



CITY COUNCIL MEETING AGENDA
Monday, July 1, 2013, at 7 p.m.
Camas City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the minutes of the June 17, 2013, Camas City Council Meeting and the Work Session minutes of June 17, 2013.
- B. Approve claim checks as approved by the Finance Committee
- C. Approve Release of Retainage for Project SS-571 Cedar Street Storm Sewer Realignment to Civil Works NW, Inc., in the amount of \$2,757.47. All required city and state project documentation has been received and verified. (submitted by James Hodges)
- D. Authorize the Mayor to sign an amendment to the J.D. Walsh and Associates Professional Services Contract in the amount of \$54,139. The amendment is for additional architectural services related to the construction of the Heritage Park boat launch project which includes expanding the boat ramp, adding a dock and expanding the parking area. In 2012, the City made an application for a grant to the Recreation and Conservation Office in the Boating Facilities Program. The City's project ranked fourth in the state and if the program is fully funded by state legislature the City expects to be a recipient of a portion of the grant funds. The grant pays for 75% of the project costs and the project is included in the 2013 budget. The other 25% will be funded through Parks and Open Space Impact fees. The City will not execute this amendment until it receives a notice of grant award. (submitted by Jerry Acheson)
- E. Approve and authorize the Mayor to sign the Memorandum of Understanding (MOU) to participate in the City of Vancouver Innovation Partnership Zone (IPZ). An IPZ is a formal designation awarded by the State of Washington Department of Commerce that showcases a community's competitive advantage in economic development. In order to receive the designation, a community must show clear and meaningful partnerships amongst research, workforce training, and private sector participation in close geographic proximity to promote collaboration in a research based effort that will lead to new technologies, marketable products, company formation, and job

creation. There are currently 15 IPZs in Washington State. The City of Vancouver has invited the City of Camas to become a part of its proposed IPZ. At the June 17th workshop, there was Council consensus to participate in the IPZ and to sign its MOU. The draft MOU is a multi-party agreement. The City of Camas' responsibilities are on Page 2. (submitted by Nina Regor)

- F. Approve Pay Estimate No. 5 for Project WS-713 Wastewater Treatment Facilities (WWTF) Improvements, Phase 2B, to Contractors Northwest, Inc., in the amount of \$76,191.20 for work completed through June 19, 2013. This project is budgeted and fully funded. (submitted by James Hodges)
- G. Approve Pay Estimate No. 2 for Project WS-720A 2013 STEP/STEF Tank Pumping to AAA Septic Service in the amount of \$3,204.57 for work completed through May 31, 2013. This project is budgeted and fully funded. (submitted by James Hodges)
- H. Authorize the Mayor to sign the Interlocal Joint Purchasing Agreement with Clark County. This interlocal allows for the City of Camas and Clark County to utilize bids between agencies for purchases or acquisitions of goods and services in accordance with RCW 39.33. (submitted by Eric Levison)
- I. Authorize the Mayor to sign the Interlocal Joint Purchasing Agreement with the City of Washougal. This interlocal allows for the City of Camas and the City of Washougal to utilize bids between agencies for purchases or acquisitions of goods and services in accordance with RCW 39.33. (submitted by Eric Levison)
- J. Approve Pay Estimate No. 3 for Project S-545 NW 38th Avenue/SE 20th Street Extension Roadway Improvements, Phase 1, to Tapani, Inc., in the amount of \$468,874.95 for work completed from May 1, 2013 thru May 31, 2013. (submitted by Anita Ashton)
- K. Authorize the Mayor to sign a professional services contract with OTAK, Inc., for Project WS-714 24" Sanitary Sewer Transmission Main and Garfield Waterline Relocation for Burlington Northern Santa Fe (BNSF) Railroad for an amount not to exceed \$360,715 for all work described herein. Staff submitted this item for discussion at the Council workshop held on February 19, 2013. City engineering staff solicited public advertisement for proposals from qualified engineering consultants. OTAK, Inc., of Vancouver, Washington was eventually selected to perform this work for Camas. The project will install approximately 7,500 feet of new transmission main that will transport all of the City's STEP system waste water directly to the City's Wastewater Treatment Plant (WWTP). This project is critical for future development, and includes some tasks that may require significant time to complete. The project is budgeted and fully funded by a \$3,740,000 Public Works Trust Fund (PWTF) loan. (submitted by James Hodges)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

A. Announcements

VIII. COMMUNITY DEVELOPMENT

A. Public Hearing – Tidland Acquisition and Transfer of Open Space

1. Details: The City was previously gifted park and open space property from the Tidland Family. Tom Tidland is requesting an adjustment in the boundary of this land to move a section of 20 feet X 200 feet (4,000 square feet). The result would be an equal adjustment in the area of land that backs up to a future planned neighborhood park in Ostenson Canyon. Pursuant to Ordinance No. 2509, a public hearing is required prior to the sale, conveyance, exchange, transfer or other disposition of open space, park, or recreational land owned by the City.

Department/Presenter: Phil Bourquin, Community Development Director

Recommended Action: Conduct a public hearing, make a motion to approve the adjustment of approximately 4,000 square feet and direct the City Attorney to review the appropriate documents prior to recording with Clark County

IX. FIRE DEPARTMENT

A. Ordinance No. 2677 Authorizing the Execution of the Financing Contract for the Purchase of an Ambulance

1. Details: At the June 17, 2013, regular Council Meeting, we requested approval to purchase an ambulance and presented the suggestion to use the state loan program for financing as was discussed with Council during the 2013 budget preparation process. The other recommendation was to “piggyback,” as allowed by state law, on a recent ambulance bid obtained by North Country EMS. The Council passed a motion to purchase the ambulance with the recommended provisions. Since that approval, we have discovered three other documents that are required to be signed for us to use the state loan program. One is an ordinance that was created by Roger Knapp recently and the other two are signature documents to participate in the state loan program. All are contained in the agenda pack.

Department/Presenter: Nick Swinhart, Fire Chief

Recommended Action: Adopt Ordinance No. 2677

X. ADMINISTRATION

A. Resolution No. 1276 Rescinding Resolution No. 1247

1. Details: On July 16, 2012, the City Council adopted via Resolution No. 1247 the 2012 rate schedule for the Equipment Rental (ER) Fund, to be implemented as part of the 2013 budget process. Shortly after the resolution was adopted, the City decided to not implement the new rates, pending further review of its cost assumptions and allocations. The 2013 budget was built on the previous rate structure. Even though this was verbally noted as part of the budget process, the 2012 rates were not officially rescinded. The City is in the process of reviewing the ER Fund assumptions, with any appropriate revisions coming forward for

implementation in the 2014 budget. Per the June 17, 2013, Council Workshop Meeting, attached is a resolution to rescind the 2012 rates pending the 2013 review in order to bring closure to last year's policy decision.

Department/Presenter: Nina Regor, City Administrator

Recommended Action: Adopt Resolution No. 1276 Rescinding Resolution No. 1247

XI. PUBLIC COMMENTS

XII. ADJOURNMENT

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.



CITY COUNCIL WORKSHOP MEETING MINUTES - Draft
Monday, June 17, 2013 at 4:30 p.m.
Camas City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, and Shannon Turk

Excused: Melissa Smith

Staff: Jerry Acheson, James Carothers, Leisha Copsey, Sherry Coulter, Jennifer Gorsuch, Mitch Lackey, Eric Levison, and Nina Regor

Press: Heather Acheson, Camas-Washougal Post Record

III. PUBLIC COMMENTS

There were no comments from the public.

IV. COMMUNITY DEVELOPMENT DEPARTMENT

A. Vancouver Innovation Partnership Zone (IPZ)

Details: An Innovation Partnership Zone (IPZ) is a formal designation awarded by the State of Washington Department of Commerce that showcases a community's competitive advantage in economic development. In order to receive the designation, a community must show clear and meaningful partnerships amongst research, workforce training, and private sector participation in close geographic proximity to promote collaboration in a research based effort that will lead to new technologies, marketable products, company formation, and job creation. There are currently 15 of these IPZs in Washington State. Chad Eiken, from the City of Vancouver, provided a presentation which gave further information on the formation of an IPZ and its advantages as well as how to explore the potential for partnerships within an IPZ.

Department/Presenter: Nina Regor, City Administrator introduced the presentation by Chad Eiken, Vancouver Director of Community & Economic Development

[IPZ Presentation \(attachment posted - June 14, 2013\)](#) 

[IPZ Presentation \(PDF Version\)](#)

Council did not voice any objections to the formation of an IPZ and becoming a partner with the City of Vancouver.

A Memorandum of Understanding (MOU) between the cities of Camas and Vancouver will be brought back to Council for consideration at a future meeting.

B. [Miscellaneous and Updates](#)

Details: Updates on miscellaneous or emergent items

Department/Presenter: James Carothers, Engineering Manager

There were no miscellaneous or emergent items.

V. PUBLIC WORKS DEPARTMENT

A. [Project WS-709B Boulder 2013 Timber Sale \(item added - June 17, 2013\)](#)

Details: The award of this contract provides for the sale of merchantable timber from Phase 1 of the Boulder Creek and Jones Creek Watershed Forest Management Plan. Only one bid was received that was lower than the engineering estimate (See staff report).

Department/Presenter: Eric Levison, Public Works Director

[Staff Report](#) 

[Bid Tab](#) 

Levison stated that a representative from the company that bid on this project is present to address Council if they would permit him to speak. Council affirmed that they would allow him to comment at this time.

Ben Smith with Chilton Logging, Inc., 1760 Downriver Drive, Woodland, commented about his bid.

After discussion, Council concluded that they would like a bid award for this project to be placed on this evening's consent agenda for consideration, contingent upon receipt of the easement.

B. [Miscellaneous and Updates](#)

Details: Updates on miscellaneous or emergent items

Department/Presenter: Eric Levison, Public Works Director

Levison informed Council that Mr. O'Day, a County resident who lives on Armstrong Drive, has requested to be added to City water and sewer service. Council did not voice any objections to this request.

Levison gave Council an update regarding the pavement work that is to be done on NW Brady Road, from NW 16th to NW 12th, and stated that the City will be going out for bid on this project. It is anticipated that the bid award for this project will be placed on the July 1, 2013, Consent Agenda for Council's consideration. He also added that staff anticipates bringing forward for Council's consideration on July 1st, interlocal agreements with Clark County and the City of Washougal to allow for intergovernmental purchasing (piggy backing) for road preservation.

Levison gave Council an update about the Transportation Alternative Program (TAP) and noted that the NW 18th Avenue Bike and Pedestrian Trail Link Project has been ranked number four. Projects ranked one through eight are recommended for funding. The contracts and documents related to this project will be brought forward for Council's consideration after the Regional Transportation Council (RTC) has approved the project.

VI. HUMAN RESOURCES

A. Discussion of Operations Supervisor - Wastewater Salary Schedule

Details: In preparation to refill the vacant Operations Supervisor - Wastewater position, the City is requesting a change in the salary schedule through resolution at tonight's regular meeting. The staff report discussing the reasons for the request is attached.

Department/Presenter: Jennifer Gorsuch, Human Resources Director

Wastewater Treatment Plant Staff Report

Council voiced no objections to having this item on this evening's regular meeting agenda.

B. Discussion of Implementing a Flexible Spending Account Option as a Voluntary Benefit for all Eligible City Employees

Details: The City is requesting that Council allow implementation of a flexible spending account for all eligible City employees through resolution at tonight's regular meeting. This was previously discussed in a closed session. The staff report providing information related to the plan is attached.

Department/Presenter: Jennifer Gorsuch, Human Resources Director

Flexible Spending Staff Report

Council voiced no objections to having this item on this evening's regular meeting agenda.

C. Miscellaneous Staffing

Details: Updates on miscellaneous or emergent items

Department/Presenter: Jennifer Gorsuch, Human Resources Director

Gorsuch informed Council that Randy Crum, Sr. Grounds Worker, has announced his retirement effective July 31st. She stated that staff recommends that this vacancy be refilled and also would want to refill any subsequent positions that become vacant through internal movement due to filling this position. Council did not voice any objections.

VII. PARKS AND RECREATION DEPARTMENT

A. Amendment to J. D. Walsh and Associates Professional Services Contract

Details: The amendment is for additional architectural services in the amount of \$54,139 related to the construction of the Heritage Park boat launch project which includes expanding the boat ramp, adding a dock and expanding the parking area. In 2012 The City made an application for a grant to the Recreation and Conservation Office in the Boating Facilities Program. The City's project ranked fourth in the state and if the program is fully funded by state legislature the City expects to be a recipient of a portion of the grant funds. The grant pays for 75% of the project costs and the project is included in the 2013 budget. The other 25% will be funded through Parks and Open Space Impact fees. The City will not execute this amendment until it receives a notice of grant award.

Department/Presenter: Jerry Acheson, Parks & Recreation Manager

Amendment 

This item will be placed on the July 1, 2013, Consent Agenda for Council's consideration.

VIII. CITY ADMINISTRATION

A. Rescind the 2012 Equipment Rental Fund Rates

Details: On July 16, 2012, the City Council adopted via Resolution No. 1247 the 2012 rate schedule for the Equipment Rental (ER) Fund, to be implemented as part of the 2013 budget process. The ER Fund is used to house the rental, i.e., operating, and capital replacement of the majority of the City's major equipment. Shortly after the resolution was adopted, the City decided to not implement the new rates, pending further review of its cost assumptions and allocations. The 2013 budget was built on the previous rate structure. Even though this was verbally noted as part of the budget process, the 2012 rates were not officially rescinded. The City is in the process of reviewing the ER Fund assumptions, with any appropriate revisions coming forward for implementation in the 2014 budget. A resolution to rescind the 2012 rates pending the 2013 review is being proposed in order to bring closure to last year's policy decision.

Department/Presenter: Nina Regor, City Administrator

After discussion, Council confirmed that a resolution to rescind the 2012 rates should be brought forward for consideration. This item will be placed on the July 1, 2013, Regular Meeting Agenda.

B. Public Comment Period Discussion

Details: A couple of meetings ago under Council comments, the topic of public comments during the Regular Council meetings was raised. Members of the public had periodically asked why Camas offers public comments before but not after the actionable items. Councilmember Anderson offered to do some research. At the June 3rd meeting, he provided a list of twenty-three jurisdictions in Washington. Eighteen allow public comment before the action items (either before or after consent); five allow comments both before and after action items. No jurisdiction surveyed allows public comments only after the action items. The purpose of this agenda item was for Council to discuss if it wants to change its public comment practice, which is currently scheduled before consent.

Department/Presenter: Nina Regor, City Administrator

Research on Public Comment Practice by Jurisdiction

Council concluded that a second public comment period should be added to the end of the regular meeting agenda. Language that clarifies the limitations on the second public comment period will be brought back to Council for discussion.

C. Miscellaneous and Scheduling

Details: Updates on miscellaneous and scheduling items

Department/Presenter: Nina Regor, City Administrator

Regor announced that the City of Vancouver has arranged with the State Auditor's Office to provide three trainings on LEAN and Six-Sigma business optimization efforts. She added that she plans on attending, and the first one is tomorrow afternoon and is called the Introduction to LEAN.

In relation to the debt capacity questions that were raised during the June 3, 2013, Council Workshop, Regor explained that the City debt is divided into two categories; debt requiring a vote of the people, and debt that can be enacted by the City Council. In the 2012 Comprehensive Annual Financial Report (CAFR), which calculates the debt margin from the 2011 tax assessed value for 2012 revenue, the City's total net debt was less than 6% of the total debt capacity. Of that, the City is at 6.7% of the limit of voter-approved debt, and 4.4% of the limit for Council-approved debt. She noted that those numbers will change for 2013, because the City has so far made additional debt commitments of \$1.85 million for the Lacamas Lake Lodge, approximately \$1.8 million for Friberg/Goodwin Road, and about \$1.75 million for NW 6th Avenue, coming to \$5.4 million of

additional Council-approved debt. Factoring in the increased 2012 taxable assessed value, the Council-approved debt is still at less than 20% of its total capacity for 2013. Assuming no additional Council-manic debt for 2013, the City's remaining capacity is about \$32 million.

IX. COUNCIL COMMENTS AND REPORTS

Hogan gave a brief overview about the Downtown Camas Association (DCA) Board meeting that he attended and stated that he also went to the opening of Mill City Brew Wërks.

Dietzman attended a meet-n-greet for the three new Library Board Trustees. She also gave Council an update regarding the lodging tax webinar.

Anderson attended the East County Ambulance Advisory Board Meeting.

Hazen attended the soft opening of Mill City Brew Wërks and has a Parks Commission meeting next week.

Turk attended the Camtown event and noted that it was very organized and well done. She will be attending the Planning Commission meeting tomorrow evening.

Mayor announced that he attended the Flag Day event and participated in the tie contest, but unfortunately he did not win this year.

Mayor also gave Council an update about the C-Tran meeting that he attended and the proposal to allow the City of Camas and other cities to have their own seat on the board.

X. PUBLIC COMMENTS

Ken Hadley, 4011 F Circle, Washougal, commented about the public comment period discussion.

XI. ADJOURNMENT

The meeting adjourned at 6:08 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted June 12, 2013

[Workshop Agenda with Supporting Documents](#) 

Mayor

City Clerk



CITY COUNCIL REGULAR MEETING MINUTES - Draft
Monday, June 17, 2013 at 7:00 p.m.
Camas City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, and Shannon Turk

Excused: Melissa Smith

Staff: Jerry Acheson, James Carothers, Leisha Copsey, Sherry Coulter, Sarah Fox, Jennifer Gorsuch, Eric Levison, Shawn MacPherson, Nina Regor and Nick Swinhart

Press: Heather Acheson, Camas-Washougal Post Record

IV. PUBLIC COMMENTS

There were no comments from the public.

V. CONSENT AGENDA

- A.** Approve the minutes of the June 3, 2013, Camas City Council Meeting and the Work Session minutes of June 3, 2012.

[City Council Meeting Minutes of June 3, 2013](#) 

[City Council Workshop Minutes of June 3, 2013](#) 

- B.** Approve claim checks 117410-117577 in the amount of \$1,797,699.54.

- C.** Authorize the write-off of the May 2013 Emergency Medical Services (EMS) billings in the amount of \$55,203.99. This is the monthly uncollectible balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. Also authorize the write-off of \$398.73 for two EMS accounts in which the patients are deceased with no estates. (submitted by Pam O'Brien)

- D. Authorize the write-off of \$120.00 on three parking tickets including late fees, as the owners are deceased with no estate or are bankrupt per Columbia Collector's Inc. (submitted by Pam O'Brien)
- E. Authorize the write-off of \$940.41 on four utility accounts in which the debt was discharged by bankruptcy. (submitted by Pam O'Brien)
- F. Approve Pay Estimate No. 1 for Project SS-579A 2013 NW Leadbetter and Grass Valley Park Wetland Maintenance to Sound Native Plants, Inc., in the amount of \$2,537.44. The pay estimate is for work completed in April/May, 2013. (submitted by Anita Ashton)

Pay Estimate No. 1

- G. Authorize Bid Award for Project P-887 Camas Municipal Center Lobby Flooring Replacement to the responsive low bidder, Cedar Mill Construction Company, LLC, in the amount of \$6,168.46. This project will replace the carpet, entry tile and base trim in the City Hall lobby. This item is under the 2013 budgeted amount of \$10,000. (submitted by Eric Levison)

Bid Tab for Project P-887

- H. Authorize Bid Award for Project WS-709B Boulder 2013 Timber Sale to the responsive high bidder, Chilton Logging, Inc., in the amount of \$286,683.91 contingent on securing the road easement with Longview Timberlands. The award of this contract provides for the sale of merchantable timber from Phase 1 of the Boulder Creek and Jones Creek Watershed Forest Management Plan. (submitted by Eric Levison) (item added back to agenda - June 17, 2013)

Bid Tab for Project WS-709B

It was moved by Greg Anderson, seconded by Linda Dietzman to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Dietzman attended the Camas High School graduation and stated that she was impressed with how smoothly the event went.

