



Report for January 2024 through December 2024

TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov

DUE DATES: Refer to Section 28.3 for scheduled reporting period and due date

Contact Information

Name and title of administrator (signature on Standard Assurances): Steven C. Hogan, Mayor

Mailing Address: 616 NE 4th Avenue

City: Camas WA Zip Code: 98607 County: Clark

Phone #: 360-834-6864 email address: shogan@cityofcamas.us

Name and title of head of transportation-related services: Steven R. Wall, Public Works Director

Mailing Address: 616 NE 4th Avenue

City: Camas WA Zip Code: 98607 County: Clark

Phone #: 360-817-1561 email address: swall@cityofcamas.us

Name and title of designated Title VI coordinator*: James E. Carothers, Engineering Manager/Title VI Specialist

Mailing Address: 616 NE 4th Avenue

City: Camas WA Zip Code: 98607 County: Clark

Phone #:360-817-1561 email address: jcarothers@cityofcamas.us

*When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days.

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A). Please see attachment 5.

Accomplishments

1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.

- The City of Camas' population is below 75,000 (27,254). Therefore, we are not required to create a Title VI Plan. The City has chosen to adopt the WSDOT Title VI Plan.

2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.

Name	Title	Race	Color	National Origin
Steve Hogan	Chief Executive Officer	White	White	United States
Doug Quinn	City Administrator	White	White	United States
Steve Wall	Public Works Director	White	White	United States
Jim Carothers	Engineering Manager/Title VI Specialist	White	White	United States

3. Community Demographics – Using a map of the LPA's boundaries, describe the demographics of the LPA's service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

- US Census Bureau Quick Facts July 2023 Population Estimate: 27,254
Overview of demographic estimates:

Population	27,254
White alone	73.9%
Asian	11%
Hispanic or Latino	5.5%
Black	1.8%
Language other than English spoken at home	13.6%
Foreign Born Person	11.9%
Female	49.3%
Persons aged 65 and older	13.7%
Disabled persons under the age of 65 years	5.8% (2019-2023)
Persons in poverty	5.1%

- Limited English Speaking Households estimated percentage (from data.census.gov)

Total	2.1% (195)
Russian, Polish, or other Slavic	0.002% (14)
Asian and Pacific Island languages	0.02% (181)
• Korean	(33)
• Chinese	(90)
• Vietnamese	(10)
• Other	(48)

- The City obtains demographic data from a number of sources to include, but not limited to, the following organizations:
 - U.S Census Bureau
 - Washington State Office of Financial Management
 - Statistical Analysis (data based on U.S. Census)
 - Washington Office of Superintendent of Public Instruction
 - Camas School District
 - World Population Review
 - Southwest Washington Regional Transportation Council (RTC), Metropolitan Planning Organization (MPO)
 - Clark County's Community Development Block Grant Program (CDBG)
 - Environmental Protection Agency (EPA)
 - USA.com
- Demographic Data for this report can be found in Attachments 1 and 2.

4. Complaints – Provide a copy of the LPA's Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).

- There were no Title VI Complaints during the reporting period.

5. Planning – Describe the transportation planning activities performed this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.

- NW Lake Rd and Sierra St Intersection Improvements Study
 - NW Lake Road is one of few arterials connecting Camas and Vancouver and NW Sierra Street is a collector roadway. This study analyzed the existing traffic volumes entering this intersection and projected the volumes 20 years into the future. As these roadways serve virtually all Camas residents, business and stakeholders, there was no demographic data sought for the project itself.
 - Camas Council instructed Camas staff to solicit community input regarding the options of a traffic signal versus a roundabout. For this reason, the following outreach was conducted:
 - 4/29-5/1 Property owner outreach and meetings
 - 5/22-6/14 Stakeholder interviews
 - 5/22-6/14 Online survey
 - 5/29 Open House (~60 attendants)
 - Promoted via Citywide postcard mailer (13,000 households) and social media posts
 - Webpage on Engage Camas
 - For examples of outreach materials, see Attachment 3.

6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).
 - There were no right-of-way actions during the reporting period.
7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.
 - There were no right-of-way actions during the reporting period.
8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans.
 - No transportation studies were conducted or transportation plans completed during this reporting period
9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects' benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.
 - Please see Attachment 2 – Project Location and Design
10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.
 - Public Meeting Notices are published, in English, in the Camas-Washougal (C-W) Post-Record (official paper of record) and posted at Camas City Hall, Camas Public Library, and on the City of Camas website. Meeting participant demographics are not collected.
 - Camas operates within a Mayor-Council form of government. There are seven Council Members and Council meetings are held roughly twice a month..
 - The following Public Hearings were held during City Council meetings:
 - February 5, 2024 – Edgehill Drive Vacation Request
 - February 5, 2024 – NE Goodwin Rd. and NE 28th St. Annexation
 - February 20, 2024 – Comcast Non-Exclusive Franchise
 - May 6, 2024 – ADU Code Change
 - June 3, 2024 – Six Year Transportation Improvement Program
 - September 3, 2024 – Fireworks
 - November 18, 2024 – Fall Omnibus

- November 18, 2024 – Property Tax Levies
- November 18, 2024 – Transportation Benefit District
- November 18, 2024 – Utility Tax
- December 2, 2024 – 2025 – 2026 Budget
- Camas City Council conducted a Planning Conferences on January 26 and 27, 2024. The conferences were held in person. Discussions included roles of policy makers and administrators, and overviews of City issues and priorities. The meeting is open to all; in addition to City staff and Council members, around 5 members of the public attended.
- Camas conducted a Strategic Planning survey and hosted discussion sessions with the goal of defining and aligning the City's values and vision for coming years. Staff and community members were encouraged to participate. Over 270 survey responses were collected; excerpts of the survey relating to demographic information collected are included in Attachment 3.
- For example of outreach materials, see Attachment 3.

Identify members of the LPA's transportation planning and/or advisory groups by race, color, and national origin

Title	Race	Color	National Origin
City Administrator	White	White	United States
Public Works Director	White	White	United States
Engineering Manager/Title VI Specialist	White	White	United States
Capital Projects Manager	White	White	United States
Public Works Operations Manager	White	White	United States

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

- The City provides information on Public Involvement Forms during Public Open House meetings for transportation projects.
 - A public Open House for the NW Lake road & NW Sierra St Intersection Alternatives Analysis project was held on May 29, 2024 and had approximately 60 attendees. A staff member or consultant greeted all participants, offered a Public Involvement form and explained the importance of this information. The initial presenter explained that Camas needs participants' assistance in the public involvement process and directed them to the forms on the registration table. Staff did not make note of attendee demographics.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

- There were no language assistance services requested.
- During the reporting year, there were no requests for translated documents. No documents have been translated.

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

Advertise:

- The City of Camas publishes announcements, in English, for all formally bid construction projects (Call for Bids) and many major professional services requests for qualifications or proposals (Notice to Consultants) in a number of newspapers, on the City's website, as well as, posting the announcement on the Washington State Office of Minority Women's and Business Enterprise (OMWBE) website.
- When applicable, the City advertises the Call for Bids for upcoming bid opportunities in multiple newspapers, minority publications, plan centers, and posts the call with OMWBE and on the City's website.
- When applicable, Notice to Consultants advertisements are posted on the OMWBE website, City of Camas website, and published in a number of newspapers.
- A Title VI Non-Discrimination statement is included, in English, in all transportation related call for bids, notices to consultants, contracts, and agreements. This is monitored by the Project Lead, Capital Projects Manager or Utilities Manager and Administrative Assistants.
- In addition to the Title VI Non-Discrimination Assurance statement, in December 2022, the City added the following statement to all transportation related Call for Bids, Requests for Proposals, and Requests for Qualifications:
 - This Information is available in an alternate form by request by contacting 360-834-6864.
 - Spanish La información está disponible en un idioma alternativo a pedido
 - Chinese Simplified kě gēn jù yāo qíú tí gòng tì dài yǔ yán de xìn xī
 - Japanese Rikuesuto ni ōjite,-betsu no gengo de jōhō o nyūshū dekimasu
 - Korean jeongboneun yocheong si daeche eon-eolo jegongdoebnida
 - Vietnamese Thông tin có sẵn bằng ngôn ngữ thay thế theo yêu cầu
 - Romanian Informațiile sunt disponibile într-o limbă alternativă la cerere
 - Russian Informatsiya dostupna na drugom yazyke po zaprosu
 - Ukrainian Informatsiya dostupna inshoyu movoyu za zapytom.
 - The telephone number provided is the Camas City Hall Administrative Services reception desk. This line is answered between the hours of 8 a.m. to 5 p.m. on regular business days. Callers can leave a message after-hours, on weekends and holidays.
- The City of Camas ensures that minority, women and disadvantaged firms are provided the opportunity to participate in the contracting arena by advertising the use of MRSC Rosters for Contractors, Consultants and Vendors. The advertisement is placed in multiple newspapers, on the OMWBE website, and City's website in English.

- The City advertises formally bid construction solicitations (> \$350,000 and specialty in nature) and, when applicable, Consultant Requests for Qualifications. The advertisement is placed in multiple newspapers, on the OMWBE website, and City's website in English.
- Announcements are published in area minority newspapers when required by the project's funding source.

Negotiation of Consultant Contract:

- City staff has developed a Professional Services Agreement Authorization Checklist. The checklist includes the following checkpoints to document the consultant selection and negotiations process: Reviewer's Scores, Scoring and Rating Matrix, Letters to Proposers, Documenting the Negotiations Process (emails, meetings, scoping documents, redlines, fees, billing rates, etc.), Memo to File regarding the negotiations process and use of the City's Professional Services Agreement Template.

Award:

- Camas City Council has established thresholds in which Mayor or a designee may enter into and execute Construction Contracts, Consultant Agreements, Lease Agreements, Capital and Major Maintenance Contracts, etc. Any contracts or agreements over these thresholds will be presented to Council for consideration.
- Construction: Award to the lowest responsible bidder or reject all bids.
- Consultant: Award to the most qualified firm, pending successful negotiation of project scope and associated fees.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?)

