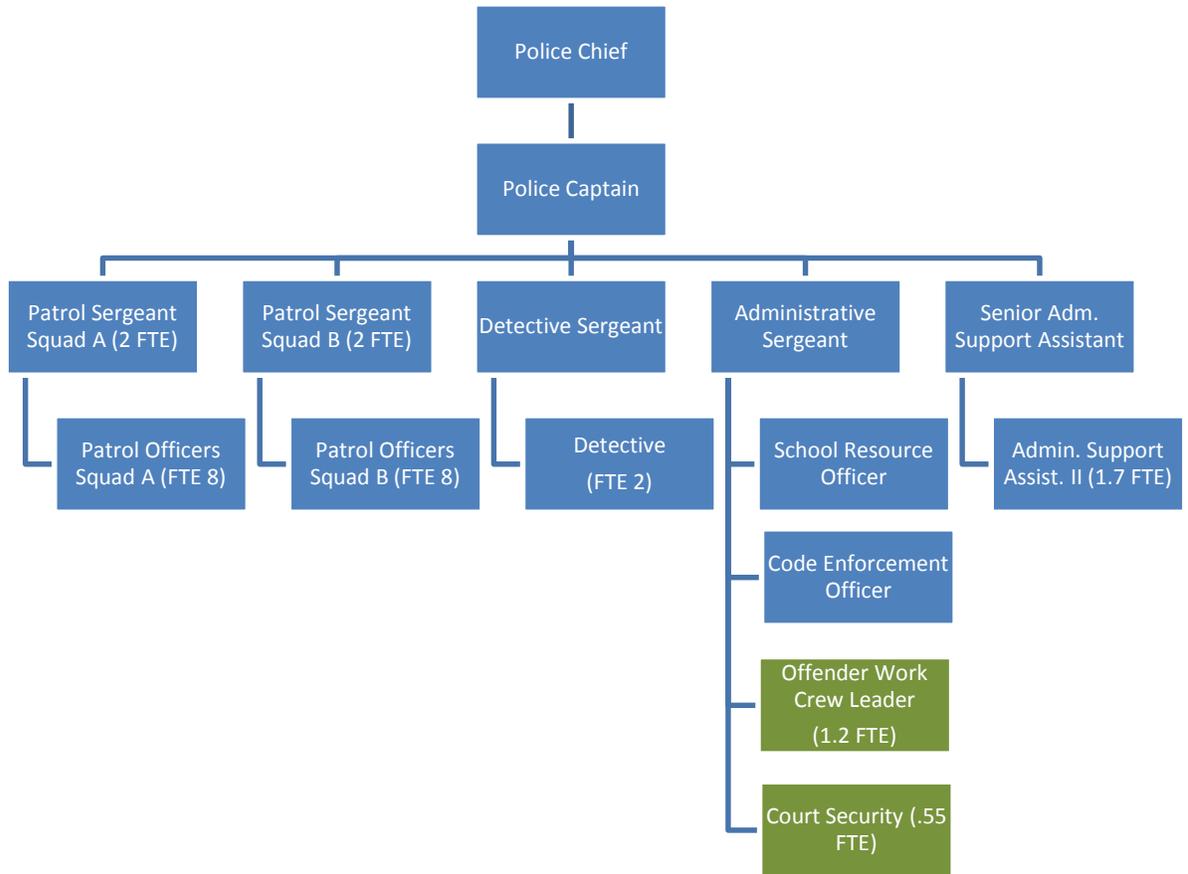
statistics. After 2:30AM, there are only two police officers are duty which creates officer safety concerns over ability to respond to community safety needs.

- Code Enforcement complaints are growing and becoming more time consuming. The position is currently only funded at .5 FTE with the other .5 FTE with parking enforcement duties. It seems likely that Code Enforcement will need to return to a full-time position in the future.
- A number of serious traffic collisions and deaths have occurred over the past few years, yet the City lacks a trained collision investigator to handle such calls. The City has relied on other law enforcement agencies to come in to take over these complex investigations, often causing the other agency to expend overtime dollars. The City has been unable to fund a traffic position in this budget, and in past budgets, due to fiscal restraints.

VII. Performance Measurements

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Police Reports	3,313	3,169	3,028	2,781	1,867	1,372	n/a	n/a
Arrests	737	710	643	591	421	430	n/a	n/a
Traffic Stops	6,535	6,268	6,379	6,044	5,258	6,147	n/a	n/a
Service Calls Logged	9,427	9,619	10,220	9,223	8,487	9,081	n/a	n/a

VIII. Organizational Chart



IX. Department Operating Budget

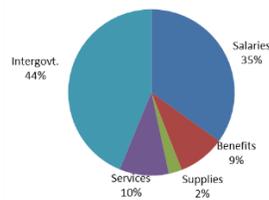
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Law Enforcement									
001-08-521-220-11	Regular Salaries And Wages	\$ 1,829,641	\$ 1,806,884	\$ 1,904,714	\$ 2,410,673	\$ 2,581,215	\$ 2,650,662	\$ 2,892,000	\$ 2,907,937
001-08-521-220-12	Overtime	\$ 96,258	\$ 125,060	\$ 85,352	\$ 89,299	\$ 107,789	\$ 79,676	\$ 120,000	\$ 120,000
	Salaries	\$ 2,316,285	\$ 2,346,464	\$ 2,405,303	\$ 2,499,972	\$ 2,689,004	\$ 2,730,338	\$ 3,012,000	\$ 3,027,937
001-08-517-200-21	Personnel Benefits	\$ 117,739	\$ 111,964	\$ 98,610	\$ 95,318	\$ 110,183	\$ 117,950	\$ -	\$ -
001-08-521-220-21	Personnel Benefits	\$ 702,116	\$ 701,207	\$ 747,394	\$ 915,290	\$ 964,313	\$ 985,715	\$ 1,017,700	\$ 1,078,762
001-08-521-220-22	Uniforms And Clothing	\$ 8,139	\$ 6,361	\$ 10,404	\$ 9,389	\$ 26,982	\$ 9,490	\$ 14,000	\$ 18,500
	Benefits	\$ 966,535	\$ 949,918	\$ 1,001,729	\$ 1,019,997	\$ 1,101,478	\$ 1,113,155	\$ 1,031,700	\$ 1,097,262
001-08-521-220-31	Office And Operating Supplies	\$ 10,171	\$ 4,435	\$ 5,882	\$ 34,116	\$ 28,163	\$ 33,566	\$ 42,300	\$ 43,000
001-08-521-220-32	Fuel	\$ 274	\$ 77	\$ 136	\$ 62	\$ -	\$ 18	\$ 200	\$ 200
001-08-521-220-35	Small Tools And Minor Equip	\$ 23,235	\$ 35,854	\$ 18,372	\$ 40,590	\$ 24,456	\$ 70,950	\$ 29,150	\$ 32,025
	Supplies	\$ 52,345	\$ 68,997	\$ 48,584	\$ 74,768	\$ 52,619	\$ 104,535	\$ 71,650	\$ 75,225
001-08-521-220-41	Professional Services	\$ 1,954	\$ 5,212	\$ 4,703	\$ 35,287	\$ 36,550	\$ 40,736	\$ 41,610	\$ 42,800
001-08-521-220-42	Communication	\$ 25,750	\$ 35,360	\$ 30,680	\$ 23,824	\$ 47,542	\$ 28,579	\$ 34,700	\$ 35,394
001-08-521-220-43	Travel	\$ 942	\$ 1,567	\$ 223	\$ 11,035	\$ 8,693	\$ 17,097	\$ 21,000	\$ 21,000
001-08-521-400-43	Travel	\$ 5,136	\$ 3,853	\$ 5,328	\$ -	\$ 22	\$ -	\$ -	\$ -
001-08-521-220-44	Advertising	\$ 468	\$ 777	\$ 1,336	\$ 1,254	\$ -	\$ -	\$ 800	\$ 800
001-08-521-100-45	Intfund Oper. Rentals & Lease	\$ 15,156	\$ 22,454	\$ 20,640	\$ 26,448	\$ 26,064	\$ 30,474	\$ 17,861	\$ 25,812
001-08-521-220-45	Operating Rentals	\$ 188,408	\$ 195,788	\$ 198,852	\$ 243,816	\$ 246,851	\$ 241,056	\$ 290,553	\$ 256,727
001-08-521-700-45	Intfund Oper. Rentals & Leases	\$ 1,800	\$ 5,352	\$ 7,648	\$ 17,940	\$ 21,516	\$ 19,284	\$ 16,835	\$ 15,337
001-08-521-220-46	Insurance	\$ 12,563	\$ 38,699	\$ 16,361	\$ 17,189	\$ 18,603	\$ 19,588	\$ 44,044	\$ 44,942
001-08-521-500-46	Insurance	\$ 8,406	\$ 8,100	\$ 8,086	\$ 8,525	\$ 8,560	\$ 8,054	\$ 8,054	\$ 8,218
001-08-521-500-47	Public Utility	\$ 43,679	\$ 38,750	\$ 29,108	\$ 24,001	\$ 23,599	\$ 23,176	\$ 29,000	\$ 29,500
001-08-521-220-48	Repairs & Maintenance	\$ 3,064	\$ 4,774	\$ 4,334	\$ 27,794	\$ 22,474	\$ 32,615	\$ 31,000	\$ 31,000
001-08-521-220-49	Miscellaneous	\$ 9,422	\$ 8,691	\$ 8,615	\$ 19,692	\$ 34,903	\$ 24,583	\$ 30,400	\$ 33,800
001-08-521-400-49	Miscellaneous	\$ 6,240	\$ 4,445	\$ 9,369	\$ 6,912	\$ 995	\$ -	\$ -	\$ -
	Services	\$ 378,845	\$ 440,785	\$ 388,959	\$ 463,715	\$ 496,373	\$ 485,242	\$ 565,856	\$ 545,330
001-08-521-220-51	Intgovt Profess. Serv.	\$ 221,198	\$ 245,371	\$ 249,674	\$ 264,269	\$ 263,750	\$ 253,460	\$ 219,445	\$ 223,922
	Intgovt. Professional Services	\$ 221,998	\$ 248,576	\$ 251,774	\$ 264,269	\$ 263,750	\$ 253,460	\$ 219,445	\$ 223,922
001-08-594-210-64	Machinery & Equip	\$ 6,325	\$ -	\$ 366,149	\$ -	\$ 152,578	\$ 17,547	\$ -	\$ -
	Capital	\$ 6,325	\$ -	\$ 368,268	\$ 52,686	\$ 152,578	\$ 17,547	\$ 0	\$ 0
	Total Law Enforcement	\$ 3,942,333	\$ 4,054,740	\$ 4,464,617	\$ 4,375,407	\$ 4,755,803	\$ 4,704,277	\$ 4,900,651	\$ 4,969,676

Detention and Correction

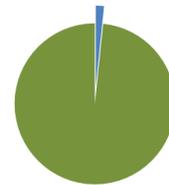
I. Budget Overview

2015/2016 Actual	\$708,883
2015/2016 Budget	\$694,467
Change in Budgets	-2%
2015 FTEs	1.75
2016 FTEs	1.75
2017 FTEs	1.2
2018 FTEs	1.2

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provides for cost of care of prisoners and parole services. Also provides for the operation of a local offender work crew program as an alternative to incarceration. The City is required by law to fund justice accountability programs, including prisoner incarceration and corrections based programs. The Offender Work Crew supplements the efforts of the Public Works Department by performing community service on small projects or assignments that require hand tools.

III. 2015-2016 Key Accomplishments

During 2015-2016 biennium, the city obtained a grant from the Department of Ecology to fund the purchase of a new Work Crew trailer.

IV. Level of Service and Budget Impact

Budgeted resources are currently adequate to maintain the current level of service. Prisoners are detained in the City Jail temporarily. All other prisoners are held either in the Clark County or Skamania County Jail. The City reimburses the counties for board of prisoners and Clark County for probation services, commonly called "6211" charges. The increases in budget are a result of increases in population as well as costs associated with boarding prisoners such as medical costs.

V. Goals and New Initiatives

The Detention and Corrections has among its goals for the biennium:

- Continue to work to keep jail incarceration days down through offender screening
- Work with the City Attorney and Court staff to improve accuracy of Washington State Patrol criminal history records
- Move the Court security expenses to the Municipal Court budget.

VI. Trends and Future Issues

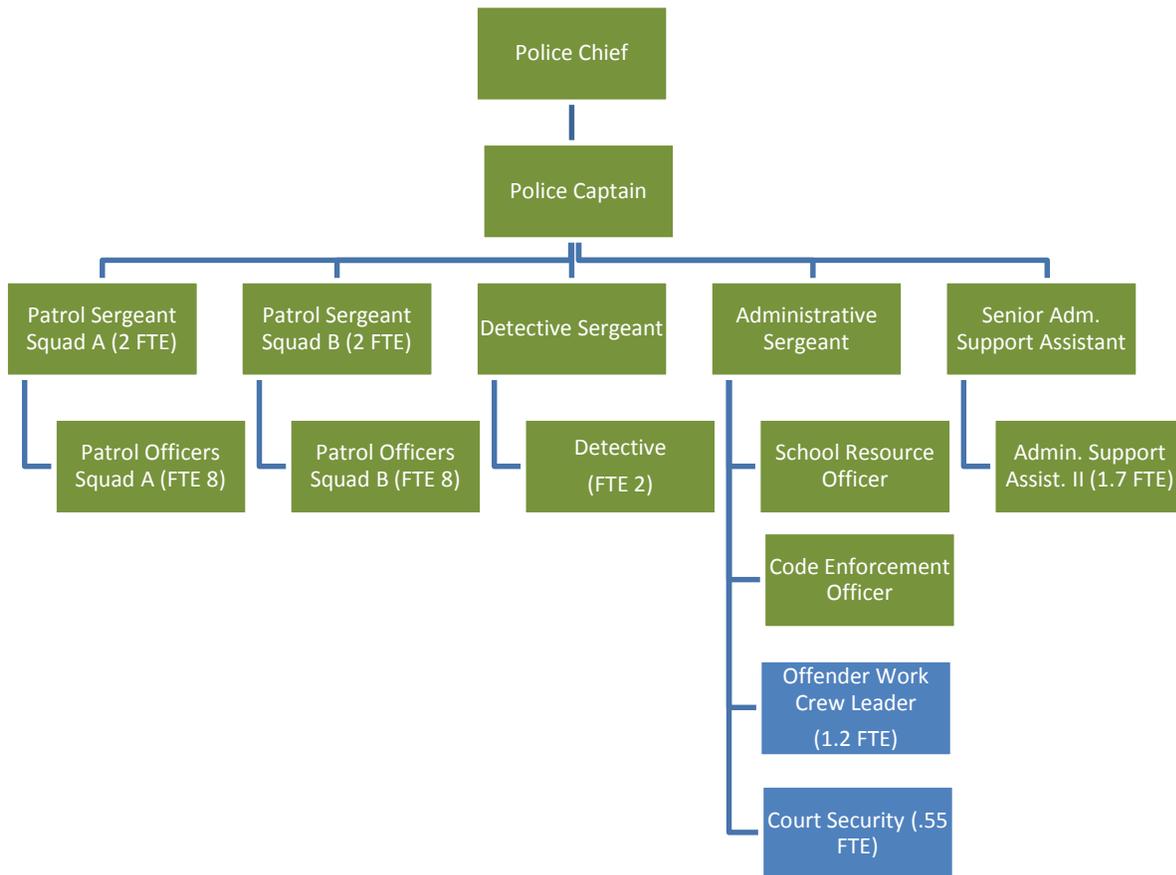
The top issues facing the Detention and Corrections Program include:

- Costs associated with County ran programs continue to rise slowly
- Inmate medical costs represent an area of extreme financial risk for the City
- There has been a steady decline in the number of incarceration days

VII. Performance Measurements

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Clark Co. Jail Bed Days	1,580	1,828	1,968	1,154	1,224	1,500		
Skamania Jail Bed Days	1,056	1,248	1,372	549	195	419		
Participants in Work Crew	n/a	n/a	n/a	n/a	279	301		
Failed to Comply	n/a	n/a	n/a	n/a	32	30		

VIII. Organizational Chart



IX. Department Operating Budget

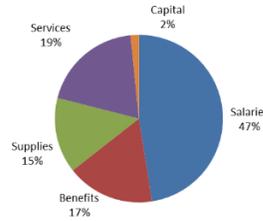
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Detention and Correction									
Probation and Parole Services									
001-10-523-300-11	Regular Salaries And Wages	\$ 61,306	\$ 61,326	\$ 61,283	\$ 70,673	\$ 62,994	\$ 66,455	\$ 69,000	\$ 70,408
001-10-523-300-21	Personnel Benefits	\$ 10,373	\$ 10,028	\$ 9,759	\$ 13,945	\$ 14,101	\$ 14,743	\$ 17,500	\$ 18,550
001-10-523-300-22	Uniforms And Clothing	\$ -	\$ -	\$ 80	\$ -	\$ 46	\$ -	\$ 300	\$ 300
	Benefits	\$ 10,373	\$ 10,028	\$ 9,839	\$ 13,945	\$ 14,146	\$ 14,743	\$ 17,800	\$ 18,850
001-10-523-300-31	Office & Operating Supplies	\$ 1,639	\$ 2,140	\$ 1,420	\$ 1,698	\$ 852	\$ 1,435	\$ 2,000	\$ 2,100
001-10-523-300-35	Small Tools & Minor Equip	\$ 2,701	\$ 1,101	\$ 4,102	\$ 2,583	\$ 2,458	\$ 2,780	\$ 3,100	\$ 3,200
	Supplies	\$ 4,340	\$ 3,241	\$ 5,522	\$ 4,280	\$ 3,310	\$ 4,215	\$ 5,100	\$ 5,300
001-10-523-300-42	Communications	\$ 272	\$ 305	\$ 348	\$ 314	\$ 271	\$ 901	\$ 800	\$ 830
001-10-523-300-45	Interfund Rentals	\$ 7,309	\$ 7,314	\$ 7,257	\$ 11,556	\$ 9,122	\$ 8,926	\$ 13,656	\$ 13,332
001-10-523-300-46	Insurance	\$ -	\$ 2,464	\$ 996	\$ 1,046	\$ 1,130	\$ 1,186	\$ 1,378	\$ 1,406
001-10-523-300-48	Repairs & Maintenance	\$ 2,041	\$ 3,132	\$ 1,068	\$ 1,369	\$ 1,242	\$ 1,253	\$ 1,800	\$ 1,850
001-10-523-300-49	Misc	\$ 295	\$ 139	\$ 400	\$ 409	\$ -	\$ 60	\$ 500	\$ 500
	Services	\$ 9,917	\$ 13,354	\$ 10,069	\$ 14,694	\$ 11,765	\$ 12,325	\$ 18,134	\$ 17,918
001-10-523-300-51	Intgovt Profess. Serv.	\$ 78,351	\$ 80,589	\$ 62,252	\$ 61,072	\$ 67,380	\$ 65,471	\$ 70,221	\$ 71,654
	Total Probation and Parole Services	\$ 164,287	\$ 168,537	\$ 148,965	\$ 164,665	\$ 159,594	\$ 163,208	\$ 180,255	\$ 184,130
Care and Custody of Prisoners									
001-10-523-600-11	Regular Salaries And Wages	\$ 29,015	\$ 32,471	\$ 32,429	\$ 33,411	\$ 33,869	\$ 34,740	\$ -	\$ -
001-10-523-600-21	Personnel Benefits	\$ 10,804	\$ 15,030	\$ 15,775	\$ 15,579	\$ 16,507	\$ 17,154	\$ -	\$ -
001-10-523-600-22	Uniforms And Clothing	\$ -	\$ 27	\$ 70	\$ -	\$ -	\$ -	\$ 250	\$ 250
	Benefits	\$ 10,804	\$ 15,058	\$ 15,845	\$ 15,579	\$ 16,507	\$ 17,154	\$ 250	\$ 250
001-10-523-600-31	Office And Operating Supplies	\$ 56	\$ 85	\$ 68	\$ 18	\$ 4	\$ 16	\$ -	\$ -
001-10-523-600-43	Travel	\$ 389	\$ 156	\$ 411	\$ 414	\$ -	\$ 458	\$ 500	\$ 500
001-10-523-600-49	Miscellaneous	\$ 225	\$ 91	\$ 25	\$ 235	\$ 13	\$ 349	\$ 332	\$ 339
	Services	\$ 614	\$ 318	\$ 436	\$ 648	\$ 13	\$ 807	\$ 832	\$ 839
001-10-523-600-51	Intgovt Profess. Serv.	\$ 166,838	\$ 220,359	\$ 196,296	\$ 162,143	\$ 117,087	\$ 165,884	\$ 162,300	\$ 165,611
	Total Care and Custody of Prisoners	\$ 207,327	\$ 284,766	\$ 245,074	\$ 211,799	\$ 167,479	\$ 218,601	\$ 163,382	\$ 166,700
	Total Detention and Correction	\$ 371,615	\$ 453,303	\$ 394,039	\$ 376,464	\$ 327,074	\$ 381,809	\$ 343,637	\$ 350,830

Information Technology

I. Budget Overview

2015/2016 Actual	\$1,243,914
2017/2018 Budget	\$1,607,925
Change in Budgets	29%
2015 FTEs	3
2016 FTEs	4
2017 FTEs	4
2018 FTEs	4

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provide management, development, implementation, and support of all technology systems and networks for the City operations.

III. 2015-2016 Key Accomplishments

The Information Technology program achieved their goals:

- Developed and launched the City's first mobile app – CamasConnect
- Implemented mobile technology to Fire Marshall and Public Works vehicles for field efficiency
- Upgraded and extended the City's wireless network to provide improved services through City facilities
- Implemented upgrades to the City's financial software and Clark Regional Emergency Services Agency(CRESA) MPS upgrades and moved the police reporting to EIS in partnership with Clark County
- Implemented a new Parking Ticket system, legislative management system for all public meetings and the Citizen Relationship Management System featuring service requests and public engagement resources.

IV. Level of Service and Budget Impact

The City continues to grow in its technology needs. Systems and applications require ongoing maintenance and upgrades. Investments in new technology resources and the promotion of community engagement and online services will help the City staff provide city services more efficiently and will help contain costs.

V. Goals and New Initiatives

Information Technology has among its goals for the 2017-2018 biennium:

- Participate with CRESA on their Community Engagement system which manages emergency notifications to the citizens in Camas
- Implement an automated voice notification with an integrated voice response system to utility customers
- Continue to work with the Library on new vision for technologies
- Enhance City Hall security
- Establish the Cyber Security Incident Response Team and train staff on response strategies to protect and secure systems and data
- Update technology polices for all uses including social media, mobile, remote access and archiving records

VI. Trends and Future Issues

The top issues facing the Information Technology Program include:

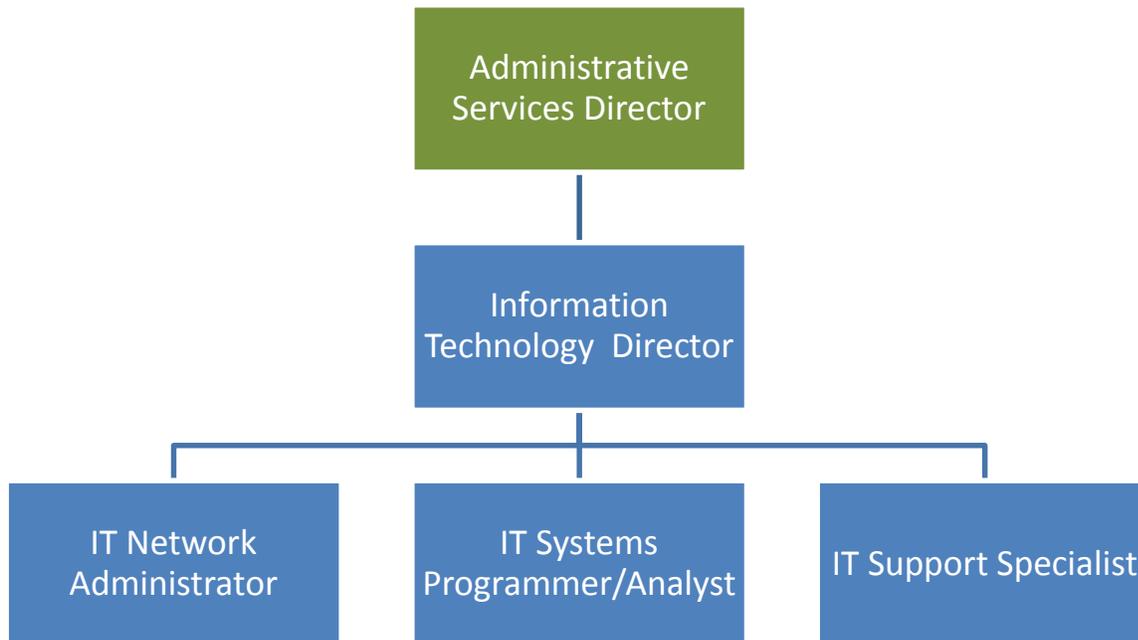
- Continue promotion of community engagement and open accessible public information
- Providing exceptional digital experience for citizens by embracing innovation and new technologies
- Continue to research products that integrate with current applications to reduce waste and staff resources, provide efficient workflow and improve citizen’s experience with City services.

Challenges will need to be addressed with the development of the North Shore and new facilities.

VII. Performance Measurements

Indicator	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projection	2018 Projection
Computers\Toughbooks\Laptops \iPads	255	275	285	285		
Phones\VOIP Phones	200	225	230	230		
IT Operating Expenses as % of City Operating Expenses	2.8%	2.7%	3.1%	3.5%	3.66%	4.0%

VIII. Organizational Chart



IX. Department Operating Budget

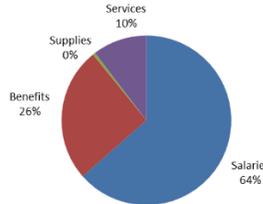
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Information Services									
001-12-518-800-11	Regular Salaries And Wages	\$ 214,596	\$ 218,814	\$ 221,544	\$ 235,708	\$ 244,006	\$ 297,697	\$ 363,000	\$ 370,405
001-12-518-800-12	Overtime	\$ 43	\$ -		\$ 4,168	\$ 1,215	\$ 1,443	\$ 2,026	\$ 2,026
	Salaries	\$ 258,127	\$ 218,814	\$ 221,544	\$ 239,876	\$ 245,221	\$ 299,140	\$ 365,026	\$ 372,431
001-12-518-800-21	Personnel Benefits	\$ 89,276	\$ 95,058	\$ 99,895	\$ 89,419	\$ 91,635	\$ 111,696	\$ 129,800	\$ 137,588
001-12-532-200-21	Personnel Benefits	\$ 12,818	\$ 988						
	Benefits	\$ 102,094	\$ 96,046	\$ 99,895	\$ 89,419	\$ 91,635	111,696	129,800	137,588
001-12-518-800-31	Office And Operating Supplies	\$ 1,414	\$ 2,788	\$ 1,494	\$ 4,140	\$ 6,863	\$ 4,343	\$ 5,000	\$ 5,102
001-12-518-800-35	Small Tools And Minor Equip	\$ 32,746	\$ 38,343	\$ 34,125	\$ 93,570	\$ 103,765	\$ 98,612	\$ 107,000	\$ 114,183
	Supplies	\$ 34,161	\$ 41,131	\$ 35,619	\$ 97,709	\$ 110,628	\$ 102,955	\$ 112,000	\$ 119,285
001-12-518-800-41	Professional Ser	\$ 34,073	\$ 45,993	\$ 55,574	\$ 119,894	\$ 94,227	\$ 119,045	\$ 107,000	\$ 93,877
001-12-518-800-42	Communication	\$ 3,601	\$ 3,881	\$ 3,454	\$ 3,176	\$ 5,767	\$ 5,450	\$ 6,000	\$ 6,122
001-12-518-800-43	Travel	\$ -	\$ -	\$ 14	\$ 51	\$ 890	\$ 9	\$ 750	\$ 765
001-12-518-800-46	Insurance	\$ 3,123	\$ 4,050	\$ 1,653	\$ 1,737	\$ 1,880	\$ 1,979	\$ 4,769	\$ 4,866
001-12-518-800-48	Repairs & Maintenance	\$ 244	\$ -	\$ -	\$ 1,161	\$ 16	\$ 411	\$ 1,007	\$ 1,028
001-12-518-800-49	Miscellaneous	\$ 162	\$ 6,157	\$ 205	\$ 6,532	\$ 5,851	\$ 7,931	\$ 10,500	\$ 10,714
001-12-518-800-51	Ingovt. Profess. Services	\$ -	\$ -	\$ -		\$ 13,658	\$ 9,674	\$ 19,264	\$ 19,657
	Services	\$ 41,202	\$ 60,081	\$ 60,900	\$ 132,551	\$ 122,289	\$ 144,499	\$ 149,290	\$ 137,029
001-12-594-180-64	Machinery And Equipment	\$ 9,874	\$ 32,117	\$ 41,813	\$ 14,608	\$ 15,851		\$ 12,263	\$ 73,213
Total Information Technology		\$ 445,458	\$ 448,189	\$ 459,771	\$ 574,164	\$ 585,623	658,291	768,379	839,546

Engineering

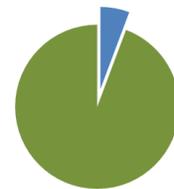
I. Budget Overview

2015/2016 Actual	\$2,367,472
2017/2018 Budget	\$2,519,652
Change in Budgets	7.2%
2015 FTEs	9
2016 FTEs	9
2017 FTEs	9
2018 FTEs	9

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Responsible for engineering services including capital planning, project implementation, development review, and operational support.

III. 2015-2016 Key Accomplishments

The Engineering program achieved their goals:

- Completed major capital projects: 38th Avenue Phase II, Friberg-Strunk/Goodwin Road, NW 18th Avenue Bike and Pedestrian, NW 6th Avenue and Norwood Intersection, Franklin Street Reconstruction, City-wide LED Lighting upgrades, Washougal River Trail Overlook Terrace and Cooper’s View Park
- Led the construction effort of water and sewer projects including: Water Transmission Main Phase II, Slow Sand Water Treatment Plant, and NW 6th Water and Storm project
- Participated in newly formed Parking Advisory Committee

IV. Level of Service and Budget Impact

Staffing levels remain the same as past years, but given the demand on capital and infrastructure, Engineering hired two temporary Engineering Technicians to assist with the inspection of capital projects and development construction. Due to the increased activity in development related submittals and construction projects, a consulting firm was hired to assist with plan review and development inspections.

V. Goals and New Initiatives

Engineering has among its goals for the 2017-2018 biennium:

- Participate in occupational and health safety training per statutory requirements
- Perform duties in an efficient manner and seek ways to improve processes
- Provide support and guidance to Public Works, Community Development and other City departments
- Manage and design and construction of Capital Projects including but not limited to:
 - Pacific Rim Boulevard Illumination
 - Annual ADA Improvements
 - Forest Home Road Slide Repair
 - Lacamas Lane Slide Repair
 - Heritage Trail Parking Lot Expansion and Wetland Improvement
 - Brady Road Improvements

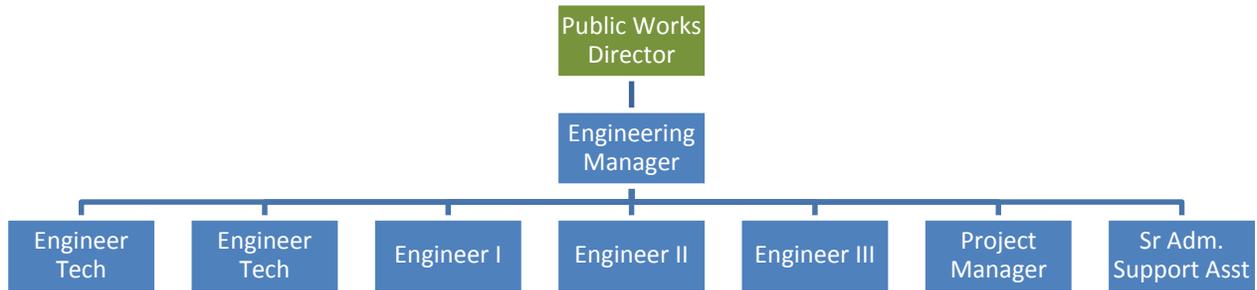
VI. Trends and Future Issues

Budgeted staffing levels remain the same. Given the demand from new capital and development projects, with current staffing levels it will put a strain on the department with productivity and effectiveness likely decreasing. As a result, additional consultant contracts will be required to meet the needs of the citizens.

VII. Performance Measurements

Indicator	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projection	2018 Projection
Capital Projects	5	8	7	6	10	10
Developer Projects (Plan Review and/or Construction)	9	6	6	12	16	10

VIII. Organizational Chart



IX. Department Operating Budget

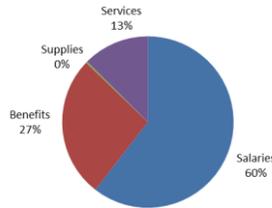
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Engineering									
001-13-518-910-11	Regular Salaries And Wages	\$ 503,541	\$ 567,068	\$ 536,649	\$ 658,438	\$ 746,043	\$ 753,469	\$ 778,600	\$ 794,483
001-13-518-910-12	Overtime	\$ -	\$ 607	\$ 10,423	\$ 26,714	\$ 14,619	\$ 9,116	\$ 12,188	\$ 12,188
	Salaries	\$ 503,541	\$ 567,675	\$ 547,072	\$ 685,152	\$ 760,662	\$ 762,585	\$ 790,788	\$ 806,671
001-13-518-910-21	Personnel Benefits	\$ 206,757	\$ 223,873	\$ 213,802	\$ 232,404	\$ 306,888	\$ 327,049	\$ 319,000	\$ 338,140
	Benefits	\$ 206,757	\$ 223,873	\$ 213,802	\$ 232,499	\$ 306,888	\$ 327,049	\$ 319,000	\$ 338,140
001-13-518-910-31	Office And Operating Supplies	\$ 3,254	\$ 3,052	\$ 4,041	\$ -	\$ 11,467	\$ 4,299	\$ 5,678	\$ 5,794
001-13-518-910-35	Small Tools And Minor Equip	\$ 1,161	\$ 1,438	\$ 525	\$ -	\$ 3,671	\$ 517	\$ 791	\$ 807
	Supplies	\$ 4,416	\$ 4,490	\$ 4,566	\$ -	\$ 15,137	\$ 4,817	\$ 6,469	\$ 6,601
001-13-518-910-41	Professional Ser	\$ 1,818	\$ 2,945	\$ 2,789	\$ 27,883	\$ 6,577	\$ 39,865	\$ 59,887	\$ 60,088
001-13-518-910-42	Communication	\$ 1,835	\$ 1,971	\$ 3	\$ -	\$ 6,766	\$ 6,141	\$ 5,644	\$ 5,759
001-13-518-910-43	Travel	\$ 20	\$ -	\$ 10	\$ -	\$ 720	\$ 454	\$ 1,022	\$ 1,043
001-13-518-910-45	Operating Rentals And Leases	\$ -	\$ -	\$ 10,692	\$ 19,320	\$ 39,780	\$ 41,532	\$ 42,411	\$ 36,366
001-13-518-910-46	Insurance	\$ 19,404	\$ 15,673	\$ 14,624	\$ 15,364	\$ 16,628	\$ 17,509	\$ 11,221	\$ 11,450
001-13-518-910-49	Miscellaneous	\$ 5,037	\$ 5,357	\$ 3,808	\$ -	\$ 6,444	\$ 6,669	\$ 8,460	\$ 8,632
	Services	\$ 29,149	\$ 26,576	\$ 32,618	\$ 62,567	\$ 78,015	\$ 112,170	\$ 128,645	\$ 123,338
	Total Engineering	\$ 761,305	\$ 840,836	\$ 806,609	\$ 989,084	\$ 1,160,852	\$ 1,206,621	\$ 1,244,902	\$ 1,274,750

Community Development

I. Budget Overview

2015/2016 Actual	\$2,751,568
2017/2018 Budget	\$3,084,848
Change in Budgets	12%
2015 FTEs	11
2016 FTEs	11
2017 FTEs	11
2018 FTEs	11

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Responsible for current and long range planning, building plan review and inspections, economic development and environmental review and enforcement services. The department guides growth and development through long range visioning and comprehensive planning; development of legislative procedures; implementation of plans and procedures as well as enforcement of development regulations.

III. 2015-2016 Key Accomplishments

The Community Development achieved their goals including:

- Completion of a 20 Year Planning Visioning Process
- Adoption of a 20 Year Comprehensive Plan referred to as Camas 2035
- Adoption of regulations regarding Marijuana retail sales, processing and growing
- Adoption of a Capital Improvement Plan
- Adoption of a Shoreline Master Program Amendment
- Commencement of a Parking Advisory Committee
- Adoption of a Grading and Clearing Code
- Adoption of an Airport Overlay Zone
- Approval of the Green Mountain Planned Residential Development
- Secured grant funding for Tree Protection Program

IV. Level of Service and Budget Impact

Budgeted resources are currently strained in maintaining current levels of service in the Building Division and are adequate in the Planning Division. The department anticipates increased activity in single-family residential, multi-family and commercial development well beyond growth seen in the past nine years. Two new schools will be built adding to the demand on the Building Division's inspection service. The Building Division remains one inspector down from 2005-2006 levels. By mid-year 2017, it is anticipated the need for overtime or additional services within Building may exceed budgeted funding.

V. Goals and New Initiatives

Community Development has among its goals for the biennium:

- Complete Grass Valley/North Dwyer Creek Sub-Area Planning
- Amend the Telecommunications Ordinance (cell towers)
- Amend Titles 16,17, and 18 of the Camas Municipal Code

- Establish a Tree Program
- Coordinate the Park and Fire Impact Fee Updates
- Establish a Downtown Parking District program to include mapping of parking zones
- Update design standards for residential developments
- Update the Design Review Manual

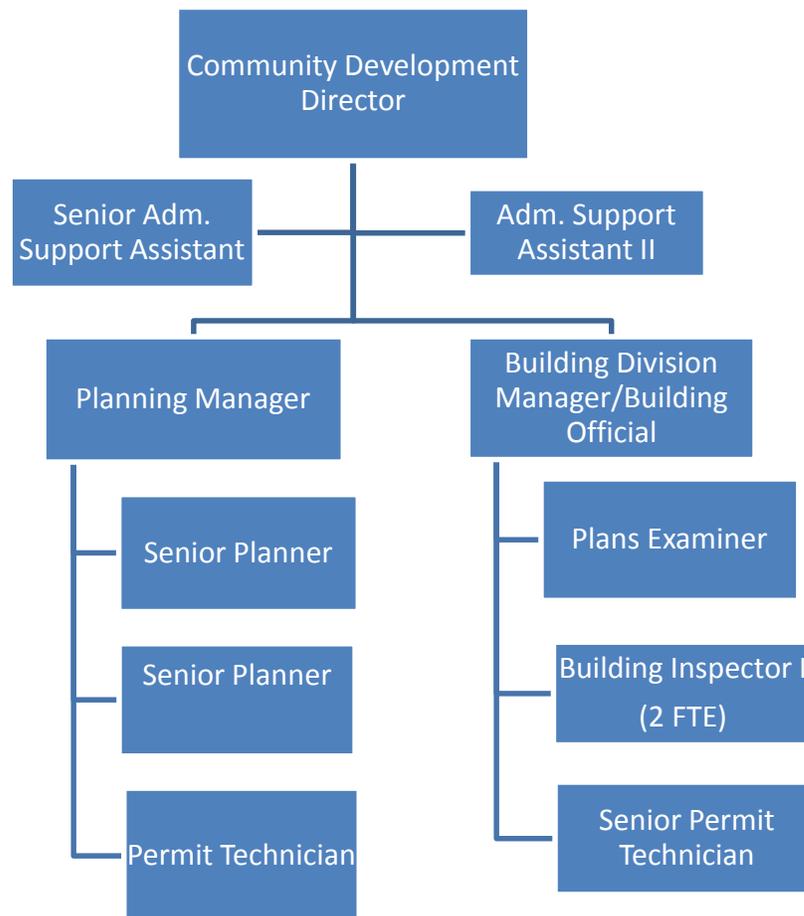
VI. Trends and Future Issues

Development may trend up beyond current projections resulting in additional demands on staffing resources. Close monitoring of these trends will be needed to assure adequate staffing resources, overtime and consultant services.

VII. Performance Measurements

Indicator	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Building Permits (dwellings)	127	181	235	238	245	280
Land Use Pre-Applications	34	39	35	38	38	38
New Commercial Buildings	2	2	8	3	5	5

VIII. Organizational Chart

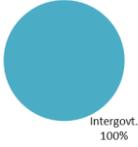
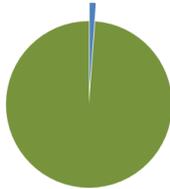


IX. Department Operating Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Community Development									
Administration									
001-14-558-700-11	Regular Salaries And Wages	\$ 260,216	\$ 238,263	\$ 231,528	\$ 235,946	\$ 164,892	\$ 176,814	\$ 173,000	\$ 176,529
	Salaries	\$ 260,367	\$ 238,311	\$ 231,528	\$ 242,309	\$ 164,892	\$ 176,814	\$ 173,000	\$ 176,529
001-14-558-700-21	Personnel Benefits	\$ 103,508	\$ 106,793	\$ 104,156	\$ 105,151	\$ 60,462	\$ 65,274	\$ 69,450	\$ 73,617
001-14-558-700-31	Office And Operating Supplies	\$ 105	\$ 648	\$ 306	\$ 12,388	\$ 1,683	\$ 3,053	\$ 4,203	\$ 2,289
	Supplies	\$ 204	\$ 648	\$ 620	\$ 18,476	\$ 1,683	\$ 3,053	\$ 4,203	\$ 2,289
001-14-558-700-42	Communication	\$ 5,405	\$ 5,227	\$ 7,270	\$ 8,644	\$ 1,982	\$ 1,037	\$ 990	\$ 1,010
001-14-558-700-43	Travel				\$ 134			\$ 2,511	\$ 2,562
001-14-558-700-44	Advertising				\$ 1,356	\$ 44	\$ 594	\$ 1,022	\$ 1,043
001-14-558-700-46	Insurance							\$ 7,739	\$ 7,896
001-14-558-700-49	Miscellaneous	\$ 106	\$ 47	\$ 1,622	\$ 15,441	\$ 545	\$ 3,485	\$ 3,562	\$ 3,634
	Services	\$ 5,774	\$ 5,533	\$ 23,923	\$ 25,773	\$ 2,572	\$ 5,116	\$ 15,824	\$ 16,145
Total Community Development		\$ 369,854	\$ 351,285	\$ 360,227	\$ 391,709	\$ 229,609	\$ 250,258	\$ 262,477	\$ 268,580
Planning									
001-15-558-600-11	Regular Salaries And Wages	\$ 220,499	\$ 231,434	\$ 235,423	\$ 326,190	\$ 301,507	\$ 313,669	\$ 326,000	\$ 332,650
001.15.558.600.12	Overtime					\$ 233		\$ 250	\$ 250
	Salaries	\$ 220,499	\$ 231,434	\$ 235,423	\$ 326,190	\$ 301,740	\$ 313,669	\$ 326,250	\$ 332,900
001-15-558-600-21	Personnel Benefits	\$ 82,770	\$ 88,966	\$ 93,874	\$ 117,093	\$ 118,260	\$ 124,051	\$ 134,000	\$ 142,040
001-15-558-600-31	Office And Operating Supplies	\$ 516	\$ 772	\$ 909		\$ 2,146	\$ 77	\$ 79	\$ 80
	Supplies	\$ 1,466	\$ 1,854	\$ 1,503	\$ -	\$ 2,146	\$ 77	\$ 79	\$ 80
001-15-558-600-41	Professional Ser	\$ 67,035	\$ 108,050	\$ 63,236	\$ 58,940	\$ 91,881	\$ 55,989	\$ 119,000	\$ 126,408
001-15-558-600-42	Communication	\$ 2,031	\$ 2,068	\$ 2,133	\$ 2,537	\$ 2,400	\$ 1,947	\$ 1,860	\$ 1,898
001-15-558-600-43	Travel	\$ 10	\$ -	\$ 367	\$ 135	\$ 601	\$ 32	\$ 2,033	\$ 2,075
001-15-558-600-44	Advertising	\$ 1,547	\$ 983	\$ 1,157	\$ 29		\$ 262	\$ 1,016	\$ 1,037
001-15-558-600-46	Insurance	\$ 7,640	\$ 6,467	\$ 27,205	\$ 28,582	\$ 30,276	\$ 28,782	\$ 4,489	\$ 4,580
001-15-558-600-49	Miscellaneous	\$ 1,146	\$ 800	\$ 1,156	\$ 811	\$ 2,350	\$ 1,196	\$ 2,473	\$ 2,524
	Services	\$ 79,409	\$ 118,407	\$ 95,254	\$ 91,034	\$ 127,507	\$ 88,208	\$ 130,871	\$ 138,522
001-15-558-600-51	Intgovt Profess. Serv.	\$ -	\$ -	\$ 43,429	\$ 112,025	\$ 90,150	\$ 92,150	\$ 95,925	\$ 97,882
Total Planning		\$ 384,144	\$ 440,661	\$ 469,483	\$ 646,342	\$ 639,803	\$ 618,154	\$ 687,125	\$ 711,424
Building									
001-22-524-200-11	Regular Salaries And Wages	\$ 256,711	\$ 262,673	\$ 269,216	\$ 275,454	\$ 309,647	\$ 348,638	\$ 360,000	\$ 367,344
001-22-524-200-12	Overtime	\$ -	\$ -	\$ 672	\$ 42		\$ 6,031	\$ 2,000	\$ 2,000
	Salaries	\$ 256,711	\$ 262,673	\$ 269,888	\$ 275,496	\$ 309,647	\$ 354,669	\$ 362,000	\$ 369,344
001-22-524-200-21	Personnel Benefits	\$ 103,274	\$ 113,385	\$ 118,686	\$ 110,297	\$ 135,458	\$ 166,106	\$ 176,000	\$ 186,560
001-22-524-200-22	Uniforms and Clothing	\$ -	\$ 87						
001-22-524-200-31	Office And Operating Supplies	\$ 2,486	\$ 1,914	\$ 3,600			\$ 141	\$ 34	\$ 35
	Supplies	\$ 2,486	\$ 1,914	\$ 3,794			\$ 141	\$ 34	\$ 35
001-22-524-200-41	Professional Ser	\$ 161	\$ -	\$ 12,939	\$ 177	\$ 2,066	\$ 172	\$ 4,263	\$ 4,350
001-22-524-200-42	Communication	\$ 1,660	\$ 1,870	\$ 2,077	\$ 2,268	\$ 2,172	\$ 3,003	\$ 2,613	\$ 2,666
001-22-524-200-43	Travel	\$ -	\$ 686					\$ 2,000	\$ 2,041
001-22-524-200-45	Intfund Oper. Rentals & Lease	\$ 7,028	\$ 4,800	\$ 4,800	\$ 19,020	\$ 14,805	\$ 12,216	\$ 13,025	\$ 10,720
001-22-518-300-46	Insurance	\$ 6,245	\$ 5,204	\$ 2,259	\$ 2,373	\$ 2,569	\$ 2,705	\$ 5,611	\$ 5,725
001-22-524-200-48	Repairs & Maintenance	\$ 914	\$ 858	\$ 798	\$ 11			\$ 1,000	\$ 1,020
001-22-524-200-49	Miscellaneous	\$ 1,090	\$ 1,470	\$ 3,584	\$ 1,606	\$ 4,911	\$ 3,106	\$ 3,087	\$ 3,150
	Services	\$ 17,099	\$ 14,888	\$ 26,457	\$ 25,454	\$ 26,521	\$ 21,201	\$ 31,599	\$ 29,672
Total Building		\$ 379,570	\$ 392,945	\$ 418,825	\$ 411,248	\$ 471,627	\$ 542,117	\$ 569,633	\$ 585,611

Animal Control

I. Budget Overview

2015/2016 Actual	\$201,046	Expenditures by function 	% of the Gen Fund Budget 
2017/2018 Budget	\$249,288		
Change in Budgets	24%		
2015 FTEs	-		
2016 FTEs	-		
2017 FTEs	-		
2018 FTEs	-		

II. Purpose

Provides for cost of animal control and impounding. The City of Washougal provides the service as well as operation of the animal control facility. The animal control facility is sub-contracted to the West Gorge Humane Society, who works cooperatively with the City of Washougal to care for the animals and manage an adoption program. The Camas Police Department manages the contract with the City of Washougal.