VII. MAYOR

A. Announcements

Mayor Higgins informed Council that he spoke with a delegation of Polish middle school students this morning that are visiting from Camas' sister city Zabierzow.

Mayor reminded everyone that the second annual softball game with the City of Washougal will take place this Friday at Fallen Leaf Lake Softball Field. The game will begin at 5:30 p.m.

VIII. COMMUNITY DEVELOPMENT

A. Public Hearing - 2013 Comprehensive Plan Amendment (File No. CPA13-01) Daley, MacKay and MacDonald

Details: The City of Camas reviews its comprehensive plan once a year. An application for a proposed change or amendment to the comprehensive plan and map must be submitted together with the applicable fee by January 31st. The City received one application (File No. CPA13-01), and has carried forward two proposals from the 2012 annual review as requested by City Council. The applicants, Dennis W. Daley, Douglas MacDonald (Trustee of the MacDonald Clark County Living Trust), and Dan MacKay (Manager of MacKay Family Clark County Properties, LLC), propose an amendment to the comprehensive plan and zoning maps for approximately 28.19 combined acres that are designated and zoned "Light Industrial / Business Park" (LI/BP). The properties are located north of NW 18th Avenue and west of NW Brady Road specifically, parcels numbered 125623-000, 125193-000, and 125185-000. The proposed amendment is to change the designation to "Industrial" and the associated zoning to "Business Park". A public hearing for the proposed amendments was held before Planning Commission on May 21st at 7:00 p.m. The Planning Commission recommends approval.

Department/Presenter: Sarah Fox, Sr. Planner

[CPA13-01 Staff Report](#) 

[CPA13-01 Application Materials](#) 

Mayor opened the public hearing at 7:09 p.m.

The following members of the public gave testimony: Attorney Randy Printz, 805 Broadway Street, Ste. 1000, Vancouver.

Mayor closed the public hearing for file number CPA13-01 at 7:21 p.m., as there was no further public testimony.

Deliberations took place and the final decision was deferred by Council in order to be included for consideration with other proposed amendments as part of the annual comprehensive plan amendment process later in the year.

B. Resolution No. 1272 Revising and Extending the Comprehensive Six (6) Year Street Plan

Details: The Six-Year Transportation Improvement Program, also known as the six-year street plan, is to be updated by municipal agencies annually per Revised Code of Washington (RCW) 35.77.010. This year's updates capture the projects from the 2012 Transportation Impact Fee Update List as well as changes to the Capital Facilities Plan List adopted in conjunction with the 2013 budget.

Department/Presenter: James Carothers, Engineering Manager

[Resolution No. 1272](#) 

[Six Year Street Priorities Map](#) 

[Six Year Transportation Improvement Program](#) 

[2013 Appendices](#) 

It was moved by Linda Dietzman, seconded by Greg Anderson that Resolution No. 1272 be read by title only. The motion carried unanimously.

It was moved by Linda Dietzman, seconded by Steve Hogan that Resolution No. 1272 be adopted. The motion carried unanimously.

C. Resolution No. 1273 Adopting a NE Woodburn Drive School Speed Zone

Details: The Camas School District (CSD) intends to open the doors to Woodburn Elementary School for the 2013/2014 school season. In 2011, CSD requested that the City adopt a school speed zone for this school. This CSD request with the coinciding traffic engineering memo and map are attached. Camas staff brings this request forward now, as the school is about to open and Woodburn Drive is now public right-of-way. Camas staff concurs with the findings of the engineering memo.

Department/Presenter: James Carothers, Engineering Manager

[Resolution No. 1273](#) 

[School Speed Zone Memorandum](#) 

Carothers clarified questions that were asked by Council during the June 3, 2013, Council Workshop related to school speed zones.

It was moved by Greg Anderson, seconded by Steve Hogan that Resolution No. 1273 be read by title only. The motion carried unanimously.

It was moved by Linda Dietzman, seconded by Tim Hazen that Resolution No. 1273 be adopted. The motion carried unanimously.

IX. PUBLIC WORKS

A. Bid Award for Project S-576A Asphalt Repair

Details: Project S-576A provides for asphalt and road base repair at various locations throughout the City. The apparent low bidder, Michael Green Construction, submitted an old version of the E-Verify Memorandum of Understanding (MOU) with the bid. On the official bid tabulation, staff labeled the bid as non-responsive for not including the electronic signature sheet. The attached staff report provides additional information to support staff's recommendation. The staff report has been reviewed by the City Attorney. Michael Green submitted a letter and supporting documentation requesting that his bid be declared responsive (see staff report). This is a budgeted item as part of the annual pavement restoration program.

Department/Presenter: Eric Levison, Public Works Director

[Bid Tab for Project S-576A](#) 

[Staff Report](#) 

It was moved by Linda Dietzman, seconded by Steve Hogan to declare the E-Verify MOU submittal as a minor irregularity and award the bid to Michael Green Construction, Inc., in the amount of \$22,795.75. The motion carried unanimously.

B. Ordinance No. 2676 Authorizing the Execution of the Financing Contract for the Construction of Lacamas Lake Lodge

Details: This ordinance authorizes the City to enter into a local financing lease with the State of Washington Local Option Capital Asset Lending Program in the amount of \$1,850,000 plus related financing costs. The four attachments (annex 1-4) are included as informational only. These documents will be prepared by the state after the ordinance is passed and returned to the City for signature. This item has been discussed at numerous workshops and Council meetings. The annual loan payments for a 15 year loan will be approximately \$160,000. Park Impact Fees and/or Real Estate Excise Tax (REET) will be committed to repay this loan.

Department/Presenter: Eric Levison, Public Works Director; Nina Regor, City Administrator; and Jerry Acheson, Parks & Recreation Manager

[Ordinance No. 2676 \(revised - attachment posted June 14, 2013\)](#) 

[Financing Documents](#) 

It was moved by Shannon Turk, seconded by Linda Dietzman that Ordinance No. 2676 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Greg Anderson that Ordinance No. 2676 be adopted and published according to law. The motion carried unanimously.

C. Bid Award for Project P-862 Lacamas Lake Lodge

Details: Bids were received and opened for this project on Monday, May 13, 2013. The responsive low bidder was JWC Construction, with a bid of \$1,813,478.88. The award of this contract provides for the construction of the Lacamas Lake Lodge which includes the boat dock and irrigation. The Engineer's estimate for the project is \$1,787,201.64. Financing for this project is provided by a loan through the Washington State Local Option Capital Asset Lending Program, and \$350,000 from the Friends of the Community Center. The annual debt service is estimated at \$160,000 to be paid by the Parks Impact Fee account.

Department/Presenter: Eric Levison, Public Works Director; Nina Regor, City Administrator; and Jerry Acheson, Parks & Recreation Manager

Bid Tab for Project P-862 

It was moved by Shannon Turk, seconded by Greg Anderson to award the bid for Project P-862 to JWC Construction in the amount of \$1,813,478.88. The motion carried unanimously.

X. HUMAN RESOURCES

A. Resolution No. 1274 Adding a Flexible Spending Account as a Voluntary Benefit for Eligible City Employees

Details: The resolution will allow implementation of a flexible spending account for all City employees. Council was previously briefed on this topic at this evening's workshop and in a closed session.

Department/Presenter: Jennifer Gorsuch, Human Resources Director

Resolution No. 1274 

It was moved by Linda Dietzman, seconded by Tim Hazen that Resolution No. 1274 be read by title only. The motion carried unanimously.

It was moved by Linda Dietzman, seconded by Tim Hazen that Resolution No. 1274 be adopted. The motion carried unanimously.

B. Resolution No. 1275 Revising the City of Camas Salary Schedule for the Non-Represented Position of Operations Supervisor-Wastewater

Details: The salary schedule for this position is being revised to be aligned with both internal and external comparator. Council was previously briefed on this topic at this evening's workshop.

Department/Presenter: Jennifer Gorsuch, Human Resources Director

Resolution No. 1275 

It was moved by Shannon Turk, seconded by Steve Hogan that Resolution No. 1275 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Steve Hogan that Resolution No. 1275 be adopted. The motion carried unanimously.

XI. FIRE DEPARTMENT

A. Ambulance Purchase

Details: As part of the recent Emergency Medical Services (EMS) levy passage in Camas, a new ambulance purchase was programmed in to the financial projections for 2013. This money is currently identified and available in the budget. At the June 3, 2013, Council Workshop, we presented the suggestion to use the state loan program for financing as was discussed with Council during the budget preparation process. The other suggestion at the June 3, 2013, Council Workshop was to "piggyback," as allowed by state law, on a recent ambulance bid obtained by North Country EMS. This would allow the City to take advantage of better pricing and a shorter timeline for production. The City Administrator and the Fire Chief were present to answer questions.

Department/Presenter: Nick Swinhart, Fire Chief

Ambulance Documents 


It was moved by Greg Anderson, seconded by Steve Hogan to approve the ambulance purchase and authorize the Mayor to sign the necessary documents to complete the purchase. The motion carried unanimously.

XII. ADJOURNMENT

The meeting adjourned at 7:54 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents

Council Agenda with Supporting Documents 

Mayor

City Clerk

CITY OF CAMAS PROJECT NO. SS-571 Project Name: Cedar Street Storm Sewer Realignment Project			PAY ESTIMATE: TWO - FINAL PAY PERIOD: 1/26/13 through 2/1/13 Original Contract Amount: \$59,165.80			CivilWorks NW, Inc. PO Box 5698 Vancouver, WA 98668 360.694.8849		
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ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
1	MOBILIZATION	LS	1.00	\$5,000.00	\$5,000.00	1.00	\$5,000.00	0.00	\$0.00	1.00	\$5,000.00
2	PROJECT TEMPORARY TRAFFIC CONTROL	LS	1.00	\$1,750.00	\$1,750.00	1.00	\$1,750.00	0.00	\$0.00	1.00	\$1,750.00
3	CLEARING & GRUBBING	LS	1.00	\$3,500.00	\$3,500.00	1.00	\$3,500.00	0.00	\$0.00	1.00	\$3,500.00
4	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1.00	\$1,750.00	\$1,750.00	1.00	\$1,750.00	0.00	\$0.00	1.00	\$1,750.00
5	EROSION CONTROL AND WATER POLLUTION CTRL	LS	1.00	\$1,500.00	\$1,500.00	1.00	\$1,500.00	0.00	\$0.00	1.00	\$1,500.00
6	ROADSIDE RESTORATION	LS	1.00	\$750.00	\$750.00	1.00	\$750.00	0.00	\$0.00	1.00	\$750.00
7	MANHOLE 48 INCH DIA	EA	3.00	\$3,250.00	\$9,750.00	3.00	\$9,750.00	0.00	\$0.00	3.00	\$9,750.00
8	RE-CHANNEL MANHOLE	EA	1.00	\$500.00	\$500.00	1.00	\$500.00	0.00	\$0.00	1.00	\$500.00
9	CONNECTION TO DRAINAGE STRUCTURE	EA	1.00	\$1,000.00	\$1,000.00	1.00	\$1,000.00	0.00	\$0.00	1.00	\$1,000.00
10	PLUG EXISTING PIPE	EA	1.00	\$1,000.00	\$1,000.00	0.00	\$0.00	1.00	\$1,000.00	1.00	\$1,000.00
11	ASTM D3034 PVC STORM SEWER PIPE 12 INCH DIA	LF	251.00	\$80.00	\$20,080.00	251.00	\$20,080.00	0.00	\$0.00	251.00	\$20,080.00
12	SOLID ROCK EXCAVATION	CY	30.00	\$150.00	\$4,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
13	RECONSTRUCTION OF CMU RETAINING WALL	LS	1.00	\$1,250.00	\$1,250.00	1.00	\$1,250.00	0.00	\$0.00	1.00	\$1,250.00
14	TRENCH SAFETY SYSTEM (MINIMUM BID \$1/L F)	LS	251.00	\$1.00	\$251.00	251.00	\$251.00	0.00	\$0.00	251.00	\$251.00
15	PROJECT DOCUMENTATION	LS	1.00	\$2,000.00	\$2,000.00	1.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00

Subtotal (Items 1-15): \$54,581.00 \$49,081.00 \$1,000.00 \$50,081.00
Sales Tax: (Items 1-15) Rate: 8.4% \$4,584.80 \$84.00 \$4,206.80
Total: \$59,165.80 \$53,203.80 \$1,084.00 \$54,287.80

Change Order #1

A	ADDITIONAL EXCAVATION	LS	1.00	\$4,254.30	\$4,254.30	0.00	\$0.00	1.00	\$4,254.30	1.00	\$4,254.30
B	ADDITIONAL CONTROLLED DENSITY FILL	LS	8.00	\$101.77	\$814.16	0.00	\$0.00	8.00	\$814.16	8.00	\$814.16
C	REMOVE ITEM 12 - SOLID ROCK EXCAVATION	LS	-30.00	\$150.00	(\$4,500.00)	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00

Subtotal (Items A-C): \$568.46 \$0.00 \$5,068.46 \$5,068.46
Sales Tax: (Items A-C) Rate: 8.4% \$47.75 \$0.00 \$425.75
Total: \$616.21 \$0.00 \$5,494.21 \$5,494.21

PFC
ENTERED
3/12/13

	CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
SUBTOTALS	\$54,581.00	\$49,081.00	\$1,000.00	\$50,081.00
CHANGE ORDERS TO DATE	\$568.46	\$0.00	\$5,068.46	\$5,068.46
SUBTOTAL	\$55,149.46	\$49,081.00	\$6,068.46	\$55,149.46
SALES TAX (8.4%)	\$4,632.55	\$4,122.80	\$509.75	\$4,632.55
TOTAL CONTRACT	\$59,782.01	\$53,203.80	\$6,578.21	\$59,782.01
LESS 5% RETAINAGE	-----	(\$2,454.05)	(\$303.42)	(\$2,757.47)
TOTAL LESS RETAIN.	-----	\$50,749.75	\$6,274.79	\$57,024.54

STORM ACCT. NUMBER: 419-00-594-530-65

THIS PAY EST. LESS RETAINAGE

\$6,274.79

F.I.

Steve Durspek 2/21/13
Project Engineer Date

3/5/13
Contractor Date

James Hedges 2/21/13
Project Manager Date

SUPPLEMENTAL AGREEMENT NO. 1

This Supplemental Agreement modifies the Professional Service Agreement between the City of Camas and J.D Walsh & Associates signed April 2, 2012 for a PROJECT known as **Heritage Park and Lacamas Lake Lodge Improvements**.

The following modifications are made to the AGREEMENT and all other terms and conditions remain unchanged:

The Scope of Work and Total Contract Amount are modified to complete contract documents, including new permit requirements as follows: (see attachment B)

JD Walsh & Associates	\$12,680.00
Wallis Engineering	23,762.00
Hagedorn Surveying	5,828.00
Applied Archaeological Research	3,800.00
- Allowance for on-site monitoring	1,800.00
Athay Electrical Engineers (allowance)	2,500.00
Service Fee	<u>3,769.00</u>
Total Additional Fee	<u>\$54,139.00</u>
Existing Contract Amount	<u>\$102,021.00</u>
New Contract Amount	\$156,160.00

IN WITNESS WHEREOF this Supplemental Agreement is made and executed this _____ day of _____.

For: J.D. Walsh and Associates

For: City of Camas

By: 

By: _____

Jim Walsh - President
J.D. Walsh and Associates
215 W. 4th Street, Suite 203
Vancouver, Washington 98660

EXHIBIT A – SCOPE OF WORK

City of Camas Heritage Park Phase 2 – Left Turn Lane March 2013

The proposed Heritage Park improvements are bounded on the east by Lacamas Lake and by NW Lake Road on the west. Site improvements include revisions to on-site parking and stormwater treatment.

The condition of approval for the proposed Heritage Park improvements included the requirement to construct a left turn lane in the Phase 2 improvements. There are also plans for a future development of a property opposite the Phase 2 improvements. It is anticipated that a left turn lane for that development will be required. The improvements for this project will include widening to allow for this turn movement. This scope of work is to prepare plans and estimates for the design of these improvements. Wallis Engineering specific scope of work is as follows:

Task 1 Agency Review and Project Coordination

- 1.1 Meetings.** This task assumes one meeting with Agency staff to review plans and to discuss project issues throughout the project. This task also includes coordination with other designers and one site visit.
- 1.2 Project Management and Administration.** Provide project management, coordination, and direction to the design team to complete the project. Establish quality control management and designate responsibility of technical work and deliverable products.

Task 1 Deliverables: Meeting Minutes and Monthly Status Report

Task 2 Site Investigation

It is anticipated that a topographic survey of the project area will be provided by W&A. Wallis Engineering will review as-built drawings, contact utility providers in the area to determine services and review City GIS data to identify project constraints. One site visit is anticipated for Wallis Engineering to review in field conditions at the same time as the agency meeting.

It is assumed that no traffic study will be required as part of these improvements. Wallis Engineering will make assumptions based upon the preliminary transportation assessment from Lancaster Engineering and confirm with City of Camas.

It is also assumed that no geotechnical report will be prepared and that the pavement section will be the same as that used for the widening of the Phase 1 improvements.

Any required environmental permitting issues are assumed to be handled by Walsh and Associates.

Task 3 Concept Development Plans

An offsite improvement package for confirmation of design assumptions, preliminary cost estimating and planning purposes will be prepared. Two properties adjacent to the proposed improvements are privately owned. Two options for left turn lanes will be prepared for review by the City. One option will split the widening between the East and West side of NE Lake Road and the other would move all the widening to the East side and into the Heritage Park Development. A report will be prepared referencing the design assumptions made in preparing the options and a rough cost estimate.

***Task 3 Deliverables:** Conceptual Development Plans, Conceptual Design Report and Estimate*

Task 4 Preliminary Improvement Plans

After selection of a roadway alignment and confirmation of design assumptions, preliminary improvement plans will be prepared. The preliminary improvement plans will include the following:

- 4.1 *Preliminary Transportation Plan.*** A preliminary transportation plan including typical sections, roadway plan and profile, signing and striping drawings will be prepared based on the requirements of the City of Camas Design Standards, AASHTO and the MUTCD.
- 4.2 *Preliminary Stormwater Site Plan.*** This task involves preliminary design of stormwater conveyance and treatment facilities and the preparation of a preliminary development plan and preliminary TIR per the requirements of the City of Camas Stormwater Design Standards Manual. It is assumed that flow control is exempted from this site due to drainage outfall into Lacamas Lake. Stormwater treatment assumed to be obtained through use of roadside stormwater swales and routing through the media filter (for Phosphorus treatment) to be designed as part of the Phase 2 development. The preliminary TIR will be in conjunction with the Phase 2 site design and will utilize as much of the previously prepared TIR as possible.
- 4.3 *Private Utility Coordination.*** There is existing overhead power and telecommunications lines and gas services along NW Lake Road that may require

relocation or adjustment as part of the improvements. Wallis Engineering will coordinate with private utility companies as needed.

- 4.4 **Preliminary Cost Estimate.** Wallis Engineering will prepare opinions of cost of offsite civil improvements.

