



CIVIL SERVICE MEETING MINUTES

Tuesday, January 12, 2016, 12:00 PM

Fire Station 42, 4321 NW Parker Street

Ron Goodpaster *Chairman*
Tanis Knight *Commissioner*
Lynn Valenter *Commissioner*

Alicia Ramsey *Secretary / Chief Examiner*

I. CALL TO ORDER

EMS Division Chief Free was in attendance.

Present: Lynn Valenter and Ron Goodpaster

Excused: Tanis Knight

II. MINUTES TO BE APPROVED

**Commissioner Valenter moved to approve the September minutes as published.
Chairman Goodpaster seconded.**

III. MEETING ITEMS

Fire Department

- Request to Test - Captain

The Captain's promotional list expired in December. While there are not any anticipated vacancies in the short term, the Chief would always like to have an eligibility list. The Fire Department would like to hold a promotional test and we would run the test using the same process as last time.

Chairman Goodpaster made a motion to approve the request to test; Commissioner Valenter seconded.

Fire Department

- Request to Test - lateral and entry level Firefighter/Paramedic

The Fire Department would like permission to run a hiring test for Entry Level Firefighter/Paramedic and Lateral Firefighter/Paramedic. We have hired three of the four candidates from the current list, which expires 6/18/16. We would hold the test using the same process as in the past and would like to run the test around the end of February. We would post the job opening using the normal venues. Chairman Goodpaster asked what would happen with the remaining candidate on the current hiring list. Free responded that he would be dovetailed into the new list based on the scores of all candidates and would remain on the list until June.

Chairman Goodpaster made a motion to approve the request to test; Commissioner Valenter seconded.

IV. OTHER ITEMS

Certification of Civil Service employee lists

Lists of all Civil Service employees in the Police and Fire Departments were supplied.

Commissioner Valenter made a motion to accept the lists as supplied; Chairman Goodpaster seconded.

Division Chief Free notified the Commission that the Fire Department accepted the resignation of a probationary employee after six months employment.

Free told the Commission about a new push in the Department to send new employees to the State Fire Academy. The academy lasts for three months, so we may want to look at increasing the length of probation to account for the time when the new employees are not under our review. Ramsey mentioned the Police Department has probationary period language that the Fire Department may want to copy (Section 9.10).

There was further discussion on the FTO process and firefighter academy.

V. ADJOURNMENT

Meeting concluded at 12:25.

Respectfully submitted:

Alicia Ramsey
Secretary / Chief Examiner

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that persons with special needs have opportunities to participate. For more information, please call (360) 834-6864.