III. 2015-2016 Key Accomplishments

Animal Control Program was successful in achieving the following goals:

- Maintained strong relationships with both the West Columbia Gorge Humane Society and re-signed a contract for services in 2017 that kept impound rates the same for both cities
- Established an after-hours payment process for impounds allowing for the release of dogs when City Hall is closed. Eliminated dogs kept in the shelter for days because City Hall was the only authorized payment site
- Clarified understanding with the West Columbia Gorge Humane Society on how fees are paid to the SW Washington Humane Society when the local shelter is closed due to quarantine
- Started scheduling an Animal Control Officer on duty for the 4th of July – a high call volume day
- Improved training of both Animal Control Officers through attendance at the National Animal Care and Control Association

IV. Level of Service and Budget Impact

Budgeted resources are currently adequate to maintain the current level of service. All impound fee charged by the City of Washougal are expected to remain the same as they were in 2015-2016. The budget for services during 2017-2018 is fairly stable, with the exception of an increase in 2018 for the replacement of a vehicle.

V. Goals and New Initiatives

The Animal Control Program has among its goals for the biennium:

- Explore switching from lifetime dog licenses to annual licenses

VI. Trends and Future Issues

The top issues facing the Animal Control Program include:

- Costs associated with care of animals especially medical costs
- Fees charged by the Clark County Humane Society through contract are expected to rise.

VII. Performance Measurements

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projection	2018 Projection
Field Contacts	1,024	1,074	1,053	1,134	934	865	900	920
Verbal Warnings	159	192	153	127	120	104	100	110
Impounds	48	74	43	80	61	63	65	67

VIII. Organizational Chart

Not applicable

IX. Department Operating Budget

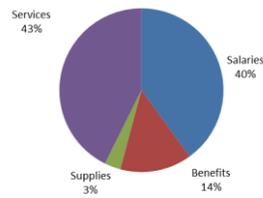
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Animal Control									
001-16-554-300-31	Office and Operating Supplies	\$ 269	\$ 461		\$ 315	\$ 388	\$ 122	\$ 500	\$ 500
	Supplies	\$ 1,226	\$ 461	\$ -	\$ 315	\$ 388	\$ 122	\$ 500	\$ 500
001-16-554-300-51	Intgovt Profess. Serv.	\$ 91,592	\$ 98,526	\$ 96,170	\$ 103,558	\$ 99,123	\$ 101,413	\$ 114,500	\$ 133,788
Total Animal Control		\$ 92,817	\$ 98,987	\$ 96,170	\$ 103,873	\$ 99,511	\$ 101,535	\$ 115,000	\$ 134,288

Parks and Recreation

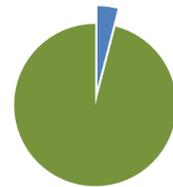
I. Budget Overview

2015/2016 Actual	\$1,557,646
2017/2018 Budget	\$1,706,794
Change in Budgets	9.6%
2015 FTEs	3.8
2016 FTEs	3.8
2017 FTEs	3.8
2018 FTEs	3.8

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provides services and recreation opportunities which in turn enhances the quality of life and nurtures the health and wellbeing of people, the community, environment and economy.

III. 2015-2016 Key Accomplishments

Parks and Recreation Program was successful in achieving the following goals:

- Completed Master Plan for Fallen Leaf Lake Park
- Completed Lacamas North Shore Conservation and Recreation vision
- Finished the Camas Parks, Recreation and Open Space Comprehensive Plan Update
- Received over \$300,000 worth of upgrades for Louis Bloch Park through partnerships

IV. Level of Service and Budget Impact

Budgeted resources are adequate to meet current level of service.

V. Goals and New Initiatives

The Parks and Recreation Program has among its goals for the biennium:

- Consolidate recreation programs and services
- Complete Municipal Pool audit and Crown Park Master Plan
- Explore options to address funding gap
- Complete Camas Community Center building renovation
- Acquire key properties that enhance the existing Parks, Open Space and Trails system
- Explore new grant opportunities
- Establish City-wide volunteer program

VI. Trends and Future Issues

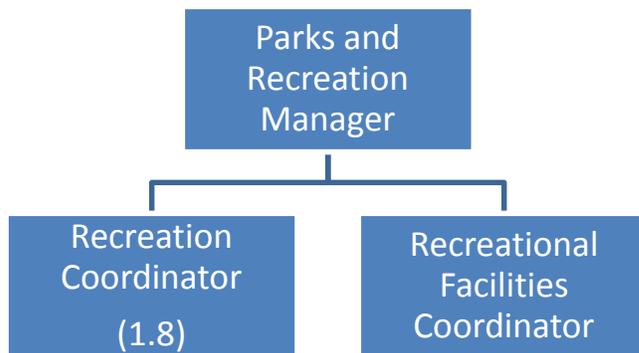
The top issues facing the Parks and Recreation Program include areas that will be a challenge without additional funding. These areas include:

- Lack of maintenance and operation funding impedes adding new Parks, Trails, and Facilities
- Expanding the Parks System in newly annexed areas
- Increased growth pressure on existing sports fields
- Volunteer opportunities
- Community Center Discussion

VII. Performance Measurements

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Park Acreage	197.9	197.9	197.9	197.9	197.9	197.9	n/a	n/a
Park Facilities (parks, community centers, swimming pool, skate park)	17	17	17	18	18	18	n/a	n/a
Recreation Participants	12,833	12,542	10,514	12,304	13,534	14,887	n/a	n/a

VIII. Organizational Chart – Parks and Recreation



IX. Department Operating Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Parks and Recreation									
Participant Recreation									
001-18-571-200-11	Regular Salaries And Wages	\$ 233,056	\$ 242,987	\$ 224,715	\$ 211,882	\$ 228,329	\$ 235,005	\$ 171,066	\$ 174,556
001-18-571-200-12	Overtime	\$ 1,333	\$ 2,519	\$ 1,408		\$ 249	\$ 297	\$ 500	\$ 500
	Salaries	\$ 234,389	\$ 245,506	\$ 226,123	\$ 211,882	\$ 228,577	\$ 235,302	\$ 171,566	\$ 175,056
001-18-571-200-21	Personnel Benefits	\$ 70,035	\$ 70,381	\$ 64,850	\$ 63,726	\$ 69,454	\$ 73,672	\$ 46,000	\$ 48,760
001-18-571-200-31	Office And Operating Supplies	\$ 16,467	\$ 13,724	\$ 14,648	\$ 14,153	\$ 11,039	\$ 11,087	\$ 12,350	\$ 12,602
001-18-571-200-35	Small Tools And Minor Equip	\$ 1,132	\$ 1,094	\$ 547	\$ 589	\$ 872	\$ 663	\$ 1,525	\$ 1,556
	Supplies	\$ 17,599	\$ 14,817	\$ 15,195	\$ 14,742	\$ 11,911	\$ 11,749	\$ 13,875	\$ 14,158
001-18-571-200-41	Professional Ser	\$ 37,498	\$ 48,201	\$ 47,238	\$ 49,399	\$ 54,165	\$ 68,144	\$ 72,490	\$ 73,969
001-18-571-200-42	Communication					\$ 115	\$ 247	\$ 500	\$ 510
001-18-571-200-43	Travel	\$ 235	\$ 9	\$ 19			\$ 24	\$ 250	\$ 255
001-18-571-200-44	Advertising	\$ 225	\$ 323	\$ 893	\$ 1,184	\$ 2,209	\$ 2,816	\$ 1,150	\$ 1,173
001-18-571-200-45	Operating Rentals And Leases	\$ 16,600	\$ 16,641	\$ 16,235	\$ 19,782	\$ 24,038	\$ 20,826	\$ 11,455	\$ 11,689
001-18-571-200-49	Miscellaneous	\$ 3,770	\$ 3,496	\$ 546	\$ 3,349	\$ 1,064	\$ 2,006	\$ 2,000	\$ 2,041
	Services	\$ 60,382	\$ 72,836	\$ 67,962	\$ 73,714	\$ 81,591	\$ 94,063	\$ 87,845	\$ 89,637
	Total Participant Recreation	\$ 382,405	\$ 403,540	\$ 374,130	\$ 364,064	\$ 391,533	\$ 414,787	\$ 319,286	\$ 327,611
Administration									
001-18-575-400-11	Regular Salaries And Wages						\$ -	\$ 95,000	\$ 96,938
001-18-575-400-21	Personnel Benefits							\$ 35,000	\$ 37,100
001-18-575-400-41	Professional Ser							\$ 75,000	
001-18-575-400-43	Travel	\$ -	\$ 284		\$ 26		\$ 520	\$ 1,500	\$ 1,531
001-18-575-400-49	Miscellaneous	\$ 530	\$ 493	\$ 370	\$ 562	\$ 890	\$ 504	\$ 500	\$ 510
	Services	\$ 530	\$ 777	\$ 370	\$ 588	\$ 890	\$ 1,024	\$ 77,000	\$ 2,041
	Total Training	\$ 530	\$ 777	\$ 370	\$ 588	\$ 890	\$ 1,024	\$ 207,000	\$ 136,079
Community Centers									
001-18-575-500-11	Regular Salaries And Wages						\$ -	\$ 14,400	\$ 14,694
001-18-575-500-21	Personnel Benefits							\$ 5,000	\$ 5,300
001-18-575-500-31	Office And Operating Supplies	\$ 1,945	\$ 2,831	\$ 1,906	\$ 3,444	\$ 2,845	\$ 3,218	\$ 3,000	\$ 3,061
001-18-575-500-35	Small Tools And Minor Equip	\$ 68	\$ 97	\$ 61	\$ 248	\$ 492	\$ 306	\$ 500	\$ 510
	Supplies	\$ 2,014	\$ 2,928	\$ 1,967	\$ 3,692	\$ 3,337	\$ 3,524	\$ 3,500	\$ 3,571
001-18-575-500-41	Professional Ser	\$ 10,208	\$ 20,342	\$ 21,231	\$ 24,801	\$ 14,084	\$ 18,032	\$ 25,000	\$ 25,408
001-18-575-500-42	Communication	\$ 6,469	\$ 6,538	\$ 6,939	\$ 7,815	\$ 7,596	\$ 2,739	\$ 7,000	\$ 7,143
001-18-575-500-45	Intfund Oper. Rentals & Lease	\$ 7,696	\$ 8,308	\$ 8,036	\$ 2,351	\$ 1,506	\$ 861	\$ 3,600	\$ 3,673
001-18-575-500-46	Insurance	\$ 10,699	\$ 3,478	\$ 2,871	\$ 3,030	\$ 3,049	\$ 5,899	\$ 3,148	\$ 3,213
001-18-575-500-47	Public Utility	\$ 14,733	\$ 17,132	\$ 13,775	\$ 14,645	\$ 13,117	\$ 12,057	\$ 14,500	\$ 14,796
001-18-575-500-48	Repairs & Maintenance	\$ 4,236	\$ 1,943	\$ 3,766	\$ 3,322	\$ 2,566	\$ 2,201	\$ 3,500	\$ 3,571
001-18-575-500-49	Miscellaneous	\$ 1,784	\$ 3,391	\$ 3,554	\$ 4,336	\$ 10,172	\$ 10,980	\$ 11,000	\$ 11,224
	Services	\$ 55,825	\$ 61,133	\$ 60,172	\$ 60,299	\$ 52,089	\$ 52,769	\$ 67,748	\$ 69,028
	Total Community Centers	\$ 57,839	\$ 64,061	\$ 62,139	\$ 63,991	\$ 55,426	\$ 56,293	\$ 90,648	\$ 92,593

City of Camas Budget | 2017-2018

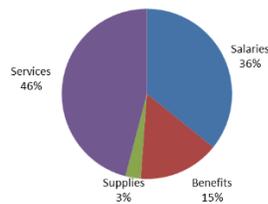
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Lacamas Lake Lodge									
001-18-575-500-11	Regular Salaries And Wages	\$ 43,802	\$ 46,045	\$ 46,945	\$ 46,886	\$ 48,709	\$ 65,357	\$ 14,400	\$ 14,694
001-18-575-500-12	Overtime	\$ 227	\$ -	\$ 161	\$ 1,051	\$ 1,544	\$ 325	\$ 1,000	\$ 1,000
	Salaries	\$ 44,028	\$ 46,045	\$ 47,106	\$ 47,937	\$ 50,253	\$ 65,682	\$ 15,400	\$ 15,694
001-18-575-500-21	Personnel Benefits	\$ 15,069	\$ 16,078	\$ 16,852	\$ 16,297	\$ 17,323	\$ 20,796	\$ 5,000	\$ 5,300
001-18-575-501-31	Office & Operating Supplies	\$ -	\$ -	\$ -	\$ 3,093	\$ 6,011	\$ 2,722	\$ 5,000	\$ 5,102
001-18-575-501-35	Small Tools and Minor Equip	\$ -	\$ -	\$ -	\$ 1,562	\$ 3,293	\$ 830	\$ 2,000	\$ 2,041
	Supplies	\$ -	\$ -	\$ -	\$ 4,655	\$ 9,304	\$ 3,553	\$ 7,000	\$ 7,143
001-18-575-501-41	Professional Services	\$ -	\$ -	\$ -	\$ 19,783	\$ 18,927	\$ 17,161	\$ 30,000	\$ 30,612
001-18-575-501-42	Communication	\$ -	\$ -	\$ -	\$ 5,494	\$ 12,868	\$ 15,976	\$ 18,000	\$ 18,367
001-18-575-501-44	Advertising	\$ -	\$ -	\$ -	\$ 1,498	\$ 6,917	\$ 1,615	\$ 4,500	\$ 4,592
001-18-575-501-45	Operating Rentals and Leases	\$ -	\$ -	\$ -	\$ 4,576	\$ 3,510	\$ 3,978	\$ 3,800	\$ 3,878
001-18-575-501-46	Insurance	\$ -	\$ -	\$ -	\$ -	\$ 1,856	\$ 1,746	\$ 2,026	\$ 2,068
001-18-575-501-47	Public Utility	\$ -	\$ -	\$ -	\$ 11,747	\$ 11,729	\$ 12,212	\$ 11,500	\$ 11,735
001-18-575-501-48	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 710	\$ 2,640	\$ 3,344	\$ 2,000	\$ 2,041
001-18-575-501-49	Miscellaneous	\$ -	\$ -	\$ -	\$ 3,051	\$ 1,341	\$ 1,094	\$ 2,000	\$ 2,041
	Services	\$ -	\$ -	\$ -	\$ 46,860	\$ 59,787	\$ 57,128	\$ 73,826	\$ 75,334
	Total Lacamas Lodge	\$ 59,098	\$ 62,123	\$ 63,958	\$ 115,749	\$ 136,666	\$ 147,159	\$ 101,226	\$ 103,471
Fallen Leaf Lake Park									
001-18-575-502-11	Regular Salaries And Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,400	\$ 14,694
001-18-575-502-21	Personnel Benefits	\$ -	\$ 5,000	\$ 5,300					
	Office & Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Small Tools and Minor Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Supplies	\$ -	\$ 0	\$ 0	\$ 0				
	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Communication	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Operating Rentals and Leases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 281	\$ 286
	Public Utility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Services	\$ -	\$ 0	\$ 281	\$ 286				
	Total Fallen Leaf Lake	\$ -	\$ 0	\$ 19,681	\$ 20,280				
Swimming Pool									
001-18-576-200-11	Regular Salaries And Wages	\$ 46,696	\$ 53,034	\$ 52,894	\$ -	\$ 115,783	\$ 95,897	\$ 95,000	\$ 96,938
001-18-576-200-12	Overtime	\$ -	\$ -	\$ 288	\$ -	\$ 2,986	\$ 810	\$ 1,000	\$ 1,000
	Salaries	\$ 46,696	\$ 53,034	\$ 53,181	\$ -	\$ 118,770	\$ 96,708	\$ 96,000	\$ 97,938
001-18-576-200-21	Personnel Benefits	\$ 9,324	\$ 10,545	\$ 8,979	\$ -	\$ 21,403	\$ 16,570	\$ 17,500	\$ 18,550
001-18-576-200-31	Office And Operating Supplies	\$ 5,492	\$ 7,882	\$ 7,211	\$ 7,052	\$ 12,075	\$ 5,742	\$ 6,500	\$ 6,633
001-18-576-200-35	Small Tools And Minor Equip	\$ 223	\$ 831	\$ 78	\$ -	\$ 344	\$ -	\$ 1,000	\$ 1,020
	Supplies	\$ 5,715	\$ 8,713	\$ 7,289	\$ 7,052	\$ 12,419	\$ 5,742	\$ 7,500	\$ 7,653
001-18-576-200-41	Professional Ser	\$ 3,092	\$ 9,285	\$ 4,880	\$ 996	\$ 8,478	\$ 4,027	\$ 4,500	\$ 4,592
001-18-576-200-42	Communication	\$ -	\$ -	\$ 773	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,020
001-18-576-200-46	Insurance	\$ 7,230	\$ 11,710	\$ 5,581	\$ 5,870	\$ 6,239	\$ 6,401	\$ 7,247	\$ 7,395
001-18-576-200-47	Public Utility	\$ 12,702	\$ 19,552	\$ 16,255	\$ 14,343	\$ 18,071	\$ 16,620	\$ 18,000	\$ 18,367
001-18-576-200-48	Repairs & Maintenance	\$ 218	\$ 446	\$ 802	\$ 2,261	\$ 4,557	\$ 9,799	\$ 5,000	\$ 5,102
001-18-576-200-49	Miscellaneous	\$ 2,485	\$ 2,246	\$ 2,486	\$ 1,310	\$ 1,818	\$ 1,851	\$ 3,000	\$ 3,061
	Services	\$ 25,727	\$ 43,240	\$ 30,776	\$ 24,781	\$ 39,163	\$ 38,698	\$ 38,747	\$ 39,537
001-18-576-200-53	External Taxes	\$ 1,259	\$ 1,554	\$ 1,420	\$ 746	\$ 2,100	\$ 2,296	\$ 2,700	\$ 2,755
	Total Swimming Pool	\$ 88,721	\$ 117,086	\$ 101,646	\$ 32,578	\$ 193,855	\$ 160,013	\$ 162,447	\$ 166,433
	Total Parks and Recreation	\$ 588,592	\$ 647,587	\$ 602,243	\$ 576,970	\$ 778,370	\$ 779,276	\$ 880,607	\$ 826,187

Parks Maintenance

I. Budget Overview

2015/2016 Actual	\$1,906,294
2017/2018 Budget	\$2,238,557
Change in Budgets	17%
2015 FTEs	5.25
2016 FTEs	5.25
2017 FTEs	5.25
2018 FTEs	5.25

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provides for operation and maintenance of the City's parks to enhance the quality of life and nurtures the health and wellbeing of people, the community, environment and economy. Provide support to the Parks and Recreation Department.

III. 2015-2016 Key Accomplishments

Parks and Recreation Program was successful in achieving the following goals:

- Completed the design and construction of the Washougal River Greenway Overlook
- Completed the design and construction of Cooper's View Park
- Installed new play equipment in Crown Park and Louis Bloch Park through receipt of grants through the Parks Foundation

IV. Level of Service and Budget Impact

Budgeted resources are increased to address ongoing maintenance for routine playground equipment replacement, safety zone improvements, hazard tree removal and tree maintenance. Additional funds are also included to remove invasive species outside of the rights-of-ways and within the various open spaces in coordination with the Clark County Weed Management Board.

V. Goals and New Initiatives

The Parks and Recreation Program has among its goals for the biennium:

- Remove of invasive species from rights-of-way and open spaces
- Improve playground safety zones including new borders and additional play surfacing in various parks
- Work with the Parks Commission regarding levels of service for parks, open spaces and trails
- Collaborate with various City facilities and associated departments to determine an equitable way to pay for services provided by Parks Maintenance

VI. Trends and Future Issues

The top issues facing the Parks and Recreation Program include areas that will be a challenge without additional funding. These areas include:

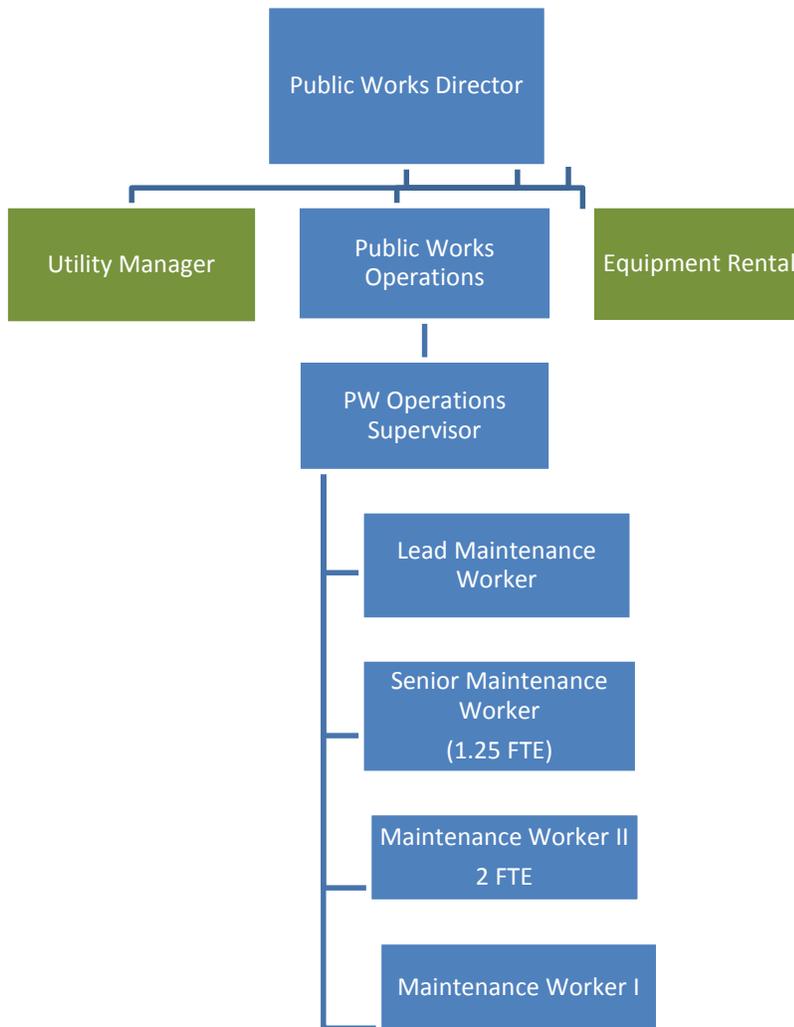
- Long term health of open space impacted by invasive species
- Funding options to address gap of deferred maintenance items; most critically in the open space areas and trail networks

- Increased pressure on existing sports fields
- Relocate Parks Maintenance to be more centrally located to increase productivity and reduce fuel consumption
- Additional maintenance requirements due to growth of the parks, trails and open space systems associated with new development

VII. Performance Measurements

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Park Acreage	197.9	197.9	197.9	197.9	197.9	197.9	197.9	197.9
Park Facilities (parks, community centers, swimming pool, skate park)	17	17	17	18	18	18	18	18

VIII. Organizational Chart – Parks Maintenance



IX. Department Operating Budget

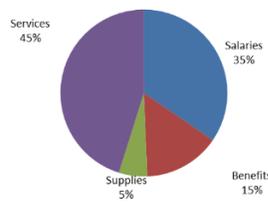
Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
General Park Maintenance									
001-18-576-600-11	Parks Maintenance - Salaries	\$ 278,506	\$ 296,308	\$ 321,260	\$ 378,960	\$ 373,048	\$ 373,366	\$ 403,000	\$ 411,221
001-18-576-600-12	Overtime	\$ 235	\$ 657	\$ 5,210	\$ 9,686	\$ 4,740	\$ 2,669	\$ 5,000	\$ 5,000
	Salaries	\$ 278,742	\$ 296,965	\$ 326,470	\$ 388,646	\$ 377,789	\$ 376,035	\$ 408,000	\$ 416,221
001-18-576-600-21	Personnel Benefits	\$ 113,605	\$ 127,285	\$ 135,276	\$ 173,415	\$ 181,677	\$ 151,828	\$ 175,000	\$ 185,500
001-18-576-600-31	Office And Operating Supplies	\$ 17,670	\$ 19,549	\$ 21,876	\$ 36,737	\$ 20,149	\$ 11,110	\$ 30,059	\$ 30,672
001-18-576-600-35	Small Tools And Minor Equip	\$ 1,380	\$ 7,449	\$ 1,818	\$ 699	\$ 1,373	\$ 1,137	\$ 3,165	\$ 3,230
	Supplies	\$ 21,017	\$ 29,250	\$ 24,723	\$ 37,436	\$ 21,523	\$ 12,247	\$ 33,224	\$ 33,902
001-18-576-600-41	Professional Ser	\$ 1,570	\$ 2,484	\$ 6,545	\$ 49,024	\$ 55,334	\$ 59,003	\$ 155,702	\$ 117,042
001-18-576-600-42	Communication	\$ 2,167	\$ 2,499	\$ 2,465	\$ 2,330	\$ 3,159	\$ 4,877	\$ 4,493	\$ 4,585
001-18-576-600-43	Travel	\$ 71	\$ -	\$ 361	\$ 80	\$ 141	\$ 880	\$ 500	\$ 510
001-18-576-600-45	Intfund Oper. Rentals & Lease	\$ 125,061	\$ 140,624	\$ 132,691	\$ 157,424	\$ 190,693	\$ 228,697	\$ 233,457	\$ 209,085
001-18-576-600-46	Insurance	\$ 15,077	\$ 12,687	\$ 11,706	\$ 11,776	\$ 11,729	\$ 11,571	\$ 13,661	\$ 13,939
001-18-576-600-47	Public Utility	\$ 51,914	\$ 67,632	\$ 68,782	\$ 85,748	\$ 80,881	\$ 76,771	\$ 82,499	\$ 84,182
001-18-576-600-48	Intfund Repairs & Maint.	\$ 3,088	\$ 2,980	\$ 6,970	\$ 64,655	\$ 24,219	\$ 29,212	\$ 30,000	\$ 30,612
001-18-576-600-49	Miscellaneous	\$ 5,981	\$ 4,180	\$ 8,274	\$ 3,042	\$ 3,126	\$ 4,905	\$ 3,189	\$ 3,254
	Services	\$ 204,930	\$ 233,085	\$ 237,794	\$ 374,080	\$ 369,281	\$ 415,915	\$ 523,501	\$ 463,209
001.18.576.600.61	Repair and Maint. of Play Equipment				\$ 43,938				
	Total General Park Maintenance	\$ 618,294	\$ 686,585	\$ 724,263	\$ 1,017,515	\$ 950,269	\$ 956,025	\$ 1,139,725	\$ 1,098,832
Trail Maintenance									
	Total Trail Maintenance	\$ 50,696	\$ 47,404	\$ 54,384	\$ -	\$ -			
Open Space Maintenance									
	Total Open Space Maintenance	\$ 41,764	\$ 42,083	\$ 48,177	\$ -	\$ -			
	Total Parks Maintenance	\$ 710,753	\$ 776,072	\$ 826,824	\$ 1,017,515	\$ 950,269	\$ 956,025	\$ 1,139,725	\$ 1,098,832

Central Services

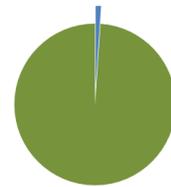
I. Budget Overview

2015/2016 Actual	\$462,989
2017/2018 Budget	\$451,402
Change in Budgets	-2.5%
2015 FTEs	1
2016 FTEs	1
2017 FTEs	1
2018 FTEs	1

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provides operations, maintenance and repair of city facilities including building such as City Hall, Police Station, and the Library.

III. 2015-2016 Key Accomplishments

Central Services Program was successful in achieving the following goals for 2014:

- Continued preventive maintenance of the HVAC system throughout the City facilities

IV. Level of Service and Budget Impact

Budgeted resources were maintained for the biennium. The budget contained adequate resources for a seasonal employee in past budget cycles to assist with outdoor facility maintenance in the summer months; however, the adopted budget for this biennium was not able to restore the seasonal employee.

V. Goals and New Initiatives

The Central Services Program has among its goals for the biennium:

- Complete the roofing repair project for City Hall, Library and Police Station facilities
- Continue to look for opportunities for preventive maintenance to minimize expensive reactionary repairs
- Develop a Comprehensive Facilities Plan
- Develop Condition Assessment on Building Inventory

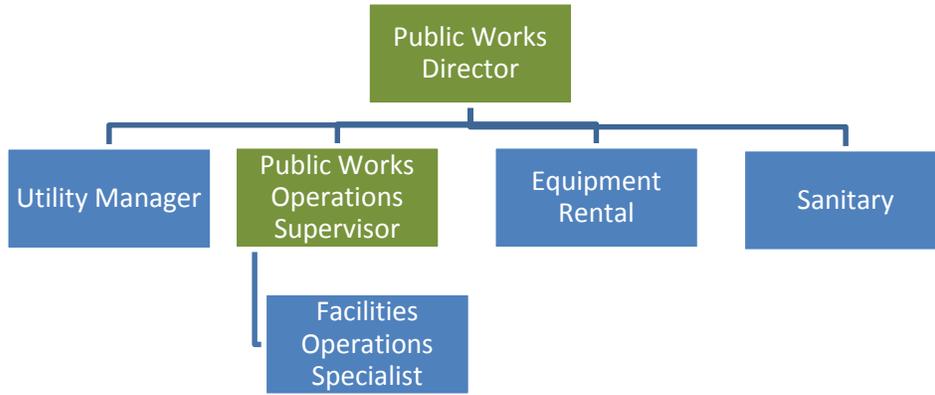
VI. Trends and Future Issues

The top issues facing the Central Services Program include addressing the aging facilities issue with ongoing major maintenance needs. Replacement of City Hall/Fire Station will need to be explored as well as possibly developing a long term municipal facility rental plan. The rental plan would incorporate maintenance and replacement of facilities similar to the equipment rental plan. Identifying funding options will also be incorporated into the plan.

VII. Performance Measurements

Not available

VIII. Organizational Chart



IX. Department Operating Budget

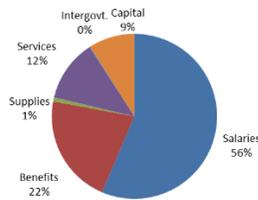
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Central Services									
001-23-518-300-11	Regular Salaries And Wages	\$ 23,158	\$ 21,215	\$ 18,538	\$ 19,207	\$ 73,564	\$ 74,917	\$ 77,000	\$ 78,571
001-23-518-300-12	Overtime	\$ 91	\$ -		\$ 25	\$ 172	\$ 106		
	Salaries	\$ 23,249	\$ 21,215	\$ 18,538	\$ 19,232	\$ 73,736	\$ 75,023	\$ 77,000	\$ 78,571
001-23-518-300-21	Personnel Benefits	\$ 8,612	\$ 8,029	\$ 7,454	\$ 7,429	\$ 30,478	\$ 31,605	\$ 33,000	\$ 34,980
001-23-518-300-31	Office And Operating Supplies	\$ 5,622	\$ 7,602	\$ 9,080	\$ 12,635	\$ 5,745	\$ 1,902	\$ 2,268	\$ 2,314
001-23-518-300-35	Small Tools And Minor Equip	\$ 339	\$ 17,241		\$ 8,035			\$ 10,000	\$ 10,204
	Supplies	\$ 5,961	\$ 24,843	\$ 9,080	\$ 20,670	\$ 5,745	\$ 1,902	\$ 12,268	\$ 12,518
001-23-518-300-41	Professional Ser	\$ 26,110	\$ 21,796	\$ 23,474	\$ 32,932	\$ 43,134	\$ 43,549	\$ 40,436	\$ 41,077
001-23-518-300-42	Communication	\$ 1,271	\$ 1,471	\$ 1,352	\$ 1,485	\$ 1,846	\$ 2,397	\$ 2,380	\$ 2,429
001-23-518-300-43	Travel							\$ 1,022	\$ 1,043
001-23-518-300-46	Insurance	\$ 8,498	\$ 8,515	\$ 8,596	\$ 9,072	\$ 9,138	\$ 8,613	\$ 9,570	\$ 9,766
001-23-518-300-47	Public Utility	\$ 37,521	\$ 34,724	\$ 37,219	\$ 39,335	\$ 35,631	\$ 34,423	\$ 29,515	\$ 30,117
001-23-518-300-48	Repairs & Maintenance	\$ 16,278	\$ 39,489	\$ 29,636	\$ 31,355	\$ 38,986	\$ 26,567	\$ 16,653	\$ 16,993
001-23-518-300-49	Miscellaneous	\$ 133	\$ 40	\$ 86	\$ 277		\$ 216	\$ 1,022	\$ 1,043
	Services	\$ 89,810	\$ 106,084	\$ 100,363	\$ 115,930	\$ 128,735	\$ 115,765	\$ 100,598	\$ 102,468
001-23-594-180-63	Other Improvements	\$ -	\$ 41,864		\$ 52,579				
Total Central Services		\$ 127,632	\$ 202,034	\$ 135,435	\$ 215,840	\$ 238,694	\$ 224,295	\$ 222,866	\$ 228,537

Library

I. Budget Overview

2015/2016 Actual	\$2,676,870
2017/2018 Budget	\$2,914,214
Change in Budgets	9%
2015 FTEs	14.3
2016 FTEs	14.3
2017 FTEs	14.3
2018 FTEs	14.3

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provides free access to diverse and expansive collections of library materials and events. The Library also provides programs to encourage self-education and enrich lives and promote an enlightened citizenry.

III. 2015-2016 Key Accomplishments

Library was successful in achieving the following goals:

- Increased the number of story times offered, making early literacy enrichment available for every stage ages 0-5
- Increased the number of events offered by 66%
- Increased the attendance at programs by 11%
- Doubled the size of the Friends and Foundation of the Camas Library Board
- Selected a new Library Director, July 2016

IV. Level of Service and Budget Impact

The Library currently partners with Fort Vancouver Regional Library to receive, at no cost, cataloging software that provides patrons access to the Library's collection from anywhere and for the staff to manage the collection internally. The current partnership also allows Camas Library free access to several types of software that allows patrons the convenience of self-service (reserve public computer time, print from computers, and pay on their library accounts). The two organizations are currently re-negotiating this contract. The cataloging software and technical support for it will impact the collections budget. For the self-service platforms, the two agencies have chosen to contract with vendors separately. The current software and support are necessary to maintain the current levels of service.

V. Goals and New Initiatives

The Library has among its goals for the biennium:

- Implement organizational restructure
- Complete and institute an agreement with Fort Vancouver Regional Library
- Ensure wireless access is available throughout the building, including wireless printing
- Begin strategic planning with the Library Board of Trustees, including a new mission, vision and values
- Build "Foundation" side of Friends and Foundation of Camas Library; begin fundraising
- Understand how Library can be most effective at integrating into a modern Camas community

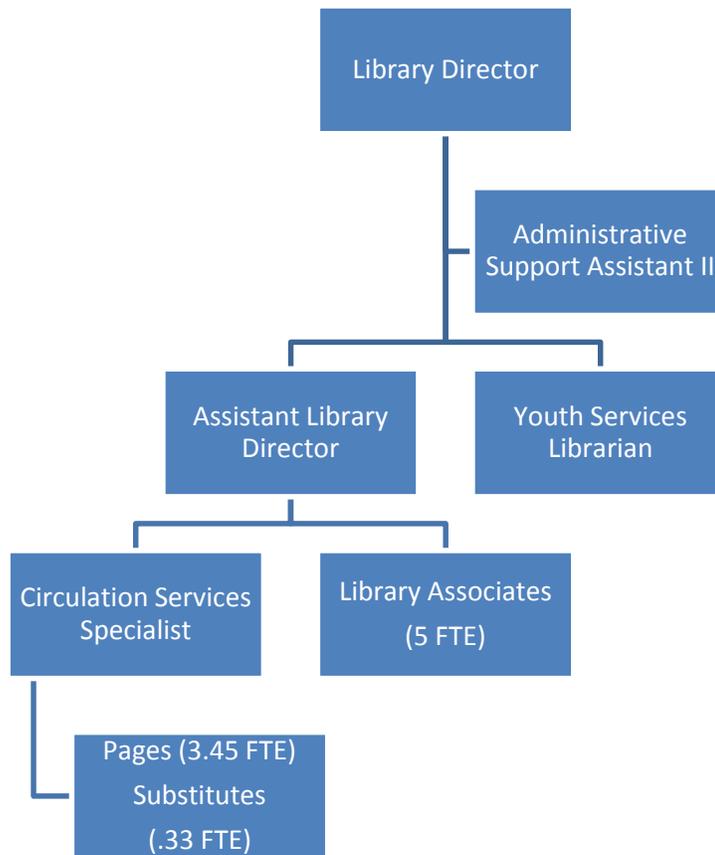
VI. Trends and Future Issues

Camas Library shines as a meeting place for community events and will continue to offer a wide variety of programs to all ages and interests. As our population grows, so does the expectation of certain online services available from our 24/7 branch (i.e. website). There will be continued focus on enhancing these services so we can meet the needs of our patrons both inside and outside the Library's walls.

VII. Performance Measurements

Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projection	2018 Projection
Summer Reading Program	2,005	2,249	2,628	2,740	2,673	2,764	2,852	2,943
Library Events	593	461	565	623	625	931	950	950
Digital Content Circulation	1,791	3,875	8,081	12,767	16,643	17,290	17,803	18,332

VIII. Organizational Chart



IX. Department Operating Budget

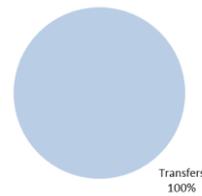
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Library									
Administration									
001-30-572-100-11	Regular Salaries And Wages	\$ 92,368	\$ 95,732	\$ 162,247	\$ 158,149	\$ 187,594	\$ 71,673	\$ 164,500	\$ 167,856
001-30-572-100-21	Personnel Benefits	\$ 29,637	\$ 26,414	\$ 45,964	\$ 47,553	\$ 58,045	\$ 29,847	\$ 58,000	\$ 61,480
001-30-572-100-43	Travel	\$ 280	\$ 190	\$ 162	\$ 1,023	\$ 578	\$ 3,991	\$ 4,079	\$ 4,162
Total Administration		\$ 122,284	\$ 122,336	\$ 208,373	\$ 206,725	\$ 246,217	105,511	226,579	233,498
Library Services									
001-30-572-200-11	Regular Salaries And Wages	\$ 642,260	\$ 630,158	\$ 548,565	\$ 595,092	\$ 613,442	\$ 629,589	\$ 650,000	\$ 663,260
	Overtime				\$ 36				
	Salaries	\$ 642,260	\$ 630,158	\$ 548,565	\$ 595,128	\$ 613,442	629,589	650,000	663,260
001-30-572-200-21	Personnel Benefits	\$ 230,787	\$ 218,966	\$ 226,347	\$ 228,384	\$ 246,565	\$ 255,259	\$ 252,000	\$ 267,120
001-30-572-200-31	Office And Operating Supplies	\$ 9,722	\$ 11,837	\$ 14,596	\$ 11,317	\$ 10,683	\$ 11,183	\$ 7,762	\$ 7,921
001-30-572-200-35	Small Tools And Minor Equip	\$ -	\$ 639	\$ 1,072	\$ 251	\$ 2,089	\$ -	\$ 443	\$ 452
	Supplies	\$ 9,722	\$ 12,476	\$ 15,668	\$ 11,567	\$ 12,772	\$ 11,183	\$ 8,205	\$ 8,373
001-30-572-200-41	Professional Ser	\$ 389	\$ 6,185	\$ 3,241	\$ 2,398	\$ 3,010	\$ 1,567	\$ 2,193	\$ 2,238
001-30-572-200-42	Communication	\$ 14,816	\$ 14,497	\$ 11,353	\$ 16,431	\$ 13,037	\$ 11,926	\$ 10,475	\$ 10,689
001-30-572-200-46	Insurance	\$ 9,504	\$ 19,735	\$ 8,142	\$ 8,554	\$ 9,258	\$ 9,748	\$ 15,149	\$ 15,458
001-30-572-200-48	Repairs & Maintenance	\$ 2,039	\$ 4,335	\$ 4,482	\$ 1,336	\$ 9,531	\$ 4,780	\$ 6,277	\$ 6,405
001-30-572-200-49	Miscellaneous	\$ 4,124	\$ 2,541	\$ 3,158	\$ 5,025	\$ 5,266	\$ 7,432	\$ 3,947	\$ 4,027
	Services	\$ 30,873	\$ 47,352	\$ 30,376	\$ 33,743	\$ 40,102	35,453	38,041	38,817
001-30-572-200-51	Intgovt Profess. Serv.	\$ 2,257	\$ 998	\$ 1,103	\$ 1,614	\$ 918	\$ 812	\$ 1,660	\$ 1,694
Total Library Services		\$ 915,898	\$ 909,950	\$ 822,059	\$ 870,437	\$ 913,799	932,297	949,906	979,264
Training									
001-30-572-400-43	Travel	\$ -	\$ -	\$ 138	\$ 335		\$ 189		
001-30-572-400-49	Miscellaneous	\$ -	\$ 60	\$ 440	\$ 805	\$ 2,546	\$ 5	\$ 2,077	\$ 2,119
	Services	\$ -	\$ 60	\$ 578	\$ 1,140	\$ 2,546	194	2,077	2,119
Facilities									
001-30-572-500-31	Office And Operating Supplies	\$ 3,812	\$ 4,336	\$ 3,210	\$ 4,996	\$ 3,234	\$ 3,475	\$ 2,957	\$ 3,017
001-30-572-500-35	Small Tools And Minor Equip	\$ 175	\$ 66	\$ 38	\$ -		\$ 194	\$ 264	\$ 269
	Supplies	\$ 3,987	\$ 4,402	\$ 3,248	\$ 4,996	\$ 3,234	\$ 3,669	\$ 3,221	\$ 3,286
001-30-572-500-41	Professional Ser	\$ 42,332	\$ 36,561	\$ 37,943	\$ 37,146	\$ 37,455	\$ 39,994	\$ 39,246	\$ 40,046
001-30-572-500-42	Communication	\$ 4,424	\$ 3,653	\$ 5,764	\$ 3,734	\$ 3,693	\$ 3,772	\$ 3,374	\$ 3,443
001-30-572-500-46	Insurance	\$ 11,258	\$ 11,176	\$ 11,101	\$ 11,717	\$ 11,789	\$ 11,089	\$ 11,092	\$ 11,318
001-30-572-500-47	Public Utility	\$ 49,637	\$ 53,815	\$ 44,786	\$ 39,520	\$ 38,106	\$ 38,656	\$ 33,941	\$ 34,633
001-30-572-500-48	Repairs & Maintenance	\$ 21,285	\$ 32,018	\$ 33,872	\$ 33,701	\$ 38,377	\$ 70,001	\$ 48,095	\$ 29,076
001-30-572-500-49	Miscellaneous	\$ 145	\$ -	\$ 151					
	Services	\$ 129,080	\$ 137,224	\$ 133,617	\$ 125,818	\$ 129,420	163,511	135,748	118,516
Total Facilities		\$ 139,531	\$ 150,478	\$ 144,432	\$ 131,301	\$ 132,654	167,180	138,969	121,802
001-30-594-720-64	Machinery And Equipment	\$ -	\$ -	\$ 129,767	\$ -				
001-30-594-720-69	Lib Books & Oth Lib Materials	\$ 77,713	\$ 90,839		\$ 91,014	\$ 87,545	\$ 88,926	\$ 130,000	\$ 130,000
	Capital	\$ 77,713	\$ 90,839	\$ 129,767	\$ 91,014	\$ 87,545	88,926	130,000	130,000
Total Capital		\$ 77,713	\$ 90,839	\$ 129,767	\$ 91,014	\$ 87,545	88,926	130,000	130,000
Total Library		\$ 1,255,426	\$ 1,273,663	\$ 1,305,209	\$ 1,300,616	\$ 1,382,761	1,294,109	1,447,531	1,466,683

Operating Transfers

I. Budget Overview

2015/2016 Actual	\$9,424,567
2017/2018 Budget	\$11,607,667
Change in Budgets	23%
2015 FTEs	-
2016 FTEs	-
2017 FTEs	-
2018 FTEs	-

Expenditures by function



% of the Gen Fund Budget



II. Purpose

Provide for the General Fund support for Streets, Fire, and Cemetery programs as well to pay for portion of debt service and retiree medical payments.

III. 2015-2016 Key Accomplishments

The City has maintained its commitment to fund street preservation with General Fund property taxes from the banked capacity and to add new construction each year as well as the proportionate share of the 1% increase to the levy.

IV. Level of Service and Budget Impact

Budgeted resources are currently adequate to maintain the current level of service. The City Council continued to elect to use the property taxes to fund ongoing street maintenance. This funding source should allow streets to be maintained at a scheduled pace in future budget years. The Cemetery is not self-sufficient and requires General Fund support for ongoing maintenance. The Fire Department consolidation with Washougal should stabilize and potentially reduce costs for emergency services through reduction of overhead and shared resources.

V. Goals and New Initiatives

The General Fund will account for medical retiree costs in a separate fiduciary account to enable easier pension reporting. Transfers from the General Fund to both LEOFF and Retiree Medical funds begin in 2017.

VI. Trends and Future Issues

Not applicable

VII. Performance Measurements

Not applicable

VIII. Organizational Chart

Not applicable

IX. Department Operating Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
001.00.592.140.81	Interest Line of Credit					\$ 470	4,896		
001-00-597-112-00	Transfer to Street Fund	\$ 1,282,353	\$ 1,174,233	\$ 1,179,661	\$ 1,935,044	\$ 1,741,499	\$ 1,353,646	\$ 1,993,024	\$ 2,314,990
001.00.597.125.00	Transfer to Cemetery				\$ 103,901	\$ 131,718	\$ 140,930	\$ 190,500	\$ 177,000
001-00-597-300-00	Transfer to GMA								
001-00-597-612-00	Transfer to Retiree Medical						\$ 66,107	\$ 54,648	
001-00-597-613-00	Transfer to LEOFF						\$ 88,578	\$ 92,171	
001-00-597-115-00	Transfer to Camas-Washougal Fire Dept				\$ 2,023,555	\$ 2,919,590	\$ 3,072,625	\$ 3,397,757	\$ 3,232,892
001-00-597-313-00	Transfer to 38th Ave. Construction				\$ 45,000				
001-00-597-240-00	Transfer to Debt Service					\$ 2,374	\$ 62,185		
	Total Transfers	\$ 1,282,353	\$ 1,174,233	\$ 1,179,661	\$ 4,107,500	\$ 4,795,181	4,629,386	5,735,966	5,871,701

General Fund Summary

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Fire									
	Total Fire	\$ 2,925,692	\$ 3,098,951	\$ 3,065,894	\$ 1,017,890				
<hr/>									
	TOTAL GENERAL FUND	\$ 15,275,328	\$ 15,947,776	\$ 16,403,277	\$ 18,221,562	\$ 18,741,883	\$ 18,708,877	\$ 21,020,633	\$ 21,285,405
<hr/>									
	Excess (Deficiency) of Revenues and Expenditures	\$ 206,024	\$ (301,561)	\$ 449,912	\$ (1,321,830)	\$ (583,030)	1,009,802	60,454	750,228
<hr/>									
	Estimated Fund Balance at Beginning of Year	\$ 4,311,417	\$ 4,105,393	\$ 3,814,648	\$ 4,738,546	\$ 3,416,716	2,833,686	3,843,488	3,903,942
	Fund Balance Estimated at End of Year	\$ 4,105,393	\$ 3,814,648	\$ 4,738,546	\$ 3,416,716	\$ 2,833,686	3,843,488	3,903,942	4,654,170

City of
Camas
Budget

2017-
2018

The City has four special revenue funds.

