



CITY COUNCIL MEETING AGENDA
Monday, December 2, 2013, at 7 p.m.
Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the minutes of the November 18, 2013, Camas City Council Meeting and the Work Session minutes of November 18, 2013
- B. Approve claim checks as approved by the Finance Committee
- C. Approve Pay Estimate No. 8 for Project S-545 NW 38th Ave/SE 20th St. Extension Roadway Improvements, Phase 1 to Tapani, Inc., in the amount of \$253,580.42. The pay estimate is for work completed from October 15, 2013 thru November 8, 2013. (submitted by Anita Ashton)
- D. Authorize the Mayor to sign an agreement with Gray & Osborne, Inc., for on-call professional services for water and wastewater. This contract provides for miscellaneous professional services throughout the year in an amount not to exceed \$20,000. It includes system modeling and technical and/or regulatory assistance for the water and sewer system. (submitted by Eric Levison)
- E. Award the contract for Project P-883B Police Station Fence Electrical Work to Haskin Electric in the amount of \$8,509.40 including tax. This contract provides for the electrical work to provide power and telemetry control for the gates on the police station fence project. The original budget amount is \$60,000. The remaining budget will be \$14,635.93 after the award of this contract. Minor additional charges remain to finalize and close out the project. All costs will be within remaining budget authority. (submitted by Eric Levison)
- F. Authorize the Mayor to sign a contract for services with Northwest Regional Training Center for 2014 in the amount of \$10,440. This contract provides for required

employee safety training mandated by the Department of Labor and Industries.
(submitted by Eric Levison)

- G. Authorize the Engineering Manager to sign a professional services contract for Project S-583 NW 18th Avenue Bike and Pedestrian Improvements. The City has received \$220,000 in federal grant money to install a bicycle and pedestrian link on NW 18th Avenue from SE 201st Street to NW Beech Street. Harper Houf Peterson Righellis, Inc., has been selected for preliminary design and preparation of the environmental and public information work for an amount not to exceed \$64,420.00. The agreement between the City of Camas and the Washington State Department of Transportation (WSDOT) for Federal Highway Administration (FHWA) grant projects specifies that the consultant agreements must be signed by the Public Works Director or the Engineering Manager. (submitted by James Carothers)
- H. Approve Pay Estimate No. 5 for Project P-862 Lacamas Lake Lodge Building Improvements to JWC, LLC in the amount of \$300,075.43. This pay estimate is for the work period ending November 22, 2013. (submitted by James Hodges)
- I. Approve Pay Estimate No. 1 for Project P-862B Heritage Park Boat Launch and Parking Improvements to Tapani, Inc., in the amount of \$168,092.21. This pay estimate is for the work period ending November 22, 2013. (submitted by James Hodges)
- J. Authorize the Engineering Manager to sign Supplemental Agreement No. 2 with OTAK for professional services for Project S-565 NW 38th Avenue, Phase 2. This amendment with Otak is for the inclusion of work to provide property acquisition and right-of-way certification support, additional environmental requirements per WSDOT and FHWA, and additional design work for pedestrian access upgrades at the signal at 38th and Parker at the request of Camas staff. Phase 2 of the NW 38th Avenue project extends the improvements eastward to Parker Street. The amount of this amendment is \$54,634. The new total contract amount will be \$577,636 and will remain within budget. (submitted by James Carothers)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Announcements

VIII. PUBLIC WORKS

- A. Ordinance No. 2681 – Water Utility Rates for 2014-2018
 - 1. Details: The City retained FSC Group to conduct a rate study for the water, sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Council Workshop with follow-up information provided at the October 7th Workshop Meeting. A public hearing was held November 4,

2013. At that meeting it was moved by Don Chaney, seconded by Shannon Turk to direct the City Attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously. There are a total of four ordinances to enact the rates for the 2014-2018 period.

Department/Presenter: Eric Levison, Public Works Director

Recommended Action: Adopt Ordinance No. 2681

B. Ordinance No. 2682 – Sewer Utility Rates for 2014-2018

1. Details: The City retained FSC Group to conduct a rate study for the water, sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Council Workshop with follow-up information provided at the October 7th Workshop Meeting. A public hearing was held November 4, 2013. At that meeting it was moved by Don Chaney, seconded by Shannon Turk to direct the City Attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously. There are a total of four ordinances to enact the rates for the 2014-2018 period.

Department/Presenter: Eric Levison, Public Works Director

Recommended Action: Adopt Ordinance No. 2682

C. Ordinance No. 2683 – Storm Utility Rates for 2014-2018

1. Details: The City retained FSC Group to conduct a rate study for the water, sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Council Workshop with follow-up information provided at the October 7th Workshop Meeting. A public hearing was held November 4, 2013. At that meeting it was moved by Don Chaney, seconded by Shannon Turk to direct the City Attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously. There are a total of four ordinances to enact the rates for the 2014-2018 period.

Department/Presenter: Eric Levison, Public Works Director

Recommended Action: Adopt Ordinance No. 2683

D. Ordinance No. 2684 – Sanitary Utility Rates for 2014-2018

1. Details: The City retained FSC Group to conduct a rate study for the water, sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Council Workshop with follow-up information provided at the October 7th Workshop Meeting. A public hearing was held November 4, 2013. At that meeting it was moved by Don Chaney, seconded by Shannon Turk to direct the City Attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously. There are a total of four ordinances to enact the rates for the 2014-2018 period.

Department/Presenter: Eric Levison, Public Works Director

Recommended Action: Adopt Ordinance No. 2684

IX. FINANCE

A. Ordinance No. 2685 – 2013 Omnibus Budget

1. Details: Ordinance No. 2685 modifies the 2013 Budget Ordinance. City Council considered the presentation of the seven decision packages for a supplemental

increase of \$119,500 during the November 4, 2013, City Council Workshop. In addition, a public hearing on November 18, 2013, was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Adopt Ordinance No. 2685 to modify the 2013 Budget Ordinance No. 2669

B. Ordinance No. 2686 – 2014 Emergency Medical Services (EMS) Levy

1. Details: Ordinance No. 2686 sets the 2014 EMS Property Tax Levy. City Council considered increasing the property tax levy by the lawful limit of 1% during the November 4, 2013, Council Workshop. In addition, a public hearing on November 18, 2013, was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Adopt Ordinance No. 2686 levying the EMS taxes for obligations of the EMS Fund for the fiscal year ending December 31, 2014

C. Ordinance No. 2687 – 2014 General Levy

1. Details: Ordinance No. 2687 sets the 2014 Ad Valorem Property Tax Levy. City Council considered increasing the property tax levy by the lawful limit of 1% and utilizing banked capacity during the November 4, 2013, Council Workshop. In addition, a public hearing on November 18, 2013, was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Adopt Ordinance No. 2687 levying the ad valorem taxes for obligations of the General Fund for the fiscal year ending December 31, 2014

D. Ordinance No. 2688 – 2014 Unlimited Tax General Obligation Bond Levy

1. Details: Ordinance No. 2688 sets the 2014 Unlimited Tax General Obligation Bond Property Tax Levy. City Council considered increasing the property tax levy by \$2,758 during the November 4, 2013, Council Workshop. In addition, a public hearing on November 18, 2013 was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Adopt Ordinance No. 2688 levying the Unlimited Tax General Obligation Bonds for obligations of the library bond for the fiscal year ending December 31, 2014

E. Ordinance No. 2689 – 2014 Budget

1. Details: Ordinance No. 2689 establishes the 2014 Budget. City Council considered the presentation of the appropriation of \$66,793,798 during the November 4, 2013, Council Workshop. In addition, a public hearing on November 18, 2013, was held for citizen comment.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Adopt Ordinance No. 2689 to adopt the 2014 Budget

X. COMMUNITY DEVELOPMENT

A. Ordinance No. 2690 Authorizing the Process of Condemning Land for the Purpose of Constructing of NW 38th Avenue, Phase 2

1. Details: This ordinance authorizes the City Attorney to begin the legal proceedings to condemn a portion of properties owned by John and Elaine Armstrong and Douglas and Sheri Swank. There are no structures located within the subject

properties and no relocation of any personal property is required. Since the posted notice of this ordinance, all four property owners have signed possession and use agreements. These agreements will allow the City to construct improvements prior to the determined cost of the subject properties. Camas staff and the property owners have yet to reach a settlement amount.

Department/Presenter: James Carothers, Engineering Manager

Recommended Action: Adopt Ordinance No. 2690 and publish according to law

XI. PUBLIC COMMENTS

XII. EXECUTIVE SESSION

A. Potential Litigation

XIII. ADJOURNMENT

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.



CITY COUNCIL WORKSHOP MEETING MINUTES - Draft
Monday, November 18, 2013 at 4:30 p.m.
Camas City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:31 p.m.

II. ROLL CALL

Present: Greg Anderson, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Excused: Linda Dietzman

Staff: Jerry Acheson, Kristin Berquist, Phil Bourquin, James Carothers, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Eric Levison, Paul Lewis, and Nick Swinhart

Press: Heather Acheson, Camas-Washougal Post Record

III. PUBLIC COMMENTS

Scott Culbertson, 4739 NW Aspen Ct., Camas, commented about limiting the purchase and sales of fireworks.

Anna Waendelin, 2164 NW Fargo Loop, Camas, commented about maintaining greenspaces and trails for wildlife and residents in Camas.

IV. SPECIAL PRESENTATIONS

A. Waste Connection Annual Report Presentation

Details: Scott Campbell from Waste Connections provided Camas City Council with a copy of the *Waste Connections Annual Report 2012* and summarized briefly the variety of topics it included.

Department/Presenter: Scott Campbell, Waste Connections Inc.

V. PUBLIC WORKS DEPARTMENT

A. Gray and Osborne, Inc., On-call Professional Services Contract for Water and Sewer

Details: This contract will provide for miscellaneous professional services throughout 2014 in an amount not to exceed \$20,000. It includes system modeling and technical and/or regulatory assistance for the water and sewer system.

Department/Presenter: Eric Levison, Public Works Director

Gray & Osborne Contract

The Gray and Osborne, Inc., On-call Professional Services Contract will be included on the December 2nd Council Meeting Agenda.

B. Project P-877 HVAC - Energy Audit for Police and Library Closeout Change Order

Details: Project P-877 Contract Change Order No. 1 to Abacus Resource Management Company is a deductive change order and it will reduce the final contract amount by \$1,141.08.

Department/Presenter: Eric Levison, Public Works Director

Washington State Dept. of Enterprise Services Change Order

Deductive Change Order No. 1 is included on the November 18, 2013, Consent Agenda for Council to authorize Mayor's signature.

C. Stormwater Monitoring Opt-in Discussion

Details: As part of the new Western Washington Phase II Municipal Stormwater Permit, the City must meet monitoring requirements. Two options were available at the meeting. Option 1 provides for entering into an agreement with the Department of Ecology (D.O.E) for a regional approach with a cost to Camas of \$7,250 annually. The annual amount is part of a collective fund which will meet Camas's monitoring requirements. Option 2 includes Camas conducting their own monitoring in accordance with Appendix 9 of the permit and would also include submitting a monitoring plan that must be approved by the D.O.E.

Department Presenter: Eric Levison, Public Works Director

In response to Hogan's question, staff recommended Option 1 and Council concurred. Camas will send a letter of intent to opt into the collective monitoring program and an interlocal agreement between Camas and D.O.E. will be included as an agenda item at a future Council meeting.

D. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items.

Department/Presenter: Eric Levison, Public Works Director

The annual contract for Northwest Regional Training Center (NWRTC) to maintain Public Works compliance for training will be included on an upcoming consent agenda.

VI. COMMUNITY DEVELOPMENT DEPARTMENT

A. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items.

Department/Presenter: Phil Bourquin, Community Development Director

Proposed Parking Time Changes 

After Council discussion, it was decided that the proposed parking time changes will be included in the 2014 Planning Conference discussion about forming a parking commission to make decisions regarding parking in Camas.

VII. FINANCE DEPARTMENT

A. 2014 Proposed Budget

Details: Huber Nickerson distributed and reviewed the 2014 Budget Exhibits that were included in the 2014 Budget Ordinance and gave a Power Point Presentation that included a quick recap of the figures for the proposed 2014 Budget. The budget packet included the Budget Appropriation, the Position Schedule, the Pay Schedule, and the Equipment Rental Rates. Council did not suggest any changes to the 2014 Budget Document.

Department/Presenter: Cathy Huber Nickerson, Finance Director

2014 Budget (attachment added 11-18-2013) 

2014 Budget Exhibits (attachment added 11-18-2013) 

VIII. MAYOR

A. 2014 City of Camas Legislative Priorities

Details: Council discussed legislative priorities for 2014 with the Mayor.

Department/Presenter: Scott Higgins, Mayor

2013 Legislative "Short List"

Topics for the 2014 Annual Planning Conference should be submitted to Mayor by the end of the year. The Planning Conference will be held Friday afternoon, January 24th and Saturday, January 25, 2014, at the new Lacamas Lake Lodge. Camas School Superintendent, Mike Nerland, has agreed to facilitate the Conference.

The potential date for adopting the 2014 Legislative Priority List is set for December 16, 2013.

IX. HUMAN RESOURCES

A. Non-Represented Employee Handbook Change

Details: At the request of Council and Mayor, a section of the non-represented employee handbook will be deleted. The attachment shows the language that will be struck.

Department/Presenter: Jennifer Gorsuch, Acting City Administrator

Non Rep Handbook Change

Resolution No. 1280 is included on the November 18, 2013, Regular Council Agenda detailing the change to the handbook.

Hogan asked and Gorsuch confirmed that if enough information about insurance options was known by the planning conference, a report including the new information would be added to the 2014 Planning Conference Agenda.

X. COUNCIL COMMENTS AND REPORTS

Chaney attended two ribbon cuttings in downtown Camas.

Mayor commented about the high energy in downtown Camas.

Hogan attended the Downtown Camas Association's (DCA) Annual Banquet.

Turk attended the DCA Banquet, the Camas Friends of the Library Auction, and two Camas football games. Turk stated that she would like to see a volunteer salary review commission created to review salaries and benefits for the Mayor and City Council.

Hazen said a parking commission is needed to review parking requests in Camas.

Smith attended the Ft. Vancouver Veterans Day Parade and will also be among those who will interview applicants for the Regional Transportation Council's (RTC) position of Executive Director on Friday, November 22nd. Smith made copies of the RTC Interlocal Agreement and their bylaws available to Council and asked for Council's input about serving a third year as the Camas-Washougal Representative for the RTC.

After discussion, Council suggested receiving input from Washougal during the December 2nd Joint Workshop about Smith serving a third year and waiting until the meeting of December 16, 2013, so they can include the information they receive about a seat for Camas on the C-Tran Board before making a decision about Smith's request.

Council members expressed support that Camas has a seat on the C-Tran and the RTC Boards in the near future.

XI. PUBLIC COMMENTS

There were no comments from the public.

XII. ADJOURNMENT

The meeting adjourned at 5:45 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted November 14, 2013

[Workshop Agenda with Supporting Documents](#) 

Mayor

City Clerk



CITY COUNCIL REGULAR MEETING MINUTES - Draft
Monday, November 18, 2013 at 7:00 p.m.
Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Excused: Linda Dietzman

Staff: Kristin Berquist, Phil Bourquin, James Carothers, Jennifer Gorsuch, Cathy Huber Nickerson, Eric Levison, Shawn MacPherson and Paul Lewis

Press: Heather Acheson, Camas-Washougal Post Record

IV. PUBLIC COMMENTS

There were no comments from the public.

V. CONSENT AGENDA

- A.** Approved the minutes of the November 4, 2013, Camas City Council Meeting and the work session minutes of November 4, 2013.

Regular Council Meeting Minutes 

Workshop Minutes

- B.** Approved claim checks numbered 118826-119150 in the amount of \$1,106,496.35.
- C.** Authorized the write-off of the October 2013 Emergency Medical Services (EMS) billings in the amount of \$66,026.33. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (submitted by Cathy Huber Nickerson)
- D.** Authorized the Mayor to sign Change Order No. 1 with Queen Clean Janitorial for Project P-866 Camas Janitorial Services in the amount of \$566.15. The change order is for miscellaneous changes to the scope of services for the Community Center and Municipal Center and the addition of services for Lacamas Lake Lodge. (submitted by Eric Levison)

P-866 Janitorial Change Order No. 1

- E.** Authorized the Mayor to sign Change Order No. 1 with Abacus Resource Management Co., for the closeout of Project P-877 HVAC Energy Audit for Police and Library, reducing the final contract amount by \$1,141.08. (submitted by Eric Levison)

Police & Library Retrofit Change Order No. 1

- F.** Authorized the Mayor to award the contract for Project WS-709D 544' Zone Water Improvements - Water Transmission Main to the low bidder, Rotschy, Inc., in the amount of \$2,311,765.37. Camas received \$8 million from the Washington State Department of Health to construct a slow sand filter system and to replace several miles of old raw water line. The project began advertising for bids on Tuesday, October 1st and the bid opening occurred on November 14, 2013. (submitted by James Carothers)

WS-709D Bid Tab

CH2M Hill Award Letter

- G.** Authorized the Mayor to sign the contract for Project WS-709D 544' Zone Water Improvements - Water Transmission Main to Carlson Testing, Inc., in an amount not-to-exceed \$22,874.00 for material testing services related to the project. Camas Project WS-709D will be awarded at the November 18, 2013, Council Meeting to Rotschy, Inc. The project includes the installation of almost 18,000 feet of new water transmission main. Materials testing is required for this project. Carlson Testing, Inc.,

proposes to provide these services to Camas as outlined in the attachments. The project is funded by an \$8,000,000.00 Department of Health State Revolving Fund Loan. (submitted by James Carothers)

Carlson Testing Contract

- H. Authorized the Mayor to sign Change Order No. 4 for Project S-545 NW 38th Ave./SE 20th St. Extension Street Improvements, Phase 1, to Tapani, Inc., as a no-cost change order for additional working days to be added to the contract due to material overruns, opening the road early, and to change the type of material used to amend the topsoil in the planter strips from bio solids to compost. The project is budgeted and fully funded. This change order was introduced to Council at the November 4, 2013, Council Workshop and received verbal approval. (submitted by James Carothers)

S-545 Change Order No. 4

- I. Authorized the Mayor to sign a formal grant application package for the Assistance to Firefighters Grant (AFG) which opens on November 4, 2013. If awarded, this grant would provide the purchase price of a new ambulance for the department and the City would be responsible for 5-10% matching funds. (submitted by Nick Swinhart)
- J. Authorized Pay Estimate No. 7 for Project WS-720A 2013 STEP/STEF Tank Pumping to AAA Septic Service in the amount of \$9,313.29 for work completed through October 31, 2013. This project is budgeted and fully funded. (submitted by James Carothers)

WS-720A Pay Estimate No. 7

- K. Authorized Pay Estimate No. 4-Final for Project SS-579A 2013 NW Leadbetter and Grass Valley Park Wetland Maintenance to Sound Native Plants, Inc., in the amount of \$1,417.76 for work completed in September and October 2013. (submitted by James Carothers)

SS-579A Pay Estimate No. 4-Final

- L. Authorized Release of Retainage for Project No. SS-578 2013 NW Lake Road Invasive Species Removal to Green Tree Landscaping, Inc., in the amount of \$480.00. All required documentation has been received. This is a budgeted project. (submitted by James Carothers)

SS-578 Retainage Release Pay Estimate No. 4-Final

It was moved by Melissa Smith, seconded by Tim Hazen to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Turk noted the planning commission meeting would be held on Tuesday, November 19th, at City Hall.

VII. MAYOR

A. Announcements

Mayor noted that an executive session for potential litigation was added to this evening's agenda for an estimated meeting time of 10 minutes or less.

VIII. HUMAN RESOURCES

A. Non - Rep Handbook Language Resolution

Details: A resolution changing the section of the non-represented employee handbook pertaining to group health insurance. This was previously discussed at the November 18, 2013, Council Workshop.

Department/Presenter: Jennifer Gorsuch, Acting City Administrator

[Resolution 1280](#) 

[Resolution 1280 Appendix](#) 

It was moved by Shannon Turk, seconded by Melissa Smith that Resolution No. 1280 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Melissa Smith that Resolution No. 1280 be adopted. The motion carried unanimously.

IX. COMMUNITY DEVELOPMENT

A. Council Consideration of a Plat Alteration Application Submitted by Ecological Land Services on Behalf of Roy and Lisa Archilla

Details: Plat Alteration of the rear property line for Lot 61, Lakeridge Subdivision into Tract "C" of the Lakeridge Subdivision for the purposes of resolving an encroachment of a water feature onto property owned by the City of Camas. The adjustment would involve approximately 170 to 350 square feet of area. The site is located at 807 NW 35th Avenue on the north side of NW 35th near the intersection of NW 35th and NW Lacamas Lane; Clark County Assessor No. 124817-382. All property owners within the Lakeridge Subdivision were notified of the Plat Alteration request and provided a 14-day opportunity to request a public hearing on this matter in accordance with RCW 58.17.215. No request for a hearing was submitted. Council will need to decide whether to approve Figure 2, Option 1 or Figure 3, Option 2 of the submitted Plat Alteration request together with the following conditions, as a resolution to the Civil Regulatory Order (CV13-01). Acquisition of City Property -- The property to be acquired from the City shall be purchased at fair market value based upon an appraisal prepared by a mutually agreed upon appraiser. Remediation/Replanting -- The applicant shall replant and remediate, in accordance with the recommendations of a letter dated September 25, 2013, from Ecological Land Services, Inc., those portions of the City property identified under CR013-01 that are not being purchased under the Plat Alteration. All plantings/remediation shall be completed by May 2014. A cash bond in the amount of 110% of the estimated value of the planting shall be submitted to the City to assure survival of the plantings for a period of three years. Recording of Plat Alteration -- Three mylar copies shall be submitted to the City for applicable signatures. One copy of the recorded plat shall be returned to the City of Camas Public Works Department. An electronic copy of the revised plat shall be submitted in a format acceptable to the City Engineer.

Department/Presenter: Phil Bourquin, Community Development Director

[Plat Application - Archilla](#) 

[Archilla Notice of Plat](#) 

[Goodlett Comment Letter rec'd 11-12-13](#) 

[Rohr Comment Letter rec'd 11-15-13](#) 

[Bacher Comment Letter rec'd 11-15-13](#) 

It was moved by Shannon Turk, seconded by Melissa Smith to approve Option 2, Figure 3, of the submitted Plat Alteration request, together with the five conditions, as a resolution to Civil Regulatory Order (CV13-01). The motion carried unanimously.

B. [Resolution No. 1281 Establishing Time Limit Changes to Certain Downtown Parking Spaces](#)

Details: A resolution setting a 10-minute parking time limit for one space on NE 6th Avenue in front of the apartments at 615 NE 6th Avenue, one space on NE Birch Street between NE 3rd Avenue and NE 4th Avenue near Cafe Piccolo Paradiso, and a second space on NE Cedar Street between NE 4th Avenue and NE 5th Avenue. This resolution also changes the current 6-hour parking spaces on NE Cedar Street and NE Birch Street between NE 5th Avenue and NE 6th Avenue to unrestricted time limits.

Department/Presenter: James Carothers, Engineering Manager

[Resolution 1281](#) 

[Downtown Parking Map](#) 

It was moved by Steve Hogan, seconded by Shannon Turk that Resolution No. 1281 be read by title only. The motion carried unanimously.

It was moved by Steve Hogan, seconded by Don Chaney that Resolution No. 1281 be adopted. The motion carried unanimously.

C. [Ordinance No. 2680 Comprehensive Plan and Zoning Amendments](#)

Details: An ordinance to correct inadvertent errors within Ordinance No. 2678 by amending the comprehensive plan and zoning specified in Sections III (North Dwyer Creek) and V (Mixed Use Overlay), from Multi-family Low (MF-10) to Multi-family High (MF-18). The amendments are consistent with the comprehensive plan and zoning designations adopted by Council at the public hearing held on September 3, 2013.

Department/Presenter: Phil Bourquin, Community Development Director

[Ordinance 2680](#) 

[Attachments for Ordinance 2680](#) 

It was moved by Don Chaney, seconded by Melissa Smith that Ordinance No. 2680 providing amendments to inadvertent errors in Ordinance No. 2678 be read by title only. The motion carried unanimously.

It was moved by Don Chaney, seconded by Melissa Smith that Ordinance No. 2680 providing amendments to inadvertent errors in Ordinance No. 2678 be adopted and published according to law. The motion carried unanimously.

X. FINANCE

A. 2013 Omnibus Budget Public Hearing

Details: The 2013 Omnibus Budget Public Hearing was held to provide the Mayor and City Council the opportunity to consider public testimony. The public hearing followed a brief 2013 Omnibus Budget Presentation by staff.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[2013 Year-end Omnibus Budget Presentation \(attachment added 11-18-2013\)](#) 

[2013 Omnibus Budget Exhibit \(attachment added 11-18-2013\)](#) 

There were no questions from Council.

Mayor opened the public hearing at 7:19 p.m.

Mayor closed the public hearing at 7:20 p.m. as no one from the public gave testimony.

It was moved by Greg Anderson, seconded by Shannon Turk to direct the City Attorney to draft an implementing ordinance to adopt the 2013 Omnibus Budget as presented. The motion carried unanimously.

B. 2014 Property Tax Levy Public Hearing

Details: The 2014 Property Tax Levy Public Hearing was held to provide the Mayor and City Council the opportunity to consider public testimony.

The public hearing followed a brief presentation by staff about the 2014 Property Tax Levy.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[Camas 2014 Tax Levies \(attachment added 11-18-2013\)](#) 

There were no questions from Council.

Mayor opened the public hearing for tax levy rates at 7:24 p.m.

Mayor closed the public hearing at 7:25 p.m. as no one from the public gave testimony.

It was moved by Greg Anderson, seconded by Shannon Turk to direct the City Attorney to draft an ordinance to adopt the various implementing budget levies as presented. The motion carried unanimously.

C. [2014 Budget Public Hearing](#)

Details: The 2014 Budget Public Hearing was held to provide the Mayor and City Council the opportunity to consider public testimony on the \$66,793,798 appropriation for operating and capital budgets for the City of Camas. The 2014 Budget increases staffing by .25 full time employees (FTE), incorporates a 1% property tax increase and the utilization of \$650,000 of banked capacity of property taxes to fund ongoing street maintenance projects. The 2014 Budget also includes \$25.8 million in capital projects and incorporates the utility rate increases. In addition, the 2014 Budget maintains a reserve of 20% which is above the 17% fund balance policy.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[2014 Budget \(attachment added 11-18-2013\)](#) 

There were no questions from Council.

Mayor opened the public hearing for the 2014 Budget at 7:26 p.m.

The following members of the public gave testimony:

David Sanks, 716 NE 5th Ave., Camas

Mayor closed the public hearing at 7:29 p.m. as there was no further public testimony.

It was moved by Don Chaney, seconded by Greg Anderson to direct the City Attorney to draft an ordinance to adopt the 2014 Budget. The motion carried unanimously.

XI. PUBLIC COMMENTS

There were no comments from the public.

XII. EXECUTIVE SESSION (Added November 18, 2013)

A. Potential Litigation

The meeting recessed at 7:32 p.m. for discussion about potential litigation for an estimated ten minutes. No further action will be taken.

XIII. ADJOURNMENT

The meeting adjourned at 7:40 p.m. and Council went into a closed session to discuss labor negotiations.