Task 4 Deliverables: *Preliminary Transportation Plan, Preliminary Stormwater Site Plan, Preliminary TIR, and Preliminary Cost Estimate*

Task 5 Final Improvement Plans

An offsite improvement package for construction of the left turn lane and associated paving improvements will be prepared. The final improvement plans will include the following:

- 5.1 **Existing Conditions and Demolition Plan.** All surface and utility structures will be defined. All structures to be removed will be clearly shown on the demolition plan.
- 5.2 **Grading and Erosion Control Plan.** A final grading and erosion control plan will be prepared in accordance with the requirements of the City of Camas Design Standards.
- 5.3 **Transportation Plan.** A transportation plan including typical sections, roadway plan and profile, signing and striping drawings will be prepared based on the requirements of the City of Camas Design Standards, AASHTO and the MUTCD. It is assumed that a pavement design will be based upon the City standard road section for arterials as defined in the standard details.
- 5.4 **Final Stormwater Site Plan.** This task involves final design of stormwater conveyance and treatment facilities and the preparation of a final development plan and final TIR per the requirements of the City of Camas Stormwater Design Standards Manual. *It is assumed that the improvement will require minimum requirements #1 through #9 (minus Flow Control #7)*
- 5.5 **Final Specifications and Cost Estimate.** Specification and a final cost estimate will be prepared. It is assumed that the offsite improvements will be bid as part of the phase 2 development.

Task 5 Deliverables: *Final Plans and Specifications, Final TIR, Final Specifications and Final Cost Estimate*

Task 6 Construction Phase Services

- 6.1 Submittal Review.** Contractor submittals will be submitted to Wallis Engineering to review their conformity to the Contract Documents. We will copy the City of Camas on all submittal review comments routed to the Contractor. We have assumed review of two submittals with a 50% revision rate.
- 6.2 Construction Engineering Services.** Construction engineering services support will include attending a pre-construction meeting, providing clarification of plans and specifications as requested, attending on-site construction meetings and drafting change orders as required. We will attend final inspection and prepare final punch list. A recommendation of final acceptance will be provided. It is assumed that day to day inspection of construction activities will be supplied by others.
- 6.3 As-Built Drawings.** Record drawings will be based upon contractor red lines and will be prepared in accordance with City standards and submitted in AutoCAD and PDF format.

***Task 6 Deliverables:** Submittal Review Comments, Construction Meeting Notes, Final Punch List, and Recommendation of Final Acceptance. Record Drawings will be provided in AutoCAD and PDF format.*

Assumptions

- It is assumed that survey services will be provided by W&A.
- It is assumed that no Right Of Way acquisition will be required. Should the City elect to follow improvements that would require additional right of way, additional fees will be required.
- It is assumed that the City will not require a Traffic Study. Storage length will be based upon the preliminary traffic assessment prepared by Lancaster Engineering.
- It is assumed that no lighting design will be required.
- It is assumed that the TIR will supplement the TIR already prepared for the Heritage Park site.
- It is assumed that any required environmental permitting will be completed by others.

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Attachment B - Fee Estimate
Heritage Park Phase 2 - Left Turn Lane
March 2013

TASK		Wallis Engineering Staff Estimated Hours						Expenses	Total Cost
		PR	PM	JE	T1	C1	Staff Cost		
Task 1	Agency Review and Project Coordination								
1.1	Meetings		8				\$992	\$50	\$1,042
1.2	Project Management and Administration		8			8	\$1,520		\$1,520
Task 2	Site Investigation								
2.1	Site Investigation		4	12	8		\$2,056	\$50	\$2,106
Task 3	Concept Development Plans								
3.1	Conceptual Development Plan Preparation		4	24	8		\$2,992	\$50	\$3,042
Task 4	Preliminary Improvement Plans								
4.1	Preliminary Transportation Plan		2	16	16		\$2,744		\$2,744
4.2	Preliminary Stormwater Site Plan		4	16	8	4	\$2,632		\$2,632
4.3	Private Utility Coordination		2	4			\$560		\$560
4.4	Preliminary Cost Estimate	1	2	4			\$725		\$725
Task 5	Final Improvement Plans								
5.1	Existing Conditions and Demolition Plan			2	4		\$468		\$468
5.2	Grading and Erosion Control Plan		2	10	8		\$1,652		\$1,652
5.3	Transportation Plan		2	12	8		\$1,808		\$1,808
5.4	Final Stormwater Site Plan		4	16	8	4	\$2,632		\$2,632
5.5	Final Specifications and Cost Estimate	1	4	8			\$1,285		\$1,285
Task 6	Construction Phase Services								
6.1	Submittal Review			2			\$156		\$156
6.2	Construction Engineering Services		1	8			\$748	\$50	\$798
6.3	As-Built Drawings		1	2	4		\$592		\$592

FEE SUMMARY			
Staff	Hours	Rate	Fees
PR - Principal	2	\$165	\$330
PM - Project Manager	48	\$124	\$5,952
JE - Junior Engineer	136	\$78	\$10,608
T1 - Technician 1	72	\$78	\$5,616
C1 - Clerical 1	16	\$66	\$1,056
Total Fees from Staff			\$23,562
Expenses			Cost
Mileage and printing			\$200
Total Fees from Expenses			\$200



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RESEARCH, INC.

necessary to have multiple monitors in place. The archaeologist(s) will be on-site as long as is necessary to ensure that the construction activities have not disturbed any archaeological resources.

The monitor(s) may observe equipment work and soil removal from multiple perspectives around and in front of working equipment, following established safety procedures. This will require close communication and cooperation with the construction personnel. Monitors may stand near the edge of an excavation to observe sediment as it is excavated. At times monitors will request that heavy equipment stop work so that they can enter excavation areas to clean and examine profile walls, obtain matrix samples, or quickly record stratigraphy at locations where archaeological deposits are likely or archaeological materials begin to appear.

If at any point during the construction process, the monitor encounters cultural materials and believes that further examination of the native soils is warranted, all ground disturbances must halt within 100 feet of the designated area. The monitor shall be given sufficient time to examine the area. If archaeological materials are discovered, the monitor will inform the on-site staff, contact you or your designee, and the cultural resource staff at the ACOE and the DAHP, and will work with the project stakeholders to determine if the materials represent a potentially significant cultural resource.

The safety of workers is of paramount importance. Therefore explicit procedures for communication between cultural resource monitors and operators of equipment must be developed prior to the beginning of construction. Cultural resource monitors will need to communicate with on-site personnel to make general requests about equipment movement, placement of excavated sediments for examination, and requests the ability to access trench excavations. The cultural resource monitors will need to know how to communicate directly with excavation equipment operators during the operation of equipment to request that work stop so that construction excavation areas can be accessed. In addition, the monitor will wear appropriate clothing that will include eye protection, a hard hat, and a high visibility safety vest.

Monitors will keep a daily log of monitoring activities which will document archaeological resources monitoring efforts, even if cultural materials are not found. These records will enable the monitor to evaluate cultural materials if any are discovered. The log should include:

- the name of the monitor
- dates and times of monitoring
- location(s) monitored
- type of construction observed
- if work was halted, when and why it was halted
- descriptions of any cultural resources discovered during monitoring, including where they were discovered and what was done with the item(s)
- who was contacted concerning any concerns and time of contact

Task 3. Project Report

Deliverables will include draft and final versions of a project report that will describe the construction and monitoring activities and any results from the monitoring. The report will be in a format and include content acceptable to the ACOE and the DAHP. It will include a description of the project results, and of the methods employed, and will describe and discuss any cultural resources identified



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RESEARCH, INC.

within the project area and include recommendations for the further treatment of such resources, as appropriate. The report will include a project area vicinity map, a site map for any specific area where artifacts are found, and photographs showing the conditions of the project area the time of the investigation. If warranted, Archaeological Site and/or Isolate Record Forms will be completed and included with the report. Also provided at the end of the project will be a copy of the monitor's daily log.

Compensation and Schedule

Tasks 1 and 3 involve predictable amounts of labor and direct expenses and can be budgets as line items. The cultural resource monitoring involves unknowns that make it impossible to estimate its cost. Specifically, the length of time a monitor may be needed is not known and therefore the cost for monitoring fieldwork is provided on a per day basis inclusive of labor and direct expenses.

The cost for completing Tasks 1 and 3, inclusive of general project administration, will be \$3,800.00. That amount includes preparation of both documents and coordination with the ACOE and DAHP.

The cost estimate for the monitoring task is calculated on a per day basis. It is based on the assumption that the monitor would work 10-hour workdays inclusive of mobilization, travel, and demobilization. Using these conditions and assumptions, the fully loaded, per day cost for one monitor is \$600.00, which includes automobile use fees. The daily rate is pro-rated for partial or extended work days. AAR works a 40-hour workweek and work over 40 hours is charged at 1.5 times standard rates. The daily rate provided does not include any overtime pay.

Note that no estimate of cost is given for the treatment of cultural resources should they be found other than the routine examination of random items in the normal course of the monitoring workday.

AAR staff is available to begin the project upon a notice to proceed and according to your construction schedule. A monitoring report will be submitted to you within two weeks of completion of the fieldwork.

Closure

We here at AAR look forward to working with you on this project. If you have any questions or comments regarding this cost estimate please call me at (503) 281-9451 or e-mail me at bill@aar-crm.com. Thank you.

Sincerely,

Bill R. Roulette, M.A., R.P.A.
Principal Investigator



March 27, 2013

**SURVEY ESTIMATE
FOR
WALSH & ASSOCIATES**

LAKE ROAD TOPOGRAPHIC SURVEY

Scope of Services:

1. Extend horizontal and vertical control from previous Moose Lodge survey Northerly to LaCamas Lane.
2. Collect topographic data from end of the Moose Lodge topography Northerly within Lake Road right-of-way to include the intersection of LaCamas Lane.
3. Calculate right-of-way of Lake Road.
4. Office calculations and add topography to 2012 Lake Road mapping.

Estimated Fee: \$5,828.00

Thank you for selecting Hagedorn, Inc. to provide you with this survey proposal. If you have any questions regarding this proposal, please contact me at (360) 696-4428.

Sincerely,

A handwritten signature in cursive script that reads 'Brian P. Tandy'.

Brian P. Tandy, P.L.S.

BPT:cf

H:\Admin\Est-2013\Walsh - Lake Rd Topo.bpt



Attachment A
JD Walsh & Associates
Scope of Work - Addendum 1

Heritage Park Improvements - Phase 2
Parking & Boat Ramp Project

Revise Contract Documents - for changes related to permit requirements (parking layout changed for storm water treatment, addition of left turn lane, road survey, road lighting completion of contract documents and bidding assistance):

JD Walsh & Associates:

Principal	22 hours @ \$115.00 / hr =	2,530.00
Staff	132 hours @ \$75.00 / hr =	9,975.00
Printing		<u>175.00</u>
Total		\$12,680.00
Wallis Engineering (see attached)		\$23,762.00
Hagedorn Surveying (see attached)		\$5,828.00
Applied Archeological Research (see attached)		\$3,800.00
Athay Engineering		\$2,500.00

**Memorandum of Understanding
For
Applied Digital Technology Accelerator Innovation Partnership Zone**

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between City of Vancouver, City of Camas, Camas Washougal Economic Development Association, Washington State University Vancouver, Clark College, Southwest Workforce Development Council, Columbia River Economic Development Council, NAMES OF COMPANIES (Wacom, Woobox, Sharp initially confirmed) hereinafter referred to as the Partners.

A. PURPOSE: The purpose of this MOU is to define the framework for a collaborative working relationship among the partners to develop, cultivate and promote an Applied Digital Technology Accelerator Innovation Partnership Zone within the City of Vancouver and City of Camas specifically and Southwest Washington Counties more broadly.

B. STATEMENT OF MUTUAL BENEFITS AND INTERESTS:

WHEREAS, each of the partners supports and finds benefit in fostering a dynamic, entrepreneurial applied digital technology business cluster in Vancouver specifically, and in Southwest Washington Counties more broadly, to enhance Washington's job creation, economic competitiveness and overall vibrancy and diversity, and

WHEREAS, there is common desire to foster new innovations within the private research and development sector through higher education collaboration, and

WHEREAS, there is a common desire to create and participate in a partnership that fosters commercially valuable research and creates commercially applicable innovations, and

WHEREAS, there is a common benefit to enhance remote education and build workforce and industry investment for fiber network development critical for a digital economy and remote education, and

WHEREAS, each partner has an interest in providing a supportive business environment that is reinforced by access to a trained workforce, and

WHEREAS, the signatories to this MOU include educational institutions that can provide workforce training, both on-site and remote, related to the research; commercial application of the research; and fiber network development critical to a digital economy, and

WHEREAS, each partner has an interest in leveraging the area's unique combination of opportunities and expertise, including international, national and regional digital technology businesses located in Vancouver/Camas; access to high-quality educational institutions; relationships with start-up business development expertise, and support for identifying appropriate start-up and incubator spaces, and

WHEREAS it is of common interest to provide support to an educational and research climate that fosters development of skills, both technical and business, that create a steady flow of skilled workers and innovation, and

NOW, THEREFORE it is in the common interest of all parties to agree to enter into this partnership to support and promote an Applied Digital Technology Accelerator Innovation Partnership Zone.

C. RESPONSIBILITIES:

The City of Vancouver will:

- Serve as the IPZ lead and administrator/manager to manage the IPZ's relationship with the Department of Commerce and coordinate with the IPZ Steering Committee;
- Foster relationships, highlight the strengths of the IPZ and its goals, promote the potential of the applied digital technology industry by supporting events and forums such as the #nextchapter program;
- Support applied digital technology entrepreneurship workshops in the community;
- Work to ensure a business friendly environment for businesses in the City of Vancouver;
- Provide assistance to identify potential start-up and incubator spaces;
- Provide business assistance program to facilitate permitting processes;
- Provide streamline permitting;
- Provide a member, leadership and support on the IPZ Steering Committee.

The City of Camas will:

- Foster relationships, highlight the strengths of the IPZ and its goals, promote the potential of the applied digital technology industry by supporting special events;
- Support applied digital technology entrepreneurship workshops in the community;
- Work to ensure a business friendly environment for businesses in the City of Camas;
- Provide assistance to identify potential start-up and incubator spaces;
- Provide a member, leadership and support on the IPZ Steering Committee.

Camas Washougal Economic Development Association will: **PLEASE Review and edit**

- Foster relationships, highlight the strengths of the IPZ and its goals; Provide assistance in working with local real estate brokers and businesses to identify potential start-up and incubator spaces;
- Provide focused and discrete assistance in working with local real estate brokers and property management companies to identify potential start-up and incubator spaces;
- Work to ensure a business friendly environment for applied digital technology businesses;
- Provide continued access to financing education and opportunities through regional workshops and company introductions as appropriate;
- Support an Applied Digital Technology business cluster as a part of the Clark County Economic Development strategy;
- Provide a member and support on the IPZ Steering Committee.

Columbia River Economic Development Council will: **PLEASE Review and edit**

- Foster relationships, highlight the strengths of the IPZ and its goals; Provide assistance in working with local real estate brokers and businesses to identify potential start-up and incubator spaces;
- Provide focused and discrete assistance in working with local real estate brokers and property management companies to identify potential start-up and incubator spaces;
- Provide continued access to financing education and opportunities through regional workshops and company introductions as appropriate;

- Work to ensure a business friendly environment for applied digital technology businesses;
- Support an Applied Digital Technology business cluster as a part of the Clark County Economic Development strategy;
- Provide a member and support on the IPZ Steering Committee.

Washington State University Vancouver will: **PLEASE Review and edit**

- Foster relationships, highlight the strengths of the IPZ and its goals, and promote the potential of the applied digital technology industry through events/forums and research;
- Provide educational and research opportunities for the industry in the form of education programs, course work and special events;
- Continue to provide a stable source of highly qualified workers within the applied digital technology field, specifically in web and mobile development and design, 2 and 3D animation for visualization and simulation, social media platform development and communication, and sensor-based physical computing;
- Continue to provide a stable source of highly qualified workers within computer science and computer engineering;
- Continue to provide a stable source of highly qualified workers within the business field;
- Provide educational opportunities for existing industry personnel in the form of continuing education programs and courses;
- Provide a member, leadership and support on the IPZ Steering Committee.

Clark College will: **PLEASE Review and edit**

- Continue to provide a stable source of highly qualified workers for _____;
- Provide educational opportunities for existing industry personnel in the form of continuing education programs and courses;
- Provide specialty certification programs in computer programming _____
- Expand remote education to rural populations specifically in the Southwest Washington County region;
- Provide a member, leadership and support on the IPZ Steering Committee.

Southwest Workforce Development Council **PLEASE Review and EDIT**

- **Provide educational opportunities for existing industry personnel in the form of ? continuing education courses _____;**
- Host events such as STEM Fest, 3-day community event designed to help students explore through science, technology, engineering, and math.
- Provide a member, leadership and support on the IPZ Steering Committee.

COMPANY X will: PLEASE REVIEW AND EDIT

- Provide expertise in the needs for providing/developing incubator work and lab space;
- Provide expertise in fully developing the means to reach the IPZ stated goals.
- Support the wellbeing of the IPZ enterprise through the development of strategies;
- Introduction to other technology businesses;
- Provide a member, leadership and support on the IPZ Steering Committee.

COMPANY X will:

- Provide expertise in the needs for providing/developing incubator work and lab space;
- Provide expertise in fully developing the means to reach the IPZ stated goals.
- Support the wellbeing of the IPZ enterprise through the development of strategies;

- Introduction to other technology businesses;
- Provide a member, leadership and support on the IPZ Steering Committee.

COMPANY X will:

- Provide expertise in the needs for providing/developing incubator work and lab space;
- Provide expertise in fully developing the means to reach the IPZ stated goals;
- Support the wellbeing of the IPZ enterprise through the development of strategies;
- Introduction to other technology businesses;
- Provide a member, leadership and support on the IPZ Steering Committee.

D. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT: This MOU shall be in force for a period of four years following designation of the Vancouver IPZ by the State of Washington with the opportunity for modification by the signatories after a 30-day written notice of such modification.

Name:
Title:

Signature

Date

Name:
Title:

Signature

Date

Name:
Title:

Signature

Date

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Signature

Date

PROGRESS ESTIMATE NO. 5

JUNE 19, 2013

CITY OF CAMAS
CLARK COUNTY
WASHINGTONPROGRESS ESTIMATE PERIOD
MAY 16, 2013 TO JUNE 19, 2013PROJECT:
CITY OF CAMAS
WASTEWATER TREATMENT FACILITIES IMPROVEMENTS - PHASE 2B
G&O JOB NUMBER #11505.02
CITY OF CAMAS PROJECT #WS-713CONTRACTOR:
CONTRACTORS NORTHWEST, INC.
P.O. BOX 6300
COEUR D'ALENE, ID 83816

425-00-594-350-65

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD		AMOUNT TO DATE
1	Bond and Insurance	1	LS	\$51,114.00	0.00%	100.00%	\$0.00	\$51,114.00	100%
2	Mobilization and Demobilization	1	LS	\$95,000.00	0.00%	63.16%	\$0.00	\$60,000.00	63%
3	General Requirements	1	LS	\$188,970.00	2.56%	33.05%	\$4,846.36	\$62,455.80	33%
4	Site Work	1	LS	\$676,981.00	0.43%	47.96%	\$2,914.29	\$324,687.21	48%
5	UV Disinfection/Effluent Pump Station	1	LS	\$500,101.00	1.66%	4.42%	\$8,280.00	\$22,080.00	4%
6	Clarifier No. 3	1	LS	\$695,938.00	5.71%	47.89%	\$39,769.25	\$333,289.00	48%
7	Hydrogen Sulfide Scrubber System	1	LS	\$277,769.00	3.57%	3.57%	\$9,907.00	\$9,907.00	4%
8	Electrical	1	LS	\$273,127.00	0.00%	5.65%	\$0.00	\$15,429.70	6%
9	Trench Excavation Safety System	1	LS	\$5,703.00	0.00%	75.00%	\$0.00	\$4,277.25	75%
10	Dewatering	1	LS	\$6,064.00	0.00%	50.00%	\$0.00	\$3,032.00	50%
11	Unsuitable Excavation	100	CY	\$37.00	0	100	\$0.00	\$3,700.00	100%
12	Rock Excavation	220	CY	\$68.50	0	0	\$0.00	\$0.00	0%
13	Additive Item No. 1 - Dryer Building	1	LS	\$23,600.00	0.00%	0.00%	\$0.00	\$0.00	0%
14	Additive Item No. 5 - Launder Covers	1	LS	\$45,700.00	0.00%	0.00%	\$0.00	\$0.00	0%
CHANGE ORDERS:									
CO1							\$0.00	\$0.00	
CO2							\$0.00	\$0.00	
CO3							\$0.00	\$0.00	
CO4							\$0.00	\$0.00	

RFC
ENTERED
us 6/25/13

PROGRESS ESTIMATE NO. 5
JUNE 19, 2013

CITY OF CAMAS
CLARK COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
MAY 16, 2013 TO JUNE 19, 2013

PROJECT:
CITY OF CAMAS
WASTEWATER TREATMENT FACILITIES IMPROVEMENTS - PHASE 2B
G&O JOB NUMBER #11505.02
CITY OF CAMAS PROJECT #WS-713

CONTRACTOR:
CONTRACTORS NORTHWEST, INC.
P.O. BOX 6300
COEUR D'ALENE, ID 83816

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$65,716.90	\$889,971.96
SALES TAX 8.40%	\$5,520.22	\$74,757.63
MATERIALS ON HAND	\$8,239.93	\$59,503.16
TOTAL	\$79,477.05	\$1,024,232.75
LESS 5% RETAINED (BEFORE TAX)	\$3,285.85	\$44,498.60

TOTAL EARNED TO DATE LESS RETAINAGE \$979,734.15

LESS AMOUNTS PREVIOUSLY PAID

PROGRESS ESTIMATE NO. 1	\$337,296.34
PROGRESS ESTIMATE NO. 2	\$360,739.36
PROGRESS ESTIMATE NO. 3	\$149,382.05
PROGRESS ESTIMATE NO. 4	\$56,125.20

TOTAL PAYMENT NOW DUE: \$76,191.20 \$76,191.20

ORIGINAL CONTRACT AMOUNT \$2,858,837.00
CONTRACT PERCENTAGE TO DATE 31%

I HEREBY CERTIFY THE
ABOVE ESTIMATE IS A TRUE
AND CORRECT STATEMENT
OF THE WORK PERFORMED
UNDER THIS CONTRACT.