The Street Fund is to provide for maintaining the existing transportation infrastructure of 263 miles. Traffic impact fees are collected to help build infrastructure to support the growth of the City. The Transportation Capital Facilities Plan plays a significant role in determining future projects and the timing for those improvements.

The Camas/Washougal Fire and Emergency Rescue Services Fund is to provide fire protection, fire inspections, paramedic and ambulance transports to the communities of Camas and Washougal and paramedic and ambulance transports to the community of East County Fire and Rescue. Camas is the only fire district in Clark County, Washington to provide ambulance service.

The Cemetery Fund is for the care and maintenance of the City cemetery which was assumed by the City in 2007.

The Lodging Tax Fund is used to market and support economic development activities within the City of Camas.

**Special
Revenue
Funds**



■ Motor Vehicle Fuel Tax ■ General Fund Support ■ Misc. Revenue

Revenues for the Street Fund are primarily taxes indirectly from property taxes and directly from motor vehicle fuel tax. This revenue sources is a flat rate of cents on the gallon and therefore is projected to be modest due to conservation efforts. In 2014, the City Council earmarked the property tax banked capacity with growth each year from new construction, assessed value and the 1% property tax increase, the City will be able to generate revenue to maintain the preservation program for streets at a modest level.



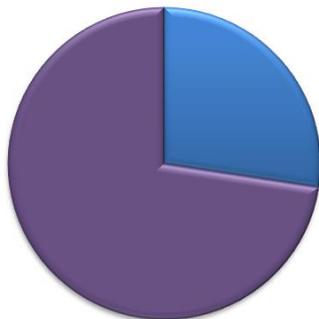
■ Employee Pay ■ Employee Benefits ■ Supplies
■ Services ■ Intergovt. ■ Capital

The largest expenditure paid by the Street Fund will be in capital for street preservation. This program consists of repairing and overlaying pavement of existing streets. This program is designed to extend the life of the streets. Other significant expenditures include services such as street lights and insurance as well as indirect costs to the General Fund to support services such as human resources, payroll, accounting and information services.



■ Camas ■ Washougal ■ East Co. Fire & Rescue ■ Shared Revenues

The Camas/Washougal Fire and EMS Fund is primarily funded with property taxes collected in Camas as well as payments from both the City of Washougal and East County Fire and Rescue for services provided by Camas/Washougal Fire Department. The City also collects medical insurance and user fees.



■ Charges for Services ■ GF Support

The Cemetery Fund is supported with fees charges associated with burials and internments but the majority of the support is from the General Fund. The maintenance of the cemetery is performed by Public Works staff with the majority of the costs tied to seasonal watering and mowing.

Budget Decision Package Summary:	Special Revenue Funds	
	2015	2016
Ongoing Approved Decision Packages:		
Hazardous Tree/Right-of-Way Mitigation (Streets)	\$30,000	\$30,000
Records Management Software (Cemetery)	\$13,500	\$500

One-Time Approved Decision Packages:		
Downtown Electrical Upgrades (Streets)	\$25,000	
Rescue Tool (C/W Fire and EMS)	\$18,000	
10 Sets of Turnouts (C/W Fire and EMS)		\$23,000
Equipment for the new Fire Engine (C/W Fire and EMS)	\$23,000	

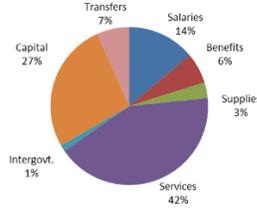
Approved Biennial Budget	\$12,109,366	\$12,293,271
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Street Fund

I. Budget Overview

2015/2016 Actual	\$4,337,093
2017/2018 Budget	\$5,570,675
Change in Budgets	28%
2015 FTEs	5.75
2016 FTEs	5.75
2017 FTEs	5.75
2018 FTEs	5.75

Expenditures by function



% of the Overall Budget



II. Purpose

Provide for the operation and maintenance of the street system including pavement repair and maintenance, roadside, street lighting, signing and snow/ice removal. The Street fund is financed with the State of Washington fuel tax and City Council has dedicated a portion of property taxes collected to help fund City Street Maintenance.

III. 2015-2016 Key Accomplishments

The Public Works team accomplished the following goals:

- Implemented Pavement Management Plan
- Provided emergency response to slides and flooding during October and December storm events
- Completed corridor analysis on 6th Ave, Everett and the new North Shore arterial
- Completed city-wide LED Street Light Replacement project
- Maintained streets to expected levels of service including minor snow and ice events

IV. Level of Service and Budget Impact

Budgeted resources are currently adequate to maintain the current levels of service. The capital funding for street preservation continued and should allow streets to be maintained at a scheduled pace in future budget years. Additional funds will be used to help maintain the significant amount of right-of-ways added to the system in 2015 and 2016, including projects such as 6th and Norwood traffic circle, Friberg-Strunk and 38th Avenue.

V. Goals and New Initiatives

The Street Fund has among its goals with current resources:

- Continue implementing the Pavement Management Plan
- Complete required sign reflectivity analysis and replace substandard signs
- Implementing new strategies such as LED lights as a standard for new development and replacing existing inventory

VI. Trends and Future Issues

The top issues facing the Street Fund include:

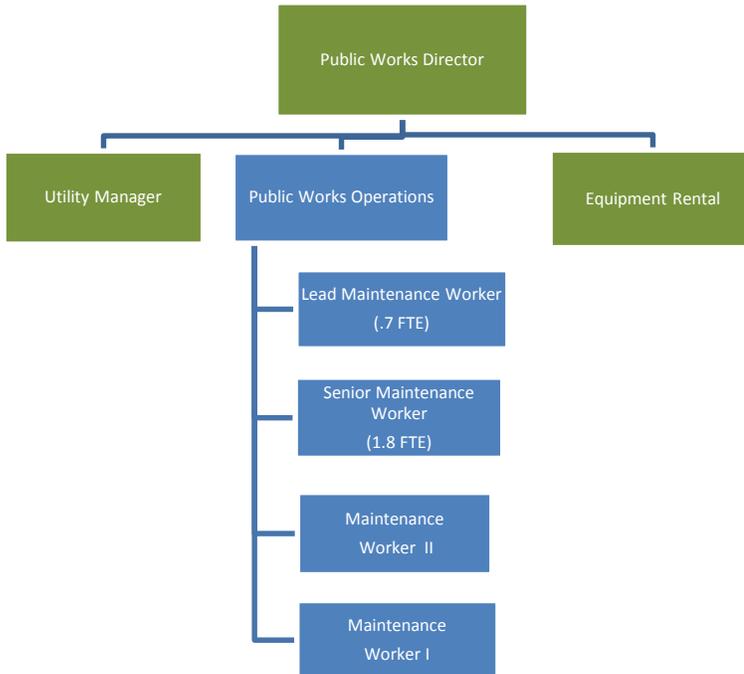
- Developing an asset management strategy which could build on existing mapping and data sets

- Developing strategies to limit impact of pavement life due to utilizing pavement cuts in association with repair and new development
- Maintaining roads in recently annexed areas that were not constructed to city standards
- Coordinating with other City projects and development projects to better maintain pavement life and condition

VII. Performance Measurements

Not available

VIII. Organizational Chart



IX. Department Operating Budget

Street Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
Annex - Property Tax						\$ 158,777	\$ -	\$ -
State Grant-DOT-TIB	\$ 2,143							
State Grant-Dept. of Commerce	\$ 8,810	\$ (1,000)						
Motor Vehicle Fees	\$ 398,767	\$ 401,473	\$ 413,871	\$ 419,140	\$ 433,640	\$ 406,420	\$ 454,520	\$ 463,610
MVA Transp. City					\$ 6,343	\$ 73,566	\$ 22,901	\$ 23,359
Clark PUD Incentive							\$ 200,000	
Total Intergovernmental	\$ 488,588	\$ 607,500	\$ 443,871	\$ 419,140	\$ 439,983	\$ 479,986	\$ 677,421	\$ 486,969
Investment Interest	\$ 316	\$ 9	\$ 8	\$ 877	\$ 1,584	\$ 1,911	\$ 2,119	\$ 2,162
Recoveries	\$ 60,184	\$ 17,126	\$ 16,348	\$ 6,462	\$ 18,064	\$ 37,030	\$ 10,000	\$ 10,000
Sale of Junk or Salvage	\$ 1,964	\$ 901	\$ 349	\$ 1,648	\$ 1,303	\$ 628		
Miscellaneous Revenue	\$ 657	\$ 13,597	\$ 71	\$ 2,768	\$ 78	\$ (4,201)	\$ 1,000	\$ 1,000
Total Misc Revenue	\$ 83,121	\$ 31,633	\$ 16,776	\$ 359,691	\$ 21,029	\$ 35,368	\$ 13,119	\$ 13,162
Transfer from General	\$ 1,410,062	\$ 1,319,848	\$ 1,100,546	\$ 1,591,166	\$ 1,171,651	\$ 1,147,537	\$ 1,256,000	\$ 1,540,000
Transfer for Preservation					\$ 569,848	\$ 206,109	\$ 737,024	\$ 774,990
Total Street Fund Revenue	\$ 1,984,163	\$ 1,959,239	\$ 1,889,262	\$ 2,798,782	\$ 2,202,510	\$ 2,027,776	\$ 2,683,564	\$ 2,815,121

City of Camas Budget | 2017-2018

112 Street Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
112-00-542-300-11	Salaries - Road Maint	\$ 115,578	\$ 125,625	\$ 103,221	\$ 201,679	\$ 210,805	\$ 208,504	\$ 208,000	\$ 212,243
112-00-542-300-12	Overtime	\$ 2,128	\$ 2,131	\$ 2,401	\$ 1,681	\$ 1,388	\$ 2,255	\$ 949	\$ 949
	Salaries	\$ 216,502	\$ 248,000	\$ 203,387	\$ 203,360	\$ 212,193	\$ 210,758	\$ 208,949	\$ 213,192
112-00-542-300-21	Personnel Benefits	\$ 46,363	\$ 52,894	\$ 50,672	\$ 82,600	\$ 88,753	\$ 89,566	\$ 90,000	\$ 95,400
	Benefits	\$ 79,203	\$ 95,222	\$ 83,044	\$ 82,600	\$ 88,753	\$ 89,566	\$ 90,000	\$ 95,400
112-00-542-300-31	Office And Operating Supplies	\$ 30,452	\$ 24,944	\$ 24,330	\$ 103,107	\$ 43,337	\$ 8,068	\$ 51,008	\$ 52,049
	Supplies	\$ 61,939	\$ 71,006	\$ 64,112	\$ 103,107	\$ 43,337	\$ 8,068	\$ 51,008	\$ 52,049
112-00-542-300-41	Professional Ser	\$ 68,242	\$ 18,297	\$ 14,517	\$ 70,597	\$ 75,897	\$ 61,962	\$ 82,851	\$ 83,929
112-00-542-300-42	Communication	\$ 7,420	\$ 7,305	\$ 7,324	\$ 7,816	\$ 7,836	\$ 5,587	\$ 5,552	\$ 5,665
112-00-542-300-43	Travel	\$ (15)	\$ 10	\$ 77	\$ 2,621	\$ 210	\$ 157	\$ 1,541	\$ 1,572
112-00-542-300-45	Intfund Oper. Rentals & Lease	\$ 84,355	\$ 90,906	\$ 98,691	\$ 215,175	\$ 190,513	\$ 140,967	\$ 124,660	\$ 127,153
112-00-542-300-46	Insurance	\$ 4,403	\$ 20,553	\$ -	\$ 200	\$ 172	\$ 10,526	\$ 16,287	\$ 16,620
112-00-542-300-47	Public Utility	\$ 1,176	\$ 961	\$ -	\$ 7,489	\$ 13,381	\$ 22,040	\$ 13,132	\$ 13,399
112-00-542-300-48	Repairs & Maintenance	\$ 4,618	\$ 8,151	\$ 2,213	\$ 22,849	\$ 30,743	\$ 78,619	\$ 80,000	\$ 81,632
112-00-542-300-49	Miscellaneous	\$ 618	\$ 1,560	\$ 2,145	\$ 6,759	\$ 2,474	\$ 1,277	\$ 1,282	\$ 1,308
	Services	\$ 309,179	\$ 197,254	\$ 199,228	\$ 333,506	\$ 321,225	\$ 321,136	\$ 325,305	\$ 331,278
112-00-542-300-51	Intgovt Profess. Serv.	\$ 1,004	\$ 1,004	\$ 7,864	\$ 1,171	\$ 13,612	\$ 18,221	\$ 35,000	\$ 35,714
	Intergovernmental Services	\$ 1,004	\$ 1,004	\$ 10,970	\$ 1,171	\$ 13,612	\$ 18,221	\$ 35,000	\$ 35,714
	Total Roadway Maintenance	\$ 667,828	\$ 612,485	\$ 560,741	\$ 723,745	\$ 679,119	\$ 647,749	\$ 710,262	\$ 727,633
Street Light Maintenance									
112-00-542-630-11	Salaries Str Light Maint	\$ 22,758	\$ 33,180	\$ 40,203	\$ 70,316	\$ 75,615	\$ 82,891	\$ 85,000	\$ 86,734
112-00-542-630-12	Overtime				\$ 2,141	\$ 336	\$ 41	\$ 61	\$ 61
	Salaries	\$ 22,758	\$ 33,180	\$ 40,203	\$ 72,457	\$ 75,951	\$ 82,931	\$ 85,061	\$ 86,795
112-00-542-630-21	Personnel Benefits	\$ 11,636	\$ 17,240	\$ 21,390	\$ 32,890	\$ 34,958	\$ 38,634	\$ 43,000	\$ 45,580
112-00-542-630-31	Office And Operating Supplies	\$ 13,710	\$ 11,380	\$ 15,522	\$ 21,939	\$ 14,868	\$ 57	\$ 16,225	\$ 16,556
112-00-542-630-41	Professional Services			\$ 10,500	\$ 10,507			\$ 1,285	\$ 1,311
112-00-542-630-45	Intfund Oper. Rentals & Lease	\$ 5,165	\$ 5,165	\$ 5,165	\$ -			\$ -	\$ -
112-00-542-630-47	Public Utility	\$ 173,172	\$ 171,699	\$ 173,341	\$ 176,723	\$ 186,373	\$ 184,365	\$ 44,702	\$ 45,614
112-00-542-630-48	Repairs & Maintenance	\$ 35,933	\$ 34,206	\$ 25,190	\$ 27,313	\$ 48,504	\$ 39,148	\$ 20,756	\$ 21,179
112-00-542-630-49	Miscellaneous	\$ -	\$ 22						
	Services	\$ 214,269	\$ 211,092	\$ 214,196	\$ 214,544	\$ 234,877	\$ 223,513	\$ 66,743	\$ 68,104
	Total Street Light Maintenance	\$ 262,374	\$ 272,891	\$ 291,311	\$ 341,830	\$ 360,654	\$ 345,135	\$ 211,029	\$ 217,035
Snow and Ice Maintenance									
112-00-542-660-11	Salaries Snow/Ice Maint	\$ 28,119	\$ 3,309	\$ 29,077	\$ 4,117	\$ 3,158	\$ -	\$ -	\$ -
112-00-542-660-12	Overtime	\$ 112	\$ 18	\$ -	\$ 3,521			\$ 4,022	\$ 4,022
	Salaries	\$ 28,231	\$ 3,327	\$ 29,077	\$ 7,637	\$ 3,158	\$ -	\$ 4,022	\$ 4,022
112-00-542-660-21	Personnel Benefits	\$ 9,096	\$ 1,816	\$ 12,971	\$ 4,396	\$ 1,282	\$ 30	\$ -	\$ -
112-00-542-660-31	Office And Operating Supplies	\$ 13,470	\$ 13,710	\$ 16,304	\$ 28,560	\$ 2,470	\$ 20,388	\$ 19,556	\$ 19,955
112-00-542-660-35	Small Tools & Minor Equip	\$ -	\$ -						
	Supplies	\$ 13,470	\$ 13,710	\$ 16,304	\$ 28,560	\$ 2,470	\$ 20,388	\$ 19,556	\$ 19,955
112-00-542-660-43	Travel	\$ 60	\$ -						
112-00-542-660-48	Repairs & Maintenance	\$ -	\$ 363		\$ 233	\$ 1,653	\$ 8,483	\$ 3,000	\$ 3,000
112-00-542-660-49	Miscellaneous	\$ -	\$ 13						
	Services	\$ 60	\$ 376	\$ -	\$ 233	\$ 1,653	\$ 8,483	\$ 3,000	\$ 3,000
	Total Snow and Ice Maintenance	\$ 50,857	\$ 19,229	\$ 58,352	\$ 40,827	\$ 8,563	\$ 28,900	\$ 26,578	\$ 26,977

City of Camas Budget | 2017-2018

112 Street Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Downtown Mall Maintenance									
112-00-542-710-11	Salaries Downtown Mall Mtc	\$ 11,680	\$ 14,078	\$ 13,912	\$ 14,075	\$ 26,910	\$ 31,812	\$ 33,000	\$ 33,673
112-00-542-800-11	Salaries Ancillary Op Maint	\$ 11,680	\$ 15,730	\$ 14,196	\$ 14,075	\$ 1,266			
112-00-542-800-12	Overtime	\$ 694	\$ 1,156	\$ 600	\$ 1,605	\$ 482	\$ 41	\$ 41	\$ 41
	Salaries	\$ 24,054	\$ 30,964	\$ 28,708	\$ 29,754	\$ 28,659	\$ 31,852	\$ 33,041	\$ 33,714
112-00-542-710-21	Personnel Benefits	\$ 5,831	\$ 6,614	\$ 6,194	\$ 5,099	\$ 9,868	\$ 13,009	\$ 15,500	\$ 16,430
112-00-542-800-21	Personnel Benefits	\$ 3,949	\$ 7,734	\$ 6,489	\$ 5,099	\$ 427			
	Benefits	\$ 9,781	\$ 14,347	\$ 12,683	\$ 10,198	\$ 10,295	\$ 13,009	\$ 15,500	\$ 16,430
112-00-542-710-31	Office And Operating Supplies	\$ 165	\$ 2,803	\$ 762	\$ 2,176	\$ 2,109	\$ 102	\$ 2,555	\$ 2,607
	Supplies	\$ 1,745	\$ 3,940	\$ 1,570	\$ 2,176	\$ 2,109	\$ 102	\$ 2,555	\$ 2,607
112-00-542-710-41	Professional Services			\$ 54	\$ 7,384	\$ 18,194	\$ 17,083	\$ 41,350	\$ 16,684
112-00-542-710-45	Operating Rentals And Leases	\$ -	\$ -		\$ 846	\$ 986	\$ 986	\$ 1,512	\$ 1,543
112-00-542-710-47	Public Utilities	\$ 3,521	\$ 2,656	\$ 3,722	\$ 4,307	\$ 4,242	\$ 4,647	\$ 3,237	\$ 3,303
112-00-542-710-48	Repairs & Maintenance	\$ 109	\$ 1,095	\$ 3,545	\$ 1,107	\$ 1,612	\$ 1,327	\$ 1,871	\$ 1,909
	Services	\$ 4,807	\$ 8,418	\$ 8,968	\$ 13,644	\$ 25,034	\$ 24,043	\$ 47,970	\$ 23,439
	Total Downtown Mall Maintenance	\$ 40,386	\$ 57,670	\$ 51,929	\$ 55,772	\$ 66,098	\$ 69,006	\$ 99,066	\$ 76,190
Administration									
112-00-542-900-11	Salaries Maint Admin Maintenan	\$ 50,983	\$ 77,009	\$ 92,698	\$ 103,400	\$ 52,520	\$ 49,359	\$ 51,000	\$ 52,040
112-00-542-900-12	Overtime	\$ 100	\$ 1,136	\$ 1,436	\$ 1,962	\$ 2,140	\$ 1,490	\$ 882	\$ 882
	Salaries	\$ 51,083	\$ 78,145	\$ 94,134	\$ 105,361	\$ 54,660	\$ 50,849	\$ 51,882	\$ 52,922
112-00-542-900-21	Personnel Benefits	\$ 32,160	\$ 45,893	\$ 54,468	\$ 57,008	\$ 37,571	\$ 36,843	\$ 25,000	\$ 25,510
112-00-542-900-31	Office And Operating Supplies	\$ 7	\$ 40	\$ 80					
112-00-543-300-41	Professional Ser	\$ -	\$ -	\$ 253,603	\$ 260,688	\$ 344,026	\$ 262,581	\$ 622,456	\$ 631,645
112-00-543-900-42	Communication				\$ -		\$ -	\$ -	\$ -
112-00-543-300-43	Travel	\$ 183	\$ -		\$ 90		\$ -	\$ 95	\$ 97
112-00-542-900-45	Intfund Oper. Rentals & Lease	\$ 10,320	\$ 9,568	\$ 5,808	\$ 8,093		\$ 11,052	\$ 10,785	\$ 11,001
112-00-543-300-46	Insurance	\$ 24,046	\$ 10,443	\$ 18,184	\$ 19,155	\$ 19,897	\$ 9,353		\$ -
112-00-542-900-49	Miscellaneous	\$ 929	\$ 504	\$ 556	\$ 4,113	\$ 817	\$ 2,037	\$ 1,833	\$ 1,871
112-00-543-300-49	Miscellaneous	\$ 1,940	\$ 1,227	\$ 1,152		\$ 1,464	\$ 1,149	\$ 1,260	\$ 1,283
	Services	\$ 37,418	\$ 21,741	\$ 279,303	\$ 292,139	\$ 366,205	\$ 286,172	\$ 636,429	\$ 645,897
	Total Administration	\$ 418,386	\$ 428,739	\$ 427,905	\$ 454,588	\$ 462,323	\$ 373,864	\$ 713,311	\$ 724,329
Maintenance of Stations and Bridges									
112-00-544-200-45	Intfund Oper. Rentals & Lease	\$ 76,657	\$ 70,982	\$ 77,881	\$ 103,818	\$ 100,186	\$ 76,329	\$ 79,720	\$ 83,679
Road and Street Construction									
Roadway									
112-76-595-300-65	2013 Roadway Preservation	\$ 29,459	\$ 29,459	\$ 332,414	\$ 597,620	\$ 599,237	\$ 167,276	\$ 737,024	\$ 774,990
112-77-595-300-65	NW 6th Ave Construction	\$ -	\$ -						
	Capital	\$ 320,046	\$ 292,578	\$ 335,022	\$ 597,620	\$ 599,237	\$ 167,276	\$ 737,024	\$ 774,990
112-00-597-314-00	Transfer to Friberg/Strunk Construction				\$ 145,377				
112-00-597-300-00	Transfer to GMA Fund					\$ 60,000			
112-00-597-316-00	Transfer to 6th and Norwood					\$ 100,000			
112-00-597-613-00	Transfer to Retiree Medical						\$ 11,569	\$ 5,575	
112-00-597-000-40	Transfer to Debt Service					\$ 19,785	\$ 172,869	\$ 172,869	\$ 172,839
	Total Roadway	\$ 350,332	\$ 292,578	\$ 335,022	\$ 742,997	\$ 619,021	\$ 500,145	\$ 921,462	\$ 953,404

112 Street Fund 2017-2018 Budget

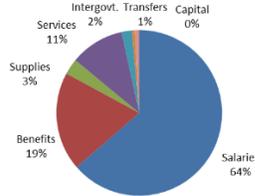
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Sidewalks									
	Total Sidewalks	\$ 10,693	\$ 206,115	\$ -					
Street Lighting									
	Total Street Lighting	\$ 76,534	\$ -	\$ -					
Traffic Control									
	Traffic Control								
	Total Capital	\$ 450,703	\$ 498,693	\$ 335,022	\$ 742,997	\$ 619,021	\$ 500,145	\$ 921,462	\$ 953,404
Total Streets									
		\$ 1,967,190	\$ 1,960,689	\$ 1,803,141	\$ 2,463,576	\$ 2,295,964	\$ 2,041,129	\$ 2,761,428	\$ 2,809,247
Excess (Deficiency) of Revenues and Expenditures									
		\$ 16,973	\$ (1,450)	\$ 86,121	\$ 335,205	\$ (93,454)	\$ (13,353)	\$ (77,864)	\$ 5,874
Estimated Fund Balance at Beginning of Year		\$ 112,485	\$ 95,513	\$ 94,063	\$ 184,864	\$ 131,913	\$ 96,738	\$ 83,385	\$ 5,521
Fund Balance Estimated at End of Year		\$ 95,513	\$ 94,063	\$ 180,184	\$ 131,913	\$ 96,738	\$ 83,385	\$ 5,521	\$ 11,395

Camas/Washougal Fire and EMS Fund

I. Budget Overview

2015/2016 Actual	\$17,722,954
2017/2018 Budget	\$18,342,988
Change in Budgets	4%
2015 FTEs	54
2016 FTEs	54
2017 FTEs	54
2018 FTEs	54

Expenditures by function



% of the Overall Budget



II. Purpose

Provides fire, emergency medical services, ambulance transports and fire prevention education to the citizens of Camas and Washougal with EMS and ambulance transports for the community of East County Fire and Rescue.

III. 2015-2016 Key Accomplishments

Fire and EMS Department was successful in achieving the following goals:

- Successfully finalized an administrative sharing agreement with East County Fire and Rescue (ECFR)
- Designed and purchased a new fire engine
- Designed and purchased a new ambulance
- Completed of radio system upgrades
- Renewed long dormant training partnership with the Washington State Fire Academy
- Coordinated countywide regional FEMA grant to seek funding for new SCBA equipment

IV. Level of Service and Budget Impact

Budgeted resources are frequently challenging, but staff is able to maintain current level of service. In November of 2016, CWFD signed an agreement with ECFR that allows the CWFD Fire Chief to serve as the ECFR Fire Chief. This decreases budgetary impact in both agencies. Due to multiple on-the-job injuries and resignations, the department far exceeded 2016 budgeted overtime funds. The department occasionally struggles with a call volume that exceeds staffing capabilities.

V. Goals and New Initiatives

The Fire and EMS Department has among its goals for the fiscal year:

- Continue to explore innovative methods to decrease overtime
- Seek out further efficiencies through partnership with ECFR
- Plan for new SCBA funding and acquisition if FEMA grant is not awarded
- Assist with service delivery evaluation as requested by Council
- Begin succession planning for some key department positions

VI. Trends and Future Issues

The top issues facing the Fire and EMS Department include:

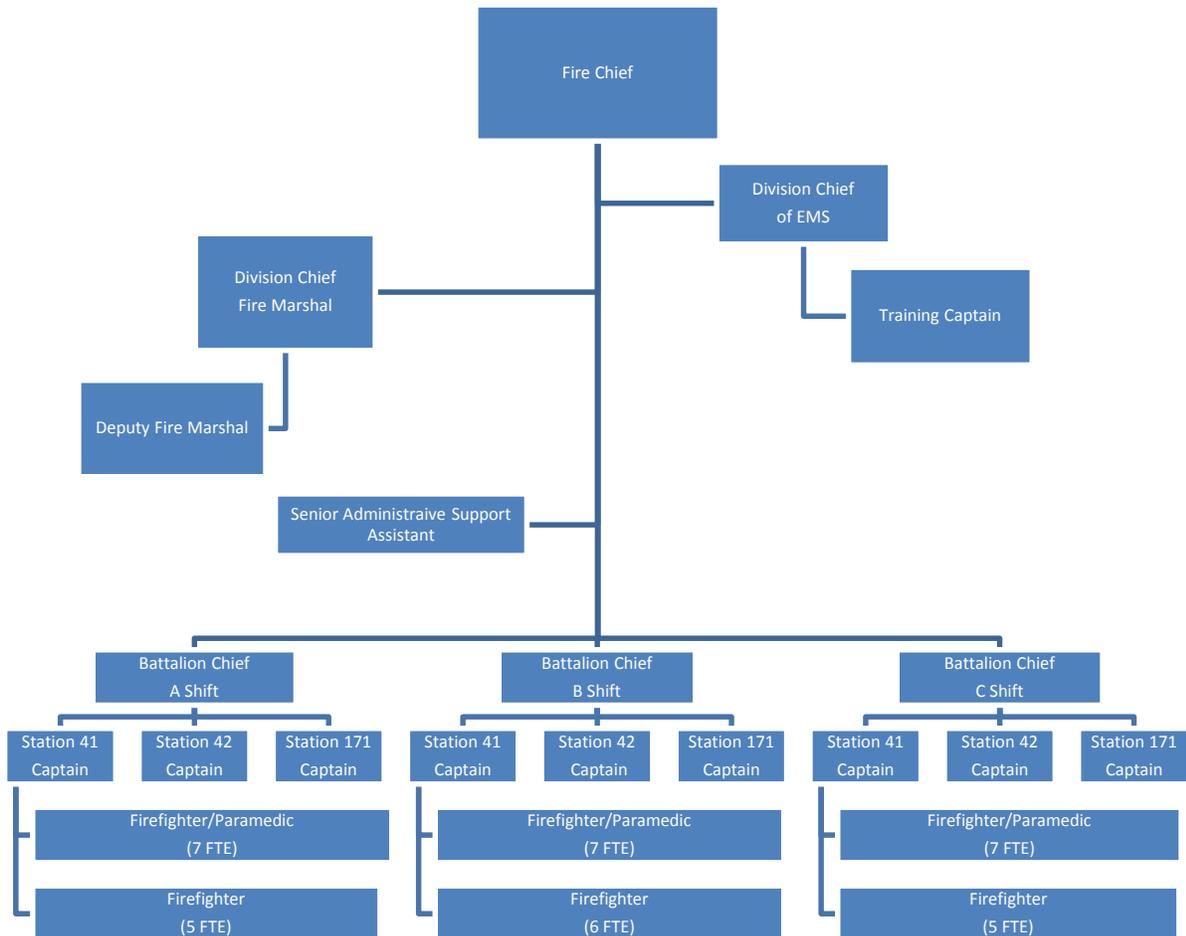
- Operational deployment issues in an environment of increasing calls for service and limited budgets

- Planning for the continued growth of the community and subsequent impacts this growth will have on public safety
- Continued impacts of Medicare/Medicaid funding that affect ambulance billing revenue
- An agency workforce that will lead to the retirement of approximately one third of the department within the next five years

VII. Performance Measurements

Indicator	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Projected	2018 Projected
Total of all Calls	3,524	3,826	3,940	4,227	4,370	
% of Calls EMS	86%	82%	82%	82%	82%	

VIII. Organizational Chart



IX. Department Operating Budget

115 C/W Fire and EMS Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
311.100.00 Property Taxes	\$ 911,956	\$ 892,652	\$ 1,161,514	\$ 1,189,272	\$ 1,235,139	\$ 1,290,773	\$ 1,382,864	\$ 1,458,012
Annex Property Taxes						\$ 129,247	\$ -	\$ -
Total Taxes	\$ 911,956	\$ 892,652	\$ 1,161,514	\$ 1,189,272	\$ 1,235,139	\$ 1,420,019	\$ 1,382,864	\$ 1,458,012
322.110.00 Building & Structures-Fire				\$ 6,380	\$ 24,340	\$ 40,205	\$ 37,009	\$ 37,749
322.111.00 Building & Structures-Fire-Wash						\$ 775	\$ 757	\$ 772
Total Licenses & Permits				\$ 6,380	\$ 24,340	\$ 40,980	\$ 37,766	\$ 38,521
331.970.00 Federal Indirect-Safer		\$ 28,241	\$ 89,156	\$ 165,898				
334.040.90 State Grant - Health	\$ 1,738	\$ 1,534	\$ 1,208	\$ 1,473	\$ 1,341	\$ 1,290	\$ 1,290	\$ 1,290
Total Intergovernmental	\$ 1,738	\$ 29,775	\$ 90,364	\$ 167,371	\$ 1,341	\$ 1,290	\$ 1,290	\$ 1,290
341.690.00 Printing & Duplicating	\$ 50	\$ 17	\$ 5		\$ 31			
342.603.00 Shared EMS Costs - Washougal				\$ 302,852	\$ 986,160	\$ 753,912	\$ 787,838	\$ 803,595
342.604.00 Mobilization Reimbursement				\$ 108,805	\$ 211,923	\$ 9,814		
342.210.00 Shared Costs - Washougal				\$ 1,419,578	\$ 1,679,136	\$ 2,032,614	\$ 2,269,919	\$ 2,223,142
342.260.00 Shared EMS Costs - ECFR	\$ 922,642	\$ 812,909	\$ 762,218	\$ 539,109	\$ 420,513	\$ 429,664	\$ 476,899	\$ 491,206
342-212-00 Shared Fire Costs - ECFR						\$ 6,000	\$ 36,000	\$ 36,000
342.600.00 Ambul. & Emerg. Aid Fees	\$ 949,824	\$ 895,327	\$ 935,105	\$ 993,019	\$ 1,030,645	\$ 1,177,112	\$ 1,212,128	\$ 1,236,371
347.900.00 Other Fees	\$ 1,460	\$ 2,325	\$ 490	\$ 844	\$ 1,470	\$ 2,597	\$ 209	\$ 213
342.200-00 Fire Protection Services						\$ 190		
342.990.00 Charge for Controlled Burn					\$ 1,209	\$ 3,179	\$ 3,322	\$ 3,388
345.810.00 Pre Application Fee-Washougal						\$ 1,385	\$ 2,060	\$ 2,102
345.830.10 Plan Check Fee - Fire				\$ 5,390	\$ 17,772	\$ 14,650	\$ 13,966	\$ 14,246
345.831.10 Plan Check Fee - Fire-Wash						\$ 340	\$ 520	\$ 531
Total Charges for Services	\$ 1,873,976	\$ 1,710,578	\$ 1,697,818	\$ 3,369,597	\$ 4,348,858	\$ 4,431,456	\$ 4,802,861	\$ 4,810,794
359.900.00 Late Fees	\$ 11,759	\$ 11,888	\$ 12,551	\$ 12,468	\$ 12,355	\$ 14,673	\$ 15,821	\$ 16,138
361.110.00 Interest Earnings	\$ 688	\$ 508	\$ 188	\$ 2,166	\$ 2,339	\$ 3,774	\$ 4,334	\$ 4,421
367.000.00 Contributions from Private Sources	\$ 180	\$ 4,019	\$ 460	\$ 21,000	\$ 870	\$ 2,000		
369.900.00 Other Miscellaneous Revenue	\$ 6,832	\$ 3,178	\$ 17,037	\$ 1,642	\$ 27,908	\$ 2,551	\$ 14,945	\$ 15,244
Total Misc Revenue	\$ 7,700	\$ 7,705	\$ 17,685	\$ 24,808	\$ 31,117	\$ 8,325	\$ 19,279	\$ 19,665
391.800.00 Intergovernmental Loan			\$ 171,678	\$ 3,258		\$ -		
398.000.00 Insurance Recovery						\$ 18,233		
395.100.00 Proceeds from Sale of Fixed Asset					\$ 1,500	\$ 10,000		
397.001.00 Transfer from General Fund				\$ 2,023,555	\$ 2,919,590	\$ 3,072,625	\$ 3,397,757	\$ 3,232,892
397.300.00 Transfer from GMA Fund						\$ 21,263	\$ 21,021	\$ 21,017
397.611.00 Transfer from Firefighter's Pension						\$ 50,000	\$ 19,015	\$ 7,025
Total Fire & EMS Fund Revenues	\$ 2,807,129	\$ 2,652,598	\$ 3,151,611	\$ 6,796,708	\$ 8,574,241	\$ 9,088,865	\$ 9,697,674	\$ 9,605,354

City of Camas Budget | 2017-2018

115 C/W Fire and EMS Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Administration									
115-00-522-710-11	Regular Salaries And Wages	\$ 108,655	\$ 81,334	\$ 83,892	\$ 149,186	\$ 187,044	\$ 192,138	\$ 196,000	\$ 199,998
115-00-522-710-12	Overtime	\$ -	\$ 414	\$ 176	\$ 502				
	Salaries	\$ 108,655	\$ 81,748	\$ 84,068	\$ 149,688	\$ 187,044	\$ 192,138	\$ 196,000	\$ 199,998
115-00-522-710-21	Personnel Benefits	\$ 34,077	\$ 29,781	\$ 31,899	\$ 44,945	\$ 61,155	\$ 63,575	\$ 65,300	\$ 69,218
115-00-522-710-41	Interfund Profess. Serv.	\$ 138,360	\$ 133,424	\$ 146,577	\$ 169,056	\$ 174,284	\$ 370,772	\$ 445,340	\$ 416,011
115-00-522-710-43	Travel	\$ -	\$ -		\$ 1,183	\$ 2,276	\$ 741	\$ 3,059	\$ 3,121
115-00-522-710-45	Intfund Oper. Rentals & Leases	\$ 982	\$ 2,850	\$ 2,850	\$ 12,473	\$ 7,381	\$ 4,668	\$ 7,155	\$ 7,301
115-00-522-710-49	Miscellaneous	\$ 72	\$ -		\$ 1,441	\$ 1,107	\$ 1,308	\$ 4,500	\$ 4,592
	Services	\$ 139,414	\$ 136,274	\$ 149,427	\$ 186,228	\$ 185,049	\$ 377,489	\$ 460,054	\$ 431,025
115.00.522.100.51	CRESA - Emerg. Mgmt				\$ 28,968	\$ 17,867	\$ 18,149	\$ 18,494	\$ 18,864
115-00-522-710-79	Other Debt	\$ -	\$ -			\$ 276	\$ 4,643		
115-00-522-710-82	Interest on Interfund Debt	\$ 3,097	\$ 3,328	\$ 1,155	\$ 750	\$ 2,352	\$ 1,495		
	Debt Service	\$ 3,097	\$ 3,328	\$ 1,155	\$ 750	\$ 2,628	\$ 6,138	\$ -	\$ -
	Total Administration	\$ 285,787	\$ 251,131	\$ 266,549	\$ 410,892	\$ 453,743	\$ 657,489	\$ 739,848	\$ 719,105
Fire Suppression									
115.09.522.210.11	Regular Salaries And Wages				\$ 1,643,498	\$ 2,953,831	\$ 2,996,123	\$ 3,140,000	\$ 3,204,056
115.00.522.220.11	Volunteer Reimbursement				\$ 35,100	\$ 35,000	\$ 35,475	\$ 35,971	\$ 36,705
115.09.522.210.12	Overtime				\$ 212,514	\$ 416,418	\$ 545,052	\$ 420,000	\$ 420,000
	Salaries				\$ 1,891,112	\$ 3,405,249	\$ 3,576,650	\$ 3,595,971	\$ 3,660,761
115.09.522.210.21	Personnel Benefits				\$ 509,825	\$ 829,998	\$ 862,522	\$ 941,000	\$ 997,460
115.09.522.220.21	Volunteer Benefits				\$ 2,679	\$ 2,678	\$ 2,714	\$ 3,000	\$ 3,061
115.09.522.210.22	Uniforms and Clothing				\$ 11,742	\$ 11,941	\$ 13,448	\$ 17,988	\$ 18,355
115.09.522.220.22	Uniforms - Volunteers				\$ 2,562	\$ 993	\$ 3,279	\$ 3,592	\$ 3,665
115.09.522.210.23	Protective Clothing				\$ 34,793	\$ 18,264	\$ 29,514	\$ 30,657	\$ 44,482
115.09.522.210.26	VEBA Benefit				\$ 89,320	\$ 89,320	\$ 103,280	\$ 103,280	\$ 109,477
	Benefits				\$ 561,692	\$ 953,193	\$ 1,014,757	\$ 1,099,517	\$ 1,176,500
115.09.522.210.31	Office And Operating Supplies				\$ 18,388	\$ 17,452	\$ 12,111	\$ 20,400	\$ 20,816
115.09.522.210.32	Fuel Consumed				\$ 15,574	\$ 15,883	\$ 11,455	\$ 17,000	\$ 17,347
115.09.522.210.35	Small Tools and Minor Equipment				\$ 14,539	\$ 18,032	\$ 14,120	\$ 25,500	\$ 26,020
	Supplies				\$ 48,501	\$ 51,367	\$ 37,685	\$ 62,900	\$ 64,183
115.09.522.210.41	Professional Services				\$ 14,843	\$ 20,273	\$ 19,814	\$ 23,000	\$ 23,469
115.09.522.210.42	Communication				\$ 19,077	\$ 31,035	\$ 34,369	\$ 30,760	\$ 31,387
115.09.522.210.45	Intfund Oper. Rentals & Leases				\$ 52,833	\$ 69,044	\$ 63,945	\$ 60,986	\$ 61,238
115.09.522.210.46	Insurance					\$ 26,380	\$ 26,361	\$ 52,089	\$ 53,151
115.09.522.230.47	Public Utilities				\$ 8,550	\$ 10,800	\$ 10,800	\$ -	\$ -
115.09.522.210.48	Repairs & Maintenance				\$ 45,416	\$ 68,689	\$ 38,472	\$ 43,360	\$ 44,245
115.09.522.210.49	Miscellaneous				\$ 6,849	\$ 6,915	\$ 12,540	\$ 12,131	\$ 12,378
	Services				\$ 147,569	\$ 233,136	\$ 206,303	\$ 222,326	\$ 225,868
115.09.522.210.51	Intergovt. Professional Services				\$ 46,533	\$ 119,123	\$ 118,514	\$ 86,000	\$ 87,754
	Total Fire Suppression				\$ 2,695,407	\$ 4,762,068	\$ 4,953,908	\$ 5,066,714	\$ 5,215,066
Ambulance Service									
115-00-522-720-11	Regular Salaries And Wages	\$ 1,544,727	\$ 1,632,806	\$ 1,629,362	\$ 1,812,335	\$ 1,459,467	\$ 1,456,001	\$ 1,515,000	\$ 1,545,906
115-00-522-720-12	Overtime	\$ 173,324	\$ 204,644	\$ 117,232	\$ 134,473	\$ 206,249	\$ 276,503	\$ 206,000	\$ 206,000
	Salaries	\$ 1,718,051	\$ 1,837,450	\$ 1,746,594	\$ 1,946,808	\$ 1,665,716	\$ 1,732,504	\$ 1,721,000	\$ 1,751,906

City of Camas Budget | 2017-2018

115 C/W Fire and EMS Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
115-00-522-720-21	Personnel Benefits	\$ 490,053	\$ 548,373	\$ 551,433	\$ 568,347	\$ 435,481	\$ 440,779	\$ 448,100	\$ 474,986
115-00-522-720-22	Uniforms And Clothing	\$ 4,555	\$ 3,052	\$ 3,189	\$ 6,348	\$ 6,070	\$ 5,749	\$ 6,645	\$ 6,781
115-00-522-720-25	Wellness/Fitness	\$ 4,382	\$ 823	\$ 296	\$ -	\$ 90	\$ 70	\$ 69	\$ 70
115.00.522.720.26	VEBA Benefit					\$ 62,480	\$ 52,720	\$ 52,720	\$ 55,883
	Benefits	\$ 501,278	\$ 556,793	\$ 559,215	\$ 578,197	\$ 504,121	\$ 499,318	\$ 507,534	\$ 537,720
115-00-522-720-31	Office And Operating Supplies	\$ 79,474	\$ 94,615	\$ 98,680	\$ 118,754	\$ 123,726	\$ 124,078	\$ 150,000	\$ 153,060
115-00-522-720-32	Fuel Consumed	\$ 27,275	\$ 25,553	\$ 27,869	\$ 24,588	\$ 16,282	\$ 14,662	\$ 11,661	\$ 11,899
115-00-522-720-35	Small Tools And Minor Equip	\$ 9,998	\$ 12,185	\$ 16,090	\$ 20,809	\$ 17,795	\$ 16,826	\$ 23,504	\$ 23,983
	Supplies	\$ 116,746	\$ 132,353	\$ 142,639	\$ 164,151	\$ 157,803	\$ 155,567	\$ 185,165	\$ 188,942
115-00-522-720-41	Professional Ser	\$ 7,935	\$ 7,367	\$ 24,075	\$ 5,500	\$ 12,823	\$ 14,167	\$ 11,557	\$ 11,792
115-00-522-720-42	Communication	\$ 16,940	\$ 18,455	\$ 18,707	\$ 18,511	\$ 20,756	\$ 24,260	\$ 21,698	\$ 22,140
115-00-522-720-45	Intfund Oper. Rentals & Leases	\$ 9,561	\$ 5,313	\$ 4,999	\$ 7,673	\$ 8,157	\$ 12,406	\$ 11,857	\$ 12,094
115-00-522-720-46	Insurance	\$ 39,796	\$ 32,280	\$ 15,079	\$ 16,434	\$ 17,585	\$ 18,426	\$ 26,930	\$ 27,480
115-00-522-720-48	Repairs & Maintenance	\$ 32,786	\$ 18,534	\$ 26,870	\$ 20,884	\$ 26,853	\$ 22,927	\$ 20,000	\$ 20,408
115-00-522-720-49	Miscellaneous	\$ 5,113	\$ 7,128	\$ 4,434	\$ 5,865	\$ 6,806	\$ 6,293	\$ 6,500	\$ 6,633
	Services	\$ 112,188	\$ 89,076	\$ 94,164	\$ 74,866	\$ 92,980	\$ 98,480	\$ 98,542	\$ 100,547
115-00-522-720-51	Intgovt Profess. Serv.	\$ 123,525	\$ 129,321	\$ 132,825	\$ 133,174	\$ 134,076	\$ 126,484	\$ 80,000	\$ 81,632
	Total Ambulance Services	\$ 2,571,788	\$ 2,744,992	\$ 2,675,437	\$ 2,897,196	\$ 2,554,696	\$ 2,612,354	\$ 2,592,241	\$ 2,660,747
Training - Fire									
115-09-522-450-31	Office And Operating Supplies				\$ 3,008	\$ 2,647	\$ 2,407	\$ 3,000	\$ 3,061
115-09-522-450-43	Travel	\$ -	\$ -	\$ -	\$ 2,708	\$ 2,285	\$ 13,464	\$ 13,000	\$ 13,000
115-09-522-450-45	Intfund Oper. Rentals & Lease	\$ -	\$ -	\$ -	\$ -	\$ 186	\$ -	\$ 200	\$ 204
115-09-522-450-49	Miscellaneous	\$ -	\$ -	\$ -	\$ 13,140	\$ 6,011	\$ 22,816	\$ 35,000	\$ 35,714
	Services	\$ -	\$ -	\$ -	\$ 15,848	\$ 8,482	\$ 36,280	\$ 48,200	\$ 48,918
	Total Training	\$ -	\$ -	\$ -	\$ 18,856	\$ 11,129	\$ 38,687	\$ 51,200	\$ 51,979
Training - EMS									
115-00-522-700-31	Office And Operating Supplies	\$ 1,100	\$ 472	\$ 405	\$ 350	\$ 1,249	\$ 1,335	\$ 2,133	\$ 2,177
115-00-522-700-43	Travel	\$ -	\$ -	\$ -	\$ -	\$ 395	\$ -	\$ 1,032	\$ 1,053
115-00-522-700-45	Intfund Oper. Rentals & Lease	\$ -	\$ -	\$ 2,250	\$ -	\$ 2,600	\$ -	\$ 3,165	\$ 3,229
115-00-522-700-49	Miscellaneous	\$ 345	\$ 730	\$ 190	\$ 420	\$ 1,062	\$ 2,402	\$ 2,148	\$ 2,191
	Services	\$ 3,440	\$ 730	\$ 2,440	\$ 420	\$ 3,662	\$ 2,797	\$ 6,345	\$ 6,473
	Total Training	\$ 4,540	\$ 1,202	\$ 2,845	\$ 770	\$ 4,911	\$ 4,132	\$ 8,478	\$ 8,650
Fire Prevention and Investigation									
115.09.522.300.11	Regular Salaries And Wages			\$ 158,620	\$ 252,746	\$ 261,753	\$ 273,000	\$ 278,569	
115.09.522.300.12	Overtime			\$ 3,410	\$ 2,208	\$ 2,831	\$ 4,000	\$ 4,000	
	Salaries			\$ 162,029	\$ 254,954	\$ 264,584	\$ 277,000	\$ 282,569	
115.09.522.300.21	Personnel Benefits			\$ 30,219	\$ 72,726	\$ 71,251	\$ 75,500	\$ 80,030	
115.09.522.300.26	VEBA Benefit			\$ -	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,332	
	Benefits	\$ -	\$ -	\$ 30,219	\$ 74,926	\$ 73,451	\$ 77,700	\$ 82,362	
115.09.522.300.31	Office And Operating Supplies			\$ 1,934	\$ 4,008	\$ 1,534	\$ 3,600	\$ 3,673	
115.09.522.300.32	Fire Prevention Supplies			\$ 2,013	\$ 3,525	\$ 868	\$ 4,088	\$ 4,171	
115.09.522.300.35	Small Tools And Minor Equip			\$ 1,015	\$ 609	\$ 4,120	\$ 7,176	\$ 4,322	
	Supplies			\$ 4,961	\$ 8,142	\$ 6,523	\$ 14,864	\$ 12,166	
115.00.522.300.41	Professional Ser			\$ 110	\$ 820	\$ -	\$ 1,266	\$ 1,292	
115.09.522.300.43	Travel			\$ -	\$ 993	\$ 253	\$ 1,226	\$ 1,251	
115.09.522.300.45	Intfund Oper. Rentals & Leases			\$ 23,018	\$ 13,932	\$ 14,004	\$ 13,175	\$ 13,185	
115.09.522.300.49	Miscellaneous			\$ 1,344	\$ 3,152	\$ 3,302	\$ 3,165	\$ 3,229	
	Services			\$ 24,472	\$ 18,897	\$ 17,559	\$ 18,832	\$ 18,957	
	Total Fire Prevention and Investigation			\$ 221,681	\$ 356,919	\$ 362,117	\$ 388,396	\$ 396,054	

City of Camas Budget | 2017-2018

115 C/W Fire and EMS Fund 2017-2018 Budget

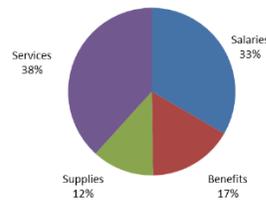
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Facilities									
115.09.522.500.31	Office And Operating Supplies				\$ 5,639	\$ 4,749	\$ 7,205	\$ 8,806	\$ 8,986
115.09.522.500.35	Small Tools And Minor Equip				\$ 12,963	\$ 5,270	\$ 4,337	\$ 5,806	\$ 5,924
	Supplies				\$ 18,602	\$ 10,018	\$ 11,542	\$ 14,612	\$ 14,910
115.09.522.500.41	Professional Ser				\$ 6,246	\$ 9,094	\$ 9,679	\$ 8,731	\$ 8,909
115.09.522.500.45	FM Office Lease					\$ 18,150	\$ 18,795	\$ 19,520	\$ 20,280
115.09.522.500.46	Insurance					\$ 6,543	\$ 8,489	\$ 10,817	\$ 11,037
115.09.522.500.47	Public Utilities				\$ 20,898	\$ 37,518	\$ 36,657	\$ 32,458	\$ 33,120
115.09.522.500.48	Repairs and Maintenance				\$ 13,541	\$ 12,878	\$ 56,120	\$ 35,924	\$ 36,657
	Services				\$ 40,685	\$ 84,183	\$ 129,740	\$ 107,450	\$ 110,003
	Total Facilities				\$ 59,287	\$ 94,202	\$ 141,282	\$ 122,062	\$ 124,913
LEOFF									
115.09.517.200.21	Personnel Benefits				\$ 35,085	\$ 38,364	\$ 103,629		
115.09.522.600.29	Pension Expenses				\$ 351				
	Total LEOFF				\$ 35,436	\$ 38,364	\$ 103,629	\$ -	\$ -
						\$ 527			
115-00-594-260-64	Machinery & Equipment	\$ -	\$ -	\$ 165,757	\$ 182,568	\$ 283,431	\$ 206,748	\$ 52,000	
115-00-597-000-00	Operating Transfer Out			\$ 2,141	\$ 30,249	\$ 36,103	\$ 55,066	\$ 64,823	\$ 64,816
115-00-597-6XX-00	Transfer Out Retiree Medical							\$ 11,184	\$ 4,710
	Total C/W Fire and EMS Fund	\$ 2,857,574	\$ 2,996,123	\$ 3,109,884	\$ 6,552,342	\$ 8,595,565	\$ 9,135,411	\$ 9,096,946	\$ 9,246,040
	Excess (Deficiency) of Revenues and Expenditures	\$ (50,445)	\$ (343,525)	\$ 41,726	\$ 244,366	\$ (21,324)	\$ 24,789	\$ 660,870	\$ 478,439
	Estimated Fund Balance at Beginning of Year	\$ 311,193	\$ 361,638	\$ 18,113	\$ 55,561	\$ 299,927	\$ 81,176	\$ 105,965	\$ 766,835
	Fund Balance Estimated at End of Year	\$ 361,638	\$ 18,113	\$ 59,839	\$ 299,927	\$ 278,602	\$ 105,965	\$ 766,835	\$ 1,245,274

Cemetery Fund

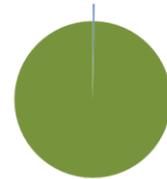
I. Budget Overview

2015/2016 Actual	\$366,129
2017/2018 Budget	\$468,975
Change in Budgets	28%
2015 FTEs	1.05
2016 FTEs	1.05
2017 FTEs	1.05
2018 FTEs	1.05

Expenditures by function



% of the Overall Budget



II. Purpose

Provide for the operation and maintenance of the Camas Cemetery. Staff maintains facilities and grounds, coordinate burials and internments, and assist visitors. The Cemetery fund is financed primarily from the General Fund with a portion paid with the fees associated with burials and internments.