XIV. CLOSED SESSION

A. Labor Negotiations

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted November 18, 2013

[Council Agenda with Supporting Documents](#) 

Mayor

City Clerk

CITY OF CAMAS PROJECT NO. S-545 DESCRIPTION: NW 38th Ave/SE 20th St. Extension Roadway Improvements, Ph. 1 PAY ESTIMATE #8 Council Meeting Date: December 2, 2013 Work Period Date: October 15, 2013 to November 8, 2013				TAFANI, INC. P.O. BOX 1980 BATTLE GROUND, WA 98604 Phone: (360) 687-1148		STP Funding Tracking (Expenditures not to Exceed \$1,140,599.00) Expenditures to Date Group 1		TIB Funding Tracking (Expenditures not to Exceed \$1.75 MIL.) Expenditures to Date Group 2		PWTF Funding Tracking (Expenditures after Groups 1 & 2) Expenditures to Date Group 3		WTR/SWR Funding Tracking (Schedule B Items Only) Expenditures to Date Group 4		Previous Estimate #		Current Estimate #		Totals to Date	
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
Schedule A																			
A. 1	Mobilization	LS	1.00	\$258,000.00	\$258,000.00	1.00	\$258,000.00							1.00	\$258,000.00			1.00	\$258,000.00
A. 2	Structure Surveying	LS	1.00	\$12,000.00	\$12,000.00	0.25	\$3,000.00	0.58	\$6,960.00	0.17	\$2,040.00			1.00	\$12,000.00			1.00	\$12,000.00
A. 3	Roadway Surveying	LS	1.00	\$15,000.00	\$15,000.00	0.40	\$6,000.00	0.43	\$6,450.00	0.17	\$2,550.00			1.00	\$15,000.00			1.00	\$15,000.00
A. 4	SPCC Plan	LS	1.00	\$1,500.00	\$1,500.00	1.00	\$1,500.00											1.00	\$1,500.00
A. 5	Traffic Control Supervisor	LS	1.00	\$9,500.00	\$9,500.00	0.25	\$3,375.00	0.58	\$5,510.00	0.17	\$1,615.00			0.89	\$8,455.00	0.11	\$1,045.00	1.00	\$9,500.00
A. 6	Flaggers and Spotters	HR	660.00	\$55.00	\$36,300.00	987.30	\$54,301.50	1,308.60	\$71,973.00	581.05	\$32,507.75	2,882.20	\$142,021.00	117.10	\$6,440.50	304.75	\$16,761.25	2,886.95	\$158,782.25
A. 7	Other Traffic Control Labor	HR	200.00	\$55.00	\$11,000.00	20.50	\$1,127.50	86.80	\$3,674.00	50.05	\$2,752.75	117.10	\$6,440.50	20.25	\$1,113.75	137.35	\$7,554.25	200.75	\$11,113.75
A. 8	Other Temporary Traffic Control	LS	1.00	\$5,000.00	\$5,000.00	0.25	\$1,250.00	0.83	\$4,150.00	0.17	\$850.00			0.89	\$4,450.00	0.11	\$550.00	1.00	\$5,000.00
A. 9	Clearing and Grubbing	Acre	7.53	\$3,500.00	\$26,355.00	6.25	\$21,875.00	1.18	\$4,130.00	0.10	\$350.00			7.53	\$26,355.00			7.53	\$26,355.00
A. 10	Removal of Structures and Obstructions	LS	1.00	\$5,000.00	\$5,000.00	0.39	\$1,950.00	0.44	\$2,200.00	0.17	\$850.00			1.00	\$5,000.00			1.00	\$5,000.00
A. 11	Sawcutting, Planning, and Grinding By-Products	LS	1.00	\$3,500.00	\$3,500.00	1.00	\$3,500.00											1.00	\$3,500.00
A. 12	Roadway Excavation, incl. Haul	CY	3752.00	\$18.00	\$67,536.00	2,333.60	\$42,004.80	6,391.40	\$113,045.20					8,729.00	\$157,050.00			8,729.00	\$157,050.00
A. 13	Unsuitable Foundation Excavation, incl. Haul	CY	235.00	\$35.00	\$8,225.00	92.80	\$3,248.00	164.10	\$5,743.50					256.90	\$8,991.50			256.90	\$8,991.50
A. 14	Gravel Borrow, Incl. Haul	CY	9600.00	\$20.00	\$192,000.00	12,000.00	\$240,000.00	7,128.00	\$142,560.00					19,128.00	\$382,560.00			19,128.00	\$382,560.00
A. 15	Structure Excavation Class B, Incl. Haul	CY	2300.00	\$8.00	\$18,400.00	1,381.10	\$11,048.80	1,104.00	\$8,832.00					2,485.10	\$19,880.80			2,485.10	\$19,880.80
A. 16	Construction Geotextile for Separation	SY	1875.00	\$1.50	\$2,812.50	3,164.00	\$4,746.00	148.00	\$222.00					3,312.00	\$4,968.00			3,312.00	\$4,968.00
A. 17	In-Place Cement Treated Base (CTB)	SY	4879.00	\$3.50	\$17,076.50			4,060.00	\$14,210.00					4,060.00	\$14,210.00			4,060.00	\$14,210.00
A. 18	Cement for CTB	TN	147.00	\$120.00	\$17,640.00			108.96	\$13,075.20					108.96	\$13,075.20			108.96	\$13,075.20
A. 19	Crushed Surface Base Course	TN	10300.00	\$18.00	\$185,400.00			12,691.40	\$228,445.20					12,691.40	\$228,445.20			12,691.40	\$228,445.20
A. 20	Planning Blumingson Pavement	SY	333.00	\$19.00	\$6,327.00			348.70	\$6,625.30					246.70	\$4,687.30			246.70	\$4,687.30
A. 21	HMA Cl. 1/2" PG 64-22	TN	6268.00	\$75.00	\$470,100.00	422.44	\$31,683.00	2,970.26	\$222,769.50	2,179.76	\$163,482.00			5,572.46	\$417,934.50			5,572.46	\$417,934.50
A. 22	HMA for Approach, Cl. 1/2" PG 64-22	TN	27.00	\$170.00	\$4,590.00					39.04	\$6,636.80			39.04	\$6,636.80			39.04	\$6,636.80
A. 23	Preparation of Existing Surfaces, CSS-1 for Tack Coat	TN	4.00	\$3,500.00	\$14,000.00											2.72	\$462.40	2.72	\$462.40
A. 24	Testing Storm Sewer Pipe	LF	4938.00	\$1.00	\$4,938.00			3,224.00	\$3,224.00					3,224.00	\$3,224.00			3,224.00	\$3,224.00
A. 25	Shoring, Trench Safety System (\$1.00 mn.)	LF	4938.00	\$1.00	\$4,938.00	918.00	\$918.00	1,146.00	\$1,146.00					2,064.00	\$2,064.00			2,064.00	\$2,064.00
A. 26	Structure Excavation Class A, Incl. Haul	CY	1230.00	\$17.00	\$20,910.00	651.30	\$11,072.10							651.30	\$11,072.10			651.30	\$11,072.10
A. 27	Gravel Backfill for Wall	CY	1288.00	\$4.00	\$5,152.00	1,099.77	\$4,399.08							1,069.77	\$4,279.80			1,069.77	\$4,279.80
A. 28	Gravel Backfill for Foundation, Class A	CY	107.00	\$40.00	\$4,280.00			7.60	\$304.00					7.60	\$304.00			7.60	\$304.00
A. 29	St. Reinforced Bar for Concrete Traffic Barrier	LB	109216	\$0.25	\$27,304.00	48,825.00	\$12,206.25							48,825.00	\$12,206.25			48,825.00	\$12,206.25
A. 30	St. Reinforced Bar for Retaining Wall	LB	65120.00	\$0.25	\$16,280.00	35,884.00	\$8,971.00							35,884.00	\$8,971.00			35,884.00	\$8,971.00
A. 31	St. Reinforced Bar for Pedestrian Barrier	LB	1326.00	\$0.25	\$331.25			731.00	\$182.75					731.00	\$182.75			731.00	\$182.75
A. 32	Concrete Cl. 4000 - Traffic Barrier	CY	688.00	\$450.00	\$309,600.00			527.80	\$237,510.00	182.31	\$82,039.50			703.03	\$316,369.50	7.08	\$3,186.00	710.11	\$319,549.50
A. 33	Concrete Cl. 4000 - Retaining Wall	CY	407.00	\$300.00	\$122,100.00	331.94	\$99,582.00	23.27	\$6,981.00	4.26	\$1,278.00			355.58	\$106,877.00	3.88	\$1,164.00	359.42	\$107,841.00
A. 34	Concrete Cl. 4000 - Pedestrian Guardrail	CY	9.00	\$650.00	\$5,850.00			16.05	\$10,432.50					16.05	\$10,432.50			16.05	\$10,432.50
A. 35	Bridge Railing, Type Metal	LF	822.00	\$60.00	\$49,320.00					810.00	\$48,600.00					810.00	\$48,600.00	810.00	\$48,600.00
A. 36	high	LF	61.00	\$55.00	\$3,355.00					223.00	\$12,265.00			223.00	\$12,265.00			223.00	\$12,265.00
A. 37	Aluminum Arch Culvert	LF	76.00	\$500.00	\$38,000.00	75.00	\$37,500.00							75.00	\$37,500.00			75.00	\$37,500.00
A. 38	Ductile Iron Pipe for Storm Sewer Culvert, 12" Dia.	LF	46.00	\$60.00	\$2,760.00			35.00	\$2,100.00					35.00	\$2,100.00			35.00	\$2,100.00
A. 39	Corrugated Polyethylene Storm Sewer Pipe, 6" Dia.	LF	156.00	\$19.00	\$2,964.00			165.00	\$3,135.00					165.00	\$3,135.00			165.00	\$3,135.00
A. 40	Corrugated Polyethylene Storm Sewer Pipe, 8" Dia.	LF	114.00	\$28.00	\$3,192.00			6.00	\$168.00					6.00	\$168.00			6.00	\$168.00
A. 41	Corrugated Polyethylene Storm Sewer Pipe, 10" Dia.	LF	527.00	\$16.00	\$8,432.00			416.90	\$6,670.40					416.90	\$6,670.40			416.90	\$6,670.40
A. 42	Corrugated Polyethylene Storm Sewer Pipe, 12" Dia.	LF	863.00	\$26.00	\$22,438.00	469.00	\$12,194.00							469.00	\$12,194.00			469.00	\$12,194.00
A. 43	Manhole 48" Dia., Type 1	EA	9.00	\$2,500.00	\$22,500.00	2.40	\$6,000.00	5.30	\$13,250.00	1.30	\$3,250.00			8.10	\$20,250.00	0.90	\$2,250.00	9.00	\$22,500.00
A. 44	Manhole 60" Dia., Type 1	EA	1.00	\$3,800.00	\$3,800.00			1.00	\$3,800.00					1.00	\$3,800.00			1.00	\$3,800.00
A. 45	Corrugated Polyethylene Storm Sewer Pipe, 12" Dia.	LF	129.00	\$32.00	\$4,128.00	91.50	\$2,928.00							91.50	\$2,928.00			91.50	\$2,928.00
A. 46	Corrugated Polyethylene Storm Sewer Pipe, 24" Dia.	LF	315.00	\$55.00	\$17,325.00			288.00	\$15,840.00					288.00	\$15,840.00			288.00	\$15,840.00
A. 47	Manhole 48" Dia., Type 3	EA	1.00	\$2,800.00	\$2,800.00	0.80	\$2,240.00			0.20	\$560.00			0.99	\$2,800.00			0.99	\$2,800.00
A. 48	Manhole 60" Dia., Type 3 with Flow Splitter	EA	1.00	\$6,100.00	\$6,100.00	0.80	\$4,880.00			0.20	\$1,220.00			0.80	\$4,880.00			0.80	\$4,880.00
A. 49	Manhole 72" Dia., Type 3	EA	1.00	\$6,500.00	\$6,500.00	0.80	\$5,200.00			0.20	\$1,300.00			0.80	\$5,200.00			0.80	\$5,200.00
A. 50	Manhole 96" Dia., Stormwater Filtration	EA	1.00	\$44,000.00	\$44,000.00	0.90	\$39,600.00			0.10	\$4,400.00			0.90	\$39,600.00			0.90	\$39,600.00
A. 51	Adjust Manhole	EA	1.00	\$500.00	\$500.00					1.00	\$500.00					1.00	\$500.00	1.00	\$500.00
A. 52	Adjust Catch Basin	EA	2.00	\$500.00	\$1,000.00			2.00	\$1,000.00					2.00	\$1,000.00			2.00	\$1,000.00
A. 53	Catch Basin, Type 1	EA	2.00	\$1,800.00	\$3,600.00			2.00	\$3,600.00					2.00	\$3,600.00			2.00	\$3,600.00
A. 54	Concrete Inlet	FA	25.00	\$1,800.00	\$45,000.00	10.90	\$19,620.00	14.10	\$25,340.00					25.00	\$45,000.00			25.00	\$45,000.00
A. 55	Ductile Iron Sewer Pipe (Storm), 10" Dia.	LF	273.00	\$32.00	\$8,736.00			316.50	\$10,128.00					25.00	\$800.00			341.50	\$10,928.00
A. 56	Ductile Iron Sewer Pipe (Storm), 12" Dia.	LF	1420.00	\$38.00	\$53,960.00	622.00	\$23,636.00	233.50	\$8,873.00					855.50	\$32,509.00			855.50	\$32,509.00
A. 57	Ductile Iron Sewer Pipe (Storm), 24" Dia.	LF	391.00	\$96.00	\$37,536.00			391.00	\$37,536.00					391.00	\$37,536.00			391.00	\$37,536.00
A. 58																			

CITY OF CAMAS PROJECT NO. S-545 DESCRIPTION: NW 38th Ave/SE 20th St. Extension Roadway Improvements, Ph. 1 PAY ESTIMATE #8 Council Meeting Date: December 2, 2013 Work Period Date: October 15, 2013 to November 8, 2013				TAPANI, INC. P.O. BOX 1900 BATTLE GROUND, WA 98004 Phone: (360) 687-1148				STP Funding Tracking (Expenditures not to Exceed \$1,140,599.00) Expenditures to Date Group 1		TIB Funding Tracking (Expenditures not to Exceed \$1.75 MIL.) Expenditures to Date Group 2		PWTF Funding Tracking (Expenditures after Groups 1 & 2) Expenditures to Date Group 3		WTR/SWR Funding Tracking (Schedule B Items Only) Expenditures to Date Group 4		Previous Estimate #		Current Estimate #		Totals to Date	
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE		
A 76	Raised Pavement Marker, Type 2	Hund	1.30	\$545.00	\$708.50					1.80	\$981.00					1.80	\$981.00	1.80	\$981.00		
A 77	Cement Concrete Driveway Entrance	SY	205.00	\$45.00	\$9,225.00			209.30	\$9,418.50	179.10	\$8,059.50			388.40	\$17,478.00			388.40	\$17,478.00		
A 78	Single 6-ft. Coated Chain Link Gate, Black Vinyl	EA	1.00	\$1,200.00	\$1,200.00					1.00	\$1,200.00			1.00	\$1,200.00			1.00	\$1,200.00		
A 79	Cement Concrete Sidewalk	SY	4367.00	\$31.00	\$135,377.00			2,473.60	\$76,681.60	1,516.27	\$47,004.37			3,989.87	\$123,685.97			3,989.87	\$123,685.97		
A 80	Cement Concrete Curb Ramp, Type 1	EA	17.00	\$850.00	\$14,450.00			9.00	\$7,650.00	8.00	\$6,800.00			17.00	\$14,450.00			17.00	\$14,450.00		
A 81	Detectable Warning Surface	SF	180.00	\$24.00	\$4,320.00			90.00	\$2,160.00	40.00	\$960.00			130.00	\$3,120.00			130.00	\$3,120.00		
A 82	Quarry Spalls	TN	154.00	\$55.00	\$8,470.00			4.60	\$253.00					4.60	\$253.00			4.60	\$253.00		
A 83	Mailbox Support, Type 1, with Steel Post	EA	8.00	\$200.00	\$1,600.00					9.00	\$1,800.00					1.00	\$200.00	9.00	\$1,800.00		
A 84	Joint Utility Trench for Dry Utilities, Incl. Backfill Material	LF	2946.00	\$5.00	\$14,730.00	1,529.50	\$7,647.50			770.50	\$3,852.50			2,300.00	\$11,500.00			2,300.00	\$11,500.00		
A 84a	Joint Utility Trench for Dry Utilities, Incl. Backfill Material	LF	954.00	\$5.00	\$4,770.00					950.00	\$4,750.00			950.00	\$4,750.00			950.00	\$4,750.00		
A 85	Illumination System	LS	1.00	\$195,000.00	\$195,000.00			0.21	\$40,723.80	0.79	\$154,276.20			1.00	\$195,000.00			1.00	\$195,000.00		
A 86	Traffic Signal Systems	LS	1.00	\$190,000.00	\$190,000.00			0.270	\$51,300.00	0.62	\$118,370.00			0.880	\$167,200.00			0.12	\$22,800.00		
A 87	Conduit Pipe, 1-1/4" Dia., Lighting Conduit	LF	82.00	\$1.00	\$82.00																
A 88	Conduit Pipe, 2" Dia., Lighting Conduit	LF	48.00	\$5.60	\$2,688.00																
A 89	Permanent Signage	LS	1.00	\$7,000.00	\$7,000.00					1.00	\$7,000.00			0.02	\$140.00			0.98	\$6,860.00		
A 90	Paint Line, 4" Yellow	LF	6100.00	\$0.35	\$2,135.00					7,919.00	\$2,771.65					7,919.00	\$2,771.65	7,919.00	\$2,771.65		
A 91	Painted Wide Line, 8" White	LF	6400.00	\$0.45	\$2,880.00					6,488.00	\$2,919.60					6,488.00	\$2,919.60	6,488.00	\$2,919.60		
A 92	Plastic Bicycle Lane Symbol	EA	10.00	\$320.00	\$3,200.00					9.00	\$2,880.00					9.00	\$2,880.00	9.00	\$2,880.00		
A 93	Plastic Traffic Arrow	EA	23.00	\$155.00	\$3,565.00					24.00	\$3,720.00					24.00	\$3,720.00	24.00	\$3,720.00		
A 94	Plastic Crosswalk Line	SF	3000.00	\$4.50	\$13,500.00					812.90	\$3,658.05					812.90	\$3,658.05	812.90	\$3,658.05		
A 95	Plastic Stop Line	LF	102.00	\$7.00	\$714.00					54.00	\$378.00					54.00	\$378.00	54.00	\$378.00		
A 96	Pond Excavation, Incl. Haul	CY	2350.00	\$10.00	\$23,500.00			2,957.00	\$29,570.00					2,957.00	\$29,570.00			2,957.00	\$29,570.00		
A 97	Pond Excavation for Embankment	CY	2200.00	\$8.00	\$17,600.00			1,408.00	\$11,264.00					1,408.00	\$11,264.00			1,408.00	\$11,264.00		
A 98	Construction Geotextile for Separation	SY	1625.00	\$1.50	\$2,437.50			1,892.00	\$2,838.00					1,892.00	\$2,838.00			1,892.00	\$2,838.00		
A 99	Recycled Asphalt Concrete Aggregate 1 1/2"	LS	1.00	\$6,030.00	\$6,030.00			1.00	\$6,030.00					1.00	\$6,030.00			1.00	\$6,030.00		
A 100	Ductile Iron Pipe for Storm Sewer Culvert, 12" Dia	LF	36.00	\$35.00	\$1,260.00			36.00	\$1,260.00					36.00	\$1,260.00			36.00	\$1,260.00		
A 101	Corrugated Polyethylene Storm Sewer Pipe, 8" Dia	LF	321.00	\$28.00	\$9,000.00			136.00	\$3,808.00					136.00	\$3,808.00			136.00	\$3,808.00		
A 102	Corrugated Polyethylene Storm Sewer Pipe, 12" Dia	LF	101.00	\$24.00	\$2,424.00			86.00	\$2,064.00					86.00	\$2,064.00			86.00	\$2,064.00		
A 103	Corrugated Polyethylene Storm Sewer Pipe, 24" Dia	LF	329.00	\$60.00	\$19,740.00			397.00	\$23,820.00					397.00	\$23,820.00			397.00	\$23,820.00		
A 104	Catch Basin, Type 1	EA	2.00	\$1,700.00	\$3,400.00			1.00	\$1,700.00					1.00	\$1,700.00			1.00	\$1,700.00		
A 105	Manhole 60" Dia., Type 3	EA	1.00	\$3,500.00	\$3,500.00	0.60	\$2,100.00			0.40	\$1,400.00			0.90	\$3,150.00	0.10	\$350.00	1.00	\$3,500.00		
A 106	MH 60", Type 3 Pond Outlet Str. & Sediment Trap	EA	1.00	\$4,300.00	\$4,300.00			1.00	\$4,300.00					1.00	\$4,300.00			1.00	\$4,300.00		
A 107	Emergency Overflow Weir	LS	1.00	\$2,800.00	\$2,800.00			1.00	\$2,800.00					1.00	\$2,800.00			1.00	\$2,800.00		
A 108	Outfall Dispersion Trench, 8" Dia	LF	20.00	\$35.00	\$700.00			20.00	\$700.00					20.00	\$700.00			20.00	\$700.00		
A 109	Outfall Dispersion Trench, 12" Dia	LF	10.00	\$72.00	\$720.00			10.00	\$720.00					10.00	\$720.00			10.00	\$720.00		
A 110	Coated Chain Link Fence, Black Vinyl, Type 3	LF	915.00	\$18.00	\$16,470.00					877.00	\$15,786.00			877.00	\$15,786.00			877.00	\$15,786.00		
A 111	Double 20-ft. Coated Chain Link Gate, Black Vinyl	EA	2.00	\$2,000.00	\$4,000.00					2.00	\$4,000.00			2.00	\$4,000.00			2.00	\$4,000.00		
A 112	Single 6-ft. Coated Chain Link Gate, Black Vinyl	EA	2.00	\$1,200.00	\$2,400.00																
A 113	Tapered End Section w/Type 4 Safety Bars, 24" Dia.	EA	1.00	\$850.00	\$850.00					1.00	\$850.00							1.00	\$850.00		
A 114	Quarry Spalls	TN	180.00	\$22.00	\$3,960.00	87.60	\$1,927.20			87.60	\$1,927.20			87.60	\$1,927.20			87.60	\$1,927.20		
A 115	Modular Block Wall - Retaining Wall C	SF	1450.00	\$10.00	\$14,500.00			782.60	\$7,826.00	86.90	\$869.00			869.50	\$8,695.00			869.50	\$8,695.00		
A 116	Field Office Building	LS	1.00	\$4,500.00	\$4,500.00	0.80	\$3,600.00			0.20	\$900.00			1.00	\$4,500.00			1.00	\$4,500.00		
A 117	Wetland Mitigation Planning	LS	1.00	\$43,000.00	\$43,000.00																
A 118	Project Documentation (\$25,000 Min. Bid)	LS	1.00	\$25,000.00	\$25,000.00																
Subtotal					\$3,633,887.25		\$1,129,588.75		\$1,744,924.15		\$822,724.97			\$3,444,406.17		\$252,751.70		\$3,697,157.87			
Schedule A Change Orders																					
A 1	Item A-CCO #1 Portable Message Signs		1.00	\$1,200.00	---		\$1,200.00							1.00	\$1,200.00			1.00	\$1,200.00		
	Item B-CCO #2 Removal of Storage Shed		1.00	\$900.00	---		\$900.00							1.00	\$900.00			1.00	\$900.00		
	Item C-CCO #3 Change Unit Measure from CY to LS		1.00	No Cost	---		No Cost							1.00	No Cost			1.00	No Cost		
	Item D-CCO #4 Change Unit Measure from CY to Ton		1.00	No Cost	---		No Cost							1.00	No Cost			1.00	No Cost		
A 2	Item A-CCO #6 Pipe Conflict @ West Sim Facility		1.00	(\$1,730.00)	---		(\$1,730.00)							1.00	No Cost			1.00	No Cost		
	Item B-CCO #7 GRU Memo Waiving WSDOT Compaction Stds		1.00	No Cost	---		No Cost	1.00	No Cost					1.00	No Cost			1.00	No Cost		
A 3	Item K-CCO#6-Revised Storm Facility Pipe Conflict		1.00	\$3,590.00	---	1.00	\$3,590.00							1.00	\$3,590.00			1.00	\$3,590.00		
	Item L-Add #7 Quantity Increase of Topsoil Type A		1.00	\$5,500.00	---	1.00	\$5,500.00							1.00	\$5,500.00			1.00	\$5,500.00		
					---		\$11,090.00								\$11,090.00				\$11,090.00		
Schedule B																					
B 1	Shoring, Trench Safety System (\$1.00 min.)	LF	1447.00	\$1.00	\$1,447.00									329.00	\$329.00			329.00	\$329.00		
Water																					
B 2	Ductile Iron Pipe for Water Main, 8" Dia	LF	8.00	\$50.00	\$400.00					10.00	\$500.00			10.00	\$500.00			10.00	\$500.00		
B 3	Ductile Iron Pipe for Water Main, 8" Dia	LF	64.00	\$52.00	\$3,328.00					80.00	\$3,120.00			80.00	\$3,120.00			80.00	\$3,120.00		
B 4	Ductile Iron Pipe for Water Main, 12" Dia	LF	1090.00	\$55.00	\$59,950.00					1,094.00	\$59,770.00			1,094.00	\$59,770.00			1,094.00	\$59,770.00		
B 5	Blowoff Assembly	EA	1.00	\$1,300.00	\$1,300.00					1.00	\$1,300.00			1.00	\$1,300.00			1.00	\$1,300.00		
B 6	Gate Valve, 8-inch	EA	1.00	\$1,000.00	\$1,000.00					1.00	\$1,000.00			1.00	\$1,000.00			1.00	\$1,000.00		
B 7	Gate Valve, 8-inch	EA	1.00	\$1,400.00	\$1,400.00					1.00	\$1,400.00			1.00	\$1,400.00			1.00	\$1,400.00		
B 8	Butterfly Valve, 12-inch	EA	1.00	\$1,850.00	\$1,850.00					1.00	\$1,850.00			0.95	\$1,850.00	0.05	\$82.50	1.00	\$1,850.00		
B 9	Adjust Valve Box	EA	9.00	\$225.00	\$2,025.00					7.00	\$1,575.00			7.00	\$1,575.00			7.00	\$1,575.00		
B 1																					

CITY OF CAMAS PROJECT NO. S-545 DESCRIPTION: NW 38th Ave/SE 20th St. Extension Roadway Improvements, Ph. 1 PAY ESTIMATE #8 Council Meeting Date: December 2, 2013 Work Period Date: October 15, 2013 to November 8, 2013				TAPANI, INC. P.O. BOX 1900 BATTLE GROUND, WA 98604 Phone: (360) 687-1148 Original Contract Total: \$3,651,231.33 (Includes Sales Tax Amount: \$9,093.08)				STP Funding Tracking (Expenditures not to Exceed \$1,140,598.00) Expenditures to Date Group 1		TIB Funding Tracking (Expenditures not to Exceed \$1.75 MLL) Expenditures to Date Group 2		PWTF Funding Tracking (Expenditures after Groups 1 & 2) Expenditures to Date Group 3		WTR/SWR Funding Tracking (Schedule B Items Only) Expenditures to Date Group 4		Previous Estimate #		Current Estimate #		Totals to Date	
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE		
B 16	PVC Sanitary Sewer Pipe, 10" Dia. (ASTM D3034)	LF	41.00	\$46.00	\$1,886.00							39.00	\$1,794.00	39.00	\$1,794.00			39.00	\$1,794.00		
B 17	PVC Sanitary Sewer Pipe, 10" Dia. (ASTM D2241)	LF	264.00	\$60.00	\$17,040.00							290.00	\$17,400.00	290.00	\$17,400.00			290.00	\$17,400.00		
B 18	Plug Valve, 10-inch	EA	1.00	\$3,700.00	\$3,700.00							1.00	\$3,700.00	1.00	\$3,700.00			1.00	\$3,700.00		
B 19	Stop AARV (Non-Traffic Rated)	EA	1.00	\$1,200.00	\$1,200.00							1.00	\$1,200.00	1.00	\$1,200.00			1.00	\$1,200.00		
B 20	Testing Sewer Pipe	LF	325.00	\$1.00	\$325.00							329.00	\$329.00	126.00	\$126.00	203.00	\$203.00	329.00	\$329.00		
B 21	Sewer Cleanout	EA	2.00	\$400.00	\$800.00							2.00	\$800.00	2.00	\$800.00			2.00	\$800.00		
Subtotal					\$106,251.00								\$105,567.00		\$104,902.50		\$764.50		\$105,567.00		
Schedule B Change Orders																					
B 1	Item E-CCO #5 Installation of Soil Filter		1.00	\$1,250.00	---								-1.00	(\$1,250.00)					-1.00	(\$1,250.00)	
B 2	Item C-CCO #1 Additional 4-inch Gravity Line to Pump Station		1.00	\$12,105.00	---								1.00	\$12,105.00					1.00	\$12,105.00	
B 2	Item D-CCO #9 Additional 4-1/2" W/ Tap (2-2" Swr Taps		1.00	\$10,813.61	---								1.00	\$10,813.61					1.00	\$10,813.61	
																				\$21,668.61	
ORIGINAL CONTRACT TOTAL					\$3,642,138.25	STP TOTAL	\$1,129,598.75	TIB Total	\$1,744,924.15	PWTF Total	\$822,724.97	WTR/SWR Total	\$105,567.00	Previous Estimate	\$3,549,208.67	Current Estimate	\$253,516.20	Totals to Date	\$3,802,724.87		
CHANGE ORDERS TO DATE					---	CO'S To Date	\$11,090.00	CO'S To Date	\$1,744,924.15	CO'S To Date	\$822,724.97	CO'S To Date	\$21,668.61	CO'S To Date	\$32,758.61	CO'S To Date	\$32,758.61	CO'S To Date	\$32,758.61		
SUBTOTAL					\$3,642,138.25	Subtotal	\$1,140,598.75	Subtotal	\$1,744,924.15	Subtotal	\$822,724.97	Subtotal	\$127,235.61	Subtotal	\$3,581,967.28	Subtotal	\$253,516.20	Subtotal	\$3,835,483.48		
SALES TAX (8.4%) - SCHEDULE B ONLY					\$9,093.08							Sales Tax (8.4%)	\$10,823.57	Sales Tax (8.4%)	\$10,823.57	Sales Tax (8.4%)	\$64.22	Sales Tax (8.4%)	\$10,887.76		
TOTAL CONTRACT					\$3,651,231.33	Total	\$1,140,598.75	Total	\$1,744,924.15	Total	\$822,724.97	Total	\$137,923.40	Total	\$3,592,590.85	Total	\$253,580.42	Total	\$3,846,171.27		

	This Estimate	Previous Totals	Totals to Date	
Sch. A STP - Account Number: 313-00-595-300-65	\$1,140,598.75	\$1,140,598.75	\$1,140,598.75	(Not to Exceed \$1,140 mil)
Sch. A TIB - Account Number: 313-00-595-300-65	\$1,744,924.15	\$1,744,924.15	\$1,744,924.15	(Not to Exceed \$1.75 mil)
Sch. A PWTF - Account Number: 313-00-595-300-65	\$822,724.97	\$822,724.97	\$822,724.97	(Remaining Amount after STP/TIB)
Sch. B - Water Account Number: 424-00-594-340-65	\$446.07	\$95,116.78	\$95,562.85	(Amounts Incl Tax)
Sch. B - Sewer Account Number: 424-00-594-350-65	\$220.05	\$38,858.50	\$39,108.55	(Amounts Incl Tax)
Sch. B - Fire Suppression Acct. No. 001-09-522-230-30	\$192.30	\$3,089.40	\$3,281.70	(Amounts Incl Tax)
Total This Estimate =	\$253,580.42	\$253,580.42	\$253,580.42	Water / Sewer Not TIB Eligible (Totals to Date) = \$137,923.40

Project Engineer	<i>Anita Ashton</i>	Date	11/21/13	Contractor	<i>[Signature]</i>	Date	11/22/13	Engineering Manager	<i>[Signature]</i>	Date	11/21/13
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PROPOSAL AND CONTRACT
FOR
ON-CALL PROFESSIONAL ENGINEERING SERVICES

CITY OF CAMAS
WASHINGTON

NOVEMBER, 2013

G&O Job. No. 20136.94

GRAY & OSBORNE, INC.
CONSULTING ENGINEERS
SEATTLE, OLYMPIA, YAKIMA,
VANCOUVER & ARLINGTON

**CONTRACT FOR
PROFESSIONAL ENGINEERING SERVICES**

THIS Contract, entered into this _____ day of _____ 2013, between The City of Camas, Washington, hereinafter called the "Agency"; and GRAY & OSBORNE, INC., Consulting Engineers, Seattle, Washington, hereinafter called the "Engineer".

