



**PLANNING
CONFERENCE AGENDA**

Friday, January 25, 2013 at
01:00 p.m.

Camas City Hall, 616 NE 4th
Avenue

WELCOME (1:00 p.m.)

I.

PLANNING CONFERENCE OVERVIEW (1:05 p.m.)

II.

INTRODUCTIONS AND TEAM BUILDING EXERCISE (1:15 p.m.)

III.

A. Introductions and Team Building Exercise

Details: Introductions will be made and a team building exercise will be performed.

Department/Presenter: Mike Nerland, Superintendent of the Camas School District

CITY ADMINISTRATION (1:35 p.m.)

IV.

A. Information Regarding the Camas School District's Operation & Maintenance and Technology Renewal Levies

Details: An update on this matter will be provided as requested by the Camas School District.

Department/Presenter: Mike Nerland, Superintendent of the Camas School District

Recommended Action: Receive the information and discuss if Council is so inclined

[Camas School District Levies Presentation \(attachment added - January 23, 2013\)](#) 

[Camas School District Levies Presentation \(PDF format\)](#) 

FIRE DEPARTMENT (1:50 p.m.)

V.

A. Fire Department Year in Review and Outlook for 2013

Details: There will be a brief discussion on the challenges and accomplishments of 2012 and a forecast of what the year 2013 holds for the fire department and for the merger between Camas and Washougal.

Department/Presenter: Nick Swinhart, Fire Chief

MAYOR (2:10 p.m. - item added January 25, 2013)

VI.

A. Technology Update

Details: A report will be given regarding some of the accomplishments from 2012 and the goals for the year 2013 including partnership opportunities.

Department/Presenter: Scott Higgins, Mayor

CITY ADMINISTRATION (2:20 p.m.)


VII.

A. [The Roles of Boards, Commissions and Council Representatives, Including Representatives to Regional Organizations](#)

Details: An emphasis is on refining and clarifying the expectations for boards, commissions, and Council liaisons to boards, commissions and regional organizations. As examples, this pertains to representation on boards of regional organizations such as C-TRAN and the Regional Transportation Council (RTC). This includes further clarification of communication expectations.

Department/Presenter: Lloyd Halverson, Special Projects Coordinator and retiring City Administrator

Recommended Action: Receive the information, discuss, and further clarify (as needed) the expectations

[Camas-Washougal Interlocal Agreement to Provide for the Appointment of Joint Representation on the C-TRAN and RTC Boards of Directors](#) 

BREAK (2:45 p.m. - time revised January 25, 2013)

VIII.

LIBRARY (2:35 p.m. - item added January 25, 2013)

IX.

A. [Camas Library News](#)

Details: There will be a presentation of a promotional video that is being created. There will also be a demonstration of Zinio, a new service being offered, and an update about library hours.

Department/Presenter: David Zavortink, Library Director and Brian Christopher, Library Board of Trustees Chair

CITY ADMINISTRATION (3:00 p.m.)

X.

A. [The General Fund Balancing Riddle - Long Term Options](#)

Details: This will present a summary analysis of the "structural gap" between revenues and expenditures, and some summary information about options for the Camas City Council's consideration. The most recent City budgets are available on the City's website. The narrative budget messages give some background and insight to the riddle. A summary memo of "options" is expected to be provided at the planning conference session.

Department/Presenter: Lloyd Halverson, Special Projects Coordinator and retiring City Administrator

Recommended Action: Receive the information, discuss, reflect, and at later sessions with staff support and potential consultant and tailored public processes, determine a path to longer term balance between community needs and ambitions on one hand, and resources and revenue measures on the other hand.

[Summary Memo of Options \(attachment added - January 25, 2013\)](#) 

[Paul Lewis Email Regarding Assessed Value \(attachment added - January 25, 2013\)](#) 

[Watershed Timber Appraisal \(attachment added - January 25, 2013\)](#) 

COMMUNITY DEVELOPMENT DEPARTMENT (3:30 p.m.)

XI.

A. [2013 Community Development Work Plan and Priorities](#)

Details: Each year the Community Development Department establishes a work plan that is reviewed with Council. The purpose of the work plan is to communicate and establish priorities of the department for the coming year.

Department/Presenter: Phil Bourquin, Community Development Director

Recommended Action: Review and discuss the 2013 work plan

[2013 Active Projects Map \(attachment added - January 25, 2013\)](#) 

[2013 Planning Department Work Plan \(attachment added - January 25, 2013\)](#)



[2013 Engineering Department Work Plan \(attachment added - January 25, 2013\)](#) 

[2013 Building Department Work Plan \(attachment added - January 25, 2013\)](#)



CITY ADMINISTRATION (4:00 pm.)

XII.

A. [Strengths, Weaknesses, Opportunities, and Threats \(SWOT\) Analysis](#)

Details: SWOT analysis is a brainstorming approach to developing a work plan that effectively targets finite resources to the community's greatest needs. Strengths are traits or conditions that are advantages (natural or manmade), assets or resources. Weaknesses refer to what is currently not available, but should be; what is done poorly, or could be improved; or what should be avoided. Opportunities are current strengths that can be built upon; current weaknesses that can be easily converted or transformed; or positive trends that we can take advantage of. Threats are current weaknesses that can't be easily converted or transformed; negative trends that we currently face or may face in the future; or obstacles to overcome.

Department/Presenter: Nina Regor, City Administrator

Recommended Action: Participate in the SWOT analysis exercise

[SWOT Analysis Presentation \(attachment added - January 23, 2013\)](#) 

[SWOT Analysis Presentation \(PDF format\)](#) 

PUBLIC COMMENTS (5:20 p.m.)

XIII.

COUNCIL COMMENTS AND REPORTS (5:00 p.m.)

XIV.

ADJOURNMENT

XV.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that persons with

special needs have opportunities to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - posted January 18, 2013

[Planning Conference Agenda with Supporting Documents](#) 