- USDOT 1050.2A Standard Assurances Exhibits A and E are included in all Transportation related construction contracts and consultant agreements.
- As required by the funding agreement, the City performs wage rate interviews and compliance audits to ensure the project is on track with DBE Goals. This is monitored by the Project Lead, Capital Projects Manager or Utilities Manager and Administrative Assistants.
- The City's Capital Projects Manager monitors the WSDOT Diversity Management Compliance System to ensure subcontractors and that all firms are paid promptly and correctly.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

- NW 38th Avenue Improvements, Phase 3 (NW Parker Street to Grass Valley Park)
 - A construction contract for \$6,651,065.48 was awarded to a contractor.
 - A contract supplement for construction management services for \$797,842.52 was awarded to the City's engineering consultant.

- Construction funding includes \$6,307,372 in federal STBG grants and \$1,692,384 in state TIB grants. Total federal grant funding for all phases, including expenditures prior to the current report period is \$6,785,999.
- The consultant is not a certified DBE but is using DBE subconsultants to meet the mandatory DBE participation goal of 9 percent.
- The prime contractor is not a certified DBE but is using DBE subcontractors to meet the mandatory DBE participation goal of 15 percent.
- Citywide Horizontal Curve Safety Improvements
 - A previously executed contract with the City's engineering consultant was supplemented to include engineering design, assessment of impacts to private property and environmental and cultural resources assessments. This additional work increased the consultant contract by \$65,128.52 for a total contract cost of \$100,192.52.
 - 100% of project funding is provided through a federal HSIP grant.
 - This project does not have a mandatory DBE participation goal for design consultants and the design consultant is not a certified DBE.
- NW Lake Road Safety Improvements
 - Federal HSIP grant funding of \$1,209,000 was awarded to the City.
 - Funds have not yet been obligated and a design consultant has not yet been selected.
 - DBE goals have yet to be determined.

14. Education & Training – Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status.

- See City's response to the following questions.

List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

- "Title VI Training for Local Public Agencies/Disadvantage Business Enterprise Training" conducted by WSDOT on May 30, 2024, 10:00am-12:00pm.

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees.

- Training is provided to newly-hired administrative staff on the City's Title VI Policies and Procedures by the Procurement Specialist. The training includes:
 - Recurrent training on the City's Interpreter / Translation Services Information Packet and Complaint Procedures was provided to all Administrative staff in 2019. Even those who had attended the training in previous years.
 - On May 25, 2021, agency Department Heads were emailed the Interpreter / Translation Services Information Packet. The email provided a refresher on our program and our efforts to improve access to City services for all persons.

- Information about the packet was reviewed with City Hall front desk staff in July 2024.
- Training on the City's Interpreter / Translation Services Information Packet and Complaint Procedures is conducted with newly-hired employees in an administrative role. No new employees received this training in the reporting period.
- The packet has been distributed to all City employees and departments. Information, training, and guidance in requesting language services is provided (e.g., Limited English Proficiency, American Sign Language, and assistance for Deaf, Deaf-Blind, Blind, or Hard of Hearing individuals). I Speak Cards are included in the packet.
- Accommodation of need for disabled persons or services for translation, interpretation, deaf, deaf-blind, and hard of hearing can be made upon request by telephone, email or in person at any City facility.
- I Speak Cards are placed in all City vehicles.

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

- Webinar - "Title VI Training for Local Public Agencies/Disadvantage Business Enterprise Training" conducted by WSDOT LTAP on May 30, 2024, 10:00am-12:00pm.

Job Title of Staff in Attendance
Administrative Support Assistant
City Engineer / Title VI Specialist
Engineer III
Capital Projects Manager

- In-Person "Title VI Training for Local Public Agencies/Disadvantage Business Enterprise Training" conducted by WSDOT LTAP on July 24, 2024, 10:00am-12:00pm.

Job Title of Staff in Attendance
Procurement Specialist
Engineer I

Title VI Goals for Upcoming Year

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

- Please see Attachment 4 – 2025 Title VI Program Goals

Signed by:

James E. Carothers

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James E. Carothers, P.E.
Engineering Manager/Title VI Specialist

DocuSigned by:

Steven C. Hogan

310E41690B39431...

Steven C. Hogan
Mayor

1/31/2025

Date

1/31/2025

Date

ATTACHMENT 1
City of Camas
Community Demographics
(See also Attachment 2)

QuickFacts from United States Census Bureau

All Topics	▼	Camas city, Washington
Population estimates, July 1, 2023, (V2023)		▲ 27,254
PEOPLE		
Population		
Population estimates, July 1, 2024, (V2024)		▲ NA
Population estimates, July 1, 2023, (V2023)		▲ 27,254
Population estimates base, April 1, 2020, (V2024)		▲ NA
Population estimates base, April 1, 2020, (V2023)		▲ 26,073
Population, percent change - April 1, 2020 (estimates base) to July 1, 2024, (V2024)		▲ NA
Population, percent change - April 1, 2020 (estimates base) to July 1, 2023, (V2023)		▲ 4.5%
Population, Census, April 1, 2020		26,065
Population, Census, April 1, 2010		19,355
Age and Sex		
Persons under 5 years, percent		▲ 4.9%
Persons under 18 years, percent		▲ 28.4%
Persons 65 years and over, percent		▲ 13.7%
Female persons, percent		▲ 49.3%
Race and Hispanic Origin		
White alone, percent		▲ 73.9%
Black alone, percent (a) (a)		▲ 1.8%
American Indian and Alaska Native alone, percent (a) (a)		▲ 0.9%
Asian alone, percent (a) (a)		▲ 11.0%
Native Hawaiian and Other Pacific Islander alone, percent (a) (a)		▲ 0.2%
Two or More Races, percent		▲ 10.9%
Hispanic or Latino, percent (b) (b)		▲ 5.5%
White alone, not Hispanic or Latino, percent		▲ 73.0%
Population Characteristics		
Veterans, 2019-2023		1,465
Foreign-born persons, percent, 2019-2023		11.9%
Housing		
Housing Units, July 1, 2023, (V2023)		X
Owner-occupied housing unit rate, 2019-2023		77.6%
Median value of owner-occupied housing units, 2019-2023		\$656,100
Median selected monthly owner costs - with a mortgage, 2019-2023		\$2,752
Median selected monthly owner costs -without a mortage, 2019-2023		\$950
Median gross rent, 2019-2023		\$1,900
Building Permits, 2023		X
Families & Living Arrangements		
Households, 2019-2023		9,138
Persons per household, 2019-2023		2.92
Living in the same house 1 year ago, percent of persons age 1 year+, 2019-2023		88.1%
Language other than English spoken at home, percent of persons age 5 years+, 2019-2023		13.6%

Computer and Internet Use	
① Households with a computer, percent, 2019-2023	98.3%
① Households with a broadband Internet subscription, percent, 2019-2023	97.7%
Education	
① High school graduate or higher, percent of persons age 25 years+, 2019-2023	96.1%
① Bachelor's degree or higher, percent of persons age 25 years+, 2019-2023	54.3%
Health	
① With a disability, under age 65 years, percent, 2019-2023	5.8%
① Persons without health insurance, under age 65 years, percent	▲ 3.1%
Economy	
① In civilian labor force, total, percent of population age 16 years+, 2019-2023	63.8%
① In civilian labor force, female, percent of population age 16 years+, 2019-2023	58.2%
① Total accommodation and food services sales, 2017 (\$1,000) (c)	23,709
① Total health care and social assistance receipts/revenue, 2017 (\$1,000) (c)	29,906
① Total transportation and warehousing receipts/revenue, 2017 (\$1,000) (c)	7,546
① Total retail sales, 2017 (\$1,000) (c)	104,771
① Total retail sales per capita, 2017 (c)	\$4,488
Transportation	
① Mean travel time to work (minutes), workers age 16 years+, 2019-2023	24.6
Income & Poverty	
① Median households income (in 2023 dollars), 2019-2023	\$140,053
① Per capita income in past 12 months (in 2023 dollars), 2019-2023	\$61,518
① Persons in poverty, percent	▲ 5.1%
 BUSINESSES	
Businesses	
① Total employer establishments, 2022	X
① Total employment, 2022	X
① Total annual payroll, 2022 (\$1,000)	X
① Total employment, percent change, 2021-2022	X
① Total nonemployer establishments, 2022	X
① All employer firms, Reference year 2017	472
① Men-owned employer firms, Reference year 2017	258
① Women-owned employer firms, Reference year 2017	69
① Minority-owned employer firms, Reference year 2017	45
① Nonminority-owned employer firms, Reference year 2017	362
① Veteran-owned employer firms, Reference year 2017	8
① Nonveteran-owned employer firms, Reference year 2017	392
 GEOGRAPHY	
Geography	
① Population per square mile, 2020	1,851.9
① Population per square mile, 2010	1,435.0
① Land area in square miles, 2020	14.08
① Land area in square miles, 2010	13.49
① FIPS Code	5309480

Data from data.census.gov

Table: ACSDT5Y2023.B16002

B16002 - Detailed Household Language by Household Limited English Speaking Status		Camas city, Washington	
Label		Estimate	Margin of Error
Total households:		9,138	±325
English only:		7,436	±323
Spanish:		278	±116
Limited English speaking household		0	±25
Not a limited English speaking household		278	±116
French, Haitian, or Cajun:		17	±28
Limited English speaking household		0	±25
Not a limited English speaking household		17	±28
German or other West Germanic languages:		63	±63
Limited English speaking household		0	±25
Not a limited English speaking household		63	±63
Russian, Polish, or other Slavic languages:		260	±132
Limited English speaking household		14	±22
Not a limited English speaking household		246	±130
Other Indo-European languages:		121	±57
Limited English speaking household		0	±25
Not a limited English speaking household		121	±57
Korean:		50	±46
Limited English speaking household		33	±44
Not a limited English speaking household		17	±20
Chinese (incl. Mandarin, Cantonese):		443	±109
Limited English speaking household		90	±59
Not a limited English speaking household		353	±99
Vietnamese:		43	±35
Limited English speaking household		10	±14
Not a limited English speaking household		33	±33
Tagalog (incl. Filipino):		71	±47
Limited English speaking household		0	±25
Not a limited English speaking household		71	±47
Other Asian and Pacific Island languages:		206	±115
Limited English speaking household		48	±56
Not a limited English speaking household		158	±100
Arabic:		8	±13
Limited English speaking household		0	±25
Not a limited English speaking household		8	±13
Other and unspecified languages:		142	±78
Limited English speaking household		0	±25
Not a limited English speaking household		142	±78

ATTACHMENT 2

City of Camas

Project Location and Design

In response to Question 9.