I HEREBY CERTIFY THAT
THE WAGES HAVE BEEN
PAID IN ACCORDANCE WITH
RCW 39.12 (PREVAILING
WAGES).

GRAY & OSBORNE, INC.

CONTRACTORS NORTHWEST, INC.

CITY OF CAMAS

[Handwritten signatures: Hunt Alyson, Mr O Wami, Sta C. Dungeh]

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL EARNED PER PERIOD	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
1.	JANUARY 15, 2013 TO FEBRUARY 18, 2013	\$205,141.01	8.40%	\$17,231.84	\$125,180.54	\$10,257.05	\$337,296.34
2.	FEBRUARY 19, 2013 TO MARCH 21, 2013	\$417,917.42	8.40%	\$35,105.06	-\$71,387.25	\$20,895.87	\$360,739.36
3.	MARCH 21, 2013 TO APRIL 15, 2013	\$146,916.94	8.40%	\$12,341.02	-\$2,530.06	\$7,345.85	\$149,382.05
4.	APRIL 16, 2013 TO MAY 15, 2013	\$54,279.69	8.40%	\$4,559.49	\$0.00	\$2,713.98	\$56,125.20
5.	MAY 16, 2013 TO JUNE 19, 2013	\$65,716.90	8.40%	\$5,520.22	\$8,239.93	\$3,285.85	\$76,191.20
TOTAL:		\$889,971.96		\$74,757.63	\$59,503.16	\$44,498.60	\$979,734.15

CITY OF CAMAS PROJECT NO. WS-720A 2013 STEP/STEF Tank Pumping			PAY ESTIMATE: TWO PAY PERIOD: 5/1/13 Through 5/31/13				AAA Septic Service PO Box 1668 Brush Prairie, WA 98606 (360) 687-8960				
			ORIGINAL CONTRACT AMOUNT: \$51,967.77								
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE

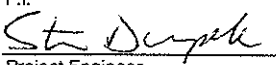
SANITARY SEWER											
1	Commercial STEP & STEF Tank Pumping	1000 GAL	30.00	\$96.85	\$2,905.50	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
2	Residential STEP & STEF Tank Pumping	EA	465.00	\$96.85	\$45,035.25	74.00	\$7,166.90	32.00	\$3,099.20	106.00	\$10,266.10

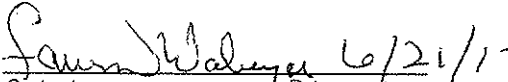
SUBTOTAL:		\$47,940.75	\$7,166.90	\$3,099.20	\$10,266.10
Sanitary Sales Tax (8.4%):		\$4,027.02	\$602.02	\$260.33	\$862.35
Total:		\$51,967.77	\$7,768.92	\$3,359.53	\$11,128.45

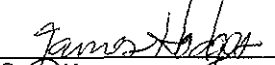
	CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
ORIGINAL CONTRACT TOTAL	\$47,940.75	\$7,166.90	\$3,099.20	\$10,266.10
ADDITIONS / DELETIONS	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$47,940.75	\$7,166.90	\$3,099.20	\$10,266.10
SALES TAX (8.4%)	\$4,027.02	\$602.02	\$260.33	\$862.35
TOTAL CONTRACT	\$51,967.77	\$7,768.92	\$3,359.53	\$11,128.45
LESS 5% RETAINAGE		(\$358.35)	(\$154.96)	(\$513.31)
TOTAL LESS RETAIN.		\$7,410.57	\$3,204.57	\$10,615.15

SAN. ACT. NUMBER: 424.00.535.811.48

SAN. THIS PAY EST: \$3,204.57

F.I.

 Project Engineer
 Date 6/21/13


 Contractor
 Date 6/21/13


 Project Manager
 Date 6/21/13

RFC
 ENTERED
 6/25/13

INTERLOCAL JOINT PURCHASING AGREEMENT

THIS AGREEMENT is between the City of Camas, a political subdivision of the State of Washington, and Clark County, a public agency under the laws of the State of Washington.

WITNESSETH:

WHEREAS, the Interlocal Cooperation Act, as amended, and codified in Chapter 39.34 of the Revised Code of Washington provided for interlocal cooperation between governmental agencies; and

WHEREAS, Chapter 39.33 of the Revised Code of Washington provides for intergovernmental disposition of property; and

WHEREAS, the parties desire to utilize each other's procurement agreements when it is in their mutual interest; --

NOW, THEREFORE, the parties agree as follows:

1. PURPOSE: The purpose of this agreement is to acknowledge the parties' mutual interest to jointly bid the acquisition of goods and services where such mutual effort can be planned in advance and to authorize the acquisition of goods and services and the purchase or acquisition of goods and services under contracts where a price is extended by either party's bidder to other governmental agencies.
2. ADMINISTRATION: No new or separate legal or administrative entity is created to administer the provisions of this agreement.
3. SCOPE: This agreement shall allow the following activities:
 - A. Purchase or acquisition of goods and services by each party acting as agent for either or both parties when agreed to in advance, in writing;
 - B. Purchase or acquisition of goods and services by each party where provision has been provided in contracts for other governmental agencies to avail themselves of goods and services offered under the contract and/or where either party's bidder is willing to extend prices to other governmental agencies.
4. DURATION AGREEMENT – TERMINATION: This agreement shall remain in force until cancelled by either party in writing.
5. RIGHT TO CONTRACT INDEPENDENT ACTION PRESERVED: Each party reserves the right to contract independently for the acquisition of goods or services without notice to the other party and shall not bind or otherwise obligate the other party to participate in the activity.
6. COMPLIANCE WITH LEGAL REQUIREMENT: Each party accepts responsibility for compliance with federal, state or local laws and regulations including, in particular, bidding requirements applicable to its acquisition of goods and services.
7. FINANCING: The method of financing of payment shall be through budgeted funds or other available funds of the party for whose use the property is actually acquired or disposed. Each party accepts no responsibility for the payment of the acquisition price of any goods or services intended for use by the other party.

8. FILING: Executed copies of this agreement shall be filed as required by Section 39.34.040 of the Revised Code of Washington prior to this agreement becoming effective.
9. INTERLOCAL COOPERATION DISCLOSURE: Each party may insert in its solicitations for goods a provision disclosing that other authorized governmental agencies may also wish to procure the goods being offered to the party and allowing the bidder the option of extending its bid to other agencies at the same bid price, terms and conditions.
10. NON-DELEGATION/NON-ASSIGNMENT: Neither party may delegate the performance of any contractual obligation, to a third party, unless mutually agreed in writing. Neither party may assign this agreement without the written consent of the other party.
11. HOLD-HARMLESS: Each party shall be liable and responsible for the consequence of any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this agreement.
12. SEVERABILITY: Any provision of this agreement, which is prohibited or unenforceable, shall be ineffective to the extent of such prohibition or unenforceability, without invalidating the remaining provision or affecting the validity or enforcement of such provisions.

APPROVED AS TO FORM ONLY:

APPROVED, CITY OF CAMAS

Tony Golik

Scott Higgins Date
Mayor

Prosecuting Attorney

Approved as to Form:

By _____
Deputy Civil Prosecutor

City Attorney Date

APPROVED, CLARK COUNTY

Michael Westerman Date
Purchasing Manager

Steven Stewart Date
Board of Commissioners, Chair

Attest:

Attest:

Clerk to the Board

City Clerk Date



Attached is the *Interlocal Joint Purchasing Agreement* which is signed with the understanding that purchases or acquisitions of goods and services shall be submitted in writing for the City of Washougal's consideration prior to purchase.

**CITY OF WASHOUGAL
INTERLOCAL JOINT PURCHASING AGREEMENT**

TERMS OF AGREEMENT

This agreement is between the City of Washougal and the City of Camas, political subdivisions of the State of Washington.

WITNESSETH:

Whereas, the Interlocal Cooperation Act, as amended, and codified in Chapter 39.34 of Revised Code of Washington provided for interlocal cooperation between governmental Agencies; and

Whereas, Chapter 39.33 of the Revised Code of Washington provides for intergovernmental disposition of property; and

Whereas, the parties desire to utilize each other's procurement agreements when it is in their mutual interest:

Now, therefore, the parties agree as follows:

1. The purpose of this agreement is to acknowledge the parties' mutual interest to jointly bid the acquisition of goods and services and the purchase or acquisition of goods and services under contracts where a price is extended by either party's bidder to other governmental agencies.
2. No new or separate legal or administrative entity is created to administer the provisions of this agreement.
3. This agreement shall allow the following activities:
 - A. Purchase or acquisition of goods and services by each party acting as agent for either or both parties when agreed to in advance, in writing;
 - B. Purchase or acquisition of goods and services by each party where provision has been provided in contracts for other governmental agencies to avail themselves of goods and services offered under the contract and/or where either party's bidder is willing to extend prices to other governmental agencies.
4. This agreement shall remain in force until cancelled by either party in writing.
5. Each party reserves the right to contract independently for the acquisition of goods or services or disposal of any property without notice to the other party and shall not bind or otherwise obligate the other party to participate in the activity. The City of Washougal

and the City of Camas each reserves the right to exclude the other from any particular purchasing contract, with or without notice.


6. Each party accepts responsibility for compliance with federal, state or local laws and regulations including, in particular, bidding requirements applicable to its acquisition of goods and services.
7. The City of Washougal, in contracting for the purchase of goods and services for itself agrees to seek the same or similar terms for the party for whose use the property is actually acquired. Each party accepts no responsibility for the payment of the acquisition price of any goods or services intended for use by the other party.
8. Executed copies of this agreement shall be filed as required by section 39.34.040 of the Revised Code of Washington prior to this agreement becoming effective.
9. Each party may insert in its solicitation for goods a provision disclosing that other authorized governmental agencies may also wish to procure the goods being offered to the party and allowing the bidder the option of extending its bid to other agencies at the same bid price, terms and conditions.
10. Neither party may delegate the performance of any contractual obligation, to a third party, unless mutually agreed in writing. Neither party may assign this agreement without the written consent of the other party.
11. Each party shall be liable and responsible for the consequences of any negligent or wrongful act or failure to act on the part of itself and its employees. Neither party assumes responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a part of this agreement.
12. Any provision of this agreement, which is prohibited or unenforceable, shall be ineffective to the extent of such prohibition or unenforceability, without invalidating the remaining provisions or affecting the validity or enforcement of such provisions.

APPROVED, CITY OF CAMAS

APPROVED, CITY OF WASHOUGAL

Scott Higgins
Mayor

Date



Sean Guard
Mayor

Date

[illegible]

CITY OF CAMAS PROJECT NO. S-545 DESCRIPTION: MW 38th Ave/SE 20th St. Extension Roadway Improvements, Ph. 1 PAY ESTIMATE # 2 Council Meeting Date: July 1, 2013 Work Period Date: May 1, 2013 to May 31, 2013				TAPANI, INC. P.O. BOX 1060 BATTLE GROUND, WA 98604 Phone: (360) 687-1148 Original Contract Total: \$3,651,231.33 (Includes Sales Tax Amount: \$9,893.08)				STP Funding Tracking (Expenditures not to Exceed \$1,021,600.00) Expenditures to Date Group 1				TIB Funding Tracking (Expenditures not to Exceed \$1.75 MIL.) Expenditures to Date Group 2				PWTF Funding Tracking (Expenditures after Groups 1 & 2) Expenditures to Date Group 3				WTR/SWR Funding Tracking (Schedule B Items Only) Expenditures to Date Group 4				Previous Estimate #		Current Estimate #		Totals to Date	
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE										
A 74	Cement Concrete Traffic Curb	LF	915.00	\$5.00	\$8,235.00																								
A 75	Raised Pavement Marker, Type 1	Hand	1.50	\$400.00	\$760.00																								
A 76	Raised Pavement Marker, Type 2	Hand	1.30	\$545.00	\$708.50																								
A 77	Cement Concrete Driveway Entrance	SY	205.00	\$45.00	\$9,225.00																								
A 78	Single 6-ft. Coated Chain Link Gate, Black Vinyl	EA	1.00	\$1,200.00	\$1,200.00																								
A 79	Cement Concrete Sawwalk	SY	4387.00	\$31.00	\$135,377.00																								
A 80	Cement Concrete Curb Ramp, Type 1	EA	17.00	\$850.00	\$14,450.00																								
A 81	Detectable Warning Surface	SF	180.00	\$24.00	\$4,320.00																								
A 82	Quarry Spalls	TN	154.00	\$55.00	\$8,470.00																								
A 83	Madison Support, Type 1, with Steel Post	EA	8.00	\$203.00	\$1,600.00																								
A 84	Joint Utility Trench for Dry Utilities, Incl. Backfill Material	LF	2946.00	\$5.00	\$14,730.00	1,529.50	\$7,647.50							1,317.00	\$6,585.00	212.50	\$1,062.50	1529.50	\$7,647.50										
84a	Joint Utility Trench for Dry Utilities, Incl. Backfill Material	LF	554.00	\$5.00	\$4,770.00			870.00	\$3,350.00					240.00	\$1,200.00	670.00	\$3,350.00	910.00	\$4,550.00										
A 85	Illumination System	LS	1.00	\$195,000.00	\$195,000.00	0.01	\$1,950.00									0.01	\$1,950.00	0.01	\$1,950.00										
A 86	Traffic Signal Systems	LS	1.00	\$190,000.00	\$190,000.00																								
A 87	Conduit Pipe, 1-1/4" Dia., Lighting Conduit	LF	822.00	\$1.00	\$822.00																								
A 88	Conduit Pipe, 2" Dia., Lighting Conduit	LF	48.00	\$5.50	\$264.00																								
A 89	Permanent Signpost	LS	1.00	\$7,000.00	\$7,000.00																								
A 90	Paint Line, 4" Yellow	LF	8100.00	\$9.35	\$2,135.00																								
A 91	Painted Wide Line, 8" White	LF	8400.00	\$9.45	\$2,880.00																								
A 92	Plastic Bicycle Lane Symbol	EA	10.00	\$320.00	\$3,200.00																								
A 93	Plastic Traffic Arrow	EA	23.00	\$135.00	\$3,105.00																								
A 94	Plastic Crosswalk Line	SF	2000.00	\$4.50	\$13,500.00																								
A 95	Plastic Stop Line	LF	102.00	\$7.00	\$714.00																								
A 96	Pond Excavation, Incl. Mud	CY	2350.00	\$10.00	\$23,500.00																								
A 97	Pond Excavation for Embankment	CY	2200.00	\$8.00	\$17,600.00																								
A 98	Construction Geotextile for Segregation	SY	1825.00	\$1.50	\$2,737.50																								
A 99	Recycled Asphalt Concrete Aggregate 1 1/2"	TN	670.00	\$9.00	\$6,030.00																								
A 100	Ductile Iron Pipe for Storm Sewer Culvert, 12" Dia.	LF	36.00	\$35.00	\$1,260.00																								
A 101	Corrugated Polyethylene Storm Sewer Pipe, 8" Dia.	LF	321.00	\$20.00	\$6,420.00																								
A 102	Corrugated Polyethylene Storm Sewer Pipe, 12" Dia.	LF	401.00	\$24.00	\$9,624.00																								
A 103	Corrugated Polyethylene Storm Sewer Pipe, 24" Dia.	LF	329.00	\$80.00	\$26,320.00																								
A 104	Catch Basin, Type 1	EA	2.00	\$1,700.00	\$3,400.00																								
A 105	Manhole 60" Dia., Type 3	EA	1.00	\$3,500.00	\$3,500.00	0.60	\$2,100.00											0.60	\$2,100.00										
A 106	Settlement Trap	EA	1.00	\$4,300.00	\$4,300.00																								
A 107	Emergency Overflow Weir	LS	1.00	\$2,800.00	\$2,800.00																								
A 108	Outfall Dispersion Trench, 8" Dia.	LF	20.00	\$50.00	\$1,000.00																								
A 109	Outfall Dispersion Trench, 12" Dia.	LF	10.00	\$72.00	\$720.00																								
A 110	Coated Chain Link Fence, Black Vinyl, Type 3	LF	915.00	\$18.00	\$16,470.00																								
A 111	Double 20-ft. Coated Chain Link Gate, Black Vinyl	EA	2.00	\$2,100.00	\$4,200.00																								
A 112	Single 6-ft. Coated Chain Link Gate, Black Vinyl	EA	2.00	\$1,200.00	\$2,400.00																								
A 113	Figural End Section w/Type 4 Safety Bars, 24" Dia.	EA	1.00	\$850.00	\$850.00																								
A 114	Quarry Spalls	TN	150.00	\$22.00	\$3,300.00																								
A 115	Modular Block Wall - Retaining Wall C	SF	1450.00	\$10.00	\$14,500.00																								
A 116	Field Office Building	LS	1.00	\$4,500.00	\$4,500.00	0.80	\$3,600.00							0.80	\$3,600.00			0.80	\$3,600.00										
A 117	Wetland Mitigation Planning	LS	1.00	\$13,000.00	\$13,000.00																								
A 118	Project Documentation (\$75,000 Min. Bid)	LS	1.00	\$25,000.00	\$25,000.00																								
Subtotal					\$3,533,887.25		\$1,021,599.75		\$224,360.10		\$3,350.00				\$859,445.50		\$391,064.35		\$1,250,509.85										
Schedule A Change Orders																													
A 1	Item A-CCO #1 Portable Message Signs		1.00	\$1,200.00										1.00	\$1,200.00			1	\$1,200.00										
	Item B-CCO #2 Removal of Storage Shed		1.00	\$800.00										1.00	\$800.00			1	\$800.00										
	Item C-CCO #3 Change Unit Measure from CY to LS		1.00	No Cost										1.00	No Cost														
	Item D-CCO #4 Change Unit Measure from CY to Ton		1.00	No Cost										1.00	No Cost														
A 2																													
Schedule B																													
B 1	Shoring - French Safety System (\$1.00 min.)	LF	1447.00	\$1.00	\$1,447.00																								
Water																													
B 2	Ductile Iron Pipe for Water Main, 6" Dia.	LF	8.00	\$50.00	\$400.00																								
B 3	Ductile Iron Pipe for Water Main, 8" Dia.	LF	64.00	\$52.00	\$3,328.00																								
B 4	Ductile Iron Pipe for Water Main, 12" Dia.	LF	1059.00	\$25.00	\$26,475.00																								
B 5	Wetwell Assembly	EA	1.00	\$1,300.00	\$1,300.00							851.00	\$46,805.00			851.00	\$46,805.00	851.00	\$46,805.00										
B 6	Gate Valve, 6-inch	EA	1.00	\$1,000.00	\$1,000.00																								
B 7	Gate Valve, 8-inch	EA	1.00	\$1,400.00	\$1,400.00																								
B 8	Butterfly Valve, 12-inch	EA	1.00	\$1,650.00	\$1,650.00																								
B 9	Adjust Valve Box	EA	9.00	\$275.00	\$2,475.00																								
B 10	Hydrant Assembly	EA	1.00	\$3,000.00	\$3,000.00							0.85	\$2,550.00			0.85	\$2,550.00	0.85	\$2,550.00										
B 11	Resetting Existing Hydrant	EA	1.00	\$1,500.00	\$1,500.00																								
B 12	Service Connection, 2" Dia. Irrigation	EA	1.00	\$3,000.00	\$3,000.00																								
B 13	Pressure & Regulate AWWA Assembly	EA	1.00	\$600.00	\$600.00																								
B 14	Comb. Air Release/Air Vacuum Valve Assembly, 2-inch	EA	1.00	\$1,700.00	\$1,700.00																								
B 15	Manhole 48" Dia., Type 3	EA	1.00	\$3,200.00	\$3,200.00																								
Sanitary Sewer																													
B 16	PVC Sanitary Sewer Pipe, 10" Dia. (ASTM D2003)	LF	41.00	\$66.00	\$1,886.00																								