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Continued to work on a map of burial plots
- Successful volunteer outreach for on Memorial Day
- Secured funding for a new records management software for 2017

IV. Level of Service and Budget Impact

Budgeted resources are not currently adequate to maintain the current level of service without support of the General Fund. City Council elected to increase funding for the Cemetery to support summer irrigation. Staff will be exploring partnership options in order to keep costs low.

V. Goals and New Initiatives

The Cemetery Fund has among its goals with current resources:

- Continue mapping plots
- Implement new records management software and roll out search functions to the public
- Ensure the Cemetery is maintained to community standards with green-up of turf during summer months

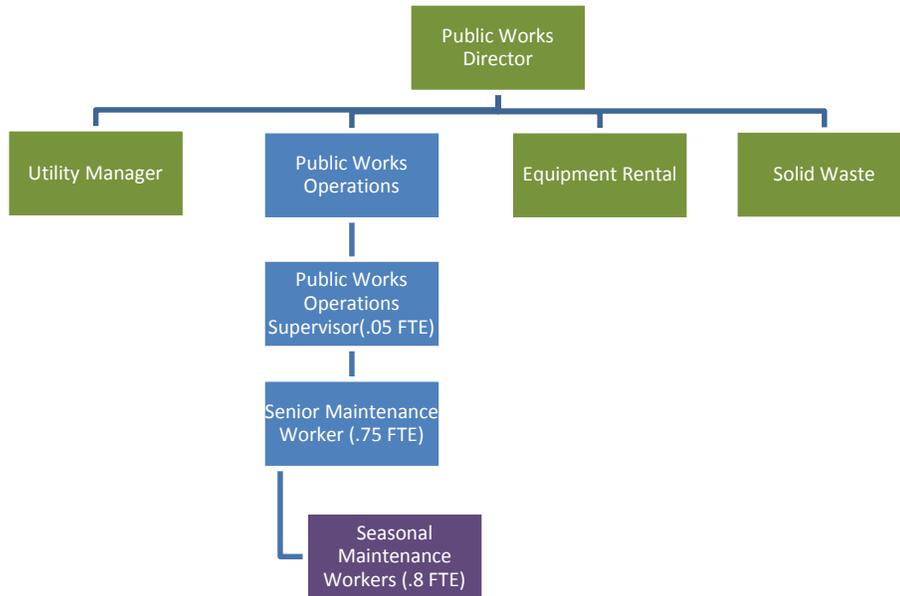
VI. Trends and Future Issues

The top issue facing the Cemetery Fund is funding which continues to be an ongoing concern. Options to be considered include a Cemetery taxing district, partnerships with churches and funeral home facilities, and volunteer organizations.

VII. Performance Measurements

Not available

VIII. Organizational Chart



IX. Department Operating Budget

125 Cemetery Fund 2016 Revenue Budget Analysis

		2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
341.750.00	Sale of Merchandise	\$ 195	\$ 780	\$ 390	\$ 780	\$ 2,346	\$ 1,200	\$ 1,129	\$ 1,151
343.600.00	Cemetery Lot Services	\$ 21,720	\$ 40,112	\$ 16,790	\$ 20,900	\$ 25,382	\$ 27,420	\$ 28,000	\$ 28,560
343.610.00	Cemetery Services	\$ 12,080	\$ 16,580	\$ 12,055	\$ 9,908	\$ 18,824	\$ 15,520	\$ 16,835	\$ 17,172
343.630.00	Deed Transfer Fee/Replacement					\$ 155	\$ -		
343.620.00	Cemetery Maintenance	\$ 975	\$ 4,500	\$ 3,225	\$ 2,740	\$ 4,552	\$ 3,360	\$ 4,514	\$ 4,605
	Total Charges for Services	\$ 34,970	61,972	\$ 32,655	\$ 34,328	\$ 51,259	\$ 47,500	\$ 50,478	\$ 51,488
361.11.00	Investment Earnings	\$ 849	\$ 1,181	\$ 44	\$ 135	\$ 52	\$ 111	\$ 169	\$ 203
369.900.00	Miscellaneous Revenue		\$ 25	\$ 928		\$ 1,539			
	Total Miscellaneous Revenue	\$ 1,999	1,206	\$ 972	\$ 135	\$ 52	\$ 1,650	\$ 169	\$ 203
397.001.00	Operating Transfers	\$ 114,967	\$ 123,194	\$ 73,901	\$ 103,901	\$ 76,118	\$ 140,930	\$ 190,500	\$ 177,000
397.001.00	Transfer from General Fund					\$ 55,600			
	Total Transfers	\$ 114,967	\$ 123,194	\$ 73,901	\$ 103,901	\$ 131,718	\$ 140,930	\$ 190,500	\$ 177,000
	Total Cemetery Revenues	\$ 151,936	\$ 186,372	\$ 107,528	\$ 138,364	\$ 183,029	\$ 190,080	\$ 241,147	\$ 228,691

125 Cemetery Fund 2017-2018 Budget

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
125-00-536-500-11	Regular Salaries and Wages	\$ 53,613	\$ 58,169	\$ 52,378	\$ 54,840	\$ 72,194	\$ 76,762	\$ 80,000	\$ 81,631
125-00-536-500-12	Overtime	\$ 250	\$ 478	\$ 222	\$ 378		\$ 361	\$ 372	\$ 372
	Salaries	\$ 53,862	\$ 58,647	\$ 52,600	\$ 55,219	\$ 72,194	\$ 77,123	\$ 80,372	\$ 82,003
125-00-536-500-21	Personnel Benefits	\$ 26,339	\$ 27,130	\$ 25,333	\$ 27,090	\$ 35,441	\$ 36,497	\$ 39,500	\$ 41,870
125-00-536-500-31	Office and Operating Supplies	\$ 1,428	\$ 2,117	\$ 1,480	\$ 3,753	\$ 3,098	\$ 2,581	\$ 27,344	\$ 10,446
125-00-536-500-35	Small Tools and Minor Equip	\$ 59	\$ 87	\$ 629	\$ -	\$ 61	\$ 73	\$ 1,582	\$ 1,614
	Supplies	\$ 1,909	\$ 2,204	\$ 2,109	\$ 3,753	\$ 3,159	\$ 2,654	\$ 28,926	\$ 12,060
125-00-536-500-41	Interfund Professional Service	\$ 35,316	\$ 29,281	\$ 12,028	\$ 29,032	\$ 27,879	\$ 12,603	\$ 31,108	\$ 29,735
125-00-536-500-42	Communication	\$ 2,204	\$ 2,194	\$ 2,232	\$ 2,399	\$ 2,410	\$ 2,594	\$ 2,251	\$ 2,297
125-00-536-500-45	Interfund Oper Rentals & Lease	\$ 13,074	\$ 12,809	\$ 13,974	\$ 28,958	\$ 33,194	\$ 38,837	\$ 43,752	\$ 44,627
125-00-536-500-46	Insurance	\$ 125	\$ 126	\$ 703	\$ 739	\$ 790	\$ 817	\$ 1,303	\$ 1,330
125-00-536-500-47	Public Utility	\$ 3,741	\$ 3,780	\$ 4,593	\$ 9,096	\$ 8,547	\$ 7,391	\$ 11,952	\$ 12,196
125-00-536-500-48	Interfund Repairs & Maint.	\$ 82	\$ 206	\$ 831	\$ 789	\$ 1,357	\$ 1,444	\$ 1,500	\$ 1,531
125-00-536-500-49	Miscellaneous	\$ 10,572	\$ 410	\$ 704	\$ 3,495	\$ 329	\$ 527	\$ 328	\$ 335
	Services	\$ 65,115	\$ 48,806	\$ 35,065	\$ 74,507	\$ 74,506	\$ 64,212	\$ 92,194	\$ 92,051
Total Cemetery		\$ 147,182	\$ 162,446	\$ 115,140	\$ 160,569	\$ 185,299	\$ 180,487	\$ 240,992	\$ 227,984
Excess (Deficiency) of Revenues and Expenditures		\$ 4,754	\$ 23,926	\$ (10,612)	\$ (22,205)	\$ (2,270)	\$ (5,047)	\$ (13,345)	\$ 706
Estimated Fund Balance at Beginning of Year		\$ 15,536	\$ 10,782	\$ 34,708	\$ 26,375	\$ 268	\$ 21,752	\$ 16,705	\$ 3,360
Fund Balance Estimated at End of Year		\$ 10,782	\$ 34,708	\$ 24,096	\$ 4,170	\$ 2,688	\$ 16,705	\$ 3,360	\$ 4,066

Lodging Tax Fund

This fund is to be used towards promotion of tourism in the City. Revenues for this fund are receipts from a 2% Hotel/Motel tax.

120 Lodging Tax Fund 2017-2018 Revenue Budget

		2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
120.00.313.310.00	Hotel/Motel Tax	\$ 6,328	\$ 6,316	\$ 7,714	\$ 8,042	\$ 9,976	\$ 10,559	\$ 9,089	\$ 9,275
120.00.361.110.00	Investment Earnings	\$ 6	\$ 12	\$ 13	\$ 124	\$ 165	\$ 328	\$ 235	\$ 231
Total Lodging Tax Revenues		\$ 6,334	\$ 6,328	\$ 7,727	\$ 8,166	\$ 10,141	\$ 10,887	\$ 9,324	\$ 9,506

120 Lodging Tax 2016 Budget Analysis

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
120-00-557-300-41	Professional Services	\$ 1,700	\$ -			\$ -			
120-00-557-300-44	Advertising	\$ -	\$ 2,800	\$ 4,340	\$ 5,130	\$ 14,196	\$ 8,348	\$ 10,000	\$ 10,000
Services		\$ 1,700	\$ 2,800	\$ 4,340	\$ 5,130	\$ 14,196	\$ 8,348	\$ 10,000	\$ 10,000
Total Lodging Tax Fund		\$ 1,700	\$ 2,800	\$ 4,340	\$ 5,130	\$ 14,196	\$ 8,348	\$ 10,000	\$ 10,000

Excess (Deficiency) of Revenues and Expenditures

	\$ 4,634	\$ 3,528	\$ 3,387	\$ 3,036	\$ (4,055)	\$ 787	\$ (675)	\$ (495)
Estimated Fund Balance at Beginning of Year	\$ 11,689	\$ 7,055	\$ 10,583	\$ 13,970	\$ 17,006	\$ 12,927	\$ 13,714	\$ 13,039
Fund Balance Estimated at End of Year	\$ 7,055	\$ 10,583	\$ 13,970	\$ 17,006	\$ 12,951	\$ 13,714	\$ 13,039	\$ 12,544

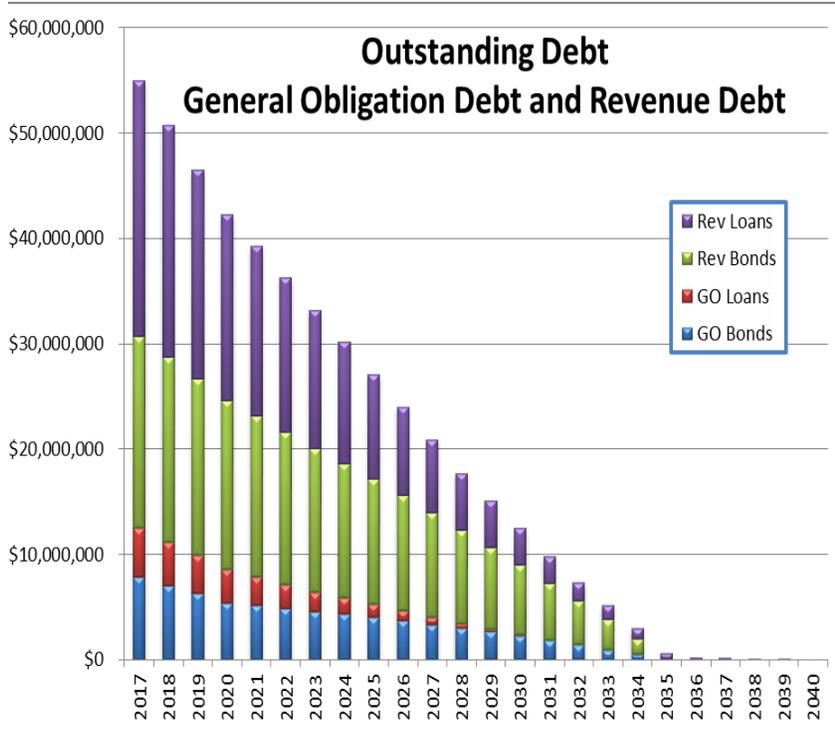
City of
Camas
Budget

2017-
2018

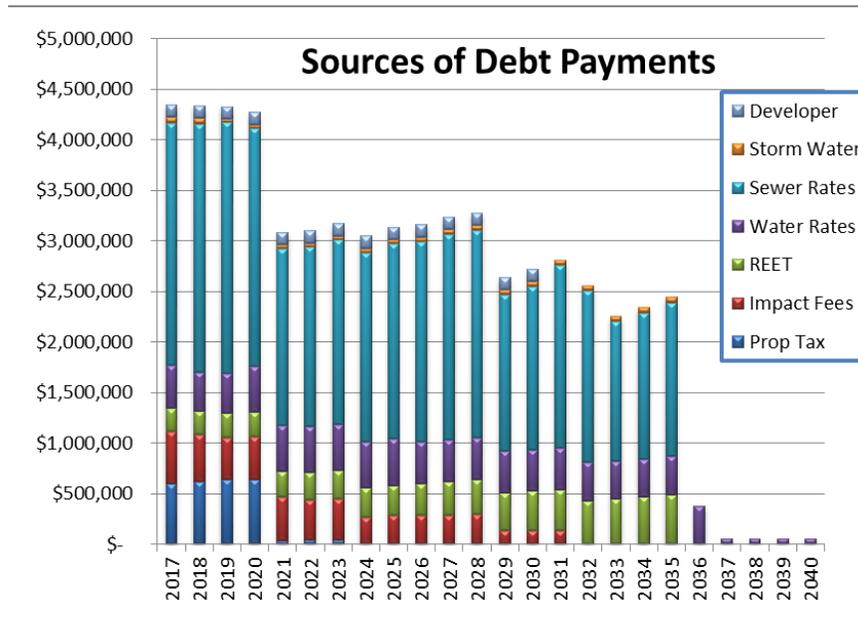
As of December 31, 2016, the City of Camas had \$13.8 million in outstanding general obligation bonds and Public Works Trust Fund Loans from the State of Washington. At the end of 2018, the City will have approximately \$11.1 million in outstanding general obligation debt.

Debt

As of December 31, 2016, the City had \$46 million in revenue bonds and loans from the State of Washington for its Water/Sewer Utilities. At the end of 2018, the City is anticipated to have approximately \$46 million in debt for its Water/Sewer Utilities with additional utility infrastructure in design and construction.



The City is fortunate to be the recipient of low interest state loans for the majority of its debt outstanding. The loans from the Public Works Trust Fund range from 0.5% to 3% in interest expense. The General Obligation Debt is paid by the City from either the Unlimited GO Debt Service Fund for the voted debt or the Limited GO Debt Service Fund for the non-voted debt. Revenue bonds and loans for the Water and Sewer Utilities are paid from their respective fund.



Bond payments are primarily due twice a year with one payment interest only. State loans are typically due once a year. Majority of the debt outstanding is paid with utility rates from the Water and Sewer utilities. The capital projects for utility projects are typically multiple year projects. These infrastructure projects are built prior to development so this funding allows for the future rate payers to participate in the funding of the infrastructure they benefit from.

City's Debt

The City of Camas has two debt service funds, one for the voted debt the City has outstanding and the other for all non-voted general obligation bonds and government loans. These funds provide for the payment of principal and interest on the City's outstanding general obligation bonds and government loans. Debt financing is used to pay for large capital projects. By using debt, the project costs are allocated over the life of the asset. Capital projects may include improvements to and/or construction of the City's street system; parks and recreational facilities; and other City facilities.

The City Council determines specified sources of funding for each bond issue. Typically growth related revenue is used to pay for growth driven infrastructure. With the decline in growth related revenues in recent years, the City uses growth related revenue first followed by taxes next.

The power of the City to contract debt of any kind is controlled and limited by State law. All debt must be incurred in accordance with detailed budget procedures and paid for out of identifiable receipts and revenues. The budget must be balanced for each fiscal year. It is unlawful for any officer or employee of the City to incur liabilities in excess of budget appropriations.

In an emergency, the City Council may put into effect and authorize indebtedness outside the current budget. All expenditures for emergency purposes must be paid by checks from any available money in the fund chargeable with such expenditures.

Debt Limit

The City is permitted to issue two types of debt, voter approved debt and non-voted debt. For voter approved debt as prescribed by State statutes, it is subject to 60% majority vote of registered voters, is limited to 2.5% assessed valuation for general purposes, 2.5% for utilities and 2.5% for open space and park facilities and economic development purposes. The tax levy limitations do not apply to voter-approved debt.

For non-voter approved debt, the City may issue within 2.5% of assessed valuation for general purposes without a vote of the elector, incur general obligation debt in an amount not to exceed 1.5% of assessed valuation. Additionally, within the 2.5% of assessed valuation of general purposes, the City may also, without a vote of the electors, enter into leases, if the total principal component of the lease payments, together with the other non-voted general obligation debt of the City, does not exceed 1.5% of assessed valuation. The combination of unlimited tax and limited tax general obligation debt for general purposes, including leases, cannot exceed 7.5% of assessed valuation.

The City may, without a vote of the electorate, issue debt as follows:

- Pursuant to an ordinance, specifying the amount and object of the expenditure of the proceeds, the City Council may borrow money for corporate purposes, including Public Works Trust Fund loans and state revolving fund loans, and issue bonds within the constitutional and statutory limitations on indebtedness.
- The City may execute conditional sales contracts for the purchase of real or personal property.
- The City may execute leases with or without an option to purchase.

Debt Capacity Computation

The following information is based on the 2016 assessed valuation of property within the City for collection of taxes in 2017 and the general obligation debt of the City outstanding as of January 1, 2017.

2016 Assessed Valuation **\$ 3,776,699,698**

General Purposes

Voted General Obligation Debt Capacity (2.5%)	\$	94,417,492
Less: Outstanding Voted General Obligation Debt	\$	(2,282,000)
Remaining Voted General Obligation Debt Capacity	\$	92,135,492

Percentage of Voted Debt Capacity Used **2.42%**

Limited Tax (Non-voted) General Obligation Debt Capacity (1.5%)	\$	56,650,495
Less: Outstanding Limited General Obligation Debt	\$	(11,541,052)
Remaining Non-Voted General Obligation Debt Capacity	\$	45,109,443

Percentage of Limited Debt Capacity Used **20.37%**

Total (Voted and Non-voted) General Obligation Debt Capacity	\$	151,067,988
Less: Outstanding Unlimited Tax General Obligation Debt	\$	(2,282,000)
Less: Limited General Obligation Debt	\$	(11,541,052)
Remaining of Total Debt Capacity for General Purposes	\$	137,244,936

Percentage of Total Debt Capacity Used for General Purposes **9.15%**

Summary of Bonded Debt As of January 1, 2017

Year	Series	Description	Purpose	January 1, 2017 Remaining Debt	2017 Principal	2017 Interest	2018 Principal	2018 Interest	December 31, 2018 Remaining Debt	Final Redemption	Funding Source(s)	Interest Rate
General Obligation Debt												
2005	Series 2005	Unlimited Refunding Bonds	Library Expansion and Remodel	\$ 3,301,000	\$ 500,000	\$ 122,137	\$ 519,000	\$ 103,637	\$ 2,282,000	2020	Property Taxes	Interest Rate 3.7%
2015	Series 2015	Limited GO Bonds	Streets, Fire Engine and Facilities	\$ 7,075,000	\$ 255,000	\$ 318,925	\$ 260,000	\$ 313,825	\$ 6,560,000	2035	Tranporation Impact Fees, Real Estate Excise Tax and Storm Water Rates	Interest Rate 3.34%
Public Works Trust Fund Loans												
1997	97-792	Public Works Trust Fund Loan	Parker Street	\$ 57,857	\$ 57,857	\$ 1,736	\$ -	\$ -	\$ -	2017	Transportation Impact Fees	Interest Rate 3%
1999	99-791	Public Works Trust Fund Loan	WWTP Upgrade	\$ 507,276	\$ 169,092	\$ 5,073	\$ 169,092	\$ 3,382	\$ 169,092	2019	Sewer Rates	Interest Rate 1%
2001	00-691	Public Works Trust Fund Loan	1st Street Improvements	\$ 166,256	\$ 33,252	\$ 831	\$ 33,251	\$ 665	\$ 99,753	2021	Transportation Impact Fees	Interest Rate 0.5%
2003	03-691	Public Works Trust Fund Loan	1st Street Improvements	\$ 1,007,913	\$ 143,988	\$ 5,040	\$ 143,988	\$ 4,320	\$ 719,937	2023	Transportation Impact Fees	Interest Rate 0.5%
2007	07-962	Public Works Trust Fund Loan	WWTP Improvements II	\$ 496,529	\$ 45,139	\$ 2,483	\$ 45,139	\$ 2,257	\$ 406,251	2027	Sewer Rates	Interest Rate 0.5%
2008	PC08-951	Public Works Trust Fund Loan	WWTP Phase II	\$ 6,663,158	\$ 555,263	\$ 33,316	\$ 555,263	\$ 30,539	\$ 5,552,632	2028	Sewer Rates	Interest Rate 0.5%
2012	PC12-951	Public Works Trust Fund Loan	38th Street	\$ 2,129,244	\$ 141,950	\$ 10,646	\$ 141,950	\$ 9,936	\$ 1,845,344	2031	Transportation Impact Fees & Storm Water Rates	Interest Rate 0.5%
2013	PR13-951	Public Works Trust Fund Loan	NW Friberg-Strunk & Goodwin	\$ 150,000	\$ 75,000	\$ 1,500	\$ 75,000	\$ 750	\$ -	2018	Transportation Impact Fees and Storm Water Rates	Interest Rate 0.5%
2013	PR13-961-pending close out	Public Works Trust Fund Loan	Gregg Reservoir	\$ 66,033		\$ 4,402	\$ 547	\$ 61,631	\$ -	2032	Water Rates	Interest Rate 0.5%
2013	PR13-961-pending close out	Public Works Trust Fund Loan	Sanitary Sewer Main	\$ 3,464,374	\$ 216,523	\$ 15,886	\$ 216,523	\$ 16,239	\$ 3,031,328	2032	Sewer Rates	Interest Rate 0.5%

City of Camas Budget | 2017-2018

Washington State Certificates of Participation - LOCAL Program

2013	0240-6-21	LOCAL - COP	Lacamas Lodge Community Center	\$	1,445,000	\$	90,000	\$	67,000	\$	95,000	\$	62,825	\$	1,260,000	2028	Park Impact Fees	Interest Rate 3.41%
2013	0240-5-1	LOCAL - COP	HVAC Equipment	\$	250,748	\$	30,809	\$	11,613	\$	32,231	\$	10,191	\$	187,708	2023	Utility Savings (Gen Fund)	Interest Rate 2.52%
2013	0240-7-1	LOCAL - COP	Ambulance	\$	84,415	\$	26,833	\$	3,416	\$	28,071	\$	2,177	\$	29,511	2019	EMS Levy	Interest Rate 1.54%

Other State Agency Loans

1996	9700025	EPA DOE Loan	Water Project	\$	43,423	\$	43,423	\$	934	\$	-	\$	-	\$	-	2017	Water Rates	Interest Rate 4.3%
2001	L9900004	DOE Loan	WWTP Upgrade	\$	2,398,531	\$	563,637	\$	92,621	\$	586,983	\$	69,275	\$	1,247,911	2020	Sewer Rates	Interest Rate 4.1%
2009	DR-09-952	Drinking Water State Revolving Fund	Camas Well #14	\$	462,262	\$	30,817	\$	4,623	\$	30,817	\$	4,314	\$	400,628	2031	Water Rates	Interest Rate 1%
2011	L1100005	DOE Loan	WWTP Improvements	\$	4,369,510	\$	228,382	\$	121,465	\$	234,859	\$	114,988	\$	3,906,269	2032	Sewer Rates	Interest Rate 2.8%
2012	DM12-952 Pending Close-Out	Drinking Water State Revolving Fund	544 ft Pressure Zone - Water Treatment	\$	6,397,896	\$	319,895	\$	178,366	\$	319,895	\$	60,780	\$	5,758,106	2037	Water Rates	Interest Rate 1%
2016	DM16-952-011 Pending Close Out	Drinking Water State Revolving Fund	Slow Sands Filtration Project	\$	1,170,000									\$	1,170,000	2040	Water Rates	Interest Rate 1%
2012	DM12-952 Pending Close Out	Drinking Water State Revolving Fund	Water Transmission Line	\$	34,000	\$		\$	477	\$	1,789	\$	510	\$	32,211	2036	Water Rates	Interest Rate 1%

Revenue Bonds

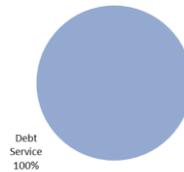
2007	Series 2007	Refunding Revenue Bonds	Refunding WS Revenue Bonds	\$	280,000	\$	280,000	\$	14,000	\$	-	\$	-	\$	-	2017	Sewer Rates	Interest Rate 4.33%
2015	Series 2015	Refunding and New Revenue Bonds	Refunding WS Revenue Bonds & North Shore Sewer Transmission Main	\$	18,655,000	\$	415,000	\$	822,475	\$	720,000	\$	814,175	\$	17,520,000	2035	Sewer Rates	Interest Rate 3.2%

Unlimited Tax General Obligation Bond Debt Service Fund

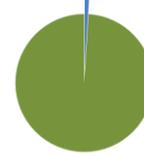
I. Budget Overview

2015/2016 Actual	\$1,244,774
2017/2018 Budget	\$1,248,814
Change in Budgets	1%
2013 FTEs	-
2014 FTEs	-
2015 FTEs	
2016 FTEs	

Expenditures by function



% of the Overall Budget



II. Purpose

To make payments on voter approved bonds for the City’s Library facility. Debt service is paid from this fund includes payments for principal and interest to expand and remodel the City Library from a 2005 refunding bond issue.

III. 2015-2016 Key Accomplishments

Not applicable.

IV. Level of Service and Budget Impact

Budgeted resources are currently adequate to maintain the current level of service. The City levies the debt service annual payment amount. The fund has approximately \$39,000 available for possible uncollected tax receipts.

V. Goals and New Initiatives

Not applicable.

VI. Trends and Future Issues

No voted debt issues are anticipated at this time. The current voted bonds outstanding have a final maturity in 2020.

VII. Performance Measurements

Not applicable.

VIII. Organizational Chart

Not applicable.

IX. Department Operating Budget

239 Unlimited Debt Service Fund 2017-2019 Revenue Budget

239	Unlimited GO Bond Fund	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
311.10.00	Property Taxes	\$ 628,371	\$ 623,361	\$ 624,893	\$ 627,779	\$ 625,998	\$ 625,129	\$ 626,000	\$ 620,000
Total Unlimited GO Bond Fund Rev.		\$ 628,371	\$ 623,361	\$ 624,893	\$ 627,779	\$ 625,998	\$ 625,129	\$ 626,000	\$ 620,000

239 Unlimited Debt Service Fund 2017-2018 Budget

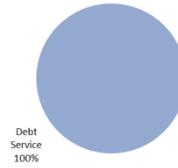
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
239-00-591-720-70	Debt Service: Principal	\$ 434,000	\$ 450,000						
239-00-591-760-71	Go Refunding Bonds Principal	\$ -	\$ -	\$ 466,000	\$ 486,000	\$ 500,000	\$ 519,000	\$ 542,000	\$ 558,000
239-00-592-720-83	Int. On Long-Term Debt	\$ 190,069	\$ 174,011	\$ 157,361	\$ 140,119	\$ 122,137	\$ 103,637	\$ 84,434	\$ 64,380
Total Unlimited GO Debt Service		\$ 624,069	\$ 624,011	\$ 623,361	\$ 626,119	\$ 622,137	\$ 622,637	\$ 626,434	\$ 622,380
Excess (Deficiency) of Revenues and Expenditures		\$ 4,302	\$ (650)	\$ 1,532	\$ 1,660	\$ 6,861	\$ 2,363	\$ (434)	\$ (2,380)
Estimated Fund Balance at Beginning of Year		\$ 33,493	\$ 29,191	\$ 28,541	\$ 30,073	\$ 31,733	\$ 37,056	\$ 39,419	\$ 38,985
Fund Balance Estimated at End of Year		\$ 29,191	\$ 28,541	\$ 30,073	\$ 31,733	\$ 38,594	\$ 39,419	\$ 38,985	\$ 36,605

Limited Tax General Obligation Bond Debt Service Fund

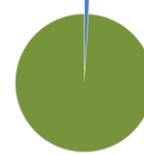
I. Budget Overview

2015/2016 Actual	\$2,426,795
2017/2018 Budget	\$2,316,092
Change in Budgets	-4.5%
2013 FTEs	-
2014 FTEs	-
2015 FTEs	-
2016 FTEs	-

Expenditures by function



% of the Overall Budget



II. Purpose

To make payments on non-voted general obligation bonds and loans of the City. Debt service is paid from this fund includes payments for principal and interest on: street projects, fire engine, community center, HVAC equipment, and an ambulance.

III. 2015-2016 Key Accomplishments

Not applicable

IV. Level of Service and Budget Impact

Budgeted resources are currently adequate to maintain the current level of service.

V. Goals and New Initiatives

Not applicable

VI. Trends and Future Issues

Currently, the City does not have any plans to issue any additional general obligation debt.

VII. Performance Measurements

Not applicable

VIII. Organizational Chart

Not applicable

IX. Department Operating Budget

240 Limited Debt Service Fund 2017-2018 Revenue Budget

240	Limited GO Bond Fund	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
397-00-01	Operating Transfer from General Fund						\$ 43,417		
	Operating Transfer from Streets							\$ 172,869	\$ 172,839
397.317.00	Operating Transfer from LED Proj.					\$ 68,569			
397.300.00	Operating Transfer from GMA			\$ 23,134	\$ 800,627	\$ 995,128	\$ 1,319,680	\$ 950,831	\$ 889,914
	Operating Transfer from C/W Fire and EMS							\$ 64,823	\$ 64,816
Total Limited GO Bond Fund Rev.		\$ 871,588	\$ 569,516	\$ 500,754	\$ 806,626	\$ 1,063,697	\$ 1,363,097	\$ 1,188,523	\$ 1,127,569

240 Limited Debt Service Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
240-00-591-210-78	Go Bonds Principal	\$ 285,000	\$ -					\$ 228,454	\$ 232,934
240-00-591-221-71	Princ GO Fire Truck						\$ 15,060		
240-0-591-222-71	Princ GO Annex Bldg						\$ 9,036		
240-00-591-530-71	Princ GO Friberg						\$ 22,287		
240-00-591-532-71	Princ GO Parker						\$ 15,060		
240-00-591-630-71	Princ GO LED Lights						\$ 75,301		
240-00-591-640-71	Princ GO 6th and Norwood						\$ 90,361		
240-00-591-220-78	Principal - Fire Truck Loan	\$ 54,723	\$ 56,940	\$ 59,247	\$ 61,647	\$ 64,144	\$ 33,040	\$ -	\$ -
240-00-591-710-79	Principal - Ambulance				\$ 24,520	\$ 25,142	\$ 25,908	\$ 26,833	\$ 28,071
240-00-591-751-79	Princ.- PWTf Loan Lacamas Lodge				\$ 85,000	\$ 85,000	\$ 90,000	\$ 90,000	\$ 95,000
240-00-591-752-79	Princ. PWTf Loan HVAC				\$ 28,153		\$ 29,747	\$ 30,809	\$ 32,231
240-00-591-950-78	Princ.- PWTf Loans Street	\$ 460,290	\$ 460,290	\$ 376,431	\$ 473,475	\$ 548,475	\$ 548,475	\$ 425,643	\$ 367,790
240-00-592-210-83	Int. On Long-Term Debt	\$ 15,533	\$ -	\$ 5,214			\$ -		
240-00-592-220-83	Interest - Fire Truck Loan	\$ 12,682	\$ 10,465	\$ -	\$ 5,759	\$ 3,258	\$ 663	\$ -	\$ -
240-00-592-595-83	Interest-PWTf Loans Street	\$ 41,983	\$ 35,824	\$ 8,159	\$ 33,175	\$ 32,149	\$ 26,728	\$ 19,030	\$ 15,194
240-00-592-710-83	Interest - Ambulance				\$ 5,729	\$ 5,107	\$ 4,341	\$ 3,416	\$ 2,177
240-00-592-750-83	Interest on Long-Term Debt	\$ -	\$ -	\$ 2,141			\$ -		
240-00-592-751-83	Int.-PWTf Loans Lacamas Lodge			\$ 31,639	\$ 74,900	\$ 72,775	\$ 70,150	\$ 67,000	\$ 62,825
240-00-592-752-83	Int. - PWTf Loans HVAC			\$ 26,416	\$ 14,269		\$ 12,676	\$ 11,613	\$ 10,191
240.00.592.221.83	Int on LT Debt - Fire Truck					\$ 13,714	\$ 19,514	\$ 19,212	\$ 18,905
240.00.592.222.83	Int on Lt Debt - Annex Building					\$ 8,228	\$ 11,708	\$ 11,527	\$ 11,343
240.00.592.530.83	Int on LT Debt - Friberg Strunk					\$ 27,427	\$ 28,880	\$ 24,437	\$ 24,046
240.00.592.531.83	Int on LT Debt - NW 38th Ave					\$ 13,714	\$ -	\$ -	\$ -
240.00.592.532.83	Int on LT Debt - Parker St.					\$ 13,714	\$ 19,514	\$ 19,212	\$ 18,905
240.00.592.630.83	Int on LT Debt - LED Lighting					\$ 68,568	\$ 97,568	\$ 96,062	\$ 94,526
240.00.592.640.83	Int on LT Debt - 6th & Norwood					\$ 82,282	\$ 117,081	\$ 115,274	\$ 113,431
Total Unlimited GO Debt Service		\$ 870,211	\$ 563,520	\$ 509,247	\$ 806,627	\$ 1,063,697	\$ 1,363,097	\$ 1,188,523	\$ 1,127,569

Excess (Deficiency) of Revenues and Expenditures

	\$ 1,377	\$ 5,996	\$ (8,493)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated Fund Balance at Beginning of Year	\$ 3,873	\$ 2,496	\$ 8,493	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Balance Estimated at End of Year	\$ 2,496	\$ 8,493	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

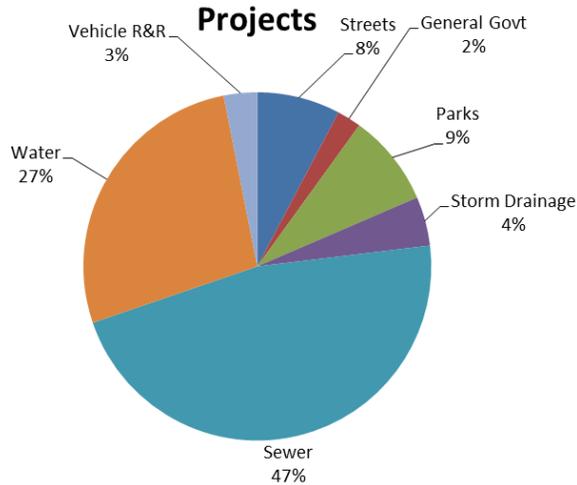


City of Camas Budget

2017- 2018

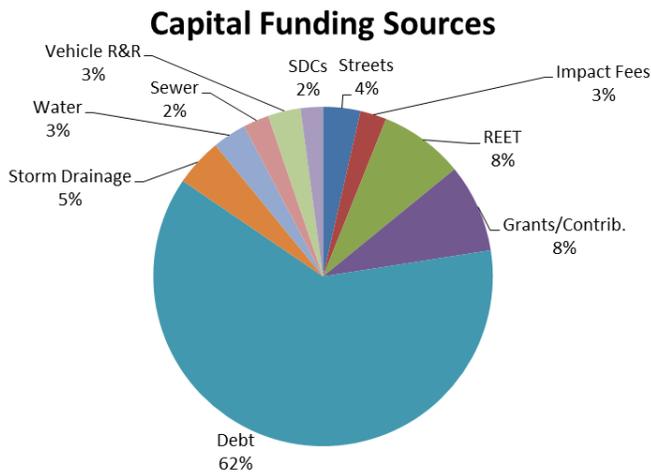
The Capital projects for the City of Camas are funded largely from impact fees, system development fees, grant funding, and real estate excise taxes. The rationale for utilizing revenues derived from growth is that most of the capital projects are attributed to infrastructure needs as a result of growth. In order to adequately plan for growth, the City of Camas has system Master Plans to direct the orderly growth of the City. Camas has adopted master plans for: Storm Water Drainage, Water, Sewer, Transportation, and Parks. These long range planning documents help develop mid-range plans such as the City's six year plans. The budget appropriates to fund the projects of the highest priority by the Mayor and the City Council for the upcoming fiscal years. The respective Master Plan documents describe the anticipated projects in detail and the timing associated with each project. The budget only identifies the project by short title and the funding level appropriated for the fiscal year. All the projects that the City anticipates to incur any expense during the fiscal year are listed in the budget document. Most of the projects are budgeted within the appropriate proprietary fund. The governmental capital projects are budgeted in 300 – Real Estate Excise Tax Capital Projects Fund with other major capital projects in separate funds such as the Park Impact Fee Fund or the Brady Road Construction Fund.

Capital



The City of Camas under Washington State’s Growth Management Act (GMA) has a full set of planning requirements in establishing goals, evaluating community assets, writing comprehensive plans and implementing plans. The key goal of GMA is to plan for public facilities and services. The plan includes 20 year capital facilities plan which is updated annually.

To fund the capital projects outlined in the capital facilities plan, the City utilizes revenues primarily generated from growth and then the remaining is from project specific sources such as transportation grants, impact fees, utility rates and service development charges. For 2017-2018, the City has issued a significant amount of debt for a sewer project, over \$15 million in a revenue bond.



A number of the capital projects funded for the biennium are projects providing infrastructure to the North Shore of Lacamas Lake. Projects include a sewer transmission main and Lacamas Pump Station as well as water transmission line and parks and trails. The City will also be constructing a new water reservoir and rebuilding a major arterial.

City's Capital Program Summary

The capital program in the City of Camas is based upon the City's six year capital improvement plan (CIP) which is a multi-year financial plan for the acquisition and construction of infrastructure and capital assets. The CIP is the result of several City capital improvement plans including:

- City of Camas Comprehensive Plan
- Transportation Improvement Plan
- Parks and Recreation Master Plan
- General Sewer/Wastewater Facility Plan
- Water System Plan
- Storm Water Drainage Plan

The purpose of the CIP is to collectively plan for the funding of the City's long –term capital improvement needs to maximize the delivery of services to our citizens. The plan establishes a framework for the City's overall capital planning and it is from this document Council directs capital resources for the budget.

The City utilizes the Capital fund to implement the CIP. Other capital acquisitions in other funds are considered more routine, typically items over \$25,000 and have a greater useful life of more than one year. These types of purchases fall outside of the Capital Improvement Plan and include the replacement of service vehicles and heavy equipment based upon replacement schedules, network infrastructure, and major maintenance.

Capital purchases differ from operating expenses in that these purchases typically occur periodically and are spent over multiple years. Operating expenses cover items such as payroll, office supplies, and services. Capital expenditures on the other hand include items such as police cars, heavy equipment, land acquisition, construction or improvement to buildings.

Although capital expenditures are not directly related to operations of the City, over time capital projects can have a significant impact on operating revenues and expenses. Therefore, the City evaluates capital expenditures on a project-by-project basis to determine any impact on the operating budget. For example, as the City built the Lacamas Lodge Community Center, staff planned for ongoing operating costs and programming for the building. Costs such as custodial services, security, utilities, and supplies needed to be estimated and budgeted accordingly.

This section of the budget summarizes large general government capital projects. Detail for utility capital projects are located within the Utility section of the budget document.

As part of the 2017-2018 biennial budget adoption, Council also restructured the GMA Capital Projects Fund by creating four new funds, the Real Estate Excise Tax Fund, the Park Impact Fee Fund, the Transportation Impact Fee Fund and the Fire Impact Fee Fund. Each of these funds were components of the GMA Capital Projects Fund. By breaking out the revenue sources and associated budgets, the City will be in more compliance with state law.