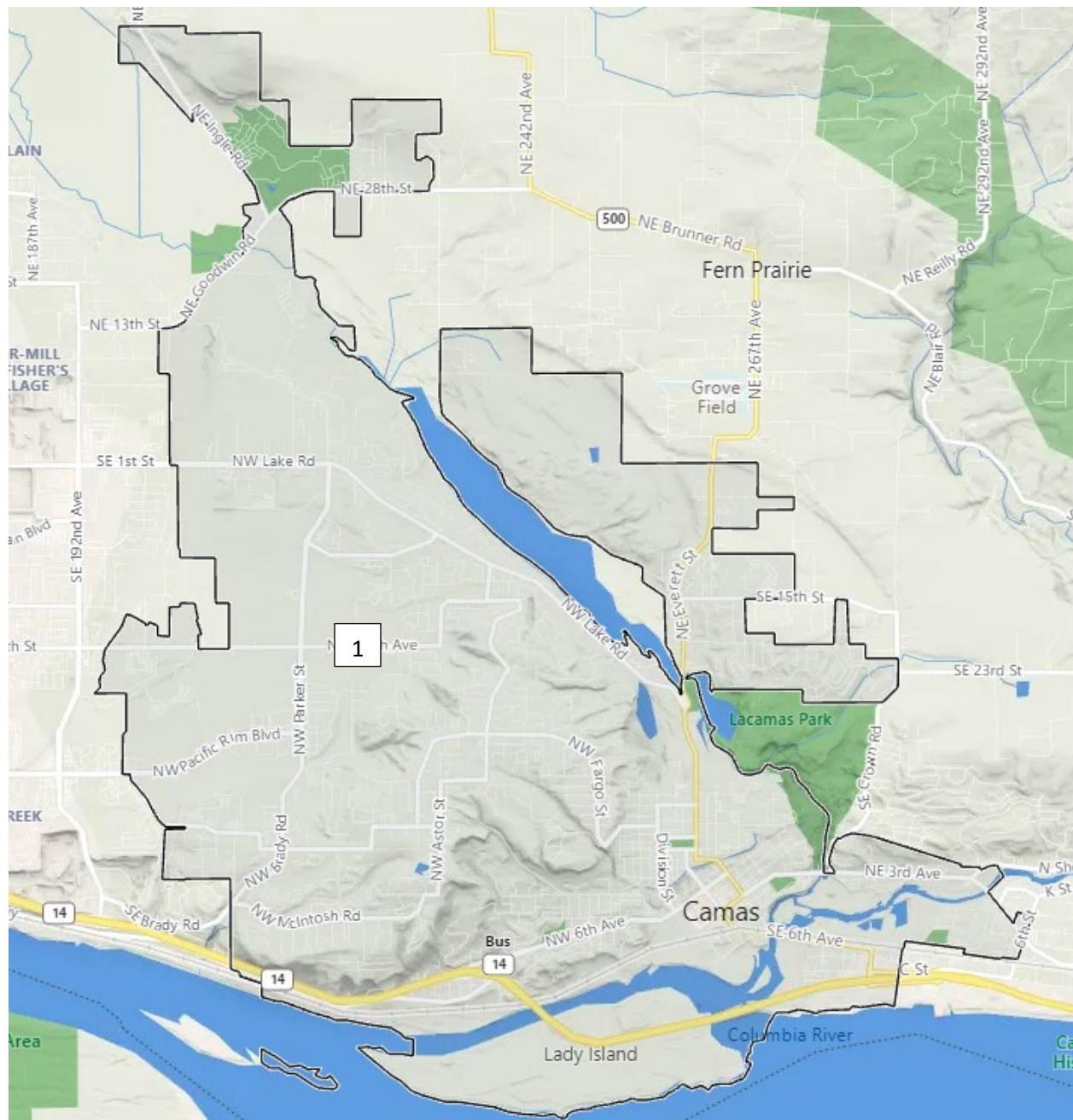
Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects' benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

Construction began in 2024 for the following project:

1. NW 38th Avenue Improvements, Phase 3

Construction began on NW 38th Avenue between NW Parker Street and Grass Valley Park. The project includes construction of roadway improvements, sidewalk, curb ramps, multi-use path for bicycles and pedestrians, a pedestrian crossing with flashing lights and street lighting. The project is adjacent to undeveloped land and is within close proximity to homes, a public park, a gym and an elementary school. Benefits of this project include safer and more accessible paths of travel for pedestrians and bicyclists and fewer traffic delays for vehicles. Burdens are isolated to the construction process and include temporary disruptions to vehicular traffic. A pedestrian path is being maintained through the duration of the project and is unaffected by road closures.

See the map on the following page showing the approximate location of the project described above.



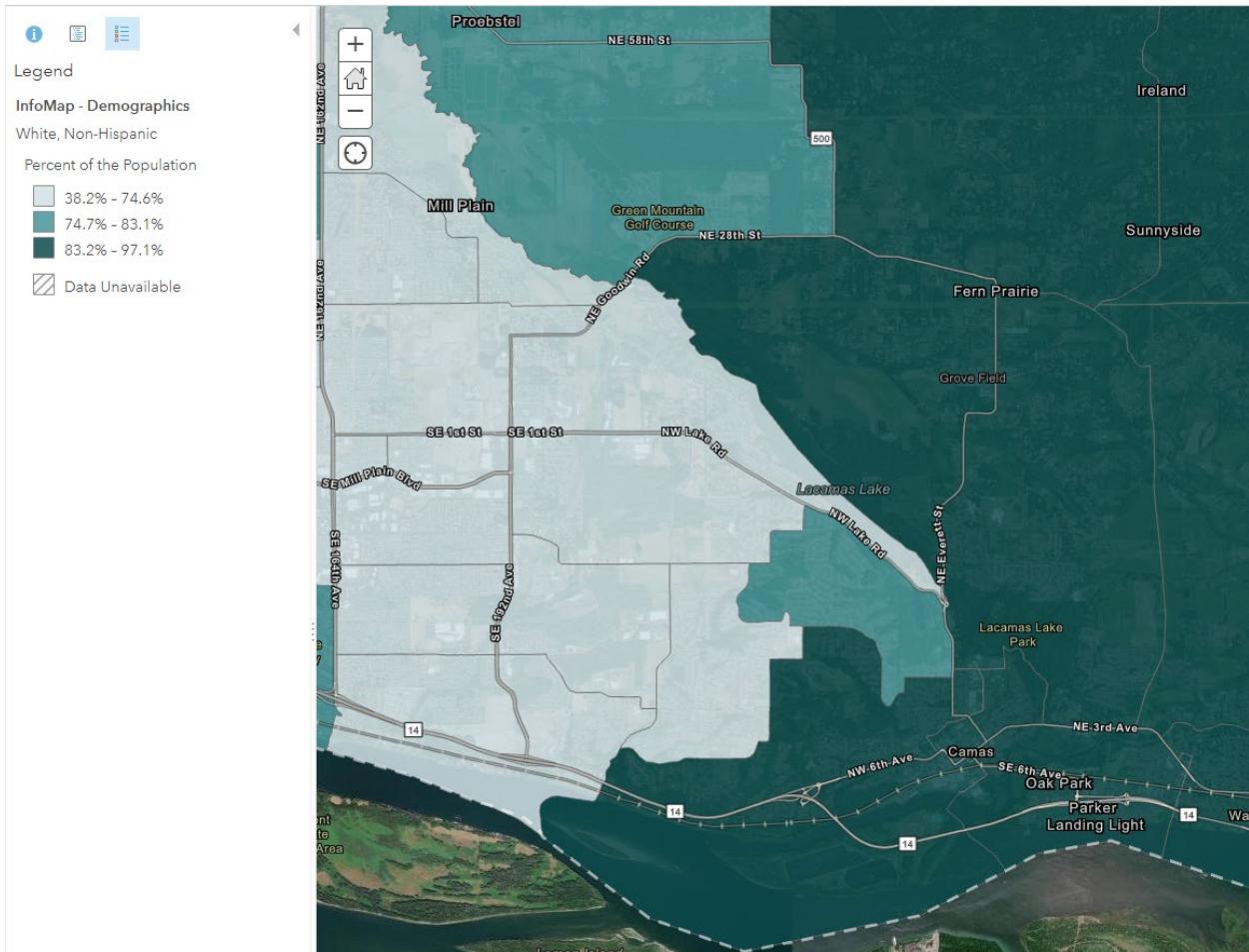
Project Vicinity Map

1. NW 38th Ave. Improvements, Phase 3 (NW Parker Street to Grass Valley Park)

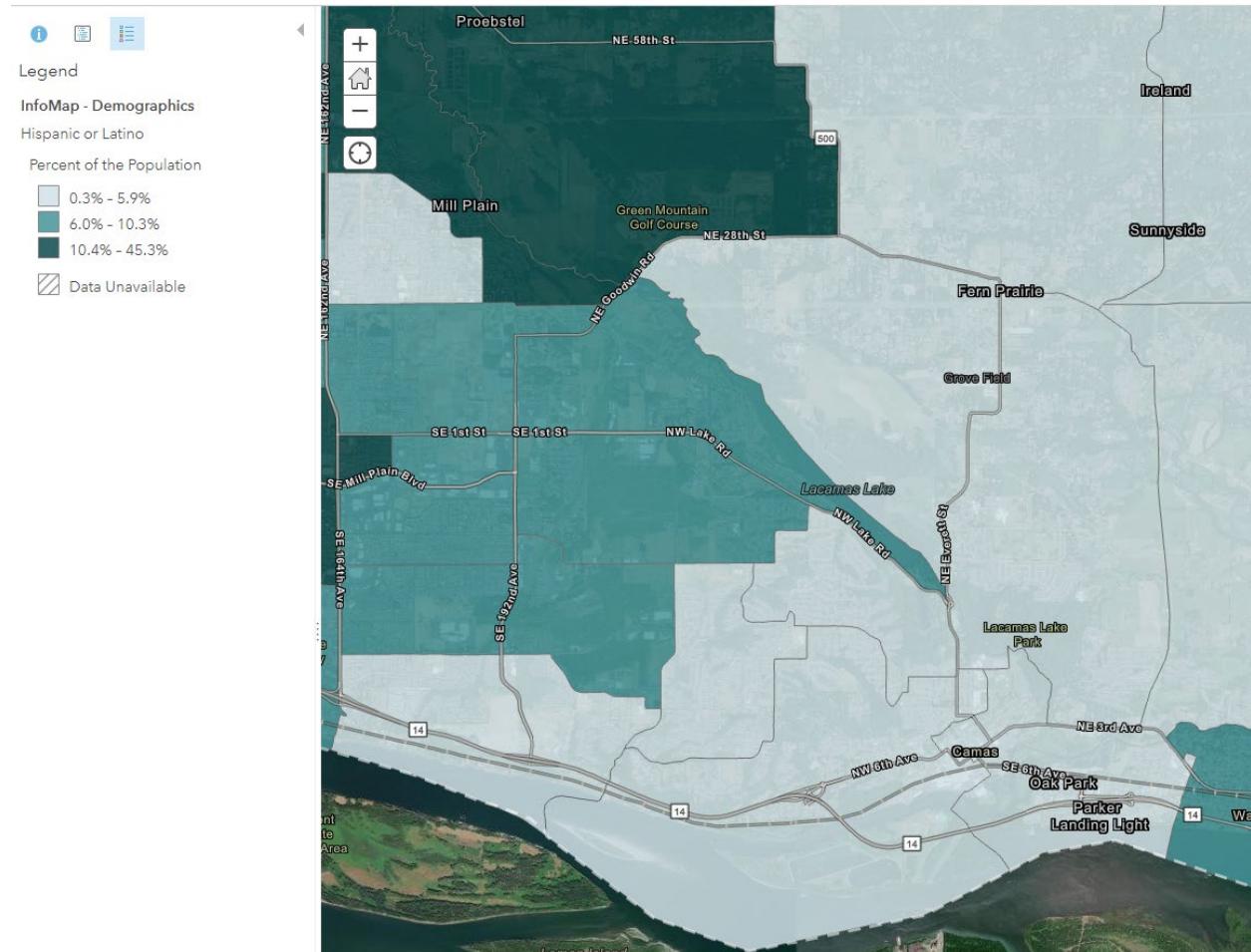
Demographic Maps from Clark County GIS

(updated March 21, 2023)

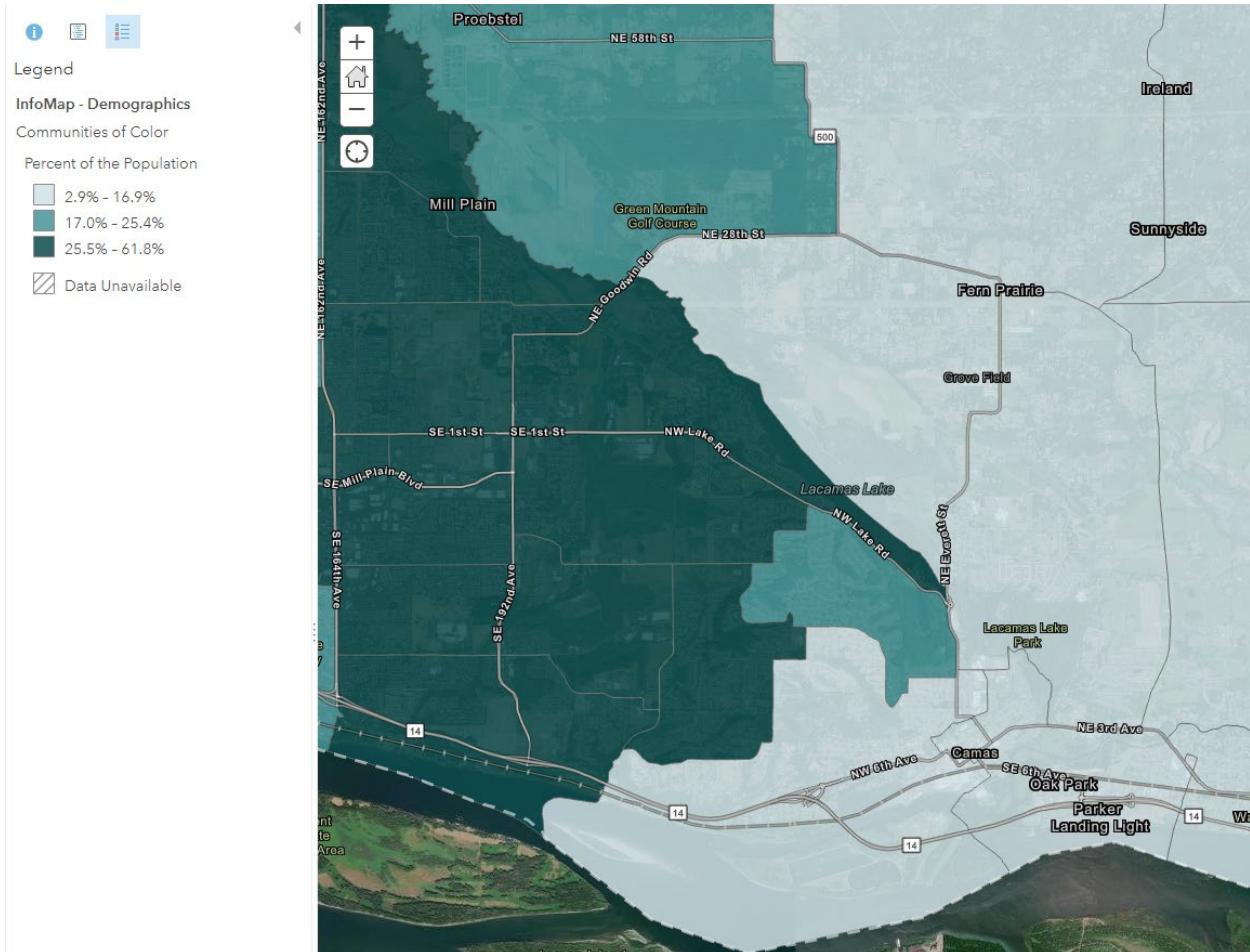
White, Non-Hispanic



Hispanic or Latino



Communities of Color



ATTACHMENT 3

Public Outreach Materials

Question 5. Planning

Question 10. Other Public Meetings

Examples Provided of the following documents:

1. NW Lake Road and NW Sierra Street open house postcard
2. NW Lake Road and NW Sierra Street open house social media posts
3. NW Lake Road and NW Sierra Street webpage on engagecamas.com
4. NW Lake Road and NW Sierra Street survey summary (excerpt)
5. City Council Meeting Agenda for a Planning Conference
6. City Council Regular Meeting Agenda to include a Public Hearing for Resolution
7. City of Camas Strategic Plan presentation to City Council workshop
8. Strategic Planning survey results excerpts – selected demographic information
9. Title VI Assurances slide
10. Title VI public involvement form

1. NW Lake Road and NW Sierra Street open house postcard.



616 NE 4th Ave.
Camas, WA 98607

YOU'RE INVITED!

NW Lake Road and NW Sierra Street
Intersection Improvements

Open House

Wednesday, May 29
6:00–7:30 p.m.

A brief presentation will
take place at 6:15 p.m.

Lacamas Lake Lodge
227 NE Lake Road, Camas

For more information, visit: engagecamas.com »

3. NW Lake Road and NW Sierra St social media posts



City of Camas
May 15, 2024 ·

The City is considering whether to add a new traffic signal or roundabout to the intersection at NW Lake Road and NW Sierra Street.

Either option would: Reduce traffic backups, mainly for northbound motorists on NW Sierra Street trying to enter onto Lake Road. Improve safety and mobility by reducing the likelihood of high-speed collisions and upgrading sidewalks and bicycle lanes. Learn more at <http://engagecamas.com/nw-lake-rd-and-nw-sierra-st...>

And be sure to join us for an open house, Wednesday, May 29 from 6 to 7:30 p.m., at Lacamas Lake Lodge, 227 NE Lake Road.

Home / NW Lake Rd and NW Sierra St. Intersection Improvements

NW Lake Rd. and NW Sierra St. Intersection Improvements

Help us improve the intersection!

The City is considering whether to add a new traffic signal or roundabout to the intersection at NW Lake Road and NW Sierra Street.

Either option would:

- Reduce traffic backups, mainly for northbound motorists on NW Sierra Street trying to enter onto Lake Road.
- Improve safety and mobility by reducing the likelihood of high-speed collisions and upgrading sidewalks and bicycle lanes.

The options

A roundabout would allow the best traffic flow and provide a better long-term solution but would cost more in the near-term and take longer to complete the improvements. A roundabout may also require the City to purchase small pieces of land from nearby homeowners. Ongoing maintenance costs for a roundabout are less than a traffic signal.

Potential roundabout on NW Lake Road and NW Sierra Street, looking south at NW Sierra Street.

Potential roundabout on NW Lake Road and NW Sierra Street, facing west on NW Lake Road.

A traffic signal would increase traffic flow for less investment in resources to build and have less impacts on neighboring properties ... but

63 169 comments 8 shares



63



City of Camas
May 22, 2024 ·

The City is considering whether to add a new traffic signal or roundabout to the intersection at NW Lake Road and NW Sierra Street. Learn more and share your opinion at an open house, Wednesday, May 29 from 6 to 7:30 p.m., at Lacamas Lake Lodge, 227 NE Lake Road.

[https://engagecamas.com/nw-lake-rd-and-nw-sierra-st...](http://engagecamas.com/nw-lake-rd-and-nw-sierra-st...)

OPEN HOUSE

NW Lake Road and NW Sierra Street Intersection Improvements

Wednesday, May 29, 6:00–7:30 p.m.

Lacamas Lake Lodge

engagecamas.com



20

17 comments 6 shares



City of Camas
May 29, 2024 ·

The City is considering whether to add a new traffic signal or roundabout to the intersection at NW Lake Road and NW Sierra Street. Learn more and share your opinion at an open house, tonight, Wednesday, May 29 from 6 to 7:30 p.m., at Lacamas Lake Lodge, 227 NE Lake Road.
<https://engagecamas.com/nw-lake-rd-and-nw-sierra-st...>

OPEN HOUSE

NW Lake Road and NW Sierra Street Intersection Improvements

Wednesday, May 29, 6:00–7:30 p.m.

Lacamas Lake Lodge

engagecamas.com



22

30 comments 2 shares



City of Camas
August 7, 2024 ·

Thank you for sharing your experience and helping us select a preferred option. After considering the engineering analysis and community input, the consensus of the City Council is to add a new roundabout to the intersection at NW Lake Road and NW Sierra Street.

A new roundabout will:

Improve safety and mobility by reducing the likelihood of high-speed collisions.
Reduce traffic backups, mainly for northbound motorists on NW Sierra Street trying to enter onto Lake Road.

Upgrade sidewalks and bicycle lanes.

The project is funded for design but not for construction. The City is currently moving forward with designing the roundabout and pursuing construction funding. We will continue to share information during the design process. More information is available @
<https://engagecamas.com/nw-lake-rd-and-nw-sierra-st...>



89

84 comments 8 shares

3 . NW Lake Road and NW Sierra Street webpage

<https://engagecamas.com/nw-lake-rd-and-nw-sierra-st-intersection-improvements>



[Home](#) [City Website](#) [Code of Conduct](#) [Sign in](#) [Register](#)

[Home](#) / NW Lake Rd. and NW Sierra St. Intersection Improvements

NW Lake Rd. and NW Sierra St. Intersection Improvements



A roundabout is coming to this location!

Thank you for sharing your experience and helping us select a preferred option. After considering the engineering analysis and community input, the consensus of the City Council is to add a new roundabout to the intersection at NW Lake Road and NW Sierra Street.

A new roundabout will:

- Improve safety and mobility by reducing the likelihood of high-speed collisions.
- Reduce traffic backups, mainly for northbound motorists on NW Sierra Street trying to enter onto Lake Road.
- Upgrade sidewalks and bicycle lanes.

The project is funded for design but not for construction. The City is currently moving forward with designing the roundabout and pursuing construction funding. We will continue to share information during the design process. Sign up to receive email updates!

The roundabout

A roundabout will allow the best traffic flow and provide a better long-term solution but does cost more in the near-term than a traffic signal and takes longer to complete the improvements. A roundabout may also require the City to purchase small pieces of land from nearby homeowners. Ongoing maintenance costs for a roundabout are less than a traffic signal.



Proposed roundabout on NW Lake Road and NW Sierra Street, looking south at NW Sierra Street



Proposed roundabout on NW Lake Road and NW Sierra Street, facing west on NW Lake Road.

Timing

- Thank you for your input and participation in the community engagement process. The City is currently moving forward with designing the roundabout and pursuing construction funding.
- Construction timing will depend on available funding.

Background

NW Lake Road is a major east-west roadway connecting East Vancouver and Camas. NW Sierra Street is a primary roadway providing access to residential areas on Prune Hill. The intersection has only a stop sign on NW Sierra Street.

Currently, traffic often backs up at the stop sign due to Lake Road's high speeds and heavy traffic volumes. For the same reasons, traffic sometimes backs up in the westbound left-turn lane on NW Lake Road.

A future traffic signal at this location could reduce traffic wait times on NW Sierra Street to approximately 20 seconds in the morning and 12 seconds in the afternoon.

A future roundabout at this location could reduce traffic wait times on NW Sierra Street to approximately 12 seconds in the morning and 13 seconds in the afternoon.

If no improvements are made at this intersection, future delays in the morning and the afternoon will exceed 100 seconds.

For NW Lake Road, there are not currently any delays as there is no stop control. Both the signal and roundabout will add some minor delays to Lake Road travelers, but well within acceptable operating standards.

Page last updated: 07 Aug 2024, 10:12 AM

Key Dates

[Open House](#)
May 29 2024

[Online Survey](#)
May 22 → June 10 2024

Who's Listening

James Carothers

Engineering Manager
City of Camas

JC

Phone 360-817-7230

Email jcarothers@cityofcamas.us



Bryan Rachal

Director of Communications
City of Camas

Email brachal@cityofcamas.us

Documents

[Factsheet \(2.18 MB\) \(pdf\)](#)

[Alternatives Analysis Cost Estimates \(26.6 KB\) \(pdf\)](#)

[Alternatives Analysis Memo \(3.05 MB\) \(pdf\)](#)

[Concept Plans \(1.98 MB\) \(pdf\)](#)

[Traffic Analysis memo \(227 KB\) \(pdf\)](#)

[Open House Displays \(3.93 MB\) \(pdf\)](#)

REGISTER to get involved!

[Learn more about roundabouts.](#)

4. NW Lake Road and NW Sierra Street online survey summary – demographic info (excerpt from full summary prepared by JLA Public Involvement, Inc.)

dedicated right turn lane and removing left turn lanes to encourage drivers to take alternative routes for better traffic flow management.

- Several individuals (8%) raised concerns about the intersection, including poor visibility for turning vehicles and the potential impact on property owners due to increased traffic noise, construction, and land acquisition.

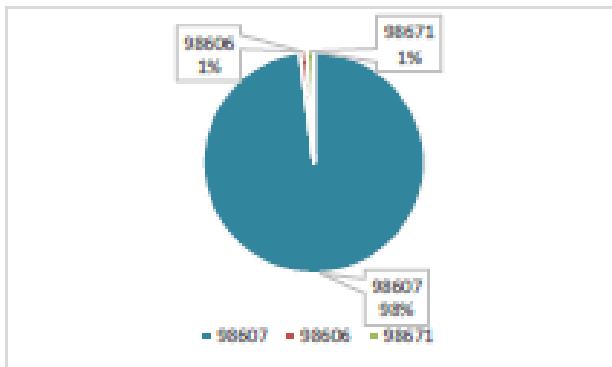
DEMOGRAPHIC INFORMATION

Participants from the online open house were asked a series of optional demographic questions. Demographic information is collected to help project staff better understand the audience we are reaching and can be used as a metric to evaluate the effectiveness of the outreach tools.

Note: Unless otherwise stated, the percentages listed in the analysis of each question take into consideration the number of participants who responded to the question, not the total number of people who participated in the online open house.

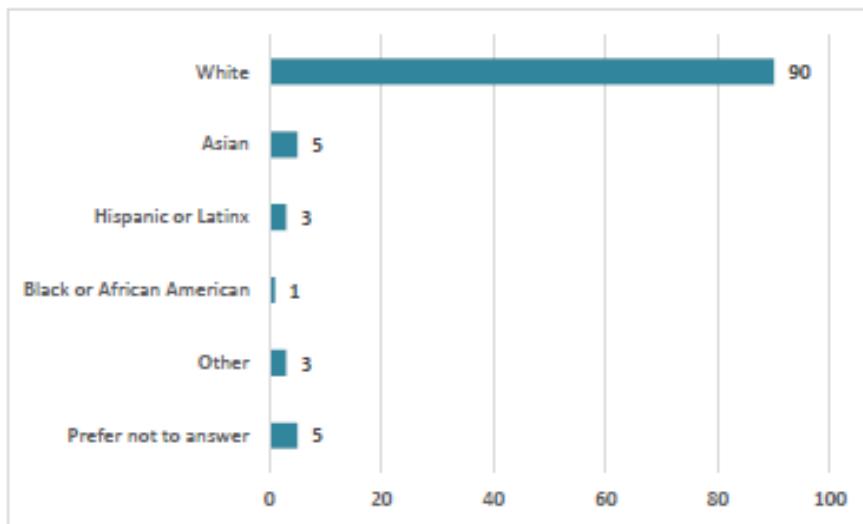
Zip Code

Of the 102 responses, most respondents (98%) indicated that they live in the zip code 98607. With two respondents living in 98606 and 98671 respectively.



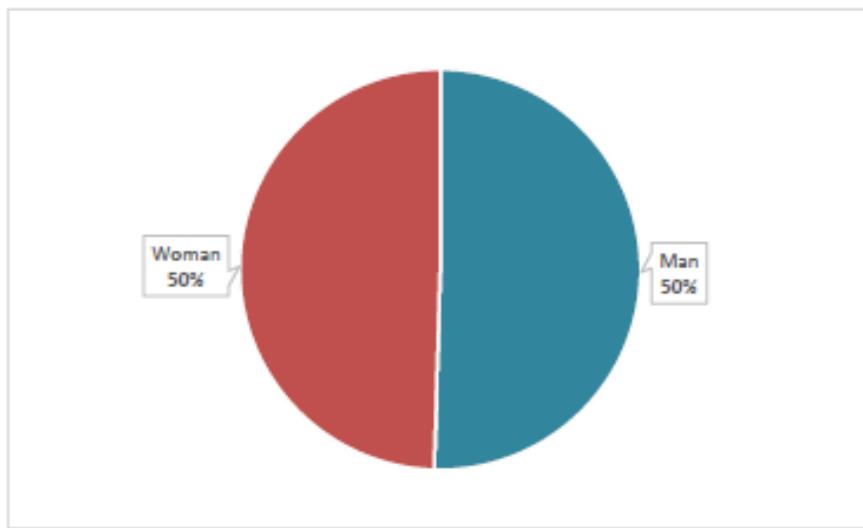
Racial or Ethnic Identity

Of the 107 responses, the majority of participants identify as white (84%). The second largest group of participants selected Asian or Asian American (5%). Three percent (3%) of the respondents selected "Other" with one listing "Human."



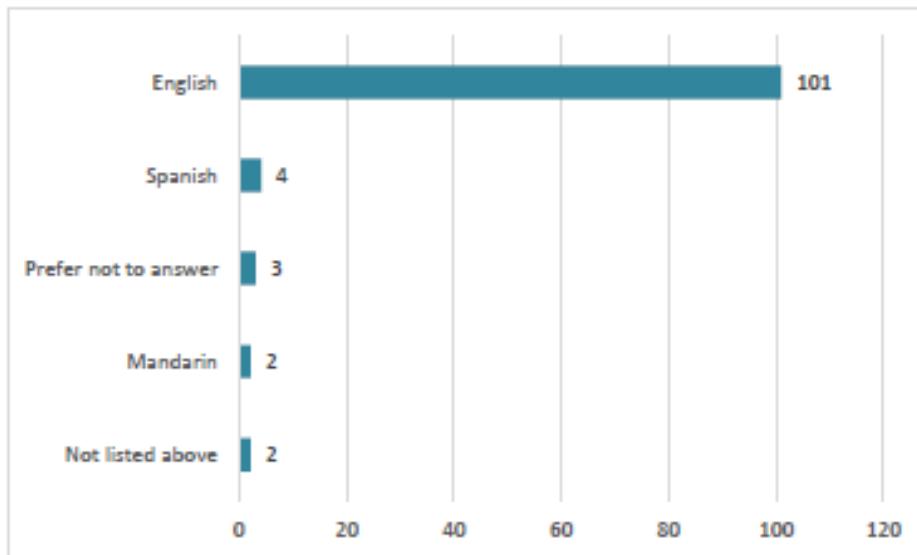
Gender

Of the 105 responses, 50% of the participants identify as men and 50% of the participants identify as women.



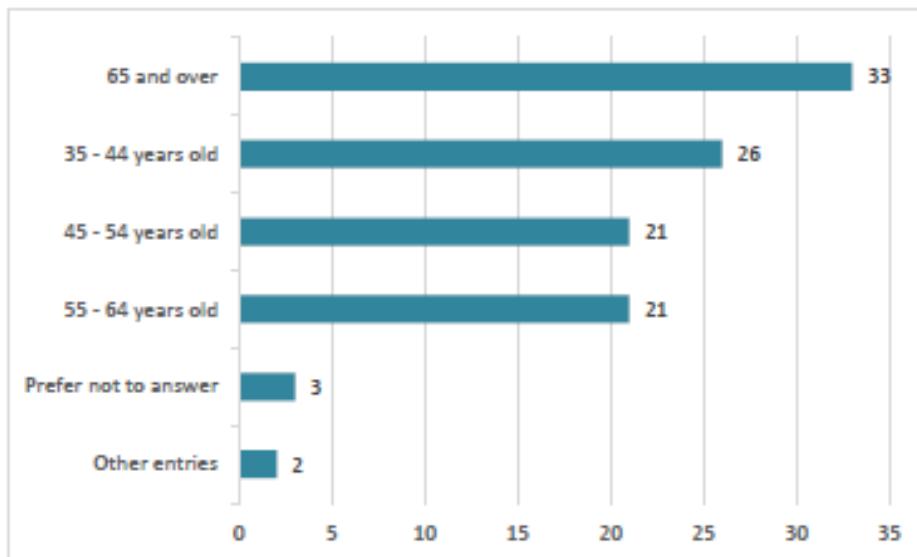
Language Spoken At Home

Of 112 responses to this question, the majority of participants (90%) speak English at home, followed by Spanish (3.6%) and Mandarin (1.8%). Some participants (1.8%) indicated that the language they speak at home are not listed. Two respondents shared that those languages are Japanese, Italian and French.



Age

Of the 106 responses, the majority of the participants (31.1%) were 65 and older. The second largest group was between 35-44 years old (24%).



OPEN HOUSE FEEDBACK SUMMARY

This section summarizes the feedback received at the in-person open house held on May 29, 2024, at Lacamas Lodge. Over 60 people attended the event, and around 27 written comments and comment forms were collected. Attendees were generally supportive of the project and several expressed support for a roundabout over traffic signal, noting that it would allow a continuous flow of traffic. Participants were invited to share feedback on comment forms, post-it

NW Lake Road and NW Sierra Street Intersection Improvement Project:

Summer 2024 Outreach and Engagement Summary

5. City Council Meeting Agenda for a Planning Conference



City Council Special Meeting Planning Conference Day 1 Agenda Friday, January 26, 2024, 1:00 PM Lacamas Lake Lodge, 227 NW Lake RD

TO OBSERVE MEETING (no public comment ability): The public is invited to observe in person at Lacamas Lake Lodge, 227 NW Lake Road

CALL TO ORDER

ROLL CALL

WORKSHOP TOPICS

1. Parameters Around Public Bodies
Presenter: Shawn MacPherson, City Attorney
Time Estimate: 30 minutes
2. Council and Staff as Part of the City Team
Presenters: Shawn MacPherson, City Attorney, Doug Quinn, City Administrator and Steve Hogan, Mayor
Time Estimate: 30 minutes
3. Overview of City Issues and Priorities
Presenters: Cliff Free, Fire Chief, Steve Wall, Director of Public Works, Alan Peters, Director of Community Development, Bryan Rachal, Director of Communications, Michelle Jackson, Director of Information Technology, Cathy Huber Nickerson, Director of Finance
Time Estimate: 2 Hours
4. Conclusion and Goals for Day 2
Presenter: Doug Quinn, City Administrator
Time Estimate: 30 minutes

CLOSE OF MEETING

6. City Council Regular Meeting Agenda to include a Public Hearing for Resolution**City Council Regular Meeting Agenda
Monday, November 18, 2024, 7:00 PM
Council Chambers, 616 NE 4th AVE**

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting so reasonable accommodations can be made (28 CFR 35.102-35.104 ADA Title 1)

To observe the meeting (no public comment ability)

- go to www.cityofcamas.us/meetings and click "Watch Livestream" (left on page)

To participate in the meeting (able to public comment)

- go to <https://us06web.zoom.us/j/87048645195>

(public comments may be submitted to publiccomments@cityofcamas.us)

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****PUBLIC COMMENTS**

This is the public's opportunity to comment about any item on the agenda, including items up for final Council action.

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

1. November 4, 2024 Camas City Council Regular and Workshop Meeting Minutes
2. Automated Clearing House and Claim Checks Approved by Finance Committee
3. \$158,392.87 for October 2024 Emergency Medical Services (EMS) Write-off Billings for Monthly Uncollectable Balance of Medicare and Medicaid Accounts (Submitted by Cathy Huber Nickerson, Finance Director)
4. \$411,067.50 to Mackay and Sposito for Angelo Booster Station Phase 1 (Submitted by Rob Charles, Utilities Manager)
5. Camas Heights Phase 1 Final Plat (Submitted by Madeline Coulter, Planner)
6. Interlocal Information Technology Support Agreement (Submitted by Michelle Jackson, Information Technology Director)

NON-AGENDA ITEMS

7. Staff
8. Council

MAYOR

9. Mayor Announcements

MEETING ITEMS

10. Public Hearing - 2024 Fall Omnibus Budget Amendment Ordinance 24-014
Presenter: Cathy Huber Nickerson, Finance Director and Debra Brooks, Financial Analyst
Time Estimate: 5 minutes
11. Mayor's 2025-2026 Budget Presentation
Presenter: Cathy Huber Nickerson, Finance Director
Time Estimate: 20 minutes
12. Public Hearing for Ordinance No 24-015 Amending Ch 3.10 2% Utility Tax
Presenter: Cathy Huber Nickerson, Finance Director
Time Estimate: 10 minutes
13. Resolution No. 24-016 Proposition for 4% Utility Tax to support Police services
Presenter: Cathy Huber Nickerson, Finance Director
Time Estimate: 10 minutes
14. Resolution No. 24-015 Update 2025 Fee Schedule
Presenter: Matthew Thorup, Assistant Finance Director
Time Estimate: 5 minutes
15. Ordinance No. 24-016 – Increase Business License Fee
Presenter: Matthew Thorup, Assistant Finance Director
Time Estimate: 5 minutes
16. Public Hearing for 2025 Property Tax Levies
Presenter: Cathy Huber Nickerson, Finance Director
Time Estimate: 10 minutes
17. Ordinance No. 24-017 Levying the 2025 Property Taxes for the General Fund
Presenter: Cathy Huber Nickerson, Finance Director
Time Estimate: 5 minutes
18. Ordinance No. 24-018 Levying the 2025 Property Taxes for the Unlimited GO Bond
Presenter: Cathy Huber Nickerson, Finance Director
Time Estimate: 5 minutes
19. Public Hearing and Ordinance No. 24-019 for the Transportation Benefit District (TBD)
Presenter: Cathy Huber Nickerson, Finance Director, and Matthew Thorup, Assistant Finance Director
Time Estimate: 25 minutes

PUBLIC COMMENTS**CLOSE OF MEETING**

7. City of Camas Strategic Plan – presentation to Council workshop

Strategic Plan Update

September 3, 2024

In Partnership With:



Strategic Planning Process



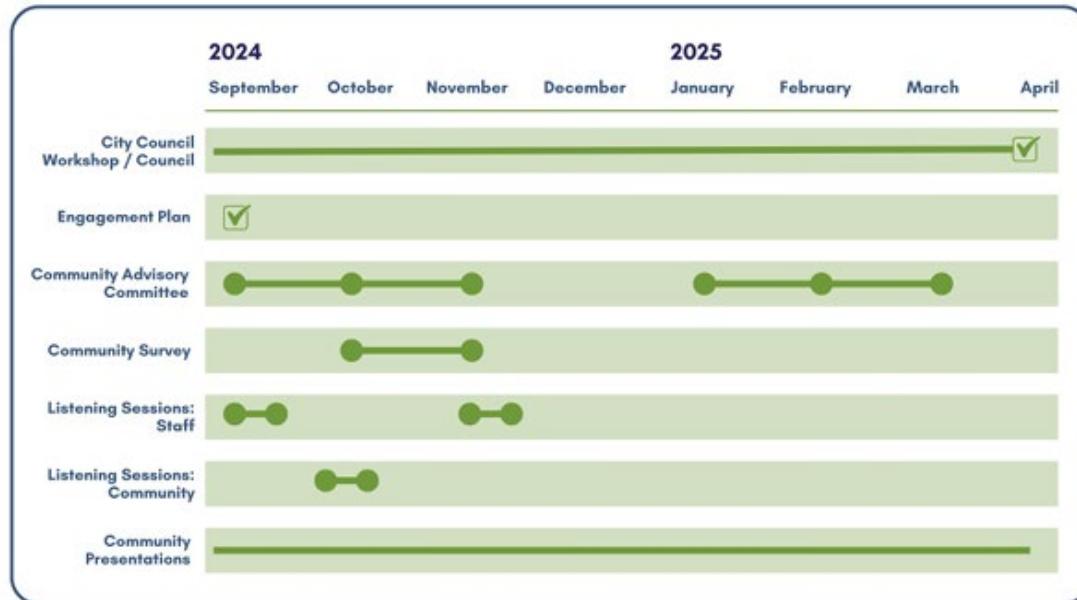
Interview Themes

- Alignment is critical: City Council & City Staff
 - Aligning organizational goals with community needs while fostering alignment across all city levels
- Clear direction as to City priorities
- External engagement is critical - can we reach community members who have not been engaged in past planning efforts?
- Internal staff engagement is important in order to own the plan
- A balance is needed between aspirational priorities and operating realities