TAPANI, INC.
P.O. BOX 1900
BATTLE GROUND, WA 98604
Phone: (360) 687-1148

Original Contract Total: \$3,651,231.33
(Includes Sales Tax Amount: \$9,093.08)

STP Funding Tracking
(Expenditures not to Exceed
\$1,021,600.00)
Expenditures to Date
Group 1

T18 Funding Tracking
(Expenditures not to Exceed
\$1.75 MIL.)
Expenditures to Date
Group 2

PWTF Funding Tracking
(Expenditures after Groups 1 & 2)

Expenditures to Date
Group 3

WYRUSWR Funding Tracking
(Schedule B Items Only)

Expenditures to Date
Group 4

Previous Estimate 1

Current Estimate of

Totals to Date

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	Group 1		Group 2		Group 3		Group 4		QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
						Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount						
B 17	PVC Sanitary Sewer Pipe, 10" Dia. (ASTM D2241)	LF	294.00	\$60.00	\$17,640.00							294.00	\$17,640.00			294.00	\$17,640.00	294.00	\$17,640.00
B 18	Pipe Valve, 10" Dia.	EA	1.00	\$3,700.00	\$3,700.00							1.00	\$3,700.00			1.00	\$3,700.00	1.00	\$3,700.00
B 19	Sleep A-AktV (Non-Traffic Rated)	EA	1.00	\$1,200.00	\$1,200.00							1.00	\$1,200.00			1.00	\$1,200.00	1.00	\$1,200.00
B 20	Testing Sewer Pipe	LF	325.00	\$1.00	\$325.00							126.00	\$126.00			126.00	\$126.00	126.00	\$126.00
B 21	Sewer Cleanout	EA	2.00	\$400.00	\$800.00														
Subtotal					\$108,251.00							\$71,781.00					\$71,781.00		\$71,781.00
Schedule B Change Orders																			
B 1	Item B-CCC #5 Installation of Soil Filter		1.00	\$1,250.00										1.00	\$1,250.00			1.00	\$1,250.00
					---										\$1,250.00				\$1,250.00
ORIGINAL CONTRACT TOTAL					\$3,642,338.25	SYP TOTAL	\$1,021,599.75	TIB Total	\$224,360.10	PWTF Total	\$3,350.00	WTR/SWR Total	\$71,781.00	Previous Estimate	\$859,445.50	Current Estimate	\$482,845.35	Totals to Date	\$1,322,290.65
CHANGE ORDERS TO DATE					---	CO'S To Date		CO'S To Date		CO'S To Date		CO'S To Date		CO'S To Date	\$1,250.00	CO'S To Date		CO'S To Date	\$1,250.00
SUBTOTAL					\$3,642,338.25	Subtotal	\$1,021,599.75	Subtotal	\$224,360.10	Subtotal	\$3,350.00	Subtotal	\$71,781.00	Subtotal	\$860,695.50	Subtotal	\$482,845.35	Subtotal	\$2,500.00
SALES TAX (8.4%) - SCHEDULE B ONLY					\$3,093.08										\$105.00		\$6,029.60		\$6,134.60
TOTAL CONTRACT					\$3,641,231.33	Total	\$1,021,599.75	Total	\$224,360.10	Total	\$3,350.00	Total	\$77,810.80	Total	\$960,800.50	Total	\$488,694.95	Total	\$1,325,675.45
This Est.					Previous Est.	Total to Date													
Sch. A STP - Account Number: 313-00-595-300-65					\$163,354.25	\$859,245.50		(\$163,354.25) (Not to Exceed \$1,021,599.75)											
Sch. A TIB - Account Number: 313-00-595-300-65					\$224,360.10	\$1,200.00		(\$224,360.10) (Not to Exceed \$1,021,599.75)											
Sch. A PWTF - Account Number: 313-00-595-300-65					\$3,350.00			(\$3,350.00) (Remaining Amount After STP/TIB)											
Sch. B - Water Account Number: 424-00-594-340-65					\$50,736.62			(\$50,736.62) (Amounts Incl. Tax)											
Sch. B - Sewer Account Number: 424-00-594-350-65					\$24,309.78	\$1,355.00		(\$24,309.78) (Amounts Incl. Tax)											
Sch. B - Fire Suppression Acct. No.: 001-09-522-230-35					\$2,784.20			(\$2,784.20) (Amounts Incl. Tax)											
Total This Estimate =					\$468,874.95	\$860,600.50		\$1,322,290.65											
Project Engineer					Date	Contractor		Date		Engineering Manager		Date							
C. J. Anderson 6/24/13						C. J. Anderson 6/25/13				J. P. Cavatone 6-24-13									

Exhibit A
Otak Inc

Camas STEP Sewer Transmission Main
Final Design
DRAFT Scope of Work
June 21, 2013

STEP Sewer Transmission Main
City of Camas, Washington
Camas Project: WS-714

I. Project Understanding

The City of Camas plans to construct a trunk sewer line from NE 6th Ave and Joy Street to the City's Wastewater Treatment Plant located at 1129 SE Polk Street south of SR 14. This pipeline will be used to redirect flows around the Main Sewage Pump Station.

This scope of work is for the final design of this sewer main and includes the development of 60 percent, 90 percent, 99 percent and final Plans, Specifications, and Cost Estimates (PS&E).

This scope also includes the development of construction drawings for the relocation of a 16-inch waterline and abandonment of a section of 8-inch waterline on the west bank of the Washougal River where these pipes cross under BNSF railroad tracks and SE 6th Avenue (SR 500). BNSF is replacing the railroad bridge over the Washougal River, and these pipes need to be relocated to accommodate the new bridge.

This scope also includes the following support tasks: geotechnical engineering, right-of-way/easements, field survey, public involvement support, cultural and historic surveys, an environmental assessment, environmental and land use permits, and an NPDES Construction Stormwater Permit.

The waterline replacement and the bore and jack for the sewer transmission main will be bid as a separate construction package and will be scheduled such that construction will be completed by March 31, 2014. The remainder of the STEP transmission pipeline will be bid as a separate package and will include a connection to the wastewater treatment plant designed by Gray and Osborne. Design and engineering work for the waterline relocations will be billed separately from the STEP Sewer Transmission Main.

Our consultant team is shown in Table I. Individual team responsibilities are described in detail with each of the tasks listed in this scope of work.

Table I: Design Team and Roles	
Firm	Role / Task Assignments
Otak	<ul style="list-style-type: none"> • Project Management • Pipeline Alignment and Profile • Pipeline Structures and Appurtenances • Specifications (technical and overall bid package) • Utility Coordination and Relocation • Street and Site Restoration • Traffic Control • Erosion and Sediment Control • Cost Estimates • ROW Coordination and Support • Environmental Permitting Support • Public Outreach Support • Services during Bidding • Topographic Surveys • Legal Descriptions
Ash Creek Associates	<ul style="list-style-type: none"> • Geotechnical Investigations and Report • Level 1 Hazardous Materials
Normandeau Associates	<ul style="list-style-type: none"> • Land Use and Environmental Permitting
Archaeological Investigations Northwest	<ul style="list-style-type: none"> • Cultural and Historic resource surveys
Right of Way Associates (ROWA)	<ul style="list-style-type: none"> • Easement Acquisition

II. Schedule

A complete schedule will be prepared using Microsoft Project Key deliverable dates include:

- Completion of final bid documents for the Garfield Waterline and STEP Sewer bore and jack by early 2014.
- Completion of bid documents for the STEP Sewer Transmission Main by April 2014.

III. Scope of Work

The following provides a detailed description of each task proposed for this project. A level of effort and fee estimate is included as a separate document.

Task I Survey and Mapping

Task I.1 STEP Sewer Main Survey

This task will include:

- Research record survey information, (Plats, Surveys, and Public Land Corners) along the route and calculate centerline and right-of-way along routes.
- Request underground utility locates markings.
- Perform topographic survey of the sewer transmission main alignment (approx. 7,500' total), consisting of:
 - Coordinate and collect field data for existing utility potholing.
 - Within residential streets, from curb to curb at approximately 50' intervals.
 - Within NE3rd Avenue, a 25' wide topographic survey at approximately 50' intervals
 - Outside of rights-of-way, a 25' wide topographic survey at approximately 50' intervals
 - Topographic survey will include
 - Utility locates, including measure-downs.
 - Subsurface boring locations as identified in Task 2 (assumes 13 borings).
 - Environmental resource areas identified by the Natural Resources team (wetland flags and cultural resource boundaries).
- Prepare topographic/right-of-way basemap including:
 - Ground topographic data.
 - Ground digital terrain model.
 - Centerline, right-of-way along route.
 - Underground utilities and inverts.
- Compile utility as-built records and locations for public and private utilities (water, sanitary sewer, storm sewer, electric, telephone, gas, etc.).
- Prepare draft and final of three (3) legal descriptions and exhibit maps for sewer easements.

Assumptions:

- Topographic survey and record survey information will be obtained for one sewer alignment approximately 7,500 feet long.
- This scope excludes the driveway to the Columbia Rock Products property north of 6th Avenue, as this has already been surveyed.
- Otak will provide legal description and exhibit maps for up to three easements.

Deliverables:

- Electronic topographic base map with updated DTM, control, datum information.
- Draft and final legal descriptions and exhibit maps for permanent and temporary construction easements as identified.

Task 1.2 Garfield Waterline Survey

This task will include:

- Research record survey information, (Plats, Surveys, and Public Land Corners) along the route and calculate centerline and right-of-way along routes.
- Request underground utility locates markings.
- Perform topographic survey of the waterline relocation area, including:
 - Topographic survey will include
 - Utility locates, including measure-downs.
 - Subsurface boring locations as identified in Task 2 (assumes 13 borings).
 - Environmental resource areas identified by the Natural Resources team (wetland flags and cultural resource boundaries).
- Prepare topographic/right-of-way basemap including:
 - Ground topographic data.
 - Ground digital terrain model.
 - Centerline, right-of-way along route.
 - Underground utilities and inverts.
- Compile utility as-built records and locations for public and private utilities (water, sanitary sewer, storm sewer, electric, telephone, gas, etc.).

Assumptions:

- Extents are from the SE 3rd Avenue/Franklin Street intersection on the south and west, the Washougal River on the east, and the south end of SE Garfield Street on the north.

Deliverables:

- Electronic topographic base map with updated DTM, control, datum information.
- Draft and final legal descriptions and exhibit maps for permanent and temporary construction easements as identified.

Task 1.3: Survey Contingency

Task 1.3 identifies specific deliverables that the CITY at its discretion may elect to authorize Consultant to produce. Consultant shall only complete Task 1.3 and the identified deliverables if written (email acceptable) Notice to Proceed (NTP) is issued by CITY's Project Manager. The Not to Exceed (NTE) amount for completing this contingency task is only billable if authorized.

This task will include:

- Perform additional topographic survey as required for the project. The fee estimate included with this scope is for topographic survey and associated traffic control as necessary to complete a curb to curb survey of NE 3rd Avenue.

Task 2 Geotechnical Investigation

This task will be performed by Apex Companies, LLC. The key geotechnical issues associated with the project include dewatering, trench stability, and the use of trenchless technologies. The purpose of this study would be to identify any geotechnically related design and construction issues associated with the site relative to the proposed project and to develop baseline data to present to contractors in preparing their bids. The reporting will be completed in general accordance with the 2007 ASCE document "Geotechnical Baseline Reports for Construction." The following tasks are included:

Task 2.1 Office Review and Field Reconnaissance

Prior to conducting the field exploration portion of the project, Apex will undertake a review of existing geotechnical and geological information available. This review will include published geology maps, NRCS soil surveys, and past geotechnical reports for the area. After completing our document review, Apex will complete a surface geologic reconnaissance of the site. We will walk available portions of the site to observe surface manifestations of geotechnically related issues associated with the proposed utility installation. The reconnaissance will include the condition of surface improvements (evidence of past settlement or failure), surface vegetation, surface fills, soil exposures, springs or seeps, soft ground, and evidence of slope movement.

Task 2.2 Subsurface Explorations

Subsurface Borings

Apex will complete a subsurface exploration program consisting of drilled borings. The borings will be distributed along the pipeline alignment at spacing of 500 to 1000 feet per boring. A single boring will be completed at each side of proposed jack and bore crossings. Additional subsurface information from other sources will be utilized where appropriate.

Two exploration methods will be employed:

- Portions of the project alignment located outside of existing streets will be explored using a small, man-portable, solid stem drilling rig. This approach will allow us to limit disturbance as much as possible.
- Areas within existing surface streets will be explored using a large truck-mounted, drill rig.

Based on a preliminary exploration layout for the project, the number of borings is anticipated to be

15. Pipeline borings would be advanced to depths of at least 5 feet below the proposed pipeline invert. In general, the pipeline borings will range from 10 to 20 feet below existing surface grades with most being in the 15 to 20 foot range. For jack and bore locations, borings would be completed to a depth of 20 feet below invert elevations in order to allow for entry and exit pit shoring design. Logs of subsurface conditions will be maintained. Samples will be identified in the field and returned to Apex's office for further classification and testing.

Groundwater Evaluation

In order to develop dewatering design criteria, groundwater monitoring wells will be installed in areas of deep cuts and known groundwater. This scope of work includes the installation and monitoring of wells at two locations along the pipeline route. These wells will be constructed to a depth of 30 feet.

The monitoring wells will be constructed in accordance with State of Washington requirements. The wells will be monitored quarterly until the project is advertised for bid. The well logs will be made available to the bidders for evaluation during bidding.

Task 2.3 Materials Analysis

Comprehensive descriptions of subsurface conditions will be prepared by an engineering geologist or geotechnical engineer from Apex's staff. From this information, boring logs will be developed that will include detailed descriptions of the soils encountered and notes summarizing observations of groundwater and drilling action. The information developed from these logs as well as field monitoring and laboratory testing will be used in the evaluation of site soil conditions completed by Apex. Specific analyses to be completed include preliminary dewatering design for excavations, evaluation of shoring pressures, evaluation of stresses on jack and bore casings, and analyses of passive pressures on jack and bore pits.

Task 2.4 Geotechnical Reports

The ASCE guidelines for completing geotechnical studies for utility projects will be followed. This includes the preparation of a Geotechnical Baseline Report (GBR) and Geotechnical Design Reports. A single GBR will be prepared for the entire project corridor. This report will be provided to bidders with the contract documents and will include:

- Descriptions of area geology
- Boring logs
- Pavement section information
- Laboratory testing results
- Groundwater monitoring results
- Written interpretation of the exploration data

A Geotechnical Design Report (GDR) will be prepared for the project. It is assumed the GDR will not be included in the bid documents. This document will include project-specific recommendations, such as:

- Trench excavation recommendations
- Dewatering requirements

- Recommended earth pressures for shoring design
- Recommendations for jack and bore installations including passive pressures for jacking restraint
- Recommendations for trench and excavation backfill

Assumptions:

- Traffic Control will be necessary for borings within the existing right of way.
- Borings located in public streets will be completed using an approved traffic control plan.
- Traffic control plans will be prepared by the geotechnical consultant.
- Street usage and borehole permits will be obtained by the consultant from the City of Camas, as necessary.

Deliverables:

- Draft and Final GBR
- Draft and final GDR

Task 3 Environmental Services**Task 3.1 STEP Clean Water Act (CWA) §404 and §401 JARPA and Permitting**

Normandeau will prepare a Joint Aquatic Resources Permit Application (JARPA) for impacts to the wetland adjacent to the boardwalk, coordinate with agency and City staff, and submit to the U.S. Army Corps of Engineers (USACE) for issuance of a Nationwide Permit under the §404 and Water Quality Certification by the Washington State Department of Ecology (Ecology) under §401. For this task, Normandeau will:

- Prepare a JARPA for temporary wetland impacts in the vicinity of the boardwalk.
- Attend a site visit with USACE staff (and Ecology if they elect to attend) to review the wetland impacts and discuss concerns or recommendations agency staff may have regarding issuance of authorizations under the Clean Water Act (CWA).

Assumptions:

- Normandeau will use the Camas STEP Wetland Delineation Report and materials prepared for the Washougal River Trail Project, with minor updates, to prepare documents.
- Engineering drawings, impact acreages and drawings showing same, Best Management Practices, and related design and construction information will be made available by Otak or the City.
- Site visit with USACE and Ecology will last not more than four hours (including travel).
- USACE will review draft reports and issue a Nationwide Permit 12 – Utility Line Activities for temporary impacts in a timely manner.
- Ecology will review draft reports and issue a Water Quality Certification (if needed) for temporary impacts in a timely manner.
- No compensatory mitigation will be required by USACE, Ecology, or the City.

Deliverables:

- JARPA (One draft copy and one final copy to the City, USACE, and Ecology)

Task 3.2 STEP Endangered Species Act (ESA) Compliance

Efforts of this task will support Endangered Species Act (ESA) compliance required for the CWA Nationwide Permit. Normandeau will define the action area in compliance with the ESA and then conduct research and complete field surveys as necessary to identify federally listed species in the action area. This information will be used to prepare an ESA compliance document, presumably a No Effect Letter, addressing potential direct and indirect effects to plant, fish, and wildlife species that are listed under the ESA. The No Effect Letter will meet the needs and requirements of the reviewing agencies, NOAA Fisheries and U.S. Fish and Wildlife Service (USFWS). For this task, Normandeau will:

- Research information on the location and status of special status plants, fish, and wildlife (i.e., federally listed threatened, endangered or proposed for listing) target species. Information will be obtained from the Washington Department of Natural Resources (GIS database), Washington Department of Fish and Wildlife (website), USFWS (website) and NOAA Fisheries (website).
- Conduct an on-site inspection of the area of potential effect to determine the likely presence of target species and to determine whether suitable habitat exists within the action area.
- Review literature and scientific data to determine target species distribution, habitat needs, and other biological requirements.
- Review and analyze the potential direct and indirect effects of one Build Option on individuals, populations, and their functionally suitable habitat (e.g., habitat for documented target species or habitat for target species presumed to occur in the action area). The impacts from clearing of vegetation and associated loss of habitat will be used to evaluate loss.
- If target species or their habitats are identified in the action area, analyze and recommend alternative design features/actions that may minimize or mitigate adverse effects. A list of relevant conservation minimization measures to be included in the ESA compliance document will be developed through information provided in various project reports (e.g., hydraulics, noise, air) prepared by the engineering firm.
- Prepare a No Effect Letter that will address all species listed for Clark County. A simple sentence or two may be included for the species on which the project will have no effect.