WITNESSETH:

WITNESSETH THAT, whereas, the Agency now finds that, from time to time, in the growth and development of the Agency's water and sewer systems, there will be the need for the engagement of professional engineering services. The purpose of this Contract is to define the services to be performed and method of payment for professional engineering services which may, from time to time, be authorized by the Agency.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto do mutually agree as follows:

ARTICLE 1

EMPLOYMENT OF THE ENGINEER

The Agency, acting pursuant to its vested authority, does hereby engage the Engineer and the Engineer agrees to furnish the engineering services as requested by the City of Camas Public Works Director or his designee in connection with the Agency's water and waste water systems. These services are outlined in this Contract and shall be undertaken upon authorization by the Agency to the Engineer.

ARTICLE 2

CHARACTER & EXTENT OF ENGINEERING SERVICES

Upon request by the Agency to proceed, the Engineer shall provide on-call engineering services which may include, but are not limited to hydraulic modeling, engineering studies, WWTF operations support, cost estimating, predesign services, design, surveys, mapping, peer review, preparation of easements and right-of-way documentation, environmental studies, permitting, and documentation, public meetings, project bid and award services, and construction management and administration assistance.

As part of its services to the Agency, the Engineer agrees to provide grant and/or loan application assistance at no cost to the Agency.

SPECIAL SERVICES

The Engineer may employ competent professionals to assist in the completion of the work as described in the project specific scope of work and budget. The information so secured shall be made available to the Agency for the use and development of the Agency's projects.

ARTICLE 3

SCOPE OF OWNER SERVICES

The AGENCY shall provide or perform the following:

Provide full information as to the Agency's requirements for the Project. Assist the Engineer by placing at his disposal all available information pertinent to the site of the Project, including previous reports, drawings, plats, surveys, utility records, and any other data relative to the Project. Absent specific written direction to the contrary, the Engineer shall be entitled to rely upon the completeness and accuracy of such documentation.

Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Engineer.

ARTICLE 4

COMPENSATION

It is mutually agreed that the Agency will compensate the Engineer for services furnished based on the cost reimbursement method.

The total cost of on-call engineering services, to be described in scopes of work requested by the Agency, cannot be determined at this time, in advance. The total cost for services will be established by Agreement between the Agency and the Engineer on a case-by-case basis as the need arises and/or by amendment to this Contract.

The following information will be provided for each project assigned by and approved by the Agency.

- (a) Cost Ceiling: The total amount of compensation for on-call engineering services as described herein, and as further defined in letters or exhibits to this Contract including profit (fee), out-of-pocket expenses, direct labor costs, direct overhead and indirect overhead shall not exceed \$20,000.00, without a formal amendment to this Contract.

- (b) Compensation Determination: The amount of compensation due the Engineer by the Agency for the services furnished under this Contract shall be determined as provided hereinafter. Such payment shall be full compensation for work performed.

Payment for work accomplished is on the basis of the Engineer's fully burdened labor cost plus direct non-salary costs.

1. Fully burdened labor costs are determined by multiplying the hours spent by employees on the project, times the employee's fully burdened billing rate. The fully burdened billing rates are identified on Exhibit "A" and include direct salary cost, overhead, and profit. Overhead includes federal, state, and local taxes; insurance and medical; professional development and education; vacations and holidays; secretarial and clerical work; GIS, CADD, and computer equipment; owned survey equipment and tools; rent, utilities, and depreciation; office expenses; recruiting; professional services; incentive and retirement; and facilities cost of capital.
2. The direct non-salary costs are those costs directly incurred in fulfilling the terms of this Contract including, but not limited to travel, reproduction, supplies and fees for special professional services of outside consultants. If the Engineer is directed to employ special, professional expertise, the Agency will be billed by the Engineer for the special service invoiced amount plus ten percent (10%) for administrative overhead.

Payment of compensation shall be upon submittal to the Agency of a bill by the Engineer at approximate monthly intervals for services rendered during the preceding time period, plus a proportionate percentage of the fee amount stipulated above.

The cost records and accounts pertaining to this Contract are to be kept available for inspection by representatives of the Agency for a period of three (3) years after final payment. In the event any audit or inspection identifies any discrepancy in the financial records, the Engineer shall provide clarification and/or make adjustments accordingly.

ARTICLE 5

ADDITIONAL WORK

If during the performance of this contract, or subsequent to completion of the work under this contract, other or additional services other than those previously specified, including but not limited to additions or revisions by the Agency, are ordered in writing by the Agency, the Engineer agrees to provide the services and the Agency agrees to compensate the Engineer under the same method of Compensation Determination described herein, to be determined at the time the additional services are ordered. The

Engineer agrees not to proceed with the additional services until such time as the costs for the additional services have been approved by the Agency.

ARTICLE 6

MAJOR REVISIONS

If, after the design has been approved by the Agency, and the Engineer has proceeded with the final design, and has performed work in processing same and the Agency authorizes new or substantially alters the design, the Agency will pay the Engineer a just and equitable compensation as mutually agreed upon by the Agency and the Engineer, or if an agreement cannot be reached within thirty (30) days, the equitable compensation shall be determined by mediators.

ARTICLE 7

COST ESTIMATE

The Agency is herewith advised that the Engineer has no control over the cost of labor, material, and equipment, including the contractors' and suppliers' methods of producing and delivering such goods and services; or over the methods and styles of competitive bidding or market conditions; and, accordingly, the Engineer's cost estimates are made and furnished on the basis of his experience and qualifications and represent only his best judgment as a design professional and within his familiarity with the construction industry, and, as such, the Engineer cannot and does not warrant, in any other manner or style, the accuracy of the cost estimates, nor that the estimates will or will not vary significantly with bids received by or construction costs realized by the Agency.

ARTICLE 8

FACILITIES TO BE FURNISHED BY THE ENGINEER

The Engineer shall furnish and maintain a central office, work space and equipment suitable and adequate for the prosecution of the work that is normal to the functioning of an established operating engineering practice.

ARTICLE 9

OWNERSHIP OF PLANS

All reports, designs, drawings and specifications prepared by the Engineer, as provided under this Contract shall be and do become the property of the Agency upon payment to the Engineer of his compensation as set forth in this Contract. Reuse of any of the instruments of services of the Engineer by the Agency on extensions of this project or on any other project without the written permission of the Engineer shall be at the Agency's risk and the Agency agrees to defend, indemnify and hold harmless the Engineer from all

claims, damages and expenses including attorney's fees arising out of such unauthorized reuse of the Engineer's instruments of service by the Agency or by others acting through the Agency.

ARTICLE 10

SEVERABILITY

If any provision of this Contract is held invalid, the remainder of this Contract shall not be affected thereby, if such remainder would then continue to conform to the terms and requirements of the applicable law.

ARTICLE 11

MEDIATION

All claims, disputes and other matters in question between Agency and Engineer shall, in the first instance, be subject to mediation. Either party may notify the other, by certified mail, of the existence of a claim or dispute. If such claim or dispute cannot promptly be resolved by the parties, the Engineer shall promptly contact the Judicial Arbitration and Mediation Service, Inc., or any other recognized mediation service agreed to by the parties, to arrange for the engagement and appointment of a mediator for the purpose of assisting the parties to amicably resolve the claim or dispute. The person or persons serving as mediator will be agreed upon by both parties. The cost of the mediator shall be borne equally by the parties. The Agency and Engineer further agree to cooperate fully with the appointed mediator's attempt to resolve the claim or dispute, and also agree that litigation may not be commenced, by either party, for a period of ninety calendar days following the receipt by the other party of the written notice of claim or dispute. This mediation provision may be asserted by either party as grounds for staying such litigation.

ARTICLE 12

ASSIGNABILITY

The Engineer shall not assign nor transfer any interest in this Contract without the prior written consent of the Agency.

ARTICLE 13

EQUAL EMPLOYMENT OPPORTUNITY

The Engineer agrees that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, age or national origin.

ARTICLE 14

COVENANT AGAINST CONTINGENT FEES

The Engineer warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fees, excepting bona fide employees. For breach or violation of this warranty, the Agency shall have the right to annul this Contract without liability or in its discretion to deduct from the Contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

ARTICLE 15

SAFETY

The duty and/or Services furnished hereunder by the Engineer, does not include a review of the adequacy of any contractor's safety measures in, on, or near a project construction site. The contractor alone shall have the responsibility and liability thereof, and shall be insured accordingly. Neither the activities of the Engineer, nor the presence of the Engineer's employees at a site, shall relieve the contractor of their obligations, duties, and responsibilities with any health or safety precaution required to ensure the safety of the jobsite.

ARTICLE 16

INDEMNITY AGREEMENT

The Engineer's insurance shall be primary. The Engineer shall hold the Agency harmless from, and shall indemnify the Agency against, any and all claims, demands, actions or liabilities caused by or occurring by reason of any negligent act or omission of the Engineer, its agents, employees or subcontractors, arising out of or in connection with the performance of this Contract.

The Engineer shall be required to indemnify the Agency in those cases where damages have been caused by the concurrent negligence of the Agency and Engineer, its agents, employees or subcontractors for that portion of the damages caused by the negligence of the Engineer, its agents, employees or subcontractors.

The Engineer has no duty to indemnify the Agency where damages were caused by the negligence of the Agency.

ARTICLE 17

INSURANCE

A. Public Liability

The Engineer shall provide evidence of comprehensive Public Liability and Property Damage Insurance which includes but is not limited to, operations of the Engineer, commercial general liability, and blanket limited contractual liability with limits of not less than:

COMPREHENSIVE GENERAL LIABILITY

Bodily Injury & Property Damage: \$1,000,000 each person
\$1,000,000 each occurrence
\$1,000,000 each aggregate

AUTOMOBILE LIABILITY

Bodily Injury: \$1,000,000 each person
\$1,000,000 each occurrence

Property Damage: \$1,000,000 single limit

The Agency shall be named as an additional insured as respects this Contract. In conjunction therewith, the Engineer shall furnish a certificate of such insurance to the Agency at the time of execution of this Contract.

B. Professional Liability

The Engineer shall provide Professional Errors and Omissions Liability Insurance which shall provide coverage for any negligent professional acts, errors or omissions for which the Engineer is legally responsible, with limits of not less than:

PROFESSIONAL ERRORS \$1,000,000 each occurrence
AND

OMISSIONS LIABILITY \$1,000,000 aggregate

The Engineer shall furnish a certificate of such insurance to the Agency at the time of execution of this Contract.

ARTICLE 18

STATUS OF ENGINEER

The Engineer is an independent contractor operating for its own account, and is in no way and to no extent an employee or agent of the Agency. The Engineer shall have the sole judgment of the means, mode or manner of the actual performance of this Contract. The Engineer, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing this Contract.

ARTICLE 19

CERTIFICATION OF ENGINEER

Attached hereto is Exhibit "B" Certification Regarding Debarment, Suspension and Other Responsibility Matters.

ARTICLE 20

CHOICE OF LAW/JURISDICTION/VENUE

This Contract shall be governed as to validity, interpretation, construction and effect, and in all other respects, by the laws of the State of Washington. Jurisdiction of any suit or action arising out of or in connection with this Contract shall be in the State of Washington, and the venue thereof be in the same County as the Agency.

ARTICLE 21

NOTICES

In every case where, under any of the provisions of this Contract or in the opinion of either the Agency or the Engineer or otherwise, it shall or may become necessary or desirable to make, give, or serve any declaration, demand, or notice of any kind or character or for any purpose whatsoever, the same shall be in writing, and it shall be sufficient to either (1) deliver the same or a copy thereof in person to the Public Works Director, if given by the Engineer, or to the President or Secretary of the Engineer personally, if given by the Agency; or (2) mail the same or a copy thereof by registered or certified mail, postage prepaid, addressed to the other party at such address as may have theretofore been designated in writing by such party, by notice served in the manner herein provided, and until some other address shall have been so designated, the address of the Agency for the purpose of mailing such notices shall be as follows:

CITY OF CAMAS PUBLIC WORKS
616 NE 4th Avenue
Camas, WA 98607

and the address of the Engineer shall be as follows:

GRAY & OSBORNE, INC.
701 Dexter Ave. North
Suite 200
Seattle, Washington 98109-4339

ARTICLE 22

ATTORNEY'S FEES

The parties agree that in the event a civil action is instituted by either party to enforce any of the terms and conditions of this Contract, or to obtain damages or other redress for any breach hereof, the prevailing party shall be entitled to recover from the other party, in addition to its other remedies, its reasonable attorney's fees in such suit or action and upon any appeal therefrom.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year written below.

ENGINEER: Gray & Osborne, Inc.

AGENCY: City of Camas

By: *Thomas M. Zerkel*
(Signature)

By: _____
(Signature)

Name/Title: Thomas M. Zerkel, P.E., President

Name/Title: _____
(Print)

Date: November 7, 2013

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT "A"

GRAY & OSBORNE

**PROFESSIONAL ENGINEERING SERVICES CONTRACT
FULLY BURDENED BILLING RATES*
THROUGH JUNE 15, 2014****

<u>Employee Classification</u>	<u>Fully Burdened Billing Rates</u>		
AutoCAD/GIS Technician/Engineering Intern	\$ 45.00	to	\$ 90.00
AutoCAD/GIS Manager/Graphic Artist	\$ 92.00	to	\$115.00
Senior Electrical Engineer	\$140.00	to	\$171.00
Senior Structural Engineer	\$114.00	to	\$158.00
Electrical Engineer	\$102.00	to	\$139.00
Structural Engineer	\$ 98.00	to	\$128.00
Environmental Technician/Specialist	\$ 80.00	to	\$105.00
Geomorphologist/Geologist	\$116.00	to	\$125.00
Civil Engineer	\$ 75.00	to	\$114.00
Project Engineer	\$110.00	to	\$139.00
Project Manager	\$115.00	to	\$165.00
Principal-in-Charge	\$112.00	to	\$190.00
Resident Engineer	\$123.00	to	\$155.00
Field Inspector	\$ 86.00	to	\$129.00
Field Survey (2 Person)***	\$144.00	to	\$210.00
Field Survey (3 Person)***	\$219.00	to	\$274.00
Professional Land Surveyor	\$109.00	to	\$123.00
Secretary/Word Processor***	N/A		

* Fully Burdened Billing Rates include overhead and profit.

** Updated annually, together with the overhead.

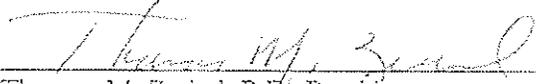
All actual out-of-pocket expenses incurred directly on the project are added to the billing. The billing is based on direct out-of-pocket expenses; meals, lodging, laboratory testing and transportation. The transportation rate is \$0.56 per mile or the current maximum IRS rate without receipt IRS Section 162(a).

*** Administration expenses include secretarial and clerical work; GIS, CADD, and computer equipment; owned survey equipment and tools (stakes, hubs, lath, etc. – Note: mileage billed separately at rate noted); miscellaneous administration tasks; facsimiles; telephone; and printing costs, which are less than \$150.

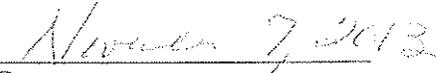
EXHIBIT "B"

CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
AND OTHER RESPONSIBILITY MATTERS

- I. The Engineer, Gray & Osborne, Inc., certifies to the best of its knowledge and belief, that it and its principals:
- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency:
 - B. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission or fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property:
 - C. Are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (I)(B) of this certification; and
 - D. Have not within a 3-year period preceding this application/proposal had one or more public transactions (federal, state, or local) terminated for cause or default.



Thomas M. Zerkel, P.E., President
Gray & Osborne, Inc.



Date

The Agency may confirm the Engineer's suspension or debarment status on General Services Administration Excluded Parties List System website: www.epls.gov.



I, Jennifer Gorsuch, City Clerk hereby certify that these bid tabulations are correct.

Jennifer Gorsuch
 Jennifer Gorsuch Date 11/22/2013

PROJECT NO. P-883B				<u>Engineer's Estimate</u>					
DESCRIPTION: Police Station Fence Electrical Work				\$ 15,000.00		Haskin Electric 5317 NE St. Johns Road Vancouver, WA		Prestige Electric P.O. box 348 Washougal, WA 98671	
DATE OF BID OPENING: November 22, 2013				Entered by SW					
ITEM NO	DESCRIPTION	UNIT	QTY	UNIT PRICE	ENGRG TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL
1	All Work and Materials Related to Provide Electrical Connection and Operation of Police Department Fence (2) Gates, (2) Gate Operators, (2) Keypads and Conduit with Pull-Strings as shown in detail.	L.S.	1	\$15,000.00	\$15,000.00	L.S.	\$7,850.00	L.S.	\$10,726.70
15000				Subtotal	\$15,000.00		\$7,850.00		\$10,726.70
				Tax	\$1,260.00		\$659.40		\$901.04
				CONTRACT TOTAL	\$16,260.00		\$8,509.40		\$11,627.74

CONTRACT FOR SERVICES

SAFETY AND COMPLIANCE PROGRAM

The Northwest Regional Training Center (Training Center), under the direction of Clark County Fire District 5, and the City of Camas (City) hereby agree to the following program for calendar year 2014.

A. Services to be Provided – The Training Center shall provide safety training to City employees as follows:

1. Classroom Instruction and Training – The Training Center will make available to City employees classroom instruction and training in all OSHA and WISHA required areas, as outlined in Appendix B. This training may occur at the Training Center facilities or at another site designated by the City, as agreed upon by the Safety Program Manager and the City.
2. Maintenance of all Training Records – The Training Center will maintain a database of all training that is conducted for the City. Reports showing all training conducted year-to-date will be provided to the City monthly.
3. Notification and Scheduling of Training Classes – The Training Center will provide the City with notification of classes to be conducted. This information will be provided by the fifteenth of the month prior to the upcoming quarter. For example, the City will be notified by March 15 of classes to be provided during April, May, and June.
4. Assistance with Labor and Industries Audits – Training Center personnel will be available to assist the City with all records and information associated with training conducted by the Training Center. This will include copies of class rosters, training curriculum, and competency records (if needed).

B. Responsibilities of the City – The City shall be responsible for the following:

1. Listing of Employees by Division - The City shall provide the Training Center with a roster of employees who will need training, broken down by division.
2. Assistance in Determining Required Training – The City shall work with the Safety Program Manager in determining what type of training is needed for personnel in each division.
3. Notification of Intent to Attend Classes – At least 7 calendar days prior to a class being conducted, the City shall notify the Training Center of their intent to have employees participate, and if so, the number who will be participating.
4. Promptly Pay Training Center Invoices – Appendix A includes the annual 2014 charges which the City is agreeing to pay. The Training Center will bill the City in the months of January, April, July, and October. These billings will be for the current quarter, and will be due upon receipt.

C. Additional Training

The classes provided under this agreement are listed in Appendix B. The City may participate in other classes offered by the Training Center, however, they will pay the same rate for such classes as other customers.

D. Annual Meeting

During September the Training Center shall schedule a meeting with the City during which time the parties will discuss the following: (a) Services provided and received and any associated problems, (b) The next year's budget as established by the Training Center for Safety Training costs, and (c) Desirability by both parties to continue with the Safety Training program.

E. Liability – Each party agrees to assume responsibility for all liabilities that occur or arise in any way out of the performance of this agreement by its personnel and to save and hold the other parties, including their respective employees and officials, harmless from all costs, expenses, losses and damages, including the cost of defense, incurred as a result of any acts or omissions of the parties' employees relating to the performance of this agreement.

F. Modification of This Agreement – This agreement may be modified only with the consent of both parties. To that end, the Training Center shall convene no less than one meeting each calendar year in order to solicit feedback from the City on how services could be modified and/or improved.

G. Termination of This Agreement – Either party may terminate their participation in this agreement by providing 120 days' notice of their intent to withdraw. In the event the Training Center is unable to provide services as outlined in this agreement, the City shall be reimbursed for any services paid for but not yet received.

EXECUTED on _____, 2013

FIRE DISTRICT 5 – NORTHWEST REGIONAL TRAINING CENTER

By: 

David Vial, District Administrator

CITY OF CAMAS

By: _____

Approved as to Form: _____

APPENDIX A

Normal Training Charges

For 2014 the City of Camas shall pay to the Training Center a total of **\$10,440.00 for normal training conducted.**

This is based on an employee count of **55** employees, representing a cost of approximately **\$168.00** per employee per year for all training outlined in Appendix B.

Summer Crew Charges

In addition to the 55 regular employees covered under this contract, the City of Camas utilizes Summer Crew employees and desires to have those employees trained as well. Summer Crew employees will not be trained in all disciplines each year, but will receive training in up to five classes each summer. The City of Camas shall pay \$100 per employee for Summer Crew personnel. It is anticipated that Camas will utilize 10 Summer Crew employees during 2014. This will result in a cost of **\$1,000 in addition to normal training conducted.**

Total Training Charges

The sum of Normal Training and Summer Crew Training is \$10,440 for 2014. This will be billed to the City of Camas in four quarterly invoices of \$2,610.00 each.

APPENDIX B

Training Courses Provided Under This Agreement

It is understood that employees who are required to have a particular type of training will receive that training as soon as possible following their date of hire. Refresher courses will then be provided for employees at the intervals noted below.

<u>Training Course Provided</u>	<u>Refresher</u>
Bloodborne Pathogens	12 Months
Fall Protection & Aerial Platforms	48 Months
Confined Space Training	48 Months
Rigging	60 Months
Defensive Driving	60 Months
Fire Extinguishers/Evacuation	12 Months
First Aid/CPR	24 Months
Flagging & Traffic Control	36 Months
Forklift Training	36 Months
Emergency Response Awareness	12 Months
Hearing Conservation and Testing	12 Months
Lockout/Tagout Training	48 Months
Respirator Protection and Fit Testing	12 Months
Trenching & Shoring Training	48 Months

WITNESSETH THAT:

WHEREAS, the AGENCY desires to accomplish the above referenced project, and

WHEREAS, the AGENCY does not have sufficient staff to meet the required commitment and therefore deems it advisable and desirable to engage the assistance of a CONSULTANT to provide the necessary services for the PROJECT; and

WHEREAS, the CONSULTANT represents that he/she is in compliance with the Washington State Statutes relating to professional registration, if applicable, and has signified a willingness to furnish Consulting services to the AGENCY,

NOW THEREFORE, in consideration of the terms, conditions, covenants and performance contained herein, or attached and incorporated and made a part hereof, the parties hereto agree as follows:

I General Description of Work

The work under this AGREEMENT shall consist of the above described work and services as herein defined and necessary to accomplish the completed work for this PROJECT. The CONSULTANT shall furnish all services, labor, and related equipment necessary to conduct and complete the work as designated elsewhere in this AGREEMENT.

II Scope of Work

The Scope of Work and projected level of effort required for this PROJECT is detailed in Exhibit "A" attached hereto and by this reference made a part of this AGREEMENT.

III General Requirements

All aspects of coordination of the work of this AGREEMENT with outside agencies, groups, or individuals shall receive advance approval by the AGENCY. Necessary contacts and meetings with agencies, groups, and/or individuals shall be coordinated through the AGENCY. The CONSULTANT shall attend coordination, progress and presentation meetings with the AGENCY and/or such Federal, State, Community, City or County officials, groups or individuals as may be requested by the AGENCY. The AGENCY will provide the CONSULTANT sufficient notice prior to meetings requiring CONSULTANT participation. The minimum required hours or days notice shall be agreed to between the AGENCY and the CONSULTANT and shown in Exhibit "A."

The CONSULTANT shall prepare a monthly progress report, in a form approved by the AGENCY, which will outline in written and graphical form the various phases and the order of performance of the work in sufficient detail so that the progress of the work can easily be evaluated.

The CONSULTANT, and each SUBCONSULTANT, shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The CONSULTANT, and each SUBCONSULTANT, shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of USDOT-assisted contracts. Failure by the CONSULTANT to carry out these requirements is a material breach of this AGREEMENT that may result in the termination of this AGREEMENT.

Participation for Disadvantaged Business Enterprises (DBE), if required, per 49 CFR Part 26, or participation of Minority Business Enterprises (MBE), and Women Business Enterprises (WBE), shall be shown on the heading of this AGREEMENT. If D/M/WBE firms are utilized, the amounts authorized to each firm and their certification number will be shown on Exhibit "B" attached hereto and by this reference made a part of this AGREEMENT. If the Prime CONSULTANT is a DBE firm they must comply with the Commercial Useful Function (CUF) regulation outlined in the AGENCY'S "DBE Program Participation Plan". The mandatory DBE participation goals of the AGREEMENT are those established by the WSDOT'S Highway and Local Programs Project Development Engineer in consultation with the AGENCY.

All Reports, PS&E materials, and other data furnished to the CONSULTANT by the AGENCY shall be returned. All electronic files, prepared by the CONSULTANT, must meet the requirements as outlined in Exhibit "C."

All designs, drawings, specifications, documents, and other work products, including all electronic files, prepared by the CONSULTANT prior to completion or termination of this AGREEMENT are instruments of service for this PROJECT, and are the property of the AGENCY. Reuse by the AGENCY or by others, acting through or on behalf of the AGENCY of any such instruments of service, not occurring as a part of this PROJECT, shall be without liability or legal exposure to the CONSULTANT.

IV Time for Beginning and Completion

The CONSULTANT shall not begin any work under the terms of this AGREEMENT until authorized in writing by the AGENCY.

All work under this AGREEMENT shall be completed by the date shown in the heading of this AGREEMENT under completion date.

The established completion time shall not be extended because of any delays attributable to the CONSULTANT, but may be extended by the AGENCY in the event of a delay attributable to the AGENCY, or because of unavoidable delays caused by an act of GOD or governmental actions or other conditions beyond the control of the CONSULTANT. A prior supplemental agreement issued by the AGENCY is required to extend the established completion time.

V Payment Provisions

The CONSULTANT shall be paid by the AGENCY for completed work and services rendered under this AGREEMENT as provided in Exhibit "D" attached hereto, and by reference made part of this AGREEMENT. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work. The CONSULTANT shall conform to all applicable portions of 48 CFR Part 31.

A post audit may be performed on this AGREEMENT. The need for a post audit will be determined by the State Auditor, WSDOT External Audit Office and/or at the request of the AGENCY'S PROJECT Manager.

VI Sub-Contracting

The AGENCY permits sub-contracts for those items of work as shown in Exhibit "G" attached hereto and by this reference made part of this AGREEMENT.

Compensation for this sub-consultant work shall be based on the cost factors shown on Exhibit "G."

The work of the sub-consultant shall not exceed its maximum amount payable unless a prior written approval has been issued by the AGENCY.

All reimbursable direct labor, overhead, direct non-salary costs and fixed fee costs for the sub-consultant shall be substantiated in the same manner as outlined in Section V. All sub-contracts shall contain all applicable provisions of this AGREEMENT.

With respect to sub-consultant payment, the CONSULTANT shall comply with all applicable sections of the Prompt Payment laws as set forth in RCW 39.04.250 and RCW 39.76.011.

The CONSULTANT shall not sub-contract for the performance of any work under this AGREEMENT without prior written permission of the AGENCY. No permission for sub-contracting shall create, between the AGENCY and sub-contractor, any contract or any other relationship. A DBE certified sub-consultant is required to perform a minimum amount of their sub-contracted agreement that is established by the WSDOT Highways and Local Programs Project Development Engineer in consultation with the AGENCY.

VII Employment

The CONSULTANT warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warrant, the AGENCY shall have the right to annul this AGREEMENT without liability or, in its discretion, to deduct from the AGREEMENT price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

Any and all employees of the CONSULTANT or other persons while engaged in the performance of any work or services required of the CONSULTANT under this AGREEMENT, shall be considered employees of the CONSULTANT only and not of the AGENCY, and any and all claims that may arise under any Workmen's Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a

third party as a consequence of any act or omission on the part of the CONSULTANT'S employees or other persons while so engaged on any of the work or services provided to be rendered herein, shall be the sole obligation and responsibility of the CONSULTANT.

The CONSULTANT shall not engage, on a full- or part-time basis, or other basis, during the period of the contract, any professional or technical personnel who are, or have been, at any time during the period of the contract, in the employ of the United States Department of Transportation, or the STATE, or the AGENCY, except regularly retired employees, without written consent of the public employer of such person.