City of Camas Budget | 2017-2018

Capital Program

Project	Budget					Capital Plan			Total	
	Prior Years	2013	2014	2015	2016	FY 2017-2018	FY 2019-2020	FY 2020-2021		
General Government										
City Hall/Library/Police Roofing	Total Project Costs:		\$ 400,000	Funded:	REET 1	Area:		Downtown		
Project Description:										
Project to repair or to replace roofs on City Hall, Library and Police Building.										
Total Project:				\$ 400,000			\$ 400,000			
Library Parking (Acquisition)	Total Project Costs:		\$ 150,000	Funded:	REET 1	Area:		Downtown		
Project Description:										
Potential opportunity to purchase property to later be used for Library Parking.										
Total Project:				\$ 150,000			\$ 150,000			
Annex Building (Acquisition)	Total Project Costs:		\$ 304,112	Funded:	Bond Proceeds	Area:		Downtown		
Project Description:										
Potential opportunity to purchase property to later be used for Annex Building.										
Total Project:				\$ 304,112			\$ 304,112			
Major Building Maintenance	Total Project Costs:		Ongoing	Funded:	REET 1	Area:		City-Wide		
Project Description:										
To replace or repair building central systems, structural problems and/or mechanical problems										
Total Project:				\$ 100,000	\$ 200,000	\$ 200,000	\$ 500,000			
Streets										
ADA Accessibility	Total Project Costs:		Ongoing	Funded:	REET 1	Area:		City-Wide		
Project Description:										
This project is for upgrading sidewalks to ADA standards for the elderly and disabled. Inhouse design is 10% and construction is 90% of the budget.										
Total Project:		\$ -	\$ -	\$ 20,178	\$ 100,000	\$ 100,000	\$ 100,000	\$ 320,178		
Street Preservation	Total Project Costs:		Ongoing	Funded:	Property Tax	Area:		City-wide		
Project Description:										
This is a sustainable street maintenance program to be funded annually with the use of property taxes. The remainder of the 2016 program will roll into 2017. Supplemental Budget adjustment will be presented to City Council in March of 2017. Design and inspection will be \$50,000 with the remainder construction and improvements.										
Total Project:		\$ 292,578	\$ 332,414	\$ 597,620	\$ 599,237	\$ 167,276	\$ 1,512,014	\$ 1,557,374	\$ 1,604,096	\$ 6,662,609
NW Brady Road Improvements	Total Project Costs:		\$ 6,254,276	Funded:	Grants/GO Bond	Area:		Northwest		
Project Description:										
This project would improve Brady Road from 16th to 25th for both vehicles and pedestrians.										
Total Project:		\$ -	\$ -	\$ 13,772	\$ 201,090	\$ 264,414	\$ 1,575,000	\$ 4,200,000	\$ 6,254,276	
Land Acquisition for Signal at Pacific Rim and Payne	Total Project Costs:		\$ 100,000	Funded:	REET 1	Area:		Northwest		
Project Description:										
This project is the City's contribution for a signal intersection at Pacific Rim Drive and Payne. The Camas School District and Sharp will pay the remainder in costs.										
Total Project:		\$ -	\$ -	\$ -	\$ 100,000			\$ 100,000		
Parks and Recreation										
Property Demo	Total Project Costs:		TBD	Funded:	REET 2	Area:		Outside City Limits		
Project Description:										
A house and barn on two acres in Fern Prairie was donated to the City for future parks. The house has no roof and this package will fund the demolition. The barn potentially will be used.										
Total Project:		\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000		
Heritage Trailhead Improvements	Total Project Costs:		\$ 592,170	Funded:	REET 2	Area:		North		
Project Description:										
This project is to improve access to the Heritage Trail at Goodwin Road with better parking and improvements to the trail.										
Total Project:		\$ -	\$ -	\$ 107,157	\$ 46,903	\$ 38,110	\$ 400,000	\$ -	\$ -	\$ 592,170
Dog Park Partnership	Total Project Costs:		TBD	Funded:	REET 2	Area:		Northeast		
Project Description:										
This project is a partnership between the City of Camas, City of Washougal, Port of Camas/Washougal and Dog PAWS. The park would be located on Port property by the airfield.										
Total Project:		\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	
Open Space/Trails/Park Upgrades	Total Project Costs:		ongoing	Funded:	REET 2/PIF	Area:		City-wide		
Project Description:										
This project is a placeholder for projects in the Parks Master Plan.										
Total Project:		n/a	\$ 102,235	\$ 292,087	\$ 105,572	\$ 91,173	\$ 650,000	\$ 650,000	\$ 650,000	\$ 2,541,067
North Shore Acquisition and Cleanup	Total Project Costs:		TBD	Funded:	Park Impact Fees	Area:		North		
Project Description:										
This project is to acquire a potential North Shore park lands. This property may require clean-up funding.										
Total Project:		\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000		
North Shore Trail	Total Project Costs:		\$ 115,000	Funded:	Park Impact Fees	Area:		North		
Project Description:										
This project is to acquire trail property on the North Shore of Lacamas Lake.										
Total Project:		\$ -	\$ -	\$ -	\$ 115,000	\$ -	\$ -	\$ 115,000		
Parklands to Heritage Trail	Total Project Costs:		\$ 100,000	Funded:	Park Impact Fees	Area:		North		
Project Description:										
This project is a partnership with new development to link a trail to the Heritage Trail.										
Total Project:		\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000		
Pool Safety and Repair	Total Project Costs:		TBD	Funded:	REET 2	Area:		Central		
Project Description:										
To extend the life of the swimming pool, these funds will be used for a new heater for the swimming pool, paint and seal the pool and improvements to the locker rooms.										
Total Project:		\$ -	\$ 20,750	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 370,750	

City of Camas Budget | 2017-2018

Capital Program

Project	Prior Years	2013	Budget				Capital Plan			Total
			2014	2015	2016	FY 2017-2018	FY 2019-2020	FY 2020-2021		
Community Center Renovation			Total Project Costs:	\$ 500,000	Funded:	REET 2	Area:	Southeast		
Project Description:										
This project will update the Community Center with new flooring, paint, and new kitchen remodel.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Downtown Trail			Total Project Costs:	TBD	Funded:	REET 2	Area:	Central		
Project Description:										
This budget is anticipating a possible land donation for a downtown trail. The budget will fund improvements to upgrade the trail to City standards.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ 225,000
Property Acquisition NP-1			Total Project Costs:	TBD	Funded:	REET 2	Area:	Northwest		
Project Description:										
This project is anticipating a possible land donation for sport fields. This funding will help in planning efforts.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Property Donation Cleanup			Total Project Costs:	TBD	Funded:	REET 2	Area:	Central		
Project Description:										
This project is anticipating a possible building donation which could be used for indoor sport activities. The building would require clean-up.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Fallen Leaf Lake Improvements			Total Project Costs:	TBD	Funded:	REET 2	Area:	Northeast		
Project Description:										
This project is to improve assessability to the park and improve ADA access as well.										
Total Project:	\$ -	\$ 25,000	\$ 14,711	\$ 29,393	\$ 28,882	\$ 75,000	\$ -	\$ -	\$ -	\$ 172,986
Storm Water Drainage										
10th/Drake Facility Rehabilitation			Total Project Costs:	\$ 250,000	Funded:	Storm Water Rates	Area:	Central		
Project Description:										
This project is to rehabilitate a storm water facility to better handle storm water events. Design will be \$50,000 and construction will be \$200,000.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
10th/Ivy Facility Rehabilitation			Total Project Costs:	\$ 250,000	Funded:	Storm Water Rates	Area:	Central		
Project Description:										
This project is to rehabilitate a storm water facility to better handle storm water events. Design will be \$50,000 and construction will be \$200,000.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Forest Home Road Repair (FEMA Project)			Total Project Costs:	\$ 619,613	Funded:	FEMA and State	Area:	Northwest		
Project Description:										
Forest Home Road was damaged in a severe storm in late 2015. FEMA and State Emergency Funds will finance the repair.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ 119,613	\$ 500,000	\$ -	\$ -	\$ -	\$ 619,613
Lacamas Lane Slide Repair (FEMA Project)			Total Project Costs:	\$ 814,364	Funded:	FEMA and State	Area:	Northeast		
Project Description:										
Severe storm in late 2015 resulted in a major landslide which destabilized a hillside.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ 114,364	\$ 700,000	\$ -	\$ -	\$ -	\$ 814,364
NW 38th Phase I Wetland Mitigation			Total Project Costs:	Ongoing	Funded:	Storm Water Rates	Area:	Northwest		
Project Description:										
This project is for ongoing monitoring of wetland mitigation and monitoring.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ 17,194	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 173,194
NW 38th Phase II Wetland Mitigation			Total Project Costs:	Ongoing	Funded:		Area:	Northwest		
Project Description:										
This project is for ongoing monitoring of wetland mitigation and monitoring.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ 15,626	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 180,626
NW Friberg Wetland Monitoring			Total Project Costs:	Ongoing	Funded:	Storm Water Rates	Area:	Northwest		
Project Description:										
This project is for ongoing monitoring of wetland mitigation and monitoring.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ 27,263	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 177,263
NW Friberg Wetland Monitoring (SS566D)			Total Project Costs:	Ongoing	Funded:	Storm Water Rates	Area:	Northwest		
Project Description:										
This project is for ongoing monitoring of wetland mitigation and monitoring.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 90,000
NW Leadbetter Drive Wetland Monitoring			Total Project Costs:	Ongoing	Funded:	Storm Water Rates	Area:	Northwest		
Project Description:										
This project is for ongoing monitoring of wetland mitigation and monitoring.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ 21,064	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000	\$ 135,064
Grass Valley Wetland Monitoring			Total Project Costs:	Ongoing	Funded:	Storm Water Rates	Area:	Northwest		
Project Description:										
This project is for ongoing monitoring of wetland mitigation and monitoring.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ 2,645	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 47,645
Water										
North Shore Waterline-Leadbetter			Total Project Costs:	TBD	Funded:	Camas SD/SDCs	Area:	North		
Project Description:										
Camas School District is partnering with the City to design and construct a waterline in Leadbetter Road for a new Lacamas Heights Elementary School. The project will be completed with the North Shore Sewer Transmission System Project.										
Total Project:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000	\$ -	\$ -	\$ -	\$ 2,750,000
544 Reservoir Project			Total Project Costs:	TBD	Funded:	SDC/Debt	Area:	Northwest		
Project Description:										
This project will design and construct a new 2MG reservoir near 18th Ave. and Tidland St.										
Total Project:	\$ -	\$ -	\$ 2,017	\$ -	\$ 66,033	\$ 5,125,000	\$ -	\$ -	\$ -	\$ 5,193,050

City of Camas Budget | 2017-2018

Capital Program

Project	Prior Years	2013	Budget				Capital Plan			Total
			2014	2015	2016	FY 2017-2018	FY 2019-2020	FY 2020-2021		
Well 17 Development			Total Project Costs:	TBD	Funded:	SDC/Debt	Area:	Northwest		
Project Description:	This project will select a final site location and construct Well 17.									
	\$ -	\$ -	\$ -	\$ 92,845	\$ 2,300,000				\$ 2,392,845	
Timber Harvest and Replanting			Total Project Costs:	ongoing	Funded:	Water Rates	Area:	Outside City Limits		
Project Description:	This is an ongoing project of maintaining the City's Watershed at Jones and Boulder Creek. The City's timber plan requires perennially harvesting and replanting trees. Revenue generated will be approximately \$240,000 from the harvest.									
	\$ -	\$ -	\$ -	\$ 63,645	\$ 120,000	\$ -	\$ -	\$ -	\$ 183,645	
Well 6/14 Waterline Transmission Project			Total Project Costs:	TBD	Funded:	Water Rates	Area:	Southeast		
Project Description:	This is for the Well 6/14 Waterline Transmission Project to enable additional pumping capacity from each well. Design will be \$90,000 and construction \$385,000.									
	\$ -	\$ -	\$ -	\$ 9,950	\$ 475,000	\$ -	\$ -	\$ -	\$ 484,950	
Chemical Feed Replacement Project			Total Project Costs:	\$ 120,000	Funded:	Water Rates	Area:			
Project Description:	This project replaces an obsolete chemical feed system at Wells 11 and 12.									
	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	
Meter Replacement Project			Total Project Costs:	Ongoing	Funded:	Water Rates	Area:	City-wide		
Project Description:	The City is in the process of replacing all water meters with radio read meters. Expense of this project will be offset by staff time savings.									
	\$ -	\$ -	\$ -	\$ 194,012	\$ 498,217	\$ 550,000	\$ 550,000	\$ 550,000	\$ 2,342,229	
Operating & Maintenance Costs:									\$ -	
Well 6 Motor Control Replacement			Total Project Costs:	\$ 80,000	Funded:	Water Rates	Area:	Southeast		
Project Description:	This project will replace the motor control for Well 6									
	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000	
SCADA Redundancy Project			Total Project Costs:	\$ 25,000	Funded:	Water Rates	Area:	City-wide		
Project Description:	This project will update and provide hardware redundancy to the water system supervisory control and data acquisition (SCADA) system.									
	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	
Sewer										
Lacamas Creek Pump Station			Total Project Costs:	\$ 3,800,000	Funded:	Sewer Rates	Area:	Southeast		
Project Description:	This project is for design, relocation and expansion of the Lacamas Creek Pump Station. Design will be \$500,000 and construction will be \$3.3 million.									
	\$ -	\$ -	\$ -	\$ -	\$ 3,800,000	\$ -	\$ -	\$ -	\$ 3,800,000	
North Shore Transmission Main			Total Project Costs:	\$ 17,118,474	Funded:	Sewer Rates	Area:	North		
Project Description:	This project is for design and construction of the sewer transmission main, force main and pump stations for the North Shore developments. Design is \$2.4 million and construction will be \$15 million.									
	\$ -	\$ -	\$ -	\$ 338,308	\$ 1,780,166	\$ 15,000,000	\$ -	\$ -	\$ 17,118,474	
Bioxide Station Installation			Total Project Costs:	\$ 150,000	Funded:	Sewer Rates	Area:	South		
Project Description:	This project will provide for design and installation of a new bioxide odor control station for the step system. Design is \$25,000 and construction is \$125,000.									
	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	
Local Limits Development			Total Project Costs:	\$ 100,000	Funded:	Sewer Rates	Area:	South		
Project Description:	This project will develop local limits for certain constituents released into the City's sewer system in accordance with the City's NPDES permit.									
	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
Mill Ditch Replacement Project			Total Project Costs:	\$ 450,000	Funded:	Sewer Rates	Area:	Central		
Project Description:	This project will replace the old sewer line located on the north side of the Mill Ditch between Adams and Garfield. Design will be \$90,000 and construction will be \$360,000.									
	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ 450,000	
I/I Elimination Project			Total Project Costs:	\$ 250,000	Funded:	Sewer Rates	Area:	City-wide		
Project Description:	This project will repair and/or replace components of the Sewer Collection system.									
	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	
C-49 Gravity Thickener			Total Project Costs:	\$ 100,000	Funded:	Sewer Rates	Area:	South		
Project Description:	This project will repair and replace the internal mechanisms within the Gravity Thickener at the WWTP.									
	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
Equipment Rental										
Replacement of Vehicles and Equipment			Total Project Costs:	ongoing	Funded:	ERR rates	Area:	City-wide		
Project Description:	This project provides an ongoing plan to replace aging vehicles with alternate fuel vehicles or with similar vehicles with sustainable funding.									
	\$ 780,828	\$ 190,085	\$ 356,882	\$ 1,899,602	\$ 586,357	\$ 1,242,897	\$ 502,239	\$ 811,791	\$ 6,370,680	

City of Camas Budget | 2017-2018

Capital Program List 2017-2018

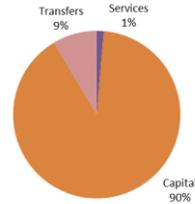
Department/Fund	Title	2017 Budget	2018 Budget	Biennial Budget Total	FUNDING SOURCE												
					Streets	PIF	REET 1	REET 2	Vehicle R&R	Grants/Contributions	Debt	Storm Water	Water	Sewer	SDC		
General Govt.	City Hall/Library/Police Roofing	\$ 400,000		\$ 400,000			\$400,000										
General Govt.	Library Parking (Sinks)	\$ 150,000		\$ 150,000			\$150,000										
General Govt.	Annex Building	\$ 304,112		\$ 304,112								\$ 304,112					
General Govt.	Major Building Maintenance		\$ 100,000	\$ 100,000			\$100,000										
Streets/Capital	ADA Access Upgrades	\$ 50,000	\$ 50,000	\$ 100,000			\$100,000										
Streets/Capital	Pavement Management Program	\$ 737,024	\$ 774,990	\$ 1,512,013	\$1,512,013												
Streets/Capital	Brady Road	\$ 1,575,000		\$ 1,575,000							\$ 1,460,000	\$ 115,000					
Streets/Capital	Land Acquisition for Signal	\$ 100,000		\$ 100,000			\$100,000										
Parks/GMA	Property Demolition	\$ 25,000		\$ 25,000				\$ 25,000									
Parks/GMA	Heritage Trailhead Parking-Goodwin	\$ 400,000		\$ 400,000				\$ 400,000									
Parks/GMA	Dog Park Partnership	\$ 50,000		\$ 50,000				\$ 50,000									
Parks/GMA	Open Space/Trails/Park Upgrades	\$ 325,000	\$ 325,000	\$ 650,000		\$ 100,000		\$ 550,000									
Parks/GMA	Wildlife League Acquisition/Cleanup	\$ 250,000	\$ 500,000	\$ 750,000				\$ 750,000									
Parks/GMA	North Shore Trail	\$ 115,000		\$ 115,000		\$ 115,000											
Parks/GMA	Parklands To Heritage Trail	\$ 100,000		\$ 100,000		\$ 100,000											
Parks/GMA	Pool Safety and Repair	\$ 75,000	\$ 275,000	\$ 350,000				\$ 350,000									
Parks/GMA	Community Center Renovation	\$ 500,000		\$ 500,000				\$ 500,000									
Parks/GMA	Downtown Trail		\$ 225,000	\$ 225,000				\$ 225,000									
Parks/GMA	Property Acquisition NP-1		\$ 100,000	\$ 100,000				\$ 100,000									
Parks/GMA	Property Donation Cleanup		\$ 300,000	\$ 300,000				\$ 300,000									
Parks/GMA	Fallen Leaf Lake		\$ 75,000	\$ 75,000				\$ 75,000									
Storm Water	10th/Drake Facility Rehabilitation	\$ 250,000		\$ 250,000								\$ 250,000					
Storm Water	10th/Ivy Facility Rehabilitation		\$ 250,000	\$ 250,000								\$ 250,000					
Storm Water	Forest Home FEMA Project	\$ 500,000		\$ 500,000								\$ 500,000					
Storm Water	Lacamas Lane FEMA Project	\$ 700,000		\$ 700,000								\$ 700,000					
Storm Water	NW 38th Ph. 1 Wetland Monitoring	\$ 30,000	\$ 20,000	\$ 50,000								\$ 50,000					
Storm Water	NW 38th Ph. 2 Wetland Monitoring	\$ 28,000	\$ 27,000	\$ 55,000								\$ 55,000					
Storm Water	NW Friberg Wetland Monitoring	\$ 25,000	\$ 25,000	\$ 50,000								\$ 50,000					
Storm Water	NW Friberg Wetland Monitoring (S5-566D)	\$ 15,000	\$ 15,000	\$ 30,000								\$ 30,000					
Storm Water	NW Leadbetter Drive Wetland Monitoring	\$ 18,000	\$ 20,000	\$ 38,000								\$ 38,000					
Storm Water	Grass Valley Wetland Monitoring	\$ 10,000	\$ 5,000	\$ 15,000								\$ 15,000					
PW/Water	North Shore Waterline	\$ 1,870,000	\$ 880,000	\$ 2,750,000							\$ 2,120,000						\$ 630,000
PW/Water	544 Reservoir Design	\$ 125,000		\$ 125,000													\$ 125,000
PW/Water	544 Reservoir Construction		\$ 5,000,000	\$ 5,000,000							\$ 5,000,000						
PW/Water	Well 17 Development	\$ 150,000	\$ 2,150,000	\$ 2,300,000							\$ 2,150,000						\$ 150,000
PW/Water	2015 Timber Harvest Replanting	\$ 20,000		\$ 20,000									\$ 20,000				
PW/Water	2017 Timber Harvest Design	\$ 30,000		\$ 30,000									\$ 30,000				
PW/Water	2017 Timber Harvest	\$ 20,000	\$ 40,000	\$ 60,000									\$ 60,000				
PW/Water	2017 Timber Harvest Replanting		\$ 10,000	\$ 10,000									\$ 10,000				
PW/Water	Well 6/14 Waterline Transmission Project	\$ 475,000		\$ 475,000									\$ 475,000				
PW/Water	Chemical Feed Replacement Project	\$ 120,000		\$ 120,000									\$ 120,000				
PW/Water	Meter Replacement Program	\$ 275,000	\$ 275,000	\$ 550,000									\$ 550,000				
PW/Water	Well 6 Motor Control Replacement		\$ 80,000	\$ 80,000									\$ 80,000				
PW/Water	SCADA Redundancy Project	\$ 25,000		\$ 25,000									\$ 25,000				
PW/Sewer	Lacamas Creek Pump Station	\$ 600,000	\$ 3,200,000	\$ 3,800,000								\$ 3,800,000					
PW/Sewer	North Shore Transmission Main	\$13,000,000	\$ 2,000,000	\$15,000,000								\$15,000,000					
PW/Sewer	Bioxide Station Installation	\$ 150,000		\$ 150,000													\$ 150,000
PW/Sewer	Local Limits Development	\$ 100,000		\$ 100,000													\$ 100,000
PW/Sewer	Mill Ditch Replacement Project	\$ 450,000		\$ 450,000													\$ 450,000
PW/Sewer	I/I Elimination Project		\$ 250,000	\$ 250,000													\$ 250,000
PW/Sewer WWT	Gravity Thickener	\$ 100,000		\$ 100,000													\$ 100,000
Equipment Ren	Scheduled Replacements	\$ 804,319	\$ 518,879	\$ 1,323,198							\$ 1,323,198						
		\$ 25,046,455	\$ 17,490,869	\$ 42,537,323	\$ 1,512,013	\$ 1,065,000	\$ 850,000	\$ 2,575,000	\$ 1,323,198	\$ 3,580,000	\$ 26,369,112	\$ 1,938,000	\$ 1,370,000	\$ 1,050,000	\$ 905,000		

Real Estate Excise Tax Fund (Growth Management Act Capital Fund)

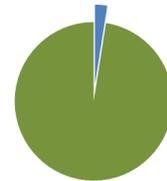
I. Budget Overview

2015/2016 Actual	\$4,277,040
2017/2018 Budget	\$3,802,846
Change in Budgets	-11%
2015 FTEs	-
2016 FTEs	-
2017 FTEs	-
2018 FTEs	-

Expenditures by function



% of the Overall Budget



II. Purpose

To be used for design and construction of governmental capital projects. The Real Estate Excise Tax may only fund projects that are identified as part of the City’s Capital Improvement Plan. The City’s street projects, park projects, and general governmental projects such as Brady Road are funded through the Real Estate Excise Tax Capital Fund.

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Completed the Fallen Leaf Lake Master Plan
- Constructed Cooper’s View Park and the Greenway Overlook
- Contributed toward funding the 6th and Norwood Traffic Circle
- Paid scheduled debt obligations on the fire engine and select street projects

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

The Real Estate Excise Tax Fund has among its goals with current resources:

- Replace roofs on City facilities
- Complete Heritage Trailhead Improvement at Goodwin Road
- Acquire park land on the North Shore of Lacamas Lake
- Renovate the City’s Community Center
- Acquire and build trails on the West and North side of Lacamas Lake

VI. Trends and Future Issues

The top issues facing the Real Estate Excise Tax Fund include:

- Developing a Facilities Plan for the City
- Updating the financial policy on the Real Estate Excise Taxes

VII. Performance Measurements

Not applicable

VIII. Organizational Chart
Not applicable

IX. Department Operating Budget

300 Real Estate Excise Tax Fund 2017-2018 Budget (GMA Fund)

		2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
318.340.00	Real Estate Excise Tax (1st Qtr)	\$ 333,499	\$ 415,840	\$ 468,667	\$ 546,838	\$ 816,352	\$ 934,281	\$ 935,063	\$ 988,112
318.350.00	Real Estate Excise Tax (2nd Qtr - Parks)	\$ 333,499	\$ 415,840	\$ 468,667	\$ 544,808	\$ 787,815	\$ 929,733	\$ 935,063	\$ 988,112
	Total Taxes	\$ 666,998	\$ 831,680	\$ 937,334	\$ 1,091,645	\$ 1,604,166	\$ 1,864,014	\$ 1,870,126	\$ 1,976,224
333.140.00	CDBG		\$ 3,384	\$ 146,616			\$ 392,180		
334.000.00	State Grant - Brady					\$ 3,698			
334.027.00	State Grant-RCO	\$ 988,602		\$ 194,819	\$ 184,609	\$ 41,807			
	Total Intergovernmental	\$ 1,855,525	\$ 33,384	\$ 341,435	\$ 400,609	\$ 45,505	\$ 392,180	\$ -	\$ -
345.850.00	Impact Fees-Parks	\$ 164,929	\$ 179,349	\$ 280,455	\$ 373,967	\$ 502,785	\$ 542,043		
345.850.10	Impact Fees-Transportation	\$ 236,503	\$ 241,398	\$ 454,591	\$ 297,842	\$ 515,380	\$ 414,342		
345.850.30	Impact Fees-North Transportation		\$ 12,406	\$ 10,116		\$ 53,018	\$ 104,068		
345.850.20	Impact Fees-Fire	\$ 49,455	\$ 6,194	\$ 4,018	\$ 36,008	\$ 18,198	\$ 94,133		
	Total Charges for Services	\$ 450,887	\$ 439,347	\$ 749,180	\$ 707,817	\$ 1,089,381	\$ 1,154,586	\$ -	\$ -
361.110.00	Investment Earnings	\$ 4,111	\$ 4,780	\$ 2,020	\$ 14,606	\$ 27,231	\$ 37,296	\$ 24,708	\$ 29,008
	Total Miscellaneous Revenue	\$ 4,111	\$ 19,780	\$ 34,520	\$ 14,606	\$ 27,231	\$ 37,296	\$ 24,708	\$ 29,008
397.000.00	Operating Transfers	\$ 25,519			\$ 52,800	\$ 28,950	\$ 209,429		
397.112.00	Operating Transfer - Street Preservation						\$ 60,000		
397.424.00	Operating Transfers - W/S						\$ 325,342		
397.427.00	Operating Transfer - North Shore Rev Bond						\$ 120,000		
	Total Transfers	\$ 25,519	\$ -	\$ -	\$ 52,800	\$ 28,950	\$ 714,771	\$ -	\$ -
	Total REET Tax Fund Revenue	\$ 3,003,040	\$ 1,324,191	\$ 2,062,469	\$ 2,267,479	\$ 2,795,233	\$ 4,162,847	\$ 1,894,834	\$ 2,005,232

City of Camas Budget | 2017-2018

300 Real Estate Excise Tax Fund 2017-2018 Budget (GMA Fund)

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
300-00-594-760-41	Professional Ser-Indirects	\$ 15,443	\$ 78,743	\$ 66,949	\$ 174,909	\$ 83,943	\$ 54,296	\$ 23,776	\$ 27,741
	Services	\$ 15,513	\$ 78,977	\$ 68,692	\$ 174,909	\$ 83,943	\$ 54,296	\$ 23,776	\$ 27,741
300-00-594-650-61	Library Parking Acquisition							\$ 150,000	
300-00-594-640-61	Land Acquisition-Pac Rim Intersection							\$ 100,000	
	Major Building Maintenance								\$ 100,000
300-00-597-762-61	Land-Open Space, Trails, Park	\$ 2,070,922	\$ 76,000	\$ 80,621			\$ 91,173	\$ 325,000	\$ 225,000
300-00-594-765-61	Property Donation Clean-up								\$ 300,000
300-00-594-180-62	City Facilities Roofing Project							\$ 400,000	
300-00-594-181-62	Property Acquisition - NP-1								\$ 100,000
300-00-594-768-62	Community Center Renovation							\$ 500,000	
300-00-594-760-63	Other Imp-ADA Ramps	\$ 39,592	\$ 48,641	\$ 488,508	\$ 120,697	\$ 144,256	\$ -	\$ 50,000	\$ 50,000
300-00-594-761-63	Other Imp-Fallen Leaf Lake						\$ 28,882		\$ 75,000
300-00-594-763-63	Other Imp-Heritage Trail Park	\$ -	\$ -	\$ -			\$ 38,110	\$ 400,000	
300-00-594-765-63	Downtown Trail								\$ 225,000
300-00-594-766-63	Dog Park Partnership							\$ 50,000	
300-00-594-760-65	Constr-Cooper's View Park	\$ -	\$ 4,924	\$ 3,401	\$ 400,902	\$ 135,410	\$ 501,625		
300-00-594-767-63	Pool Safety and Repair							\$ 75,000	\$ 275,000
300-00-594-769-63	Property Demo							\$ 25,000	
300-00-595-300-65	Constr-Franklin Street North						\$ 360,112		
300-00-595-310-65	Constr-Franklin Street South						\$ 588,591		
	Capital	\$ 2,164,457	\$ 532,648	\$ 780,220	\$ 556,633	\$ 289,386	\$ 1,608,494	\$ 2,075,000	\$ 1,350,000
300.00.597.000.12	Operating Transfer Out-Fire/EMS						\$ 21,263		
300-00-597-000-50	Operating Transfer Out - Lacamas Lodge					\$ 83,511			
300-00-597-302-00	Operating Transfer Out - TIF							\$ 150,000	\$ 50,000
300-00-597-314-00	Operating Transfer Out - Friberg				\$ 540,206		\$ 6,711		
300-00-597-316-00	Operating Transfer Out - 6th						\$ 99,807		
300-00-597-240-00	Operating Transfer Out-Debt			\$ 776,378	\$ 956,652	\$ 1,072,977	\$ 63,166	\$ 63,166	\$ 63,163
	Transfers	\$ 837,874	\$ 1,157,983	\$ 1,246,682	\$ 1,316,584	\$ 1,040,163	\$ 1,200,757	\$ 213,166	\$ 113,163
	Total REET Capital Fund	\$ 3,028,574	\$ 1,785,777	\$ 2,095,717	\$ 2,048,126	\$ 1,413,492	\$ 2,863,548	\$ 2,311,942	\$ 1,490,904
	Excess (Deficiency) of Revenues and Expenditures	\$ (25,534)	\$ (461,586)	\$ (33,248)	\$ 219,353	\$ 1,300,846	\$ 1,750,265	\$ (417,108)	\$ 514,328
	Estimated Fund Balance at Beginning of Year	\$ 1,700,138	\$ 1,725,672	\$ 1,264,086	\$ 1,230,838	\$ 1,450,191	\$ 2,872,330	\$ 3,097,457	\$ 2,680,349
	Fund Balance Estimated at End of Year	\$ 1,725,672	\$ 1,264,086	\$ 1,230,838	\$ 1,450,191	\$ 2,751,037	\$ 4,622,595	\$ 2,680,349	\$ 3,194,677

Park Impact Fee Fund

I. Budget Overview

2015/2016 Actual	\$0	Expenditures by function 	% of the Overall Budget
2017/2018 Budget	\$1,391,896		
Change in Budgets	100%		
2015 FTEs	-		
2016 FTEs	-		
2017 FTEs	-		
2018 FTEs	-		

II. Purpose

To be used for design and construction of park capital projects related to residential growth. The Park Impact Fees may only fund projects that are identified as part of the City’s Park Plan and the fees must be spent within ten years. The City’s park projects built with Park Impact Fees include the Lacamas Lodge and neighborhood trails.

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Completed the Lacamas Lodge
- Acquired open space property
- Completed the Park Plan Update
- Paid scheduled debt obligations on the Lacamas Lodge

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

The Park Impact Fee Fund has among its goals with current resources:

- Acquiring and building trails on the North Shore of Lacamas Lake
- Acquiring park property on the North Shore of Lacamas Lake which includes an existing boat launch
- Acquiring open space property on the North Shore of Lacamas Lake

VI. Trends and Future Issues

The top issues facing the Park Impact Fee Fund include:

- Managing park impact fee credits
- Reviewing the park impact fee calculation and credit formula

VII. Performance Measurements

Not applicable

VIII. Organizational Chart

Not applicable

301 Park Impact Fee Fund Revenue Budget 2017-2018 (GMA Fund)

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
345.850.00 Impact Fees-Parks							\$ 587,759	\$ 621,104
361.110.00 Interest Earnings							\$ 10,612	\$ 5,628
Total Park Impact Fee Fund Revenue							\$ 598,371	\$ 626,732

301 Park Impact Fee Fund 2017-2018 Budget (GMA Fund)

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
301-00-594-760-41	Professional Services							\$ 7,926	\$ 4,145
301-00-597-762-61	Land-Open Space, Trails, Park								\$ 100,000
301-00-594-761-63	Parklands Trail							\$ 100,000	
301-00-594-762-61	North Shore Park Acquisition							\$ 250,000	\$ 500,000
301-00-594-763-63	North Shore Trail							\$ 115,000	
	Capital							\$ 465,000	\$ 600,000
301-00-597-240-00	Operating Transfer to 240							\$ 157,000	\$ 157,825
	Total PIF Fund							\$ 629,926	\$ 761,970
								\$ 629,926	\$ 761,970
	Excess (Deficiency) of Revenues and Expenditures							\$ (31,555)	\$ (135,238)
	Estimated Fund Balance at Beginning of Year							\$ 759,420	\$ 727,865
	Fund Balance Estimated at End of Year							\$ 727,865	\$ 592,627

Transportation Impact Fee Fund

I. Budget Overview

	\$0	Expenditures by function	% of the Overall Budget
2013/2014 Actual	\$0		
2015/2016 Budget	\$1,399,592		
Change in Budgets	100%		
2013 FTEs	-		
2014 FTEs	-		
2015 FTEs	-		
2016 FTEs	-		

II. Purpose

To be used for design and construction of transportation capital projects related to urban growth. The Transportation Impact Fees may only fund projects that are identified as part of the City’s Transportation Plan and the fees must be spent within ten years. The City’s transportation projects built with Transportation Impact Fees include the 38th Avenue and Parker

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Paid scheduled debt obligations on select street projects

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

The Transportation Impact Fee Funds has among its goals with current resources:

- Continue to pay scheduled debt obligations on select street projects

VI. Trends and Future Issues

The top issues facing the Transportation Impact Fee Fund include:

- Future use of the Transportation Impact Fees with the current debt obligations
- Effect of potential impact fee credits on current obligations

VII. Performance Measurements

Not applicable

VIII. Organizational Chart

Not applicable

IX. Department Operating Budget

302 Transportation Impact Fee Fund Revenue Budget 2017-2018 (GMA Fund)

		2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
345.850.10	Impact Fees - Transport South							\$ 503,690	\$ 542,978
345.85.20	Impact Fees - Transport North							\$ 110,814	\$ 106,389
	Total Charges for Services							\$ 614,504	\$ 649,367
361.110.00	Interest Earnings							\$ 4,670	\$ 5,196
397.300.00	Transfer from REET							\$ 150,000	\$ 50,000
	Total TIF Fund Revenue							\$ 769,174	\$ 704,563

302 Transportation Impact Fee Fund 2017-2018 Budget (GMA Fund)

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
302-00-597-240-00	Operating Transfer to 240							\$ 730,665	\$ 668,927
	Total TIF Fund							\$ 730,665	\$ 668,927
	Excess (Deficiency) of Revenues and Expenditures							\$ 38,509	\$ 35,636
	Estimated Fund Balance at Beginning of Year							\$ 168,244	\$ 206,753
	Fund Balance Estimated at End of Year							\$ 206,753	\$ 242,389

Fire Impact Fee Capital Fund

I. Budget Overview

2015/2016 Actual	\$0	Expenditures by function 	% of the Overall Budget
2017/2018 Budget	\$42,038		
Change in Budgets	0%		
2013 FTEs	-		
2014 FTEs	-		
2015 FTEs	-		
2016 FTEs	-		

II. Purpose

To be used for acquisition, design and construction of fire facilities including fire engines. The Fire Impact Fees may only fund projects that are identified as part of the City’s Comprehensive Plan and the fees must be spent within ten years.

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Paid scheduled debt obligations on a fire engine

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

The Fire Impact Fee Fund has among its goals with current resources:

- Continue to pay scheduled debt obligations on fire engine

VI. Trends and Future Issues

The top issues facing the Fire Impact fee Fund include:

- Future use of the Fire Impact Fees with the current debt obligations
- Effect of potential impact fee credits on current obligations
- 2017 Impact Fee Study

VII. Performance Measurements

Not applicable

VIII. Organizational Chart

Not applicable

IX. Department Operating Budget

303 Fire Impact Fee Fund Revenue Budget 2017-2018 (GMA Fund)

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
345.850.30 Impact Fees - Fire							\$ 98,632	\$ 104,228
361.110.00 Interest Earnings							\$ 2,547	\$ 3,464
Total FIF Fund Revenue							\$ 101,179	\$ 107,692

303 Fire Impact Fee Fund 2017-2018 Budget (GMA Fund)

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
303-00-597-240-00	Operating Transfer to 240							\$ 21,021	\$ 21,017
Total TIF Fund								\$ 21,021	\$ 21,017

Excess (Deficiency) of Revenues
and Expenditures

\$ 80,158 \$ 86,675

Estimated Fund Balance at Beginning of Year

\$ 100,726 \$ 180,884

Fund Balance Estimated at End of Year

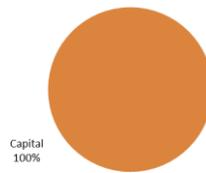
\$ 180,884 \$ 267,559

Brady Road Construction Fund

I. Budget Overview

2015/2016 Actual	\$465,505
2017/2018 Budget	\$1,575,000
Change in Budgets	238%
2013 FTEs	-
2014 FTEs	-
2015 FTEs	-
2016 FTEs	-

Expenditures by function



% of the Overall Budget



II. Purpose

This initial phase of the project is to complete street design, secure permitting and right of way for NW Brady from NW 16th Ave. to NW Pacific Rim. State funding has been secured and will be available for the construction phase in 2019-2020 biennium.

III. 2015-2016 Key Accomplishments

The staff successfully secured funding for the construction phase.

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

Not applicable

VI. Trends and Future Issues

Not applicable

VII. Performance Measurements

Not applicable

VIII. Organizational Chart

Not applicable

IX. Department Operating Budget

315 Brady Road Construction Fund 2016 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
315.00.333.200.20 Federal Indirect Grant-FWHA					\$ 94,666	\$ 155,561	\$ 1,460,000	
Total Intergovernmental Revenue	\$ -	\$ -	\$ -	\$ -	\$ 94,666	\$ 155,561	\$ 1,460,000	\$ -
315.00.361.112.00 Interest Earnings					\$ 2,531	\$ 5,082	\$ 5,020	
Developer Contribution					\$ 147,202			
315.00.391.100.00 Proceeds from GO Bond					\$ 441,265			
315.00.392.000.00 Premium on Bonds					\$ 63,243			
Total Brady Road Construction Fund	\$ -	\$ -	\$ -	\$ -	\$ 748,907	\$ 160,643	\$ 1,465,020	\$ -

Brady Road Construction Fund 2016 Final Budget

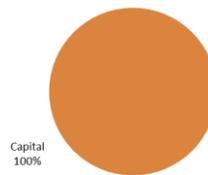
Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
	Construction	-	-	-	-	201,090	\$ 264,414	\$ 1,575,000	
	Capital	-	-	-	-	\$ 201,090	\$ 264,414	\$ 1,575,000	\$ -
	Tota Brady Road Construction Fund	-	-	-	-	\$ 201,090	\$ 264,414	\$ 1,575,000	\$ -
	Excess (Deficiency) of Revenues and Expenditures					\$ 547,817	\$ 10,232	\$ (109,980)	
	Estimated Fund Balance at Beginning of Year					0	\$ 547,817	\$ 558,049	\$ 448,069
	Fund Balance Estimated at End of Year					\$ 547,817	\$ 558,049	\$ 448,069	\$ 448,069

2015 Capital Projects Fund

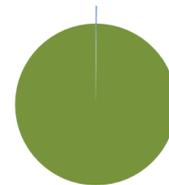
I. Budget Overview

2015/2016 Actual	\$3,334,122
2017/2018 Budget	\$304,112
Change in Budgets	-90%
2013 FTEs	-
2014 FTEs	-
2015 FTEs	-
2016 FTEs	-

Expenditures by function



% of the Overall Budget



II. Purpose

To acquire public facilities. The remainder of the 2015 General Obligation Bond was intended to secure an additional public facility. Market conditions have changed and the property is no longer available but another has become available for public parking in the downtown.

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Completion of the 38th Avenue Construction Phase II
- Completion of wetland mitigation for Friberg/Strunk Street construction
- Construction of 6th and Norwood Traffic Circle
- Installation of LED street lights throughout the City
- Acquisition of a new fire engine

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

Not applicable

VI. Trends and Future Issues

Not applicable

VII. Performance Measurements

Not applicable

VIII. Organizational Chart

Not applicable

IX. Department Operating Budget

318 2015 GO Bond Projects Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
318.00.391.100.00 Proceeds from GO Bond					\$ 2,029,818			
318.00.392.000.00 Premium on Bonds					\$ 290,918			
318.00.361.112.00 Interest Earnings					\$ 5,518	\$ 2,876	\$ 951	
Total 2015 GO Bond Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 2,326,254	\$ 2,876	\$ 951	\$ -

2015 GO Bond Projects 2017-2018 Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
318.00.594.220.62 Construction					\$ 1,520,920	\$ 506,601	\$ 304,112	
Total GO Bond Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 1,520,920	\$ 506,601	\$ 304,112	\$ -

Excess (Deficiency) of Revenues and Expenditures \$ 709,816 \$ (503,720) \$ (303,161)

Estimated Fund Balance at Beginning of Year 0 \$ 806,881 \$ 303,161 \$ 0
 Fund Balance Estimated at End of Year \$ 806,881 \$ 303,161 \$ 0 \$ 0

City of
Camas
Budget

2017-
2018

The City has three Utilities, Storm Water, Solid Waste, and Water/Sewer. The utilities are enterprise funds which are self sufficient funds supported by utility rate payers.

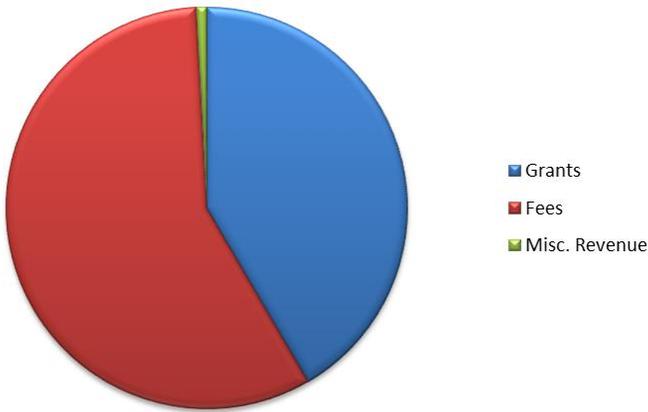
The Storm Water Fund provides for maintenance, operations, planning, and construction of the City's storm water drainage system in compliance with the National Pollutant Discharge Elimination System Phase II Permit (NPDES). Maintenance items include street sweeping, ditch cleaning, treatment and detention facility upkeep, catch basin cleaning, and storm line cleaning and repair. The fund also supports public outreach, illicit discharge hotlines and capital improvements.

The Solid Waste Fund provides for the collection and disposal activities. The City services residential and commercial customers and provide drop box service up to two yards. Large drop box and yard debris services are contracted out with the contractor handling all billing and service requests. The City bills for recycling services and pay a private contractor for this service.

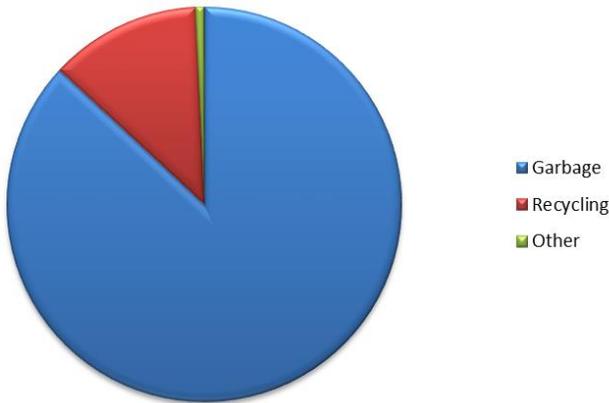
The Water/Sewer operation provides for furnishing water and sanitary sewage disposal services to industrial, commercial and residential areas within the City and some surrounding areas. The utilities are currently combined in a single fund but operate as separate entities.

**Utility
Funds**

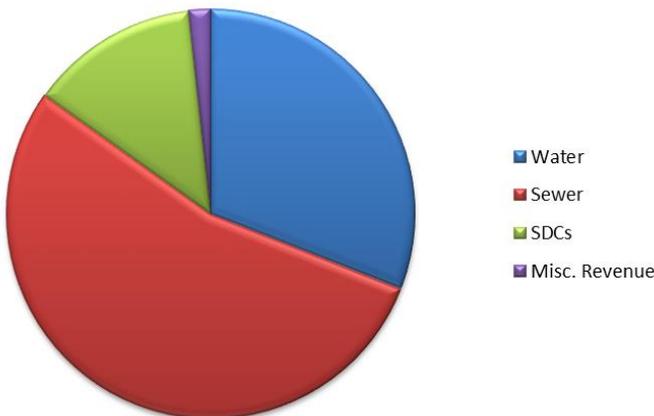
Budget Decision Package Summary:	Utility Funds	
	2017	2018
Ongoing Approved Decision Packages:		
Maintenance Worker	\$75,000	\$79,500
Wetland Mitigation and Monitoring	\$126,000	\$114,000
 One-Time Approved Decision Packages:		
10 th and Ivy Facilities Rehabilitation	\$250,000	
10 th and Drake Facilities Rehabilitation		\$250,000
North Shore Waterline with Camas School Dist.	\$1,870,000	\$880,000
Water Reservoir	\$125,000	\$5,000,000
Well 17	\$150,000	\$2,150,000
Chemical Feed Replacement Program	\$120,000	
Well 6/17 Transmission Project	\$475,000	
Water Meter Replacement Project	\$275,000	\$275,000
Lacamas Creek Pump Station	\$600,000	\$3,200,000
Mill Ditch Replacement Project	\$450,000	
I/I Elimination Project		\$250,000
 Approved Biennial Budget	 \$37,298,242	 \$29,670,119



Revenues for the Storm Water Drainage Fund are primarily fees collected as part of the utility billing process. These fees cover wide variety of activities all in the effort to minimize storm water and to mitigate for future problems. These activities can range from street cleaning to education to catch basin maintenance to mitigation sites. The City charges \$21.30 bi-monthly for this service. In addition, FEMA and Homeland Security will be fund \$1.05 million in grants to repair damage from two landslides.



The City bills approximately \$41.00 bi-monthly for garbage and recycling. The City collects general refuse daily and/or weekly as well as disposes the solid waste. The City also contracts for recycling services that are available on the same cycles.



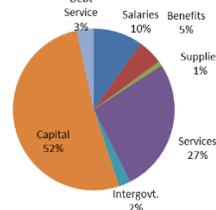
The Water/Sewer Fund is a shared utility fund with 53% of the revenue generated from Sewer activity and 31% from Water activity and the rest from SDCs and miscellaneous revenue. In 2015, the City issued \$18 million in a revenue bond 2015 for a sewer transmission line in the North Shore of Lacamas Lake with the construction to be completed in 2018.

Storm Water Fund

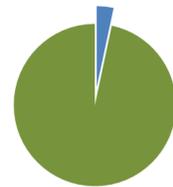
I. Budget Overview

2015/2016 Actual	\$2,241,872
2017/2018 Budget	\$3,925,434
Change in Budgets	75%
2015 FTEs	4.75
2016 FTEs	4.75
2017 FTEs	4.75
2018 FTEs	4.75

Expenditures by function



% of the Overall Budget



II. Purpose

Provide for the maintenance and operations of the City's storm water drainage facilities. The enterprise fund receives its revenues mostly from user fees. Good maintenance of the storm water drainage facilities reduces the impact of heavy rain or prolonged wet winter weather.

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Completed low impact development code review and updates
- Developed ongoing list of trouble spots and needed improvements
- Met all reporting requirements for the NPDES Phase II Permit
- Developed new educational signs informing public about issues resulting from pet waste
- Provided emergency response for water flooding events in October and December, 2015

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service. The current NPDES permit will require additional staff time and monetary resources to meet all conditions and stay within compliance.

V. Goals and New Initiatives

The Storm Water Drainage Fund has among its goals with current resources:

- Meet permit standards and compliance requirements
- Review rate structure and consider implementing a Storm Water Drainage SDC
- Hire seasonal help for maintaining publicly owned stormwater systems for state regulatory compliance
- Develop inventory of assets and complete a condition assessment
- Design improvements to the facilities at 10th and Ivy and 10th and Drake

VI. Trends and Future Issues

The top issues facing the Storm Water Drainage Fund include:

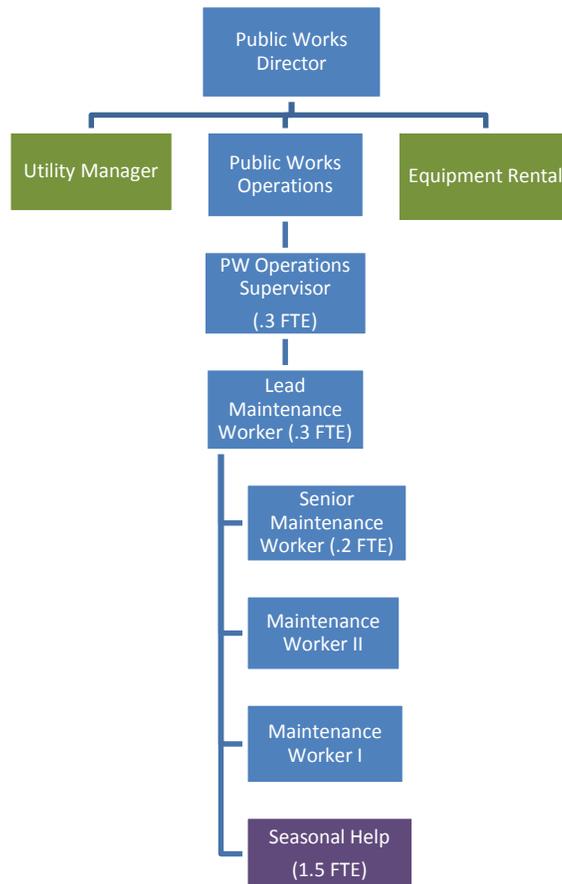
- Developing an asset management strategy, building on existing mapping and data sets
- Upward trend in housing and commercial activity will result in additional design review, inspection, maintenance and compliance pressures on staffing

- Compliance with current and future NPDES permits
- Lacamas Lake water quality concerns

VII. Performance Measurements

Not currently available.

VIII. Organizational Chart



IX. Department Operating Budget

419 Storm Water Fund 2017-2018 Revenue Budget

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
419.00.333.200.00 Federal Grant-STP			\$ 321,488			\$ 40,224		
419.00.331-970.36 Fed Grant - Homeland Security						\$ 54,965	\$ 900,000	
419.00.334.010.80 State - Dept of Military FEMA						\$ 4,850	\$ 150,000	
419.00.334.030.00 State Grant - DOE	\$ 89,759		\$ 329,232		\$ 23,274			
419.00.334.031.00 State Grant - DOE		\$ 84,296	\$ 1,037	\$ 132,336				
Total Intergovernmental	\$ 89,759	\$ 84,296	\$ 651,757	\$ 132,336	\$ 23,274	\$ 100,039	\$ 1,050,000	\$ -
419.00.343.100.00 Storm Drainage Fees	\$ 872,285	\$ 1,061,220	\$ 1,106,237	\$ 1,175,304	\$ 1,254,454	\$ 1,366,535	\$ 1,453,604	\$ 1,551,722
Total Charges for Services	\$ 872,285	\$ 1,061,220	\$ 1,106,237	\$ 1,175,304	\$ 1,254,454	\$ 1,366,535	\$ 1,453,604	\$ 1,551,722
419.00.361.110.00 Investment Earnings	\$ 1,111	\$ 1,251	\$ 517	8,536	\$ 17,031	\$ 18,879	\$ 21,336	\$ 21,763
419.00.369.900.00 Misc. Revenue		\$ 2,364			\$ 2,870	\$ 748,289		
Total Miscellaneous Revenue	\$ 1,111	\$ 3,616	\$ 517	\$ 8,536	\$ 19,901	\$ 767,167	\$ 21,336	\$ 21,763
Total Revenue	\$ 963,155	\$ 1,149,132	\$ 1,758,511	\$ 1,316,176	\$ 1,297,629	\$ 2,233,742	\$ 2,524,940	\$ 1,573,485

419 Storm Water Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
O & M									
419-00-553-500-11	O & M - Regular Salaries	\$ 120,375	\$ 140,904	\$ 88,911	\$ 108,227	\$ 116,882	\$ 76,388	\$ 181,702	\$ 185,409
419-00-553-500-12	Overtime	\$ 300	\$ 1,372	\$ 458	\$ 2,587	\$ 1,308	\$ 743	\$ 3,682	\$ 3,682
	Salaries	\$ 120,675	\$ 142,276	\$ 89,369	\$ 110,814	\$ 118,190	\$ 77,131	\$ 185,384	\$ 189,091
419-00-553-500-21	Personnel Benefits	\$ 37,898	\$ 53,854	\$ 31,036	\$ 34,369	\$ 37,250	\$ 28,331	\$ 87,000	\$ 92,220
419-00-553-500-31	Office and Operating Supplies	\$ 5,256	\$ 11,968	\$ 9,606	\$ 14,550	\$ 8,530	\$ 3,185	\$ 11,040	\$ 11,265
419-00-553-500-35	Small Tools and Minor Equipmen	\$ 1,255	\$ 12,358	\$ 1,044	\$ 2,599	\$ 11,159	\$ 1,838	\$ 6,031	\$ 6,154
	Supplies	\$ 6,511	\$ 24,326	\$ 10,650	\$ 17,148	\$ 19,689	\$ 5,024	\$ 17,071	\$ 17,419
419-00-553-500-41	Interfund Profess Serv	\$ 91,396	\$ 90,680	\$ 19,134	\$ 74,753	\$ 44,616	\$ 14,771	\$ 157,893	\$ 161,114
419-00-553-500-42	Communications	\$ 294	\$ 122	\$ 112	\$ 120	\$ 1,120	\$ 2,905	\$ 3,111	\$ 3,175
419-00-553-500-45	Intfund Oper Rentals & Leases	\$ 63,820	\$ 49,046	\$ 35,863	\$ 88,604	\$ 100,109	\$ 208,264	\$ 134,108	\$ 122,846
419-00-553-500-46	Insurance	\$ 6,797	\$ 5,816	\$ 2,617	\$ 2,749	\$ 2,976	\$ 3,133	\$ 7,932	\$ 8,093
419-00-553-500-47	Utilities	\$ 343	\$ 347	\$ 628	\$ 672	\$ 483	\$ 517	\$ 500	\$ 510
419-00-553-500-48	Repairs and Maintenance	\$ 3,074	\$ 80,000	\$ 24,344	\$ 28,902	\$ 71,746	\$ 34,586	\$ 102,783	\$ 104,880
419-00-553-500-49	Miscellaneous	\$ 20,234	\$ 8,599	\$ 16,764	\$ 6,849	\$ 24,921	\$ 5,234	\$ 28,071	\$ 28,644
	Services	\$ 185,958	\$ 234,611	\$ 99,462	\$ 202,843	\$ 246,015	\$ 269,410	\$ 434,398	\$ 429,262
419-00-553-500-51	Intgovt Profess Services	\$ 9,620	\$ 8,565	\$ 14,556	\$ 17,508	\$ 12,264	\$ 43,069	\$ 35,274	\$ 35,994
419-00-553-500-53	External Taxes & Oper Assess	\$ 15,701	\$ 21,208	\$ 15,728	\$ 15,825	\$ 18,659	\$ 38,354	\$ 25,000	\$ 25,510
	Total O&M	\$ 376,362	\$ 484,840	\$ 260,801	\$ 398,507	\$ 452,066	\$ 461,319	\$ 784,127	\$ 789,496

City of Camas Budget | 2017-2018

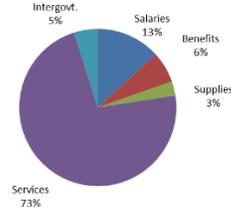
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Street Cleaning									
419-00-553-515-11	Str Cleaning - Regular Salarie	\$ 55,786	\$ 17,644	\$ 58,566	\$ 63,130	\$ 63,668	\$ 63,748	\$ 66,000	\$ 67,346
419-00-553-515-12	Overtime	\$ 76	\$ -		\$ 2,833	\$ 3,123	\$ 1,279	\$ 2,556	\$ 2,558
	Salaries	\$ 55,862	\$ 17,644	\$ 58,566	\$ 65,963	\$ 66,792	\$ 65,027	\$ 68,556	\$ 69,904
419-00-553-515-21	Personnel Benefits	\$ 25,462	\$ 6,019	\$ 20,442	\$ 25,341	\$ 35,751	\$ 36,510	\$ 42,000	\$ 44,520
419-00-553-515-31	Office & Operating Supplies	\$ 2,499	\$ 5,221	\$ 3,233		\$ 861		\$ 6,330	\$ 6,459
419-00-553-515-48	Repairs & Maintenance	\$ -	\$ 1,120	\$ 115			\$ -	\$ 1,266	\$ 1,292
	Services	\$ 61,920	\$ 69,346	\$ 67,186	\$ -	\$ -	\$ -	\$ 1,266	\$ 1,292
	Total Street Cleaning	\$ 145,743	\$ 102,715	\$ 149,427	\$ 91,304	\$ 103,403	\$ 101,537	\$ 118,152	\$ 122,175
Admin									
419-00-553-516-11	Admin - Regular Salaries/Wages	\$ 47,774	\$ 67,305	\$ 69,569	\$ 72,752	\$ 82,612	\$ 90,996		
419-00-553-516-12	Overtime	\$ 107	\$ 852	\$ 1,077	\$ 1,414	\$ 1,427	\$ 1,118		
	Salaries	\$ 47,881	\$ 68,157	\$ 70,646	\$ 74,167	\$ 84,038	\$ 92,113	\$ -	\$ -
419-00-553-516-21	Personnel Benefits	\$ 14,592	\$ 22,867	\$ 24,694	\$ 25,382	\$ 27,988	\$ 32,122		
419-00-553-516-41	Interfund Profess. Services	\$ 203,024	\$ 202,379	\$ 176,044	\$ 159,321	\$ 187,457	\$ 79,503		
419-00-553-516-49	Miscellaneous	\$ 96	\$ 305	\$ 6,956	\$ 10,771	\$ 358	\$ 1,152		
	Services	\$ 203,120	\$ 202,684	\$ 183,000	\$ 170,092	\$ 187,815	\$ 80,655	\$ -	\$ -
419-00-553-516-51	Intgovt Profess Services	\$ -	\$ 15,000						
419.00.591.310.71	Princ on GO Bonds						\$ 22,894		
419.00.592.310.83	Interest on GO Bonds						\$ 29,661	\$ 86,873	\$ 86,610
	Total Admin	\$ 265,592	\$ 308,708	\$ 278,340	\$ 269,641	\$ 299,841	\$ 257,444	\$ 86,873	\$ 86,610
Capital									
419-00-594-531-41	Professional Services	\$ 3,689	\$ -				\$ -	\$ 250,000	\$ 250,000
	Services	\$ 3,698	\$ -	\$ 26,535	\$ -		\$ -	\$ 250,000	\$ 250,000
419-00-594-530-64	Machinery and Equipment	\$ 303	\$ -			\$ 5,957			
419-00-594-530-65	Construction Projects	\$ 14,441	\$ -	\$ 717,114	\$ 270,189	\$ 451			
419-00-594-537-63	Lacamas Lane Landslide						\$ 114,364	\$ 700,000	
419-00-594-538-63	Forest Home Landslide						\$ 119,613	\$ 500,000	
419-00-594-531-63	NW 38th Wetland						\$ 17,194	\$ 30,000	\$ 20,000
419-00-594-533-63	NW Friberg Wetland						\$ 27,263	\$ 25,000	\$ 25,000
	NW Friberg Wetland SS566D						\$ -	\$ 15,000	\$ 15,000
419-00-594-536-63	Grass Valley Wetland					\$ 2,645	\$ 10,000	\$ 5,000	
419-00-594-534-63	NW 38th Ave. Wetland Ph 2						\$ 15,626	\$ 28,000	\$ 27,000
419-00-594-535-63	NW Leadbetter Drive Wetland						\$ 21,064	\$ 18,000	\$ 20,000
419-00-594-531-63	Other Improv Fisher Basin	\$ 4,060	\$ -						
	Capital	\$ 56,772	\$ -	\$ 717,114	\$ 270,189	\$ 6,407	\$ 317,769	\$ 1,326,000	\$ 112,000
	Capital	\$ 63,780	\$ -	\$ 743,649	\$ 322,989	\$ 6,407	\$ 317,769	\$ 1,576,000	\$ 362,000
	Total Storm Water	\$ 851,477	\$ 896,263	\$ 1,432,217	\$ 1,082,442	\$ 861,718	\$ 1,138,069	\$ 2,565,152	\$ 1,360,281
	Excess (Deficiency) of Revenues and Expenditures	\$ 111,678	\$ 252,869	\$ 326,294	\$ 233,734	\$ 435,911	\$ 1,095,673	\$ (40,211)	\$ 213,204
	Estimated Fund Balance at Beginning of Year	\$ 452,584	\$ 340,907	\$ 593,776	\$ 914,820	\$ 1,148,554	\$ 1,576,769	\$ 2,672,441	\$ 2,712,652
	Fund Balance Estimated at End of Year	\$ 340,907	\$ 593,776	\$ 920,070	\$ 1,148,554	\$ 1,584,465	\$ 2,672,441	\$ 2,712,652	\$ 2,925,856

Solid Waste Fund

I. Budget Overview

2015/2016 Actual	\$4,462,397
2017/2018 Budget	\$4,834,520
Change in Budgets	8%
2015 FTEs	4.1
2016 FTEs	4.1
2017 FTEs	4.1
2018 FTEs	4.1

Expenditures by function



% of the Overall Budget



II. Purpose

Provide for the maintenance and operations of the City's Solid Waste and Recycling programs. The enterprise fund receives its revenues mostly from user fees. The solid waste management function provides for the collection and disposal of refuse from businesses and residences and recycling for residential customers within the City of Camas.

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Started a project to develop a Solid Waste Plan as well as review current policies and practices
- Successfully transitioned Solid Waste duties under the new Utilities Manager, hired a new lead worker and backfilled a Solid Waste Worker position

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

The Solid Waste Fund has among its goals with current resources:

- Meet customer expectations
- Implement low income/senior subsidies
- Continue work on recycle goals
- Right size fleet to support current and future needs
- Complete Solid Waste Plan and review of Rates/User Fees
- Work with regional partners on planning and programs

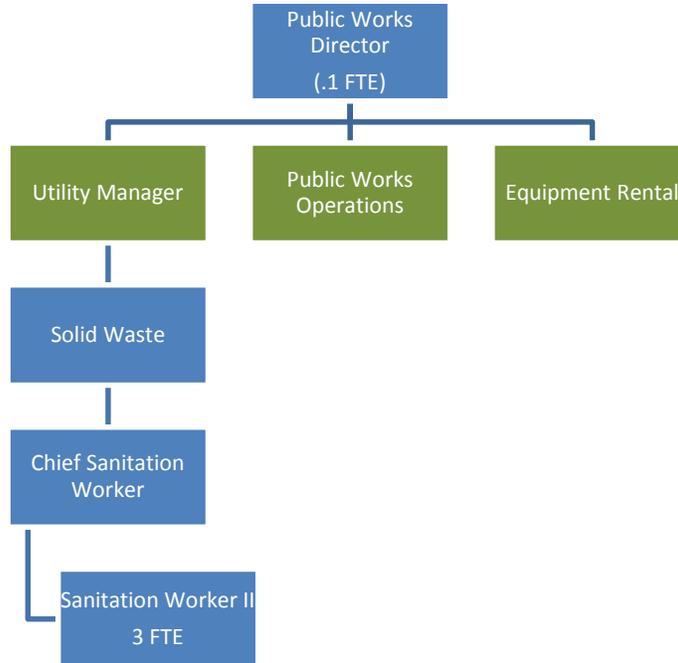
VI. Trends and Future Issues

The top issues facing the Solid Waste Fund include:

- Absorbing past annexations into the collection system starting in 2018
- Food waste diversion programs
- Increased growth pressures resulting in added staff and/or overtime
- Better use of technology for routing and billing for extra garbage transactions

VII. Performance Measurements
Not currently available.

VIII. Organizational Chart



IX. Department Operating Budget

422 Solid Waste Fund 2017-2018 Revenue Budget

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
422.00.343.700.10 Residential Garbage	\$ 1,484,136	\$ 1,257,321	\$ 1,438,267	\$ 1,519,591	\$ 1,610,862	\$ 1,696,407	\$ 1,769,340	\$ 1,848,960
422.00.343.700.20 Commercial Garbage	\$ 316,927	\$ 346,868	\$ 327,249	\$ 337,871	\$ 357,701	\$ 375,592	\$ 388,902	\$ 406,403
422.00.343.700.50 Multi-Family Garbage	\$ 45,816	\$ 54,436	\$ 51,549	\$ 51,306	\$ 54,244	\$ 55,430	\$ 57,615	\$ 60,207
422.00.343.700.70 Rents - Containers	\$ 16,426	\$ 15,280	\$ 15,717	\$ 17,085	\$ 19,968	\$ 23,712	\$ 24,983	\$ 26,107
422.00.343.700.80 Other Garbage Revenue	\$ 127	\$ 26	\$ 166			\$ 112		
422.00.343.710.10 Residential Recycling	\$ 264,707	\$ 303,459	\$ 284,379	\$ 289,825	\$ 299,074	\$ 306,519	\$ 319,569	\$ 333,949
Total Charges for Services	\$ 2,130,795	\$ 1,977,390	\$ 2,117,327	\$ 2,215,677	\$ 2,341,849	\$ 2,457,770	\$ 2,560,409	\$ 2,675,626
422.00.361.110.00 Investment Earnings	\$ 1,100	\$ 1,408	\$ (3,050)	\$ 8,888	\$ 15,562	\$ 16,067	\$ 18,202	\$ 18,566
422.00.362.900.00 Misc. Revenue		\$ 1,414						
Total Misc Revenue	\$ 1,100	\$ 2,822	\$ (3,050)	\$ 8,888	\$ 15,562	\$ 16,067	\$ 18,202	\$ 18,566
Total Solid Waste Revenue	\$ 2,131,895	\$ 1,980,212	\$ 2,114,277	\$ 2,224,566	\$ 2,357,411	\$ 2,473,837	\$ 2,578,611	\$ 2,694,192

City of Camas Budget | 2017-2018

422 Solid Waste Fund 2017-2018 Budget

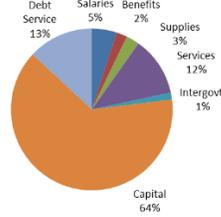
Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Disposal									
422-00-537-500-47	Public Utility	\$ 521,989	\$ 529,036	\$ 572,955	\$ 593,389	\$ 616,947	\$ 639,530	\$ 715,279	\$ 744,176
Total Disposal		\$ 521,989	\$ 529,036	\$ 572,955	\$ 593,389	\$ 616,947	\$ 639,530	\$ 715,279	\$ 744,176
Recycling									
422-00-537-600-35	Small Tools And Minor Equip	\$ 26,664	\$ -	\$ -	\$ 12,179	\$ -	\$ 31,276	\$ 26,371	\$ 26,909
	Supplies	\$ 26,664	\$ -	\$ -	\$ 12,179	\$ -	\$ 31,276	\$ 26,371	\$ 26,909
422-00-537-600-41	Professional Ser	\$ 273,665	\$ 297,761	\$ 333,538	\$ 356,682	\$ 380,225	\$ 425,987	\$ 428,683	\$ 437,428
422.00.537.600.49	Miscellaneous					\$ 750	\$ 766	\$ 782	
Total Recycling		\$ 300,328	\$ 297,761	\$ 333,538	\$ 368,860	\$ 380,225	\$ 458,013	\$ 455,820	\$ 465,119
ADMIN/GENERAL									
422-00-537-800-11	Reg Salaries	\$ 19,686	\$ 10,877	\$ 10,993	\$ 11,333	\$ 16,533	\$ 26,138	\$ 29,500	\$ 30,102
	Salaries	\$ 19,764	\$ 10,877	\$ 10,993	\$ 11,333	\$ 16,533	\$ 26,138	\$ 29,500	\$ 30,102
422-00-537-800-21	Personnel Benefits	\$ 6,511	\$ 3,062	\$ 3,257	\$ 3,412	\$ 4,276	\$ 7,548	\$ 9,540	\$ 10,112
	Benefits	\$ 16,686	\$ 9,142	\$ 3,257	\$ 5,839	\$ 4,276	\$ 7,548	\$ 9,540	\$ 10,112
422-00-537-800-31	Office And Operating Supplies	\$ (8)	\$ 53			\$ 197			
	Supplies	\$ 1,931	\$ 53	\$ -	\$ -	\$ 197	\$ -	\$ -	\$ -
422-00-537-700-41	Professional Ser	\$ 14,816	\$ 8,273	\$ 8,946		\$ 2,701	\$ 5,815	\$ 110,826	\$ 113,043
422-00-537-800-41	Interfund Profess. Serv.	\$ 28,467	\$ 28,989	\$ 87,918	\$ 127,382	\$ 117,233	\$ 110,041	\$ 168,016	\$ 175,458
422-00-537-700-42	Communication	\$ 250	\$ 212	\$ 224		\$ 376		\$ 252	\$ 257
422-00-537-800-42	Communication	\$ 3,449	\$ 3,094	\$ 2,775	\$ 3,167	\$ 3,690	\$ 3,691	\$ 4,478	\$ 4,569
422-00-537-800-46	Insurance	\$ 7,262	\$ 5,447	\$ 14,050	\$ 14,761	\$ 15,975	\$ 16,822	\$ 6,749	\$ 6,887
422-00-537-800-49	Miscellaneous	\$ 8,536	\$ 8,731	\$ 14,665	\$ 12,058	\$ 14,122	\$ 9,296	\$ 15,777	\$ 16,099
	Services	\$ 62,907	\$ 54,784	\$ 128,578	\$ 157,368	\$ 154,097	\$ 145,664	\$ 306,098	\$ 316,313
422-00-537-800-53	Extnl Taxes & Oper Assess	\$ 90,320	\$ 103,684	\$ 95,937	\$ 71,445	\$ 105,655	\$ 88,378	\$ 117,768	\$ 122,526
Total Administration		\$ 331,103	\$ 316,828	\$ 238,765	\$ 245,985	\$ 280,758	\$ 267,728	\$ 462,906	\$ 479,053
REFUSE COLLECT									
422-00-537-900-11	Reg Salaries	\$ 241,964	\$ 244,064	\$ 243,124	\$ 254,994	\$ 230,931	\$ 262,980	\$ 272,000	\$ 277,549
422-00-537-900-12	Overtime	\$ 7,819	\$ 9,135	\$ 22,273	\$ 34,822	\$ 23,562	\$ 11,904	\$ 15,000	\$ 15,000
	Salaries	\$ 249,783	\$ 253,199	\$ 265,397	\$ 289,816	\$ 254,494	\$ 274,884	\$ 287,000	\$ 292,549
422-00-537-900-21	Personnel Benefits	\$ 125,616	\$ 129,024	\$ 130,542	\$ 125,014	\$ 127,241	\$ 139,353	\$ 142,000	\$ 150,520
422-00-537-900-22	Uniforms and Clothing	\$ -	\$ 1,967	\$ 1,054	\$ 1,300		\$ 1,276	\$ 2,000	\$ 2,041
	Benefits	\$ 125,616	\$ 130,990	\$ 131,596	\$ 126,314	\$ 127,241	\$ 140,629	\$ 144,000	\$ 152,561
422-00-537-900-31	Office And Operating Supplies	\$ 1,804	\$ 2,972	\$ 1,575	\$ 534	\$ 12,069	\$ 2,638	\$ 1,710	\$ 1,744
422-00-537-900-35	Small Tools And Minor Equip	\$ 14,585	\$ 15,090	\$ 16,961	\$ 22,433	\$ 40,292	\$ 24,720	\$ 42,410	\$ 43,275
	Supplies	\$ 16,389	\$ 18,063	\$ 18,536	\$ 22,967	\$ 52,362	\$ 27,358	\$ 44,120	\$ 45,019
422-00-537-900-45	Intfund Oper. Rentals & Lease	\$ 309,710	\$ 306,449	\$ 305,408	\$ 408,590	\$ 393,897	\$ 381,625	\$ 277,688	\$ 248,834
422-00-537-900-48	Interfund Repairs & Maint.	\$ 730	\$ -	\$ -	\$ 1,328	\$ 4,885	\$ 56	\$ 9,000	\$ 9,184
422-00-537-900-49	Miscellaneous	\$ -	\$ 32	\$ 85	\$ 70	\$ 436	\$ 102	\$ 1,095	\$ 1,117
	Services	\$ 310,440	\$ 306,481	\$ 305,493	\$ 409,988	\$ 399,218	\$ 381,783	\$ 287,783	\$ 259,135
Total Refuse Collection		\$ 702,228	\$ 708,732	\$ 721,022	\$ 849,085	\$ 833,314	\$ 824,654	\$ 762,903	\$ 749,264
Total Solid Waste Fund		\$ 1,855,649	\$ 1,852,358	\$ 1,866,280	\$ 2,057,319	\$ 2,111,244	\$ 2,189,925	\$ 2,396,908	\$ 2,437,612
Excess (Deficiency) of Revenues and Expenditures		\$ 276,246	\$ 127,854	\$ 247,997	\$ 167,246	\$ 246,167	\$ 278,184	\$ 181,703	\$ 256,580
Estimated Fund Balance at Beginning of Year		\$ 906,768	\$ 630,521	\$ 758,375	\$ 987,632	\$ 1,154,878	\$ 1,292,750	\$ 1,570,934	\$ 1,752,637
Fund Balance Estimated at End of Year		\$ 630,521	\$ 758,375	\$ 1,006,372	\$ 1,154,878	\$ 1,401,046	\$ 1,570,934	\$ 1,752,637	\$ 2,009,217

Water/Sewer Fund

I. Budget Overview

2015/2016 Actual	\$35,283,840
2017/2018 Budget	\$58,208,407
Change in Budgets	65%
2015 FTEs	20.32
2016 FTEs	20.32
2017 FTEs	21.32
2018 FTEs	21.32

Expenditures by function



% of the Overall Budget



II. Purpose

Provide for the water-sewer operation of the City for furnishing domestic water and sanitary sewage disposal services to industrial, commercial and residential areas within the City and surrounding areas.

III. 2015-2016 Key Accomplishments

The staff accomplished the following goals:

- Hired new Water Supply Operator and trained the person in the use of the new water treatment plant
- Began Ratio Read Water Meter replacement project
- Began Asset Inventory and condition assessment
- Began Comprehensive Water System Master Plan Update
- Hired Administrative Assistant to help meet ongoing compliance requirements
- Met all water quality requirements
- Continued a TV inspection program of the sewer collection to system to identify possible problem areas
- Completed blower and UV control energy improvements at Wastewater Treatment Plant
- Installed new septage receiving station at Wastewater Treatment Plant

IV. Level of Service and Budget Impact

Budgeted resources are adequate to maintain the current level of service.

V. Goals and New Initiatives

The Water-Sewer Fund has among its goals with current resources:

- Continue fire hydrant program
- Meet water quality standards and compliance requirements
- Continue radio read meter conversion
- Continue TV inspection program
- Meet or exceed wastewater discharge and compliance requirements
- Implementation of anticipated NPDES discharge permit
- Implement Headworks Forest Management Plan
- Complete Water System Plan Update
- Complete new water treatment plant and water transmission main projects

- Complete design and construction of new 20MG Reservoir for 544' Pressure Zone
- Complete design and construction of North Shore Sewer Transmission System project

VI. Trends and Future Issues

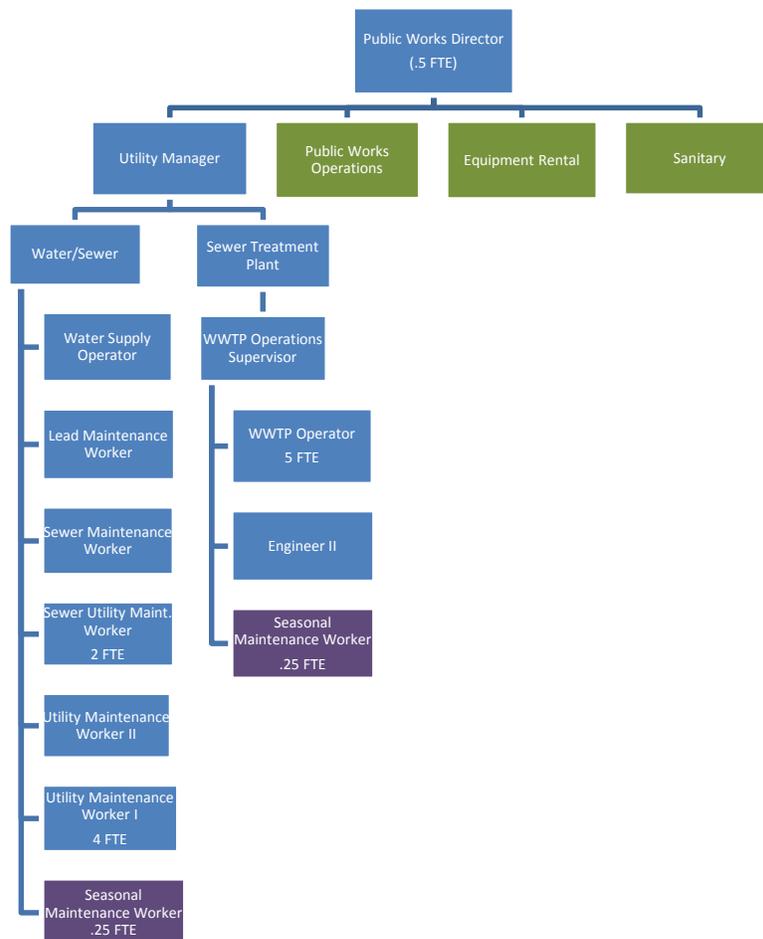
The top issues facing the Water-Sewer Fund include:

- Developing an asset management strategy
- Upward trend in housing and commercial activity
- Continue upgrades to SCADA system, including major seasonal operating changes as part of the Jones/Boulder water source development
- Additional regulatory pressures
- System wide repair and rehab of collection system based on TV results
- North Shore development

VII. Performance Measurements

Not currently available.

VIII. Organizational Chart



IX. Department Operating Budget

424 Water-Sewer Fund 2017-2018 Revenue Budget

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
424.00.343.420.10 Metered Sales - Residential	\$ 1,996,751	\$ 1,826,797	\$ 1,968,156	\$ 2,070,470	\$ 2,408,900	\$ 2,433,745	\$ 2,655,423	\$ 2,841,303
424.00.343.420.20 Metered Sales - Commercial	\$ 170,495	\$ 181,090	\$ 182,230	\$ 182,890	\$ 212,500	\$ 227,274	\$ 253,979	\$ 271,758
424.00.343.420.30 Metered Sales - Industrial	\$ 848,340	\$ 893,378	\$ 880,383	\$ 976,407	\$ 1,037,621	\$ 993,564	\$ 1,056,537	\$ 1,130,494
424.00.343.420.40 Metered Sales - Irrigation	\$ 185,974	\$ 195,205	\$ 191,758	\$ 230,746	\$ 320,229	\$ 259,812	\$ 295,660	\$ 316,356
424.00.343.440.21 Private Fire Protection Charges	\$ 21,479	\$ 25,186	\$ 23,379	\$ 24,489	\$ 25,876	\$ 28,251	\$ 28,726	\$ 29,300
424.00.343.440.90 Public Author/Hydrants	\$ 10,800	\$ 12,150	\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800	\$ 10,800
424.00.343.450.00 Water Hook-up Fees	\$ 44,911	\$ 38,025	\$ 66,170	\$ 78,317	\$ 85,345	\$ 93,476	\$ 101,646	\$ 103,679
424.00.343.520.10 Flat Sewer - Residential	\$ 3,719,801	\$ 3,522,870	\$ 3,667,107	\$ 3,757,218	\$ 4,046,140	\$ 4,214,119	\$ 4,362,965	\$ 4,581,113
424.00.343.520.20 Measured Sewer Comm/Industrial	\$ 1,229,762	\$ 1,299,965	\$ 1,240,327	\$ 1,381,520	\$ 1,418,893	\$ 2,960,540	\$ 3,112,667	\$ 3,268,300
424.00.343.520.20 Measured Sewer Ind/Wafertech	\$ 1,169,379	\$ 1,357,317	\$ 1,371,624	\$ 1,454,295	\$ 1,467,973	\$ -	\$ -	\$ -
424.00.343.560.00 Sewer Sales and Service	\$ -	\$ -	\$ -	\$ -	\$ 9,400	\$ 4,000	\$ 4,080	\$ 4,162
424.00.343.810.00 Turn off Fees by Owner	\$ 3,802	\$ 3,658	\$ 2,831	\$ 1,645	\$ 14,210	\$ 19,260	\$ 18,421	\$ 18,790
424.00.343.818.00 Penalties	\$ 136,173	\$ 146,561	\$ 154,422	\$ 167,510	\$ 130,371	\$ 149,318	\$ 148,300	\$ 151,266
424.00.346.200.00 Inspection Fees-Step System	\$ 9,750	\$ 7,500	\$ 10,760	\$ -	\$ 16,950	\$ 17,435	\$ 18,375	\$ 18,743
Developer Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Charges for Services	\$ 9,552,313	\$ 9,509,660	\$ 9,780,132	\$ 10,336,308	\$ 11,205,208	\$ 11,411,593	\$ 12,067,579	\$ 12,746,064
424.00.361.110.00 Investment Earnings	\$ 3,731	\$ 1,201	\$ 8,746	\$ 33,781	\$ 60,856	\$ 88,612	\$ 91,857	\$ 93,694
424.00.362.500.00 Space & Facilities Lease	\$ 25,432	\$ 25,179	\$ 26,400	\$ 22,546	\$ 26,734	\$ 27,507	\$ 37,475	\$ 38,224
424.00.362.900.00 Other Rent and Charges	\$ 79,413	\$ 112,069	\$ 94,914	\$ 100,196	\$ 100,243	\$ 102,979	\$ 112,494	\$ 114,744
424.00.363.000.00 Insurance Prem. & Recovery	\$ 1,820	\$ -	\$ -	\$ 7,453	\$ 7,464	\$ 5,860	\$ -	\$ -
424.00.369.100.00 Sale of Junk or Salvage	\$ 9,413	\$ 2,254	\$ 4,505	\$ 1,025	\$ 4,000	\$ 287	\$ -	\$ -
424.00.369.810.00 Cashier Overage & Shortage	\$ (3)	\$ 2	\$ 4	\$ 4	\$ (1)	\$ -	\$ -	\$ -
424.00.369.900.00 Other Misc. Revenue	\$ 5,605	\$ 233,944	\$ 778	\$ 15,814	\$ 6,244	\$ 508,691	\$ 5,000	\$ 5,000
Total Misc Revenue	\$ 125,411	\$ 374,648	\$ 135,347	\$ 180,819	\$ 205,541	\$ 733,936	\$ 246,826	\$ 251,662
Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ 10,000	\$ (30,508)	\$ -	\$ -	\$ -
424.00.395.100.00 Contributed Capital	\$ -	\$ -	\$ 250,183	\$ -	\$ -	\$ 2,235,621	\$ -	\$ -
424.00.397.432.00 Operating Transfers In	\$ -	\$ -	\$ 1,674,456	\$ -	\$ -	\$ -	\$ -	\$ -
Other Debt Issues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
424.00.391.800.00 Intergovt. Loan Proceeds	\$ 56,595	\$ -	\$ 1,015,830	\$ 3,175,934	\$ 5,183,384	\$ 3,425,810	\$ -	\$ -
Total Water/Sewer Revenue	\$ 9,734,319	\$ 9,884,308	\$ 12,855,948	\$ 13,703,060	\$ 16,563,624	\$ 17,806,959	\$ 12,314,405	\$ 12,997,726

City of Camas Budget | 2017-2018

424 Water-Sewer Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Excise Tax - Billings - Water									
424-00-534-100-53	Extrnl Taxes & Oper Assess	\$ 160,558	\$ 171,973	\$ 196,622	\$ 223,909	\$ 219,278	\$ 241,127	\$ 231,000	\$ 240,332
Water Services									
424-00-534-810-11	WTR S.O.S. - Reg Salaries	\$ 45,026	\$ 43,853	\$ 45,724	\$ 537,571	\$ 503,777	\$ 573,173	\$ 575,000	\$ 586,730
424-00-534-810-12	Overtime	\$ 230	\$ 197	\$ -	\$ 13,371	\$ 16,082	\$ 23,429	\$ 20,000	\$ 20,000
	Salaries	\$ 453,658	\$ 461,576	\$ 511,082	\$ 550,942	\$ 519,858	\$ 596,602	\$ 595,000	\$ 606,730
424-00-534-810-21	Personnel Benefits	\$ 18,793	\$ 19,224	\$ 19,751	\$ 245,051	\$ 245,925	\$ 275,913	\$ 281,000	\$ 297,860
	Benefits	\$ 214,840	\$ 197,201	\$ 244,690	\$ 245,051	\$ 245,925	\$ 275,913	\$ 281,000	\$ 297,860
424-00-534-810-31	Office And Operating Supplies	\$ 2,735	\$ 2,755	\$ 1,098	\$ 23,491	\$ 43,635	\$ 40,830	\$ 50,000	\$ 51,020
424-00-534-830-31	Office And Operating Supplies	\$ 16,350	\$ 17,803	\$ 12,698	\$ 1,028	\$ 3,314	\$ 4,497	\$ 4,000	\$ 4,082
424-00-534-810-35	Small Tools And Minor Equip	\$ -	\$ 138	\$ 2,223	\$ 213,669	\$ 194,012	\$ 498,217	\$ 250,000	\$ 255,100
424-00-534-830-35	Small Tools And Minor Equip	\$ 4,370	\$ 974	\$ 6,147			\$ 5,692	\$ -	\$ -
424-00-534-830-36	Supplies - Chemicals	\$ 79,018	\$ 74,863	\$ 69,244	\$ 74,659	\$ 77,626	\$ 86,203	\$ 80,594	\$ 82,238
	Supplies	\$ 228,203	\$ 244,936	\$ 256,697	\$ 314,244	\$ 318,588	\$ 635,439	\$ 384,594	\$ 392,440
424-00-534-810-41	Professional Ser	\$ 66,263	\$ 74,240	\$ 11,212	\$ 72,843	\$ 52,860	\$ 257,785	\$ 632,102	\$ 644,997
424-00-534-830-41	Professional Ser	\$ 22,744	\$ 22,562	\$ 22,002		\$ 152	\$ 101		
424-00-534-830-42	Communication	\$ 3,001	\$ 3,460	\$ 3,049	\$ 2,951	\$ 3,223	\$ 2,090	\$ 4,075	\$ 4,158
424-00-534-810-45	Intfund Oper. Rentals & Lease	\$ 9,322	\$ 121	\$ 5,375	\$ 190,176	\$ 161,753	\$ 169,088	\$ 144,297	\$ 126,329
424-00-534-830-46	Insurance	\$ 54,031	\$ 38,688	\$ 36,295	\$ 38,238	\$ 38,861	\$ 39,311	\$ 48,641	\$ 49,634
424-00-534-810-47	Public Utility	\$ 2,979	\$ 3,232	\$ 3,786	\$ 360,205	\$ 381,424	\$ 386,157	\$ 390,000	\$ 397,956
424-00-534-810-48	Repairs & Maintenance	\$ -	\$ -	\$ -		\$ 125,091	\$ 197,911	\$ 100,000	\$ 102,040
424-00-534-820-48	Repairs & Maintenance	\$ 23,825	\$ 52,410	\$ 43,925		\$ 3,969	\$ 22,371	\$ -	\$ -
424-00-534-810-49	Miscellaneous	\$ 2,294	\$ 2,796	\$ 3,260	\$ 4,489	\$ 13,144	\$ 3,300	\$ 5,318	\$ 5,426
424-00-534-830-49	Miscellaneous	\$ 3,633	\$ 1,064	\$ 1,079		\$ 148	\$ 168	\$ 258	\$ 263
	Services	\$ 740,945	\$ 678,138	\$ 605,430	\$ 706,783	\$ 780,624	\$ 1,078,282	\$ 1,324,691	\$ 1,330,804
424-00-534-810-51	Intgovt Profess Services	\$ -	\$ 508	\$ 2,422	\$ 2,373	\$ 2,630	\$ 5,043	\$ 15,000	\$ 15,306
424.00.594.341.65	544 Pressure Zone Project				\$ 2,650,557	\$ 5,122,656	\$ 3,427,917		
424.00.594.342.65	Gregg Reservoir				\$ 2,017		\$ 66,033		
424-00-534-810-65	BNSF Railroad Bridge				\$ 467,283	\$ 20,452			
	Jones Timber Sale						\$ 63,645		
	Well 6						\$ 9,950		
	Well 17					\$ 92,845	\$ -		
424-00-534-810-65	Waterline replacement					\$ 3,711			
	Capital				\$ 3,119,857	\$ 5,239,664	\$ 3,567,545	\$ -	\$ -
	Total Water Services	\$ 1,637,647	\$ 1,582,360	\$ 1,620,321	\$ 4,939,250	\$ 7,107,289	\$ 6,158,825	\$ 2,600,285	\$ 2,643,139
Excise Tax Billings - Sewer									
424-00-535-100-53	Extrnl Taxes & Oper Assess	\$ 158,763	\$ 183,785	\$ 144,870	\$ 126,233	\$ 170,215	\$ 194,113	\$ 182,245	\$ 189,608
Sewer Collection									
424-00-535-810-31	Office And Operating Supplies	\$ 2,949	\$ 1,769	\$ 3,156	\$ 33,155	\$ 3,395	\$ 1,726	\$ 3,470	\$ 3,541
424-00-535-810-35	Small Tools And Minor Equip	\$ 310	\$ -	\$ 201		\$ 530	\$ 114	\$ 16,979	\$ 17,325
	Supplies	\$ 3,259	\$ 2,025	\$ 3,357	\$ 33,155	\$ 3,925	\$ 1,840	\$ 20,449	\$ 20,866
424-00-535-810-41	Professional Ser	\$ 2,118	\$ 20,301	\$ 39,845	\$ 87,436	\$ 28,307	\$ 75,264	\$ 25,000	\$ 25,510
424-00-535-810-48	Repairs & Maintenance	\$ 115,724	\$ 96,848	\$ 13,273	\$ 96,375	\$ 37,043	\$ 116,087	\$ 172,017	\$ 175,526
424-00-535-810-49	Miscellaneous	\$ 407	\$ 126	\$ 74	\$ 236	\$ 645	\$ 175	\$ 679	\$ 693
	Services	\$ 118,478	\$ 118,053	\$ 83,009	\$ 184,048	\$ 65,996	\$ 191,527	\$ 197,696	\$ 201,729
	Total Sewer Collections	\$ 180,749	\$ 205,989	\$ 181,321	\$ 330,452	\$ 124,902	\$ 193,367	\$ 218,145	\$ 222,595

City of Camas Budget | 2017-2018

424 Water-Sewer Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Sewer Pressure Collection									
424-00-535-811-11	SWR PRESSURE COLL - Reg Salar	\$ 121,206	\$ 111,929	\$ 124,905	\$ 131,505	\$ 128,576	\$ 135,039	\$ 162,000	\$ 165,305
424-00-535-811-12	Overtime	\$ 2,408	\$ 1,151	\$ 5,045	\$ 2,499	\$ 4,306	\$ 6,737	\$ 8,000	\$ 8,000
	Salaries	\$ 123,614	\$ 113,080	\$ 129,950	\$ 134,003	\$ 132,882	\$ 141,777	\$ 170,000	\$ 173,305
424-00-535-811-21	Personnel Benefits	\$ 56,396	\$ 59,835	\$ 67,528	\$ 67,920	\$ 72,680	\$ 69,004	\$ 83,000	\$ 87,980
424-00-535-811-31	Office And Operating Supplies	\$ 19,614	\$ 27,586	\$ 36,687	\$ 45,391	\$ 33,643	\$ 39,771	\$ 38,990	\$ 39,786
424-00-535-811-35	Small Tools And Minor Equip	\$ 195	\$ 766	\$ 749		\$ 3,232	\$ 1,459	\$ 5,000	\$ 5,102
424-00-535-811-36	Chemicals	\$ 29,539	\$ 29,096	\$ 11,366	\$ 7,520	\$ 12,482	\$ -	\$ 52,743	\$ 53,819
	Supplies	\$ 49,348	\$ 57,448	\$ 48,802	\$ 52,911	\$ 49,357	\$ 41,230	\$ 96,733	\$ 98,707
424-00-535-811-41	Professional Ser	\$ 1,658	\$ 3,201	\$ 2,429	\$ 5,206	\$ 51,372	\$ 1,229	\$ 73,862	\$ 75,369
424-00-535-811-42	Communication	\$ 13	\$ 263	\$ 363	\$ 352	\$ 660	\$ 2,075	\$ 2,586	\$ 2,639
424-00-535-811-45	Intfund Oper. Rentals & Lease	\$ 10,455	\$ 9,957	\$ 4,732	\$ 10,860	\$ 11,397	\$ 11,441	\$ 10,785	\$ 10,182
424-00-535-811-46	Insurance							\$ 4,432	\$ 4,521
424-00-535-811-48	Intfund Repairs & Maint.	\$ 71,492	\$ 46,248	\$ 58,094	\$ 81,111	\$ 86,022	\$ 188,840	\$ 85,000	\$ 86,734
424-00-535-811-49	Miscellaneous	\$ 262	\$ 169	\$ 384	\$ 539	\$ 353	\$ 168	\$ 1,042	\$ 1,063
	Services	\$ 83,879	\$ 59,838	\$ 66,002	\$ 98,068	\$ 149,805	\$ 203,753	\$ 177,707	\$ 180,508
	Total Sewer Pressure Collection	\$ 313,237	\$ 290,202	\$ 312,282	\$ 352,902	\$ 404,724	\$ 455,764	\$ 527,440	\$ 540,500
Sewer Pumping									
424-00-535-830-11	SWR PUMPING - Reg Salaries	\$ 182,121	\$ 194,799	\$ 164,533	\$ 187,465	\$ 113,818	\$ 128,293	\$ 183,300	\$ 187,039
424-00-535-830-12	Overtime	\$ 15,114	\$ 17,144	\$ 16,502	\$ 17,131	\$ 6,844	\$ 3,442	\$ 5,000	\$ 5,000
	Salaries	\$ 197,235	\$ 211,943	\$ 181,035	\$ 204,596	\$ 120,661	\$ 131,735	\$ 188,300	\$ 192,039
424-00-535-830-21	Personnel Benefits	\$ 68,271	\$ 72,407	\$ 60,788	\$ 72,257	\$ 44,471	\$ 48,677	\$ 88,000	\$ 93,280
424-00-535-830-31	Office And Operating Supplies	\$ 2,088	\$ 1,176	\$ 1,952	\$ 4,181	\$ 1,097	\$ 824	\$ 1,155	\$ 1,179
424-00-535-830-32	Fuel Consumed	\$ 187	\$ 2,593	\$ 420		\$ 2,532	\$ 1,807	\$ 3,692	\$ 3,767
424-00-535-830-35	Small Tools And Minor Equip	\$ 137	\$ 471	\$ 64					
	Supplies	\$ 2,413	\$ 4,240	\$ 2,436	\$ 4,181	\$ 3,629	\$ 2,630	\$ 4,847	\$ 4,946
424-00-535-830-41	Professional Ser Step Pumping	\$ 15,434	\$ 17,274	\$ 16,360	\$ 38,790	\$ 39,297	\$ 53,588	\$ 40,000	\$ 40,816
								\$ 125,000	\$ 127,500
424-00-535-830-42	Communication	\$ 2,607	\$ 2,643	\$ 2,647	\$ 2,718	\$ 2,907	\$ 2,646	\$ 2,516	\$ 2,567
424-00-535-830-47	Public Utility	\$ 82,697	\$ 66,175	\$ 82,309	\$ 58,526	\$ 61,866	\$ 63,111	\$ 60,000	\$ 61,224
424-00-535-830-48	Repairs & Maintenance	\$ 23,824	\$ 29,096	\$ 33,091	\$ 85,093	\$ 129,909	\$ 79,875	\$ 163,449	\$ 166,783
	Services	\$ 124,999	\$ 116,015	\$ 134,569	\$ 185,127	\$ 233,979	\$ 199,219	\$ 390,965	\$ 398,891
	Total Sewer Pumping	\$ 392,918	\$ 404,606	\$ 378,828	\$ 466,160	\$ 402,741	\$ 382,262	\$ 672,112	\$ 689,156
Sewer Treatment									
424-00-535-850-11	SWR TREATMENT - Reg Salaries	\$ 162,008	\$ 174,535	\$ 218,875	\$ 212,015	\$ 271,094	\$ 341,544	\$ 338,000	\$ 344,895
424-00-535-850-12	Overtime	\$ 11,684	\$ 13,482	\$ 14,883	\$ 16,011	\$ 26,615	\$ 38,055	\$ 31,000	\$ 31,000
	Salaries	\$ 173,692	\$ 188,017	\$ 233,758	\$ 228,026	\$ 297,709	\$ 379,599	\$ 369,000	\$ 375,895
424-00-535-850-21	Personnel Benefits	\$ 72,446	\$ 42,219	\$ 87,999	\$ 81,876	\$ 110,559	\$ 136,494	\$ 137,000	\$ 145,220
424-00-535-850-31	Office And Operating Supplies	\$ 24,494	\$ 84,225	\$ 21,074	\$ 32,184	\$ 43,776	\$ 34,438	\$ 50,000	\$ 51,020
424-00-535-850-35	Small Tools And Minor Equip	\$ 13,797	\$ 7,524	\$ 15,303		\$ 1,726	\$ 3,160	\$ 4,632	\$ 4,727
424-00-535-850-36	Supplies - Chemicals	\$ 497,741	\$ 367,116	\$ 360,787	\$ 377,282	\$ 311,978	\$ 332,123	\$ 350,000	\$ 357,140
	Supplies	\$ 536,335	\$ 459,270	\$ 397,342	\$ 409,466	\$ 357,480	\$ 369,721	\$ 404,632	\$ 412,887
424-00-535-850-41	Professional Ser	\$ 89,636	\$ 81,636	\$ 139,265	\$ 111,089	\$ 48,283	\$ 91,954	\$ 100,000	\$ 102,040
424-00-535-850-42	Communication	\$ 1,219	\$ 2,015	\$ 2,413	\$ 3,303	\$ 3,152	\$ 5,135	\$ 4,369	\$ 4,458
424-00-535-850-43	Travel	\$ -	\$ 585	\$ 323		\$ 304	\$ 341		
424-00-535-850-45	Intfund Oper. Rentals & Lease	\$ 31,476	\$ 33,369	\$ 32,687	\$ 79,204	\$ 93,706	\$ 88,972	\$ 72,631	\$ 67,338
424-00-535-850-46	Insurance	\$ 66,356	\$ 59,036	\$ 119,786	\$ 126,180	\$ 132,181	\$ 132,915	\$ 103,049	\$ 105,110
424-00-535-850-47	Public Utility	\$ 164,044	\$ 174,783	\$ 167,298	\$ 195,026	\$ 196,494	\$ 191,263	\$ 220,000	\$ 224,488
424-00-535-850-48	Repairs & Maintenance	\$ 26,146	\$ 32,098	\$ 44,452	\$ 54,659	\$ 133,850	\$ 239,205	\$ 150,000	\$ 153,060
424-00-535-850-49	Miscellaneous	\$ 31,542	\$ 36,099	\$ 29,358	\$ 34,431	\$ 33,378	\$ 21,713	\$ 38,888	\$ 39,681
	Services	\$ 410,419	\$ 419,621	\$ 535,582	\$ 603,891	\$ 641,348	\$ 771,498	\$ 688,937	\$ 696,175
424-00-535-850-51	Intergovt. Prof. Services						\$ 15,869	\$ 17,752	\$ 18,114
	Total Sewer Treatment	\$ 1,192,892	\$ 1,110,890	\$ 1,256,539	\$ 1,323,259	\$ 1,407,096	\$ 1,673,181	\$ 1,617,321	\$ 1,648,291

City of Camas Budget | 2017-2018

424 Water-Sewer Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Administration									
424-00-538-100-11	ADMIN/GEN - Reg Salaries	\$ 225,751	\$ 177,315	\$ 177,460	\$ 208,588	\$ 343,158	\$ 320,594	\$ 329,000	\$ 335,712
424-00-538-100-12	Overtime	\$ 1,654	\$ 681	\$ 712	\$ 2,763	\$ 1,453	\$ 94	\$ 200	\$ 200
	Salaries	\$ 238,814	\$ 193,192	\$ 178,172	\$ 211,351	\$ 344,611	\$ 320,687	\$ 329,200	\$ 335,912
424-00-538-100-21	Personnel Benefits	\$ 88,077	\$ 66,427	\$ 69,501	\$ 82,684	\$ 137,531	\$ 123,659	\$ 120,000	\$ 127,200
	Benefits	\$ 109,088	\$ 66,601	\$ 69,501	\$ 88,346	\$ 137,531	\$ 123,659	\$ 120,000	\$ 127,200
424-00-538-100-31	Office And Operating Supplies	\$ 521	\$ 604	\$ 147	\$ 490	\$ 1,092	\$ 1,159	\$ 1,524	\$ 1,555
	Supplies	\$ 717	\$ 2,161	\$ 147	\$ 2,356	\$ 1,092	\$ 1,159	\$ 1,524	\$ 1,555
424-00-538-100-41	Interfund Profess. Serv.	\$ 495,291	\$ 490,749	\$ 558,682	\$ 493,872	\$ 606,344	\$ 607,899	\$ 888,057	\$ 905,818
424-00-538-170-41	Interfund Profess. Serv.	\$ 19,055	\$ 28,147	\$ 95,285	\$ 43,612	\$ 38,285	\$ 36,041	\$ 30,285	\$ 30,903
424-00-594-350-41	Professional Services	\$ 7,350	\$ -	\$ -	\$ -	\$ -	\$ 1,850	\$ 28,102	\$ 28,676
424-00-538-100-42	Communication	\$ 18,290	\$ 16,955	\$ 17,323	\$ 18,562	\$ 20,535	\$ 19,130	\$ 17,618	\$ 17,978
424-00-538-170-42	Communication	\$ 550	\$ 742	\$ 784	\$ 839	\$ 839	\$ 143	\$ 438	\$ 447
424-00-538-100-43	Travel	\$ 135	\$ 20	\$ 366	\$ 1,287	\$ 491	\$ 380	\$ 356	\$ 363
424-00-538-100-45	Intfund Oper. Rentals & Lease	\$ 83,327	\$ 73,264	\$ 70,546	\$ 84,907	\$ 102,773	\$ 117,046	\$ 40,659	\$ 35,301
424-00-538-100-49	Miscellaneous	\$ 19,801	\$ 13,403	\$ 59,770	\$ 64,524	\$ 9,253	\$ 13,686	\$ 25,177	\$ 25,691
424-00-538-170-49	Miscellaneous	\$ 15,228	\$ 15,702	\$ 22,424	\$ -	\$ 27,584	\$ 40,821	\$ 32,030	\$ 32,683
	Services	\$ 659,211	\$ 638,983	\$ 825,180	\$ 707,604	\$ 806,103	\$ 836,994	\$ 1,062,722	\$ 1,077,860
424-00-597-300-00	Transfer to GMA						\$ 325,342		
424-00-597-316-00	Transfer to 6th and Norwood						\$ 65,000		
424-00-597-426-00	Transfer to WS Capital Fund							\$ 2,365,000	\$ 55,000
	Transfer to Retiree Medical							\$ 8,469	\$ 8,808
	Total Administration	\$ 1,009,414	\$ 901,956	\$ 1,073,000	\$ 1,009,657	\$ 1,297,152	\$ 1,672,842	\$ 3,886,915	\$ 1,606,335
Debt									
424-00-591-380-71	Go Bonds Principal	\$ 575,000	\$ 600,000	\$ 625,000	\$ 655,000	\$ 735,000		\$ 695,000	\$ 720,000
424-00-591-380-78	Principal - Loans	\$ 1,346,519	\$ 1,312,592	\$ 1,477,920	\$ 1,645,023	\$ 1,702,486	\$ 2,609,656	\$ 2,161,143	\$ 2,149,541
424-00-592-350-83	Utility Interest Expense	\$ 634,029	\$ 668,402	\$ 998,382	\$ 420,724	\$ 504,933	\$ 1,227,396	\$ 1,329,572	\$ 1,137,731
424-00-592-389-82	Interest on Interfund Debt	\$ 9,342	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt	\$ 2,564,891	\$ 2,580,994	\$ 3,101,302	\$ 2,720,747	\$ 2,942,419	\$ 3,837,052	\$ 4,185,715	\$ 4,007,272
Capital									
424-00-594-340-61	Land	\$ 13,063	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
424-00-594-340-63	Other Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
424-00-594-340-64	Machinery And Equipment	\$ 871	\$ 56,937	\$ -	\$ -	\$ -	\$ 14,720	\$ -	\$ -
424.00.594.351.65	Construction-STEP Bypass						\$ 539,316		
424.00.594.352.65	Construction-STEP Odor Control						\$ -		
	WWTP Septage Receiving Station						\$ 147,841		
424.00.594.354.65	WWTP Upgrades						\$ 39,271		
424-00-594-350-64	Machinery And Equipment	\$ -	\$ -	\$ 49,187	\$ 945,658	\$ 409,287	\$ 24,248	\$ -	\$ -
424-00-594-350-65	Construction Projects	\$ 329,894	\$ 46,144	\$ 208,405	\$ -	\$ 1,906	\$ -	\$ -	\$ -
	Capital	\$ 343,827	\$ 103,081	\$ 257,592	\$ 1,083,434	\$ 411,194	\$ 765,396	\$ -	\$ -
	Total Water-Sewer Fund	\$ 7,954,895	\$ 7,535,836	\$ 8,522,677	\$ 12,576,002	\$ 14,487,008	\$ 15,573,929	\$ 14,121,178	\$ 11,787,228
	Excess (Deficiency) of Revenues and Expenditures	\$ 1,779,424	\$ 2,348,473	\$ 4,333,271	\$ 1,127,058	\$ 2,074,366	\$ 6,314,031	\$ (1,806,773)	\$ 1,210,498
	Estimated Fund Balance at Beginning of Year	\$ 1,841,107	\$ 61,682	\$ 2,410,155	\$ 5,609,054	\$ 6,736,112	\$ 4,324,754	\$ 10,638,785	\$ 8,832,012
	Fund Balance Estimated at End of Year	\$ 61,682	\$ 2,410,155	\$ 6,743,426	\$ 6,736,112	\$ 8,810,478	\$ 10,638,785	\$ 8,832,012	\$ 10,042,511

426 Water-Sewer Capital Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
426.00.395.100.00	Contributed Capital						\$ 1,440,000	\$ 680,000
426.00.397.432.00	Operating Transfers In						\$ 3,070,000	\$ 255,000
	Other Debt Issues							\$ 5,950,000
426.00.391.800.00	Intergovt. Loan Proceeds							\$ 5,000,000
Total Water/Sewer Capital Revenue							\$ 4,510,000	\$ 11,885,000

426 Water-Sewer Capital Fund 2017-2018 Budget

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
426.00.594.350.41	Radio Meters Project							\$ 275,000	\$ 275,000
424.00.594.342.65	Gregg Reservoir							\$ 125,000	\$ 5,000,000
	SCADA Redundancy Project							\$ 25,000	
	Chemical Feed Replacement Project							\$ 120,000	
	Jones Timber Sale							\$ 70,000	\$ 50,000
	Well 6							\$ 475,000	\$ 80,000
	Well 17							\$ 150,000	\$ 2,150,000
424-00-534-810-65	North Shore Waterline Improvements							\$ 1,870,000	\$ 880,000
	Water Capital							\$ 3,110,000	\$ 8,435,000
	Bioxide Station Installation							\$ 150,000	
	Local Limits Development							\$ 100,000	
	Mill Ditch Replacement Project							\$ 450,000	
	Gravity Thickener							\$ 100,000	
	Lacamas Creek Pump Station							\$ 600,000	\$ 3,200,000
	I/I Elimination Projects								\$ 250,000
	Sewer Capital							\$ 1,400,000	\$ 3,450,000
Total W/S Capital Fund								\$ 4,510,000	\$ 11,885,000

**Excess (Deficiency) of Revenues
and Expenditures**

\$ - \$ -

Estimated Fund Balance at Beginning of Year

\$ - \$ -

Fund Balance Estimated at End of Year

\$ - \$ -

427 North Shore Sewer Construction Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
427.00.361.113.00 Interest Earnings					\$ 10,284	\$ 73,969	\$ 50,000	\$ 20,000
427.00.391.110.00 Proceeds from Rev. Bonds					\$ 17,142,580	\$ 12,250		
Total North Shore Sewer Const.	\$ -	\$ -	\$ -	\$ -	\$ 17,152,864	\$ 86,219	\$ 50,000	\$ 20,000

427 North Shore Sewer Construction Fund

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
427.00.594.350.65	Construction					\$ 194,577	\$ 1,780,166	\$ 13,000,000	\$ 2,000,000
	Transfer to GMA Fund								
	Debt Issuance Costs					\$ 143,731			
	Construction	\$ -	\$ -	\$ -	\$ -	\$ 338,308	\$ 1,780,166	\$ 13,000,000	\$ 2,000,000
	Total NUGA Sewer Constr.	\$ -	\$ -	\$ -	\$ -	\$ 338,308	\$ 1,780,166	\$ 13,000,000	\$ 2,000,000

Excess (Deficiency) of Revenues and Expenditures \$ 16,833,011 \$ (1,686,255) \$ (12,950,000) \$ (1,980,000)

Estimated Fund Balance at Beginning of Year 0 \$ 16,868,838 \$ 15,182,583 \$ 2,232,583
Fund Balance Estimated at End of Year \$ 16,833,011 \$ 15,182,583 \$ 2,232,583 \$ 252,583

432 Water-Sewer Capital Reserve Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
432.00.379.110.00 Water SDC Fees	\$ 398,047	\$ 206,021	\$ 389,416	\$ 710,256	\$ 753,146	\$ 1,101,873	\$ 1,243,753	\$ 1,297,493
432.00.379.111.00 Water SDC North Shore						\$ 87,030	\$ 198,331	\$ 202,297
432.00.379.120.00 Sewer SDC Fees	\$ 267,717	\$ 145,488	\$ 227,910	\$ 479,241	\$ 584,464	\$ 583,692	\$ 406,724	\$ 414,859
432.00.379.121.00 Sewer SDC North Shore						\$ 33,433	\$ 57,565	\$ 58,716
	Charges for Services	\$ 665,764	\$ 351,509	\$ 617,326	\$ 1,189,497	\$ 1,337,610	\$ 1,806,028	\$ 1,906,373
432.00.361.110.00 Investment Interest	\$ 662	\$ 1,722	\$ 592	\$ 16,970	\$ 36,961	\$ 42,850	\$ 46,965	\$ 47,905
Total W/S Cap Res Revenues	\$ 666,426	\$ 353,231	\$ 617,918	\$ 1,206,466	\$ 1,374,571	\$ 1,848,878	\$ 1,953,338	\$ 2,021,270

Water-Sewer Capital Reserve 2017-2018 Budget

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
432.00.597.100.25	Transfers Out-WWTP	\$ 983	\$ -	\$ 827,636	\$ -	\$ -			
432.00.597.424.00	Transfers Out- W/S				\$ 291,159			\$ 705,000	\$ 200,000
	Transfers	\$ 983	\$ -	\$ 827,636	\$ 291,159	\$ -	\$ -	\$ 705,000	\$ 200,000
	Total Water-Capital Res Fund	\$ 983	\$ -	\$ 827,636	\$ 291,159	\$ -	\$ -	\$ 705,000	\$ 200,000

Excess (Deficiency) of Revenues and Expenditures \$ 665,443 \$ 353,231 \$ (209,718) \$ 915,307 \$ 1,376,821 \$ 1,848,878 \$ 1,248,338 \$ 1,821,270

Estimated Fund Balance at Beginning of Year \$ 40,217 \$ 705,660 \$ 1,058,891 \$ 849,173 \$ 1,764,479 \$ 3,411,472 \$ 5,260,350 \$ 6,508,688
Fund Balance Estimated at End of Year \$ 705,660 \$ 1,058,891 \$ 849,173 \$ 1,764,479 \$ 3,141,300 \$ 5,260,350 \$ 6,508,688 \$ 8,329,958

435 Water-Sewer Bond Reserve Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
435.00.361.110.00 Investment Interest	\$ 11,176	\$ (1,923)	\$ 1,366	\$ 1,358	\$ 4,050	\$ 28,845	\$ 17,979	\$ 18,339
435.00.391.100.00 Bond Proceeds			\$ 75,027		\$ 656,895			
435.00.397.424.00 Transfer In 424					\$ 7,815			
Total W/S Bond Res Revenues	\$ 11,176	\$ (1,923)	\$ 76,393	\$ 1,358	\$ 668,761	\$ 28,845	\$ 17,979	\$ 18,339

Water-Sewer Bond Reserve 2017-2018 Budget

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
435.00.597.000.00	Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Water-Capital Res Fund	\$ -							

Excess (Deficiency) of Revenues and Expenditures	\$ 11,176	\$ (1,923)	\$ 76,393	\$ 1,358	\$ 661,479	\$ 28,845	\$ 17,979	\$ 18,339
Estimated Fund Balance at Beginning of Year	\$ 827,219	\$ 838,395	\$ 836,472	\$ 912,865	\$ 914,224	\$ 1,563,559	\$ 1,592,404	\$ 1,610,383
Fund Balance Estimated at End of Year	\$ 838,395	\$ 836,472	\$ 912,865	\$ 914,224	\$ 1,575,703	\$ 1,592,404	\$ 1,610,383	\$ 1,628,722

City of
Camas
Budget

2017-
2018

The City currently has one internal service fund for Equipment Rentals and three pension funds for Firefighter's Pension, LEOFF 1 and Retiree Medical.

The Equipment Rental Fund maintains and replaces all mobile equipment for the City other than fire apparatus and emergency rescue ambulance equipment. The rental fund owns, operates, and maintains city repair and storage shops. Expenditures of the fund are reimbursed by renting the equipment owned by the fund.

The Firefighter's Pension Fund provides for medical care and pension payments for the City's regular paid firefighters who were employed prior to January 1, 1971. LEOFF 1 Disability Fund provides for medical costs of firefighters after 1971 and police officers. Retiree Medical Fund pays for medical premiums for retirees hired before 1998.

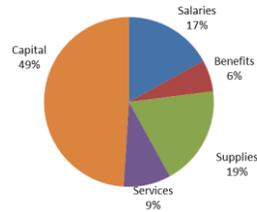
**Internal
Service Fund
And
Pension
Funds**

Equipment Rental Fund

I. Budget Overview

2013/2014 Actual	\$2,497,161
2015/2016 Budget	\$ 3,067,734
Change in Budgets	23%
2013 FTEs	4.1
2014 FTEs	4.1
2015 FTEs	4.1
2016 FTEs	4.1

Expenditures by function



% of the Overall Budget



II. Purpose

Operates and maintains the City's equipment rental fleet including vehicle replacement. The Equipment Rental Fund owns, operates, and maintains city repair and storage shops.

III. 2015-2016 Key Accomplishments

The City accomplished the following goals:

- Implemented new Verizon Fleet Management Tracking software reducing fuel costs and providing increased driver awareness
- Replaced a number of vehicles and pieces of equipment to maintain a safe and efficient fleet
- Worked toward a development of a standard operation policy
- Successfully hired and trained a new Lead Mechanic and two new mechanics after two retirements within a short period of time

IV. Level of Service and Budget Impact

Budgeted resources are currently adequate to maintain the current level of service. The 2015-2016 Budget provides significant investment in replacement vehicles to upgrade fleet.

V. Goals and New Initiatives

The Equipment Rental Fund has among its goals with current resources:

- Right size the fleet
- Research and implement where practical new fuel alternatives
- Cost benefit analysis for funding replacements
- Implement asset management program and system tracking
- Select new sanitation fleet direction

VI. Trends and Future Issues

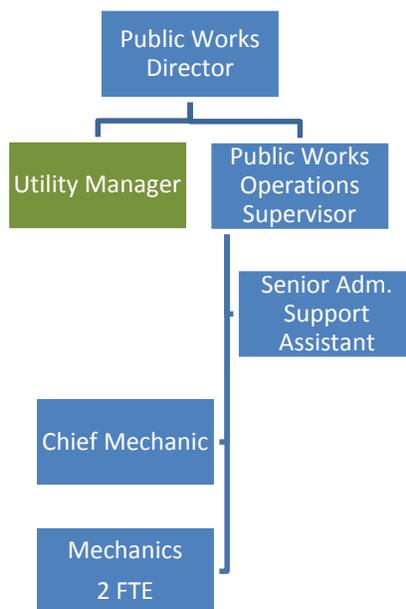
The top issues facing the Equipment Rental Fund are:

- Compliance with State regulatory mandates for reduction of petroleum based fuels
- Training and facility improvements required to maintain alternative fuel vehicles
- Additional regulatory pressures
- Reduction of reliance on reserve fleet

VII. Performance Measurements

Not available

VIII. Organizational Chart



IX. Department Operating Budget

523 Equipment Reserve Fund 2017-2018 Revenue Budget

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
523-00-348-100-00 Intfund Equip/Veh Rentals	\$ 1,025,879	\$ 1,029,713	\$ 1,026,633	1,548,462	\$ 1,543,229	\$ 1,643,861	\$ 1,567,932	\$ 1,399,340
523-00-348-300-00 Veh/Equip Repair Chgs	\$ 530	\$ -	\$ 2,757			\$ 12,317		
523-00-348-400-00 Int'Fund Space & Faciil. Renta	\$ 225,531	\$ 221,585	\$ 210,918	231,848	\$ 281,865	\$ 282,043	\$ 287,684	\$ 293,438
Charges for Services	\$ 1,251,941	\$ 1,251,298	\$ 1,240,308	1,780,310	\$ 1,825,094	\$ 1,938,221	\$ 1,855,616	\$ 1,692,778
523-00-361-110-00 Investment Interest	\$ 2,036	\$ 2,037	\$ 1,069	10,844	\$ 12,848	\$ 13,037	\$ 14,015	\$ 14,296
523-00-369-900-00 Miscellaneous	\$ 1,300	\$ 12,553	\$ 2,038	1,014	\$ 807	\$ 1,697	\$ 1,731	\$ 1,766
Miscellaneous	\$ 3,336	\$ 14,591	\$ 3,448	12,058	\$ 13,655	\$ 14,734	\$ 15,746	\$ 16,062
523-00-372-000-00 Insurance Recoveries	\$ -	\$ 4,998	\$ 275	14,875	\$ 3,660	\$ 42,124		
523-00-395-100-00 Proceeds From Sales Of Fixed A	\$ 51,854	\$ 37,000	\$ 23,000	15,371	\$ (52,795)	\$ 60,233		
523-00-395-400-00 Gain/Loss Sale Of Assets	\$ (35,300)	\$ (51,651)				\$ (59,515)		
Total Equipment Rental Revenue	\$ 1,271,831	\$ 1,296,199	\$ 1,267,031	1,822,615	\$ 1,789,614	\$ 1,995,798	\$ 1,871,362	\$ 1,708,840

523 Equipment Rental Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
MTC of Equipment									
523-00-548-650-11	MTC OF EQUIP - Reg Salaries	\$ 173,452	\$ 172,579	\$ 176,555	\$ 188,783	\$ 197,216	\$ 167,392	\$ 177,000	\$ 180,611
523-00-548-650-12	Overtime	\$ -	\$ -	\$ 18		\$ 12,653	\$ 781	\$ 1,000	\$ 1,000
	Salaries	\$ 173,452	\$ 172,579	\$ 176,573	\$ 188,783	\$ 209,869	\$ 168,173	\$ 178,000	\$ 181,611
523-00-548-650-21	Personnel Benefits	\$ 63,261	\$ 80,899	\$ 62,205	\$ 62,361	\$ 67,631	\$ 65,535	\$ 70,500	\$ 74,730
523-00-548-650-31	Office And Operating Supplies	\$ 68,869	\$ 82,115	\$ 70,396	\$ 76,895	\$ 43,069	\$ 34,958	\$ 30,395	\$ 31,015
	Supplies	\$ 69,243	\$ 82,753	\$ 70,510	\$ 76,895	\$ 43,069	\$ 34,958	\$ 30,395	\$ 31,015
523-00-548-650-41	Interfund Profess. Serv.	\$ 1,766	\$ 1,378	\$ 1,125	\$ 2,445	\$ 1,518	\$ 60	\$ 92	\$ 94
523-00-548-650-45	Operating Rentals And Leases	\$ 15	\$ 296	\$ -		\$ 266	\$ 1,522	\$ 1,327	\$ 1,354
523-00-548-650-46	Insurance							\$ 7,948	\$ 8,110
523-00-548-650-48	Repairs & Maintenance	\$ 14,392	\$ 26,239	\$ 54,015	\$ 60,401	\$ 83,496	\$ 54,377	\$ 52,215	\$ 53,281
	Services	\$ 18,072	\$ 28,499	\$ 55,784	\$ 62,846	\$ 85,280	\$ 55,958	\$ 61,582	\$ 62,839
	Total MTC of Equipment	\$ 324,029	\$ 364,730	\$ 365,072	\$ 390,884	\$ 405,849	\$ 324,625	\$ 340,477	\$ 350,195
Building									
523-00-548-680-31	Office And Operating Supplies	\$ 10,634	\$ 9,671	\$ 15,227	\$ 21,571	\$ 23,955	\$ 15,249	\$ 15,354	\$ 15,668
	Supplies	\$ 18,753	\$ 9,844	\$ 15,227	\$ 21,571	\$ 23,955	\$ 15,249	\$ 15,354	\$ 15,668
523-00-548-680-41	Interfund Profess. Serv.	\$ 34,170	\$ 26,105	\$ 13,571	\$ 14,587	\$ 12,543	\$ 8,602	\$ 7,714	\$ 7,872
523-00-548-680-42	Communication	\$ 3,751	\$ 3,738	\$ 3,885	\$ 4,007	\$ 4,340	\$ 4,628	\$ 3,890	\$ 3,970
523-00-548-680-45	Operating Rentals And Leases	\$ 5,707	\$ 6,505	\$ 7,335	\$ 2,467	\$ 2,924	\$ 4,298	\$ 3,937	\$ 4,017
523-00-548-680-46	Insurance	\$ 9,383	\$ 9,380	\$ 5,914	\$ 6,162	\$ 6,257	\$ 6,189	\$ 698	\$ 712
523-00-548-680-47	Public Utility	\$ 25,974	\$ 25,448	\$ 23,714	\$ 25,367	\$ 24,589	\$ 24,121	\$ 20,449	\$ 20,866
523-00-548-680-48	Repairs & Maintenance	\$ 5,159	\$ 6,896	\$ 5,345	\$ 12,261	\$ 10,879	\$ 8,814	\$ 11,003	\$ 11,227
	Services	\$ 84,325	\$ 78,295	\$ 60,274	\$ 65,209	\$ 61,533	\$ 56,651	\$ 47,691	\$ 48,664
	Total Building	\$ 106,148	\$ 92,465	\$ 77,970	\$ 86,780	\$ 85,488	\$ 71,900	\$ 63,045	\$ 64,332

City of Camas Budget | 2017-2018

523 Equipment Rental Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Gas									
523-00-548-681-31	GAS - Office/Operating Supplie	\$ 1,004	\$ 3,523	\$ 1,835	\$ 16,599	\$ 521	\$ 38	\$ 22,826	\$ 23,292
523-00-548-681-32	Fuel Consumed	\$ 149,314	\$ 157,344	\$ 159,416	\$ 146,091	\$ 111,871	\$ 109,182	\$ 96,444	\$ 98,411
Total Gas		\$ 150,318	\$ 160,867	\$ 161,251	\$ 162,690	\$ 112,392	\$ 109,220	\$ 119,270	\$ 121,703
Diesel									
523-00-548-682-31	DIESEL - Office/Operating Supp	\$ -	\$ -	\$ 495		\$ 249			
523-00-548-682-32	Fuel Consumed	\$ 96,698	\$ 101,042	\$ 89,702	\$ 81,094	\$ 63,546	\$ 43,085	\$ 37,773	\$ 38,543
Total Diesel		\$ 96,698	\$ 101,042	\$ 90,197	\$ 81,094	\$ 63,795	\$ 43,085	\$ 37,773	\$ 38,543
Lube									
523-00-548-683-31	LUBE OIL - Office/Operating Su	\$ 8,283	\$ 6,050	\$ 5,504	\$ 6,543	\$ 6,642	\$ 3,014	\$ 2,810	\$ 2,867
Total Lube		\$ 8,516	\$ 6,421	\$ 5,504	\$ 6,543	\$ 6,642	\$ 3,014	\$ 2,810	\$ 2,867
Tires									
523-00-548-684-31	TIRES - Office/Operating Suppl	\$ 21,544	\$ 19,986	\$ 33,619	\$ 26,554	\$ 23,319	\$ 2,558	\$ 3,372	\$ 3,441
523-00-548-684-48	Repair and Maintenance	\$ 1,328	\$ 4,826	\$ 6,297	\$ 4,660	\$ 4,468	\$ 25,338	\$ 20,542	\$ 20,961
523-00-548-684-49	Miscellaneous	\$ 354	\$ 327	\$ 674	\$ 1,825	\$ 183			
Services		\$ 1,682	\$ 5,153	\$ 6,971	\$ 6,485	\$ 4,651	\$ 25,338	\$ 20,542	\$ 20,961
Total Tires		\$ 23,226	\$ 25,139	\$ 40,590	\$ 33,039	\$ 27,970	\$ 27,896	\$ 23,914	\$ 24,402
523-00-548-685-31	BATTERY - Office/Operating Sup	\$ 2,387	\$ 2,045	\$ 1,496	\$ 1,443	\$ 322	\$ 839	\$ 368	\$ 375
523-00-548-686-46	Insurance	\$ 12,052	\$ 12,149	\$ 8,394	\$ 8,561	\$ 9,697	\$ 13,978	\$ 13,978	\$ 14,263
Administration									
523-00-548-690-11	ADMIN/GEN - Reg Salaries	\$ 65,493	\$ 69,078	\$ 71,695	\$ 81,665	\$ 97,505	\$ 96,943	\$ 103,000	\$ 105,101
523-00-548-689-11	SHOP - Regular Salaries	\$ 12,325	\$ 12,758	\$ 15,002	\$ 14,944	\$ 21,789	\$ 17,652	\$ 22,000	\$ 22,449
523-00-548-690-12	Overtime	\$ 36	\$ 142	\$ 180	\$ 236	\$ 251	\$ 379	\$ 150	\$ 150
Salaries		\$ 77,854	\$ 81,978	\$ 86,877	\$ 96,845	\$ 119,545	\$ 114,974	\$ 125,150	\$ 127,700
523-00-548-690-21	Personnel Benefits	\$ 39,165	\$ 35,601	\$ 37,505	\$ 38,131	\$ 42,765	\$ 45,212	\$ 50,000	\$ 53,000
523-00-548-689-21	Personnel Benefits	\$ 4,501	\$ 4,852	\$ 5,498	\$ 5,349	\$ 7,029	\$ 6,905	\$ 8,600	\$ 9,116
Benefits		\$ 41,631	\$ 42,480	\$ 43,003	\$ 44,289	\$ 49,793	\$ 52,118	\$ 58,600	\$ 62,116
523-00-548-689-31	SHOP - Office & Operating Supp	\$ 763	\$ 2,760	\$ 6,543	\$ 6,976	\$ 466	\$ 3,003	\$ 3,239	\$ 3,306
523-00-548-689-35	Small Tools And Minor Equip	\$ 114	\$ 97	\$ 1,173	\$ 1,424	\$ 1,717	\$ 4,996	\$ 4,727	\$ 4,823
Supplies		\$ 877	\$ 3,068	\$ 7,716	\$ 8,400	\$ 2,184	\$ 7,999	\$ 7,966	\$ 8,129
523-00-548-690-41	Interfund Professional Service	\$ 8,209	\$ 9,062	\$ 49,324	\$ 57,792	\$ 43,480	\$ 50,845	\$ 179,984	\$ 186,935
523-00-548-689-41	Professional Ser	\$ -	\$ 1,574	\$ -					
523-00-548-690-42	Communication	\$ 1,377	\$ 1,384	\$ 1,457	\$ 1,654	\$ 1,529	\$ 1,870	\$ 1,684	\$ 1,718
523-00-548-690-43	Travel	\$ -	\$ 9	\$ 15	\$ 15	\$ 386	\$ 477	\$ 478	\$ 488
523-00-548-689-48	Repairs & Maintenance	\$ -	\$ -	\$ 217	\$ 1,218	\$ 4,196	\$ 2,034	\$ 2,110	\$ 2,153
523-00-548-690-49	Miscellaneous	\$ 816	\$ 834	\$ 732	\$ 2,125	\$ 2,660	\$ 2,123	\$ 2,696	\$ 2,751
523-00-548-689-49	Miscellaneous	\$ 1,931	\$ 1,889	\$ 1,349		\$ 988	\$ 213	\$ 326	\$ 333
Services		\$ 12,334	\$ 14,751	\$ 53,094	\$ 62,803	\$ 53,239	\$ 57,561	\$ 187,278	\$ 194,378
Total Administration		\$ 132,696	\$ 142,277	\$ 190,690	\$ 212,338	\$ 224,761	\$ 232,652	\$ 378,994	\$ 392,323

523 Equipment Rental Fund 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
Debt									
	Debt	\$ 61,024	\$ -	\$ -	\$ -	\$ -	\$ 2,483	\$ 2,500	
Capital									
523-00-594-480-64	Machinery And Equipment	\$ 295,801	\$ 485,027	\$ 190,085	\$ 356,882	\$ 1,899,602	\$ 586,357	\$ 804,319	\$ 518,879
	Capital	\$ 295,801	\$ 535,461	\$ 190,085	\$ 382,538	\$ 1,899,602	\$ 586,357	\$ 804,319	\$ 518,879
	Total Equipment Rental Exp.	\$ 1,212,894	\$ 1,442,595	\$ 1,131,249	\$ 1,365,912	\$ 2,836,519	\$ 1,416,048	\$ 1,787,448	\$ 1,527,882
	Excess (Deficiency) of Revenues and Expenditures	\$ 58,937	\$ (146,396)	\$ 135,782	\$ 331,227	\$ (1,046,905)	\$ 579,750	\$ 83,914	\$ 180,957
	Estimated Fund Balance at Beginning of Year	\$ 1,248,788	\$ 1,189,852	\$ 1,043,455	\$ 1,179,237	\$ 1,510,464	\$ 1,004,086	\$ 1,583,836	\$ 1,667,750
	Fund Balance Estimated at End of Year	\$ 1,189,852	\$ 1,043,455	\$ 1,179,237	\$ 1,510,464	\$ 463,559	\$ 1,583,836	\$ 1,667,750	\$ 1,848,707

Firefighter's Pension Fund

The Firefighter's Pension Fund provides for medical care and pension payments for the City's regular paid firefighters who were employed prior to January 1, 1971. Firefighters retired subsequent to that date will be paid from the Law Enforcement Officers and Firefighters Retirement System (LEOFF) administered by the State of Washington.

Retired firefighter pensions are increased by an amount equal to the change in the Seattle Consumer Price Index January through December each year. There is currently one retired fire marshal and two firefighters receiving subsidy payments to their state pension. This pension is fully funded. Beginning in 2017, the former firefighters will have their benefit paid from the LEOFF 1 Disability Fund.

611 Firefighter's Pension Fund 2017-2018 Revenue Budget

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
611.00.361.110.00 Investment Interest	\$ 23,022	\$ 17,215	\$ 4,184	\$ 19,941	\$ 31,764	\$ 28,123	\$ 32,358	\$ 33,005
611.00.369.700.00 Employer Contributions	\$ 34,521	\$ 32,866	\$ 38,286					
Total Firefighter's Pension Revenues	\$ 57,543	\$ 50,082	\$ 42,470	\$ 19,941	\$ 31,764	\$ 28,123	\$ 32,358	\$ 33,005

611 Firefighter's Pension 2017-2018 Budget

Account	Description	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget
611.00.522.200.29	Pension and Disability	\$ 17,361	\$ 15,380	\$ 11,535	\$ 14,692	\$ 17,613	\$ 20,929		
611.00.522.200.41	Professional Services						\$ 2,470		
	Benefits	\$ 17,361	\$ 15,380	\$ 11,535	\$ 14,692	\$ 17,613	\$ 23,399		
611.000.597.115.00	Transfer to 115						\$ 50,000	\$ 119,601	\$ 112,304
	Total Firefighter's Pension Fund	\$ 17,361	\$ 15,380	\$ 11,535	\$ 14,692	\$ 17,613	\$ 73,399	\$ 119,601	\$ 112,304
	Excess (Deficiency) of Revenues and Expenditures	\$ 40,182	\$ 34,702	\$ 30,935	\$ 3,766	\$ 14,151	\$ (45,276)	\$ (87,243)	\$ (79,299)
	Estimated Fund Balance at Beginning of Year	\$ 2,430,811	\$ 2,470,993	\$ 2,505,695	\$ 2,536,630	\$ 2,540,396	\$ 2,552,619	\$ 2,507,343	\$ 2,420,100
	Fund Balance Estimated at End of Year	\$ 2,470,993	\$ 2,505,695	\$ 2,536,630	\$ 2,540,396	\$ 2,554,546	\$ 2,507,343	\$ 2,420,100	\$ 2,340,801

Retiree Medical Fund

The City is obligated to pay the retiree’s medical premiums for employees hired before 1997-2006 depending upon their union contract at the time until they are eligible for Medicare.

The medical premiums are paid by the respective fund the retiree was formerly paid from. There are currently eighteen former employees participating in the program with ten dropping off the program during the biennium.

612 Retiree Medical Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
612.00.397.001.00 Operating Transfer from General Fund							\$ 66,107	\$ 54,648
612.00.397.112.00 Operating Transfer from Street Fund							\$ 11,569	\$ 5,575
612.00.397.115.00 Operating Transfer from Fire/EMS Fund							\$ 11,184	\$ 4,710
612.00.397.424.00 Operating Transfer from W/S Fund							\$ 8,469	\$ 8,808
Total Retiree Medical Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,329	\$ 73,741

612 Retiree Medical Fund 2017-2018 Budget

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
612.00.517.200.21	Pension and Disability							\$ 97,329	\$ 73,741
Total Retiree Medical Fund								\$ 97,329	\$ 73,741
Excess (Deficiency) of Revenues and Expenditures								\$ -	\$ -
Estimated Fund Balance at Beginning of Year								\$ -	\$ -
Fund Balance Estimated at End of Year								\$ -	\$ -

LEOFF 1 Disability Fund

The City pays the Law Enforcement Officers and Firefighters Retirement System (LEOFF) retiree's medical premiums and medical costs for employees hired before 1998. There is a LEOFF 1 Disability Board which reviews the requests and determines the medical costs to be funded.

The medical premiums are funded with the Firefighter's pension fund for the retiree firefighters and the General Fund for the police officers. There are nine police officers participating and three firefighters.

613 LEOFF Disability Fund 2017-2018 Revenue Budget

	2011	2012	2013	2014	2015	2016	2017	2018
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
613.00.397.001.00 Operating Transfer from General Fund							\$ 88,578	\$ 92,171
613.00.397.611.00 Operating Transfer from LEOFF 1 Disability Fund							\$ 100,586	\$ 105,279
Total LEOFF 1 Disability Revenues							\$ 189,164	\$ 197,450

613 LEOFF Disability Fund

Account	Description	2011	2012	2013	2014	2015	2016	2017	2018
		Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget
613.00.521.201.21	Pension and Disability							\$ 73,578	\$ 76,521
613.00.521.201.29	Professional Services							\$ 15,000	\$ 27,129
	Benefits							\$ 88,578	\$ 103,650
613.00.521.201.21	Pension and Disability							\$ 26,086	\$ 15,650
613.00.521.201.29	Professional Services							\$ 74,500	\$ 78,150
	Benefits							\$ 100,586	\$ 93,800
Total LEOFF Disability Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,164	\$ 197,450

Excess (Deficiency) of Revenues
and Expenditures

\$ - \$ -

Estimated Fund Balance at Beginning of Year

\$ - \$ -

Fund Balance Estimated at End of Year

\$ - \$ -

City of Camas Budget

2017- 2018

This section explains how the City of Camas is organized and operates. It contains a list of City officials, Boards and Commissions, the form of government and basic background. This section of the 2017-2018 Budget has a number of statistical tables as well as the Budget Ordinances, Glossary of Budget Terms, and the City's Financial Policies. This background information provides the context in which the 2017-2018 Budget was derived.

III. Supplemental Information

Section 1 – Form of Government

Form of Government and Organization

The City of Camas was incorporated on June 2, 1906 and operates under the laws of the State of Washington applicable to a Non-Charter Code City with a Mayor-Council form of government. The Mayor and City Administrator manage the City. The City Council is presided over by the Mayor who is elected every four years. Council members are elected by the citizens of the City by ward and serve four-year terms as part-time elected officials acting in a legislative capacity. The Council holds regular meetings twice a month and special meetings as needed. All meetings are open to the public as provided by law and agenda items are prepared in advance. The City Administrator is appointed by the Mayor and approved by a majority of the City Council. This official heads the administrative branch of city government and directs all city operations, projects and programs.

Elected Officials

Term Expires

Scott Higgins, Mayor	December 31, 2019
Tim Hazen, Council Member Ward 1	December 31, 2019
Melissa Smith, Council Member Ward 1	December 31, 2017
Bonnie Carter, Council Member Ward 2	December 31, 2019
Steve Hogan, Council Member Ward 2	December 31, 2017
Greg Anderson, Council Member Ward 3	December 31, 2019
Shannon Turk, Council Member Ward 3	December 31, 2017
Don Chaney, Council Member At Large	December 31, 2019

City Staff

Pete Capell, City Administrator
 Cathy Huber Nickerson, Finance Director
 Jennifer Gorsuch, Administrative Services Director/City Clerk
 Mitch Lackey, Police Chief
 Phil Bourquin, Community Development Director
 Sherry Coulter, IT Director
 Jerry Acheson, Parks Manager
 Steve Wall, Public Works Director
 Nick Swinhart, Fire Chief
 Connie Urquhart, Library Director

City of Camas Mission Statement

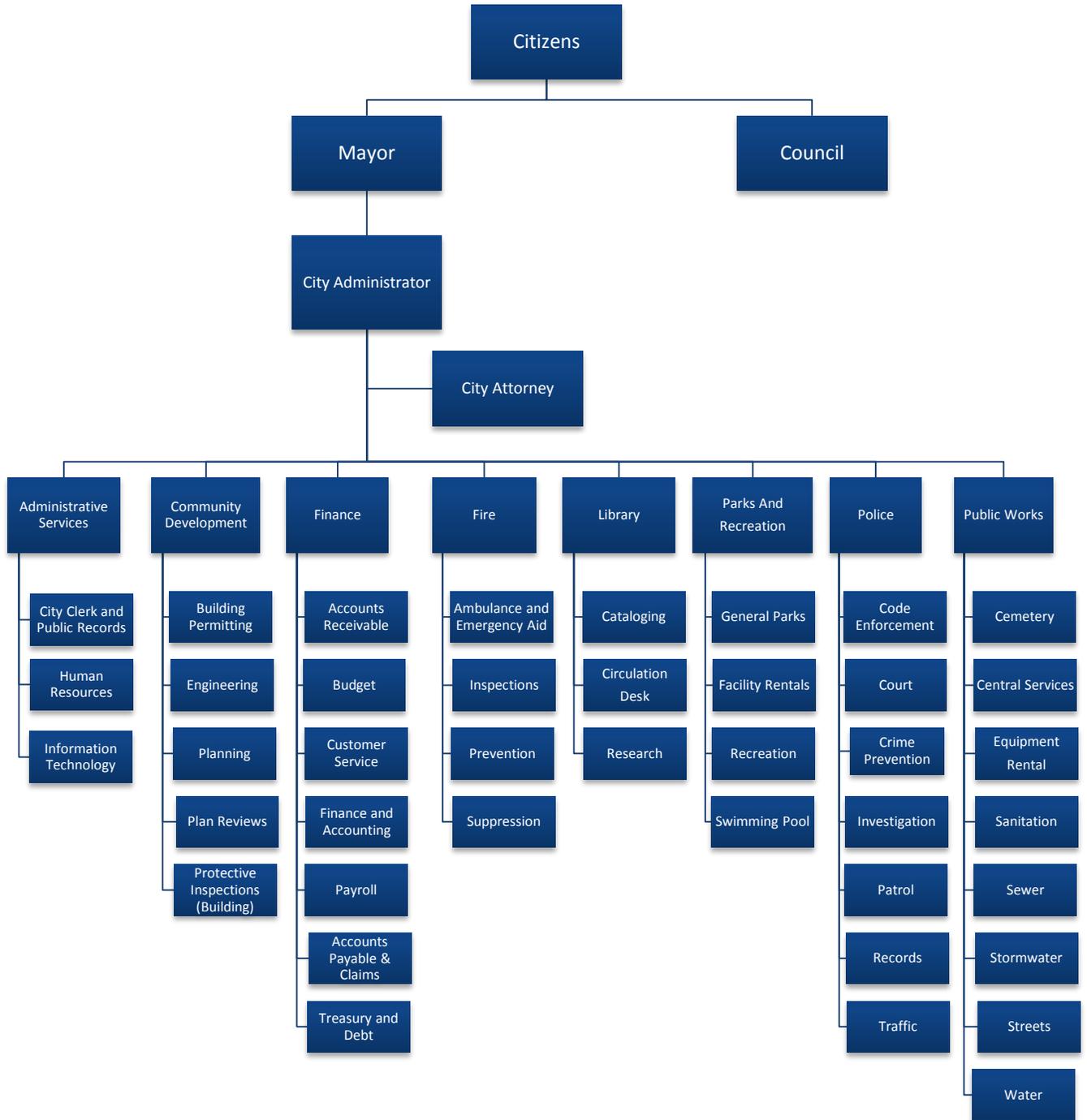
The City of Camas commits to preserving its heritage, sustaining and enhancing a high quality of life for all its citizens and developing the community to meet the challenges of the future.

We take pride in preserving a healthful environment while promoting economic growth. We encourage citizens to participate in government and community, assisting the City in its efforts to provide quality services consistent with their desires and needs.