Engagement Goals

- Inclusive Participation
- Transparency and Trust-Building
- Data-Driven Input
- Community Empowerment
- Actionable Feedback
- Sustainable Engagement

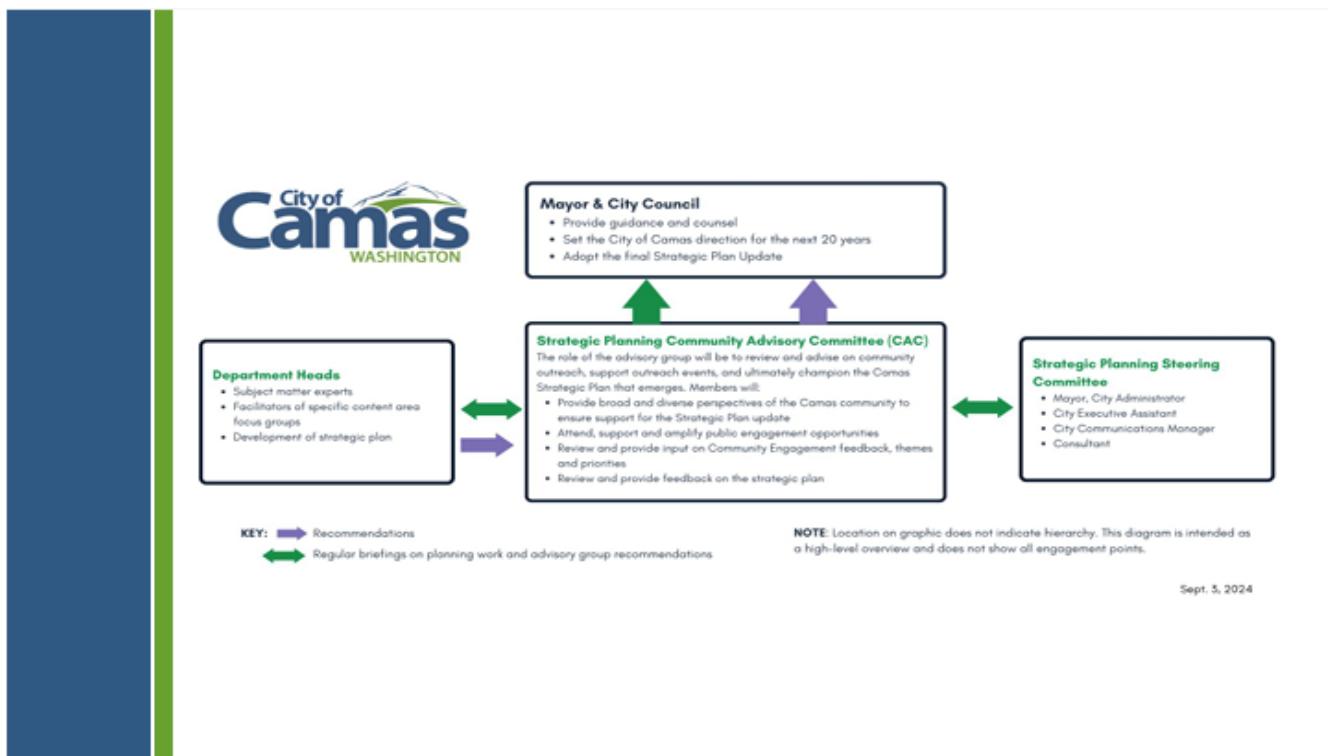
Engagement Plan



Community Advisory Committee Role

The role of the Community Advisory Committee will be to advise the process and plan for developing the values and priorities for the City's next strategic plan.

- Serve as an ambassador to the community soliciting input and encouraging involvement in the strategic planning process
- Seek input from the Camas community to inform the development of the Strategic Plan
- Review community engagement findings and develop themes to inform our planning
- Participate in developing the values, priority areas, goals and measures of success for the strategic plan
- Provide recommendations on the strategic plan to the City of Camas Council and City Administration for consideration



CAC Demographics



Female



Male



Prefer Not to Answer / NA

Age Range

- 25-44 | 1 members
- 35-44 | 4 members
- 45-54 | 6 members
- 55-64 | 1 member
- 65+ | 2 members

Camas Residency

For those who live in Camas they have been residents for **1 - 40 years**



Community Representative	CAC Member
City Council	John Nohr, Marilyn Boerke
City Department Head	Tina Jones, Michelle Jackson
City Staff	Lauren Hollenbeck, Brian Monnin, Vanessa Perger
Business Owner	Maureen Garrett, Guillermo Huerta
Community Based Organization	Dave Pinkernell
Camas School District	Bamini Pathmanathan
Port of Camas-Washougal	Trang Lam
City of Camas Appointed Official	Ellen Burton
Community Member At-Large	Chelsea Zibolsky, Dena Strong, Terry Wiener

Engagement Success



Number of individuals reached



CAC Participation



Number of listening session attendees



Advisory Groups



Survey completion rates



Website visits



Social Media



High-level themes from engagement activities

Engagement Approach - Your Role

- Representation on CAC
- Amplification of engagement survey
- Promotion of external listening sessions
- Participation in community presentations

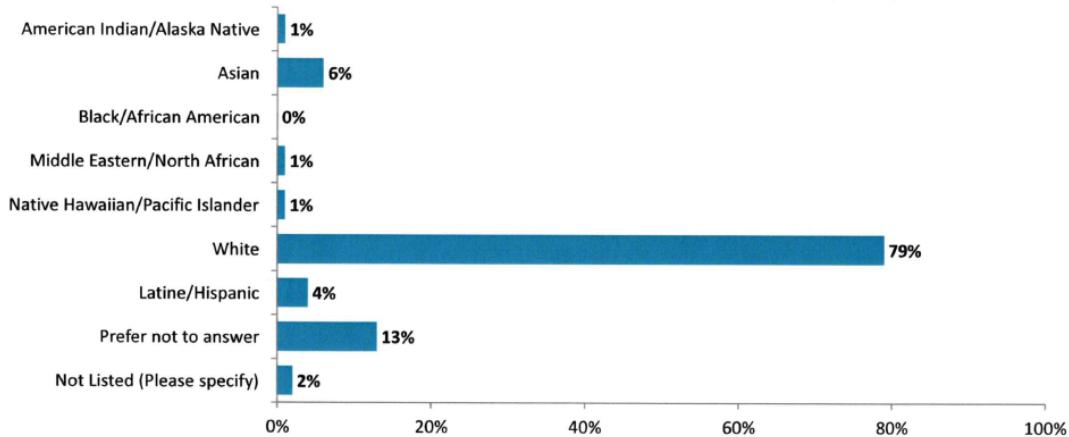
Engagement Plan

- Are we missing any critical community voices?
- Does this plan align with your expectations for the strategic planning approach?
- Do you have any questions?

8. Strategic Planning survey results excerpts – selected demographic information

How do you describe your race/ethnicity? (Check all that apply.)

(N = 270)



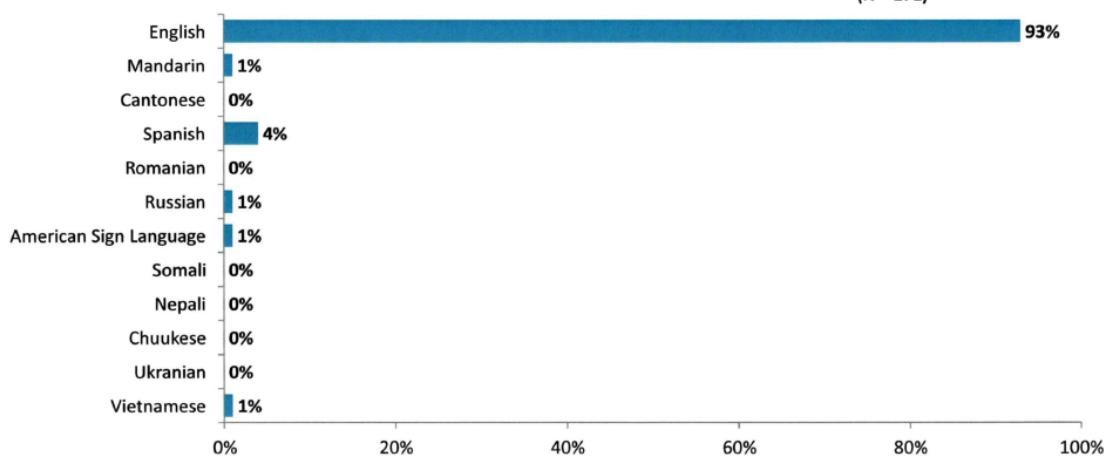
11

sogalytics

© 2025

What languages are used at home? (Check all that apply.)

(N = 271)



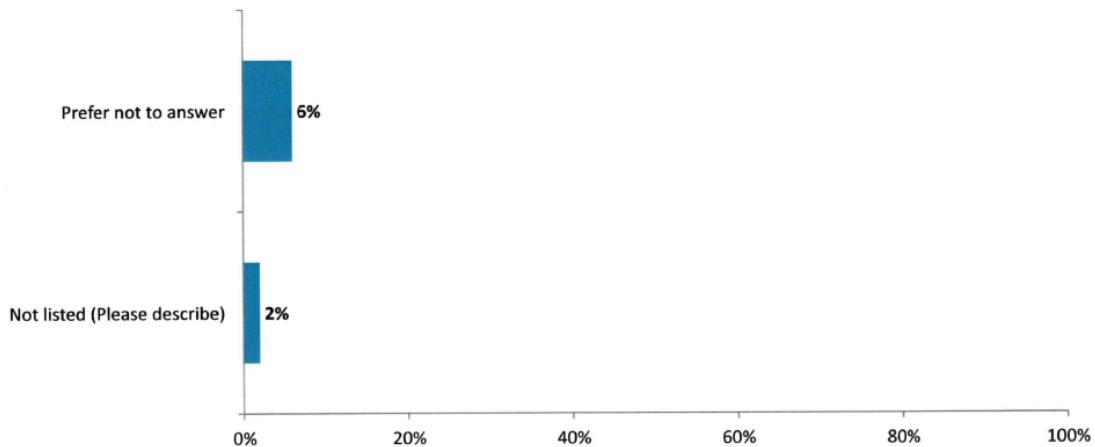
14

sogalytics

© 2025

What languages are used at home? (Check all that apply.) (Continued)

(N = 271)



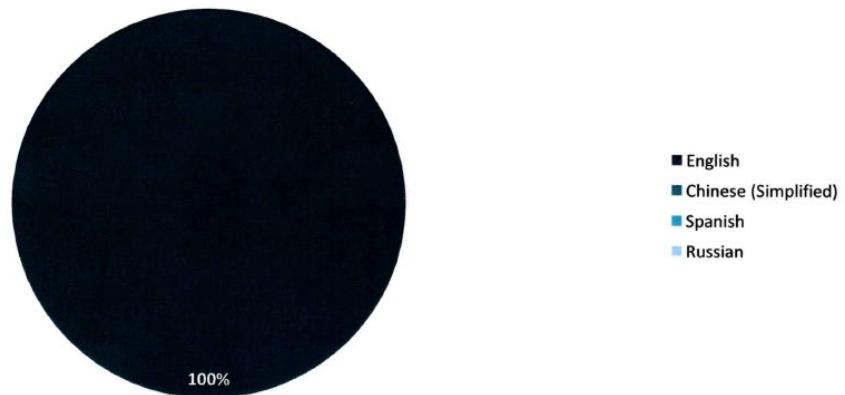
15



© 2025

Language in which survey was completed

(N = 271)



21



© 2025

9. Title VI Assurances slide

City of Camas Title VI Assurances

- It is the policy of the City of Camas that **no person shall, on the grounds of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964**, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any City of Camas program or activity, whether federally funded or not.
- We need your help, as a participant in the public involvement process, to provide that information. **Please complete a Title VI Public Involvement form or visit www.EngageCamas.com and click on the NW Lake Rd. and NW Sierra Street Intersection Improvement page to fill out the form online so we may document whether our process includes the affected populations.**

10. Title VI Public Involvement form**Title VI Public Involvement**

Title VI of the Civil Rights Act of 1964 requires the City of Camas to ensure that everyone in the affected areas has a chance to be heard and to respond to transportation programs and activities that may affect their community.

To help with that, we ask that you voluntarily provide us information about your race, ethnicity and gender. You are not required to disclose the information requested in order to participate in this meeting.

The City of Camas and the Office of Equal Opportunity (OEO) will handle the information gathered as confidentially as possible. For further information regarding this process, please contact the Title VI Coordinator by phone at 360-834-8230 or Jennifer Hertz, Procurement Specialist, at jhertz@cityofcamas.us or 360-817-7256.

Gender M F

General Ethnic Identification (check all that apply)

African American Asian/Pacific Islander Hispanic
 American Indian/Alaskan Native Caucasian

Race and/or Color _____

National Origin _____

The City of Camas appreciates your assistance in gathering the demographic information.

Thank you,

City of Camas

ATTACHMENT 4

2025 Title VI Program Goals

Description	Identified Goals														
<p>Program Area: Language Aids and Training</p> <p>Evaluate and update, if necessary, the City of Camas Interpreter / Translation Services Information Packet.</p> <ul style="list-style-type: none"> a. If applicable, distribute to City staff and provide an overview/training on the revised packet. b. Provide training to newly-hired Administrative support personnel, to include Discrimination Complaint Procedures. c. Confirm I Speak cards present in City owned vehicles. d. Continue training on the following: <ul style="list-style-type: none"> i. Communication tools to ensure inclusion by all Camas Citizens and interested parties for persons with limited English proficiency, persons who are deaf, deaf-blind, hard of hearing, and speech disabled. ii. Acquiring translation services. iii. Discrimination Complaint Procedures. 	Ongoing														
<p>Program Area: Public Outreach</p> <p>Continue the City's efforts to identify additional public outreach opportunities to ensure inclusion for all of its citizens and interested parties in City programs, activities, and meetings:</p> <ul style="list-style-type: none"> a. Perform data collection to evaluate changes to the City's demographics. b. Use demographics to obtain direction for the City's search to add additional public outreach opportunities in Camas and neighboring communities. <p>2024 list of public outreach opportunities:</p> <table> <tbody> <tr> <td>Local newspapers</td> <td>Hispanic Chamber of Commerce</td> </tr> <tr> <td>Camas City Hall</td> <td>Chinese Evangelical Church</td> </tr> <tr> <td>Camas Public Library</td> <td>Camas School District listserv</td> </tr> <tr> <td>Camas Website, Twitter, Facebook</td> <td>Camas School District newsletter</td> </tr> <tr> <td>City Departments (incl. Parks, Fire, Police, and Sanitation)</td> <td>Reader Boards, if applicable</td> </tr> <tr> <td>Fort Vancouver Regional Library</td> <td>Fort Vancouver Regional Library</td> </tr> <tr> <td></td> <td>Vietnamese Chamber of Commerce</td> </tr> </tbody> </table>	Local newspapers	Hispanic Chamber of Commerce	Camas City Hall	Chinese Evangelical Church	Camas Public Library	Camas School District listserv	Camas Website, Twitter, Facebook	Camas School District newsletter	City Departments (incl. Parks, Fire, Police, and Sanitation)	Reader Boards, if applicable	Fort Vancouver Regional Library	Fort Vancouver Regional Library		Vietnamese Chamber of Commerce	<p>Research:</p> <ol style="list-style-type: none"> 1. Review changes in demographics to identify additional outreach opportunities.
Local newspapers	Hispanic Chamber of Commerce														
Camas City Hall	Chinese Evangelical Church														
Camas Public Library	Camas School District listserv														
Camas Website, Twitter, Facebook	Camas School District newsletter														
City Departments (incl. Parks, Fire, Police, and Sanitation)	Reader Boards, if applicable														
Fort Vancouver Regional Library	Fort Vancouver Regional Library														
	Vietnamese Chamber of Commerce														
<p>Program Area: Public Outreach</p> <p>Develop templates to inform citizens and others of upcoming projects that may be impacted by transportation related project. Notifications to include:</p> <ul style="list-style-type: none"> a. Open Houses/Project Updates/Open Meetings for design activities b. Construction Beginning Soon c. Road Closures d. Title VI Public Involvement forms e. Translate notices in the following languages: <ul style="list-style-type: none"> iv. Hispanic v. Chinese Mandarin vi. Korean vii. Vietnamese viii. Other languages as determined by project demographics 	Ongoing														

<p>Program Area: Public Outreach</p> <p>City of Camas website: Evaluate and consider enhancements to the City's website to provide access to information and City programs, activities, and meetings for all persons. Improvements to include services for Limited English Proficiency (LEP) populations.</p>	<p>Ongoing</p> <p>Continuing development of Title VI webpage in 2025</p>
<p>Program Area: Training</p> <p>Title VI related Training and Meetings (examples):</p> <ul style="list-style-type: none"> • Title VI Coordinator's Meeting • Title VI – Preventing Discrimination/Federal Aid • Title VI Training for Local Public Agencies 	<p>Attend Title VI related trainings and meetings</p> <p>Expand Title VI training to more departments; especially, encourage department heads to attend</p> <p>1. Procurement Specialist scheduled to attend Department Head Meeting in early 2025 to introduce goal</p>
<p>Program Area: City of Camas Title VI Program</p> <p>Review and update, if necessary, the City of Camas Limited English Proficiency Plan. Post update on City of Camas website.</p>	<p>Annual Review</p>

ATTACHMENT 5
The United States Department of Transportation (USDOT)
Standard Title VI/Non-Discrimination Assurances
DOT Order No. 1050.2A

The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination**Assurances****DOT Order No. 1050.2A**

The City of Camas (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Washington State Department of Transportation (WSDOT), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, "for which the Recipient receives Federal financial assistance from DOT, including the Washington State Department of Transportation.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non

discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal-Aid Highway Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The City of Camas, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."
3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and

- b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, City of Camas also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the City of Camas access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the City of Camas. You must keep records, reports, and submit the material for review upon request to City of Camas, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

City of Camas gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Highway Administration. This ASSURANCE is binding on Washington State Department of Transportation, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal-Aid Highway Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

Steven C. Hogan, Mayor
(*City of Camas*)

DocuSigned by:
by _____
310E41690B39431...
Steven C. Hogan
(Signature of Authorized Official)
1/31/2025
DATED _____

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non discrimination provisions of this contract, the Recipient will impose such contract sanctions as it

or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:

- a. withholding payments to the contractor under the contract until the contractor complies; and/or
- b. cancelling, terminating, or suspending a contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX B**CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY**

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the City of Camas will accept title to the lands and maintain the project constructed thereon in accordance with Title 23, United States Code, the Regulations for the Administration of Washington State Department of Transportation, and the policies and procedures prescribed by the Federal Highway Administration of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the City of Camas all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto State of Washington and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the State of Washington, its successors and assigns.

The State of Washington, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that the State of Washington will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of

1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the City of Camas pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, State of Washington will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the State of Washington will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the State of Washington and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by City of Camas pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non discrimination covenants, State of Washington will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, State of Washington will there upon revert to and vest in and become the absolute property of State of Washington and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).