VIII Nondiscrimination

During the performance of this contract, the CONSULTANT, for itself, its assignees, and successors in interest agrees to comply with the following laws and regulations:

Title VI of the Civil Rights Act of 1964
(42 USC Chapter 21 Subchapter V Section 2000d through 2000d-4a)

Federal-aid Highway Act of 1973
(23 USC Chapter 3 Section 324)

Rehabilitation Act of 1973
(29 USC Chapter 16 Subchapter V Section 794)

Age Discrimination Act of 1975
(42 USC Chapter 76 Section 6101 et. seq.)

Civil Rights Restoration Act of 1987
(Public Law 100-259)

American with Disabilities Act of 1990
(42 USC Chapter 126 Section 12101 et. seq.)

49 CFR Part 21

23 CPR Part 200

RCW 49.60.180

In relation to Title VI of the Civil Rights Act of 1964, the CONSULTANT is bound by the provisions of Exhibit "H" attached hereto and by this reference made part of this AGREEMENT, and shall include the attached Exhibit "H" in every sub-contract including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto.

IX Termination of Agreement

The right is reserved by the AGENCY to terminate this AGREEMENT at any time upon ten (10) days written notice to the CONSULTANT.

In the event this AGREEMENT is terminated by the AGENCY other than for default on the part of the CONSULTANT, a final payment shall be made to the CONSULTANT as shown in Exhibit "I" for the type of AGREEMENT used.

No payment shall be made for any work completed after ten (10) days following receipt by the CONSULTANT of the Notice to Terminate. If the accumulated payment made to the CONSULTANT prior to Notice of Termination exceeds the total amount that would be due when computed as set forth herein above, then no final payment shall be due and the CONSULTANT shall immediately reimburse the AGENCY for any excess paid.

If the services of the CONSULTANT are terminated by the AGENCY for default on the part of the CONSULTANT, the above formula for payment shall not apply.

In such an event, the amount to be paid shall be determined by the AGENCY with consideration given to the actual costs incurred by the CONSULTANT in performing the work to the date of termination, the amount of work originally required which was satisfactorily completed to date of termination, whether that work is in a form or a type which is usable to the AGENCY at the time of termination, the cost to the AGENCY of employing another firm to complete the work required and the time which may be required to do so, and other factors which affect the value to the AGENCY of the work performed at the time of termination.

Under no circumstances shall payment made under this subsection exceed the amount, which would have been made using the formula set forth above.

If it is determined for any reason that the CONSULTANT was not in default or that the CONSULTANT'S failure to perform is without the CONSULTANT'S or its employee's default or negligence, the termination shall be deemed to be a termination for the convenience of the AGENCY. In such an event, the CONSULTANT would be reimbursed for actual costs in accordance with the termination for other than default clauses listed previously.

In the event of the death of any member, partner or officer of the CONSULTANT or any of its supervisory personnel assigned to the PROJECT, or dissolution of the partnership, termination of the corporation, or disaffiliation of the principally involved employee, the surviving members of the CONSULTANT hereby agree to complete the work under the terms of this AGREEMENT, if requested to do so by the AGENCY. This subsection shall not be a bar to renegotiation of the AGREEMENT between the surviving members of the CONSULTANT and the AGENCY, if the AGENCY so chooses.

In the event of the death of any of the parties listed in the previous paragraph, should the surviving members of the CONSULTANT, with the AGENCY'S concurrence, desire to terminate this AGREEMENT, payment shall be made as set forth in the second paragraph of this section.

Payment for any part of the work by the AGENCY shall not constitute a waiver by the AGENCY of any remedies of any type it may have against the CONSULTANT for any breach of this AGREEMENT by the CONSULTANT, or for failure of the CONSULTANT to perform work required of it by the AGENCY. Forbearance of any rights under the AGREEMENT will not constitute waiver of entitlement to exercise those rights with respect to any future act or omission by the CONSULTANT.

X Changes of Work

The CONSULTANT shall make such changes and revisions in the complete work of this AGREEMENT as necessary to correct errors appearing therein, when required to do so by the AGENCY, without additional compensation thereof. Should the AGENCY find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the CONSULTANT shall make such revisions as directed by the AGENCY. This work shall be considered as Extra Work and will be paid for as herein provided under Section XIV.

XI Disputes

Any dispute concerning questions of fact in connection with the work not disposed of by AGREEMENT between the CONSULTANT and the AGENCY shall be referred for determination to the Director of Public Works or AGENCY Engineer, whose decision in the matter shall be final and binding on the parties of this AGREEMENT; provided, however, that if an action is brought challenging the Director of Public Works or AGENCY Engineer's decision, that decision shall be subject to de novo judicial review. If the parties to this AGREEMENT mutually agree, disputes concerning alleged design errors will be conducted under the procedures found in Exhibit "J", and disputes concerning claims will be conducted under the procedures found in Exhibit "K".

XII Venue, Applicable Law, and Personal Jurisdiction

In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this AGREEMENT, the parties hereto agree that any such action shall be initiated in the Superior court of the State of Washington, situated in the county in which the AGENCY is located. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties to such action shall have the right of appeal from such decisions of the Superior court in accordance with the laws of the State of Washington. The CONSULTANT hereby consents to the personal jurisdiction of the Superior court of the State of Washington, situated in the county in which the AGENCY is located.

XIII Legal Relations

The CONSULTANT shall comply with all Federal, State, and local laws and ordinances applicable to the work to be done under this AGREEMENT. This contract shall be interpreted and construed in accordance with the laws of the State of Washington.

The CONSULTANT shall indemnify and hold the AGENCY and the STATE and its officers and employees harmless from and shall process and defend at its own expense all claims, demands, or suits at law or equity arising in whole or in part from the CONSULTANT'S negligence or breach of any of its obligations under this AGREEMENT; provided that nothing herein shall require a CONSULTANT to indemnify the AGENCY or the STATE against and hold harmless the AGENCY or the STATE from claims, demands or suits based solely upon the conduct of the AGENCY or the STATE, their agents, officers and employees; and provided further that if the claims or suits are caused by or result from the concurrent negligence of (a) the CONSULTANT'S agents or employees, and (b) the AGENCY or the STATE, their agents, officers and employees, this indemnity provision with respect to (1) claims or suits based upon such negligence (2) the costs to the AGENCY or the STATE of defending such claims and suits shall be valid and enforceable only to the extent of the CONSULTANT'S negligence or the negligence of the CONSULTANT'S agents or employees.

The CONSULTANT'S relation to the AGENCY shall be at all times as an independent contractor.

The CONSULTANT shall comply with all applicable sections of the applicable Ethics laws, including RCW 42.23, which is the Code of Ethics for regulating contract interest by municipal officers. The CONSULTANT specifically assumes potential liability for actions brought by the CONSULTANT'S own employees against the AGENCY and solely for the purpose of this indemnification and defense, the CONSULTANT specifically waives any immunity under the state industrial insurance law, Title 51 RCW.

Unless otherwise specified in the AGREEMENT, the AGENCY shall be responsible for administration of construction contracts, if any, on the PROJECT. Subject to the processing of a new sole source, or an acceptable supplemental agreement, the CONSULTANT shall provide On-Call assistance to the AGENCY during contract administration. By providing such assistance, the CONSULTANT shall assume no responsibility for: proper construction techniques, job site safety, or any construction contractor's failure to perform its work in accordance with the contract documents.

The CONSULTANT shall obtain and keep in force during the terms of the AGREEMENT, or as otherwise required, the following insurance with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW.

Insurance Coverage

- A. Worker's compensation and employer's liability insurance as required by the STATE.
- B. Commercial general liability and property damage insurance in an aggregate amount not less than two million dollars (\$2,000,000) for bodily injury, including death and property damage. The per occurrence amount shall not exceed one million dollars (\$1,000,000).
- C. Vehicle liability insurance for any automobile used in an amount not less than a one million dollar (\$1,000,000) combined single limit.

Excepting the Worker's Compensation Insurance and any Professional Liability Insurance secured by the CONSULTANT, the AGENCY will be named on all policies as an additional insured. The CONSULTANT shall furnish the AGENCY with verification of insurance and endorsements required by the AGREEMENT. The AGENCY reserves the right to require complete, certified copies of all required insurance policies at any time.

All insurance shall be obtained from an insurance company authorized to do business in the State of Washington. The CONSULTANT shall submit a verification of insurance as outlined above within fourteen (14) days of the execution of this AGREEMENT to the AGENCY.

No cancellation of the foregoing policies shall be effective without thirty (30) days prior notice to the AGENCY.

The CONSULTANT'S professional liability to the AGENCY shall be limited to the amount payable under this AGREEMENT or one million (\$1,000,000) dollars, whichever is the greater, unless modified by Exhibit "L". In no case shall the CONSULTANT'S professional liability to third parties be limited in any way.

The AGENCY will pay no progress payments under Section V until the CONSULTANT has fully complied with this section. This remedy is not exclusive; and the AGENCY and the STATE may take such other action as is available to it under other provisions of this AGREEMENT, or otherwise in law.

XIV Extra Work

- A. The AGENCY may at any time, by written order, make changes within the general scope of the AGREEMENT in the services to be performed.
- B. If any such change causes an increase or decrease in the estimated cost of, or the time required for, performance of any part of the work under this AGREEMENT, whether or not changed by the order, or otherwise affects any other terms and conditions of the AGREEMENT, the AGENCY shall make an equitable adjustment in the (1) maximum amount payable; (2) delivery or completion schedule, or both; and (3) other affected terms and shall modify the AGREEMENT accordingly.
- C. The CONSULTANT must submit any "request for equitable adjustment", hereafter referred to as "CLAIM", under this clause within thirty (30) days from the date of receipt of the written order. However, if the AGENCY decides that the facts justify it, the AGENCY may receive and act upon a CLAIM submitted before final payment of the AGREEMENT.
- D. Failure to agree to any adjustment shall be a dispute under the Disputes clause. However, nothing in this clause shall excuse the CONSULTANT from proceeding with the AGREEMENT as changed.
- E. Notwithstanding the terms and conditions of paragraphs (A) and (B) above, the maximum amount payable for this AGREEMENT, shall not be increased or considered to be increased except by specific written supplement to this AGREEMENT.

XV Endorsement of Plans

If applicable, the CONSULTANT shall place their endorsement on all plans, estimates, or any other engineering data furnished by them.

XVI Federal and State Review

The Federal Highway Administration and the Washington State Department of Transportation shall have the right to participate in the review or examination of the work in progress.

XVII Certification of the Consultant and the Agency

Attached hereto as Exhibit "M-1 (a and b)" are the Certifications of the CONSULTANT and the AGENCY, Exhibit "M-2" Certification Regarding Debarment, Suspension and Other Responsibility Matters - Primary Covered Transactions, Exhibit "M-3" Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying and Exhibit "M-4" Certificate of Current Cost or Pricing Data. Exhibit "M-3" is required only in AGREEMENTS over \$100,000 and Exhibit "M-4" is required only in AGREEMENTS over \$500,000.

XVIII Complete Agreement

This document and referenced attachments contain all covenants, stipulations, and provisions agreed upon by the parties. No agent, or representative of either party has authority to make, and the parties shall not be bound by or be liable for, any statement, representation, promise or agreement not set forth herein. No changes, amendments, or modifications of the terms hereof shall be valid unless reduced to writing and signed by the parties as an amendment to this AGREEMENT.

XIX Execution and Acceptance

This AGREEMENT may be simultaneously executed in several counterparts, each of which shall be deemed to be an original having identical legal effect. The CONSULTANT does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in the proposal, and the supporting material submitted by the CONSULTANT, and does hereby accept the AGREEMENT and agrees to all of the terms and conditions thereof.

In witness whereof, the parties hereto have executed this AGREEMENT as of the day and year shown in the "Execution Date" box on page one (1) of this AGREEMENT.

APPROVED AS TO FORM ONLY:

FOR CITY OF CAMAS, WASHINGTON

By: _____
City Attorney

By: _____

ATTEST:

FOR: HARPER HOUF PETERSON RIGHELLIS INC.

By: _____

By: 
Charles L. Harper, P.E., President

EXHIBIT "A"- SCOPE OF WORK

NW 18th Avenue Pedestrian Improvements

SCOPE OF SERVICES

The proposed project will consist of Project Management, Environmental/Cultural Studies, and Engineering Services for a pedestrian and bicycle path on NW 18th Avenue from NW Beech Street to SE 201st Street. Elements of the project will include a separated path or the widening of the road shoulder to incorporate a bike/pedestrian path, drainage and ADA path/ramp upgrades along the south side of NW 18th Avenue for a distance of approximately 1,700 lineal feet

The scope of services shall consist of the following main tasks:

- Task 1: Project Management and Administration
- Task 2: Environmental Services
- Task 3: Cultural Resources Services
- Task 4: Air and Noise Study/Memo
- Task 5: Hazardous Materials Assessment Services
- Task 6: Path Engineering Design and PSE
- Task 7: Public Involvement (Open House)

Project Design Assumptions:

- Path Limits - The path will connect to NW Beech Street in the southwest quadrant of the intersection and run westerly along the south side of 18th Avenue and connect to the existing sidewalk approximately 50 feet east of SE 201st Avenue.
- Path Design Approach - The use of a separated "pervious" path will be the preferred design approach for the path to minimized impacts to storm runoff and provide a buffer between the path and roadway. It may be necessary to attach approximately 300 feet of the pervious path along Knight's Pointe subdivision to limit impact to the street trees along the street.
- Drainage - With the use of a separated pervious path, the street drainage is assumed not to be impacted and will remain as-is. The street along the connected path adjacent to Knight's Pointe noted above will either runoff into the pervious path; into a paved swale; or along a new curb that will outfall into the existing roadside ditch.
- Intersection (ADA) Connections – to keep the impacts to a minimum and maintain budget, the path will connect to the Beech Street and Deerfern Street without curb/gutter and ramp construction. The path is assumed to connect directly at grade to the street surface, with detectable dome surface meeting ADA requirements.

- Geotechnical Investigation – with the use of a separated pervious path, it is assumed that geotechnical investigation and design is not required and therefore not included. Existing soil record data will be utilized to determine soil conditions for path design.
- Right-of-Way - It is assumed that all improvements can be constructed within the existing rights-of-way, and no additional right-of-way will be required.
- Lighting – It is assumed that the existing lighting in the area is adequate and additional path/roadway lighting is not needed.
- Landscape – Landscape improvements are limited to the area between the roadway and path, and any "restoration" work between the path and private property with like groundcover or landscape.
- Survey – Right-of-way and topographic design adequate for the design and preparation of the project bid plans to be provided by the City.
- Construction Services – Not included with this proposal.

TASK 1: PROJECT MANAGEMENT AND ADMINISTRATION

HHPR shall perform the following tasks involved in the roadway design of the Project.

1.1 Project Management

- HHPR shall provide management, coordination, and direction to the Project team in order to complete the project on time and within budget. The City fosters a partnership approach of all stakeholders in the project. HHPR shall integrate this strategy into the overall management approach.
- HHPR shall schedule and administer project team meetings as needed. This will include progress/coordination meetings and document review meetings.
- HHPR shall establish a quality management program, and designate responsibility for review of technical work and other deliverable products.

1.2 Project Coordination

- HHPR shall organize and hold project meetings with key Project team members, as well as representatives from the City of Camas and other agencies as needed.
- HHPR shall coordinate Project activities with the City.

1.3 Project Prospectus

HHPR shall review the Project Prospectus prepared by the City and provide any necessary project design information to the City as required to complete the prospectus.

Task Assumptions:

- Two coordination / review meetings with the City are included; one to review the preliminary design plan and the second to review the 75% PSE review comments.
- Coordination with the City is assumed to be completed through email or teleconferencing.

TASK 2: ENVIRONMENTAL SERVICES (Normandeau and Associates)

The following scope is based on the project alignment and information in the RFP and a pedestrian reconnaissance by Normandeau staff on August 4, 2013, which confirmed the south side of the corridor is either a gravel shoulder/ditch and landscaping or weedy fields/ditches (the latter being at the intersection of NW Beech Street and at SE 201 Avenue and for several hundred feet eastward). Based on the RFP, site reconnaissance, and database review, the environmental compliance will focus on completing and processing the Washington State Department of Transportation (WSDOT) Local Programs Environmental Classification Summary (ECS) and associated documents.

General Assumptions:

- **SEPA:** The City will prepare the SEPA checklist in accordance with City and state regulations and policies using technical memoranda/reports and project-specific investigations and design work.
- **Critical Area Ordinance (CAO):** A review of Washington Department of Natural Resources (WDNR) and Washington Department of Fish and Wildlife (WDFW) databases found no federal or state listed species within a mile of the corridor. Based on Clark County GIS information no geologically hazardous areas or groundwater protection buffers are mapped along the corridor. Per the City CARA map the project is not within a wellhead protection area. However, it does overlie the Troutdale Sole Source Aquifer. No critical areas such as wetlands, fish and wildlife habitat, or frequently flooded areas were observed during the August 2013 site review. Based on this information, it is assumed a CAO compliance report is not needed. Neither research for nor is preparation of a CAO document included in this scope. The Sole Source Aquifer will be addressed separately via coordination and review by the Environmental Protection Agency (EPA).
- **Sensitive Trees:** The only trees in or near the ROW are a row of 12 linden (*Tilia* spp.) trees (12-24 inch class) and one larger Douglas fir (*Pseudotsuga menziesii*), all several hundred feet east of SE 201 Avenue. Based on this information, CAO compliance documentation is not needed. Neither research for nor is preparation of a sensitive tree document included in this scope.

Project Scope

Task 2.1 NEPA Compliance

Based on the character of the project and apparent limited impacts, this project is expected to qualify as a National Environmental Policy Act (NEPA) Documented Categorical Exclusion (DCE). Thus an ECS based on supporting technical information will be prepared in accordance with FHWA regulations and WSDOT Environmental Procedures Manual. Neither the ECS nor any technical document will be prepared in the WSDOT/FHWA Reader Friendly Document format. To the extent possible, previous and current studies and current design information will be used to draft the ECS. One meeting will be held with WSDOT Highways & Local Programs (H&LP) staff to discuss the project, potential impacts or concerns, and the ECS.

The project is located within the Troutdale Sole Source Aquifer. The project doesn't appear to match an EPA Sole Source Aquifer exemption, so preparation of a Checklist and coordination with WSDOT and EPA for project approval will be required (as part of the ECS process). Normandeau will complete a Sole Source Aquifer Checklist based on supporting technical

information or reports including hazardous materials report and project design information provided by HHPR.

Task Assumptions:

- Normandeau will attend one coordination meeting (up to 4 hours including prep and travel) with WSDOT, City, and HHPR staff to discuss the project, potential environmental issues, review process, and the ECS content.
- The City will provide a Purpose and Need Statement for the ECS acceptable to WSDOT.
- Impacts to vegetation will be quantified (area of temporary and permanent disturbance) by HHPR using AutoCAD, for the 60% design. Field observations will be made to determine how the project's 60% design alternative could impact wildlife habitats and species. The impacts from clearing of vegetation and associated loss of habitat will be used to evaluate impacts on wildlife.
- The ECS and Sole Source Aquifer checklist will be prepared by Normandeau only after all necessary information is provided by the City, HHPR, and other subcontractors (e.g., AINW).
- The project will not have water quality impacts on the Troutdale Aquifer.
- WSDOT will first review the draft ECS and Sole Source Aquifer checklist for technical content and then the City and HHPR will review a revised draft.
- Edits by WSDOT, EPA, HHPR, and City will be editorial in character and minor in extent.
- No formal NEPA Administrative Record or informal collection (of email, faxes, maps, calculations, project team meeting notes, public comments, public notice affidavits, final technical reports, etc.) will be prepared for the project.

Part 4 of the ECS has fifteen Environmental Considerations that are to be addressed as follows:

1. Air Quality: Assumed exempt.
2. Critical/Sensitive Areas: None. Addressed based on GIS database for aquifers and geological hazards, Endangered Species Act (ESA) analysis, and WDFW database for bald eagles.
3. Cultural Resources/Historic Structures: Addressed based on cultural resource report.
4. Flood Plains and Floodways: None. Addressed based on Normandeau research and August site visit.
5. Hazardous and Problem Waste: Addressed based on HHPR hazardous materials research and memorandum.
6. Noise: Assumed exempt.
7. Parks, Recreation Areas, Wildlife Refuges, Historic Properties, Wild and Scenic Rivers/Scenic Byways, or 4 (f)/6 (f): Addressed based on cultural resources study/report, GIS databases, and HHPR right of way review for 60% design.
8. Resource Lands: None. To be completed based on Normandeau research and August site visit.

9. Rivers, Streams, or Tidal Waters: Not applicable.
10. Tribal Lands: Addressed based on cultural resource report.
11. Visual Quality: Assumed no change in roadside classification, thus not applicable.
12. Water Quality/Storm Water: Addressed based on HHPR stormwater design at 60% design.
13. Previous Environmental Commitments: Assumed none, but if there is the City will provide description of commitments.
14. Long-term Maintenance Commitments: Assumed none, but if there are the City will provide description of commitments.
15. Environmental Justice: If the project is done within the ROW and no acquisitions are needed, the Environmental Justice (EJ) analysis could be exempt; to be verified by WSDOT at meeting. Neither research for nor is preparation of an EJ analysis included in this scope.

It's assumed that no technical discipline reports or memorandums other than those identified above will be required for any of the fifteen topics.

Part 5 of the ECS will be completed based on Task 2.2 information.

Deliverables:

- NEPA ECS – (One draft electronic copy to WSDOT H&LP staff, one draft electronic copy to HHPR/City staff, one final electronic copy to HHPR and City, and final paper copies to WSDOT)
- Sole Source Aquifer Checklist – (One draft electronic copy to WSDOT H&LP staff, one draft electronic copy to HHPR/City staff, one final electronic copy to HHPR and City, and final paper copies to WSDOT)

Task 2.2 Endangered Species Act (ESA) Compliance

This task supports ESA compliance required in Part 5 of the ECS. Normandeau will conduct literature research and a site visit to identify federally listed species or potential habitat in the action area. This information will be used to address potential direct and indirect effects to plant, fish, and wildlife species that are listed under the ESA.

For this task, Normandeau will:

- Research information on the location and status of special status plants, fish, and wildlife (i.e., federally listed threatened, endangered or proposed for listing) target species. Information will be obtained from WDNR and WDFW databases, US Fish and Wildlife Service (USFWS) website, and NOAA Fisheries website.
- Conduct an on-site inspection of the area of potential effect to determine the likely presence of target species and to determine whether suitable habitat exists within the action area.
- Review literature and scientific data to determine target species distribution, habitat needs, and other biological requirements.

- Review and analyze the potential direct and indirect effects of one build option on individuals, populations, and their functionally suitable habitat (e.g., habitat for documented target species or habitat for target species presumed to occur in the action area). The impacts from clearing of vegetation and associated loss of habitat will be used to evaluate loss.
- Complete Part 5 of the ECS.

Task Assumptions:

- Neither a No Effect Letter nor Biological Assessment will be required.
- Impacts to habitat will be quantified (area of temporary and permanent disturbance) by HHPR using AutoCAD, for only the final alignment.
- No meetings with USFWS or NOAA Fisheries will be required.
- There will be no impacts to listed species or Essential Fish Habitat.
- Although the closest proposed critical habitat for streaked horned lark is mapped 7.5 miles to the west (at Portland International Airport), no potential critical habitat is present in project action area.
- Part 5 of the ECS will be completed only after all necessary information is provided by the City and HHPR.
- No additional ESA species or critical habitat will be listed or proposed for listing prior to completion of project construction. This scope limits research, analysis, and documentation to those species listed as of August 2013.

Deliverables:

- Completion of Part 5 of ECS

Task 2.3 Project Planning and Coordination

Normandeau will support general project planning with the City via project team meetings and teleconferences. Task also includes non-technical internal project activities, such as invoicing, throughout the project.

Deliverables:

- Attend two team meetings with City and HHPR (preparation, travel, and attendance limited to 4 hours).
- Attend two technical meetings or teleconferences with HHPR (preparation, travel, and attendance limited to 2 hours)
- One schedule revisions to HHPR.
- Normandeau involvement is between November 30, 2013 and May 31, 2014.

TASK 3: CULTURAL RESOURCES (Archaeological Investigations Northwest, Inc.)

Cultural Resources—Scope

The cultural resource study for the pedestrian improvements project will be done to meet Section 106 of the National Historic Preservation Act as the project will be funded by the Federal Highway Administration (FHWA) through WSDOT. The cultural resource study would also complete the archaeological study needed to satisfy the City of Camas' archaeological ordinance. The standards and guidelines developed by the Washington State Department of Archaeology and Historic Preservation (DAHP) would be followed.

The objective of the cultural resource study is to determine whether the project will have an effect on historic properties. Historic properties are archaeological, historical, or ethnographic resources that are determined to be eligible for listing in the National Register of Historic Places (NRHP).

The project is on the south side of NW 18th Avenue, all within the road right of way, and no land will be purchased. Because the project will not purchase any land for the project, and there are no structures or buildings within the project, the cultural resource study will essentially be an archaeological survey. The survey will include a background review, field inventory, and preparation of a report documenting the inventory and providing preliminary evaluation of resources, if resources are identified.

Based on existing information, no archaeological resources or historic-period buildings and structures have been previously recorded or documented within or near the project. A portion of the project at the western end has been previously surveyed, and it is assumed that this portion of the project would not need to be surveyed again. Given that the project is restricted to the area alongside the roadway and has been within construction activities and utilities are within this strip, no shovel testing will be needed. It is assumed that no archaeological or historic resources will be within the project.

There will be three main tasks.

1. Prepare and submit the Area of Potential Effect (APE) description to submit to the City for its submittal to WSDOT. Include photographs from the proposal showing existing conditions and locations of buried utilities within the project APE.
2. Conduct a cultural resource survey of the project APE which will include the background review; pedestrian archaeological survey of the APE; and preparation and submittal of the cultural resource survey report for City and WSDOT review, and for DAHP and Tribal concurrence.
3. To address the City's development review process and comply with the City's archaeological ordinance, send copies of the report to the Tribes on the City's list; transmittal letters would be prepared for each Tribes' copy of the report.

If an archaeological site is identified within the project APE, additional work to document the resource would be needed. Additional work *may* be needed to evaluate the resource if the resource could not be avoided and there was some potential that it would be significant, that is, meet the eligibility criteria for listing in the NRHP. Archaeological resource documentation, shovel testing, and testing for site evaluation are not included in this scope.

TASK 4: NOISE AND AIR QUALITY ANALYSIS (Michael Minor & Associates)

The following scopes for noise and air studies meet the requirements of the current Washington State Department of Transportation (WSDOT) Environmental Policy and Procedures Manual, revised July 2011. The scopes are for a noise and air study NW 18th Avenue Pedestrian Improvement Project in Camas/Clark County Washington.

Task 4.1 Noise Analysis

Michael Minor & Associates, Inc (MM&A) shall prepare a noise technical memorandum in accordance with the new WSDOT Policy and Procedures Manual for a noise study, revised July 2011.

The initial review of the proposed project is that it will not meet the requirements for an FHWA Type 1 noise analysis. Based on this, the noise analysis will consist of a memorandum with a project description, summary of Type 1 requirements and final determination that a detailed noise analysis is not required.

Construction activities that may cause annoyance at nearby noise sensitive land uses will be qualitatively assessed by MM&A in accordance with WSDOT's procedures. MM&A will discuss local laws applying to construction noise and provide standard construction noise mitigation measures.

Deliverables:

- Draft Noise Memorandum
- Final Noise Memorandum

Task 4.2 Air Quality Analysis

The project is located in Camas/Clark County, Washington within the maintenance area for carbon monoxide and ozone. This means that there are requirements for air quality conformity analyses for all non-exempt transportation projects. Because this project is not adding any new intersections, modifying any existing intersections, this project is exempt from an air quality analysis. Based on this, the air analysis will be a technical memorandum with a project description, final determination that a detailed air quality analysis is not required and a summary of potential air quality construction related issues and mitigation measures.

Deliverables:

- Draft Air Quality Memorandum
- Final Air Quality Memorandum

TASK 5: HAZARDOUS MATERIALS ASSESSMENT SERVICES

Hazardous Materials Assessment

- Hazardous Materials Assessment of the corridor will be conducted utilizing existing data research including an environmental database review, tax assessor review, historical aerial photograph review, and historical records review. No field tests will be performed or property owners interviewed.

- A Hazardous Materials Technical Memorandum will be prepared for inclusion into the Local Agency Environmental Classification Summary (ECS) document.

Deliverables:

- Hazardous Materials Technical Memorandum

TASK 6: PATH ENGINEERING DESIGN AND PSE

6.1 Site Investigation, Utility Data Collection, and Coordination

- HHPR shall perform necessary site investigation to review existing information and standards to fully understand the issues, challenges, and processes during the design and plan preparation process. HHPR shall obtain all available utilities' records within the Project boundaries from the individual companies and review them. HHPR shall work directly with the owners of existing utilities to identify requirements related to their relocation or modification.
- HHPR shall coordinate with private and public utilities, including power, phone, cable, gas, and other utilities.
- Design plans shall be sent to the utility companies at the completion of 30%, 75%, and final PSE phases.

6.2 Hydraulics, Hydrology, Water Resources, and Water Quality

- Data relating to the drainage and water resources for the project area shall be collected and reviewed from federal, state and local agencies. Existing and proposed drainage features and information on drainage problem areas shall be incorporated into the project plan and profile sheets.
- Based on the data collected and path design concept, HHPR shall perform hydrologic and hydraulic calculations and analysis as needed to design the project stormwater systems and facilities (flow control and water quality).
- HHPR shall prepare and submit a stormwater memorandum/report following the City review and approval of the preliminary plans (75%). All storm water design shall meet State and City requirements.

6.3 Preliminary (30%) Path Design and Plans

Based on the "Project Design Assumptions" noted above, HHPR shall design the path alignment and drainage and prepare the preliminary plan including path layout, ADA intersection upgrades, and path/roadway drainage.

Deliverables:

- Path (w/ Storm) Plan and Profile Sheets: include path plan and profile sheets.
 - **Assumption:** Number of plan/profile sheets is three (3) sheets at 1"=20'.
- Path Section: include typical cross sections for the path, showing pavement type and thickness, pavement widths, and typical adjacent slopes.
 - **Assumption:** Number of section sheets is one sheet.

6.4 Project Path Design and Plans

HHPR shall design the path improvements and prepare the necessary project path plans for bidding and construction. The project path plans shall include the following.

Deliverables:

- Title Sheet: include an index listing of the plan sheets, and a Project vicinity map showing the project limits.
 - **Assumption**: One (1) title sheet required.
- Path Section, Legend and General Notes: include legend and general notes sheet and typical cross sections for the path, showing pavement type and thickness, pavement widths, curb and gutters, and typical adjacent slopes.
 - **Assumption**: Number of section/legend/notes sheets is one sheet.
- Path Plan and Profile Sheets: include path plan and profile sheets. Storm sewer pipes/detention, inlets, flow control structures, and manholes will be shown on the plan and profile sheets.
 - **Assumption**: Number of plan/profile sheets is three (3) sheets at 1"=20'.
- Grading, Preparation/Demolition, and Erosion Control Sheets: Shown on Path Plans.
- Signing/Striping Plans and Details: Shown on Path Plans.
- Retaining Wall Plans and Details: This includes plans, profiles, and detailing as necessary for retaining walls.
 - **Assumption**: Number of plan and detail sheets is one (1) sheet at 1"=20'.
- Detail Sheets: This includes preparing detail sheets as necessary for project elements, including standard detail sheets.
 - **Assumption**: Number of detail sheets is estimated at two (2) sheets.
- Private Property Impact Improvement Design and Plans: None required.
- Water and Sanitary Sewer Design and Plans: None required.
- Roadway Landscaping and Irrigation Plans and Details: None required.
- Right-of-way Plans: None required.

Task 6.4 Assumption:

- Preliminary path plans and profiles will be submitted to the City at the 30% stage for review and approval.
- The project roadway plans will be submitted for City review at the 75% phase, with final plans submitted for bidding.
- Construction Staging and Traffic Control Design and Plans are not required.
- Path or street lighting design and plans is not anticipated, and therefore not included.

- Utilities other than storm improvements is not anticipated, and therefore not included.
- If required, joint trench plans and miscellaneous utilities plans by Utility Purveyors.

6.5 Specifications and Bid Document

HHPR shall prepare Project Special Provisions and assemble the Contract Bid Documents as required by the design, for bidding purposes. Project Specifications shall comply with the City of Camas Standard Specification format and a first draft shall be turned in with the 75% plans. HHPR shall be responsible for updating the Amendments and General Special Provisions to current *Washington State Department of Transportation Standard Specifications for Road, Bridge, and Municipal Construction*.

Assumption:

- City to provide "boiler plate" Contract Bid Documents to assist with the completion and assembly of the final Contract Bid Documents.
- Production of the Project Contract Bid Document and Specifications to be by the City.

6.6 Construction Cost Estimate

HHPR shall prepare Construction Cost Estimates at the completion of 30% and final design phases. HHPR will prepare a cost estimate using unit prices from the City and WSDOT/APWA bid tabulations for inclusion with the estimates for the Project.

6.7 Bidding

- Respond to questions and issues arising during bidding.

6.8 NPDES and SWPPP

- Prepare the NPDES Construction Stormwater General Permit application, and submit to City for processing by the City.
- Submit the Notice of Intent (NOI) to the City for processing to DOE by the City.
- Prepare the Storm water Pollution Prevention Plan (SWPPP) for the Project.

Assumption:

- City to submit and process the Construction Stormwater General permit application and NOI.

TASK 8: PUBLIC INVOLVEMENT

6.1 Project Notice and Mailer

- By City

6.2 Open House

- HHPR shall attend one (1) open house for the project.
- HHPR will develop open house materials including project strip plan and design sections.

Assumptions:

- City to prepare, produce and mail of post card mailer.
- City to prepare press release for distribution by City. City to secure Affidavits of Publication for project file.
- City to collect applicable Title VI data from Open House and transmit to City. City to address further Title VI reporting requirements.
- Meeting room (and refreshments) provided by City.
- Before/after photo visualization are assumed not required for open house.

Exhibit D-3 Payment (Negotiated Hourly Rate)

The CONSULTANT shall be paid by the AGENCY for completed work and services rendered under this AGREEMENT as provided hereinafter. Such payment shall be full compensation for work performed or services rendered and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work. The CONSULTANT shall conform to all applicable portions of 48 CFR Part 31.

1. **Hourly Rates:** The CONSULTANT shall be paid by the AGENCY for work done, based upon the negotiated hourly rates shown in Exhibit "E" and "F" attached hereto and by this reference made part of this AGREEMENT. The rates listed shall be applicable for the first twelve (12) month period and shall be subject to negotiation for the following twelve (12) month period upon request of the CONSULTANT or the AGENCY. If negotiations are not conducted for the second or subsequent twelve (12) month periods within ninety (90) days after completion of the previous period, the rates listed in this AGREEMENT, or subsequent written authorization(s) from the AGENCY shall be utilized. The rates are inclusive of direct salaries, payroll additives, overhead, and fee. The CONSULTANT shall maintain support data to verify the hours billed on the AGREEMENT.
2. **Direct Non-Salary Costs:** Direct non-salary costs will be reimbursed at the Actual Cost to the CONSULTANT. These charges may include, but are not limited to, the following items: travel, printing, long distance telephone, supplies, computer charges and fees of sub-consultants.
 - a. Air or train travel will be reimbursed only to economy class levels unless otherwise approved by the AGENCY. The CONSULTANT shall comply with the rules and regulations regarding travel costs (excluding air, train, and rental car costs) in accordance with the AGENCY'S Travel Rules and Procedures. However, air, train, and rental car costs shall be reimbursed in accordance with 48 Code of Federal Regulations CFR Part 31.205-46 "Travel Costs."
 - b. The billing for direct Non-Salary Costs shall include an itemized listing of the charges directly identifiable with the PROJECT.
 - c. The CONSULTANT shall maintain the original supporting documents in their office. Copies of the original supporting documents shall be supplied to the AGENCY upon request.
 - d. All above charges must be necessary for the services provided under this AGREEMENT.
3. **Management Reserve Fund:** The AGENCY may desire to establish a Management Reserve Fund to provide the Agreement Administrator with the flexibility to authorize additional funds to the AGREEMENT for allowable unforeseen costs, or reimbursing the CONSULTANT for additional work beyond that already defined in this AGREEMENT. Such authorization(s) shall be in writing and shall not exceed the lesser of \$100,000 or 10% of the Total Amount Authorized as shown in the heading of this AGREEMENT. The amount included for the Management Reserve Fund is shown in the heading of this AGREEMENT. This fund may not be replenished. Any changes requiring additional costs in excess of the Management Reserve Fund shall be made in accordance with Section XIV, "Extra Work."

4. Maximum Total Amount Payable: The Maximum Total Amount Payable by the AGENCY to the CONSULTANT under this AGREEMENT shall not exceed the amount shown in the heading of this AGREEMENT. The Maximum Total Amount Payable is comprised of the Total Amount Authorized, and the Management Reserve Fund. The Maximum Total Amount Payable does not include payment for Extra Work as stipulated in Section XIV, "Extra Work." No minimum amount payable is guaranteed under this AGREEMENT.
5. Monthly Progress Payments: Progress payments may be claimed on a monthly basis for all costs authorized in 1 and 2 above. The monthly billing shall be supported by detailed statements for hours expended at the rates established in Exhibit "E", including names and classifications of all employees, and billings for all direct non-salary expenses. To provide a means of verifying the billed salary costs for the CONSULTANT'S employees, the AGENCY may conduct employee interviews. These interviews may consist of recording the names, titles, salary rates, and present duties of those employees performing work on the PROJECT at the time of the interview.
6. Final Payment: Final Payment of any balance due the CONSULTANT of the gross amount earned will be made promptly upon its verification by the AGENCY after the completion of the work under this AGREEMENT, contingent upon receipt of all PS&E, plans, maps, notes, reports, electronic data and other related documents which are required to be furnished under this AGREEMENT. Acceptance of such Final Payment by the CONSULTANT shall constitute a release of all claims for payment, which the CONSULTANT may have against the AGENCY unless such claims are specifically reserved in writing and transmitted to the AGENCY by the CONSULTANT prior to its acceptance. Said Final Payment shall not, however, be a bar to any claims that the AGENCY may have against the CONSULTANT or to any remedies the AGENCY may pursue with respect to such claims.

The payment of any billing will not constitute agreement as to the appropriateness of any item and at the time of final audit, all required adjustments will be made and reflected in a final payment. In the event that such final audit reveals an overpayment to the CONSULTANT, the CONSULTANT will refund such overpayment to the AGENCY within thirty (30) days of notice of the overpayment. Such refund shall not constitute a waiver by the CONSULTANT for any claims relating to the validity of a finding by the AGENCY of overpayment. The CONSULTANT has twenty (20) days after receipt of the final POST AUDIT to begin the appeal process to the AGENCY for audit findings.

7. Inspection of Cost Records: The CONSULTANT and their sub-consultants shall keep available for inspection by representatives of the AGENCY, STATE and the United States, for a period of three (3) years after receipt of final payment, the cost records and accounts pertaining to this AGREEMENT and all items related to or bearing upon these records with the following exception: if any litigation, claim or audit arising out of, in connection with, or related to this contract is initiated before the expiration of the three (3) year period, the cost records and accounts shall be retained until such litigation, claim, or audit involving the records is completed.

Exhibit E-1
Consultant Fee Determination - Summary Sheet
Harper Houf Peterson Righellis Inc.

PROJECT: NW 18th Avenue Pedestrian Improvements (S-583)

DIRECT SALARY COST (DSC):

<u>Classification</u>	<u>Man Hours</u>	x	<u>Ave. Rate</u>	=	<u>Cost</u>
Project Manager	43.5	x	\$52.33	=	\$2,276.22
Project Engineer	141	x	\$49.82	=	\$7,024.24
Civil Engineer	21	x	\$41.13	=	\$863.83
Senior Civil Designer	102	x	\$36.06	=	\$3,677.89
Civil Designer	0	x	\$30.65	=	\$0.00
CAD Technician	86.5	x	\$26.77	=	\$2,315.61
Senior Landscape Architect	0	x	\$39.93	=	\$0.00
Landscape Architect	0	x	\$33.12	=	\$0.00
Public Involvement Manager	0	x	\$38.46	=	\$0.00
Survey Manager	0	x	\$47.83	=	\$0.00
Project Surveyor	0	x	\$39.75	=	\$0.00
Survey Technician	0	x	\$27.31	=	\$0.00
Survey Crew Chief	0	x	\$25.41	=	\$0.00
Instrument Person	0	x	\$19.91	=	\$0.00
Clerical	12	x	\$18.17	=	\$218.04
					TOTAL DSC = \$16,375.82

OVERHEAD (OH COST - Including Salary Additives):

OH Rate x DSC	of	<u>159.01%</u>	x	<u>\$16,375.82</u>	=	TOTAL OH = \$26,039.64
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FIXED FEE (FF):

FF Rate x (DSC)	of	<u>30.00%</u>	x	<u>\$16,375.82</u>	=	TOTAL FF = \$4,912.75
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REIMBURSABLES:

Mileage	200	x	\$0.555	\$111.00
Copies/Printing	1		\$789	\$789.00
			TOTAL REIMBURSABLES =	\$900.00

SUBCONSULTANTS:

Normandeau Associates Inc.	\$9,340.12
Archaeological Investigations Northwest, Inc.	\$5,851.72
Michael Minor & Associates	\$1,000.00
	TOTAL SUBCONSULTANTS = \$16,191.84

GRAND TOTAL

TOTAL = \$64,420.04

PREPARED BY: Charles L. Harper

DATE: November 25, 2013

Exhibit E-2
Consultant Fee Determination - Summary Sheet (Specific Rates of Pay) Fee Schedule
Harper Houf Peterson Righellis Inc.

PROJECT: NW 18th Avenue Pedestrian Improvements (S-583)

Discipline or Job Title	Hourly Rate	Overhead	Labor +	Fixed Fee	Profit	Billing Rate Per Hour
		@ %	Overhead	Profit		
Project Manager	\$52.33	159.01%	\$135.53	30.00%	\$15.70	\$151.23
Project Engineer	\$49.82	159.01%	\$129.03	30.00%	\$14.95	\$143.98
Civil Engineer	\$41.13	159.01%	\$106.54	30.00%	\$12.34	\$118.88
Senior Civil Designer	\$36.06	159.01%	\$93.39	30.00%	\$10.82	\$104.21
Civil Designer	\$30.65	159.01%	\$79.38	30.00%	\$9.19	\$88.58
CAD Technician	\$26.77	159.01%	\$69.34	30.00%	\$8.03	\$77.37
Senior Landscape Architect	\$39.93	159.01%	\$103.43	30.00%	\$11.98	\$115.41
Landscape Architect	\$33.12	159.01%	\$85.77	30.00%	\$9.93	\$95.71
Survey Manager	\$47.83	159.01%	\$123.88	30.00%	\$14.35	\$138.22
Project Surveyor	\$39.75	159.01%	\$102.96	30.00%	\$11.93	\$114.88
Survey Technician	\$27.31	159.01%	\$70.74	30.00%	\$8.19	\$78.93
Survey Crew Chief	\$25.41	159.01%	\$65.81	30.00%	\$7.62	\$73.44
Instrument Person	\$19.91	159.01%	\$51.56	30.00%	\$5.97	\$57.53
Clerical	\$18.17	159.01%	\$47.06	30.00%	\$5.45	\$52.51
Public Involvement	\$38.46	159.01%	\$99.62	30.00%	\$11.54	\$111.15

Exhibit F
Breakdown of Overhead Costs
Harper Houf Peterson Righellis Inc.

PROJECT: NW 18th Avenue Pedestrian Improvements (S-583)

2011 Numbers

<u>Account Title</u>	<u>Total Costs</u>	<u>% of Direct Labor</u>
<u>Direct Labor Base</u>	<u>\$3,228,647</u>	<u>100.00%</u>
<u>Overhead Expenses</u>		
Vacation	\$429,592	13.31%
Holiday	\$152,781	4.73%
Sick Leave	\$180,819	5.60%
Payroll Taxes	\$530,328	16.43%
Group Insurance	\$572,059	17.72%
Incentive Payments - Bonuses	\$237,361	7.35%
Profit Sharing	\$207,880	6.44%
Retirement Benefits	\$173,539	5.37%
 Total Payroll Overhead	 <u>\$2,484,360</u>	 <u>76.95%</u>
<u>General Overhead Expenses</u>		
Indirect Labor	\$1,289,668	39.94%
Building Rental and Expenses - net	\$514,034	15.92%
Utilities	\$32,602	1.01%
Travel and Expenses - general	\$117,129	3.63%
Employees' Expenses	\$92,763	2.87%
Supplies	\$49,614	1.54%
Taxes - general	\$65,972	2.04%
Depreciation and Amortization	\$227,499	7.05%
Subscriptions	\$3,207	0.10%
Insurance (Excluding Key Man)	\$116,436	3.61%
Office Expense	\$57,476	1.78%
Professional Services	\$69,732	2.16%
Overhead Re-Allocation	-\$84,116	-2.61%
Bid and Proposal Costs	\$3,918	0.12%
Computer Expense	\$94,731	2.93%
Other Income/Expense	-\$1,299	-0.04%
 Total General Overhead Expenses	 <u>\$2,649,366</u>	 <u>82.06%</u>
 Total General Service Office Overhead	 <u>\$5,133,725</u>	 <u>159.01%</u>

Exhibit G-1

Subconsultant Fee Determination - Summary Sheet

HHPR - City of Camas NW 18th Avenue Pedestrian Improvements

Normandeau Associates, Inc. (Project No. 23154.000)

Direct Salary Cost (DSC):

<u>Classification</u>	<u>Hours</u>	<u>Rate (Hourly)</u>	<u>Cost</u>
Senior Principal Scientist	24	\$48.87	\$1,172.88
Principal Scientist	0	\$0.00	\$0.00
Senior Scientist	0	\$35.21	\$0.00
Scientist III	0	\$0.00	\$0.00
Scientist II	0	\$0.00	\$0.00
Senior Comm Specialist	0	\$48.87	\$0.00
Comm Specialist IV	4	\$30.20	\$120.80
Comm Specialist III	66	\$23.75	\$1,567.50
Admin 4	5	\$19.18	\$95.90
TBD	0	\$0.00	\$0.00
Total Hours	99		Total DSC = \$2,957.08

Reimbursables (ODCs)

Travel and Per Diem	\$0.00
Rental	\$0.00
Reproduction Expenses	\$75.00
Computer Expense	\$0.00
Communications	\$0.00
Outside Consultants	\$0.00
Other (specify)	\$0.00
Subtotal	\$75.00

Overhead (OH Cost -- Including Salary Additives):

OH Rate x DSC of 183.32% x \$2,957.08 = \$5,420.92

Fixed Fee (FF):

FF Rate x DSC of 30% x \$2,957.08 = 887.124

Subconsultant Total \$9,340.12

SUBCONSULTANT: Normandeau Associates, Inc.

Exhibit G-2

Subconsultant Fee Determination - Summary Sheet
 (Specific Rates of Pay)
Fee Schedule and Itemized Reimbursables

HHPR - City of Camas NW 18th Avenue Pedestrian Improvements

Normandeau Associates, Inc.

		Overhead =	183.32%		Profit** =	30%	
	NTE*						
<u>Personnel/Classification</u>	<u>Hourly Rate</u>	+	<u>Overhead</u>	+	<u>Profit</u>	=	<u>Rate Per Hour</u>
Senior Principal Scientist	\$48.87		\$89.59		\$14.66		\$153.12
Principal Scientist	\$0.00		\$0.00		\$0.00		\$0.00
Senior Scientist	\$35.21		\$64.55		\$10.56		\$110.32
Scientist III	\$0.00		\$0.00		\$0.00		\$0.00
Scientist II	\$0.00		\$0.00		\$0.00		\$0.00
Senior Comm Specialist	\$48.87		\$89.59		\$14.66		\$153.12
Comm Specialist IV	\$30.20		\$55.36		\$9.06		\$94.62
Comm Specialist III	\$23.75		\$43.54		\$7.13		\$74.41
Admin 4	\$19.18		\$35.16		\$5.75		\$60.09
TBD	\$0.00		\$0.00		\$0.00		\$0.00

Itemized Reimbursables

Travel and Per Diem

Per diem - _____ days at _____ per day \$ _____

Air travel - _____ trips at _____ per trip \$ _____

Vehicle - _____ vehicle at \$ _____ per day for _____ days \$ _____

Mileage - _____ miles at \$0.565 per mile \$ _____

Total \$ _____

Rental

Boat - \$ _____ per (day or week) for _____ day or week \$ _____

Field Equipment - \$ _____ per month for _____ months \$ _____

Total \$ _____

*Agency will be invoiced at actual rates for personnel utilized

** Profit is "Fixed Fee" on G-1



**Washington State
Department of Transportation**

Lynn Peterson
Secretary of Transportation

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

July 15, 2013

Sue Sanborn, Chief Accounting Officer
Normandeu Associates, Inc.
25 Nashua Road
Bedford, NH 03110-5527

Re: Normandeu Associates, Inc., Indirect Cost Rate Schedule
Fiscal Year End June 30th, 2012

Dear Ms. Sanborn:

We have completed a desk review of your Indirect Cost Rate schedule for the above referenced fiscal year. Our review included the documentation provided by Normandeu Associates, Inc.

The reviewed data included, but was not limited to; the schedule of the indirect cost rate, a description of the company, basis of accounting and description of Normandeu Associates, Inc. accounting system and the basis of indirect costs.

Based on our work, we are issuing this letter of review establishing Normandeu Associates, Inc. Indirect Cost Rate for the fiscal year ending June 30th, 2012, at 183.32% (rate includes Facilities Cost of Capital of .99%) of direct labor. Costs billed to actual agreements will still be subject to audit of actual costs.

Please check with the WSDOT Consultant Services Office (HQ) and/or the WSDOT Area Consultant Liaison to determine when this reviewed rate will be applicable to your WSDOT agreement(s).

If you, or any representatives of Normandeu Associates, Inc., have any questions, please contact Martha Roach, Jeri Sivertson, or Steve McKerney at (360)705-7003.

Sincerely,

Martha S. Roach
Agreement Compliance Audit Manager

MR:ds
Enclosures

cc: Steve McKerney, Director of Internal Audit
Jeri Sivertson, Assistant Director of Internal Audit
Larry Schofield, MS 47323
File

**Exhibit G-1
Subconsultant Fee Determination - Summary Sheet**

PROJECT: City of Camas 18th Avenue Pedestrian Improvements

Subconsultant: AINW

ARCHAEOLOGICAL INVESTIGATIONS NORTHWEST, INC. (AINW)

DIRECT SALARY COST (DSC):

<u>Classification</u>	<u>Labor-Hours</u>	x	<u>Rate</u>	=	<u>Cost</u>
PI/PM Senior Archaeologist	15	x	\$52.65	=	\$790
Senior Historian/Senior Architectural Hist.	0	x	\$39.50	=	\$0
Senior Archaeologist	0	x	\$49.00	=	\$0
Supervising Archaeologist (mid-range level)	38	x	\$23.95	=	\$910
Graphics/GIS	3	x	\$30.50	=	\$92
Architectural Historian/Historian	0	x	\$28.25	=	\$0
Staff Archaeologist (low-level)	5	x	\$18.75	=	\$94
Archaeological Assistant	0	x	\$17.00	=	\$0
Research/Project Assist-Admin.	5	x	\$24.50	=	\$123
	66				
			TOTAL DSC	=	<u>2,007.60</u>

OVERHEAD (OH COST - Including Salary Additives):

OH Rate x DSC	of	<u>163.39%</u>	x	<u>\$2,008</u>		TOTAL OH	=	<u>3,280.22</u>
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FIXED FEE (FF):

FF Rate x DSC	of	<u>25.00%</u>	x	<u>\$2,008</u>		TOTAL FF	=	<u>501.90</u>
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TOTAL DSC + OH + FF						TOTAL DSC + OH + FF	=	<u>5,789.72</u>
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REIMBURSABLES:

Mileage 1 KO Mtg RT	0	x	0.565		0.00	
Vehicle	1	x	\$58.00		58.00	
Fuel for vehicle	1	x	\$4.00		4.00	
				TOTAL REIMBURSABLES	=	<u>62.00</u>

TOTAL LSW = 5,851.72

SUBCONSULTANT:

GRAND TOTAL = 5,851.72

PREPARED BY: Jo Reese

DATE: November 14, 2013

Exhibit G-2
 Subconsultant Fee Determination - Summary Sheet
 (Specific Rates of Pay)
 Fee Schedule

PROJECT: City of Camas 18th Avenue Pedestrian Improvements
Subconsultant: Archaeological Investigations Northwest, Inc. (AINW)

November 2013

Discipline or Job Title	Maximum Hourly Rate	Overhead @ %	Labor + Overhead	Profit @ %	Maximum Billing Rate Per Hour
PI/PMSenior Archaeologist	\$52.65	163.39%	\$138.67	10.00%	\$152.54
Senior Historian/Senior Architectural Hist.	\$39.50	163.39%	\$104.04	10.00%	\$114.44
Senior Archaeologist	\$49.00	163.39%	\$129.06	10.00%	\$141.97
Supervising Archaeologist	\$30.00	163.39%	\$79.02	10.00%	\$86.92
Graphics/GIS	\$30.50	163.39%	\$80.33	10.00%	\$88.37
Architectural Historian/Historian	\$28.25	163.39%	\$74.41	10.00%	\$81.85
Staff Archaeologist	\$27.25	163.39%	\$71.77	10.00%	\$78.95
Archaeological Assistant	\$17.00	163.39%	\$44.78	10.00%	\$49.25
Research/Project Assist-Admin.	\$24.75	163.39%	\$65.19	10.00%	\$71.71



**Washington State
Department of Transportation**

Lynn Peterson
Secretary of Transportation

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

March 27, 2013

Jo Reese, Vice President
Archaeological Investigations Northwest, Inc. (AINW)
3510 NE 122nd Ave
Portland, OR 97230-1500

Re: AINW Indirect Cost Rate Schedule
Fiscal Year End December 31, 2012

Dear Ms. Reese:

We have completed a desk review of your Indirect Cost Rate schedule for the above referenced fiscal year. Our review included the documentation provided by AINW.

The reviewed data included, but was not limited to; the schedule of the indirect cost rate, a description of the company, basis of accounting and description of AINW accounting system and the basis of indirect costs.

Based on our work, we are issuing this letter of review establishing AINW Indirect Cost Rate for the fiscal year ending December 31, 2012, at 163.39% of direct labor. Costs billed to actual agreements will still be subject to audit of actual costs.

Please check with the WSDOT Consultant Services Office (HQ) and/or the WSDOT Area Consultant Liaison to determine when this reviewed rate will be applicable to your WSDOT agreement(s).

Also, when you provide next year's Indirect Cost Rate schedule to our office or to your CPA firm, please submit either your internally prepared *Compensation Analysis*, or the *National Compensation Matrix* (NCM) worksheet.

If you, or any representatives of AINW, have any questions, please contact Martha Roach, Jeri Sivertson, or Steve McKerney at (360)705-7003.

Sincerely,

Martha S. Roach
Agreement Compliance Audit Manager

MR:ds
Enclosures

cc: Steve McKerney, Director of Internal Audit
Jeri Sivertson, Assistant Director of Internal Audit
Larry Schofield, MS 47323
File



Tuesday, October 08, 2013

City of Vancouver
Director of Consultant Services

Subject: Hourly Rate Statement

Below are the hourly billing rates for the consulting services of Michael Minor & Associates, Inc. These rates are fully burdened and are the lowest rates charged to our preferred clients. As a sole proprietor we do not have audited overhead and profit rates and are not required by Oregon State to provide overhead and profit rates. The rates provided are valid until December 31, 2014.

Classification	2013-14 Rates
Principal (M. Minor)	\$150.00
Senior Engineer (M. Kallas)	\$120.00
Traffic/Air Analyst (C. Bloom)	\$110.00
Field Technician	\$75.00
Editing and Graphics	\$75.00

Michael Minor & Associates shall comply with the rules and regulations regarding travel costs (excluding air, train, and rental car costs) in accordance with the Washington State Department of Transportation's Travel Rules and Procedures, revisions thereto. However, Air, train, and rental car costs shall be reimbursed in accordance with 48 Code of Federal Regulations (CFR) Part 31.205-46 "Travel Costs." All sub-consultant costs and direct reimbursable expenses will be at cost with no mark-ups.

Michael Minor, President

Michael Minor & Associates, Inc.
4923 SE 36th Avenue
Portland, OR 97202
ph 503.220.0495
fax 866.847.0495

Exhibit H Title VI Assurances

During the performance of this AGREEMENT, the CONSULTANT, for itself, its assignees, and successors in interest agrees as follows:

1. **Compliance with Regulations:** The CONSULTANT shall comply with the Regulations relative to non-discrimination in federally assisted programs of the AGENCY, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the "REGULATIONS"), which are herein incorporated by reference and made a part of this AGREEMENT.
2. **Non-discrimination:** The CONSULTANT, with regard to the work performed during the AGREEMENT, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-consultants, including procurement of materials and leases of equipment. The CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the REGULATIONS, including employment practices when the AGREEMENT covers a program set forth in Appendix B of the REGULATIONS.
3. **Solicitations for Sub-consultants, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiations made by the CONSULTANT for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-consultant or supplier shall be notified by the CONSULTANT of the CONSULTANT'S obligations under this AGREEMENT and the REGULATIONS relative to non-discrimination on the grounds of race, color, sex, or national origin.
4. **Information and Reports:** The CONSULTANT shall provide all information and reports required by the REGULATIONS or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by AGENCY, STATE or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with such REGULATIONS, orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information, the CONSULTANT shall so certify to the AGENCY, STATE or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Non-compliance:** In the event of the CONSULTANT'S non-compliance with the non-discrimination provisions of this AGREEMENT, the AGENCY shall impose such AGREEMENT sanctions as it, the STATE or the FHWA may determine to be appropriate, including, but not limited to:
 - Withholding of payments to the CONSULTANT under the AGREEMENT until the CONSULTANT complies, and/or;
 - Cancellation, termination, or suspension of the AGREEMENT, in whole or in part

6. Incorporation of Provisions: The CONSULTANT shall include the provisions of paragraphs (1) through (5) in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the REGULATIONS, or directives issued pursuant thereto. The CONSULTANT shall take such action with respect to any sub-consultant or procurement as the AGENCY, STATE or FHWA may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a CONSULTANT becomes involved in, or is threatened with, litigation with a sub-consultant or supplier as a result of such direction, the CONSULTANT may request the AGENCY and the STATE enter into such litigation to protect the interests of the AGENCY and the STATE and, in addition, the CONSULTANT may request the United States enter into such litigation to protect the interests of the United States.

Exhibit I
Payment Upon Termination of Agreement
By the Agency Other Than for
Fault of the Consultant

(Refer to Agreement, Section IX)

Lump Sum Contracts

A final payment shall be made to the CONSULTANT which when added to any payments previously made shall total the same percentage of the Lump Sum Amount as the work completed at the time of termination is to the total work required for the PROJECT. In addition, the CONSULTANT shall be paid for any authorized extra work completed.

Cost Plus Fixed Fee Contracts

A final payment shall be made to the CONSULTANT which when added to any payments previously made, shall total the actual costs plus the same percentage of the fixed fee as the work completed at the time of termination is to the total work required for the Project. In addition, the CONSULTANT shall be paid for any authorized extra work completed.

Specific Rates of Pay Contracts

A final payment shall be made to the CONSULTANT for actual hours charged at the time of termination of this AGREEMENT plus any direct nonsalary costs incurred at the time of termination of this AGREEMENT.

Cost Per Unit of Work Contracts

A final payment shall be made to the CONSULTANT for actual units of work completed at the time of termination of this AGREEMENT.

Exhibit J

Alleged Consultant Design Error Procedures

The purpose of this exhibit is to establish a procedure to determine if a consultant's alleged design error is of a nature that exceeds the accepted standard of care. In addition, it will establish a uniform method for the resolution and/or cost recovery procedures in those instances where the agency believes it has suffered some material damage due to the alleged error by the consultant.

Step 1 – Potential Consultant Design Error(s) is Identified by Agency's Project Manager

At the first indication of potential consultant design error(s), the first step in the process is for the Agency's project manager to notify the Director of Public Works or Agency Engineer regarding the potential design error(s). For federally funded projects, the Region Highways and Local Programs Engineer should be informed and involved in these procedures. (Note: The Director of Public Works or Agency Engineer may appoint an agency staff person other than the project manager, who has not been as directly involved in the project, to be responsible for the remaining steps in these procedures.)

Step 2 - Project Manager Documents the Alleged Consultant Design Error(s)

After discussion of the alleged design error(s) and the magnitude of the alleged error(s), and with the Director of Public Works or Agency Engineer's concurrence, the project manager obtains more detailed documentation than is normally required on the project. Examples include: all decisions and descriptions of work; photographs, records of labor, materials and equipment.

Step 3 – Contact the Consultant Regarding the Alleged Design Error(s)

If it is determined that there is a need to proceed further, the next step in the process is for the project manager to contact the consultant regarding the alleged design error(s) and the magnitude of the alleged error(s). The project manager and other appropriate agency staff should represent the agency and the consultant should be represented by their project manager and any personnel (including sub-consultants) deemed appropriate for the alleged design error(s) issue.

Step 4 – Attempt to Resolve Alleged Design Error with Consultant

After the meeting(s) with the consultant have been completed regarding the consultant's alleged design error(s), there are three possible scenarios:

- It is determined via mutual agreement that there is not a consultant design error(s). If this is the case, then the process will not proceed beyond this point.
- It is determined via mutual agreement that a consultant design error(s) occurred. If this is the case, then the Director of Public Works or Agency Engineer, or their representatives, negotiate a settlement with the consultant. The settlement would be paid to the agency or the amount would be reduced from the consultant's agreement with the agency for the services on the project in which the design error took place. The agency is to provide H&LP, through the Region

Local Programs Engineer, a summary of the settlement for review and to make adjustments, if any, as to how the settlement affects federal reimbursements. No further action is required.

- There is not a mutual agreement regarding the alleged consultant design error(s). The consultant may request that the alleged design error(s) issue be forwarded to the Director of Public Works or Agency Engineer for review. If the Director of Public Works or Agency Engineer, after review with their legal counsel, is not able to reach mutual agreement with the consultant, proceed to Step 5.

Step 5 – Forward Documents to Highways and Local Programs

For federally funded projects all available information, including costs, should be forwarded through the Region Highways and Local Programs Engineer to H&LP for their review and consultation with the FHWA. H&LP will meet with representatives of the agency and the consultant to review the alleged design error(s), and attempt to find a resolution to the issue. If necessary, H&LP will request assistance from the Attorney General's Office for legal interpretation. H&LP will also identify how the alleged error(s) affects eligibility of project costs for federal reimbursement.

- If mutual agreement is reached, the agency and consultant adjust the scope of work and costs to reflect the agreed upon resolution. H&LP, in consultation with FHWA, will identify the amount of federal participation in the agreed upon resolution of the issue.
- If mutual agreement is not reached, the agency and consultant may seek settlement by arbitration or by litigation.

Exhibit K

Consultant Claim Procedures

The purpose of this exhibit is to describe a procedure regarding claim(s) on a consultant agreement. The following procedures should only be utilized on consultant claims greater than \$1,000. If the consultant's claim(s) are a total of \$1,000 or less, it would not be cost effective to proceed through the outlined steps. It is suggested that the Director of Public Works or Agency Engineer negotiate a fair and reasonable price for the consultant's claim(s) that total \$1,000 or less.

This exhibit will outline the procedures to be followed by the consultant and the agency to consider a potential claim by the consultant.

Step 1 – Consultant Files a Claim with the Agency Project Manager

If the consultant determines that they were requested to perform additional services that were outside of the agreement's scope of work, they may be entitled to a claim. The first step that must be completed is the request for consideration of the claim to the Agency's project manager.

The consultant's claim must outline the following:

- Summation of hours by classification for each firm that is included in the claim;
- Any correspondence that directed the consultant to perform the additional work;
- Timeframe of the additional work that was outside of the project scope;
- Summary of direct labor dollars, overhead costs, profit and reimbursable costs associated with the additional work; and
- Explanation as to why the consultant believes the additional work was outside of the agreement scope of work.

Step 2 – Review by Agency Personnel Regarding the Consultant's Claim for Additional Compensation

After the consultant has completed step 1, the next step in the process is to forward the request to the Agency's project manager. The project manager will review the consultant's claim and will meet with the Director of Public Works or Agency Engineer to determine if the Agency agrees with the claim. If the FHWA is participating in the project's funding, forward a copy of the consultant's claim and the Agency's recommendation for federal participation in the claim to the WSDOT Highways and Local Programs through the Region Local Programs Engineer. If the claim is not eligible for federal participation, payment will need to be from agency funds.

If the Agency project manager, Director of Public Works or Agency Engineer, WSDOT Highways and Local Programs (if applicable), and FHWA (if applicable) agree with the consultant's claim, send a request memo, including backup documentation to the consultant to either supplement the agreement, or create a new agreement for the claim. After the request has been approved, the Agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit. No further action is needed regarding the claim procedures.

If the Agency does not agree with the consultant's claim, proceed to step 3 of the procedures.

Step 3 – Preparation of Support Documentation Regarding Consultant's Claim(s)

If the Agency does not agree with the consultant's claim, the project manager shall prepare a summary for the Director of Public Works or Agency Engineer that included the following:

- Copy of information supplied by the consultant regarding the claim;
- Agency's summation of hours by classification for each firm that should be included in the claim;
- Any correspondence that directed the consultant to perform the additional work;
- Agency's summary of direct labor dollars, overhead costs, profit and reimbursable costs associated with the additional work;
- Explanation regarding those areas in which the Agency does/does not agree with the consultant's claim(s);
- Explanation to describe what has been instituted to preclude future consultant claim(s); and
- Recommendations to resolve the claim.

Step 4 – Director of Public Works or Agency Engineer Reviews Consultant Claim and Agency Documentation

The Director of Public Works or Agency Engineer shall review and administratively approve or disapprove the claim, or portions thereof, which may include getting Agency Council or Commission approval (as appropriate to agency dispute resolution procedures). If the project involves federal participation, obtain concurrence from WSDOT Highways and Local Programs and FHWA regarding final settlement of the claim. If the claim is not eligible for federal participation, payment will need to be from agency funds.

Step 5 – Informing Consultant of Decision Regarding the Claim

The Director of Public Works or Agency Engineer shall notify (in writing) the consultant of their final decision regarding the consultant's claim(s). Include the final dollar amount of the accepted claim(s) and rationale utilized for the decision.

Step 6 – Preparation of Supplement or New Agreement for the Consultant's Claim(s)

The agency shall write the supplement and/or new agreement and pay the consultant the amount of the claim. Inform the consultant that the final payment for the agreement is subject to audit.

Exhibit M-1 (a)
Certification Of Consultant

Project No. S-583

City of Camas

I hereby certify that I am Charles L Harper, P.E., President and duly authorized
representative of the firm of Harper Houf Peterson Righellis Inc. whose address is
1104 Main Street Suite 100 Vancouver WA 98660 and that neither I nor the above
firm I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure the AGREEMENT;
- (b) Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out this AGREEMENT; or
- (c) Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out this AGREEMENT; except as hereby expressly stated (if any);

I acknowledge that this certificate is to be available to the Washington State Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation in connection with this AGREEMENT involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

11/25/2013

Date

Charles L Harper

Signature

Exhibit M-1(b)
Certification Of Agency Official

I hereby certify that I am the AGENCY Official of the Local Agency of City of Camas, _____
Washington, and that the consulting firm or its representative has not been required, directly or indirectly
as an express or implied condition in connection with obtaining or carrying out this AGREEMENT to:

- (a) Employ or retain, or agree to employ to retain, any firm or person; or
- (b) Pay, or agree to pay, to any firm, person, or organization, any fee, contribution,
donation, or consideration of any kind; except as hereby expressly stated (if any):

I acknowledge that this certificate is to be available to the Washington State Department of
Transportation and the Federal Highway Administration, U.S. Department of Transportation,
in connection with this AGREEMENT involving participation of Federal-aid highway funds,
and is subject to applicable State and Federal laws, both criminal and civil.

Date

Signature

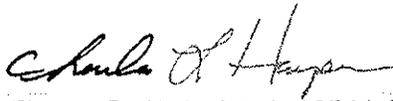
Exhibit M-2
Certification Regarding Debarment, Suspension, and Other Responsibility
Matters-Primary Covered Transactions

- I. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - B. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission or fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (I) (B). of this certification; and
 - D. Have not within a three (3) year period preceding this application/proposal had one or more public transactions (federal, state, or local) terminated for cause or default.
- II. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Consultant (Firm): Harper Houf Peterson Righellis Inc.

11.25.2013

(Date)



(Signature) President or Authorized Official of Consultant

Exhibit M-3
Certification Regarding The Restrictions
of The use of Federal Funds for Lobbying

The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

Consultant (Firm): Harper Haf Peterson Righellis Inc

11.25.2013
(Date)


(Signature) President or Authorized Official of Consultant

**Exhibit M-4
Certificate of Current Cost or Pricing Data**

This is to certify that, to the best of my knowledge and belief, the cost or pricing data (as defined in section 15.401 of the Federal Acquisition Regulation (FAR) and required under FAR subsection 15.403-4) submitted, either actually or by specific identification in writing, to the contracting officer or to the contracting officer's representative in support of NEW 18TH AVE PEDESTRIAN IMPROVEMENTS are accurate, complete, and current as of 11-20-2013 **. This certification includes the cost or pricing data supporting any advance agreements and forward pricing rate agreements between the offeror and the Government that are part of the proposal.

Firm Harper Hauf Peterson Righellis Inc.

Name Charles L. Harper

Title President

Date of Execution*** 11/25/2013

- * Identify the proposal, quotation, request for price adjustment, or other submission involved, giving the appropriate identifying number (e.g., RFP No.).
- ** Insert the day, month, and year when price negotiations were concluded and price agreement was reached.
- *** Insert the day, month, and year of signing, which should be as close as practicable to the date when the price negotiations were concluded and the contract price was agreed to.

CITY OF CAMAS PROJECT NO. P-862 Project Name: Lacamas Lake Lodge Building Improvements	PAY ESTIMATE:	FIVE	JWC Construction PO Box 821409 Vancouver, WA 98682 (360) 693-8925 (360) 693-8926
	PAY PERIOD:	Oct 26, 2013 Through Nov 22, 2013	
	Original Contract Amount:	\$1,672,951.00	

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
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SCHEDULE "A" - SITE IMPROVEMENTS											
0	PERFORMANCE & PAYMENT BOND	LS	1.00	\$20,280.00	\$20,280.00	1.00	\$20,280.00	0.00	\$0.00	1.00	\$20,280.00
1	GENERAL CONDITIONS	LS	1.00	\$146,600.00	\$146,600.00	0.58	\$85,028.00	0.13	\$19,058.00	0.71	\$104,086.00
2	SITWORK	LS	1.00	\$483,542.00	\$483,542.00	0.76	\$367,491.92	0.12	\$58,025.04	0.88	\$425,516.96
3	CONCRETE	LS	1.00	\$87,700.00	\$87,700.00	0.95	\$83,315.00	0.03	\$2,631.00	0.98	\$85,946.00
4	MASONRY	LS	1.00	\$24,557.00	\$24,557.00	0.33	\$8,103.81	0.62	\$15,225.34	0.95	\$23,329.15
5	METALS	LS	1.00	\$17,700.00	\$17,700.00	0.92	\$16,284.00	0.03	\$531.00	0.95	\$16,815.00
6	WOODS & PLASTICS	LS	1.00	\$214,009.00	\$214,009.00	0.85	\$181,907.65	0.06	\$12,840.54	0.91	\$194,748.19
7	THERMAL & MOISTURE PROTECTION	LS	1.00	\$70,955.00	\$70,955.00	0.12	\$8,514.60	0.61	\$43,282.55	0.73	\$51,797.15
8	DOORS & WINDOWS	LS	1.00	\$84,590.00	\$84,590.00	0.30	\$25,377.00	0.07	\$5,921.30	0.37	\$31,298.30
9	FINISHES	LS	1.00	\$101,555.00	\$101,555.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
10	SPECIALTIES	LS	1.00	\$14,645.00	\$14,645.00	0.25	\$3,661.25	0.25	\$3,661.25	0.50	\$7,322.50
11	EQUIPMENT	LS	1.00	\$32,592.00	\$32,592.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
12	FURNISHINGS	LS	1.00	\$15,225.00	\$15,225.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
13	SPECIAL CONSTRUCTION	LS	1.00	\$0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
14	CONVEYING SYSTEMS	LS	1.00	\$0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
15	MECHANICAL	LS	1.00	\$116,800.00	\$116,800.00	0.22	\$25,696.00	0.66	\$77,088.00	0.88	\$102,784.00
16	ELECTRICAL	LS	1.00	\$134,627.00	\$134,627.00	0.35	\$47,119.45	0.25	\$33,656.75	0.60	\$80,776.20
17	CONTRACTOR FEE/INSURANCE	LS	1.00	\$107,574.00	\$107,574.00	0.56	\$60,241.44	0.17	\$18,287.58	0.73	\$78,529.02
Change Order #1											
Items A, B, C and E											
	Item D	LS	1.00	\$10,229.03	\$10,229.03	1.00	\$10,229.03	0.00	\$0.00	0.00	\$0.00
Change Order #2											
Items A, B, C and E											
	Item D	LS	1.00	\$13,196.36	\$13,196.36	1.00	\$0.00	0.00	\$0.00	0.00	\$0.00

Schedule "A" Subtotal:			\$1,701,091.50	\$943,249.15	\$290,208.35	\$1,233,228.47
Sales Tax:	Rate: 8.4%		\$142,891.69	\$79,232.93	\$24,377.50	\$102,751.19
Schedule "A" Total:			\$1,843,983.19	\$1,022,482.08	\$314,585.85	\$1,325,979.66

	ORIGINAL CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
SUBTOTALS	\$1,701,091.50	\$943,249.15	\$290,208.35	\$1,233,457.50
CHANGE ORDERS TO DATE	---	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$1,701,091.50	\$943,249.15	\$290,208.35	\$1,233,457.50
SALES TAX (8.4%)	\$142,891.69	\$79,232.93	\$24,377.50	\$103,610.43
TOTAL CONTRACT	\$1,843,983.19	\$1,022,482.08	\$314,585.85	\$1,337,067.93
LESS 5% RETAINAGE	---	(\$47,162.46)	(\$14,510.42)	(\$61,672.88)
TOTAL LESS RETAIN.	---	\$975,319.62	\$300,075.43	\$1,275,395.06

P-862 ACCT. NUMBER: 350-00-594-760-62

THIS PAY EST. LESS RETAINAGE \$300,075.43

[Signature]
Project Engineer
Date 11-26-13

[Signature]
Contractor
Date 11/26/13

Project Manager _____ Date _____

CITY OF CAMAS PROJECT NO. P-862B Project Name: Heritage Park Boat Launch & Parking Improvements			PAY ESTIMATE: ONE PAY PERIOD: Oct 19, 2013 through Nov 22, 2013 Original Contract Amount: \$391,432.00				Tapani Inc. PO Box 1900 Battle Ground, WA 98604 Phone: (360) 687-1148 FAX: (360) 687-6748				
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ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
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SCHEDULE "A" - Boat Launch											
1	Boat Launch & Dock Installation	LS	1.00	\$52,600.00	\$52,600.00	0.00	\$0.00	0.90	\$47,340.00	0.90	\$47,340.00
Schedule "A" Subtotal:					\$52,600.00		\$0.00		\$47,340.00		\$47,340.00
Sales Tax:					Rate: 8.4%	\$4,418.40	\$0.00		\$3,976.56		\$3,976.56
Schedule "A" Total:					\$57,018.40		\$0.00		\$51,316.56		\$51,316.56

SCHEDULE "B" - Parking Lot											
2	Parking Lot, Sidewalk & Trail	LS	1.00	\$245,000.00	\$245,000.00	0.00	\$0.00	0.25	\$61,250.00	0.25	\$61,250.00
Schedule "B" Subtotal:					\$245,000.00		\$0.00		\$61,250.00		\$61,250.00
Sales Tax:					Rate: 8.4%	\$20,580.00	\$0.00		\$5,145.00		\$5,145.00
Schedule "B" Total:					\$265,580.00		\$0.00		\$66,395.00		\$66,395.00

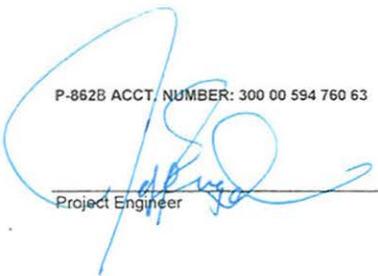
SCHEDULE "C" - Storm Drainage System											
3	Install pipe, manholes, filter vault & outfall	LS	1.00	\$63,500.00	\$63,500.00	0.00	\$0.00	0.85	\$53,975.00	0.85	\$53,975.00
Schedule "C" Subtotal:					\$63,500.00		\$0.00		\$53,975.00		\$53,975.00
Sales Tax:					Rate: 8.4%	\$5,334.00	\$0.00		\$4,533.90		\$4,533.90
Schedule "C" Total:					\$68,834.00		\$0.00		\$58,508.90		\$58,508.90

SCHEDULE "D" - Change Orders											
Schedule "D" Subtotal:					\$0.00		\$0.00		\$0.00		\$0.00
Sales Tax:					Rate: 8.4%	\$0.00	\$0.00		\$0.00		\$0.00
Schedule "D" Total:					\$0.00		\$0.00		\$0.00		\$0.00

	ORIGINAL CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
SUBTOTALS	\$361,100.00	\$0.00	\$162,565.00	\$162,565.00
CHANGE ORDERS TO DATE	-----	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$361,100.00	\$0.00	\$162,565.00	\$162,565.00
SALES TAX (8.4%)	\$30,332.40	\$0.00	\$13,655.46	\$13,655.46
TOTAL CONTRACT	\$391,432.40	\$0.00	\$176,220.46	\$176,220.46
LESS 5% RETAINAGE	-----	\$0.00	(\$8,128.25)	(\$8,128.25)
TOTAL LESS RETAIN.	-----	\$0.00	\$168,092.21	\$168,092.21

P-862B ACCT. NUMBER: 300 00 594 760 63

THIS PAY EST. LESS RETAINAGE \$168,092.21


 Project Engineer _____ Date 11/25/13


 Contractor _____ Date 11-25-13


 Project Manager _____ Date 11/25/13



Supplemental Agreement Number <u>2</u>		Organization and Address Otak, Inc. 700 Washington Street, Suite 401 Vancouver, WA 98660	
Original Agreement Number S-565		Phone: (360) 737-9613	
Project Number	Execution Date 6/7/2012	Completion Date 3/31/2014	
Project Title NW 38th Avenue Phase 2 and 3	New Maximum Amount Payable \$ 577,636.00		
Description of Work Added scope of work and fee to cover Right of Way Acquisition, Noise Analysis, ADA modifications at Parker Street Intersection, and additional Environmental Coordination for Phase 2 only.			

The Local Agency of City of Camas
desires to supplement the agreement entered into with Otak, Inc.
and executed on 6/7/2012 and identified as Agreement No. S-565

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

See attached Exhibit A-1 for additional scope.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Completion date has been amended to 3/31/14

III

Section V, PAYMENT, shall be amended as follows:

Total contract amount increased by \$54,634 to a total maximum of \$577,636. See attached Exhibit B-1.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Tim Kraft, Principal

By: _____

DRAFT

Consultant Signature

Approving Authority Signature

Date

Exhibit A-1
Scope of Work
November 21, 2013
City of Camas
NW 38th Avenue Phase 2 Improvements
Amendment 2

INTRODUCTION

This scope amends the Scope of Work approved by the City of Camas on October 2, 2103.

Scope of Work

Task 5.0 Environmental Resources (Amended – Additional Work)

This task includes additional coordination and documentation tasks that were not included in the initial scope of work. This task includes additional weekly coordination meetings which were not included in the initial scope.

Task 5.2: Critical Area Permit (Amended – Additional Work)

This task includes additional effort to make a duplicate copy of the SEPA submittal and delivery to the City. This task also includes additional effort to inventory the tree impacts within the project limits and research mitigation requirements.

Task 5.6: NEPA Documentation (Amended – Additional Work)

This task includes additional effort to develop NEPA documentation for Phase 3 which ultimately was not required for the project. This task also includes additional effort to develop a second set of Wetland Mitigation Plans and No Effect Letter to support the ECS Checklist Re-Evaluation for Phase 1 and 2.

Task 5.9 Alternatives Analysis (Amended – Additional Work)

This task includes additional effort to develop a more detailed Alternatives Analysis document in support of the Section 404 Permit. A short memo was anticipated in the initial scope and the USACE required a much more detailed template requiring additional analysis and documentation.

Task 9.0 Traffic Analysis (Amended – Additional Work)

Task 9.4 Pedestrian Ramp / Crossing Modifications (New Task)

This task includes additional design services to add pedestrian ramp modifications at the intersection of NW 38th Avenue / Parker Street to meet current ADA standards. This will require the addition and/or relocation of existing pedestrian signal poles and pushbutton posts. Revisions to the signal poles configuration will require additional plan sheets to show the wiring and conduits for the entire intersection.

DKS will update the 90 percent engineer's cost estimate and Special Provisions to include the additional work. It is assumed that for the addition of the pedestrian signal and pushbutton pedestal modifications, the current base mapping available on the project for the NW 38th Avenue at Parker Street intersection will be used.

It is anticipated one formal review cycle will be required for the additional sheets. DKS will provide plans one set of 11" x 17" reproducible plans (full size plans 22" x 34" will be provided for the final submittal). Plan sheets will be included in the overall Plan submittal for City review. Final stamped and signed plans will be provided at the 100% submittal. DKS will use the current version of the City of Camas Design Standards in revising the Special Provisions for this project.

One team meeting and one additional field visit has been assumed under this Scope of Services.

The following plan sheets will be modified under this task:

- Traffic Signal Modification Plan – 1 sheet
- Traffic Signal Wiring Schematic – 1 sheet
- Traffic Signal Details (Signal Standard Details) – 1 sheet

Deliverables:

- Traffic Signal Modification Plans
- Cost Estimate
- Special Provisions

Task 10.0 Corridor Design

Task 10.5 Intersection Curb Ramp Design (New Task)

This task includes additional effort to develop layout and grades for new pedestrian ramps at the intersection of NW 38th Avenue and Parker Street. Work includes developing plan view layout for dual curb ramps at each corner of the intersection and then calculating elevations at the top and bottom of each ramp and wing and at key points along the sidewalk to illustrate compliance with ADA Guidelines. Otak will develop additional plan sheets to show the new curb ramp layout and grading details for each corner.

The following plan sheets will be created in this task:

- Curb Ramp Grading Sheets – 2 sheet

Task 11.0 Right-of-Way Acquisition (Amended – Additional Work)

Right of Way acquisition services will be extended to provide offers, negotiation, closing and support through the certification process.

Task 11.2 Offer Presentation (New Task)

With prior approval from the City, prepare nine (9) individual property owner offer presentation packages and conduct personal offer presentations. Report to City and coordinate with the City regarding timing. Offers to be prepared following the Federal Uniform Act and WSDOT LAG Manual requirements. Written offers will be made in person if at all possible. For all out of area owners, or those refusing to meet in person, UFS will mail the offer packages certified mail to the owners and follow-up within one week with a personal phone call.

UFS will work with each property owner to reach satisfactory agreement to both the owner and the City. Administrative settlements above the approved amount will need to be authorized by the City. UFS will make recommendations and prepare justification letters as needed.

Otak to provide engineering support for discussions with property owners regarding impacts to property and configuration of proposed improvements.

Task 11.3 Right of Way Certification (New Task)

Legal Reviews/Title Searches/Final Closing Coordination

Coordinate the final closing, final reviews and details with the title company and City legal counsel, if necessary. Review updated title reports and set up closing at the title company or through the City procedures for payment. Provide the City with a file of all executed documents for each acquisition.

Assumptions:

- 9 individual property acquisition files

Deliverables

- Right of Way Acquisition offer packets
- Right of Way acquisition files for final closing

Task 12.0 Noise Analysis (New Task)

This task includes a noise analysis study according to the WSDOT Environmental Policies

and Procedures Manual. Due to the limited number of residential properties, it is assumed that noise abatement analysis will not be required. Noise abatement is included as a contingency task.

Site Inspections and Noise Monitoring:

The contractor shall perform an on-site visit to review the project corridor, select noise monitoring locations and identify local topographical conditions that may affect the transmission of noise. The contractor shall perform short-term noise monitoring at up to four (4) locations along the project corridor. The short-term noise monitoring will be monitored during a typical weekday with free flowing traffic. Photos will be taken at all locations to show meter placement. Traffic counts of all major roadways will be performed during the on-site short-term noise monitoring. The contractor shall use the short-term measured noise levels to calibrate the FHWA Traffic Noise Model and establish the existing noise environment.

Operational Noise Modeling:

The contractor shall perform a land use inventory to identify the existing noise sensitive land uses and to assist in selections of noise modeling locations. The contractor shall contact local agencies to determine any planned and permitted uses not yet constructed, and use the proposed plans in the noise impact analysis where appropriate. The contractor shall predict operational noise levels from the project roadway for the existing condition, the no-build condition, and the build alternatives. The noise model used for this analysis shall be the FHWA Traffic Noise Model (TNM) version 2.5 (or newer, if available). Representative receiver locations will be modeled for prediction of noise levels and determination of noise impacts. Because of the low number of residences in the corridor, modeling will likely be performed for each property.

Operational Noise Impacts and Abatement:

The contractor shall consider noise mitigation measures where required by FHWA and WSDOT criteria. The traffic noise impact criteria against which the project traffic noise levels are evaluated are taken from Title 23 of the Code of Federal Regulations (CFR) Part 772, *Procedures for Abatement of Highway Traffic Noise and Construction Noise*. Where noise impacts are identified, noise abatement will be considered. Because it is unlikely that any noise abatement will meet the WSDOT criteria, no detailed noise abatement analysis is included in this scope. Locations identified with impacts will be reviewed for noise abatement and simple calculations will be used to show that noise abatement will not meet WSDOT criteria. If detailed noise abatement is necessary, MM&A will discuss this with OTAK and the City prior to performing any detailed noise abatement. The cost for detailed noise abatement is included as a contingency task.

Technical Report:

The contractor shall prepare a noise technical report summarizing the finding of the noise study. The contents will include land use, existing noise, methodology, impacts, and recommended mitigation. Construction noise impacts will be discussed. The report will include maps of existing and proposed alignments on a vicinity scale map. Impacts, monitoring locations and sensitive receivers will be shown on area maps at an appropriate

scale. Tables will be prepared to aid in the understanding of project impacts.

The contractor shall submit the noise technical report for review. Comments and concerns expressed will be remedied and the final report will be submitted.

Assumptions:

- Design files will be based on the 90% Plans
- Recent aerial photos will confirm current land use
- Peak hour traffic volumes will include completion of Phase 1 in existing conditions. Volumes will include vehicle mixture and speeds for the corridor
- No noise abatement is expected for this project

Deliverables:

- Draft and final noise technical report in electronic format



Thursday, November 14, 2013

Rich Darland
OTAK

Subject: Hourly Rate Statement

Attention: Director, Consultant Services Office

Below are the highest anticipated hourly billing rates for the On-Call Services. These rates are fully burdened and are the lowest rates charged to our clients.

Michael Minor & Associates, Inc. certifies they have an accounting system that contains separate accounts or sub-accounts for unallowable costs in accordance with FAR (48 CFR Part 31), and the capacity to track direct costs that are allocable directly to projects.

Michael Minor & Associates, Inc. also certifies that they have a labor-charging/timekeeping system that is complete and sufficiently detailed to allow for a proper determination of the consultant's direct and indirect labor costs.

Classification	2013/14 Rates
Principal (M. Minor)	\$140.00
Senior Engineer/Analyst (M. Kallas)	\$120.00
Air Quality Specialist (C. Bloom)	\$100.00
Editing and Graphics	\$75.00

Michael Minor

President, MM&A

Michael Minor & Associates, Inc.
4923 SE 36th Avenue
Portland, OR 97202
ph 503.220.0495
fax 866.847.0495

ORDINANCE NO. 2651

AN ORDINANCE amending Section 13.36.010 of the Camas Municipal Code by revising the rates for water services.

The Council of the City of Camas do ordain as follows:

Section I

Section 13.36.010 of the Camas Municipal Code is hereby amended to provide as follows:

13.36.010 Monthly Service Charges and Rates for Water Services:

CITY OF CAMAS
WATER UTILITY RATE STUDY
Monthly Rates

Water Rates	2013	2014	2015	2016	2017	2018
Annual Rate Adjustment		5.00%	5.00%	5.00%	5.00%	5.00%
Meter Size						
Inside City						
5/8"	7.60	7.98	8.38	8.80	9.24	9.70
3/4"	8.24	8.65	9.08	9.53	10.01	10.51
1"	10.16	10.67	11.20	11.76	12.35	12.97
1.25"	11.44	12.01	12.61	13.24	13.90	14.60
1.5"	12.73	13.37	14.04	14.74	15.48	16.25
2"	19.78	20.77	21.81	22.90	24.05	25.25
3"	71.67	75.25	79.01	82.96	87.11	91.47
4"	90.91	95.46	100.23	105.24	110.50	116.03
6"	135.76	142.55	149.68	157.16	165.02	173.27
8"	187.03	196.38	206.20	216.51	227.34	238.71
10"	244.70	256.94	269.79	283.28	297.44	312.31
Outside City						
5/8"	11.40	11.97	12.57	13.20	13.86	14.55
3/4"	12.36	12.98	13.62	14.30	15.02	15.77
1"	15.25	16.01	16.80	17.64	18.53	19.46
1.25"	17.16	18.02	18.92	19.86	20.85	21.90
1.5"	19.10	20.06	21.06	22.11	23.22	24.38
2"	29.67	31.16	32.72	34.35	36.08	37.88
3"	107.51	112.88	118.52	124.44	130.67	137.21
4"	136.37	143.19	150.35	157.86	165.75	174.05
6"	203.64	213.83	224.52	235.74	247.53	259.91
8"	280.54	294.57	309.30	324.77	341.01	358.07
10"	367.05	385.41	404.69	424.92	446.16	468.47
Volume Charge						
Inside City						
Residential	1.46	1.53	1.61	1.69	1.77	1.86
Commercial	1.78	1.87	1.96	2.06	2.16	2.27
Industrial	1.47	1.54	1.62	1.70	1.79	1.88
Cemetery	0.66	0.69	0.72	0.76	0.80	0.84

Water Rates	2013	2014	2015	2016	2017	2018
Irrigation	1.65	1.73	1.82	1.91	2.01	2.11
Outside City						
Residential	2.19	2.30	2.42	2.54	2.66	2.79
Commercial	2.66	2.81	2.94	3.09	3.24	3.41
Industrial	2.22	2.31	2.43	2.55	2.69	2.82
Cemetery	0.99	1.04	1.08	1.14	1.20	1.26
Irrigation	2.49	2.60	2.73	2.87	3.02	3.17
Firelines						
Inside City						
2" Service Pipe	8.84	9.28	9.74	10.23	10.74	11.28
2.5" Service Pipe	10.70	11.24	11.80	12.39	13.01	13.66
3" Service Pipe	12.30	12.92	13.57	14.25	14.96	15.71
4" Service Pipe	19.81	20.80	21.84	22.93	24.08	25.28
6" Service Pipe	25.03	26.28	27.59	28.97	30.42	31.94
8" Service Pipe	37.33	39.20	41.16	43.22	45.38	47.65
10" Service Pipe	52.00	54.60	57.33	60.20	63.21	66.37
Outside City						
2" Service Pipe	13.26	13.92	14.61	15.35	16.11	16.92
2.5" Service Pipe	16.06	16.86	17.70	18.59	19.52	20.49
3" Service Pipe	18.46	19.38	20.36	21.38	22.44	23.57
4" Service Pipe	29.71	31.20	32.76	34.40	36.12	37.92
6" Service Pipe	37.55	39.42	41.39	43.46	45.63	47.91
8" Service Pipe	56.01	58.80	61.74	64.83	68.07	71.48
10" Service Pipe	78.00	81.90	86.00	90.30	94.82	99.56

Section II

This Ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this _____ day of December, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 2682

AN ORDINANCE amending Section 13.64.010 of the Camas Municipal Code by revising the rates for sewer services.

The Council of the City of Camas do ordain as follows:

Section I

Section 13.64.010 of the Camas Municipal Code is hereby amended to provide as follows:

13.64.010 Monthly Service Charges and Rates for Sewer Services:

CITY OF CAMAS
SEWER UTILITY RATE STUDY
Monthly Rates

Sewer Rates	2013	2014	2015	2016	2017	2018
Annual Rate Adjustment		3.00%	3.00%	3.00%	3.00%	3.00%
Residential						
Inside City						
Monthly Service Charge	21.33	21.97	22.63	23.31	24.01	24.73
Volume Charge (\$/ccf)	3.25	3.35	3.45	3.55	3.66	3.77
Outside City						
Monthly Service Charge	32.00	32.96	33.95	34.97	36.02	37.10
Volume Charge (\$/ccf)	4.87	5.03	5.18	5.33	5.49	5.66
Commercial and Industrial						
Inside City						
Monthly Service Charge	10.21	10.52	10.84	11.17	11.51	11.86
Volume Charge (\$/ccf)	4.34	4.47	4.60	4.74	4.88	5.03
Outside City						
Monthly Service Charge	15.30	15.78	16.26	16.76	17.27	17.79
Volume Charge (\$/ccf)	6.51	6.71	6.90	7.11	7.32	7.55

Section II

This Ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this _____ day of December, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 2683

AN ORDINANCE amending Section 13.89.040 of the Camas Municipal Code by revising the rates for storm water rates.

The Council of the City of Camas do ordain as follows:

Section I

Section 13.89.040 of the Camas Municipal Code is hereby amended to provide as follows:

13.89.040 Monthly Service Charges and Rates for Storm Water Rates:

CITY OF CAMAS
STORM UTILITY RATE STUDY
Monthly Rates

Storm Rates	2013	2014	2015	2016	2017	2018
Annual Rate Adjustment		4.75%	4.75%	4.75%	4.75%	4.75%
Monthly Rate per ESU	9.27	9.71	10.17	10.65	11.16	11.69

Section II

This Ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this ____ day of December, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 2684

AN ORDINANCE amending Section 13.84.010(a) of the Camas Municipal Code by revising the curbside rates for sanitation collection services, and amending subsection 13.84.010(f) by amending the rates for residential and commercial 1.5 and 2 cubic yard containers.

The Council of the City of Camas do ordain as follows:

Section I

Section 13.84.010(a) of the Camas Municipal Code is hereby amended to provide as follows:

13.84.010(a) Monthly Service Curbside Rates for Sanitation Services:

CITY OF CAMAS
SANITATION UTILITY RATE STUDY
Monthly Rates

Sanitation Rates	2013	2014	2015	2016	2017	2018
Annual Rate Adjustment		2.75%	2.75%	2.50%	2.50%	2.50%
Residential/Commercial Month-to-Month Can Service						
Regular Weekly Service (\$ per Month)						
One 35-gallon can every other week	10.41	10.70	10.99	11.26	11.54	11.83
One 35-gallon can	15.89	16.33	16.78	17.20	17.63	18.07
One 65-gallon can	21.33	21.92	22.52	23.08	23.66	24.25
One 95-gallon can	28.93	29.73	30.55	31.31	32.09	32.89

Section II

Subsection 13.84.010(f) of the Camas Municipal Code is amended to provide as follows:

13.84.010(f) Residential and Commercial 1.5 and 2 Cubic Yard Container Rates:

CITY OF CAMAS
SANITATION UTILITY RATE STUDY
Monthly Rates

Sanitation Rates	2013	2014	2015	2016	2017	2018
Annual Rate Adjustment		2.75%	2.75%	2.50%	2.50%	2.50%
Residential/Commercial 1.5 and 2 Cubic Yard Container Service						
Placement Charge	18.62	19.13	19.66	20.15	20.65	21.17
Monthly Rental Charge						
1.5 cubic yard	16.15	16.59	17.05	17.48	17.92	18.37
2 cubic yard	16.69	17.15	17.62	18.06	18.51	18.97
Disposal Charge (\$ per pick-up)						
1.5 cubic yard	16.71	17.17	17.64	18.08	18.53	18.99

Sanitation Rates	2013	2014	2015	2016	2017	2018
2 cubic yard	23.19	23.83	24.49	25.10	25.73	26.37
Compacted Disposal Charge (\$ per pick-up)						
1.5 cubic yard	16.71	17.17	17.64	18.08	18.53	18.99
2 cubic yard	23.19	23.83	24.49	25.10	25.73	26.37
Permanent						
1.5 Yard Dumpster (\$ per month disposal)						
# of Empties per Week						
1 Regular	72.43	74.42	76.47	78.38	80.34	82.35
1 Compacted	144.85	148.83	152.92	156.74	160.66	164.68
2 Regular	144.85	148.83	152.92	156.74	160.66	164.68
2 Compacted	289.71	297.68	305.87	313.52	321.36	329.39
3 Regular	217.28	223.26	229.40	235.14	241.02	247.05
3 Compacted	434.56	446.51	458.79	470.26	482.02	494.07
4 Regular	289.71	297.68	305.87	313.52	321.36	329.39
4 Compacted	579.41	595.34	611.71	627.00	642.68	658.75
5 Regular	362.13	372.09	382.32	391.88	401.68	411.72
5 Compacted	724.26	744.18	764.64	783.76	803.35	823.43
2 Yard Dumpster						
# of Empties per Week						
1 Regular	100.47	103.23	106.07	108.72	111.44	114.23
1 Compacted	200.94	206.47	212.15	217.45	222.89	228.46
2 Regular	200.94	206.47	212.15	217.45	222.89	228.46
2 Compacted	401.88	412.93	424.29	434.90	445.77	456.91
3 Regular	301.41	309.70	318.22	326.18	334.33	342.69
3 Compacted	602.82	619.40	636.43	652.34	668.65	685.37
4 Regular	401.88	412.93	424.29	434.90	445.77	456.91
4 Compacted	803.76	825.86	848.57	869.78	891.52	913.81
5 Regular	502.35	516.16	530.35	543.61	557.20	571.13
5 Compacted	1004.70	1032.33	1060.72	1087.24	1114.42	1142.28

Section III

This Ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this ____ day of December, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 2685

AN ORDINANCE of the City Council of the City of Camas,
Washington, Amending the City's 2013 Budget Ordinance 2669.

WHEREAS, the City Council of the City of Camas approved Ordinance No. 2669 and adopted a budget for the year 2013; and,

WHEREAS, the City Council of the City of Camas desires to effectively utilize and manage the City's financial resources; and,

WHEREAS, the City will receive additional revenues that were not anticipated at the time of adopting the budget for 2013; and,

WHEREAS, funds received in excess of estimated revenues during the current fiscal year when authorized by an ordinance amending the original budget, may be included in the expenditure limitation under State law; and,

WHEREAS, the City desires to undertake activities which were not foreseen at the time of adopting the 2013 budget; and,

WHEREAS, the financial activities in the following funds could not have been reasonably foreseen at the time of adopting the 2013 budget;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY CAMAS as follows:

SECTION 1

Budget Amendment: The City of Camas 2013 Budget as adopted in Ordinance No. 2669 is to be amended as follows:

1. Supplement the 2013 Budget for the City Administrator's Retirement and contract for Interim City Administrator Support.
2. Supplement the 2013 Budget for the Finance Director's Retirement and contract help for accounting services and GASB 56.
3. Supplement the 2013 Budget for Washington State Financial Audit costs and the reclass of Human Resources Director to Administrative Services Director.
4. Modify the 2013 Budget for the Equipment Rental Rates between the Storm Drainage Fund and the Parks and Recreation Department.

- 5. Modify the 2013 Budget to allow for early completion on the Lacamas Lake Lodge Project.
- 6. Modify the Heritage Park Project for increase in grant funding for the street improvements.
- 7. Modify the Parks and Recreation Budget for unanticipated private donations for special events.

SECTION II

Budget Amendment- Effect on Fund Revenues and Expenses. The foregoing increases affect the City funds as shown on Attachment A.

SECTION III

This ordinance shall take effect and be in force five (5) days from and after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 2nd day of December 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

2013 Budget Amendment - Fund Summary

	Estimated Beg Fund Balance	Budget Revenues (1)	Budget Expenses (1)	Estimated End Fund Balance	Budget Amendment Revenues	Budget Amendment Expenses	Amended Fund Balance	Note: Budget Packages
Operating Funds								
General	\$ 3,803,832	\$ 15,807,547	\$ (16,642,052)	\$ 2,969,327	\$ 11,000	\$ (152,500)	\$ 2,827,827	1,2,3,4,7
Streets	\$ 94,063	\$ 3,613,959	\$ (3,613,959)	\$ 94,063			\$ 94,063	
Emergency Medical Services	\$ 18,113	\$ 3,194,833	\$ (3,194,833)	\$ 18,113			\$ 18,113	
Cemetery	\$ 34,708	\$ 139,951	\$ (139,951)	\$ 34,708			\$ 34,708	
Capital/Enterprise Funds								
Unlimited GO Debt Service	\$ 28,541	\$ 623,361	\$ (623,361)	\$ 28,541			\$ 28,541	
Limited GO Debt Service	\$ 8,211	\$ 640,484	\$ (640,484)	\$ 8,211				
Growth Management Act Projects	\$ 1,264,086	\$ 1,899,000	\$ (2,409,997)	\$ 753,089	\$ 75,000	\$ (75,000)	\$ 753,089	6
NW 38th Ave. Construction	\$ -	\$ 5,300,000	\$ (5,300,000)	\$ -				
Friberg Rd. Construction	\$ -	\$ 2,955,000	\$ (2,955,000)	\$ -			\$ -	
Community Center Construction	\$ 355,000	\$ 1,545,000	\$ (1,900,000)	\$ -	\$ 301,000	\$ (301,000)	\$ -	5
Storm Drainage	\$ 593,776	\$ 1,039,895	\$ (1,039,895)	\$ 593,776		\$ 22,000	\$ 615,776	4
Sanitary	\$ 758,375	\$ 1,943,035	\$ (1,943,035)	\$ 758,375			\$ 758,375	
Water/Sewer	\$ 2,410,155	\$ 12,889,300	\$ (13,133,855)	\$ 2,165,600			\$ 2,165,600	
WWTP Construction	\$ 2,968,294	\$ 3,300,000	\$ (3,300,000)	\$ 2,968,294			\$ 2,968,294	
WS Capital Reserve	\$ 1,058,891	\$ 785,000	\$ (785,000)	\$ 1,058,891			\$ 1,058,891	
WS Bond Reserve	\$ 836,472			\$ 836,472			\$ 836,472	
\$ -								
Reserve Funds								
Lodging Tax	\$ 10,583	\$ 5,000	\$ (5,000)	\$ 10,583			\$ 10,583	
Firemen's Pension	\$ 2,505,695	\$ 50,984	\$ (25,000)	\$ 2,531,679			\$ 2,531,679	
Equipment Rental and Replacement	\$ 1,043,455	\$ 1,222,000	\$ (1,222,000)	\$ 1,043,455			\$ 1,043,455	
\$ -								
	\$ 17,792,250	\$ 56,954,349	\$ (58,873,422)	\$ 15,873,177	\$ 387,000	\$ (506,500)	\$ 15,745,466	
\$ -								

(1) Budgeted revenues and expenses reflect the 2013 Adopted Budget

Attachment A

Adjustment #	Description	Note	Fund	Current Budget	Proposed Budget		Rev Increase Exp Decrease	Rev Decrease Exp Increase	Impact to Budget
1	City Administrator's Retirement	Supplemental	001	\$ 219,607	\$ 230,607	03.513.100.11		\$ (11,000)	\$ (11,000)
1	City Administrator's Retirement	Supplemental	001	\$ 54,714	\$ 58,714	03.513.100.21		\$ (4,000)	\$ (4,000)
1	Contract for Interim City Adm. Support	Supplemental	001	\$ -	\$ 27,000	03.513.100.41		\$ (27,000)	\$ (27,000)
1	Fund Balance Adjustment for General Fund	Supplemental	001	\$ 2,969,327	\$ 2,927,327	508.00.00	\$ 42,000		\$ 42,000
									\$ -
2	Finance Director's Retirement	Supplemental	001	\$ 494,581	\$ 522,581	04.514.230.11		\$ (28,000)	\$ (28,000)
2	Finance Director's Retirement	Supplemental	001	\$ 165,987	\$ 168,987	04.514.230.21		\$ (3,000)	\$ (3,000)
2	Contract for Accounting Services&GASB 56	Supplemental	001	\$ 38,000	\$ 58,500	04.514.230.41		\$ (20,500)	\$ (20,500)
2	Fund Balance Adjustment for General Fund	Supplemental	001	\$ 2,969,327	\$ 2,925,327	508.00.00	\$ 51,500		\$ 51,500
									\$ -
3	State of Washington Financial Audit	Supplemental	001	\$ 30,000	\$ 56,000	07.518.900.51		\$ (26,000)	\$ (26,000)
3	Fund Balance Adjustment for General Fund	Supplemental	001	\$ 2,969,327	\$ 2,943,327	508.00.00	\$ 26,000		\$ 26,000
									\$ -
4	Adjust for 2013 R&R Rates	Administrative	001	\$ 10,336	\$ 17,336	18.571.200.45		\$ (7,000)	\$ (7,000)
4	Adjust for 2013 R&R Rates	Administrative	001	\$ 145,000	\$ 160,000	18.576.600.45		\$ (15,000)	\$ (15,000)
4	Adjust Fund Balance for General Fund	Administrative	001	\$ 2,969,327	\$ 2,947,327	508.00.00	\$ 22,000		\$ 22,000
4	Adjust for 2013 R&R Rates	Administrative	419	\$ 32,500	\$ 10,500	00.553.516.45	\$ 22,000		\$ 22,000
4	Adjust Fund Balance for Storm	Administrative	419	\$ 593,776	\$ 615,776	508.00.00		\$ (22,000)	\$ (22,000)
									\$ -
5	Early completion on Project	Administrative	350	\$ 1,900,000	\$ 2,201,000	00.594.760.62		\$ (301,000)	\$ (301,000)
5	PWTF Loan Drawdown	Administrative	350	\$ 1,545,000	\$ 1,846,000	00.391.800.00	\$ 301,000		\$ 301,000
									\$ -
6	Street Improvements for Heritage Park Proj.	Administrative	300	\$ 750,000	\$ 825,000	00.594.760.63		\$ (75,000)	\$ (75,000)
6	State Grant RCO to include improvements	Administrative	350	\$ 412,500	\$ 487,500	00.334.027.00	\$ 75,000		\$ 75,000
									\$ -
7	Private Donations	Administration	001	\$ 15,000	\$ 26,000	00.367.000.00	\$ 11,000		\$ 11,000
7	Overtime	Administration	001	\$ 500	\$ 2,000	18.571.200.12		\$ (1,500)	\$ (1,500)
7	Supplies	Administration	001	\$ 8,550	\$ 13,000	18.571.200.31		\$ (4,450)	\$ (4,450)
7	Professional Services	Administration	001	\$ 47,330	\$ 52,380	18.571.200.41		\$ (5,050)	\$ (5,050)

ORDINANCE NO. 2686

AN ORDINANCE levying the ad valorem taxes for obligations of the Emergency Rescue Fund for fiscal year ending December 31, 2014.

WHEREAS, the Council of the City of Camas has met and considered its budget for the calendar year 2014, and

WHEREAS, the Council of the City of Camas after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Camas requires a levy in the amount of \$1,159,807.35 which is equal to the property tax revenue from the previous year, and excludes amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, for the purpose of providing emergency medical services;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMAS as follows:

SECTION I

The dollar amount of the increase over the actual levy amount from the previous year shall be \$11,948.00, which is a percentage increase of 1.0% from the previous year. This is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexation that have occurred and refunds made.

SECTION II

This Ordinance shall take force and be in effect five days from and after its publication according to law.

PASSED by the council and APPROVED by the Mayor this ____ day of December, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 2687

AN ORDINANCE levying the ad valorem taxes for obligations of the General Fund for fiscal year ending December 31, 2014.

WHEREAS, the Council of the City of Camas has met and considered its budget for the calendar year 2014, and

WHEREAS, the Council of the City of Camas after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Camas requires a regular levy in the amount of \$9,076,753.17 which is equal to the property tax revenue from the previous year, and excludes amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and amounts authorized by law as a result of any annexations that have occurred and refunds made, in order to discharge the expected expenses and obligations of the City and in its best interest;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMAS as follows:

SECTION I

The dollar amount of the increase over the actual levy amount from the previous year shall be \$722,071.00, which is a percentage increase of 7.4% from the previous year. This is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from any annexation that have occurred and refunds made.

SECTION II

A CERTIFIED BUDGET request or estimate shall be filed with the County Assessor's Office, separate from this ordinance. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The form for this purpose is titled "Levy Certification" and is available through the Assessor's Office. Certification is made in a manner prescribed by the County Assessor's Office.

SECTION III

This Ordinance shall take force and be in effect five days from and after its publication according to law.

PASSED by the council and APPROVED by the Mayor this 2nd day of December, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 2688

AN ORDINANCE levying the ad valorem taxes for the Unlimited Tax General Obligation Bonds for fiscal year ending December 31, 2014.

WHEREAS, the Council of the City of Camas has met and considered its budget for the calendar year 2013, and

WHEREAS, the Council of the City of Camas after hearing and after duly considering all relevant evidence and testimony presented, determined that the City of Camas requires a levy in the amount of \$626,119.00, which is a levy on the assessed valuation for the purposes of raising funds for payment of bonds and interest for the Unlimited Tax General Obligation Bonds authorized by a vote of the electorate of the City of Camas to be paid without limit on the tax levy.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMAS as follows:

SECTION I

An increase of \$2,758.00 in the regular property tax levy from the previous year is hereby authorized for the 2014 levy.

SECTION II

A CERTIFIED BUDGET request or estimate shall be filed with the County Assessor's Office separate from this ordinance. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The form for this purpose is titled "Levy Certification" and is available through the Assessor's Office. Certification is made in a manner prescribed by the County Assessor's Office.

SECTION III

This Ordinance shall take force and be in effect five days from and after its publication according to law.

PASSED by the council and APPROVED by the Mayor this 2nd day of December, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 2689

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year beginning January 1, 2014.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year beginning January 1, 2014, and a notice was published that the Council of said City would meet on the 2nd day of December, 2013 at the hour of 7:00pm, in the Council Chambers in the City Hall of said City for the purposes of considering the budget for the fiscal year 2014 and giving taxpayers within the limits of said city an opportunity to be heard upon said budget; and,

WHEREAS, the said City Council has met and considered the matter of the budget for the fiscal year 2014; and,

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of the said City for said year and being sufficient to meet the various needs of said city during said period; and,

NOW THEREFORE, THE CITY COUNCIL OF THE CITY CAMAS DO ORDAIN AS FOLLOWS:

SECTION 1

The 2014 budget of the City of Camas, Washington for the fiscal year beginning January 1, 2014 is adopted at the fund level in its final form and content as set forth in the document dated November 18, 2013 entitled City of Camas 2014 Budget, three copies of which are on file in the Office of the Clerk. (Exhibit A)

SECTION 2

The total estimated revenues and appropriations for each fund for the City of Camas and the aggregated total for all funds are as follows:

SUMMARY OF ESTIMATED REVENUES, APPROPRIATIONS (AND USE OF FUND BALANCE)

Fund #	Fund	Revenues	Appropriation	Change in Fund Balance (Use of)
001	General	\$17,114,401	\$18,024,236	(\$909,835)
112	City Streets	\$2,168,128	\$2,402,986	(\$234,858)
115	Emergency Rescue	\$3,182,998	\$3,171,890	\$11,108
120	Lodging Tax Fund	\$5,937	\$5,000	\$937
125	Cemetery	\$129,451	\$142,694	(\$13,243)
239	Unlimited GO Bond Debt Service	\$626,119	\$626,119	\$0
240	Limited GO Debt Service	\$883,455	\$883,455	\$0
300	GMA Capital Projects	\$2,820,097	\$3,331,130	(\$511,033)
313	NW 38 th Ave. Construction	\$3,572,000	\$3,572,000	\$0
314	Friberg Street Construction	\$3,550,000	\$3,550,000	\$0
350	Community Center Capital Proj.	\$500,000	\$500,000	\$0
419	Storm Water Drainage	\$1,175,822	\$1,605,066	(\$429,244)
422	City Sanitary	\$1,814,948	\$1,966,412	(\$151,464)
424	Water-Sewer	\$22,536,452	\$22,572,503	(\$36,051)
425	WWTP Construction	\$170,000	\$170,000	\$0
432	Water-Sewer Capital Reserve	\$3,044,253	\$3,020,000	\$24,253
435	Water-Sewer Bond Reserve	\$1,000	\$0	\$1,000
523	Equipment Rental	\$1,602,597	\$1,225,307	\$377,290
611	Firemen's Pension	\$56,511	\$25,000	\$31,511
	TOTALS	\$64,954,169	\$66,793,798	(\$1,839,629)

SECTION 3

The Finance Director is directed to transmit a copy of this budget to the Office of the Auditor of the State of Washington, Municipal Research and Service Center, and to the Association of Washington Cities.

SECTION 4

This 2014 City of Camas Budget for the fiscal year beginning January 1, 2014 is hereby adopted as the budget for the City of Camas.

SECTION 5

This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this ____ day of December 2013.

SIGNED: _____

ATTEST: _____

Approved as to form:

City Attorney

**City of Camas
Budget for 2014**

Fund	Projected Beginning Fund Balance	Budget Revenues	Appropriation	Projected Ending Fund Balance	Change in Fund Balance
General	\$ 4,498,268	\$ 17,114,401	\$ 18,024,236	\$ 3,588,433	\$ (909,835)
City Street	\$ 251,074	\$ 2,168,128	\$ 2,402,986	\$ 16,216	\$ (234,858)
Emergency Rescue	\$ 79,469	\$ 3,182,998	\$ 3,171,890	\$ 90,577	\$ 11,108
Lodging Tax Fund	\$ 13,348	\$ 5,937	\$ 5,000	\$ 14,285	\$ 937
Cemetery	\$ 35,088	\$ 129,451	\$ 142,694	\$ 21,845	\$ (13,243)
Unlimited G.O. Bond Debt Service	\$ 28,541	\$ 626,119	\$ 626,119	\$ 28,541	\$ -
Limited G.O. Bond Debt Service	\$ 337	\$ 883,455	\$ 883,455	\$ 337	\$ -
GMA Capital Projects	\$ 2,112,637	\$ 2,820,097	\$ 3,331,130	\$ 1,601,604	\$ (511,033)
NW 38th Ave. Construction	\$ -	\$ 3,572,000	\$ 3,572,000	\$ -	\$ -
Friberg Street Fund	\$ -	\$ 3,550,000	\$ 3,550,000	\$ -	\$ -
Community Center Capital Projects	\$ 4,651	\$ 500,000	\$ 500,000	\$ 4,651	\$ -
Storm Water Drainage Utility	\$ 835,522	\$ 1,175,822	\$ 1,605,066	\$ 406,278	\$ (429,244)
City Sanitary	\$ 800,335	\$ 1,814,948	\$ 1,966,412	\$ 648,871	\$ (151,464)
Water-Sewer	\$ 2,526,899	\$ 22,536,452	\$ 22,572,503	\$ 2,490,848	\$ (36,051)
WWTP Construction	\$ -	\$ 170,000	\$ 170,000	\$ -	\$ -
Water-Sewer Capital Reserve	\$ 836,472	\$ 3,044,253	\$ 3,020,000	\$ 860,725	\$ 24,253
Water-Sewer Bond Reserve	\$ 836,472	\$ 1,000	\$ -	\$ 837,472	\$ 1,000
Equipment Rental	\$ 1,328,817	\$ 1,602,597	\$ 1,225,307	\$ 1,706,107	\$ 377,290
Firemen's Pension	\$ 2,540,598	\$ 56,511	\$ 25,000	\$ 2,572,109	\$ 31,511
Total City Budget 2014	\$ 16,728,528	\$ 64,954,169	\$ 66,793,798	\$ 14,888,899	\$ (1,839,629)

City of Camas
Summary of Estimated Revenues, Expenditures and Reserves

	General Fund	Special Revenue Funds	Debt Funds	Capital Funds	Grants	Intergovernmental Funds	Reserve Funds	Total
Estimated Beginning Fund Balance 1/1/2014	\$ 4,498,268	\$ 378,979	\$ 28,878	\$ 2,117,288	\$ 5,835,700	\$ 1,328,817	\$ 2,540,598	\$ 16,728,528
Revenues								
Taxes	\$ 13,169,173	\$ 1,265,029	\$ 626,119	\$ 991,915				\$ 16,052,236
Licenses and Permits	\$ 701,442							\$ 701,442
Intergovernmental	\$ 472,469	\$ 414,528		\$ 7,399,500	\$ 500,250			\$ 8,786,747
Charges for Services	\$ 2,294,734	\$ 1,769,961		\$ 690,024	\$ 14,058,402	\$ 1,596,621		\$ 20,409,742
Fines and Forfeitures	\$ 271,310	\$ 12,444						\$ 283,754
Miscellaneous Revenue	\$ 205,273	\$ 12,105		\$ 37,858	\$ 163,824	\$ 5,975	\$ 56,511	\$ 481,546
Non-Revenues	\$ -	\$ 175,000		\$ 670,000	\$ 11,000,000			\$ 11,845,000
Transfers		\$ 1,837,447	\$ 883,455	\$ 652,800	\$ 3,020,000	\$ -		\$ 6,393,702
Total Revenue	\$ 17,114,401	\$ 5,486,514	\$ 1,509,574	\$ 10,442,097	\$ 28,742,476	\$ 1,602,596	\$ 56,511	\$ 64,954,169
Total Available Resources	\$ 21,612,669	\$ 5,865,493	\$ 1,538,452	\$ 12,559,385	\$ 34,578,176	\$ 2,931,413	\$ 2,597,109	\$ 81,682,697
Expenditures								
Salaries and Benefits	\$ 12,046,131	\$ 3,057,918		\$ -	\$ 2,620,268	\$ 370,773	\$ 25,000	\$ 18,120,090
Supplies and Services	\$ 2,739,076	\$ 1,334,549		\$ 917,675	\$ 4,958,900	\$ 554,534		\$ 10,504,734
Intergovernmental	\$ 1,075,422	\$ 435,455			\$ 517,000			\$ 2,027,877
Capital	\$ 326,160	\$ 865,000		\$ 8,552,000	\$ 14,605,000			\$ 24,348,160
Debt Service		\$ 29,648	\$ 1,509,574		\$ 3,560,013	\$ 300,000		\$ 5,399,235
Transfers	\$ 1,837,447		\$ -	\$ 1,483,455	\$ 3,072,800		\$ -	\$ 6,393,702
Total Expenditures	\$ 18,024,236	\$ 5,722,570	\$ 1,509,574	\$ 10,953,130	\$ 29,333,981	\$ 1,225,307	\$ 25,000	\$ 66,793,798
Estimated Ending Fund Balance	\$ 3,588,433	\$ 142,923	\$ 28,878	\$ 1,606,255	\$ 5,244,195	\$ 1,706,106	\$ 2,572,109	\$ 14,888,899
Total Expenditures and Reserve Balance	\$ 21,612,669	\$ 5,865,493	\$ 1,538,452	\$ 12,559,385	\$ 34,578,176	\$ 2,931,413	\$ 2,597,109	\$ 81,682,697

2014 City of Camas Employee Positions

Position	Department	Count
Executive		
City Administrator	Executive	1.0
Executive Assistant	Exec./Adm. Srv./HR	1.0
Administrative Services		
Administrative Services Director	Adm Srv./HR	1.0
Receptionist	Administrative Services	1.0
Information Services Manager	Information Services Div.	1.0
Information Systems Analyst	Information Services Div.	1.0
Info. Services Technician	Information Services Div.	1.0
Finance		
Finance Director	Finance	1.0
Accounting Manager	Finance	1.0
Accountant	Finance	1.0
Accounting Assistant	Finance	1.0
Financial Assistants	Finance	5.0
Police		
Police Chief	Police	1.0
Police Captain	Police	1.0
Patrol Sergeant	Police	4.0
Detective Sergeant	Police	1.0
Administrative Sergeant	Police	1.0
Patrol Officers	Police	15.0
Detectives	Police	2.0
School Resource Officer	Police	1.0
Code Enforcement Officer	Police	1.0
Court Security Officer	Police	0.6
Offender Work Crew Leader	Police	1.2
Senior Adm. Support Assistant	Police	1.0
Administrative Support Assistant II	Police	1.7
Consolidated Fire/EMS		
Fire Chief	Fire/EMS	1.0
Sr. Adm. Support Assistant	Fire/EMS	1.0
Division Chief	Fire/EMS	1.0
Battalion Chief	Fire/EMS	3.0
Fire Captain	Fire	7.0
Firefighter/Paramedics	Fire/EMS	18.0
Firefighter	Fire	8.0
Deputy Fire Marshal	Fire	1.0

Library		
Library Director	Library	1.0
Assistant Library Director	Library	1.0
Library Circulation Services Specialist	Library	1.0
Library Associate	Library	6.0
Administrative Support Assistant II	Library	1.0
Youth Services Librarian	Library	1.0
Pages	Library	3.5
Substitutes	Library	0.3
Community Development		
Community Development Director	Adm./Eng./Plan./Bldg.	1.0
Administrative Assistant	Comm. Develop. Adm.	1.0
Senior Administrative Support Assistant	Comm. Develop. Adm.	1.0
Administrative Support Assistant II	Comm. Develop. Adm.	1.0
Engineering Manager	Engineering	1.0
Project Manager	Engineering	2.0
Engineer III	Engineering	1.0
Engineer I	Engineering	1.0
Senior Engineering Technician	Engineering	1.0
Engineering Technician	Engineering	2.0
Planning Manager	Planning	1.0
Senior Planner	Planning	1.0
Planner I	Planning	0.8
Permit Technician	Planning	1.0
Building Official	Building	1.0
Plans Examiner	Building	1.0
Building Inspector I	Building	1.0
Senior Permit Technician	Building	1.0
Public Works		
Public Works Director	Public Works	1.0
Facility Operations Specialist	Central Srv/Streets	1.0
Public Works Supervisor	Streets/Cem/Storm/ER&R/Parks	1.0
Lead Maintenance Worker	Streets/Water/Sewer/Parks	3.0
Senior Maintenance Worker	Streets/Cem/Storm/Parks	4.0
Maintenance Worker II	Streets/Storm/Parks	4.0
Maintenance Worker I	Streets/Storm/Parks	3.0
Chief Sanitation Worker	Sanitary	1.0
Sanitation Worker II	Sanitary	3.0
Utility Manager	Water/Sewer	1.0
Operations Supervisor	Water/Sewer	2.0
Water Supply Operator	Water/Sewer	1.0
Sewer Maintenance Worker	Water/Sewer	1.0
Senior Utility Maintenance Worker	Water/Sewer	2.0
Waste Water Treatment Operator	Water/Sewer	5.0
Engineer II	Water/Sewer	1.0
Utility Maintenance Worker II	Water/Sewer	3.0
Utility Maintenance Worker I	Water/Sewer	2.0
Chief Mechanic	Equipment Rental	1.0
Mechanics	Equipment Rental	2.0
Senior Administrative Support Assistant	Public Works	1.0
Seasonal Help	Public Works	3.6

Parks and Recreation			2014
Parks and Recreation Manager	Parks and Recreation		1.0
Recreation Coordinator	Parks and Recreation		2.1
Program Aides	Parks and Recreation		0.5
Administrative Support Assistant II	Parks and Recreation		1.0
Seasonal Help	Parks and Recreation		2.8
Total Employees for 2014			7.4

City of Camas Salaries

Effective 1/1/2014

	Position							
		1	2	3	4	5	6	7
Non-Represented	Accounting Manager	5613	5781	5955	6134	6317	6506	6701
	Administrative Assistant	4070	4190	4317	4446	4578	4716	4857
	Administrative Services Director	7902	8139	8384	8636	8896	9161	9436
	Assistant Library Director	5289	5447	5611	5779	5953	6132	6316
	Building Official	6155	6339	6529	6726	6928	7136	7350
	City Administrator	9748	10040	10341	10651	10971	11300	11639
	Community Development Director	7902	8139	8384	8636	8896	9161	9436
	Division Chief of Emergency Medical Svcs.	7672	7902	8139	8384	8636	8896	9163
	Engineering Manager	7077	7290	7509	7734	7967	8206	8452
	Executive Assistant to City Administrator	4428	4561	4698	4839	4984	5134	5288
	Finance Director	7902	8139	8384	8636	8896	9161	9436
	Fire Chief	8518	8825	9143	9475	9821	10116	10419
	Information Systems Manager	6319	6509	6708	6907	7115	7329	7549
	Library Director	6699	6901	7108	7321	7541	7767	8000
	Operations Supervisor - W/S	5752	5926	6102	6285	6474	6668	6868
	Operations Supervisor - Wastewater	5752	5926	6102	6285	6474	6668	6868
	Parks and Recreation Manager	5310	5469	5632	5803	5976	6156	6341
	Planning Manager	6320	6509	6707	6907	7114	7329	7549
	Police Captain	7137	7349	7570	7797	8032	8273	8521
	Police Chief	8505	8760	9024	9292	9570	9858	10154
Public Works Director	7902	8139	8384	8636	8896	9161	9436	
Public Works Operations Supervisor	6155	6339	6530	6726	6928	7136	7350	
Seasonals	Seasonal Engineering Tech	19.47	-	-	-	-	-	-
	Engineering Utility Intern	9.32	-	-	-	-	-	-
	Asst. Pool Supervisor	12.68	13.06	-	-	-	-	-
	Lifeguard	10.36	10.68	-	-	-	-	-
	Lead Lifeguard	11.33	11.67	-	-	-	-	-
	Water Safety Instructor	11.00	11.33	-	-	-	-	-
	Lead Water Safety Instructor	11.67	12.02	-	-	-	-	-
	Pool/Activity Aide	9.32	-	-	-	-	-	-
	Pool Cashier	11.00	11.33	-	-	-	-	-
	Seasonal Maintenance Worker	11.09	11.42	11.76	-	-	-	-
	Summer Maintenance Worker	10.09	10.42	10.73	-	-	-	-
	Summer Reading Aide	10.76	11.08	-	-	-	-	-
	Recreation Leader	12.03	12.38	12.75	13.13	13.52	13.93	14.35
	Recreation Aide	10.36	10.68	11.00	11.33	11.67	12.03	12.39

City of Camas - 2014 Equipment Rental Rates

VEHICLES		2013 Rate	2014 Rate Active	2014 Rate Reserve
General Use Autos	O	\$ 376	\$ 643	\$ 295
Police Patrols	N	\$ 1,720	\$ 2,168	\$ 1,079
Police -- Non-Patrols	U	\$ 860	\$ 1,102	
Police SUVs	Z		\$ 3,451	
Specialty Service Vehicles	T	\$ -	\$ 2,083	
Vans	M	\$ 500	\$ 899	\$ 321
Smaller Pick-Ups	L	\$ 484	\$ 668	\$ 327
½ Ton Pick-Ups & Fire SUVs	K	\$ 570	\$ 1,288	
1 Ton & ¾ Ton Pick-Ups	J	\$ 467	\$ 905	\$ 388
5 Yard Dump Truck	F	\$ -	\$ -	\$ 769
1 Ton Dump Truck	D	\$ 538	\$ 1,024	
2 Ton Dump Truck	E	\$ 215	\$ 873	
Small Trailers	R	\$ 188	\$ 361	
Small Tractors	Q	\$ 753	\$ 395	\$ 361
Large Tractors	P	\$ 576	\$ 802	
Sewer Cleaners	A	\$ 4,300	\$ 6,570	
Tractor/Backhoe	C	\$ 645	\$ 1,983	\$ 202
Street Sweeper	B	\$ 5,160	\$ 4,706	
Refuse Packers	G	\$ 5,913	\$ 7,816	
Refuse Scooters	I	\$ 75	\$ 208	\$ 100
Three Wheel Scooter	H	\$ 298	\$ 852	\$ 113
Large Mowers	V	\$ 1,075	\$ 1,072	
Small Mowers	W	\$ -	\$ 617	
Other				

ORDINANCE NO. 2690

AN ORDINANCE condemning for public street purposes certain land lying within the City of Camas for the purpose of extending and constructing NW 38th Avenue.

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

The City Council of the City of Camas hereby makes the following findings:

A. The City desires to undertake a street improvement project of NW 38th Avenue and SE 20th Street from SE Armstrong Street to NW Parker Street (“the street improvement project”).

B. NW 38th Avenue is classified as regional arterial streets whose function is to serve as a primary route to and from the commercially and industrially zoned properties in Grass Valley.

C. Arterial streets should have a capacity of 15,000.00 to 20,000.00 cars per day.

D. NW 38th Avenue is currently an unimproved rural arterials consisting of two lanes and no improved shoulders or other related facilities.

E. The street improvement project proposes to widen NW 38th Avenue and SE 20th Street to three lanes between SE Armstrong Street and NW Parker Street.

F. The street improvement project further includes construction of curbs, gutters, bike lanes, sidewalks, street lighting, and storm water treatment facilities.

G. The street improvement project is consistent with the City of Camas 20-Year Growth Management Plans.

H. The properties described in Exhibit “A” and depicted in Exhibit “B” attached hereto and by this reference incorporated herein about the street improvement project (“the subject real properties”).

I. The City has been unsuccessful in its attempts to acquire the subject real properties by negotiation.

J. The street improvement project constitutes a public use under the provisions of RCW 8.12.030.

K. The subject real properties are necessary for completion of the street improvement project.

L. Pursuant to RCW 8.25.290, the City published and mailed notice to the property owners of the subject real properties this ordinance authorizes to be condemned, advising such owners that a final decision condemning the required properties would be made at the December 2, 2013, Camas City Council meeting.

M. Any and all interested parties had the opportunity to address the Camas City Council on this subject at the December 2, 2013, meeting.

Section II

The City is authorized to condemn property and property interests for public improvements under RCW 8.12.030.

Section III

The City of Camas hereby condemns for public street purposes the properties described in Exhibit "A," attached hereto and by this reference incorporated herein. Condemnation of the properties is subject to the making or paying of just compensation to the owners in the manner provided by law.

Section IV

Compensation for the subject real properties shall be paid from the NW 38th Avenue Construction Fund of the City, and not by special assessment upon properties benefitted by such acquisition.

Section V

The City Attorney is hereby authorized and directed to begin and prosecute the proceedings provided by law to condemn, take, and appropriate the interests necessary to carry out the provisions of this ordinance, and is further authorized in conducting said condemnation proceedings, and for the purpose of minimizing damages, to stipulate as to the use of the properties hereby authorized to be condemned and appropriated, and as to the reservation of any right of use of the owner or any person entitled to possession of the properties, provided that such reservation does not interfere with the use of said properties as provided in this ordinance.

Section VI

The City Council hereby finds and declares that an emergency exists, and this is a matter of urgency which necessitates that this ordinance become effective immediately, in order to preserve the public health, safety, and welfare. This ordinance shall become effective immediately upon its passage.

PASSED by the Council and APPROVED by the Mayor this 2nd day of December, 2013.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

PROPERTY ID NUMBER	PROPERTY OWNER	PROPERTY OWNER TAX PAYER'S OR CONTACT ADDRESS	PROPERTY ADDRESS (PER CLARK COUNTY ASSESSMENT RECORDS)	PROPERTY RIGHTS
177481000	John and Elaine Armstrong	John and Elaine Armstrong 1919 SE Armstrong Drive Camas, WA 98607	1919 SE Armstrong Drive, Camas, WA 98607	See attached legal description

EXHIBIT "A"
PAGE 2 OF 4

Tract 1 – Right-of-way Acquisition

A tract of land in the southeast one-quarter of Section 32, Township 2 North, Range 3 East, Willamette Meridian, and lying in Lot 1 of the Short Plat recorded in Book 2, Page 339, Records of Clark County, Washington, being a portion of that property described in that Quit Claim Deed to John W. and Elaine P. Armstrong, recorded in Auditor's File Number 8906300091, Clark County Records; the said tract being that portion of said property included in a strip of land 37.00 feet in width lying between lines at right angles to the centerline at Engineer's Stations 36+50.00 and 38+50.00 on the northerly side of the NW 38th Avenue Engineer's Centerline, said Engineer's Centerline being described as follows:

Beginning at Engineer's Centerline Station 0+00.00, said station being the corner common to Sections 31 and 32, Township 2 North, Range 3 East, and Sections 5 and 6, Township 1 North, Range 3 East, Willamette Meridian; thence South 88°42'55" East, a distance of 5,279.79 feet to Engineer's Centerline Station 52+79.79, said station being the corner common to Sections 32 and 33, Township 2 North, Range 3 East, and Sections 4 and 5, Township 1 North, Range 3 East, Willamette Meridian; thence South 88°59'59" East, a distance of 5,283.12 feet to Engineer's Centerline Station 105+62.91, said station being the corner common to Sections 33 and 34, Township 2 North, Range 3 East, and Sections 3 and 4, Township 1 North, Range 3 East, Willamette Meridian.

SAVE AND EXCEPT that portion lying within public roads.

The tract of land to which this description applies contains 1,006 square feet, more or less, outside of the existing right of way.

Tract 2 – Permanent Easement

A tract of land in the southeast one-quarter of Section 32, Township 2 North, Range 3 East, Willamette Meridian, and lying in Lot 1 of the Short Plat recorded in Book 2, Page 339, Records of Clark County, Washington, being a portion of that property described in that Quit Claim Deed to John W. and Elaine P. Armstrong, recorded in Auditor's File Number 8906300091, Clark County Records; the said tract being that portion of said property included in a strip of land 42.00 feet in width lying between lines at right angles to the centerline at Engineer's Stations 36+50.00 and 38+50.00 on the northerly side of the NW 38th Avenue Engineer's Centerline, said Engineer's Centerline being described in Tract 1 above.

SAVE AND EXCEPT that portion lying within public roads and Tract 1 as described above.

The tract of land to which this description applies contains 749 square feet, more or less.

Tract 3 – Temporary Construction Easement

A tract of land in the southeast one-quarter of Section 32, Township 2 North, Range 3 East, Willamette Meridian, and lying in Lot 1 of the Short Plat recorded in Book 2, Page 339, Records of Clark County, Washington, being a portion of that property described in that Quit Claim Deed to John W. and Elaine P. Armstrong, recorded in Auditor's File Number 8906300091, Clark County Records; the said tract being that portion of said property included in a strip of land 47.00 feet in width lying between lines at right angles to the centerline at Engineer's Stations 36+50.00 and 38+50.00 on the northerly side of the NW 38th Avenue Engineer's Centerline, said Engineer's Centerline being described in Tract 1 above.

SAVE AND EXCEPT that portion lying within public roads and Tract 1 and Tract 2 as described above.

The tract of land to which this description applies contains 774 square feet, more or less.

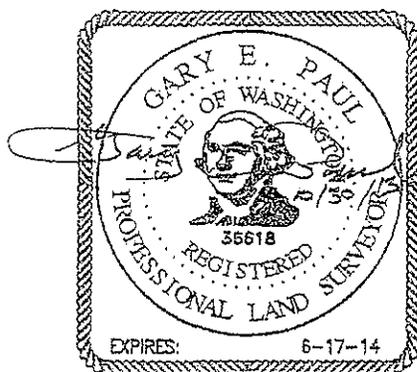
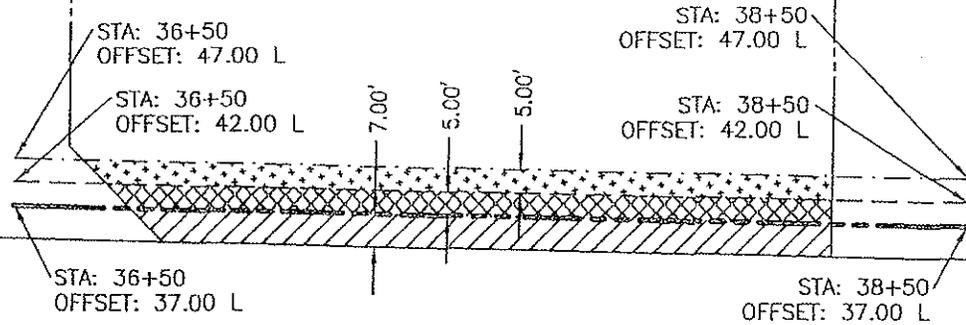
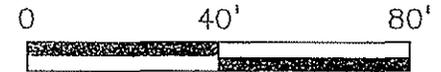


EXHIBIT "A"
PAGE 3 OF 4

SE ARMSTRONG DRIVE

ARMSTRONG

EXHIBIT "A"
PAGE 4 OF 4



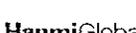
RIGHT OF WAY
TRACT 1 (1,006 SQ. FT.)



PERMANENT EASEMENT
TRACT 2 (749 SQ. FT.)



TEMPORARY CONSTRUCTION
EASEMENT
TRACT 3 (774 SQ. FT.)

PROPERTY	1919 SE ARMSTRONG DRIVE CAMAS, WA 98607 APN: 177481000 AFN: 8906300091 SE1/4 SECTION 32 TOWNSHIP 2 NORTH RANGE 2 EAST WILLAMETTE MERIDIAN CLARK COUNTY, WASHINGTON	COMMUNITY DEVELOPMENT ENGINEERING DEPARTMENT	NW 38TH AVENUE PHASE 2	   
	OWNER NAME/ ADDRESS	JOHN AND ELAINE ARMSTRONG 1919 SE ARMSTRONG DRIVE CAMAS, WA 98607		
		 City of Camas WASHINGTON 616 NE 4TH AVENUE CAMAS, WASHINGTON 98607 (360)834-3451	ACQUISITION MAP	
			BY: GEP	DATE: AUGUST 2, 2013

PROPERTY ID NUMBER	PROPERTY OWNER	PROPERTY OWNER TAX PAYER'S OR CONTACT ADDRESS	PROPERTY ADDRESS (PER CLARK COUNTY ASSESSMENT RECORDS)	PROPERTY RIGHTS
177482000	Douglas and Sheri Swank	Douglas and Sheri Swank 4831 NW 38 th Avenue, Camas, WA 98607	4831 NW 38 th Avenue, Camas, WA 98607	See attached legal description

EXHIBIT " B "
PAGE 2 OF 4

Tract 1 – Right-of-way Acquisition

A tract of land in the southeast one-quarter of Section 32, Township 2 North, Range 3 East, Willamette Meridian, being a portion of that property described in that Quit Claim Deed to Douglas E. Swank and Sheri L. Swank, recorded Auditor's File Number 9709150196, Clark County Records; the said tract being that portion of said property included in a strip of land 37.00 feet in width lying between lines at right angles to the centerline at Engineer's Stations 38+00.00 and 43+75.00 on the northerly side of the NW 38th Avenue Engineer's Centerline, said Engineer's Centerline being described as follows:

Beginning at Engineer's Centerline Station 0+00.00, said station being the corner common to Sections 31 and 32, Township 2 North, Range 3 East, and Sections 5 and 6, Township 1 North, Range 3 East, Willamette Meridian; thence South 88°42'55" East, a distance of 5,279.79 feet to Engineer's Centerline Station 52+79.79, said station being the corner common to Sections 32 and 33, Township 2 North, Range 3 East, and Sections 4 and 5, Township 1 North, Range 3 East, Willamette Meridian; thence South 88°59'59" East, a distance of 5,283.12 feet to Engineer's Centerline Station 105+62.91, said station being the corner common to Sections 33 and 34, Township 2 North, Range 3 East, and Sections 3 and 4, Township 1 North, Range 3 East, Willamette Meridian.

SAVE AND EXCEPT that portion lying within public roads.

The tract of land to which this description applies contains 3,705 square feet, more or less, outside of the existing right of way.

Tract 2 – Permanent Easement

A tract of land in the southeast one-quarter of Section 32, Township 2 North, Range 3 East, Willamette Meridian, being a portion of that property described in that Quit Claim Deed to Douglas E. Swank and Sheri L. Swank, recorded Auditor's File Number 9709150196, Clark County Records; the said tract being that portion of said property included in a strip of land of variable width lying on the northerly side of the NW 38th Avenue Engineer's Centerline, said Engineer's Centerline being described in Tract 1 above.

The width in fee of said strip is as follows:

Station	to	Station	Width on Northerly Side of Engineer's Centerline
38+00.00		38+55.00	45.00
38+55.00		39+00.00	45.00 in a straight line to 42.00
39+00.00		40+75.00	42.00
40+75.00		41+75.00	42.00 in a straight line to 41.00
41+75.00		43+75.00	41.00

SAVE AND EXCEPT that portion lying within public roads and Tract 1 as described above.

The tract of land to which this description applies contains 2,590 square feet, more or less.

Tract 3 – Temporary Construction Easement

A tract of land in the southeast one-quarter of Section 32, Township 2 North, Range 3 East, Willamette Meridian, being a portion of that property described in that Quit Claim Deed to Douglas E. Swank and Sheri L. Swank, recorded Auditor's File Number 9709150196, Clark County Records; the said tract being that portion of said property included in a strip of land of variable width lying on the northerly side of the NW 38th Avenue Engineer's Centerline, said Engineer's Centerline being described in Tract 1 above.

The width in feet of said strip of land is as follows:

Station	to	Station	Width on Northerly Side of Engineer's Centerline
38+00.00		38+55.00	53.00
38+55.00		39+00.00	53.00 in a straight line to 47.00
39+00.00		40+75.00	47.00
40+75.00		41+75.00	47.00 in a straight line to 45.00
41+75.00		43+75.00	45.00

SAVE AND EXCEPT that portion lying within public roads and Tract 1 and Tract 2 as described above.

The tract of land to which this description applies contains 2,590 square feet, more or less.

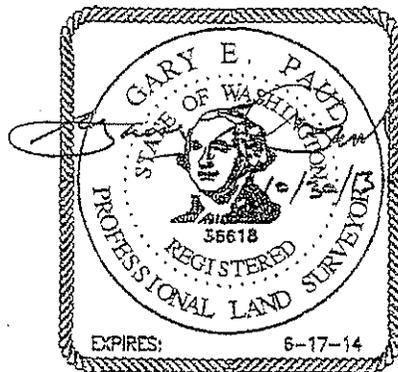
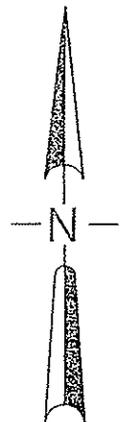


EXHIBIT " B "
PAGE 3 OF 4

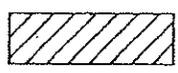
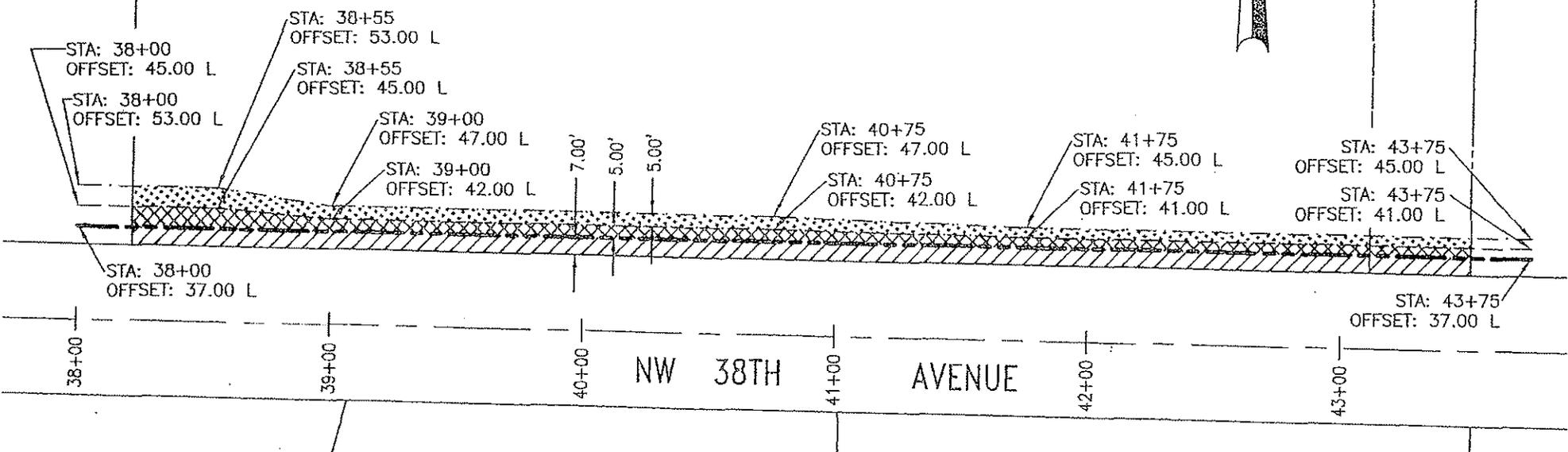
EXHIBIT "B"
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ROAD 'C'

WEST LINE H M KNAPP DLG

SWANK



RIGHT OF WAY
 TRACT 1 (3,705 SQ. FT.)



PERMANENT EASEMENT
 TRACT 2 (2,590 SQ. FT.)



TEMPORARY CONSTRUCTION
 EASEMENT
 TRACT 3 (2,590 SQ. FT.)

PROPERTY	4831 NW 38TH AVENUE CAMAS, WA 98607 APN: 177482000 AFN: 9709150196 SE1/4 SECTION 32 TOWNSHIP 2 NORTH RANGE 2 EAST WILLAMETTE MERIDIAN CLARK COUNTY, WASHINGTON	COMMUNITY DEVELOPMENT ENGINEERING DEPARTMENT	NW 38TH AVENUE PHASE 2	 Hanmi Global Partner 700 WASHINGTON ST, STE 401 VANCOUVER, WA 98660 (360)737-9613 FAX (360)737-9651
	OWNER NAME/ ADDRESS	DOUGLAS AND SHERI SWANK 4831 NW 38TH AVENUE CAMAS, WA 98607		
		 616 NE 4TH AVENUE CAMAS, WASHINGTON 98607 (360)834-3451	BY: GEP	DATE: AUGUST 2, 2013