Boards, Commissions and Committees

Board of Adjustment
Civil Service Board
Design Review Committee
Finance Committee
Library Trustee Board
Lodging Tax Advisory Committee
Park and Recreation Board
Parking Advisory Commission
Planning Commission
Salary Commission

City of Camas Organization Chart



City of Camas Budget | 2017-2018

City of Camas Employee Positions

Position	Department	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget	% Change
Executive/Legislative		2.0	2.0	2.0	2.0	2.4	2.4	2.4	2.6	2.6	8%
City Administrator	Executive	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Human Resources Assistant	Exec./Adm. Srv./Legislative								0.2	0.2	
Administrative Support Assistant II	Exec./Adm. Srv./Legislative	1.0	1.0	1.0	1.0	0.7	0.7	0.7	0.7	0.7	
Administrative Assistant/Deputy Clerk	Exec./Adm. Srv./Legislative					0.7	0.7	0.7	0.7	0.7	
Judicial		1.0				1.0	1.0	1.0	1.6	1.6	55%
Lead Court Clerk	Court					1.0	1.0	1.0	1.0	1.0	
Court Security Officer	Court								0.6	0.6	
Administrative Services*		1.0	1.0	1.0	1.0	2.6	2.6	2.6	2.4	2.4	-8%
Administrative Services Director*	Adm Srv./HR	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Human Resources Assistant	Exec./Adm. Srv./Legislative					1.0	1.0	1.0	0.8	0.8	
Administrative Support Assistant II	Exec./Adm. Srv./Legislative					0.3	0.3	0.3	0.3	0.3	
Administrative Assistant/Deputy Clerk	Exec./Adm. Srv./Legislative					0.3	0.3	0.3	0.3	0.3	
Information Technology		4.0	4.0	3.0	3.0	3.0	3.0	4.0	4.0	4.0	0%
Information Technology Director	Information Technology	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
IT Network Administrator	Information Technology							1.0	1.0	1.0	
IT Systems Analyst/Programmer	Information Technology	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
IT Support Specialist	Information Technology	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
GIS Coordinator	Information Technology	1.0	1.0								
Finance		8.0	7.8	7.8	7.8	9.0	9.0	9.0	9.0	9.0	0%
Finance Director	Finance	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Accounting Manager	Finance	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Accountant	Finance	1.0				1.0	1.0	1.0	1.0	1.0	
Accounting Assistant	Finance	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Financial Assistants II	Finance	4.0	4.8	4.8	4.8	5.0	5.0	5.0	5.0	5.0	
Police		31.4	31.4	31.5	31.5	31.5	32.5	32.5	32.0	32.0	-1%
Police Chief	Police	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Police Captain	Police	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Patrol Sergeant	Police	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	
Detective Sergeant	Police	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Administrative Sergeant	Police	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Patrol Officers	Police	14.0	14.0	14.0	15.0	15.0	16.0	16.0	16.0	16.0	
Detectives	Police	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	
School Resource Officer	Police	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Code Enforcement Officer	Police	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Court Security Officer	Police	0.5	0.5	0.6	0.6	0.6	0.6	0.6			
Offender Work Crew Leader	Police	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	
Social Services Specialist	Police	1.0	1.0	1.0							
Lead Police Records Clerk	Police	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Police Records Clerk Dispatcher II	Police	1.7	1.7	1.7	1.7	1.7	1.7	1.7	1.8	1.8	
Camas/Washougal Fire and EMS		45.5	41.0	41.0	44.0	53.0	54.0	54.0	54.0	54.0	0%
Fire Chief	Fire/EMS	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Sr. Adm. Support Assistant	Fire/EMS	2.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Admin. Support Asst. II	Fire/EMS						1.0	1.0	1.0	1.0	
Division Chief	Fire/EMS	1.0	1.0	1.0	1.0	2.0	2.0	2.0	2.0	2.0	
Battalion Chief	Fire/EMS	3.0	3.0	3.0	3.0	3.0	3.0	4.0	4.0	4.0	
Fire Captain	Fire	7.0	7.0	7.0	7.0	11.0	11.0	2.0	2.0	2.0	
Fire Captain/Paramedics	Fire/EMS							7.0	7.0	7.0	
Firefighter/Paramedics	Fire/EMS	21.2	18.0	18.0	20.0	19.0	19.0	20.0	20.0	20.0	
Firefighter	Fire	9.3	9.0	9.0	10.0	15.0	15.0	15.0	15.0	15.0	
Deputy Fire Marshal	Fire	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Library		15.42	15.1	14.4	14.8	14.3	14.3	14.3	14.3	14.3	0%
Library Director	Library	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Assistant Library Director	Library	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Library Circulation Services Specialist	Library				1.0	1.0	1.0	1.0	1.0	1.0	
Senior Library Associate	Library	0.8	0.8	0.8							
Library Associate	Library	4.0	4.0	3.0	6.0	6.0	6.0	6.0	6.0	6.0	
Administrative Support Assistant II	Library	0.8	0.8	0.8	1.0	1.0	1.0	1.0	1.0	1.0	
Library Assistant	Library	3.0	3.0	3.0							
Youth Services Librarian	Library	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Library Pages	Library	3.5	3.5	3.5	3.5	3.0	3.0	3.0	3.0	3.0	
Library Substitutes	Library	0.3		0.3	0.3	0.3	0.3	0.3	0.3	0.3	

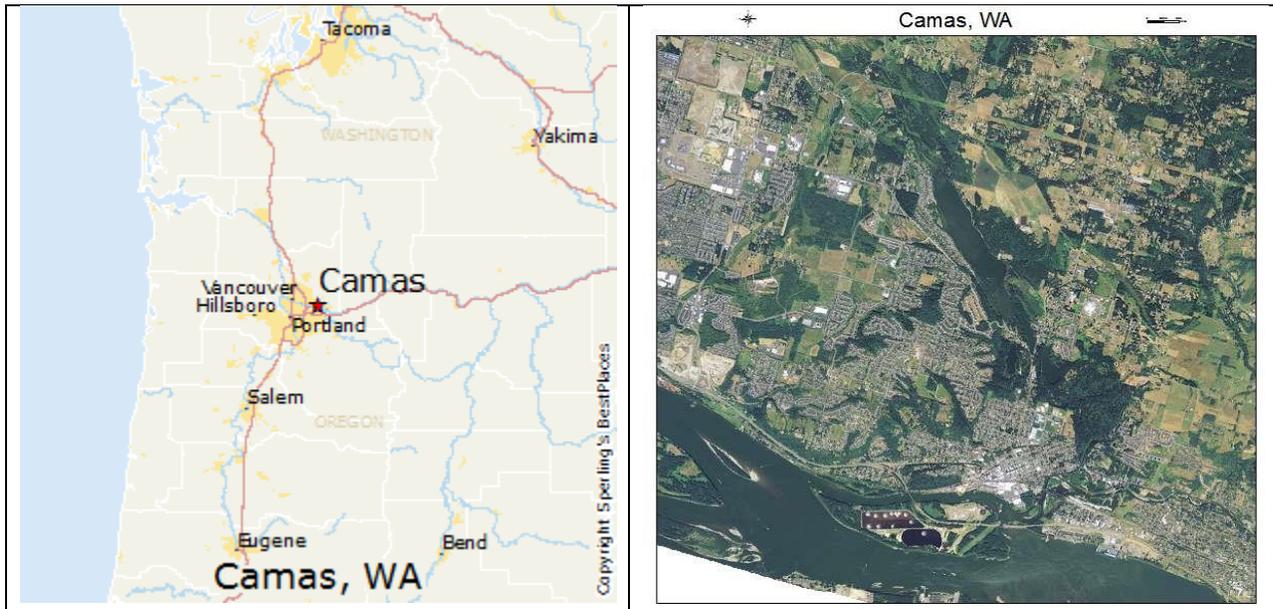
City of Camas Budget | 2017-2018

City of Camas Employee Positions

Position	Department	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2018 Budget	% Change
Community Development		19.2	19.8	19.8	18.8	18.8	20.0	11.0	11.0	11.0	0%
Community Development Director	Adm/Eng./Plan./Bldg.	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Administrative Assistant	Comm. Develop. Adm.	1.2	1.0	1.0	1.0						
Senior Administrative Support Assistant	Comm. Develop. Adm.	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Administrative Support Assistant II	Comm. Develop. Adm.	2.0	2.0	2.0	1.0	1.0	1.0				
Engineering Manager	Engineering	1.0	1.0	1.0	1.0	1.0	1.0				
Project Manager	Engineering	1.0	1.0	1.0	2.0	2.0	2.0				
Engineer III	Engineering	2.0	2.0	2.0	1.0	1.0	1.0				
Engineer I	Engineering	1.0	1.0	1.0	1.0	1.0	2.0				
Senior Engineering Technician	Engineering	1.0	1.0	1.0	1.0	1.0					
Engineering Technician	Engineering	2.0	2.0	2.0	2.0	2.0	2.0				
Planning Manager	Planning					1.0	1.0	1.0	1.0	1.0	
Senior Planner	Planning				1.0	1.0	2.0	2.0	2.0	2.0	
Planner II	Planning	1.0	1.0	1.0							
Planner I	Planning	1.0	0.8	0.8	0.8	0.8					
Permit Technician	Planning	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Building Official	Building	1.0	1.0	1.0	1.0	1.0					
Building Division Manager/Bldg. Official	Building						1.0	1.0	1.0	1.0	
Plans Examiner	Building		1.0	1.0	1.0	1.0	2.0	2.0	2.0	2.0	
Building Inspector I	Building	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Senior Permit Technician	Building	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Public Works		41.5	41.5	42.0	42.0	43.5	44.5	53.5	54.5	54.5	2%
Public Works Director	Public Works	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Engineering Manager	Engineering							1.0	1.0	1.0	
Senior Administrative Support Assistant	Engineering							1.0	1.0	1.0	
Project Manager	Engineering							2.0	2.0	2.0	
Engineer III	Engineering							1.0	1.0	1.0	
Engineer I	Engineering							2.0	2.0	2.0	
Engineering Technician	Engineering							2.0	2.0	2.0	
Facilities Operations Specialist	Central Services	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Public Works Operations Supervisor	Streets/Cem/Storm/ER&R/Parks	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Lead Maintenance Worker	Streets/Storm	3.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Lead Utility Maintenance Worker	Water/Sewer		1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Chief Grounds Worker	Parks Maintenance		1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Senior Maintenance Worker	Streets/Cem/Storm	4.0	3.5	4.0	4.0	4.0	4.0	4.0	4.0	4.0	
Grounds Worker II	Parks Maintenance	4.0	3.0	3.0	3.0	3.0	3.0	1.0	1.0	1.0	
Grounds Worker I	Parks Maintenance							2.0	2.0	2.0	
Maintenance Worker II	Streets/Storm		1.0	1.0	1.0	2.0	2.0	3.0	3.0	3.0	
Maintenance Worker I	Streets/Storm	3.0	3.0	3.0	3.0	2.0	2.0	1.0	1.0	1.0	
Lead Sanitation Worker	Solid Waste	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Sanitation Worker	Solid Waste	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	
Utilities Manager	Water/Sewer					1.0	1.0	1.0	1.0	1.0	
Operations Supervisor	Water/Sewer	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	
Water Supply Operator	Water/Sewer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Sewer Maintenance Worker	Water/Sewer	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Senior Utility Maintenance Worker	Water/Sewer	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	
Waste Water Treatment Plant Operator	Water/Sewer	4.5	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	
Engineer II	Water/Sewer			1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Engineer I	Sewer	1.0	1.0								
Utility Maintenance Worker II	Water/Sewer	1.0	1.0	3.0	3.0	4.0	4.0	2.0	2.0	2.0	
Utility Maintenance Worker I	Water/Sewer	4.0	4.0	2.0	2.0	1.0	1.0	3.0	4.0	4.0	
Lead Mechanic	Equipment Rental	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Mechanic	Equipment Rental	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	
Senior Administrative Support Assistant	Public Works	1.0	1.0	1.0	1.0	1.0	2.0	2.0	2.0	2.0	
Custodial Aide	Equipment Rental					0.5	0.5	0.5	0.5	0.5	
Parks and Recreation		4.30	4.4	4.4	4.1	3.8	3.8	3.8	3.8	3.8	0%
Parks and Recreation Manager	Parks and Recreation	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	
Recreation Coordinator	Parks and Recreation	2.3	2.4	2.4	2.1	1.8	1.8	1.8	1.8	1.8	
Rec Facilities Coordinator	Parks and Recreation							1.0	1.0	1.0	
Administrative Support Assistant II	Parks and Recreation	1.0	1.0	1.0	1.0	1.0	1.0				
Total Employees		173	168	167	169	183	187	188	189	189	1%

Note: * Administrative Services Department is new in 2014, Human Resources and Information Services were separate departments

Section 2 – Geography

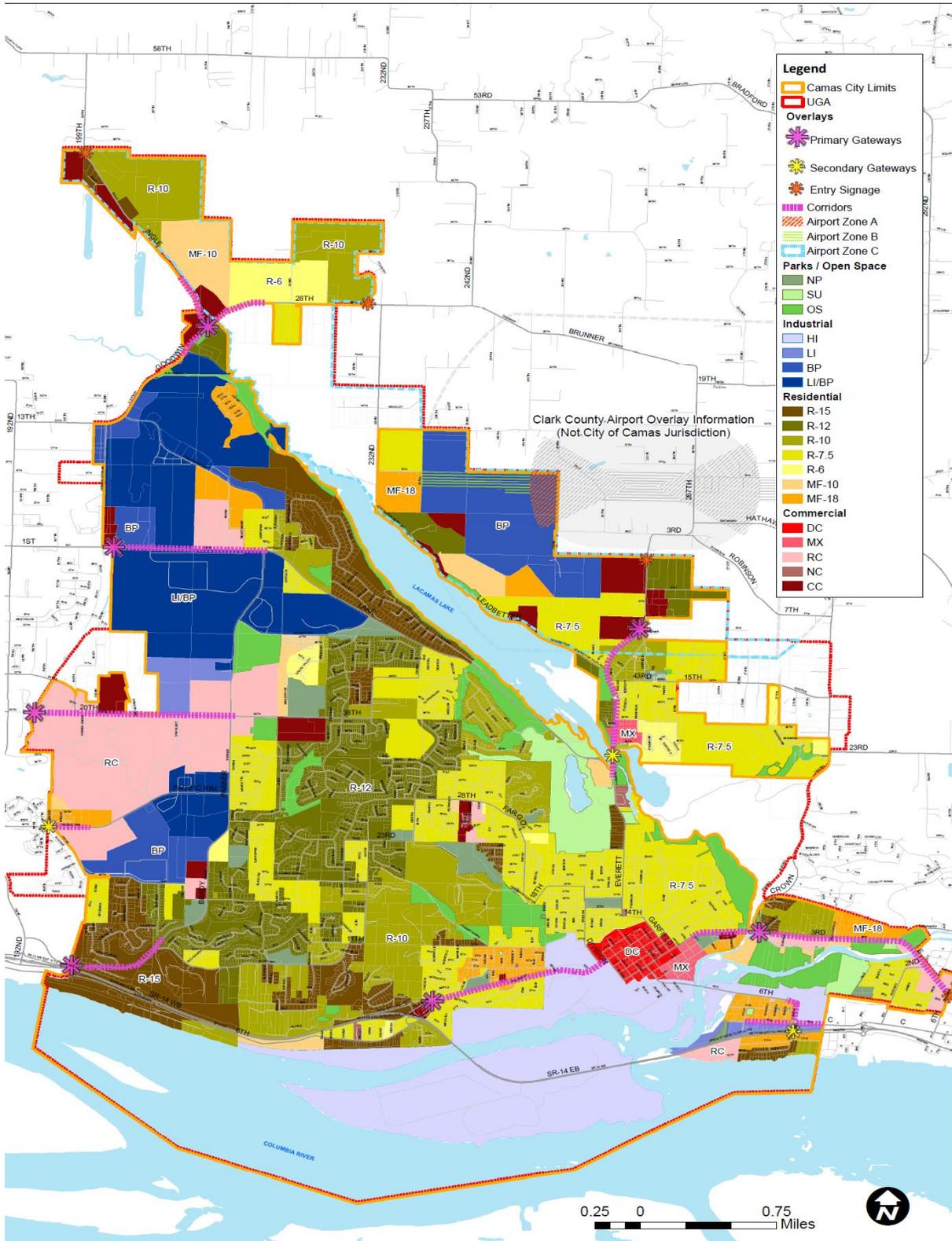


Camas located in southern Clark County, Washington which is the State’s southernmost county and borders the states of Washington and Oregon. The City is located 20 miles east of the City of Portland, Oregon, 13 miles from Portland International Airport, the major air transportation hub of the area, and 15 miles from the City of Vancouver, which serves as the County seat.

Camas is a fast growing city surrounded by country landscapes and located on the shores of the Columbia River. Olympia is 2 hours away and Seattle is about a 3-hour drive. Camas is located alongside State Highway 14 with easy connections to I-84, I-5 and I-205. Camas residents can drive to ocean beaches in 1 ½ to 2 hours and to boating, sailing, fishing, hiking, hunting, golfing, swimming and windsurfing in 30 minutes to 1 hour, and skiing in 1 ½ hours. Mt. Hood, Mt. St. Helens, Mt. Adams and the Columbia River Gorge are within an hour drive.

At the west end of downtown Camas is a large Georgia-Pacific paper mill from which the high school teams get their name “the Papermakers”. Historically the City has been a mill town but in recent years several high-tech and professional companies including Sharp Microelectronics, Linear Technology, WaferTech, Underwriters Laboratories and Fisher Investments. The east side of town borders the City of Washougal, Washington with the west side of town bordered by Vancouver, Washington. Camas lies along the Washington shore of the Columbia River and has Lacamas Lake to the north.

Camas has an average rainfall of 45 inches and the winters are mild to moderate. The average summer temperatures are around 82° and winters average 34° with an altitude of about 376 feet above sea level.



CAMAS ZONING MAP

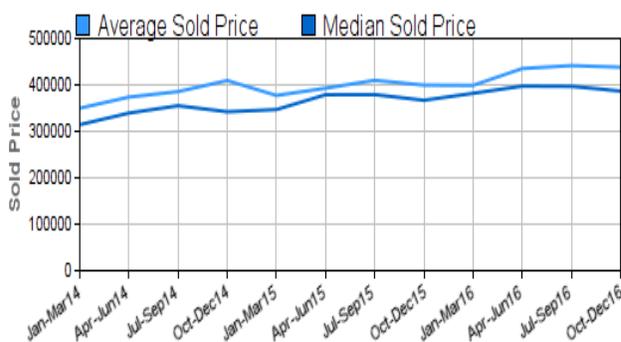
CAMAS, WA | Ordinance 16-010 Adopted June 2016



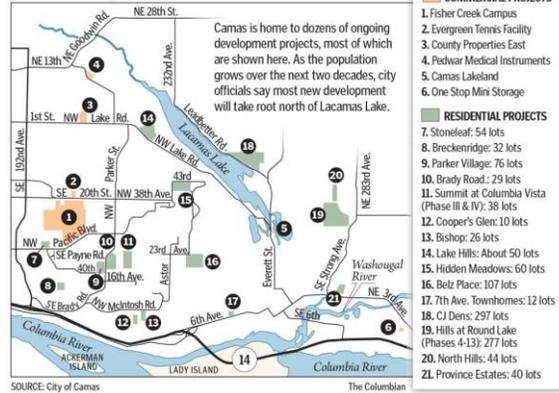
Section 3 – Community Profile

Population 2016 22,192 OFM Estimate with annexations		Assessed Valuation(2016) \$3,776,699,698	
Area in Square Miles 15.25 miles		Police Services Sworn personnel 27 Non-sworn personnel 7 Patrol units 8 Number of service calls 2016 9,081	
Parks & Community Centers Number of Parks 15 Acreage of Parks, Open Space 1,650 Recreation & Community Centers 2 Baseball/softball diamond fields 7 Soccer/multi-sport fields 9 Trails 24 miles Outdoor Swimming Pool 1 Skate Park 1 Boat Launches 3		Fire Services and EMS Stations 3 Uniformed personnel 52 Volunteer personnel 22 Number of emergency responses 2016 4,227	
Land Use % Residential 55% Commercial 8% Industrial 29% Airpark 0% Parks and Open Space 8%		Schools Elementary 6 Middle 3 High 2	
Housing Data Total Housing Unit (2013 est.) 8,181 Median Home Price (2016) \$413,200 Median Household Income(2014) \$89,587 Median Monthly Rental (2016) \$1,807		New Construction Activity Total Value (2016) \$104,057,440	
		City Streets Number of street lights 3,219 Miles of streets 263	

Sold Price Trend of Homes + Condos/Townhomes in 98607



Active developments in Camas, 2014



Section 4 – Demographics and Economics

Census Demographics			Economic Data	
Gender			Business in Camas	
Male	9,884	46.6%	Total Number	2,722
Female	11,336	53.4%	Total Employed	9,335
Age			<u>Total Number of Businesses by Category</u>	
Under 10 Years	3,145	16.2%	Retail Trade	906
10-19 Years	3,319	17.1%	Manufacturing	1,963
20-39 Years	4,247	21.9%	Services	2,316
40-59 Years	5,987	31.0%	Finance, insurance, real estate	168
60-79 Years	2,288	11.8%	All other	741
Over 80 Years	369	1.9%		
Median Age	38.1		Major Employers	
Race			Fisher Investments	1,175
White	85.4%		Wafertech	1,000
Asian & Pacific Isl.	6.2%		Camas School District	810
Hispanic	3.5%		Georgia Pacific	450
African American	1.6%		Linear Technology	300
American Indian	0.6%			
Other	2.7%		Employment	
Income			Total Labor Force	14,306
Per Capita	\$37,912		Total Employed	9,335
Median Household	\$96,571		Total Unemployed	707
\$0-\$15,000	3.5%		Unemployment Rate	5.7%
\$15,000-\$20,000	3.4%			
\$20,000-\$30,000	5.4%			
\$30,000-\$40,000	6.8%			
\$40,000-\$50,000	7.3%			
\$50,000-\$75,000	17.6%			
\$75,000-\$100,000	13.5%			
\$100,000-\$150,000	21.0%			
\$150,000-\$200,000	10.7%			
\$200,000 >	10.6%			
2012 Employment by Type of Employer Total Civilian Population (Population Age 16+) for Camas, WA 98607				
Top 5 Principal Tax Payers 2016-2017				
<u>Tax Payer</u>			<u>% of Total Assessed Value</u>	
Fort James Camas LLC			4.7%	
Wafertech LLC			3.6%	
Fisher Creek Campus LLC			1.5%	
BodyCote IMT Inc.			1.1%	
Linear Technology Corporation			0.8%	
			11.7%	

Section 5 – Budget Adoption Ordinances

ORDINANCE NO. 16-023

AN ORDINANCE adopting the biennial budget for the City of Camas, Washington, for the fiscal year beginning January 1, 2017.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the biennium beginning January 1, 2017, and a notice was published that the Council of said City would meet on the 21st day of November, 2016 at the hour of 7:00pm, in the Council Chambers in the City Hall of said City for the purposes of considering the budget for the biennium 2017-2018 and giving taxpayers within the limits of said city an opportunity to be heard upon said budget; and,

WHEREAS, the said City Council has met and considered the matter of the budget for the biennium 2017-2018; and,

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of the said City for said years and being sufficient to meet the various needs of said city during said period; and,

NOW THEREFORE, THE CITY COUNCIL OF THE CITY CAMAS DO ORDAIN AS FOLLOWS:

SECTION I

The 2017-2018 budget of the City of Camas, Washington for the biennium beginning January 1, 2017 is adopted at the fund level in its final form and content as set forth in the document dated November 21, 2016 entitled City of Camas 2017-2018 Budget, three copies of which are on file in the Office of the Clerk. (Exhibit A)

SECTION II

The total estimated revenues and appropriations for each fund for the City of Camas and the aggregated total for all funds are as follows:

SUMMARY OF ESTIMATED REVENUES, APPROPRIATIONS (AND USE OF FUND BALANCE)

Fund	2017-2018 Revenues	2017-2018 Appropriation	Projected Ending Fund Balance	Change in Fund Balance
General	\$ 43,116,716	\$ 42,306,038	\$ 3,954,669	\$ 810,678
City Street	\$ 5,498,685	\$ 5,570,675	\$ 30,659	\$ (71,990)
C/W Fire and EMS	\$ 19,303,029	\$ 18,342,988	\$ 1,054,138	\$ 960,041
Lodging Tax	\$ 18,829	\$ 20,000	\$ 6,891	\$ (1,171)
Cemetery	\$ 469,837	\$ 468,975	\$ 4,066	\$ 862
Unlimited G.O. Bond Debt Service	\$ 1,246,000	\$ 1,248,814	\$ 36,605	\$ (2,814)
Limited G.O. Bond Debt Service	\$ 2,316,092	\$ 2,316,092	\$ -	\$ -
Real Estate Excise Tax Capital Fund	\$ 3,900,066	\$ 3,802,846	\$ 1,909,094	\$ 97,220
Park Impact Fee Capital Fund	\$ 1,225,103	\$ 1,391,896	\$ 554,396	\$ (166,793)
Transportation Impact Fee Capital Fund	\$ 1,473,737	\$ 1,399,592	\$ 243,189	\$ 74,145
Fire Impact Fee	\$ 208,871	\$ 42,038	\$ 234,712	\$ 166,833
Brady Road Construction	\$ 1,465,020	\$ 1,575,000	\$ 458,148	\$ (109,980)
2015 Capital Projects	\$ 951	\$ 304,112	\$ -	\$ (303,161)
Storm Water Utility	\$ 4,098,426	\$ 3,925,434	\$ 2,025,966	\$ 172,992
City Solid Waste	\$ 5,272,804	\$ 4,834,520	\$ 1,847,991	\$ 438,284
Water-Sewer	\$ 25,312,132	\$ 25,908,407	\$ 6,086,881	\$ (596,275)
Water-Sewer Capital Projects	\$ 16,395,000	\$ 16,395,000	\$ -	\$ -
North Shore Sewer Construction Project	\$ 70,000	\$ 15,000,000	\$ 899,026	\$ (14,930,000)
Water-Sewer Capital Reserve	\$ 3,974,609	\$ 905,000	\$ 8,315,928	\$ 3,069,609
Water-Sewer Bond Reserve	\$ 36,318	\$ -	\$ 1,618,865	\$ 36,318
Equipment Rental	\$ 3,580,202	\$ 3,315,330	\$ 1,605,470	\$ 264,872
Firefighter's Pension	\$ 65,363	\$ 231,905	\$ 2,394,543	\$ (166,542)
Retiree Medical	\$ 171,070	\$ 171,070	\$ -	\$ -
LEOFF 1 Disability Board	\$ 386,614	\$ 386,614	\$ -	\$ -
Total City Recommended Budget 2017-2018	\$ 139,605,474	\$ 149,862,345	\$ 33,281,237	\$ (10,256,872)

SECTION III

The Finance Director is directed to transmit a copy of this budget to the Office of the Auditor of the State of Washington, Municipal Research and Service Center, and to the Association of Washington Cities.

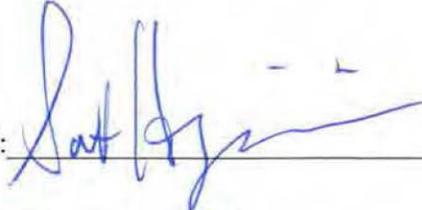
SECTION IV

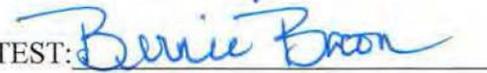
This 2017-2018 City of Camas Budget for the biennium beginning January 1, 2017 is hereby adopted as the budget for the City of Camas.

SECTION V

This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 21st day of November 2016.

SIGNED:  _____

ATTEST:  _____

Approved as to form:

 _____

City Attorney

Section 6 – City of Camas Financial Policies

General Fund Reserves

Policy

The General Fund will strive to maintain a fund balance of 17% of budgeted General Fund expenditures.

Description

To mitigate current and future revenue shortfalls, unanticipated expenditures, and cash flow needs due to the General Fund dependence on property taxes, an adequate fund balance in the General Fund will be maintained.

Performance

The projected fund balance at year end is expected to be at 18% in 2018.

Year	Total General Fund Expenditures	17% of Expenditures	Actual at December 31 st
2000	\$12,142,952	\$2,064,302	\$1,670,060
2005	\$12,773,803	\$2,171,546	\$4,485,639
2010	\$15,542,413	\$2,642,210	\$3,889,312
2011	\$15,275,328	\$2,596,806	\$4,095,334
2012	\$15,645,597	\$2,659,751	\$3,796,069
2013	\$16,642,052	\$2,829,149	\$4,498,268
2014	\$18,113,887	\$3,079,361	\$3,654,656
2015	\$18,741,883	\$3,186,120	\$2,833,686
2016	\$19,450,221	\$3,306,536	\$3,020,683(projected)
2017	\$21,020,629	\$3,573,506	\$3,143,991
2018	\$21,285,408	\$3,618,519	\$3,954,669

Long Range Forecasting

Policy

A long range forecasting of revenues and expenditures for a future three-year period will be done each year by August 1st.

Description

A financial plan that assesses long-term financial implications of current and proposed programs assists the city in developing strategies to achieve its goals. A key component is the forecasting of revenues and expenditures. As part of the budget process each year by August 1st a long-range forecast of operating revenues and expenditures for the General Fund, Street Fund, Cemetery Fund, Camas/Washougal Fire and Emergency Rescue Fund and the utility funds will be developed for a three-year period beyond the current budget period. The underlying assumptions should be clearly stated. The forecast will be included in the final budget document that is adopted by ordinance.

Performance

The City performed a six year forecast this year and will be revisiting this policy in 2017. The City anticipates performing a full capital financial plan for six years which will incorporate any and all impacts to operating funds. With the City's biennial budget process, the capital financial plan will be updated in the off-budget years.

Debt Management

Policy

General obligation and revenue debt will only be issued for capital needs and structured to limit financing costs and future commitment.

Description

Long-term debt will only be issued for real property or capital projects and capital acquisitions with a life greater than three years. Long-term debt will not be issued to finance current operations. The maturity of long-term debt will be equal to or less than the expected life of the project or acquisition, and no longer than twenty years. In some utility infrastructure financing, a thirty year financing term may be considered.

Interfund borrowing for short-term cash flow needs should be considered over external borrowing for terms less than two years. A resolution adopted by the Council will approve and detail the terms of the borrowing.

Loans from state agencies with favorable interest rates and repayment terms should be considered whenever possible. The funding source for repayment shall be indicated.

The bond coverage is detailed in each revenue bond issue. The current requirement is gross revenues less operation and maintenance costs before depreciation equate to at least 1.25 the maximum annual debt service.

At the first optional redemption date for each general obligation or revenue bond issue (usually ten years after issuance) an analysis will be done to determine if exercising a call would be financially prudent at that time. If the bonds are not called at that time, this analysis will continue at least every two years.

The City will comply with IRS arbitrage regulations for bond issues, document the compliance and maintain files of documentation until three years after the bonds are matured.

All debt service obligations will be detailed in the Comprehensive Annual Financial Report and the Annual Budget Document.

Performance

The City performed an evaluation of the debt outstanding in 2015 and 2016. The result refinancing was not cost effective at this time. The City renewed a revenue anticipation note in 2016 to liquidity needs for the City both for capital projects as well as operating expenses.

Budget

Policy

A comprehensive biennial budget will be adopted that includes a concise summary of key issues and aspects of operating costs and capital components.

Description

A detailed budget document disclosing all anticipated revenues and authorized appropriations for operating and capital expenditures will be prepared and published. The budget establishes the level of service to be provided by each department. The budget will include title of each employee position funded, number of staff in each position and full-time equivalents. Expenditures will be monitored through the accounting system with monthly reports to assure budgetary compliance.

Discretionary revenues received on a one-time basis will be used to increase fund reserves, or used for capital expenditures or other uses that are not dependent on ongoing revenues, and will not be used for operating expenditures.

The budget summary will disclose significant changes in priorities or service levels, identify major financial factors including future debt obligations, use of fund balance, list major capital projects, and disclose if the budget is balanced or not.

The proposed biennial budget will be presented on the city website for better communication of financial information to citizens and other interested parties at least two weeks before the public hearing. The adopted budget will be available on the city website before the new fiscal year begins.

Performance

The City completed its first biennial budget for the 2015-2016 budget cycle. The 2017-2018 Biennial Budget was adopted with Council's request to revise the process for the next biennial budget cycle.

Grants

Policy

Grants will be sought to support the City's programs.

Description

Grants will be sought to supplement existing programs, which support the City's plans and goals and objectives. Grants that require a local match will be carefully considered before each application is submitted. The City Administrator will be consulted and the Finance Department will be given a copy to review before the application is submitted. Grants that are funded to the City as a cost reimbursement grant will be analyzed to determine if cash flow needs can be met. The grant accounting and financial reporting will be done by the Finance Department.

The City will comply with the Common Rule, an attachment to Office of Management and Budget (OMB) Circular A-102, which sets forth uniform requirements for grants to local governments. This requires the city's financial management system to meet certain standards for financial reporting, accounting records, internal control, budgeting allowable costs, documentation, and cash management. In addition, expenditures of federal grants and costs claimed for reimbursement or used for matching must be in compliance with OMB Circular A-87, *Cost Principles for State and Local Governments*.

Performance

The City was subject to a Single Audit by the Washington State Auditor's Office for 2013 and did not have any audit concerns. For 2015 and 2016, the City will again be subject to a Single Audit and is anticipating no audits concerns.

Utility Operations (Water/Sewer, Solid Waste, Storm Drainage)

Policies

User rates and system development charges will finance all operations, capital and debt service for utility functions.

A rate study of utility rates and system development charges will be completed at least every five years to determine if applicable rates and miscellaneous charges meet operating costs, debt obligations, and provide adequate reserve levels.

To mitigate current and future revenue shortfalls and unanticipated expenses, retained earnings of at least 90 days of operating expenses will be maintained in the Water/Sewer Utility.

Cash and investments of a minimum of \$500,000 should be retained for emergency capital repairs or other unforeseen events in the Water/Sewer Capital Reserve Fund.

Description

All costs of providing utility services including maintenance, depreciation, and debt service requirements shall be financed through user rates. Capital construction will primarily be financed by system development charges, or favorable rate governmental loans or revenue bond proceeds, if needed. Annual review of the user rates will be done by staff or an independent consultant by July 1st of each year.

Revenue bond ordinances require retained earnings, cash and investments in the water/sewer bond reserve fund will be equal or greater to the highest annual debt service requirement. Interest earnings that accumulate in this fund above the highest debt service may be transferred periodically to the water/sewer operating fund.

Performance

Water/sewer development charges are accumulated in the Water/Sewer Capital Reserve fund for future capital construction. Below is the balance of the available capital:

Year	Water/Sewer Cash and Investments	Water/Sewer Capital Reserve at Dec 31 st
2000	\$4,494,270	\$5,694,270
2005	\$1,237,231	\$1,595,122
2010	\$376,950	\$40,217
2011	\$344,720	\$699,967
2012	\$2,401,156	\$1,053,198
2013	\$ 5,015,735	\$849,173
2014	\$ 4,829,590	\$1,764,479
2015	\$8,810,478	\$3,141,300
2016	\$10,638,785(projected)	\$5,260,350
2017	\$8,832,012	\$6,508,688
2018	\$10,042,511	\$8,329,958

Real Estate Excise Tax

Policies

The Capital Facility Plan will detail intended uses of Real Estate Excise Taxes. (REET 1)

Revenue from the second quarter of the Real Estate Excise Tax will be dedicated to primarily park improvements. (REET 2)

Description

The first quarter of one percent (.25%) of the real estate excise tax (REET 1) must be used solely on capital projects that are listed in the capital facilities plan element of the City's Comprehensive Plan. Capital projects are defined in RCW 82.46.010 as "those public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, parks, recreational facilities, law enforcement facilities, fire protection facilities, libraries, administrative and judicial facilities...".

The second quarter of one percent (.25%) of the real estate excise tax (REET 2) capital projects are defined in RCW 82.46.035 as: "those public works of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks." The acquisition of land for parks is not permitted.

Technologies and System Maintenance and Replacement

Policy

The City will strive to provide, quality, up-to-date networking technologies, maintain secure and accurate data, and provide efficient, reliable tools and resources for a productive working environment.

Description

The Information Systems Division oversees and maintains a replacement plan for the City's technologies including the following criteria:

- Networking, telecommunications and other hardware resources are maintained or replaced using current warranty and depreciation measures. Strive to replace 20% of the City's Technology resources annually.

- System resources including operating and other system software, database applications, and desktop applications are upgraded and maintained to meet the technology needs of the organization and the best fit for departmental service plans.

Technology equipment necessary for the utility operations and Emergency Rescue funds will be planned by the Information System Division, but funded out their respective funds.

Performance

In 2018, staff will bring forth a Technology Equipment Rental Fund model in order to help Information Services keep the Council goal of replacing equipment and technology on a standard schedule. City Council will consider the model and rate structure as a component of the budget process.

Equipment Rental

Policy

The Equipment Rental Fund will maintain rental rates sufficient to cover all operating costs and replacement reserves.

Description

Equipment rental rates will be sufficient to cover operating and maintenance costs, property and liability insurance coverage, plus depreciation and to establish a reserve sufficient to replace vehicles and equipment at the end of their useful lives. The reserve will include estimated replacement cost of vehicles and equipment, recognizing that replacement costs often escalate. Rates will be adopted by resolution and will be reviewed at least annually to determine if revenues cover all costs.

Equipment is depreciated over its useful life. Below is a listing of the general categories of equipment and their useful lives:

Vehicles	Estimated Life
General Use Autos	8 Years
Police Patrols	3 Years
Police – Non-Patrols	7 Years
Police SUVs	8 Years
Specialty Service Vehicles	15 Years
Vans	10 Years
Smaller Pick-Ups	10 Years
½ Ton Pick-Ups & Fire SUVs	6 Years
1 Ton & ¾ Ton Pick-Ups	10 Years
5 Yard Dump Truck	3 Years
1 Ton Dump Truck	10 Years
2 Ton Dump Truck	10 Years
Small Trailers	20 Years
Small Tractors/Mower	5-10 Years
Large Tractors/Mower	7-20 Years
Sewer Cleaners	10 Years
Tractor/Backhoe	20 Years
Street Sweeper	7 Years
Refuse Packers	7 Years
Refuse Scooters	10 Years
Three Wheel Scooter	10 Years

Performance

In 2016, staff reviewed the Equipment Rental Policy to incorporate the recent updates to the Equipment Rental Model and to incorporate the rental rate review as part of the City’s budget process. The rates were adopted as a component of the City’s fee schedule.

Firemen’s Pension Fund

Policy

The Firemen’s Pension Fund assets will be sufficient to cover all benefit obligations for retirees and their beneficiaries.

Description

RCW 41.16 requires the establishment of a Firemen’s Pension Fund for firefighters hired prior to March 1, 1970. Cash and investments in this fund will be sufficient to cover all benefit obligations for retirees and their beneficiaries. All investment earnings will be retained in this fund. The annual fire insurance premium tax from the state will also be deposited into this fund.

Performance

In 2016, the projected fund balance will be approximately \$2.5 million. There are only approximately four qualified retirees left in this pension program. In 2016, staff sought a legal opinion regarding the use of the excess pension money. Staff was given the advice to use the excess funds for pension

obligation of LEOFF staff in the Fire and EMS program. The 2017-2018 Budget was modified to reflect this change.

Capital Facilities Plan

Policy

The Capital Facilities Plan will be comprehensive and updated every two years.

Description

As part of the Growth Management Act Comprehensive Plan, the City will adopt a Capital Facilities Plan element and update and extend it not less frequently than frequently than two years and adopted prior to August 1. This plan is a long-range plan that will forecast facility needs and requirements citywide for each year for the next six years, and then project additional needs for the next fourteen years for a total of a twenty-year forecast. It will also forecast projected revenues and resources required to finance the capital improvement plans. In addition to facilities listed in the plan, it will include projections for major equipment requirements valued over \$50,000.

Before a capital facility is approved and budgeted for construction or remodeling, impacts of annual operating costs of the new or expanded facility will be estimated and disclosed.

Performance

The City completed the process of updating the Capital Facilities Plan in 2015 as part of the update of the whole Comprehensive Plan. A financial plan was incorporated.

Accounting Procedures

Policy

The City's accounting principles will follow General Accepted Accounting Principles.

Description

The City will maintain a high standard of accounting practices and follow General Accepted Accounting Principles (GAAP) for its accounting procedures and financial statement presentation. The City will comply with the Washington State Budgeting, Accounting and Reporting System (BARS) manual prescribed by the Washington State Auditor's Office. Each year the City will prepare and publish a Comprehensive Annual

Financial Report (CAFR) in addition to the annual report required by the BARS manual. The CAFR will be presented on the City's website each year for better communicating financial information to citizens and other interested parties.

Performance

The City will continue to prepare a CAFR for 2016 with a goal to receive the GFOA Award of Excellence in Financial Reporting and a clean financial audit from the Washington State Auditor's Office as it has in prior years.

Cash and Investments

Policy

The City's investment program will maximize the security of principal while conforming to state statutes.

Description

The City will conform to state statutes that govern the investment of public funds. Cash will be invested in a diverse portfolio and in a manner that will provide the maximum security with the best investment return. Sufficient cash shall be maintained to provide adequate funds for current operating expenditures before cash is invested. A formal investment policy adopted by resolution will guide the management of the portfolio. A review of this policy will be completed every three years and updated accordingly.

Bank account fraud protection measures will be used to the extent that the cost does not exceed the benefit. Consideration of using fraud protection features by the bank will be implemented if the fees are reasonable. Reconciliation of the bank statements will be done each month and reconciled by an employee that has no authorization to write checks.

Cash collected will be deposited daily into the City's bank account and all electronic transactions will be reconciled and documented daily. Two party authorization will be required for all wire and ACH transactions over \$500,000.

Performance

The City will be updating the Investment Policy in 2017. The City updated cash management practices with daily cash reconciliations of the bank as well as the General Ledger. The City made significant progress toward automating all disbursements and will continue this effort over the next two years. The City completed implementation of a purchase card program for the whole City. The City is also utilizing a Line of Credit (revenue anticipation note) with Bank of America to provide additional liquidity option.

Section 7 – Glossary

Adopted Budget -- Financial program that forms the basis for appropriations. Adopted by the governing body.

Accrual Accounting – The basis of accounting that recognizes the timing of resources and expenses as follows: Revenues are recognized when earned and expenses are recognized as soon as a liability is incurred.

Agency Fund -- A fund set up to account for assets held by the City in a trustee capacity. For example the Firemen’s Pension Fund.

Allocate -- To divide a lump-sum appropriation which is designated for expenditure by specific organization units and/or for specific purposes, activities, or objects.

Appropriation -- An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one-year period.

Assessed Value -- Value set on real and personal taxable property as a basis for levying taxes.

Assets -- Resources owned or held by the City which possess a monetary value.

Audit -- Conducted by the Washington State Auditor’s Office, the primary objective of an audit is to determine if the City's Financial Statements present the City's financial position fairly and results of operations are in conformity with generally accepted accounting principles.

Balanced Budget -- A budget in which planned expenditures do not exceed projected funds available.

Balance Sheet -- A financial statement reporting the organization's assets, liabilities and equity activities.

Biennial Budget – A two year budget adopted by the City Council.

Bond -- A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

Budget -- A written report showing the local government's comprehensive financial plan for one or two fiscal years. It includes a balanced statement of actual revenues and expenditures during each of the last two years, estimated revenues and expenditures, as budgeted, for the current and upcoming year.

Budget Document -- The compilation of the spending plans for the various funds, along with supporting schedules, tables and charts which, in total, comprises the annual revenue and expenditure plan.

Budget Message -- A written explanation of the budget and the local government's financial priorities. This message was prepared by the Mayor, the executive officer of the governing body.

Capital Outlay -- Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings.

Comprehensive Plan -- The plan, or portions thereof, which has been adopted by the City Council. It is a land use policy statement that guides future growth of the City.

Contractual Services -- Services rendered to City activities by private firms, individuals or other governmental agencies. Examples of these services may include street maintenance, engineering, law enforcement, and city attorney services.

Debt Service Fund -- A fund used to account for the monies set aside for the payment of interest and principal to holders of City Debt. There are two debt service funds, one for the Unlimited General Obligation Bonds of the City, and the other for all other City debt.

Department -- A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation -- (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

Designated Fund Balance -- A portion of unreserved fund balance designated by City policy for a specific future use.

Encumbrances -- Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Funds -- Funds established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services which are entirely or predominately self-supporting by user charges and fees.

Estimated – Beginning / Change / Ending Fund Balance – These numbers are provided to give the user a feel for the financial position and the expected or anticipated change in the Fund’s condition. Some of the numbers are updated after adoption of the budget appropriations resulting in occasional discrepancies from the adopted numbers. There are three to fifteen months of revenues and expenses that affect the actual Fund Balances. In some cases, even though the City has budgeted an amount and authorized expenditures, the City does not expect to spend all amounts appropriated. The table reflects the estimates only, and not actual amounts nor the legal appropriation amounts authorized by the City Council.

Exempt -- Personnel not eligible to receive overtime pay and who are expected to put in whatever hours necessary to complete their job assignments. The respective department head, as partial compensation for hours worked, may allow compensatory time off.

Expenditures -- The outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds.

F.T.E.- Full-time equivalent -- The combination of one or more employees whose work hours equal that of a full-time position, normally 40 hours/week, 52 weeks/year.

Fiscal Year -- A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. (January 1 through December 31 for the City of Camas)

Fixed Assets -- Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment that have a value of \$5,000 or more and that have a life over one year.

Franchise Fee -- A franchise fee is charged for the privilege of using public right-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television, natural gas, and solid waste.

Fund -- A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.

Fund Balance -- The excess of a fund's total assets over its total liabilities. A negative fund balance is often referred to as a deficit.

Funding -- Provides budgetary resources to cover the total cost of a program or project at the time it is undertaken.

General Fund -- Financial transactions relating to all governmental activities for which specific types of funds are not required are recorded in a General Fund. This fund is used for all receipts not dedicated for a specific purpose.

G.A.A.P. - Generally Accepted Accounting Principles -- Detailed accounting standards and practices for state and local governments as prescribed by the Governmental Accounting Standards Board (GASB).

Goal -- A statement of broad direction, purpose, or intent.

Governmental Funds -- Funds through most governmental functions are financed. The fund types included in the category are general, special revenue, capital projects, debt service and special assessment funds.

Grant -- Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity, or facility.

Growth Management -- State requirements related to development and its impact on public infrastructure.

Impact Fee – A fee charged on new development to finance required infrastructure such as roads, parks, schools, and fire facilities.

Infrastructure – That portion of a city's assets located at or below ground level, including the water system, sewer system, and streets.

Interfund Transactions – Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Internal Service Fund – A fund which provides services to other City divisions and bills the various other funds for services rendered.

Investment Revenue – Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.

Legacy Standards – The casual reference name given to the complete package of revisions to the development standards to assure an elevated quality of new development as well as recognize the need to provide opportunity for new and innovative types of development

LEOFF I and II – Law Enforcement Officers' and Fire Fighters' Retirement System plans.

Liabilities – Debt or other legal obligations arising out of transactions in the past which must be liquidated at some future date. This term does not include encumbrances.

Modified Accrual Accounting – The basis of accounting that recognizes the timing of resources and expenses as follows: Revenues are recognized when earned so long as they are collectible within the period or soon enough to be used to pay liabilities of the current period (measurable and available). Expenses are recognized when payment is due.

Non-Exempt – Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

Objective – Something worked toward, and listed in the budget as anticipated for accomplishment in the budget year.

PERS – Public Employees' Retirement System

Proposed Budget – Financial and operating program prepared by the City’s administration, submitted to the public and the City Council for review.

RCW – Revised Code of Washington which contains all laws of a general and permanent nature enacted by the State.

Replacement Cost – The cost of an asset which can render similar service (but which need not be the same structural form) as the property to be replaced.

Reserve – An account used to indicate that a portion of fund resources is restricted for a specific purpose, or is not available for appropriation and subsequent spending.

Revenues – All amounts of money received by a government from external sources other than expense refunds, capital contributions, and residual equity transfers.

Revised Budget – A balanced budget as revised and approved by the City Council.

Special Revenue Funds – Special Revenue Funds are established only for special tax levies and other dedicated revenues whenever required by statutes, charter provisions, or the terms under which revenue is dedicated.

Systems Development Charge (SDC) – A fee charged on new development to finance required water, sewer, and drainage infrastructure.

Tax Rate – A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Washington Administrative Code (WAC) – Laws adopted by State agencies to implement State Legislation.

Working Capital – Difference between current assets and current liabilities.