Assumptions:

- Impacts to habitat will be quantified (area of temporary and permanent disturbance) by Otak using AutoCAD, for only the final alignment.
- No pre-consultation meetings with the agencies will be required.
- No activity at the bridge crossing.
- No impacts to listed species, critical habitat, or Essential Fish Habitat.
- The draft and final ESA compliance document (No Effect Letter) will be submitted to the City and USACE as electronic documents (PDF). In addition, Normandeau will provide up to five (5) printed copies of the document. The letter is not to exceed three (3) pages in length.

Deliverables:

- ESA No Effect Letter (One draft copy and one final copy to the City and USACE)

Task 3.3 STEP SEPA Compliance

The Project requires preparation of a SEPA Checklist based on supporting technical reports. To the extent possible, previous and current studies and current design information will be used to initiate drafting of the SEPA Checklist. The Checklist will be prepared in accordance with City and state regulations and policies. It is assumed it will be approved by the City as a Determination of Non-Significance (DNS) or Mitigated DNS.

A SEPA Checklist includes 16 environmental elements to be evaluated, some of which are more pertinent to this project than others. The natural resource-related elements (such as Water, Plants, and Animals) and associated analysis can be based on information obtained from the Threatened and Endangered Species (TES) research and design information. Evaluation of the human environment (such as Air, Energy, Environmental Health, Energy, Transportation, Public Services, and Utilities) can be made from project-specific studies (geotechnical, hazardous material) or the project design proper. Historic/Cultural evaluation will be based on the findings of a project-specific cultural resources study/report.

Assumptions:

- Review and analyze the potential direct and indirect effects of one Build Option on individuals, populations, and their functionally suitable habitat (e.g., habitat for documented target species or habitat for target species presumed to occur in the action area). The impacts from clearing of vegetation and associated loss of habitat will be used to evaluate loss.
- Impacts to habitat will be quantified (area of temporary and permanent disturbance) by Otak using AutoCAD, for only the final alignment.
- Resource and impact information required to address the non-natural resource sections of SEPA will be provided by Otak or their other subconsultants.
- The City will use a PDF (provided by Normandeau) to publish the SEPA Checklist on the City website.
- The City is responsible for processing of the SEPA Checklist.
- The City will issue a DNS or Mitigated DNS.

Deliverables:

- SEPA Checklist (One draft copy and one final copy to the City)

Task 3.4 STEP Shorelines Conditional Use Permit

A shoreline application will be prepared for submittal to the City of Camas to address impacts to shorelines at the Lacamas Creek crossing, between NE 3rd Loop and the existing sewer line connection north of the utility bridge, and in the vicinity of State Route (SR) 14. The application will be based on supporting studies and reports including the ESA documentation, SEPA Checklist, hydraulics report, and geotechnical report. The shoreline regulation incorporates certain elements of the Critical Area Ordinance and those will be addressed here as applicable. An application package, including the shoreline permit, JARPA, SEPA Checklist, detailed narrative, vicinity map, and development plans would be reviewed by the City, who will then forward a recommendation to Ecology for final approval.

Assumptions:

- The underground utility will be allowed as a Conditional Use.
- No compensatory wetland or habitat mitigation is required.
- Assumes no ESA-listed or City critical area resources are in the project area or will be impacted by the project.
- The frequently flooded areas and geologically hazardous areas report section will be completed by Otak or other qualified professional hydrologist or engineer.

Deliverables:

- Shorelines application (One draft copy and one final copy to the City)

Task 3.5 City of Camas Critical Area Ordinance (CAO) Permit

A CAO report will be prepared, for those areas beyond the regulation of the Shoreline ordinance, for submittal to the City of Camas to address impacts to wetlands, critical aquifer recharge areas, frequently flooded areas, geologically hazardous areas, and fish and wildlife habitat conservation areas. The report will be based on supporting studies and reports including the ESA documentation, SEPA Checklist, hydraulics report, and geotechnical report. The permit will be prepared in accordance with City and state regulations and policies.

Assumptions:

- No significant trees impacted
- No compensatory wetland or habitat mitigation is required.
- The frequently flooded areas and geologically hazardous areas report section will be completed by Otak or other qualified professional hydrologist or engineer.

Deliverables:

- Critical Area Report (One draft copy and one final copy to the City)

Task 3.6 Garfield SEPA Compliance

The Project requires preparation of a SEPA Checklist based on supporting technical reports. To the extent possible, previous and current studies and current design information will be used to initiate drafting of the SEPA Checklist. The Checklist will be prepared in accordance with City and state regulations and policies. It is assumed it will be approved by the City as a DNS or Mitigated DNS.

A SEPA Checklist includes 16 environmental elements to be evaluated, some of which are more pertinent to this project than others. The natural resource-related elements (such as Water, Plants, and Animals) and associated analysis can be based on information obtained from the Threatened and Endangered Species (TES) research and design information. Evaluation of the human environment (such as Air, Energy, Environmental Health, Energy, Transportation, Public Services, and Utilities) can be made from project-specific studies (geotechnical, hazardous material) or the project design proper. Historic/Cultural evaluation will be based on the findings of a project-specific cultural resources study/report.

Assumptions:

- Review and analyze the potential direct and indirect effects of one Build Option on individuals, populations, and their functionally suitable habitat (e.g., habitat for documented target species or habitat for target species presumed to occur in the action area). The impacts from clearing of vegetation and associated loss of habitat will be used to evaluate loss.
- Impacts to habitat will be quantified (area of temporary and permanent disturbance) by Otak using AutoCAD, for only the final alignment.
- Resource and impact information required to address the non-natural resource sections of SEPA will be provided by Otak or their other subconsultants.
- The City will use a PDF (provided by Normandeau) to publish the SEPA Checklist on the City website and no paper copies of the Checklist or other documents will be requested.
- The City is responsible for processing of the SEPA Checklist.
- The City will issue a DNS or Mitigated DNS.

Deliverables:

- SEPA Checklist (One draft copy and one final copy to the City)

Task 3.7 Garfield Shorelines Conditional Use Permit

Normandeau will delineate, with numbered strips of surveyors flagging or pin-flags, the Ordinary High Water Mark (OHWM) along the Washougal River immediately adjacent to the project area. The flagging will be surveyed by Otak. A shoreline application will be prepared for submittal to the City to address impacts to shorelines at the project site adjacent to the Washougal River, at the west end of the BNSF Railway Bridge.

The application will be based on supporting studies and reports including the SEPA Checklist, ESA documentation, and geotechnical report. An application package, including the shoreline permit, SEPA Checklist, detailed narrative, vicinity map, and development plans will be reviewed by the City who will then forward a recommendation to the Washington State Department of Ecology for final approval, if required.

Assumptions:

- The underground utility will be allowed as a Conditional Use.
- Assumes no ESA-listed or City critical area resources are in the project area or will be impacted by the project.
- No compensatory critical area mitigation is required.
- If a geologically hazardous area report is required, it will be completed by Otak or other qualified professional geologist or engineer.
- Normandeau will conduct an on-site inspection of the area of potential effect to determine the likely presence of target species and to determine whether suitable habitat exists within the action area.

Deliverables:

- Field delineation of OHWM
- Shorelines application (One draft copy and one final copy to the City)

Task 3.8 Permitting Support

This task is to provide support for the environmental permitting process. Specifically, this task will include:

- Preparation of plan views of the pipeline route, including the environmental impact areas
- Calculation of impact acreages,
- Drawings showing Best Management Practices for erosion control for inclusion with permitting applications.

Task 4 Hazardous Material Analysis

This task will be conducted by Apex Companies, LLC. Apex will prepare a hazardous materials corridor study (HMCS) to identify potential sources of contamination that could impact the project. The report will be completed in accordance with Chapter 447 of WSDOT's Environmental Procedures Manual. The scope of services for the HMCS will consist of the following components:

- Historical characterization;
- Regulatory agency list review;
- Site reconnaissance; and
- Reporting.

Historical Characterization. Apex will conduct a historical background information search to acquire and review the following materials for the subject property, as appropriate and available within the project timeframe:

- Aerial photographs;
- Topographic maps; and
- Other material submitted to Apex by the City.

Regulatory Agency List Review. Available and applicable file information from inspections, UST registrations, waste discharge permits, penalties, waste disposal records, and other environmental quality information will be reviewed, as appropriate and readily available in on-line agency databases.

Regulatory databases from the Washington Department of Ecology (Ecology), the EPA, and others will be reviewed for the subject property by Environmental Data Resources (EDR). The EDR report will show a summary of federal and state regulatory agency records, a figure of property locations relative to the subject property, and information presented in regulatory agency database lists about the subject property.

Site Reconnaissance. A site reconnaissance of the subject property will be conducted to the extent that there is public access. Photographs and field notes will be taken, as necessary, to document the

observations. It is anticipated that much of the reconnaissance will be made from an automobile on public roads as well as on foot within existing public easements and rights-of-way. Access may be limited in portions of the alignment. The purpose of the site reconnaissance is to observe for indications of hazardous materials, but many features may be subsurface structures (e.g., underground storage tanks) that may not be readily identifiable from the surface.

Reporting. The information and data gathered during the above activities will be documented in a report. The report will include photographs and copies of pertinent information acquired during our activities. The report will identify sites that, based on available information, may impact construction or result in liability for the City. For each identified site, Apex will propose a course of action that may include subsurface explorations and testing.

Assumptions:

- The assessment will not include any soil, surface water, or groundwater sampling and chemical analysis will not be completed.
- The assessment will be completed on land(s) immediately adjacent to and within the proposed project alignment for the entire length of the corridor.

Deliverables:

- Preparation of one draft Hazmat report (1 electronic copy) for team and Client review
- Preparation of one final Hazmat report (1 electronic copy)

Task 5 Cultural and Historic Resource Assessments

Task 5.1: Cultural and Historic Resource Survey

This task will be performed by Archaeological Investigations Northwest (AINW), with support from Otak.

An archaeological survey will be conducted that meets Section 106 of the National Historic Preservation Act, as a permit from the Corps of Engineers may be needed. Funding through the Department of Ecology is anticipated, and the project would therefore be done to meet the review for Executive Order 05-05. The project also will need to meet the City's archaeological ordinance. The Department of Archaeology and Historic Preservation standards and guidelines will be followed, and the project will be directed by professionally qualified personnel.

Portions of the route have been included in previous surveys. However, the alignment northwest of Lacamas Creek, some of the alignment between SR-14 and the Washougal River, and the alignment between the NE Sixth Avenue/Joy Street intersection and NE Third Avenue do not appear to have been included in previous archaeological surveys.

An existing archaeological site that has previously been determined to be eligible for listing in the National Register of Historic Places is located along NE Third Loop, and the proposed alignment through the site is assumed to not require additional archaeological excavation. AINW evaluated the archaeological site for the City when a trail and waterline were proposed for this location, and has advised on an alignment with least impacts. It is assumed this alignment will be selected.

Areas previously surveyed, including the alignment between the Washougal River and NE Third Loop would need no additional fieldwork. Areas not previously surveyed would need to be surveyed and a recommendation regarding the likelihood of an archaeological site will need to be determined through research and the visual inspection. The study will include a pedestrian survey of areas not previously surveyed; the field survey would be done after the background review has been completed. It is assumed that the areas not previously surveyed probably would be paved streets or disturbed areas, for example, within the concrete manufacturing yard or along NE Joy Street.

- Shovel testing to probe for evidence of an archaeological deposit prior to construction would not be an option for the paved areas
- For the paved areas, unless evidence is found that imported fill has been brought in and covers the native soils to a thickness that is at least the depth of the anticipated construction excavations, a recommendation to monitor during construction is probably the best option to address areas where an archaeological site is likely to be present or has been previously recorded.
- It is assumed no shovel testing will be performed as part of the archaeological survey.

The tasks are outlined below.

- Conduct the background review of the APE.
- Perform the pedestrian archaeological survey of the proposed alignment, excluding areas previously surveyed.
- Upon completion of the fieldwork, summarize the results of field survey and coordinate regarding recommendations.
- Prepare a report documenting the field survey and research findings and providing recommendations regarding the possible impacts the construction excavations may have on possible archaeological resources.

Assumptions:

- No historic buildings or structures would be within the project Area of Potential Effect (APE)
- This scope does not include on-site monitoring that may be needed during the construction phase.

Deliverables:

- Draft and final report

Task 5.2: Cultural and Historic Monitoring Plan

Task 5.2 identifies specific deliverables that the CITY at its discretion may elect to authorize Consultant to produce. Consultant shall only complete Task 5.2 and the identified deliverables if written (email acceptable) Notice to Proceed (NTP) is issued by CITY's Project Manager. The Not to Exceed (NTE) amount for completing this contingency task is only billable if authorized.

- It is likely that a monitoring and inadvertent discovery plan will be needed to address the potential for encountering an archaeological site within paved areas and to address monitoring within archaeological sites. This would be done as a *contingency* task.

Task 6 Utility Coordination and Relocation

This task will be performed by Otak and will include:

Task 6.1 Utility Coordination

- Conduct utility coordination meeting with utility companies to
 - Establish points of contact
 - Review project to make them aware of the extent of the project, along with the different construction packages and schedule for the project
- Review utility as-built records and locations for all public and private utilities (water, sanitary sewer, storm sewer, electric, telephone, gas, etc.).
- Prepare spreadsheet describing potential conflicts with other utilities and potential solutions. Review utility conflict with affected utility companies to obtain consensus on resolution of the conflict.

Assumptions:

- Two (2) meetings will be held with the utility companies - at 60 percent and at 90 percent plan development.

Deliverables:

- Meeting minutes from two (2) coordination meetings.

Task 6.2 Potholing

- Otak will provide a subcontractor to pothole utilities at select locations.
- One pothole plan will be developed showing requested pothole locations, based on potential utility conflict areas.
- The pothole data will be compiled, and a composite plan will be prepared and distributed to utilities.
- Issues regarding conflicts will be identified and a plan will be developed to resolve them.

Assumptions:

- Potholing budget is based upon 10 potholes.

- The potholing subcontractor will prepare traffic control plans and obtain the required ROW permits from the city of Camas.

Deliverables:

- Utility conflict matrix
- Utility potholing plan
- Utility pothole data

Task 7 Garfield Waterline and STEP Sewer Bore and Jack Design

This task is for development of bid documents (plans, specifications, cost estimate) for the Garfield Waterline design, and the bore and Jack for the STEP sewer main under the BNSF railroad tracks and SE 6th Avenue. This work will be a separate bid package, with plans to bid by end of 2013.

This task includes the following:

Task 7.1 Alignment Study

This task is to develop options and select a preferred alignment for rerouting the 16-inch waterline away from the new railroad bridge, and for connecting the existing 8-inch water line that also crosses the railroad tracks to the 16-inch line, allowing the section of 8-inch under the tracks to be abandoned. Alternatives will be developed, reviewed with the city, and a 30 percent level drawing will be prepared and submitted to the city for review.

Assumptions:

- Up to three alternatives will be developed.
- A formal, written alternatives analysis will not be required. Selection of the preferred alternative will be through a meeting with the city.

Deliverables:

- Drawings showing potential alternatives for city review.
- 30 percent level drawing of preferred alternative.

Task 7.2 Temporary Erosion and Sediment Control

This task will include the preparation of erosion control plans, a SWPPP, and an NPDES permit application. Construction drawings will be developed showing recommended erosion and sediment control measures in accordance with City design standards and standard details.

Assumptions:

- ESC plans prepared for the 90% design phase will be included with the NPDES permit application.

Task 7.3 BNSF Permit Application

This task will include the preparation and submittal of an application for boring a new 16-inch waterline in a steel casing under the BNSF railroad tracks roughly between the south end of SE

Garfield Street and the SE Third Avenue/SE Franklin Street intersection.

Assumptions:

- BNSF fees are not included and will be paid by the city.
- Scope includes consultation with BNSF and their consulting engineer for the Washougal River Railroad Bridge Replacement Project to obtain the permit and to coordinate with them for the new waterline location.

Deliverables:

- One permit application for submittal to BNSF, along with accompanying sketches.

Task 7.4 Sixty Percent Design Phase

AutoCAD drawings will be prepared using Otak layering standards and drawing requirements. Plan and profile drawings will be developed based on 1-inch = 20 feet for full-size sheets. The 60 percent design set will include:

- Cover sheet and vicinity map
- General notes, index and legend sheet
- Typical trench sections
- Plan and profiles sheets (including pit locations and sizes for the trenchless crossings)
- Sheet layout for the site restoration drawings
- Sheet layout for the traffic control drawings
- Outline of contract specifications, bid list, and special provisions
- Cost estimate with 20 percent contingency

Deliverables:

- 5 sets of 11x17-inch 60 percent Construction Plans
- 5 sets of the 60 percent specification outline
- 5 copies of the 60 percent cost estimate, with a 20 percent contingency

Task 7.5 Ninety Percent Design Phase

The 90 percent design set will include:

- The preparation of a log of client review comments from the 60 percent review, which will include the comment and the appropriate action for each comment
- Update the plans per the 60 percent review comments and prepare a 90 percent plan set to include:
 - Cover sheet and vicinity map
 - Index sheet
 - General notes and legend sheet
 - Final construction notes
 - Final draft of the plan and profile drawings

- Final draft of the street restoration design and details, including street sections
- Final draft of the temporary erosion and sediment control drawings and details
- Final draft of the traffic control drawings
- Final draft of the site restoration drawings
- Final draft of contract specifications and special provisions

Deliverables:

- Log of client review comments
- 5 copies of 11x17-inch 90 percent Construction Plans
- 5 copies of the 90 percent Specifications
- 5 copies of 90 percent Cost Estimate with a 10 percent contingency

Task 7.6 Ninety-nine Percent Design Phase

Revisions from the 90 percent review will be incorporated into the design and submitted for a final review by City staff. The 99 percent cost estimate will not contain a contingency and will include:

- Incorporated review comments from the 90 percent review set, including plans and specifications
- Cost estimate without contingency

Deliverables:

- 5 copies of the 99 percent construction plans
- 5 copies of the 99 percent specifications
- 5 copies of the final bid item list
- 5 copies of the 99 percent cost estimate with no contingency

Task 7.7 Final (Bid-Ready) Contract Documents

Comments received from the 99 percent review will be incorporated into the design. Final Plans, Specifications, and Engineers estimate will then be completed. The final, bid-ready submittal will include:

- Incorporated review comments from the 99 percent review set
- Stamped and signed blackline full-sized copy of final design plans for City signatures
- Final bid-ready specifications
- Digital copy of final design plans
- Digital copy of design files, special provisions, and the engineer's estimate

Deliverables:

- 100 percent and bid-ready construction plans
- 100 percent and bid-ready specifications
- Final bid item list
- Final cost estimate without contingency. Escalation will be included to the midpoint of construction.

Assumptions:

- Stationing from the BNSF Washougal River Bridge Replacement plans will be used.

