



DESIGN REVIEW COMMITTEE MEETING MINUTES - FINAL

Wednesday, October 28, 2015, 5:00 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

The meeting was called to order at 5:01 p.m.

II. INTRODUCTIONS

Present: Carol Page Collier, Norman Haller and Melissa Smith

Excused: Stephanie Ongtooguk, Jim Short and Jaima Johnson

Absent: Eric Lanciault

Staff Present: Lauren Hollenbeck and Jan Coppola

Applicant's Representatives: Scott Parnell, Samson Sports and Mike Boys, LLB Architects

III. AGENDA ITEMS

A. Samson Sports, Phase II (DR15-04)

Details: Proposal to construct a 22,900 square foot 2-story manufacturing building. The Design Review Committee (DRC) provided a recommendation to the decision maker that includes consideration of the general design review standards of Camas Municipal Code (CMC) Chapter 18.19 Design Review and the Camas Design Review Manual (DRM).

Presenter: Lauren Hollenbeck, Senior Planner

 [Exhibit 1 - Samson Sports, Phase II Staff Report \(DR15-04\)](#)

[Exhibit 2 - Design Review Checklist](#)

[Exhibit 3 - Camas Design Review Manual](#)

[Exhibit 4 - Applicant's Narrative](#)

[Exhibit 5 - Site Plan](#)

[Exhibit 6 - Landscape Plan](#)

[Exhibit 7 - Main Level Floor Plan](#)

[Exhibit 8 - Upper Level Floor Plan](#)

[Exhibit 9 - South and West Elevation](#)

[Exhibit 10 - North and East Elevation](#)

[Exhibit 11 - Color Renderings](#)

It was moved by Committee Member Smith, seconded Committee Member Collier to forward a recommendation to the Community Development Director to approve the design review application for Samson Sports, Phase II (DR15-04). The motion carried unanimously.

B. Open Public Meetings Act Training

Details: Members of a governing body of a public agency are subject to the Open Public Meetings Act (OPMA) and must receive open public meetings training. They include members of city councils, boards of county commissioners, school boards, fire district boards, state boards and commissions, and other public agency boards, councils and commissions.

Presenter: Robert Maul, Planning Manager

Lauren Hollenbeck briefly introduced the training video sponsored by the Washington Cities Insurance Authority (WCIA).

IV. NEXT MEETING DATE

A. Discussion of scheduling a November Design Review Committee Meeting

The Committee discussed possible meeting dates in November.

V. ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that persons with special needs have opportunities to participate. For more information, please call (360) 834-6864.