- Scope includes consultation with BNSF and their consulting engineer to obtain approval of the new water line location.
- This project will be bid in early 2014 such that construction is complete by the end of March, 2014.
- A sheet list, along with an estimated number of sheets is included at the end of this document.
- Pavement restoration designs will be provided in accordance with City design standards for restoration of pavement cuts for the purpose of installing utilities.
- Traffic Control plans will be developed for SE 6th Street, SE 3rd Street, and SE Franklin Street
- The traffic control plan will include an overall project plan indicating the type of detour and road closures that will be allowed along the pipeline route. This plan sheet will also show advance area signage that will be installed and maintained for the duration, or throughout most of the project duration.
- The traffic control plans will meet the requirements of the City of Camas and the MUTCD (Manual of Uniform Traffic Control Devices) as amended by the state of Washington.
- WSDOT's 2012 specifications will be used, with amendments. Special Provisions will be provided for bid items that do not have a general specification, or where the specification needs to be revised.
- This project is a utility project and is therefore exempt from the city's stormwater ordinance (CMC 14.02).

Task 7.8 Bid Support

This task will include:

- Preparation for and attendance at a pre-bid meeting
- Responding to bidder's questions, and responding to questions regarding the technical aspects of the bid documents
- Preparation of up to two (2) addendums

Task 8 STEP Transmission Sewer Main Design

This task is for development of bid documents (plans, specifications, cost estimate) for the Camas STEP Transmission Main, excluding the bore and Jack under the BNSF railroad tracks and SE 6th Avenue.

This task includes the following:

Task 8.1 Temporary Erosion and Sediment Control

This task will include the preparation of erosion control plans, a SWPPP, and an NPDES permit application. Construction drawings will be developed showing recommended erosion and sediment control measures in accordance with City design standards and standard details.

Assumptions:

- ESC plans prepared for the 90% design phase will be included with the NPDES permit application.

Task 8.2 Sixty Percent Design Phase

AutoCAD drawings will be prepared using Otak layering standards and drawing requirements. Plan and profile drawings will be developed based on 1-inch = 20 feet for full-size sheets. The 60 percent design set will include:

- Cover sheet and vicinity map
- Index sheet
- General notes and legend sheet
- Final horizontal alignment for the pipeline
- Draft vertical alignment for the pipeline
- Typical trench sections
- Air/vacuum vault locations shown in plan view
- Details for each connection to existing pipelines (note the bore and jack is considered existing for the purposes of this scope).
- Sheet layout for the site restoration drawings
- Sheet layout for the traffic control drawings
- Outline of contract specifications, bid list, and special provisions
- Cost estimate with 20 percent contingency

Deliverables:

- 5 sets of 11x17-inch 60 percent Construction Plans
- 5 sets of the 60 percent specification outline
- 5 copies of the 60 percent cost estimate, with a 20 percent contingency

Task 8.3 Ninety Percent Design Phase

The 90 percent design set will include:

- The preparation of a log of client review comments from the 60 percent review, which will include the comment and the appropriate action for each comment
- Update the plans per the 60 percent review comments and prepare a 90 percent plan set to include:
 - Cover sheet and vicinity map
 - Index sheet
 - General notes and legend sheet
 - Final construction notes
 - Final draft of the trunk sewer plan and profile drawings
 - Final draft of the street restoration design and details, including street sections
 - Final draft of the temporary erosion and sediment control drawings and details
 - Final draft of the plan, profile and section view of the bore and jack location
 - Final draft of the connection details

- Final draft of the air/vacuum vault plan and section drawings
- Final draft of the traffic control drawings
- Final draft of the site restoration drawings
- Final draft of contract specifications and special provisions

Deliverables:

- Log of client review comments
- 5 copies of 11x17-inch 90 percent Construction Plans
- 5 copies of the 90 percent Specifications
- 5 copies of 90 percent Cost Estimate with a 10 percent contingency

Task 8.4 Ninety-nine Percent Design Phase

Revisions from the 90 percent review will be incorporated into the design and submitted for a final review by City staff. Final Plans, Specifications, and Engineers estimate will then be completed. The 99 percent cost estimate will not contain a contingency. The 99 percent submittal will include:

- Incorporated review comments from the 90 percent review set, including plans and specifications
- Cost estimate without contingency

Deliverables:

- 5 copies of the 99 percent construction plans
- 5 copies of the 99 percent specifications
- 5 copies of the final bid item list
- 5 copies of the 99 percent cost estimate with no contingency

Task 8.5 Final (Bid-Ready) Contract Documents

Comments received from the 99 percent review will be incorporated into the design. Final Plans, Specifications, and Engineers estimate will then be completed. The final, bid-ready submittal will include:

- Incorporated review comments from the 99 percent review set
- Stamped and signed blackline full-sized copy of final design plans for City signatures
- Final bid-ready specifications
- Digital copy of final design plans
- Digital copy of design files, special provisions, and the engineer's estimate

Deliverables:

- 100 percent and bid-ready construction plans
- 100 percent and bid-ready specifications
- Final bid item list
- Final cost estimate without contingency. Escalation will be included to the midpoint of construction.

Assumptions:

- A sheet list, along with an estimated number of sheets is included at the end of this document.

- Pavement restoration designs will be provided in accordance with City design standards for restoration of pavement cuts for the purpose of installing utilities.
- Traffic Control plans will be developed for NE Joy Street, NE 3rd Street, NE 3rd Loop, and Polk Street
- The traffic control plan will include an overall project plan indicating the type of detour and road closures that will be allowed along the pipeline route. This plan sheet will also show advance area signage that will be installed and maintained for the duration, or throughout most of the project duration.
- The traffic control plans will meet the requirements of the City of Camas and the MUTCD (Manual of Uniform Traffic Control Devices) as amended by the state of Washington.
- WSDOT's 2012 specifications will be used, with amendments. Special Provisions will be provided for bid items that do not have a general specification, or where the specification needs to be revised.
- This project is a utility project and is therefore exempt from the city's stormwater ordinance.

Task 8.6 Bid Support

This task will include:

- Preparation for and attendance at a pre-bid meeting
- Responding to bidder's questions, and responding to questions regarding the technical aspects of the bid documents
- Preparation of up to two (2) addendums

Task 9 Public Involvement

This task will include:

- Attend and participate at one Open House.
- Provide project information including: plan sets, long plots, cross sections, typical sections, project data sheets, etc.
- Provide information and work with Public Information staff for informational newsletters, bulletins, announcements, etc.

Meetings:

- One Open House meeting

Deliverables:

- Meeting documentation
- Support text/graphic for open houses

Task 10: Real Property Services

This task will be performed by ROWA and will include:

Task 10.1 Appraisal Coordination Services

- Identify and contract with an appraiser qualified to perform the necessary tasks

- Identify the appraisal problem and devise a scope of work
- Make the assignment and issue notices to proceed
- Provide necessary documentation, information, and clarifications for appraiser's use
- Coordinate appraisal work to be consistent w/ project schedule and client needs
- Examine the appraisal prior to submittal to the City client
- Process and transmit the appraisal report to the City for administrative review and approval

Task 10.2 Appraisal Services

This will be conducted by ROWA's subconsultant, Jarvis Appraisals. The fee for this is included in the expenses category. This task includes:

- Obtain a complete appraisal in conformance with the Uniform Standards of Appraisal Practice (USPAP), and presented in a narrative summary format, which values the property rights to be purchased. Steps to be performed in this process include the following activities:
 - Review title reports for the subject properties to verify interests and condition of ownership
 - Conduct property inspections and owner interviews
 - Research comparable sales and other data from available sources
 - Confirm sales prices and other market influences on value with owners, developers and others familiar with the market
 - Estimate value for the subject properties and the rights to be taken
 - Consider the impact of the acquisition as it may relate to damages to the remainder
 - Examine cost to cure measures, if any, which might mitigate these damages
 - Describe the findings and establish an estimate of Just Compensation for the acquisition at each property

Task 10.3 Acquisition Services

Conduct acquisition negotiations to meet City and State requirements. Steps to be undertaken include the following activities:

- Create and maintain files to preserve documents and a record of the negotiations
- Document property owner contacts as required by State Law
- Prepare the appropriate documents, including incorporation of legal descriptions provided by others, proper signature blocks and acknowledgment formats
- Prepare offer letters and other communications
- Explain the offer to the owner or a representative
- Meet with the owner or owner's representative and address all issues created by the acquisition
- Coordinate efforts with legal counsel, engineering staff and owner(s); ensure a clear understanding and a workable agreement between all parties of interest
- Notarize documents when required

Task 10.4 Closing Services

Provide closing services by performing the following activities:

- Review and forward acquired conveyance documents to Agency for acceptance.
- Review and forward accepted conveyance documents to title company for recording in County deed records
- Order title insurance policy
- Provide original recorded documents and title insurance policy to Agency
- Provide copy of recorded documents to property owners

Task 11 Project Management

These tasks will be performed by the consultant team and will include:

Task 11.1 Project Management and QA/QC

The Project Team will plan, manage, and execute the tasks described herein in accordance with the schedule, budget, and quality expectations that are established. This project management task includes the following work activities:

- Develop project work plan and quality assurance/quality control (QA/QC) plan. This plan will include:
 - Agreement highlights including invoicing and billing procedures
 - Project description
 - Scope of work
 - Work plan including project budget and schedule
 - Progress evaluation for monitoring budget and schedule
 - Quality assurance/quality control (QA/QC) plan
 - Communication plan
 - Documentation plan
 - Scope change management procedures
 - Decision making protocol
- Coordinate between tasks and team members. Document meeting decisions and action items, assign activities to team members, and follow up to ensure timely resolution.
- Manage the quality control review of all work activities and project deliverables.
- Preparation and ongoing maintenance of a comprehensive design schedule with individual task milestones, task duration, individual responsibilities of subconsultants and City staff, agencies, utilities, etc.
- Monthly progress reports to be submitted with billings. Monthly progress reports will reflect hourly/percent complete progress for each activity and identify budget status and tasks performed to date during the billing period.

Task 11.2 Project Meetings

- A project kick-off meeting to introduce the team players and discuss roles and schedule.
- Project team meetings at Otak's office throughout the project duration at appropriate intervals based upon design activities (Scope assumes 15 meetings).
- Project update meetings with the client project manager. Assume monthly meetings through the duration of the project (Scope assumes 10 meetings).

Assumptions:

- Workshops with the consultant and client team for plan review and making project-related decisions is included elsewhere.

Deliverables:

- Meeting minutes from each meeting
- Monthly status reports and invoices
- Development and maintenance of the project schedule (Scope assumes four (4) updates).

I. Garfield Water and Sewer Bore and Jack Sheet list	
Sheet Title	Estimated No. of sheets
Cover Sheet	1
General Legend and Symbols	1
Waterline Plan and Profile Drawings (20 scale at 22 x 34)	3
Sewer Line Bore and Jack Plan and Profile drawing (20 scale at 22 x 34)	1
Trench Sections	1
Traffic Control Plans (50 scale at 22 x 34)	1
Traffic Control Details	1
Site restoration drawings (50 scale at 22 x 34)	2
Roadway Details and Sections	1
Erosion and Sediment Control (50 scale at 22 x 34)	1
Erosion and Sediment Control Details	1
Total	14

I. STEP Sewer Transmission Main Sheet list	
Sheet Title	Estimated No. of sheets
Cover Sheet	1
Sheet Index and Location Maps	2
General Legend and Symbols	1
Gravity Main Index	1
Gravity Main Profile	1
Gravity Plan and Profile Drawings (20 scale at 22 x 34)	20
Gravity Main Trench Sections	2
Air/Vacuum Vault Details	4
Traffic Control Plans (50 scale at 22 x 34)	7
Traffic Control Details	1
Site restoration drawings (50 scale at 22 x 34)	7
Roadway Details and Sections	1
Erosion and Sediment Control (50 scale at 22 x 34)	7
Erosion and Sediment Control Details	1
Total	56

Camas STEP Sewer Transmission Main/Garfield Waterline

Fee Estimate

Summary of Otak, Inc. and all subconsultants

Otak Project # 16579A

<i>Task</i>	<i>Description</i>	Otak	APEX LLC	Normandeau	AINW	ROWA	<i>Total Hours</i>	<i>Total Budget by Task</i>
1	Survey and Mapping							
1.1	STEP Sewer Main	378					378	\$29,500
1.2	Garfield Waterline	78					78	\$6,238
1.3	Survey Contingency							
2	Geotechnical Investigation							
2.1	Office Review and Field Reconnaissance		6				6	\$948
2.2	Subsurface Explorations	4	38				42	\$4,494
2.3	Materials Analysis	4	11				15	\$1,929
2.4	Geotechnical Reports	4	45				49	\$5,097
3	Environmental Services							
3.1	STEP JARPA and Wetland Permitting			58			58	\$5,550
3.2	STEP ESA			31			31	\$2,886
3.3	STEP SEPA Compliance			66			66	\$6,408
3.4	STEP Shorelines			66			66	\$6,104
3.5	STEP Critical Area Ordinance			42			42	\$3,966
3.6	Garfield SEPA compliance			54			54	\$5,260
3.7	Garfield Shoreline Compliance			62			62	\$6,380
3.8	Permitting Support	94					94	\$8,436
4	Hazmat		72				72	\$7,547
5	Cultural and Historic Resource Assessments							
5.1	Cultural Resource Survey	4			66		70	\$5,260
5.2	Contingency: Monitoring and Inadvertent Discovery Plan				24		24	\$1,649
6	Utility Coordination and Relocation							
6.1	Utility Coordination	24					24	\$2,080
6.2	Potholing	8					8	\$896
7	Garfield Waterline and STEP Sewer Bore and Jack Design							
7.1	Alignment Study						32	\$3,468
7.2	Temporary Erosion and Sediment Control	80					80	\$8,540
7.3	BNSF Permit Application	12					12	\$1,228
7.4	60% Design Phase	156					156	\$14,424
7.5	90% Design Phase	216					216	\$21,144
7.6	99% Contract Documents	60					60	\$5,388
7.7	Final (Bid-Ready) Contract Documents	30					30	\$2,694
7.8	Bid Support	18					18	\$1,806
8	STEP Sewer Transmission Main							
8.1	Temporary Erosion and Sediment Control	60					60	\$6,300
8.2	60% Design Phase	424					424	\$37,216
8.3	90% Design Phase	500					500	\$46,480
8.4	99% Contract Documents	108					108	\$9,244
8.5	Final (Bid-Ready) Contract Documents	50					50	\$4,174
8.6	Bid Support	58					58	\$5,070
9	Public Involvement	28					28	\$2,412
10	Real Property Services							
10.1	Appraisal Coordination Services					17	21	\$1,923
10.2	Appraisal Services						4	\$636
10.3	Acquisition Services					28	28	\$2,318
10.4	Closing Services					8	12	\$1,122
11	Project Management	152		63			215	\$29,315
	<i>Total Hours</i>	2594	172	442			3351	
	<i>Total Labor Cost</i>	\$247,752	\$18,389	\$44,207	\$6,273	\$4,091		\$320,712
	<i>Direct Expenses</i>	\$10,000	\$19,200	\$850	\$50	\$5,000		\$35,100
	<i>Subconsultant Administration</i>	\$4,903						\$4,903
	Project Total	\$262,655	\$37,589	\$45,057	\$6,323	\$9,091		\$360,715

From: Tom Tidland [<mailto:TTidland@Maxcessintl.com>]
Sent: Wednesday, May 08, 2013 8:43 AM
To: 'knapplaw@comcast.net'
Subject: Tidland boundary line change

Good morning Roger,

Thank you for meeting with me. I apologize for not getting back to sooner in this. I had an accident in my motorcycle and was laid up for a couple of weeks.

Here are the pdf's of the change I would like to make. Please present this to the council for their approval.

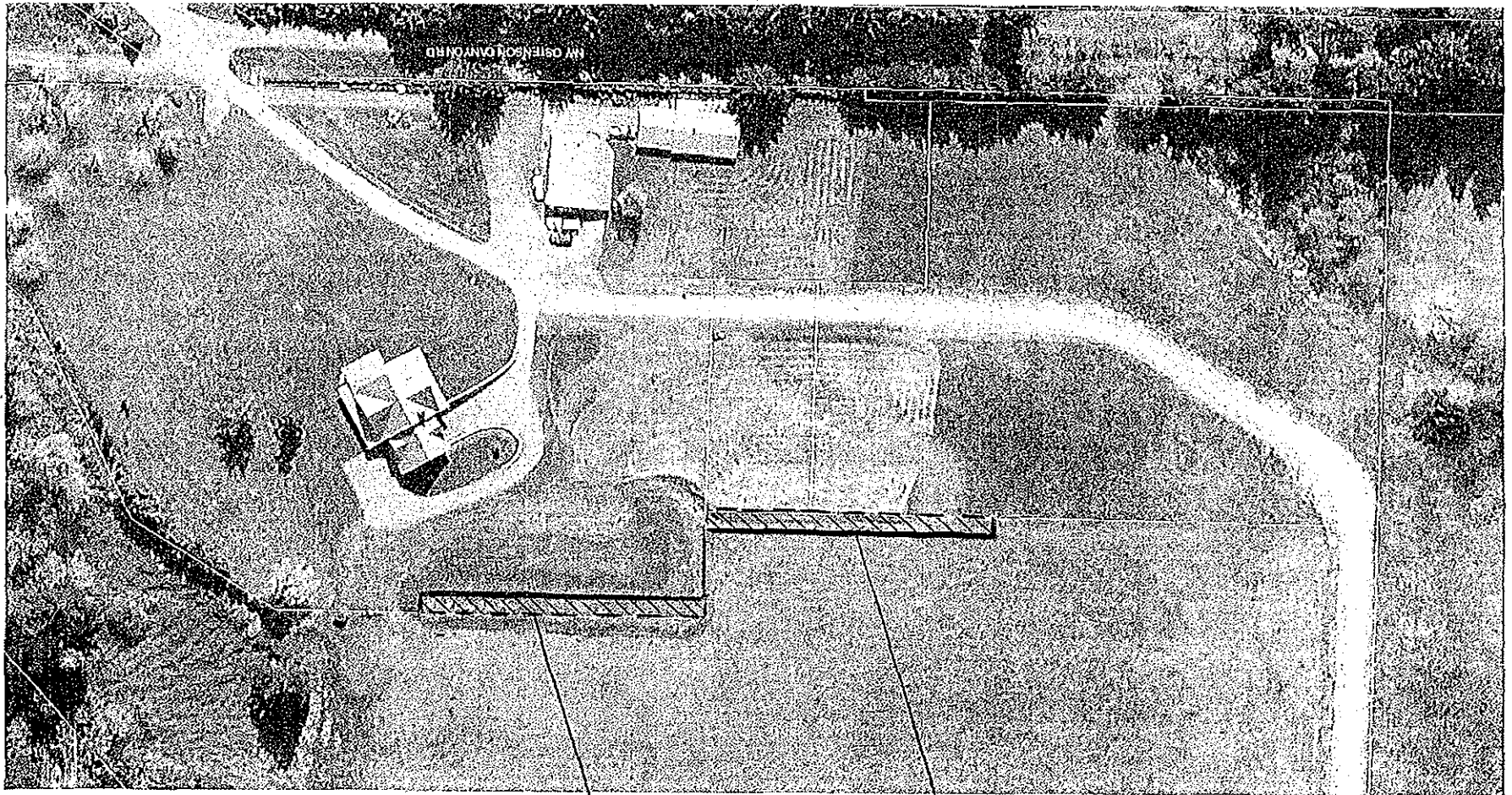
I would like to move a section of 20 feet x 200 feet or 4,000 square feet. Page 1 of 3 shows this section. I have noted the move parcel as "A". I want to move it East to "B".

Page 2 of 3 are my existing (4) lots as they are currently located.
Page 3 of 3 is a color aerial photo as reference.

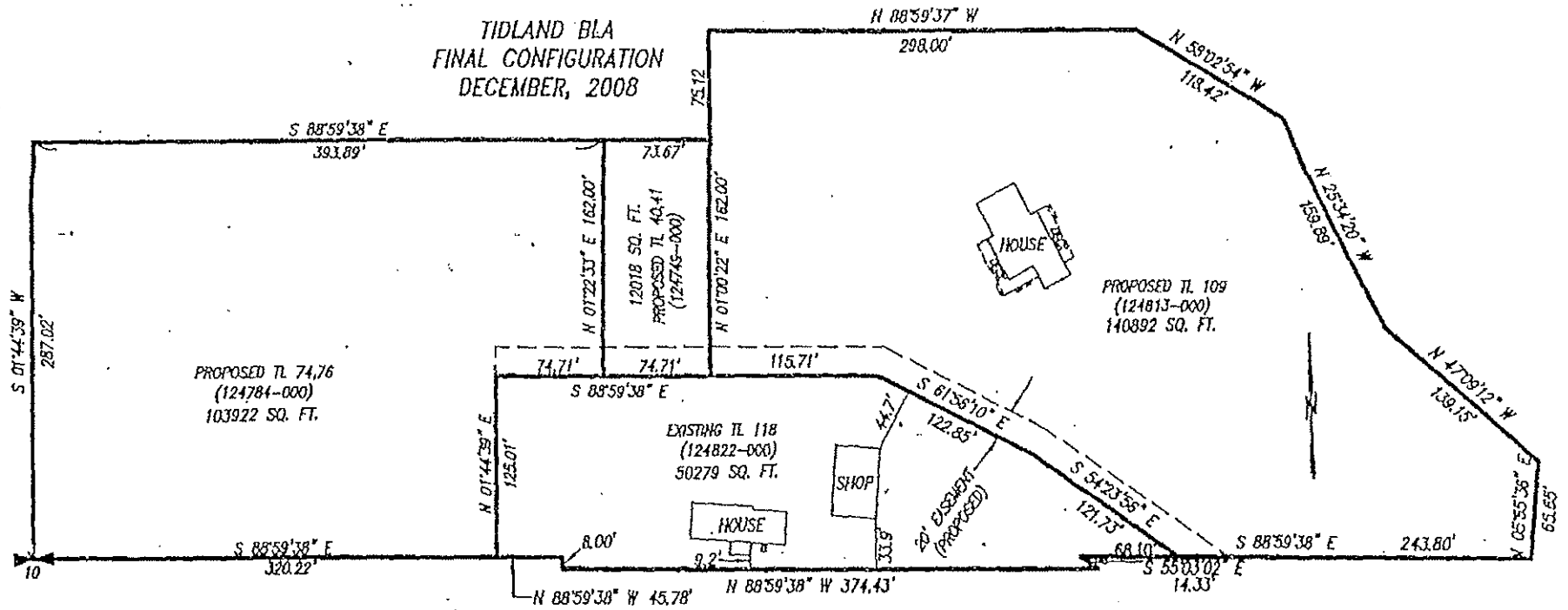
We would like a change to the name of the "Proposed Park", located just north of the line adjustment I am asking for. The Tidland family is asking this park named, the "Louis DeAngelo" park, in honor of the service he had given to the city. This was my father wish, and before his passing, he had contacted his daughter, and she had given her consent.

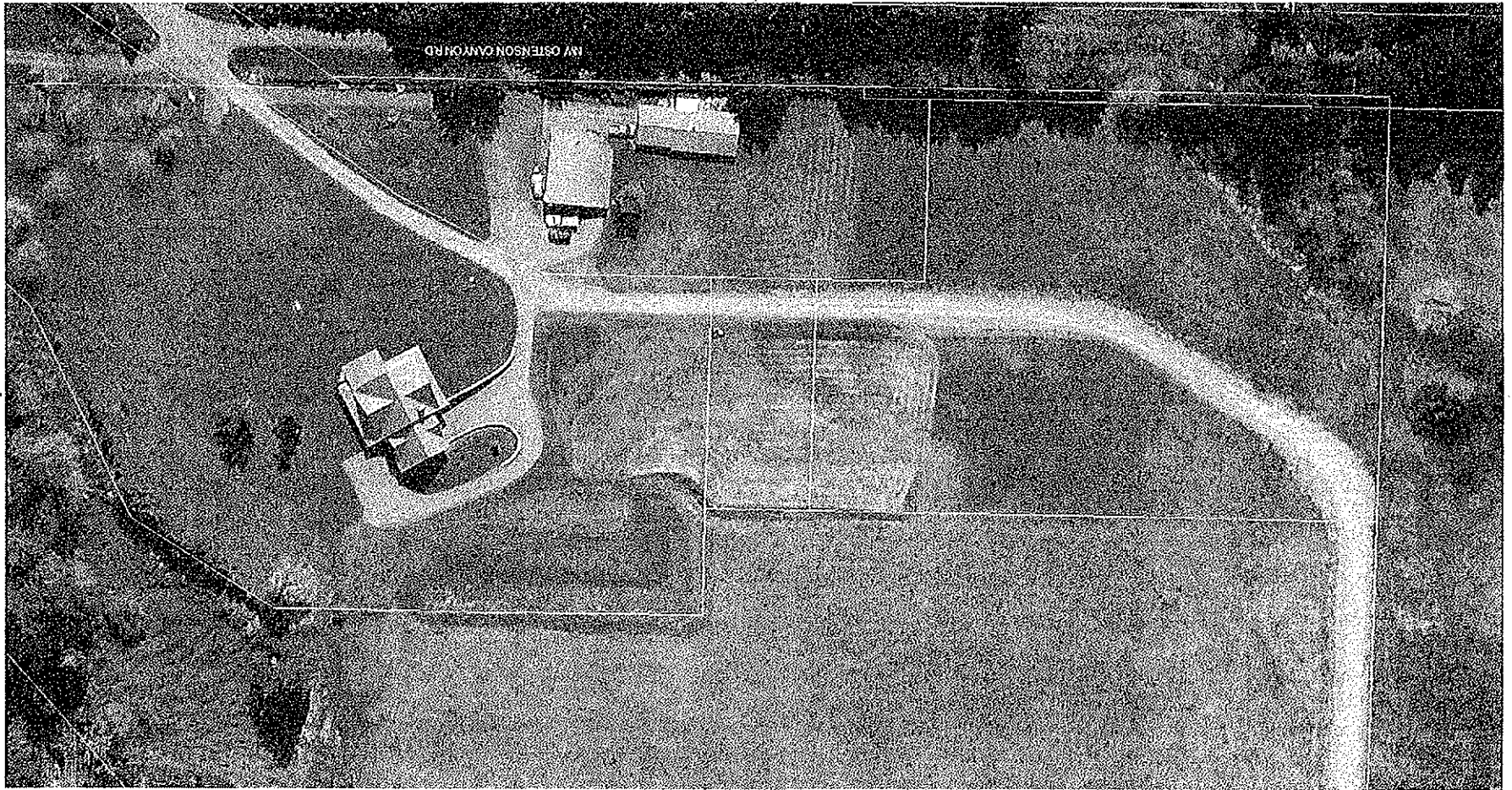
Best regards,
Your can contact me at work:
Tom Tidland
800 426 1000 ext 355
Fax 360 834 7172
ttidland@maxcessintl.com

or at home:
600 9353 cell
Tidland5441@comcast.net



TIDLAND BLA
FINAL CONFIGURATION
DECEMBER, 2008





ORDINANCE NO. 2677

AN ORDINANCE authorizing the acquisition of personal property and the execution of a financing contract and related documentation relating to the acquisition of said personal property.

WHEREAS, the City of Camas has executed a Notice of Intent to the Office of State Treasurer, in the form attached hereto as Annex 1 (the "NOI"), in relation to the acquisition of and the financing of the acquisition of the Property, as defined below, under the provisions of RCW Chapter 39.94; and

WHEREAS, it is deemed necessary and advisable by the City Council of the City of Camas of the Local Agency that the Local Agency acquire the equipment and/or personal property identified on Annex 1 attached hereto ("Property"); and

WHEREAS, it is deemed necessary and advisable by the City Council of the Local Agency that the Local Agency enter into a Local Agency Financing Contract with the Office of the State Treasurer, in the form attached hereto as Annex 2 (the "Local Agency Financing Contract"), in an amount not to exceed \$174,046.96, plus related financing costs, in order to acquire the Property and finance the acquisition of the Property; and

WHEREAS, the Local Agency will undertake to acquire the Property on behalf of and as agent of the Washington Finance Offices Association (the "Corporation") pursuant to the terms of the Local Agency Financing Contract, and in accordance with all applicable purchasing statutes and regulations applicable to the Local Agency; and

WHEREAS, the Local Agency desires to appoint the individuals set forth in Annex 3 as the representatives of the Local Agency in connection with the acquisition of the Property and execution of the Local Agency Financing Contract (each an "Authorized Agency Representative");

NOW, THEREFORE, BE IT ORDAINED, BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

SECTION I

The individuals holding the offices or positions set forth in Annex 3 are each hereby appointed as a representative of the Local Agency in connection with the acquisition of the Property and execution of the Local Agency Financing Contract and all other related documents. A minimum of two Authorized Agency Representatives shall be required to execute any one

document in order for it to be considered duly executed on behalf of the Local Agency.

SECTION II

The form of the Local Agency Financing Contract attached hereto as Annex 2 in hereby approved and the Authorized Agency Representatives are hereby authorized and directed to execute and deliver the Local Agency Financing Contract, in an amount not to exceed \$197,046.96, plus related financing costs, and in substantially the form attached hereto with such changes as may be approved by the Authorized Representatives, for the acquisition of the Property and financing of the acquisition of the Property.

SECTION III

The Local Agency hereby authorizes the acquisition of the Property as agent of the Corporation in accordance with the terms and provisions of the Local Agency Financing Contract.

SECTION IV

The Authorized Representatives are hereby authorized to execute and deliver to the Office of State Treasurer all other documents, agreements and certificates, and to take all other action, which they deem necessary or appropriate in connection with the financing of the Property, including, but not limited to, any amendment to the NOI and agreements relating to initial and ongoing disclosure in connection with the offering of securities related to the financing.

SECTION V

This Ordinance shall take force and be in effect five days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this ____ day of July, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

Notice of Intent

State of Washington LOCAL(Local Option Capital Asset Lending)

Local Government Information

County: Clark

Legal Name: City of Camas

MCAG No.: _ _

Contact Person: Nina Regor

Title: City Administrator

Address: 616 NE 4th Avenue, Camas WA

Zip: 98607

Phone: 360-834-6864

Fax: 360-834-1535

E-mail: nregor@cityofcamas.us

Would you prefer to receive financing documents (check one):

☐ Already have financing documents

☒ MS Word 6.0 by e-mail

☐ 3.5" disk – Word 97 by U.S. mail

☐ Hard copy by U.S. mail

Property (Real Estate or Equipment)

Property description (include quantity, if applicable): Fully outfitted ambulance

Total cost: \$174,046.96 Maximum amount to finance: \$ _

Finance term: 6 years Useful life: _ _ Desired financing date: _ _

Purpose of property (Please be specific and include dept. of use): The Camas Fire Department will use the ambulance as a mobile intensive care unit and to transport patients.

If real estate, the Real Estate Worksheet: ☐ Is attached

☐ Will be provided by (date) _ _

If **equipment**, will the property purchase price be paid with: ☐ program proceeds or ☐ general funds to be reimbursed from program proceeds? If general funds are to be used, include a copy of the local agency's reimbursement resolution with the financing documents.

Security Pledge

☐ Voted general obligation of local government.. ☒ Non-voted general obligation of local government

Other Information

Approximate population: _ _ (not required for cities and counties).

If any of the following apply, please provide a complete discussion on a separate page:

☐ Yes ☒ No Does the local government use registered warrants, interfund loans or other cash flow borrowing?

☐ Yes ☒ No Is the local government a party to significant litigation?

☐ Yes ☒ No Is this a reimbursement? If yes, date funds spent _ _

We are not required to submit the Credit Form because _ _

Has local government received a bond rating in the last two years? ☐ Yes ☒ No Bond rating(s): _ _
(attach rating agency letter)

By executing this Notice of Intent, the local agency acknowledges, agrees to and accepts its designation and appointment as the agent of the nominal lessor in connection with the acquisition of the project. By executing this Notice of Intent, the local agency further acknowledges and agrees that certificate counsel and any other special counsel to the state in connection with the authorization, issuance and delivery of the certificates and the related financing documents shall not be acting, and shall not be deemed to act, as counsel to the local agency, nor shall any attorney-client relationship exist or be deemed to exist between such counsel and any participating local agency in connection with such matters.

Submitted by: Nina Regor

Title: City Administrator

Signature: [Signature]

Date: June 24, 2013

LOCAL AGENCY FINANCING CONTRACT, SERIES 20____
(Equipment)

This Local Agency Financing Contract, Series 20____ (the "Agency Financing Contract") is entered into by and between the state of Washington (the "State"), acting by and through the State Treasurer (the "State Treasurer"), and City of Camas, a political subdivision of the State (the "Local Agency").

RECITALS

WHEREAS, certain State agencies (as defined in Appendix I hereto, "State Agencies") are authorized to acquire real and personal property used or needed by such State Agencies through Agency Financing Contracts entered into pursuant to Chapter 356, Laws of Washington, 1989, codified as Chapter 39.94 of the Revised Code of Washington (the "RCW"), as supplemented and amended (the "Act"); and

WHEREAS, Chapter 291, Laws of Washington, 1998 supplemented and amended the Act to authorize the State to enter into Agency Financing Contracts on behalf of certain local agencies (as described therein, "Local Agencies"), including the Local Agency, to finance the acquisition of real and personal property by such Local Agencies; and

WHEREAS, the State Treasurer has established a consolidated program providing for the execution and delivery of certificates of participation in such Agency Financing Contracts, or in Master Financing Contracts with respect thereto, in series from time to time in order to provide financing or refinancing for the costs of acquisition of real and personal property by State Agencies and Local Agencies; and

WHEREAS, simultaneously with the execution and delivery hereof, the State is entering into a Master Financing Contract, Series 20____, dated as of the Dated Date (the "Master Financing Contract") with the Washington Finance Officers Association, a nonprofit corporation duly organized and existing under and by virtue of the laws of the state of Washington (the "Corporation"), to provide financing for the costs of acquisition of certain items of personal property by certain State Agencies and Local Agencies, including the Local Agency, under the terms set forth therein; and

WHEREAS, the State Treasurer and the Local Agency have determined that it is necessary and desirable to enter into this Agency Financing Contract to provide financing or refinancing for the costs of acquisition of certain items of personal property, described in Exhibit B hereto (the "Property"), by the Local Agency; and

WHEREAS, the State Finance Committee has authorized the execution and delivery of this Agency Financing Contract pursuant to Resolution No. 987 adopted on October 7, 2003; and

WHEREAS, all acts, conditions and things required by law to exist, to have happened and to have been performed precedent to and in connection with the execution and delivery of this Agency Financing Contract do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the Parties hereto are now duly authorized to execute, deliver and perform their respective obligations under this Agency Financing Contract;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein and for other valuable consideration, the Parties hereto mutually agree as follows:

Section 1.1 **Defined Terms.** Capitalized terms used but not otherwise defined in this Agency Financing Contract shall have the respective meanings given such terms in Appendix I hereto.

Section 1.2 **Notice of Intent; Personal Property Certificate; Certificate Designating Authorized Local Agency Representative.** The Local Agency has delivered a Notice of Intent to the State Treasurer in the form of Exhibit A attached hereto and incorporated herein by this reference. In order to evidence its acceptance of the Property financed and acquired pursuant hereto, the Local Agency has executed and delivered herewith, or will execute and deliver within 60 days from the Dated Date to the State Treasurer, a Personal Property Certificate in the form of Exhibit B attached hereto and incorporated herein by this reference. The Local Agency has delivered a Certificate Designating Authorized Agency Representatives to the State Treasurer in the form of Exhibit C attached hereto and incorporated herein by this reference. Said Certificate is currently in force and has not been amended, withdrawn or superseded, and the signatures shown thereon are true and correct originals of the signatures of the persons who hold the titles shown opposite their names. The signature of any one of the individuals shown on said Certificate is sufficient to bind the Local Agency under this Agency Financing Contract with respect to any of the undertakings contemplated herein. The terms and provisions set forth in Appendix II hereto are incorporated herein and made a part hereof by this reference.

Section 1.3 **Installment Sale and Purchase of Property.** The State hereby agrees to sell, assign and convey, and does hereby sell, assign and convey to the Local Agency, and the Local Agency hereby agrees to purchase, acquire and assume, and does hereby purchase, acquire and assume, from the State, all of the State's right, title and interest in and to the Property and all proceeds and profits thereof and therefrom, subject to the security interest created pursuant to Section 2.5 of Appendix II hereof, and the Local Agency agrees to pay in consideration thereof the Purchase Price therefor and interest thereon and the Additional Costs in accordance with Section 1.4 hereof, and all other amounts required to be paid by the Local Agency hereunder, all in accordance with the provisions of this Agency Financing Contract.

Section 1.4 **Agency Installment Payments.** In consideration of the sale of the Property and the covenants and agreements of the State in this Agency Financing Contract, the Local Agency hereby promises to pay to the State the following amounts at the following times: (a) On each Agency Installment Payment Date, the Agency Installment Payment set forth in Exhibit D hereto, consisting of a Principal Component and/or an Interest Component as set forth in such Exhibit; and (b) All Additional Costs incurred by the State in connection with the sale of the Property to the Local Agency, the execution and delivery of the Certificates, and the observance and performance of the Series 20____ Agreements, within thirty (30) days following receipt of an invoice from the State with respect thereto which includes (i) a brief description of each such Additional Cost, (ii) the party to whom payment is due, (iii) the amount thereof, and (iv) such additional information as the Local Agency may reasonably request.

Section 1.5 **Term.** The term of this Local Agency Financing Contract shall commence on the Dated Date and shall terminate on the date on which all amounts due hereunder shall have been paid or the payment thereof duly provided for pursuant to Section 4.3 of Appendix II hereof.

STATE OF WASHINGTON
OFFICE OF THE STATE TREASURER

City of Camas
as Local Agency

By _____
Designated Treasurer Representative

By _____
Authorized Agency Representative

By _____
Authorized Agency Representative

Certificate Designating Authorized Agency Representatives

I, Scott Higgins, Mayor of the City of Camas (the "Local Agency"), hereby certify that, as of the date hereof, pursuant to Ordinance No. 267, the following individuals are each an "Authorized Agency Representative," as indicated by the title appended to each signature, that the following individuals are duly authorized to execute and deliver the Local Agency Financing Agreement to which this Certificate is attached as Exhibit C, and all documentation in connection therewith, including but not limited to the Personal Property Certificate(s) attached thereto as Exhibit B, that the signatures set forth below are the true and genuine signatures of said Authorized Agency Representatives and that pursuant to such ordinance, one of the two following signature(s) are required on each of the aforementioned documents in order to consider such documents executed on behalf of the Local Agency:

_____ Scott Higgins, Mayor

_____ Nina Regor, City Administrator

Dated this ____ day of July, 2013.

Mayor
City of Camas

SUBSCRIBED AND SWORN TO before me this ____ day of July, 2013.

By: _____
NOTARY PUBLIC in and for the State of
Washington, residing at:

Printed Name: _____
My Commission Expires: _____

RESOLUTION NO. 1276

A RESOLUTION rescinding Resolution No. 1247, which adopted a rate schedule for the equipment rental fund to be effective January 1, 2013.

WHEREAS, on July 16, 2012 the City Council adopted Resolution No. 1247, which approved a rate schedule for the equipment rental fund, and

WHEREAS, the Council decided not to implement the new rates pending further review of its costs assumptions and allocations, and

WHEREAS, the 2013 budget was predicated on the prior rate structure, and

WHEREAS, the Council desires to formally rescind Resolution No. 1247,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS
AS FOLLOWS:

SECTION 1

Resolution No. 1247 and the equipment rental rate schedule adopted by said Resolution are hereby rescinded *nunc pro tunc* as of January 1, 2013.

ADOPTED at a regular meeting of the Council of the City of Camas this ____ day of July, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney