

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PUBLIC COMMENTS

#### V. CONSENT AGENDA

- A. Approve the minutes of the March 3, 2014, Camas City Council Meeting and the Work Session minutes of March 3, 2014.
- B. Approve claim checks as approved by the Finance Committee
- C. Authorize the write-off of the February 2014 Emergency Medical Services (EMS) billings in the amount of \$69,706.58. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance from patients. (submitted by Cathy Huber Nickerson)
- D. Authorize Park Impact Fee (PIF) credits totaling \$30,094.37 to Lennar Northwest, Inc. for the Breckenridge Subdivision (SUB06-08) which was approved and conditioned to install a portion of the T-21 trail in accordance with the 2006 Trails and Open Space Comprehensive Plan. The trail improvements are complete and the applicant has submitted a construction cost of \$30,094.37; 42% of the total PIF (31 lots x \$2290 = \$70,990). Staff has reviewed the submitted trail costs and finds them to be acceptable. The requested PIF credit will reduce the PIF by approximately \$971 per lot. The applicant will still pay approximately \$1,319 PIF per lot at the time of building permit issuance. (submitted by Phil Bourquin)
- E. Authorize the Mayor to execute a Clark Public Utilities (CPU) power pole easement for Project S-566 NW Friberg/Strunk Street Improvements. Construction of the Friberg Street improvements has required Camas to obtain additional right-of-way width for the length of the project. The additional roadway width also requires that CPU

relocate their power poles along the full length of the project, within the new Camas right-of-way, on the easterly side of Friberg. The existing CPU poles are located at or very near the existing right-of-way line. Typically, whenever visible utilities have been located on private property for seven or more years, the utility company may claim a prescriptive easement for these utilities. In such cases, the City would normally be required to pay for the relocation of said utilities. In lieu of debating the exact location of the existing CPU poles, CPU has agreed to relocate the existing poles at their cost provided that Camas grants an easement for the relocated poles. This easement requires the City to pay for any future City-mandated relocation of the poles referenced in the easement. (submitted by James Hodges)

- F. Authorize the Mayor to sign Change Order No. 4 for Project P-862 Lacamas Lake Lodge to JWC LLC in the amount of \$28,737.67 (including sales tax). (submitted by James Hodges)
- G. Authorize the Mayor to sign an amendment to the existing 2014-2015 Professional Environmental Services Contract for wetland mitigation monitoring for Project SS-356C NW Lake Road/SE First Street Road Improvements with BergerABAM. This amendment modifies the existing contract to include the wetland maintenance work in years 2014 and 2015. The cost for the 2014 maintenance work is included in the adopted 2014 budget. The budget for the 2014 wetland mitigation monitoring and maintenance is a lump sum of \$70,000.00. See the attached 'Wetland Budget Memo' for the project breakdown. (submitted by Anita Ashton)
- H. Authorize the Mayor to sign an amendment to the existing 2012-2014 Professional Services Contract for Project SS-473 Grass Valley Park Wetland Monitoring with The Resource Company, Inc. (TRC). This amendment modifies the existing contract to include the wetland maintenance work in reporting year seven (2014). The cost for the 2014 maintenance work is included in the adopted 2014 budget. The budget for the 2014 wetland mitigation monitoring and maintenance is a lump sum of \$70,000.00. See the attached 'Wetland Budget Memo' for the project breakdown. (submitted by Anita Ashton)
- I. Authorize the Mayor to sign an amendment to the existing 2011-2015 Professional Services Contract for Project S-454C NW Leadbetter Drive, Phase 1, Wetland Monitoring with TRC. This amendment modifies the existing contract to include the wetland maintenance work for years 2014-2015. The cost for the 2014 maintenance work is included in the adopted 2014 budget. The budget for the 2014 wetland mitigation monitoring and maintenance is a lump sum of \$70,000.00. See the attached 'Wetland Budget Memo' for the project breakdown. (submitted by Anita Ashton)
- J. Authorize the Bid Award for Project S-589C 2014 Asphalt Repairs NW 6<sup>th</sup> Avenue to the lowest responsive bidder and authorize the Mayor to sign the contract. This winter has been particularly hard on NW 6<sup>th</sup> Avenue and has made clear the need to rehabilitate this street. Staff has issued a call for bids to install spot asphalt repairs on NW 6<sup>th</sup> Avenue from Adams to Norwood (91 spots, 14,000 square feet). While this street is a high priority to grind and overlay, there are underground utilities in need of repair prior to full asphalt restoration. Staff will work to program the utility repairs in

the 2015 budget and complete pavement restoration as the budget allows. This contract will remove the major issues the City has had to date and staff will continue to do spot repairs throughout the year. The Street Department Capital Budget for road repair will be used to fund this contract. The opening of bids will occur on March 12, 2014, at 2:30 p.m. (submitted by Eric Levison)

- K. Authorize the Mayor to sign a professional services agreement with Pacific Groundwater Group (PPG) for a water right evaluation. The City has been approached with an offer to purchase an existing water right in the Lacamas Watershed. The water right in question could, if found transferable, provide some or all of the mitigation required to move forward with the proposed "Camas Meadows Well" which is identified in the Water Plan, Rate Analysis and Capital Facilities Plan for development in the next five years. This professional services contract provides for determining the validity of the water right, possibility of transfer, and relative value of the right. The second task would then move to the purchase and transfer of the right. (submitted by Eric Levison)
- L. Authorize Pay Estimate No. 2 for Project WS-709D Water Transmission Main to Rotschy, Inc. in the amount of \$306,300.70 for work completed through February 25, 2014. This project is financed through the State of Washington Public Works Board Drinking Water State Revolving Loan Fund with funds obtained from the U.S. Environmental Protection Agency and the Washington Department of Health. The project is budgeted and fully funded. (submitted by James Hodges)
- M. Authorize the Bid Award for Project SS-568 Vactor Facility Upgrade to the lowest responsive bidder, Nutter Corporation, in the amount of \$206,755.22 and authorize the Mayor to execute the contract. This project upgrades the existing decant facility by installing a roof to eliminate rain water from entering the sewer system and providing a compliant solution for street sweeping material processing. Bids were opened on February 25, 2014. The bid amount is \$7,506.26 over the Engineer's Estimate, but within the budgeted amount. (submitted by Eric Levison)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

#### VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

### VII. MAYOR

A. Announcements

#### VIII. COMMUNITY DEVELOPMENT

- A. Resolution No. 1287 to Adopt the 2014 Standard Specifications for Road, Bridge and Municipal Construction
  - 1. Details: Camas uses the Standard Specifications for Road, Bridge, and Municipal Construction as the basis for the technical requirements for all construction

projects. These specifications are compiled, published, and updated every two years by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA). Camas is required to use these specifications on most projects that have federal funds. Department/Presenter: James Carothers, Engineering Manager

Recommended Action: Adopt Resolution No. 1287

#### IX. FINANCE

- A. Resolution No. 1288 Authorizing Participation in the Washington State Local Government Investment Pool (LGIP)
  - Details: This resolution is at the request of the Washington State Treasurer to update the City's authorization to participate in the Washington State LGIP and to provide a prospectus of the Washington State LGIP. The City Council received a presentation which provided background of how the LGIP fits in the City's current investment portfolio followed by a review of the resolution highlights as well as the prospectus during the March 3, 2014, Council Workshop.
     Department/Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Adopt Resolution No. 1288 authorizing investment of the City of Camas monies in the Local Government Investment Pool

- B. Resolution No. 1289 Authorizing an Interfund Loan from the Growth Management Act (GMA) Fund to the Emergency Medical Services (EMS) Fund
  - Details: This resolution is to authorize the EMS Fund to borrow funds from the GMA Fund in the amount \$17,966.07 and providing for a repayment of said loan by December 31, 2014, with interest on the declining balance of 1% per annum.
     Department/Presenter: Cathy Huber Nickerson, Finance Director Recommended Action: Adopt Resolution No. 1289 to authorize the EMS Fund to borrow funds from the GMA Fund in the amount of \$17,966.07 for a repayment of said loan by December 31, 2014
- C. Resolution No. 1290 Authorizing an Interfund Loan from the GMA Fund to the NW 38<sup>th</sup> Street Construction Fund
  - 1. Details: This resolution it to authorize the NW 38<sup>th</sup> Street Construction Fund to borrow funds from the GMA Fund in the amount \$402,133.87 and providing for a repayment of said loan by December 31, 2014, with interest on the declining balance of 1% per annum.

Department/Presenter: Cathy Huber Nickerson, Finance Director Recommended Action: Adopt Resolution No. 1290 to authorize the NW 38<sup>th</sup> Street Construction Fund to borrow funds from the GMA Fund in the amount of \$402,133.87 for a repayment of said loan by December 31, 2014

- D. Resolution No. 1291 Authorizing an Interfund Loan from the GMA Fund to the Friberg/Strunk Street Construction Fund
  - 1. Details: This resolution it to authorize the Friberg/Strunk Street Construction Fund to borrow funds from the GMA Fund in the amount \$179,069.40 and providing for a repayment of said loan by December 31, 2014, with interest on the declining balance of 1% per annum.

Department/Presenter: Cathy Huber Nickerson, Finance Director Recommended Action: Adopt Resolution No. 1291 to authorize the Friberg/Strunk Street Construction Fund to borrow funds from the GMA Fund in the amount of \$179,069.40 for a repayment of said loan by December 31, 2014

#### X. PUBLIC COMMENTS

#### XI. ADJOURNMENT

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT Monday, March 03, 2014 at 4:30 p.m. Camas City Hall, 616 NE 4<sup>th</sup> Avenue

## I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:31 p.m.

## II. ROLL CALL

- Present: Greg Anderson, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk
- Excused: Linda Dietzman
- Staff: Jerry Acheson, Kristin Berquist, Phil Bourquin, Peter Capell, James Carothers, James Hodges, Cathy Huber Nickerson, Mitch Lackey, and David Schultz.
- Press: Heather Acheson, Camas-Washougal Post Record

### III. PUBLIC COMMENTS

There were no comments from the public.

## IV. PUBLIC WORKS DEPARTMENT

# A. Professional Services Contract with Pacific Groundwater Group (PPG) to Assess Certain Water Rights for Possible Transfer

Details: The City was approached with an offer to purchase an existing water right in the Lacamas watershed. The water right in question could, if found transferable, provide some or all of the mitigation required to move forward with the proposed "Camas Meadows Well" which is identified in the *Water Plan, Rate Analysis* and *Capital Facilities Plan* for development in the next five years.

Department/Presenter: Peter Capell, City Administrator

Water Rights Acquisition Scope 🤝

The contract with PGG will be included on the March 17th Consent Agenda.

### B. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items

Department/Presenter: Eric Levison, Public Works Director

There were no miscellaneous or emergent items.

## V. COMMUNITY DEVELOPMENT DEPARTMENT

### A. I-502 Marijuana Growing, Processing, Retailing and Possessing

Details: An update will be given on the status of I-502 implementation.

Department/Presenter: David Schultz, Assistant City Attorney

I-502 Memo 9 (large file - it may take a few minutes to load.) 🤝

Schultz gave a general update regarding Initiative 502. Schultz will respond to Council's questions at the meeting of April 7<sup>th</sup>. It was staff's recommendation and Council's direction to gather input from Camas residents. Advertising for the public's input will be scheduled. A formal work program, beginning with a proposal that will continue to develop over time, will be presented at the April 7th meeting. The work program will include an extension of the current moratorium which expires April 14th and a scheduled public hearing.

### **B.** Goodwin Road Annexation (File No. ANNEX14-01)

Details: This annexation is for the Goodwin Road right-of-way starting at the Camas city limits line on NE 13th Street, west to the intersection with Friberg-Strunk Road/NE 202nd Avenue, and continuing northeasterly along NE Goodwin Road to a point just north of Lacamas Creek. When the City of Camas annexed the properties on the south side of Goodwin Road in that area, the legal description did not include the right-of-way of Goodwin Road within the city limits. The City of Camas will be the only local government with jurisdiction and permitting authority.

Department/Presenter: Phil Bourquin, Community Development Director

Goodwin Road Ordinance 📎

Goodwin Road Color Map 📎

This item is included on the March 3, 2014 Regular Council Meeting Agenda.

#### **C.** Construction Specifications Book

Details: Camas uses the *Standard Specifications for Road, Bridge, and Municipal Construction* as the basis for the technical requirements for all construction projects. These specifications are compiled, published, and updated every two years by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA). Camas is required to use these specifications on most projects that include federal funds. The 2014 update has been issued, and staff recommends adoption of this book, effective April 1, 2014.

Department/Presenter: James Carothers, Engineering Manager

Resolution 1287 🤝

The resolution to adopt the *2014 Standard Specifications for Road, Bridge, and Municipal Construction* will be included on the March 17th Council Meeting Agenda.

### D. Project P-862 Lacamas Lake Lodge Change Order No. 4

Details: Project P-862 Lacamas Lake Lodge Change Order No. 4 to JWC LLC is in the amount of \$28,737.67 (including sales tax).

Department/Presenter: James Carothers, Engineering Manager

P-862 Change Order No. 4 📎

P-862 Workshop Memo 📎

Staff will place Change Order No. 4 on the March 17, 2014, Consent Agenda for Council's consideration.

E. Amendment to the Existing 2014-2015 Professional Environmental Services for Wetland Mitigation Monitoring Contract with BergerABAM for Project SS-356C NW Lake Road/SE First Street Road Improvements

Details: The current professional services contract with BergerABAM is for their oversight on City provided contractor's maintenance work to conduct wetland monitoring, and to produce and submit a monitoring report to the U.S. Army Corps of Engineers for the two remaining years of the Corp of Engineer's Permit that was required for the roadway improvements on NW Lake Road/SE First Street. The existing contract is not inclusive of the wetland maintenance work. This amendment modifies the existing contract to include the wetland maintenance work in years 2014 and 2015. The financial information and the amended contract language will be available on the March 17th Council Agenda. The cost for the 2014 maintenance work is included in the adopted 2014 Budget.

Department/Presenter: James Carothers, Engineering Manager

Staff will place this item on the March 17, 2014 Consent Agenda for Council's consideration.

F. Amendment to the Existing 2012-2014 Professional Services Mitigation Monitoring Contract with The Resource Company (TRC) for Project SS-473 Grass Valley Park Wetland Monitoring

Details: The current professional services contract with TRC is for their oversight on City provided contractor's maintenance work to conduct wetland monitoring, and to produce and submit a monitoring report to the U.S. Army Corps of Engineers for years 5 and 7 (2012 & 2014) of the Corp of Engineers' Permit that was required for the construction of Grass Valley Park. The existing contract is not inclusive of the wetland maintenance work. This amendment modifies the existing contract to include the wetland maintenance work in reporting year 7 (2014). The financial information and the amended contract language will be available on the March 17th Council Agenda. The cost for the 2014 maintenance work is included in the adopted 2014 Budget.

Department/Presenter: James Carothers, Engineering Manager

Staff will place this item on the March 17, 2014, Consent Agenda for Council's consideration.

#### **G.** Amendment to the Existing 2011-2015 Professional Services Monitoring Contract with The Resource Company (TRC) for Project S-454C NW Leadbetter Drive Phase 1 Wetland Monitoring

Details: The current professional services contract with TRC is for oversight on City provided contactor's maintenance work to conduct wetland monitoring, and to produce and submit a monitoring report to the U.S. Army Corps of Engineers for years 1,2,3, and 5 (2011-2015) of the Corp of Engineers' Permit that was required for the roadway improvements on NW Leadbetter Drive Phase 1. The existing contract is not inclusive of the wetland maintenance work. This amendment modifies the existing contract to include the wetland maintenance work for years 2014-2015. The financial information and the amended contract language will be available on the March 17th Council Agenda. The cost for the 2014 maintenance work is included in the adopted 2014 Budget.

Department/Presenter: James Carothers, Engineering Manager

Staff will place this item on the March 17, 2014, Consent Agenda for Council's consideration.

#### H. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items

Department/Presenter: Phil Bourquin, Community Development Director

There were no miscellaneous or emergent items.

#### VI. FINANCE DEPARTMENT

# A. Participation in the Washington State Local Government Investment Pool (LGIP)

Details: This presentation's purpose was to review the State Treasurer's request to update the participation resolution and to provide a prospectus of the Washington State LGIP. The presentation provided background about how the LGIP fits in the City's current investment portfolio followed by a review of the resolution highlights as well as the prospectus. Council will have opportunity to discuss the State's request and consider it during the City Council meeting scheduled for March 17, 2014.

Department/Presenter: Cathy Huber Nickerson, Finance Director

LGIP Presentation Sol

LP Resolution Form 🤝

LGIP Money Market Fund Prospectus 🤝

LP Transaction Authorization Form 🤝

The State Treasurer's request for the updated resolution will be included on the March 17, 2014, Regular Council Meeting.

B. Copier Lease and Maintenance Agreement for Community Development

Details: The copier lease agreement for the City's Community Development Department was discussed. The copier will be housed in the Building Division. The lease is a monthly lease for five years at 5.28% with US Bank. The overall cost of the copier is \$9,625 with \$8,443 for the copier and \$1,182 in interest. The maintenance agreement will be paid by the fee per copy, \$.008 for black and white and \$.052 for color copies.

Department/Presenter: Cathy Huber Nickerson

Copier Maintenance Agreement 🤝

Equipment Sale and Maintenance Agreement Solution

The copier lease agreement and the maintenance agreement will be included on the March 3, 2014, Consent Agenda for Council's consideration.

#### VII. CITY ADMINISTRATION

#### A. Miscellaneous and Scheduling

Details: Updates on miscellaneous or scheduling items

Department/Presenter: Pete Capell, City Administrator

Capell let Council know that staff is working toward leasing office space for the offices of the Fire Marshals from Camas and Washougal.

Capell said that he would be out of the office until March 17, 2014.

#### VIII. COUNCIL COMMENTS AND REPORTS

Hogan said that First Friday has a St. Patrick's Day theme this week. Hogan also mentioned that there is a Georgia Pacific meeting being held this week.

Mayor gave more reasons why Camas is an awesome place to live, including the 18th "Safest City in Washington" and the first in Clark County. Camas is rated 11th as a "Best Cities for Homeownership" rating in the State of Washington, no other cities in Clark County were listed.

Hazen noted that as a follow-up to the request to comply with Americans with Disabilities Act (ADA) access to Fallen Leaf Lake Park, the Parks and Recreation Commission approved staff's recommendation to implement a new gate policy. As a result of the new policy, the gate will be open from dawn to dusk and will allow general users access to the park during non-reserved times.

Capell added that there will be a sign on the gate that will clarify to users whether a private party has reserved the facility. Handicap parking spaces and paving for handicapped users will be created in the near future for the park. Capell noted the long range plan is to create an access road beginning at NE 23rd Street and at that time, the current access from NE Everett Street will be converted to an emergency access.

Anderson said he received a citizen request to find out what ability Camas has to respond to a disaster created from trains in our area carrying oil. Nick Swinhart, Fire Chief, will be tasked to respond with information for the inquirer.

Turk reported for Dietzman that there is a Library Trustee meeting at 6:30 p.m. at the Camas Library on Thursday, March 6<sup>th</sup>. Turk hopes someone would be able to attend.

Smith said that there is an Regional Transportation Council meeting on Tuesday.

### IX. PUBLIC COMMENTS

There were no comments from the public.

### X. ADJOURNMENT

The meeting adjourned at 5:40 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Workshop Agenda and Supporting Documents - Posted Feb. 27, 2014 (large files - it may take a few minutes to load)

Mayor

City Clerk



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT Monday, March 03, 2014 at 7:00 p.m. Camas City Hall, 616 NE 4<sup>th</sup> Avenue

**NOTE:** There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

### I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7 p.m.

#### II. PLEDGE OF ALLEGIANCE

#### III. ROLL CALL

- Present: Greg Anderson, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk
- Excused: Linda Dietzman
- Staff: Kristin Berquist, Phil Bourquin, Peter Capell, James Carothers, Cathy Huber-Nickerson, and Shawn MacPherson
- Press: The press was not present.

### IV. PUBLIC COMMENTS

There were no comments from the public.

### V. CONSENT AGENDA

**A.** Approved the minutes of the February 18, 2014, Camas City Council Meeting and the work session minutes of February 18, 2014.

Feb. 18, 2014 Regular Meeting Minutes 📎

Feb. 18, 2014 Workshop Minutes 🤝

- **B.** Approved claim check numbered 120173 120327 in the amount of \$358,272.75.
- C. Authorized the Mayor to execute Change Order No. 2 for Project WS-713 Wastewater Treatment Facilities Improvements, Phase 2B, to Contractors Northwest, Inc., in the amount of \$5,061.00. Change Order No. 2 included five items totaling \$5,061.00. All items listed in Change Order No. 2 were for additional work items required during construction or deleted work items. These items amounted to about 0.03 percent of the \$17 million dollar total project. External funding sources for this project total \$17,543,300.00. (submitted by James Carothers)

WS-713 Change Order No. 2 🤝

D. Authorized Pay Estimate No. 10 Final for Project WS-713 Wastewater Treatment Facilities Improvements (WWTF), Phase 2B, in the amount of \$31,206.75 to Contractors Northwest, Inc., for work completed through February 20, 2014, and accepted the project as complete. The project was budgeted and fully funded. (submitted by James Carothers)

## WS-713 Pay Est 10 Final 🤝

E. Authorized Pay Estimate No. 8 for Project P-862 Lacamas Lake Lodge Building Improvements payable to JWC LLC General Contractor in the amount of \$55,630.33 for the work period ending February 24, 2014. (submitted by James Carothers)

## P-862 Pay Est 8 📎

- **F.** Authorized the Mayor to relinquish the City's interest in a portion of an access easement located within Phase 4 of the Summit at Columbia Vista Subdivision. (submitted by James Carothers)
- **G.** Authorized the Mayor to sign Verizon Facilities Lease Amendment No. 2 which updated the Verizon Wireless antenna configuration shown in Exhibit B (attached) at the Upper Prune Hill Reservoir site. (submitted by Eric Levison)

### Verizon Amendment No. 2 📎

H. Authorized the City Administrator to sign the copier lease and maintenance agreement for the City's Community Development Department. This is a monthly lease for five years at 5.28% interest with US Bank. The overall cost of the copier is \$9,625 with \$8,443 for the copier and \$1,182 in interest. The maintenance agreement will be paid by the fee per copy, \$.008 for black and white and \$.052 for color copies. (submitted by Cathy Huber Nickerson)

Tax-Exempt Installment Purchase Agreement 🤝

Equipment Sale and Maintenance Agreement Sol

#### It was moved by Don Chaney, seconded by Melissa Smith to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

#### VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Chaney acknowledged Steve Hogan's birthday.

Anderson confirmed with Hogan that First Friday is this Friday, March 7th, beginning at 5 p.m. in downtown Camas. Saint Patrick's Day is the theme.

### VII. MAYOR

#### A. Announcements

Mayor noted and gave examples of the increased activity in the Camas downtown area.

### VIII. COMMUNITY DEVELOPMENT

### A. Public Hearing - Goodwin Road Annexation (File No. ANNEX14-01)

Details: Conduct a public hearing regarding annexing a portion of NE Goodwin Road to the City of Camas, pursuant to the provisions of Revised Code of Washington (RCW) 35A.14.300 Annexation for Municipal Purposes.

Department/Presenter: Phil Bourquin, Community Development Director

Goodwin Road Ordinance, Exh. A, Map 📎

#### Goodwin Road Color Map 🤝

Mayor Higgins opened and closed the public hearing for NE Goodwin Road Annexation (File No. ANNEX14-01) at 7:04 p.m. as there was no one from the public who wished to give testimony.

There were no comments or questions from Council about Ordinance No. 2696.

**B.** Ordinance No. 2696 - Goodwin Road Annexation (File No. ANNEX14-01)

Details: Ordinance No. 2696 annexing a portion of NE Goodwin Road to the City of Camas.

Department/Presenter: Phil Bourquin, Community Development Director

Goodwin Road Ordinance 2696, Exh. A, Map 📎

Goodwin Road color map 🤝

It was moved by Shannon Turk, seconded by Greg Anderson that Ordinance No. 2696 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Don Chaney that Ordinance No. 2696 be adopted and published according to law. The motion carried unanimously.

# **C.** Final Plat for the Summit at Columbia Vista Phases 3 and 4 (File No. FP13-04)

Details: The Summit at Columbia Vista is a 122 lot subdivision that is approved with four phases. The request is for approval of the final phases, Phase 3 with 26 lots and Phase 4 with 12 lots. The property is generally located north of NW 16th Avenue and NW Klickitat Street along the western flank of Prune Hill.

Department/Presenter: Phil Bourquin, Community Development Director

FP 13-04 Staff Report 🤝

FP13-04 Plat Drawings 🤝

It was moved by Greg Anderson, seconded by Steve Hogan to approve the final plat for the Summit at Columbia Vista, Phases 3 and 4. The motion carried unanimously.

### IX. PUBLIC COMMENTS

There were no comments from the public.

### X. EXECUTIVE SESSION

A. Potential Litigation

The meeting recessed at 7:07 p.m. for discussion about potential litigation for an estimated ten minutes. No further action was taken.

The meeting reconvened at 7:17 p.m.

## XI. ADJOURNMENT

The meeting adjourned at 7:17 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted February 27, 2014 (large file-it may take a few minutes to load)

Council Agenda with Supporting Documents 🤝

Mayor

City Clerk



City of Camas Community Development Application Form Impact Fee Credit

Impact Fee Credit Applying for:	
Traffic Impact Fee	Fire Impact Fee
Open Space Impact Fee	Parks Impact Fee
	T, INC. Work Phone: 360-258-7900
	, SATE 1170
City: VALCONER St	ate: LA Zip: 98/82 Fax: 360-258-7501
	- ANED ACCESS ROAD (STORM POLIDS)/REGIONAL TRAIL IMPROVEMENTS
	Parcel Number: 125636-000; 125601-000; 125697-000; 125-148-000
Location of Request:	
	ACCESS PRAD - BRECKENIPIDLE
Amount of Credit Requested: # 30,094.	Intersection to: ULL GOOD ALL STREET

The undersigned hereby certifies that this application has been made with the consent of the lawful property owner(s) and that all information submitted with this application is complete and correct. False statements, error, and/or omissions may be sufficient cause for denial of the request.

Appl	icant Signature	strift	M. LOOMIS- DIRECTOR L.D. LEALING VORTULEST, INC.	Date:1/15	
For C	Office Use Only: Approved	$\mathcal{O}$			
	Disapproved	Signature:		Date:	

CONT	TINUATION SHEET								ε	XHIBIT 12 - G7	03					
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	Storm Sewer - BASIS PHOENIX CONTRACT SCHEDULE OF VALUES - 8/5/13				- 1.0	e	-									
3640	Erosion Control 3% of Contract Total	LS	1	5	2.000.00		2.000.00		0.00	0.00		00.0	0.00	0%6	\$2,000.00	#REF!
123	Mass Grading, Paved Access Road / Regional Trail 100%	CY	465	5	2.35		1,0%275		0.00	0.00		0.00	0.00	0%	\$1,092.75	#REF!
127	Finish Grade, Paved Access Road / Regional Trail - 100%	SF	9035	5	0.25		2.758 75		0.00	0.00		0.00	0.00	0%	\$2,258.75	#REF
128	114" Grushed Rock (5.5"), Pavad Access Road / Regional Trail - Unit Cost @ 5.5" / 8" (68.75%) Phoenix Contract	SY	1005	5	5.75		3,974.07		0.00	0.00		0.00	0.00	0%	\$3,974.07	#REF!
129	Asphatic Concrete, (0.25). Paved Access Read / Regional Trail - Unit Cosl (0.2" / 3" (66.7%) Process Contract	SY	1005	5	14.50	5	9 715 00		0.00	0.00		0.00	0.00	0%	\$9,715.00	#REF!
	Total - GENERIC STORM DRAINS - CODE 3001					-	-	\$19,040.57			\$					
-	Sidewalks and Paths - BASIS PHOENIX CONTRACT SCHEDULE OF VALUES - 8/5/13						-									
33	Driveway Approach,	ŞF.	423	5	4 30		1,010.93		0.00	0.00		0.00	0.00		\$1,818.93	#REF!
3245	Bollards - Paved Access Road/Regional Trail - 100%	EA	2	S	650.00	5	1,700.00		0.00	0.00		0.00	0.00	0%	\$1,700.00	#REF1
	Total - SIDEWALK - CODE 3245			-				\$ 3,518.93			\$	ţ.				
300 4649	Sales Tax - BASIS FIXED PERCENTAGE ON CREDITABLE WORK	-				-1111	-					-	-			
	Greditable Work	i.S	\$22,559.50	8	4%	\$	1,87,00		0.00	0.00		0.00	0.00	0%	\$1,895.00	#REF!
-	Total - SALES TAX - CODE 1300-4649			-		-	-	\$1,895.00			\$			l		
006; 2130	Soft Costs - BASIS FIXED PERCENTAGE ON CREDITABLE WORK		-	-			-									
	Primary Engineering, Cootechnical, Survey, Testing	LS	\$22,559.50	1	25%	5	5.0387		0.00	0.00		0.00	0.00	0%h	\$5,639.87	#REF1
	Total - SOFT COSTS - CODE 2006; 2130							\$5,639.87			5				1	
		VALUE - COMPANY	in and the second second						1	and the second second						

#### Wes Heigh

From: Sent: To: Cc: Subject: Wes Heigh Tuesday, December 24, 2013 9:40 AM 'Mike Loomis' Norm Wurzer; Curleigh (Jim) Carothers RE: Breckenridge (Trail Reimbursement)

#### Hi Mike,

We have reviewed the T-21 trail construction cost submittal information that you provided and we agree that you are eligible for Park Impact Fee credits in the amount of \$30,094.37.

Please feel free to contact me if there are any questions regarding these credits.

Regards,

Wes

Wes G. Heigh Project Manager City of Camas 616 NE Fourth Ave. Camas, WA 98607 (360) 817-7237 wheigh@cityofcamas.us



From: Mike Loomis [mailto:Mike.Loomis@Lennar.com]
Sent: Monday, November 11, 2013 2:20 PM
To: Wes Heigh
Cc: Norm Wurzer; Rich Prouse; Mike Loomis
Subject: RE: Breckenridge (Trail Reimbursement)

Wes: Pursuant to your request and suggestions, attached hereto, please find our revised request for the trail reimbursement. Included is the schedule of values and the impact fee credit form.

Please note that the schedule of values is based on Phoenix's contract amounts for the applicable line items. Please advise if you need a separate billing for Phoenix's work.

Please let me know if you have any further questions.

Thanks, Mike

WE HAVE MOVED! PLEASE NOTE OUR NEW ADDRESS, EFFECTIVE 5/3/13. THANK YOU

## LENNAR

Mike Loomis Director of Land Development Lennar Northwest, Inc.

mike.loomis@lennar.com www.lennar.com

Office: 360-258-7900 Cell : 503-519-6147 Fax: 360-258-7901

11807 NE 99th Street, Suite 1170 Vancouver, WA 98682

This e-mail is intended only for the use of the person to whom it is addressed and contains information which may be confidential or privileged. If you are not the person to whom this e-mail is addressed, or an agent authorized by such person to receive this e-mail, you are hereby notified that any examination, copying, distribution or other unauthorized use of this e-mail is prohibited. If you received this e-mail in error, please notify me immediately at the e-mail address referenced above.

4

 From:
 Wes Heigh <<u>WHeigh@cityofcamas.us></u>

 To:
 Rich Prouse <<u>irchp@olsonengr.com></u>

 Cc:
 "Mike Loomis (<u>Mike\_Loomis@Lennar.com</u>)" <<u>Mike\_Loomis@Lennar.com></u>. Norm Wurzer <<u>NWurzer@cityofcamas.us></u>

 Date:
 10/29/2013 02:28 PM

 Subject:
 RE: Breckenrdge (Trail Reimbursement)

#### Rich and Mike,

The 2006 Parks and Trail Plan identify the trail as the T-21 (Final Order identifies it as the T-22). This is a regional trail with a 12' paved width requirement. These trails are typically 2" of compacted pavement over 4" to 6" of crushed base rock. The actual T-21 trail alignment is over the storm pond access road which is also 12' in width and constructed with 3" of compacted pavement over 11" of crushed rock. So the creditable portion of the T-21 trail would consist of a 12' wide section with 2" of ACP over 5" or 5.5" of crushed rock for the length of the storm pond access road between NW 15<sup>th</sup> Cir. and NW Goodwin St.

It is helpful if the contractor has invoices for the materials used. A second option is an engineer's estimate of costs for the identified trail section.

The Park Impact Fee (PIF) credits are no longer identified as a per lot credit on the face of the final plat. We now use a voucher system and the total PIF credit will be identified and credited to the developer who can then sell them on the open market via a PIF credit transfer. I have attached the Impact Fee Credit application form and the Impact Fee Redemption and Transfer application form that we now use.

Hope that helps. Feel free to contact me if there are more questions.

Regards,

Wes

Wes G. Heigh Project Manager City of Camas 616 NE Fourth Ave. Camas, WA 98607 (360) 817-7237 wheigh@cityofcamas.us



From: Rich Prouse [mailto:richp@olsonengr.com] Sent: Tuesday, October 29, 2013 11:18 AM To: Wes Heigh Subject: Breckenridge (Trail Reimbursement)

Hi Wes,

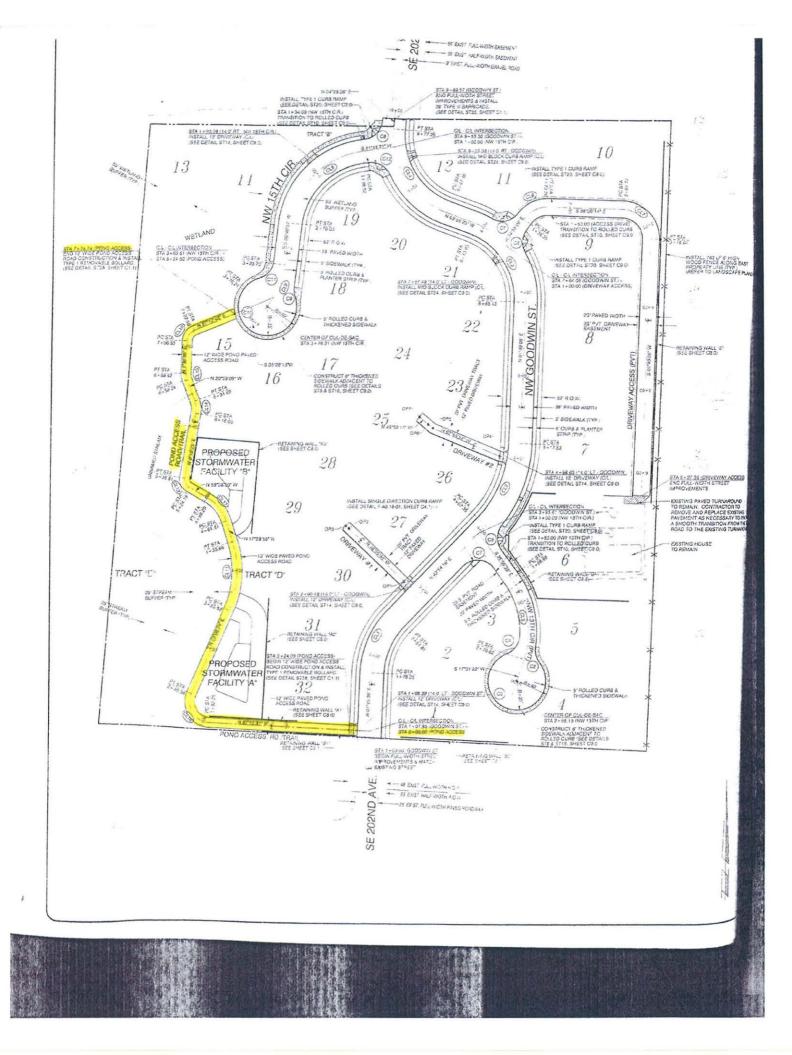
I just spoke with Mike Loomis and he was asking about the trail reimbursement on Breckenridge. Can you bring me up to speed on this process and what is required for Lennar to get the reimbursement? Thank you,

#### **Richard Prouse**, PE

Olson Engineering Inc. 1111 Broadway Street Vancouver, Washington 98660 Ph: 360-695-1385 (WA) 503-289-9936 (OR) Fx: 360-695-8117 richp@olsonengr.com www.olsonengr.com



NOTICE OF PUBLIC DISCLOSURE: This e-mail account is public domain. Any correspondence from or to this e-mail account may be a public record. Accordingly, this e-mail, in whole or in part may be subject to disclosure pursuant to RCW 42.56, regardless of any claim of confidentiality or privilege asserted by an external party. [attachment "Impact Fee Credit Application.pdf" deleted by Mike Loomis/PORTLAND/WEST/Lennar] [attachment "Impact Fee Redemption or Transfer application.pdf" deleted by Mike Loomis/PORTLAND/WEST/Lennar]



#### **RETURN ADDRESS:**

Clark Public Utilities P.O. Box 8900 Vancouver, WA 98668

Right of Way Easement
CITY OF CAMAS
PUD No. 1 of Clark County
Ptn. of Friberg-Strunk St R/W in Section 29, Twp.2N, R 3E WM
Adjacent to 176161-000; 172955-000; 176176-000; 172974-000
2329200; 2329100
Sanders
383250
S 13 18235

#### EASEMENT AND RIGHT OF WAY UTILITY EASEMENT

The GRANTOR(S), CITY OF CAMAS, a municipal Corporation of the State of Washington, for and in consideration of mutual benefits hereby acknowledged, does grant and convey to PUBLIC UTILITY DISTRICT NO. 1 OF CLARK COUNTY, a municipal corporation of the state of Washington, GRANTEE, its successors and assigns, including joint users, a non-exclusive, perpetual easement and right of way, ten (10) feet in width, together with the right of ingress and egress for the purpose of installing, constructing, erecting, altering, repairing, maintaining and operating thereon and therein an electric system, facilities and appurtenances including communication and service conductors with surface-mounted transformer(s), and appurtenances necessary thereto, together with the right and easement to tap into said facilities to serve adjacent and/or adjoining lands, in, on, over, under and across the lands in Clark County, Washington, described as follows:

As of this date, being a portion of the newly acquired Right of Way of Friberg-Strunk St, also known as 202<sup>nd</sup> Avenue in the Northeast quarter and the Southeast quarter of Section 29, Township 2 North Range 3 East of the Willamette Meridian, Clark County Washington, more particularly described and shown on the attached Exhibits "A" and "B", and by this reference made a part hereof.

PROVIDED, that upon completion of installation of all facilities required to serve all land abovedescribed, THE EASEMENT HEREIN GRANTED SHALL BECOME LIMITED TO THE ACTUAL LOCATIONS OF THE FACILITIES AS INSTALLED WITH REASONABLE RIGHTS OF INGRESS AND EGRESS FOR THE PURPOSES ABOVE STATED. SAID POLES SHALL BE GENERALLY LOCATED AS SET FORTH IN EXHIBIT "B" AND AS STAKED BY THE GRANTOR IN THE FIELD SO AS NOT TO INTERFERE WITH GRANTOR'S PENDING IMPROVEMENTS AS SHOWN IN EXHIBIT "B"

The Grantor covenants for itself successors and assigns that it will not build or place, or allow to be built or placed, any structure of any kind over the easement granted herein without written approval of Clark PUD. PUBLIC UTILITY DISTRICT NO. 1 OF CLARK COUNTY has the right at all times to cut and/or trim all brush, trees or other growth standing or growing upon the lands of the Grantor which, in the opinion of the Grantee, constitute a menace or danger to said electric system facilities.

The Grantor also covenants to and with the Grantee that Grantor has the right and power to convey an Easement and Right of Way over the tract of land described herein.

DATED this \_\_\_\_\_ day of \_\_\_\_\_\_, 2014.

CITY OF CAMAS

BY:

:\_\_\_\_\_ Scott Higgins, Mayor

STATE OF WASHINGTON )

COUNTY OF CLARK

On this \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2014, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Scott Higgins, to me known to be the Mayor of the CITY OF CAMAS, a Municipal corporation that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of the said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute the said instrument.

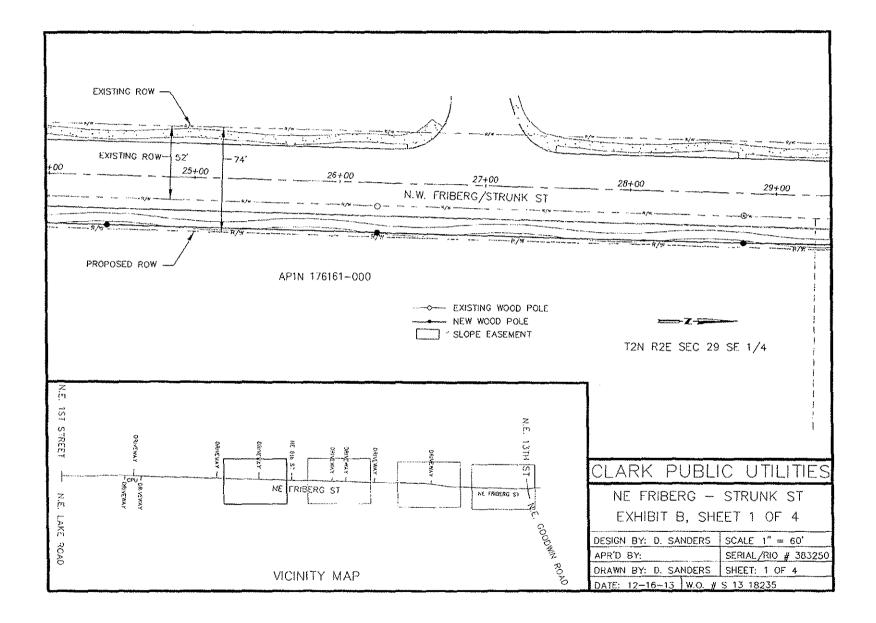
WITNESS my hand and official seal hereto affixed the day and year in the certificate above written.

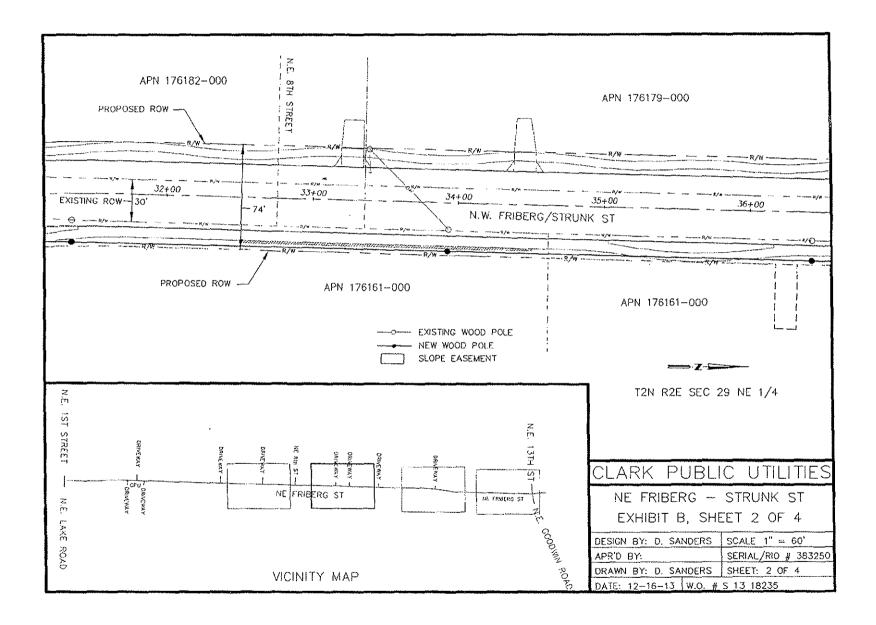
Notary Public in and for said County and State of \_\_\_\_\_ residing at My Appointment Expires

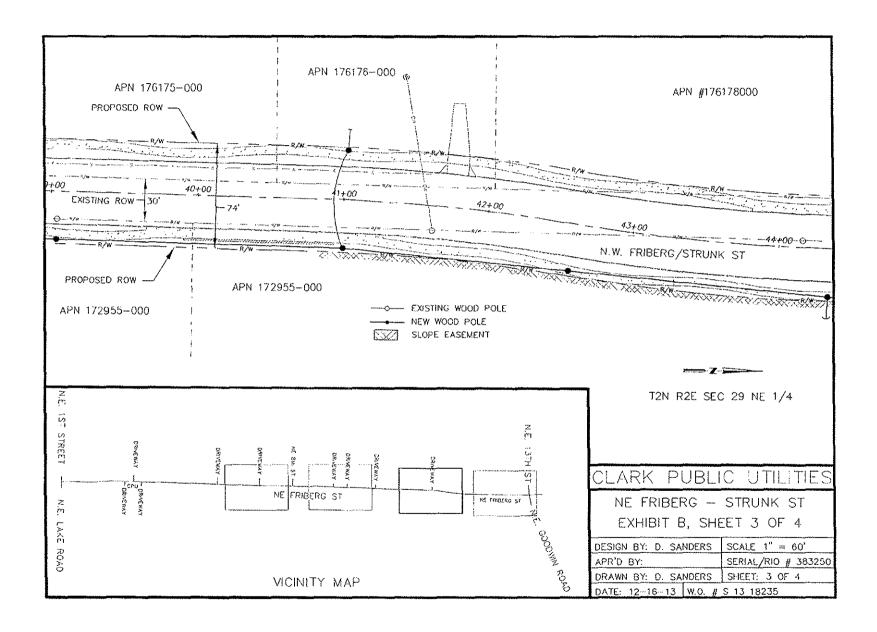
#### EXHIBIT "A"

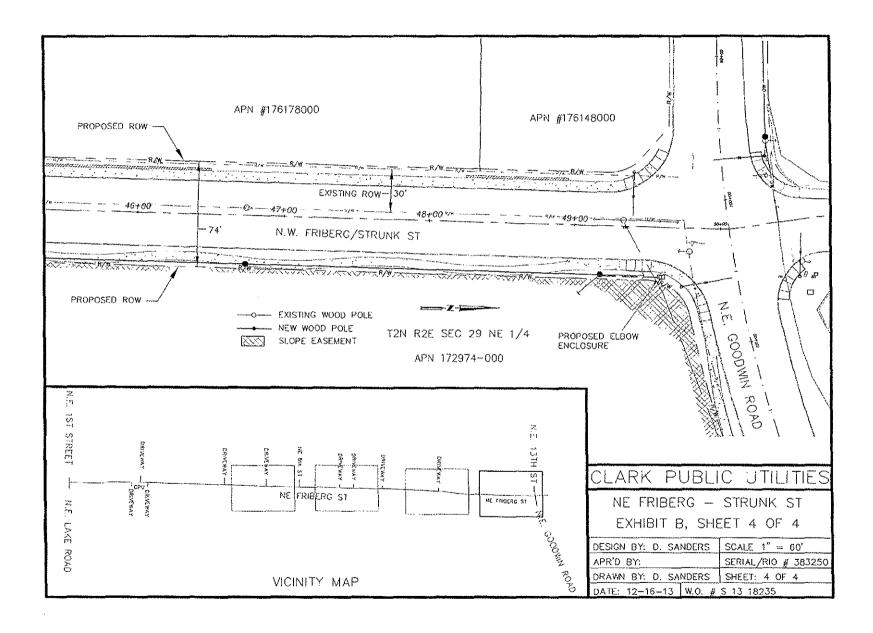
A portion of the newly acquired Right of Way of Friberg-Strunk St. also known as 202<sup>nd</sup> Avenue and historically known as Strunk Road, in Section 29, Township 2 North, Range 3 east of the Willamette Meridian, Clark County, Washington, being a right of way 74 feet wide, between SE Lake Road on the South and Goodwin Road on the North.

Adjacent to the following properties: 176161-000; 172955-000; 176176-000; 172974-000









Contraction of the second		City of Camas Contract Change Order
	Order No	4 Date February 25, 2014
	Contract for	P-862 Lacamas Lake Lodge
A SAGNESSA	То	JWC LLC
		(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Net Change in Contract Price:	\$28,737.67	
Totals: Sales Tax:	\$26,510.77 2,226.90	
C. Credit for uninstalled vinyl flooring in mechanical	(\$ 3,730.41)	
B. Minor changes required to complete building inte	\$ 14,673.45	
A. Modifications and changes required to complete	site work (LS).	\$ 15,567.73
Description of Changes (Supplemental Plans and Specifications Attached)	Decrease in Contract Price	Increase in Contract Price

#### NOTES:

- A. Desc: Increase the volume of the rockery wall along the waterfront to match terrain requirements, additional costs associated with the installation of the dock and anchor, additional topsoil required by site conditions, install a crushed rock pad for the memorial bench, install conduit and wiring and power circuits for the STEP tank pumps. (Ref. COP 19-R1, COP 23-R2, COP 28-R1, COP 41, COP 35-R1) Approved by Jerry Acheson.
- B. Desc: Various changes resulting from design modifications including revisions to attic access ladder, attic hatch, modifications to power supplies for the AC units, various electrical changes, reroute sink drains to accommodate a grease trap, add emergency shutoff feature to the gas ranges, modify the rain drain cleanouts, and other minor design changes. (Ref COP's 37, 38, 39-R1, 40, 42, 44, 45, 46, 47, 48, 49, 50, and 51.) Approved by Jerry Acheson
- C. Desc: Credit for deletion of vinyl flooring in mechanical room. (Ref COP 08-R1) Approved by Jerry Acheson.

NOTE: Contract working days are increased by (25) to provide adequate time for additional work added to the project. Specific items are detailed in change orders one through four.

Continued.

City of Camas Contract Change Order #4 for P-862, Lacamas Lake Lodge, Page 2 of 2

The amount of the contract will be (decreased) (increased) by the sum of: <u>Twenty Eight</u> <u>Thousand Seven Hundred Thirty Seven and 67/100</u> dollars (\$28,737.67).

The contract total (including tax) including this and previous change orders will be: <u>One million nine hundred fourteen thousand eight hundred eighty one and 45/100</u> dollars (\$ 1,914,881,45).

The contract period provided for completion will be (increased) (decreased) (unchanged): <u>25</u> days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested Can Engineering Manager	2/25/2014- Date
Recommended 7 m of Homen	
Accepted Carrie Contractor	2/25/14 Date
Approved	Date

g:\word\pw\forms\change order



#### MEMORANDUM

#### TO: Mayor and Council

#### FROM: Jim Hodges, Community Development/Engineering

#### DATE: February 25, 2014

#### RE: Change Order #4 for Project P-862 – Lacamas Lake Lodge Improvements

This memo provides information related to Change Order #4 for P-862 and a summary of the budget and expenditures for the project. CO #4 the final Change Order for this project.

#### **Budget and Expenditure Summary**

#### Funding -

Friends of the Commu State LOCAL Program	\$ 345,000.00 \$ 1,850,000.00		
Total External Funds			\$ 2,195,000.00
	Expended To Date	Estimated Total Expenses	Estimated Amount Remaining
Consultants \$ 365,88	3.31 \$ 378,0	098.22 \$ 12	2,214.91
Construction	\$1,795,287.28	\$1,910,837.68	\$ 115,550.40
Fuel Tank Demo		\$ 65,816.33	\$ 0
Dock Purchase		\$ 28,984.19	\$ 0
Security System		\$ 10,239.74	\$ 0
Materials Testing		\$ 13,113.00	\$ 0
Misc. & Other		\$ 53,525.65	\$ 0
Totals:	\$ 2,161,170.59	\$2,288,935.90	\$ 127,765.31

 $\frac{\text{Expenses Less Funding}}{2,288,935.90} - 2,195,000 = \$93,935.90 \text{ (Estimated: REET)}$ 

Funds required to close out the project in 2014 are well within the adopted 2014 budget allocation. Expenses that exceed our external funding sources may be paid with REET.

Community Development staff will be available to respond to any questions.

# Wetland Budget Memo

March 10, 2014

The budgeted amount for wetland maintenance, oversight of maintenance contractor, monitoring, and reporting is shown as a lump sum of \$70,000.00. The following spreadsheet shows the breakdowns for the current wetland sites.

Wetland Site	Budgeted Amount	Existing Contract Amount	Amended Contract Amount	Total Contracted Expenditures	*Project Contingency Fund	Projected Funds Remaining
SS-356C NW						
Lake Road						
2014	\$23,333.00	\$7,725.00	\$11,325.00	\$19,050.00		\$4,283.00
2015	\$0.00	\$7,725.00	\$11,325.00	\$19,050.00		
					\$5,000.00	
SS-473 Grass Valley Park						
2014	\$23,333.00	\$3,135.00	\$16,732.27	\$19,867.27		\$3,465.73
					\$2,500.00	
S-454C NW Leadbetter Drive						
2014	\$23,333.00	\$760.00	\$14,017.35	\$14,777.35		\$8,555.65
2015	\$0.00	\$3,230.00	\$4,160.00	\$7,390.00		
					\$5,000.00	
*Project	Contingency F	und Amounts Re	equire Staff Appr	oval Prior to Use	\$12,500.00	
	Total	Remaining in 2	014 Budget With	out Use of Contin	gency Amounts	\$16,304.38



#### 10 March 2014

Ms. Anita Ashton Engineering Department City of Camas 616 NE Fourth Avenue Camas, Washington 98607

Subject: Proposal for Amendment to Existing 2014-2015 Professional Environmental Services Contract (Project #SS-356C)

Dear Ms. Ashton:

As per your request, we are pleased to submit the following proposal for amendment to existing contract #SS 356C, to include 2 years of invasive species maintenance and oversight for the NW Lake Road/SE First Street Road Improvement Project wetland mitigation site in Camas, Washington.

At the City's request, BergerABAM proposes to modify the existing agreement for Task 3 to include Task 3A: a landscape contractor, as an expense under BergerABAM's contract, to conduct two years of maintenance activities at the site. The City has also requested the addition of a project contingency fund, which is provided as Task 4.

#### SCOPE OF WORK

#### Task 3A: Landscape Maintenance

A landscape contractor, as an expense under BergerABAM's contract, will perform invasive species maintenance activities, including labor, mobilization, and equipment, at the site according to the schedule outlined below. BergerABAM will continue to oversee the work of the landscape contractor, conduct quarterly maintenance inspections at the site, and will report the results of the maintenance and inspections in brief emails to the City.

## Landscape Contractor Maintenance Schedule

2014

- March/April 2014—manual removal of Himalayan blackberry, Canada thistle, reed canarygrass, and periwinkle once spring growth has begun.
- May/June 2014—manual removal of Himalayan blackberry, Canada thistle, reed canarygrass, and periwinkle. Emphasis on preventing flowering.
- August 2014—manual removal of Himalayan blackberry, Canada thistle, reed canarygrass, and periwinkle.
- October 2014—manual removal of Himalayan blackberry, Canada thistle, reed canarygrass, and periwinkle.

2015

• March/April 2015—manual removal of Himalayan blackberry, Canada thistle, reed canarygrass, and periwinkle once spring growth has begun.

Ms. Anita Ashton 10 March 2014 Page 2

- May/June 2015—manual removal of Himalayan blackberry, reed canarygrass, and periwinkle. Emphasis on preventing flowering.
- August 2015—manual removal of Himalayan blackberry, Canada thistle, reed canarygrass, and periwinkle.
- October 2015—manual removal of Himalayan blackberry, Canada thistle, reed canarygrass, and periwinkle.

#### Assumptions:

- The landscape contractor will be liable for all of their work deliverables.
- The landscape contractor shall remove invasive species by hand or by hand held mechanical equipment. In each quarterly maintenance period, all aboveground portions of Canada thistle, Bull thistle, reed canary grass, periwinkle, and Himalayan blackberry will be cut to within three inches of the topsoil. Himalayan blackberry rootstocks will also be removed by manual grubbing.
- The landscape contractor shall make every effort to conduct maintenance activities in each maintenance period prior to flowering of any invasive species.
- The landscape contractor shall ensure that cut material that has not flowered may remain on site where cut (not stockpiled). Cut material that has begun flowering or seed set shall be collected and removed from the site in a manner that limits the distribution of seeds.
- The landscape contractor shall take care to ensure that desirable native vegetation is not disturbed.
- The landscape contractor shall not use herbicides for invasive species control.
- The landscape contractor's work is to be performed by skilled, qualified persons experienced with the best current industry practices for control of invasive species.
- The landscape contractor's warranty for work shall consist of:
- 95% removal of all living stems/rootstock of Himalayan Blackberry throughout the entire mitigation site
- 95% removal of shoots of reed canarygrass throughout the entire mitigation site
- 95% removal of rosettes/stems of Canada thistle and Bull thistle throughout the entire mitigation site
- 95% removal of stems of periwinkle throughout the entire mitigation site

#### BergerABAM Deliverables

- Landscape Contractor Oversight (per existing contract)
- Eight quarterly site inspections and email summaries of maintenance activities

#### Landscape Contractor Deliverables

• Eight quarterly maintenance periods.

Task 3A Cost Estimate: 2014 Landscape Maintenance Costs 2015 Landscape Maintenance Costs TOTAL

\$11,325 Labor and Expenses \$11,325 Labor and Expenses \$22,650 Labor and Expenses Ms. Anita Ashton 10 March 2014 Page 3

## **Task 4: Project Contingency Fund**

Under this task, BergerABAM will provide additional services, on an as-needed basis, when approved and authorized by the City. Authorization by the City shall be written, which may be an email notification.

Task 4 Cost Estimate:

\$5,000 Labor and Expenses

## COST

At this time, professional fees and expenses shall not exceed \$27,650 for 2 years of site maintenance. Professional fees and expenses will be billed as they are incurred according to the attached professional rate and expense schedules. Task 4 costs are not to be used without prior authorization from the City.

Should you wish to accept this proposal, please execute two copies of this proposal by signing in the space provided and return one copy for our records. We will consider the signed date as our notice to proceed. This proposal is valid for 30 days.

We look forward to your favorable consideration and to working with you. If you have questions, please call me at 360/823.6110. We want to be of service.

Sincerely,

Dan Gunderson Senior Scientist

\_ 1/10

Brian Carrico, AICP Natural Resources Team Lead

DG:llt Attachment Green Tree Landscaping Estimate

ACCEPTED BY CITY OF CAMAS

Signature

Name (Printed)

Title

Date



COST PROPOSAL FOR PROFESSIONAL SERVICES PROVIDED BY GREEN TREE LANDSCAPING, INC. 1157 3<sup>rd</sup> Ave., Suite 220 Longview, WA 98632 Office: (360) 880-8733 Fax: (360) 414-9305

February 25, 2014

## **SERVICES REQUESTED BY:**

BergerABAM Attn: Dan Gunderson 1111 Main Street, Suite 300 Vancouver, WA 98660

Phone: (360) 823-6110 Email: dan.gunderson@abam.com

## NW Lake Road 2014-2015 Maintenance:

Site maintenance on property located at NW Lake Road (east of Friberg-Strunk Road, north side of NW Lake Road) in Camas, WA.

20	14 Maintenance			
•	March/April 2014—manual removal of Himalayan blackberry, Canada thistle, reed canary grass, and periwinkle once spring growth has begun. May/June 2014—manual removal of Himalayan blackberry, Canada thistle, reed canary grass, and periwinkle. Emphasis on preventing flowering. August 2014—manual removal of Himalayan blackberry, Canada thistle, reed canary grass, and periwinkle. October 2014—manual removal of Himalayan blackberry, Canada thistle, reed canary grass, and periwinkle.	Cost includes: Labor, mobilization, equipment and general correspondence with Prime.	<b>S</b>	10,298*
201	15 Maintenance		+	
•	March/April 2015—manual removal of Himalayan blackberry, Canada thistle, reed canary grass, and periwinkle once spring growth has begun. May/June 2015—manual removal of Himalayan blackberry, reed canarygrass, and periwinkle. Emphasis on preventing flowering. August 2015—manual removal of Himalayan blackberry, Canada thistle, reed canary grass, and periwinkle. October 2015—manual removal of Himalayan blackberry, Canada thistle, reed canary grass, and periwinkle.	Cost includes: Labor, mobilization, equipment and general correspondence with Prime.	\$	10298*

### \* = price includes local tax.

# Wetland Budget Memo

## March 10, 2014

The budgeted amount for wetland maintenance, oversight of maintenance contractor, monitoring, and reporting is shown as a lump sum of \$70,000.00. The following spreadsheet shows the breakdowns for the current wetland sites.

Wetland Site	Budgeted Amount	Existing Contract Amount	Amended Contract Amount	Total Contracted Expenditures	*Project Contingency Fund	Projected Funds Remaining
SS-356C NW Lake Road						
2014	\$23,333.00	\$7,725.00	\$11,325.00	\$19,050.00		\$4,283.00
2015	\$0.00	\$7,725.00	\$11,325.00	\$19,050.00		
					\$5,000.00	
SS-473 Grass Valley Park						
2014	\$23,333.00	\$3,135.00	\$16,732.27	\$19,867.27		\$3,465.73
		·····			\$2,500.00	
S-454C NW Leadbetter Drive						
2014	\$23,333.00	\$760.00	\$14,017.35	\$14,777.35		\$8,555.65
2015	\$0.00	\$3,230.00	\$4,160.00	\$7,390.00		
					\$5,000.00	
*Project	Contingency F	und Amounts Re	equire Staff Appro	oval Prior to Use	\$12,500.00	
	Total	Remaining in 20	014 Budget With	out Use of Conting	gency Amounts	\$16,304.38



March 6, 2014

Anita Ashton, Engineer III City of Camas 616 NE 4<sup>th</sup> Avenue Camas, WA 98607

#### RE: Grass Valley Park – Amendment to Existing 2012 - 2014 Professional Services Contract. City Project # SS-473

Dear Ms. Anita Ashton,

As per your request, The Resource Company, Inc. (TRC) has prepared an addendum to the current contract between the City of Camas and TRC, dated December 8, 2011, for City Project #SS-473. TRC is currently contracted to complete the Year 7 monitoring in 2014, and to monitor the mitigation activities through December, 2014. Additional mitigation activities requested by the City include plant installation, one year of site maintenance, re-grading, seeding, native wetland plug installation within the creation area, and a project contingency fund. The requested services are to ensure the site meets the required performance standards by the end of the 10-year monitoring period (2017). Additional tasks to be completed by TRC are as follows:

- 1) Re-plant the wetland enhancement areas Spring, 2014.
- 2) Conduct monthly site maintenance operations April through November, 2014.
- 3) Re-grade eastern portion of the creation area September, 2014.
- 4) Seed and install native wetland plugs within creation area October, 2014.
- 5) Project Contingency Fund.

Details of work to be conducted and the costs associated with these tasks are detailed below:

#### Task 1: 2014 Re-planting

Planting will be completed spring, 2014, while bare root stock is dormant. All plant stock will be acquired from local nurseries that supply native stock that was harvested and grown within 100 miles of the project site. Species susceptible to herbivory will be equipped with browse protection. All materials and labor to complete this task is included in the cost.

315 bare root woody plants @ \$6.50/plant installed:	\$ 2.047.50
Sales Tax (8.4%):	<u>S 171.99</u>
Total:	\$ 2,219.49

#### Task 2: Site Maintenance 2014

The site will be maintained as stated in the Year 5 monitoring report during the growing season of 2014. Eight site visits will be conducted to control reed canarygrass, thistle, and birdsfoot trefoil. All other invasive species identified will also be controlled using approved eradication methods. All materials and labor to complete this task is included in the cost.

Commercial Applicator (Aquatics Endorsed):	\$	640.00
Mechanical Maintenance:	<u>\$</u>	1.800.00
Site Maintenance 2014 Total:	S	2,440.00

#### Task 3: Re-grading Creation Area

The eastern half of the creation area will be re-graded as recommended in the Year 5 report. The problem area will be leveled to minimize channelizing and to increase ponding potential within the created wetland. All materials and labor to complete this task is included in the cost.

Equipment and Operator:	\$ 1,800.00
Excavation Monitoring:	<u>\$ 570.00</u>
Re-grading Total:	\$ 2,370.00

#### Task 4: Seeding and Installation of Wetland Plugs (20,000 sq. ft.)

After the creation area has been re-graded, the entire creation area will be seeded with native wetland seed as required in the mitigation plan. Wapato plugs will also be installed as required. Seeding and plug installation will occur in October, 2014. All materials and labor to complete this task is included in the cost.

Installation of Wapato plugs:	\$ 2,100.00
Seed Application:	\$ 6,849.98
Subtotal:	<u>\$ 8,949.98</u>
Sales Tax (8.4%):	\$ 751.80
Total:	<u>\$_9,701.78</u>

#### Task 5: Project Contingency Fund

Provide additional services, on an as-needed basis, when approved and authorized by the City. Authorization by the City shall be written, which may be an email notification. Project Contingency Fund: S 2,500.00

Based on our understanding of the project and what is required by COE issued permits, the total cost of the above described mitigation activities shall not exceed \$19,231.27. Task 5 costs are not to be used without prior authorization. If you have any questions or comments concerning this project please feel free to contact me at (360) 693-4555 or email GIS@trc-inc.org.

Sincéré Eli C. Schmitz

Manger of Restoration Operations



ENVIRONMENTAL SERVICES . GIS . HABITAT RESTORATION

915 Broadway, Suite 250, Vancouver, WA 98660 Phone: (360) 693-4555 – Fax: (360) 699-6242

# Environmental Services Agreement

The Resource Company, Inc., hereinafter referred to as "TRC", agrees to provide environmental services for <u>City of Camas</u> hereinafter referred to as "Client", upon the following terms and conditions.

- Description of Services: Provide environmental services described below under Section 404 of the Clean Water Act permit received by the COE. Environmental services to be provided are outlined as follows:
  - a) Task 1: 2014 Re-planting

Planting will be completed spring, 2014, while bare root stock is dormant. All plant stock will be acquired from local nurseries that supply native stock that was harvested and grown within 100 miles of the project site. Species susceptible to herbivory will be equipped with browse protection. All materials and labor to complete this task is included in the cost.

315 bare root woody plants @ \$6.50/plant installed:	\$ 2,047.50
Sales Tax (8.4%):	<u>\$ 171.99</u>
Total:	\$ 2,219.49

b) Task 2: Site Maintenance 2014

The site will be maintained as stated in the Year 5 monitoring report during the growing season of 2014. Eight site visits will be conducted to control reed canarygrass, thistle, and birdsfoot trefoil. All other invasive species identified will also be controlled using approved eradication methods. All materials and labor to complete this task is included in the cost.

Commercial Applicator (Aquatics Endorsed):	\$ 640.00
Mechanical Maintenance:	5_1,800.00
Site Maintenance 2014 Total:	\$ 2,440.00

c) Task 3: Re-grading Creation Area

The eastern half of the creation area will be re-graded as recommended in the Year 5 report. The<br/>problem area will be leveled to minimize channelizing and to increase ponding potential within<br/>the created wetland. All materials and labor to complete this task is included in the cost.Equipment and Operator:\$ 1,800.00Excavation Monitoring:\$ 570.00Re-grading Total:\$ 2,370.00

Environmental Services Agreement Grass Valley Park – Mitigation Activities 2014

Page 1

- d) Task 4: Seeding and Installation of Wetland Plugs (20,000 sq. ft.) After the creation area has been re-graded, the entire creation area will be seeded with native wetland seed as required in the mitigation plan. Wapato plugs will also be installed as required. Seeding and plug installation will occur in October, 2014. All materials and labor to complete this task is included in the cost. Installation of Wapato plugs: \$ 2,100.00 Seed Application: \$ 6,849.98 Subtotal: \$ 3,949.98 Sales Tax (8.4%): \$ 751.80 Total: \$ 9,701.78
- e) Task 5: Project Contingency Fund Provide additional services, on an as-needed basis, when approved and authorized by the City. Authorization by the City shall be written, which may be an email notification. Project Contingency Fund:
   S 2,500.00

Hours for each project may exceed stated hours only with prior approval of the contracting officer.

2) Fees: TRC estimates that the amount to be charged for the services described above (a-e) shall not exceed <u>\$19,231,27</u>. However, said amount is an estimate only and has been given as a guide to the Client. The Client agrees and understands that such estimate is approximate only and is subject to change depending on conditions encountered during the course of furnishing said services. In addition, the Client agrees to pay all costs and expenses incurred by the TRC on the Client's behalf.

3) Payment: TRC shall submit monthly invoices, or at longer intervals as TRC sees fit. Client agrees to pay all invoices within 30 days of receipt. In the event payment is not made as agreed, Client agrees to pay interest of 1.5% per month on any unpaid balance, and to pay a \$5.00 charge for any rebilling of any overdue amount, or the handling of any check returned due to insufficient funds.

4) Changes: Any modification of the services to be performed by TRC shall be contained in a written amendment, signed by TRC and Client. Notwithstanding the absence of a written amendment, Client agrees to pay for reasonably necessary, increased or additional services due to any change in government regulations or procedures.

5) Integration: This agreement is the complete and fully integrated agreement between the parties. If any part of this agreement should be determined to be unenforceable, then the remaining provisions of this agreement shall remain in full force and effect.

6) Fccs; Venue: In the event of any action or suit between the parties, arising out to this agreement, including collection of any unpaid fees, the prevailing party shall be entitled to collect its reasonable costs and attorney fees. Venue shall be in Clark County, Washington.

## **Client Authorization**

The terms of this agreement are valid for a period of 30 days after signed by The Resource Company, Inc. By signing below, the Client agrees to the terms and conditions outlined in this Environmental Services Agreement

Client

Address:

Date

The Resource Company, Inc., by

Man

915 Broadway, Suite 250 Vancouver, WA 98660 (360) 693-4555

3/10/14

Environmental Services Agreement Grass Valley Park - Mitigation Activities 2014

# Wetland Budget Memo

## March 10, 2014

The budgeted amount for wetland maintenance, oversight of maintenance contractor, monitoring, and reporting is shown as a lump sum of \$70,000.00. The following spreadsheet shows the breakdowns for the current wetland sites.

Wetland Site	Budgeted Amount	Existing Contract Amount	Amended Contract Amount	Total Contracted Expenditures	*Project Contingency Fund	Projected Funds Remaining
SS-356C NW Lake Road		·····				
2014	\$23,333.00	\$7,725.00	\$11,325.00	\$19,050.00		\$4,283.00
2015	\$0.00	\$7,725.00	\$11,325.00	\$19,050.00		
					\$5,000.00	
SS-473 Grass Valley Park						
2014	\$23,333.00	\$3,135.00	\$16,732.27	\$19,867.27	\$2,500.00	\$3,465.73
S-454C NW Leadbetter Drive						
2014	\$23,333.00	\$760.00	\$14,017.35	\$14,777.35		\$8,555.65
2015	\$0.00	\$3,230.00	\$4,160.00	\$7,390.00		
					\$5,000.00	
*Project	Contingency F	und Amounts Re	equire Staff Appr	oval Prior to Use	\$12,500.00	
	Total	Remaining in 20	014 Budget With	out Use of Conting	gency Amounts	\$16,304.38



March 6, 2014

Anita Ashton, Engineer III City of Camas 616 NE 4<sup>th</sup> Avenue Camas, WA 98607

### RE: NW Leadbetter Dr. Street Improvements Phase 1 – Amendment to Existing 2011-2015 Professional Services Contract. City Project # S-454C

#### Dear Ms. Anita Ashton,

As per your request, The Resource Company, Inc. (TRC) has prepared an addendum to the current contract between the City of Camas and TRC, dated May 17, 2011, for City Project #S-454C. TRC is currently contracted to complete the Year 5 monitoring in 2015, and to monitor the mitigation activities through December, 2015. Additional mitigation activities requested by the City include plant installation, two years of site maintenance, and a project contingency fund. The requested services are to ensure the site meets the required performance standards by the end of the 10-year monitoring period (2020). Additional tasks to be completed by TRC are as follows:

- 1) Re-plant the wetland creation and enhancement areas Spring, 2014.
- 2) Conduct monthly site maintenance operations April through November, 2014 and 2015.
- 3) Project Contingency Fund,

Details of work to be conducted and the costs associated with these tasks are detailed below:

#### Task 1: 2014 Re-planting

Planting will be completed spring, 2014, when bare root stock is dormant. All plant stock will be acquired from local nurseries that supply native stock that was grown and harvested within 100 miles of the project site. Species susceptible to herbivory will be equipped with browse protection. All materials and labor to complete this task is included in cost.

1,399 bare root woody plants @ \$6.50/plant installed:	\$ 9,093.50
Sales Tax (8.4%):	<u>\$ 763.85</u>
Total:	\$ 9,857.35

#### Task 2: Site Maintenance 2014 and 2015

The site will be maintained as stated in the Year 3 monitoring report during the growing seasons of 2014 and 2015. Eight site visits will be conducted each year to control reed canarygrass, thistle, and birdsfoot trefoil. All other invasive species identified will also be

controlled using approved eradication methods. All materials a task is included in cost. 2014 Site Maintenance	nd labor to complete this
Commercial Applicator (Aquatics Endorsed):	\$ 1,280.00
Mechanical Maintenance:	\$ 2,880.00
Site Maintenance 2014 Total:	\$ 4,160.00
2015 Site Maintenance	
Commercial Applicator (Aquatics Endorsed):	\$ 1,280.00
Mechanical Maintenance:	<u>\$ 2.880.00</u>
Site Maintenance 2015 Total:	\$ 4,160.00

#### Task 3: Project Contingency Fund

Provide additional services, on an as-need basis, when approved and authorized by the City. Authorization by the City shall be written, which may be an email notification. Contingency Fund: \$ 5,000.00

Based on our understanding of the project and what is required by federally issued permits, the total cost of the above described mitigation activities shall not exceed \$ 23,177.35. Task 3 costs are not to be used without prior authorization. If you have any questions or comments concerning this project please feel free to contact me at (360) 693-4555 or email GIS@trc-inc.org.

Sincerely, hnn Ěli C. Schmitz

Manger of Restoration Operations



ENVIRONMENTAL SERVICES . GIS . HABITAT RESTORATION

915 Broadway, Suite 250, Vancouver, WA 98660 Phone (360) 693-4555 - Fax (360) 699-6242

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Mechanical Maintenance:	<u>\$ 2,880.00</u>
Site Maintenance 2014 Total:	\$ 4,160.00
2015 Site Maintenance	
Commercial Applicator (Aquatics Endorsed):	\$ 1,280.00
Mechanical Maintenance:	\$ 2,880.00
Site Maintenance 2015 Total:	\$ 4,160.00

Environmental Services Agreement

Leadbetter Drive Road Improvement Project - Mitigation 2014

c) Task 3: Project Contingency Fund

Provide additional services, on an as-need basis, when approved and authorized by the City. Authorization by the City shall be written, which may be an email notification. Project Contingency Fund: \$5,000.00

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- 2) Fees: TRC estimates that the amount to be charged for the services described above (a-c) shall not exceed <u>\$ 23,177.35</u>. However, said amount is an estimate only and has been given as a guide to the Client. The Client agrees and understands that such estimate is approximate only and is subject to change depending on conditions encountered during the course of furnishing said services. In addition, the Client agrees to pay all costs and expenses incurred by the TRC on the Client's behalf.
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- 6) Fccs; Venue: In the event of any action or suit between the parties, arising out to this agreement, including collection of any unpaid fces, the prevailing party shall be entitled to collect its reasonable costs and attorney fces. Venue shall be in Clark County, Washington.

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The terms of this agreement are valid for a period of 30 days after signed by The Resource Company, Inc. By signing below, the Client agrees to the terms and conditions outlined in this Environmental Services Agreement

Client

Address:

Date

The Resource Company, Inc., by

Adar

915 Broadway, Suite 280 Vancouver, WA 98660 (360) 693-4555

<u>3/10/14</u> Date

Environmental Services Agreement Leadbetter Drive Road Improvement Project - Mitigation 2014

Page 3

# PACIFIC ground water GROUP

February 12, 2014

City of Camas 616 NE Fourth Avenue Camas, WA 98607

Attn: Mr. Eric Levison

Re: Water Right Support Services – Water Right Acquisition

Dear Eric:

We understand that the City has recently been approached by Aho Construction regarding two groundwater right certificates that may be available for purchase. These certificates are G2-00686 for 346 acre feet for the irrigation of 130 acres and industrial supply at what the owners refer to as the Mint Farm, and certificate G2-20938 for 160 acre-feet for the irrigation of 80 acres at the Bloomquist property.

We have already done a preliminary review of the Mint Farm certificate and determined that based on its location in the headwaters of Burnt Bridge Creek that it has marginal value to the City's overall water management goals. We suggest not pursuing the acquisition of this right. The second certificate however, G2-20938, appears to be located in the Lacamas Creek drainage and may be useful for either direct acquisition and transfer to a new site (Camas Meadows), or for mitigation of other projects in the basin.

We recommend the City evaluate both the water right, and it's potential benefit to the City's water management goals and propose the following tasks.

## SCOPE OF WORK

#### Task 1 - Beneficial Use Analysis

Conduct a preliminary Beneficial Use Analysis to confirm that water authorized by the water right has been used in accordance with the water right certificate. Assess the extent of the water right based on beneficial use and determine how much water is eligible to be changed or transferred. Our budget estimate assumes the need to visit the site and meet with the current property owners to discuss the irrigations systems and historical use of the right.

## Task 2 - Hydrogeological Assessment

PGG will conduct a hydrogeological analysis of the source for the Bloomquist water right and assess how the right can be used to support water supply development at the Camas Meadows golf course. The City filed a water right application for two wells at the golf course site in 2001 for 1,000 gpm (G2-30019). The Bloomquist right could potentially be transferred to the golf source site or alternatively could be placed in a mitigation bank (trust) where it can be used to offset impacts associated with the new development. We will evaluate the hydrology of both areas, review regulatory issues associated with acquiring new permits, and determine the most advantageous process for using the Bloomquist rights to support new supply development at the golf course site.

## Task 3 - Summary Memo

Our Task 1 and 2 investigations will be incorporated into a memorandum to the City.

## Task 4 - Assist with Acquisition Negotiations

If the City decides to pursue this water right, PGG will assist the City in its negotiations with the owners. Our assistance will be on an as-needed basis and may include preparing letters of intent to purchase, negotiating costs and preparing documents associated with the transfer just as Applications for Change, or Trust Water Right applications.

## Task 5- Management and Meetings

PGG's Project Manager will prepare and document invoices, manage staff resources and the project schedule, and communicate with City representatives regarding project logistics, schedule, and technical issues as the project unfolds. We have assumed that there may be some limited meeting time to address permitting/regulatory strategies.

## PROJECT COST ESTIMATE

PGG estimates that the costs associated with the proposed scope of work will be **\$8,030** including expenses. Cost estimate details are provided in Table 1, attached.

Our costs will be invoiced monthly on a time-and-materials basis. In the event that unexpected information is encountered that appears to require additional work, PGG will bring them to your attention and seek your approval for any added expenditures. Our professional services will be performed, our findings obtained, and our reports prepared in accordance with generally accepted hydrogeologic practices. This warranty is in lieu of all other warranties, either express or implied.

Please call if you should have any questions concerning the enclosed information.

Sincerely,

## **Pacific Groundwater Group**

Dam ( 7 Matlack

Dan Matlock Principal Hydrogeologist

## **City of Camas**

Scott Higgins, Mayor 616 NE 4th Avenue Camas, WA 98607

Date

# Table 1 - Aho Construction Water Right AssistancePacific Groundwater Group

## JM9702.17

			ESTIN	IATED I	OTHER C	TOTAL			
		Support \$60	Permit Specialist \$125	GIS \$110	Principal \$150	Labor Cost	Direct Costs	Mileage	TASK COST
Task	Description								
1	Beneficial Use Assessment		12		2	\$ 1,800.00		120.00	\$ 1,920.00
2	Hydrogeologic Assessment		2		8	\$ 1,450.00			\$ 1,450.00
3	Prepare Summary Memorancum		6	2	6	\$ 1,870.00			\$ 1,870.00
4	Assist with Acquisition Negotiations		12		2	\$ 1,800.00			\$ 1,800.00
	Project Management	2	2		4	\$ 970.00	20.00		\$ 990.00
	Subtotal	2	34	2	22	\$7,890.00	\$20.00	\$120.00	\$8,030.00

ITY OF CAMAS		PAY ESTIMAT		· · · · · · · · · · · · · · · · · · ·		Rotschy, Inc.						
ROJECT NO. WS-709D		PAY PERIOD:	2/5/14 through	2/25/14		9210 NE 62nd Avenue						
/ater Transmission Main Project		]				Vancouver, WA 98665						
		1				(360) 334-3101						
	0	RIGINAL CONTR	ACT AMOUNT:	\$2,311,765 37								
chedule A - Rural Clark County Work							01101000		QUANTITY	TOTAL		
ITEM DESCRIPTION	UNIT	ORIGINAL	UNIT	CONTRACT	QUANTITY	TOTAL	QUANTITY	TOTAL				
NO		QUANTITY	PRICE	TOTAL	PREVIOUS	PREVIOUS	THIS EST.	THIS EST.	TO DATE	TO DATE		
1 Contractor Construction Survey/Staking	LS	1.00	\$8,000.00	\$8,000.00	0.30	\$2,400.00	0.424	\$3,392.00	0.724	\$5,792.00		
2 Mobilization	LS	1.00		\$141,490.68	1.00	\$141.490.68	0.00	\$0.00	1.00	\$141,490.68		
3 Project Temporary Traffic Control (STA 5+97 to STA 50+00)	LS	0.89	\$15,000.00	\$13,350.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
Project Temporary Traffic Control (STA 50+00 to STA 166+18 and STA 500+00		1								407 005 55		
4 STA 516+10)	LS	1.00		\$40,000.00	0.50	\$20,000.00	0,18	\$7,200.00	0.68	\$27,200.00		
5 HMA CL. 1/2" PG 64-22	ŤN	2,178.00		\$167,706.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
6 Planing Bituminous Pavement	SY	15,208.00	\$1.50	\$22,812.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
7 Plugging Existing Pipe	EA	1.00	\$200.00	\$200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
9 Connection to Existing 6 In. Dia. Pipe at STA 35+45	EA	1.00		\$2,250.00	0.00		0.00	\$0.00	0.00	\$0.00		
10 Connection to Existing 8 In. Dia. Pipe at STA 50+00	EA	1.00	\$2,100.00	\$2,100.00	0.00		0.00	\$0.00	0.00	\$0.00		
11 Connection to Existing 10 In. Dia. Pipe at STA 166+18	EA	1.00		\$21,400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
12 Connection to Existing 8 In. Dia. Pipe at STA 516+10	EA	1.00	\$1,750.00	\$1,750.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
13 Restrained Ductile Iron Pipe for Water Main 12 In. Dia. (CL 52)	LF	14,404.00	\$75.00	\$1,080,300.00	6,850.00	\$513,750.00	3,166.00	\$237,450.00	10016.00	\$751,200.00		
14 Restrained Ductile Iron Pige for Water Main 18 In. Dia. (CL 52)	LF	2,877.00	\$110,00	\$316,470.00	0.00	Laure Contraction of the second	0.00	\$0.00	0.00	\$0.00		
<ol> <li>PVC Pipe Casing for Water Main, 20 In. Dia. STA 138+25 to STA 139+01</li> </ol>	ĔΑ	1.00	\$9,500.00	\$9, <u>500.00</u>	0.00	\$0.00	1.00	\$9,500.00	1.00	\$9,500.00		
16 Control Density Fill and Trench Plating	LF	185.00	\$50.00	\$9,250.00	0.00	\$0.00	42.00	\$2,100.00	42.00	\$2,100.00		
17 Removal and Replacement of Unsuitable Material	CY	150.00	\$20.00	\$3,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
18 Extra Trench Excavation	CY	150.00	\$10.00	\$1,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
19 Trench Safety System (\$1/LF Minimum Bid)	LF	17,745.00	\$1.00	\$17,745.00	6,850.00	\$6,850.00	3,166.00	\$3,166.00	10016.00	\$10,016.00		
20 Gate Valve, 6 In.	EA	1.00	\$600,00	\$600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
21 Gate Valve, 8 In.	EA	2.00	\$850.00	\$1,700.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
22 Butterfly Valve, 12 in.	EA	28.00	\$1,520.00	\$42,560.00	13.00	\$19,760.00	5.00	\$7,600.00	18.00	\$27,360.00		
23 Butterfly Valve, 18 In.	EA	6.00	\$3,185.00	\$19,110.00	0.00		0.00	\$0.00	0.00	\$0.00		
24 Comb. Air Release/Air Vacuum Valve Assembly, 2 In.	EA	6.00	\$3,695.00	\$22,170.00	2.00		1.00	\$3,695.00	3.00	\$11,085.00		
25 PRV Station	EA	1.00	\$47,200.00	\$47,200.00	0.90	\$42,480.00	0.10	\$4,720.00	1.00	\$47,200.00		
26 Hydrant Assembly	EA	7.00	\$4,150.00	\$29,050.00	2.00	\$8,300.00	2.00	\$8,300.00	4.00	\$16,600.00		
27 Service Connection 1 In. Dia.	EA	7.00	\$1,150.00	\$8,050.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
28 Replacement Service Connection 1 In. Dia.	EA	5.00	\$635.00	\$3,175.00	0.00		0.00	\$0.00	0.00	\$0.00		
29 Replacement Service Connection 2 In. Dia.	EA	1.00	\$1,585.00	\$1,585.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
30 Replacement Service Connection 8 In. Dia.	EA	1.00	\$1,875.00	\$1,875.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
31 Erosion Control and Water Pollution Control	LS	1.00	\$24,500.00	\$24,500.00	0.30	\$7,350.00	0.25	\$6,125.00	0.55	\$13,475.00		
32 Paint Line, 4 In.	LF	17,410.00	\$0.17	\$2,959.70	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
33 Plastic Stop Line	LF	15.00	\$11.50	\$172.50	0,00	\$0.00	0.00	\$0.00	0.00	\$0.00		
34 Temporary Pavement Marking	LF	17,410.00	\$0.05	\$870.50	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
35 Removing Temporary Pavement Marking	LF	17,410.00	\$0.05	\$870.50	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00		
36 Project Documentation (\$20,000 Minimum Bid)	LS	1.00	\$20,000.00	\$20,000.00	0.30	\$6,000.00	0.25	\$5,000.00	0.55	\$11,000.00		
	- <u> </u>											
SUBTOTAL:		<u> </u>		\$2,085,271.88	·	\$775,770.68		\$298,248.00	······································	\$1,074,018.68		
Sales Tax (7.7%):				\$160,565.93		\$59,734.34		\$22,965.10		\$82,699.44		
Total				\$2,245,837.81		\$835.505.02		\$321,213.10		\$1,156,718.12		

AS 3/11/14

PROJE	F CAMAS CT NO. WS-709D ransmission Main Project		PAY ESTIMAT PAY PERIOD:		2/25/14		Rotschy, Inc. 9210 NE 62nd Avenue Vancouver, WA 98665 (360) 334-3101				
		0	RIGINAL CONTR	ACT AMOUNT:	\$2,311,765.37						
Schedu	le B - Camas City Limits Work *										
ITEM	DESCRIPTION	UNIT	ORIGINAL	UNIT	CONTRACT	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL
NO.			QUANTITY	PRICE	TOTAL	PREVIOUS	PREVIOUS	THIS EST.	THIS EST.	TO DATE	TO DATE
	Project Temporary Traffic Control (STA 5+97 to STA 50+00)	LS	0.11	\$15,000.00	\$1,650.00	0.00		0.00	\$0.00	0.00	\$0.00
	HMA CL. 1/2" PG 64-22	TN	0.00	\$77.00	\$0.00	0.00		0.00	\$0.00	0.00	\$0.00
	Planing Bituminous Pavement	SY	0.00	\$1.50	\$0.00	0.00		0.00	\$0,00	0.00	\$0.00
	Connection to Existing 10 In. Dia. Pipe at STA 5+97	ΕA	1.00	\$1,425.00	\$1,425.00	0.00		0.00	\$0.00	0.00	\$0.00
	Restrained Ductile Iron Pipe for Water Main 12 In. Dia. (CL 52)	LF	488.00	\$75.00	\$36,600.00	0.00		0.00	\$0.00	0.00	\$0.00
	Trench Safety System (\$1/LF Minimum Bld)	ĻF	488.00	\$1.00	\$488.00	0.00		0.00	\$0.00	0.00	\$0.00
	Butterfly Valve, 12 in.	EA	2.00	\$1,520.00	\$3,040.00	0.00		0.00	\$0.00	0.00	\$0.00
26	Hydrant Assembly	EA	1.00	\$4,150.00	\$4,150.00	0.00		0.00	\$0.00	0.00	\$0.00
32	Paint Line, 4 In.	LF	0.00	\$0.17	\$0.00	0.00	\$0.00	0.00	\$0,00	0.00	\$0.00
L	SUBTOTAL:	·	1		\$47,353.00	l	\$0.00		\$0.00		\$0.00
	Sales Tax (8,4%);				\$3,977,65		\$0.00		\$0.00		\$0.00
	Total:				\$51,330,65		\$0.00		\$0.00		\$0.00
					40.,000.00				+0.00		•••••
Change	Order #1										
ITEM	DESCRIPTION	UNIT	ORIGINAL	UNIT	CONTRACT	QUANTITY	TOTAL	QUANTITY	TOTAL	QUANTITY	TOTAL
NO.			QUANTITY	PRICE	TOTAL	PREVIOUS	PREVIOUS	THIS EST.	THIS EST.	TO DATE	TO DATE
1	Upsize PRV Station to 8'x8' & Deduct for Screenings (Items 1A & 18)	LS	1.00	\$10.241.10	\$10,241,10	1.00	\$10,241,10	0.00	\$0.00	1.00	\$10,241,10
					\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
											1
	SUBTOTAL:				\$10,241,10		\$10,241.10		\$0.00		\$10,241.10
	Sales Tax (7.7%);				\$788.56		\$788.56		\$0.00		\$788.56
	Total:				\$11,029.66		\$11,029.66		\$0.00		\$11,029.66
					CONTRACT		TOTAL		TOTAL		TOTAL
				-	TOTAL		PREVIOUS		THIS EST.		TO DATE
	ORIGINAL CONTR/			+ B)	\$2,132,624.88		\$775,770.68		\$298,248.00		\$1,074,018.68
	ADDITION				\$10,241.10		\$10,241,10		\$0.00		\$10,241.10
		JBTOT.			\$2,142,885.98		\$786,011,78		\$298,248.00		\$1,084,259.78
		S TAX			\$161,354.50		\$60,522.91	1	\$22,965.10		\$83,488.00 \$0,00
	SALES	S TAX			\$3,977.65		\$0.00 \$846,534,69		\$0.00		\$1,167,747.78
			AINAGE		\$2,308,198.13		\$846,534.69 (\$39,300.59)		\$321,213.10		\$3,167,747.78 (\$54,212.99)
			TAINAGE				• • •		(\$14,912.40)		(\$34,212.99) \$1,113,534.79
	(OTAL LE	-00 RE	- AMAGE				\$807,234.10	L	\$306,300.70		φ1,113,334.79

Note: Bid items split into Schedule A & B to accommodate different tax rates based on location of work. \* Schedule B work is from station 5+97 to 10+85 (488 lineal feet)

#### ACCT. NUMBER: 424-00-594-340-65

:

\$306,300.70

F.I. nek Project Engineer

Darin Rypan 3/11/14 Contractor Date 3/11/14

THIS PAY EST:

Project Manager Harbor 3/11/2014

HERER CAPEUL I, Jennifer Gorsueli, Deputy City Clerk, hereby certify that these bid tabulations are correct.



2/25/2014 Date tere Capac

Jonnifer Gorsuch-PETER CAPELL

PROJECT NO. SS-568 DESCRIPTION: Vactor Facility Upgrade DATE OF BID OPENING: February 25, 2014, 10:30 a.m. Entered by: RLS			Engineer's Estimate: \$199,249.00		7211-A NE 43rd Ave.		McDonald Excavating, Inc. 2719 Main St. Washougal, WA 98671		Thompson Bros. Excavating, Inc. 18211 NE Fourth Plain Rd. Vancouver, WA 98682	
					360.573.2000		360.835.8794		360.254.7056	
ITEM DESCRIPTION	UNIT	QTY		ENGRG TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL
J Mobilization	LS	1.00	\$14,200.00	\$14,200,00	S18,000.00	\$18,000.00	\$14,265.00	\$14,265.00	\$18,945.70	\$18,945.70
2 Removal of Structures and Obstructions	LS	1.00 1.00		\$5,000.00	\$3,000.00	\$3,000.00	\$2,150.00	\$2,150.00	\$2,000.00	\$2,000.00
3 Structure Excavation Class A Incl. Haul	CY	100.00	······	\$3,000.00		\$3,500.00	\$23,25	\$2,325.00	\$31.00	\$3,100.00
4 Solid Wall PVC Strom Sewer Pipe 6 In. Diam.	LF	166.00		\$4,150.00	\$25.00	\$4,150.00	\$26.50	\$4,399.00	\$23.00	\$3,818.00
5 Catch Basin Type 1	EA	1.00		\$1,500.00	\$1,100.00	\$1,100.00	\$1,580.00	\$1.580.00	\$2,000.00	\$2,000.00
5 PVC Sanitary Sewer Pipe 5 In. Diam.	LF	38.00		\$950.00	\$45.00	\$1,710.00	\$72.00	\$2,736.00	\$56.00	\$2,128.00
7 Sewer Cleanout	ΕA	3.00	\$1,000.00	\$3,000.00	\$400.00	\$1,200.00	\$228.00	\$684,00	\$700.00	\$2,100.00
8 Trench Drain	LF	45.00		\$5,850.00	\$140.00	\$6,300.00	\$154.00	\$6,930.00	\$150.00	\$6,750.00
9 Block Retaining Wall	SF	648.00		\$25,920.00	\$21.00	\$13,608.00	\$14.25	\$9,234.00	\$18.00	\$11,664.00
10 Gravel Base	CY	17.00	\$20.00	\$340.00	\$48.00	\$816.00	\$82.00	\$1,394.00	\$45.00	\$765.00
11 Conc. Class 4000	CY	12.00	\$750.00	\$9,000.00	\$360.00	\$4,320.00	\$319.00	\$3,828.00	\$300.00	\$3,600.00
12 St. Reinf. Bar #4	LB	470.00	\$7.00	\$3,290.00	\$2.00	\$940.00	\$1.00	\$470.00	\$1.00	\$470.00
13 Earth Embankment Compaction	CY	32.00	\$12.00	\$384.00	\$20.00	\$640.00	\$40.00	\$1,280.00	\$10.00	\$320.00
14 Crushed Surfacing Base Course	CY	57.00	\$25.00	\$1,425.00	\$60.00	\$3,420.00	\$55.00	\$3,135.00	\$50.00	\$2,850.00
15 HMA CL 1/2" PG 64-22	TON	80.00	\$85.00	\$6,800.00	\$110.00	\$8,800,00	\$111.00	\$8,880.00	\$140.00	\$11,200.00
16 Roof Structure	LS	1.00		\$75,000.00	\$86,629.60	\$86,629.60	\$93,896.00	\$93,896.00	\$95,000.00	\$95,000.00
17 Roof Structure Foundation	CY	44.00	\$450.00	\$19,800.00	\$550.00	\$24,200.00	\$651.00	\$28,644.00	\$515.00	\$22,660,00
18 Bollard	EA	14.00		\$4,200.00		\$8,400.00	\$515.00	\$7,210.00	\$410.00	\$5,740.00
SUBTOTAL				\$183,809.00		\$190,733.60		\$193,040.00		\$195,110.70
8.4% WA STATE SALES TAX				\$15,439.96		\$16,021.62		\$16,215.36		\$16,389.30
CONTRACT TOTAL (BASIS OF AWARD)	)			\$199,248.96		\$206,755.22		\$209,255.36		\$211,500.00



	PROJECT NO. SS-568 DESCRIPTION: Vactor Facility Upgrade			Columbia Pacific Construction 175 Hansen Lane Woodland, WA 98674		1331 Baitimore Street		North Fork Excavaling, Inc. PO Box 1894 Woodland, WA 98674		4917 NE 185th Drive		Columbia-Cascade Constr, Inc. 10115 SE Schacht Boring, OR 97089	
DATE	DATE OF BID OPENING: February 25, 2014, 10:30 a.m. Entered by: RL			360.225.6323		360.423.1991		360.263.8982		503.489.2020		503.665.7767	
ITEM NO	DESCRIPTION	UNIT	QTY	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL	UNIT PRICE	CONTRACT TOTAL
	Mobilization	LS	1.00	\$14,000.00	\$14,000.00	\$7,142.00	\$7,142.00	\$13,589.73	\$13,589.73	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
	Removal of Structures and Obstructions	LS	1.00	\$9,200.00	\$9.200.00	\$5.016.00	\$5,016.00	\$10,742.36	\$10,742.36		\$15,000.00	\$5,000.00	\$5,000.00
	Structure Excavation Class A Incl. Hau	CY	100.00	\$27,25	\$2,725.00	\$36.00	\$3,600.00	\$46.17	\$4,617.00	· · · · · · · · · · · · · · · · · · ·	\$3,000.00	\$69.00	\$6,900.00
	Solid Wall PVC Strom Sewer Pipe 6 In, Diam.	LF	166.00	\$26.50	\$4,399.00	\$39.00	\$6,474.00	\$47.52	\$7,888.32		\$8,300.00	\$74.00	\$12,284.00
	Catch Basin Type 1	EA	1.00	\$1,000.00	\$1,000.00	\$1,680.00	\$1,680.00	\$2,067.29	\$2,067.29		\$1,000.00	\$3,250.00	\$3,250.00
	PVC Sanitary Sewer Pipe 6 In. Diam.	LF	38.00	\$31.00	\$1,178.00	\$75.00	\$2,850.00	\$117.16	\$4,452.08		\$1,900.00	\$100.00	\$3,800.00
	Sewer Cleanout	EA	3.00	\$310.00	\$930.00	\$450.00	\$1,350.00	\$1,051.88	\$3,155.64		\$900.00	\$300.00	\$900.00
8	Trench Drain	LF	45.00	\$190.00	\$8,550.00	\$145.00	\$6,525.00	\$204.73	\$9,212.85	\$200.00	\$9,000.00	\$230.00	\$10,350.00
9	Block Retaining Wall	SF	648.00	\$18.75	\$12,150.00	\$17.25	\$11,178.00	\$21.60	\$13,996.80	\$22.00	\$14,256.00	\$30.00	\$19,440.00
10	Gravel Base	CY	17.00	\$28.50	\$484.50	\$79.00	\$1,343.00	\$134.34	\$2,283.78	\$50.00	\$850.00	\$100.00	\$1,700.00
11	Conc. Class 4000	CY	12.00	\$395.00	\$4,740.00	\$425.00	\$5,100.00	\$641.74	\$7,700.88	\$350.00	\$4,200.00	\$460.00	\$5,520.00
12	St. Reinf. Bar #4	LB	470.00	\$6.00	\$2,820.00	\$1.50	\$705.00	\$7.06	\$3,318.20	\$1.50	\$705.00	\$1.50	\$705.00
13	Earth Embankment Compaction	CY	32.00	\$12.50	\$400.00	\$3.50	\$112.00	\$77.95	\$2,494.40	\$30.00	\$960.00	\$100.00	\$3,200.00
14	Crushed Surfacing Base Course	CY	57.00	\$25.00	\$1,425.00	\$59.00	\$3,363.00	\$43.76	\$2,494.32	\$50.00	\$2,850.00	\$100.00	\$5,700.00
	HMA CL 1/2" PG 64-22	TON	80.00	\$125.0 <u>0</u>	\$10,000.00	\$136.00	\$10,880.00	S141.19	\$11,295.20	\$120.00	\$9,600.00	\$120.00	\$9,600.00
16	Roof Structure	LS	1.00	\$101,000.00	\$101,000.00	\$101.051.00	\$101,051.00	\$77,067.30	\$77,067.30	\$88,000.00	\$88,000.00	\$90,000.00	\$90,000.00
	Roof Structure Foundation	CY	44.00	\$520.00	\$22,880.00	\$540.00	\$23,760.00	\$725.32	\$31,914.08		\$35,200.00	\$700.00	\$30,800.00
18	Boliard	EA	4.00	\$210.00	\$2,940.00	\$789.00	\$11,046.00	\$472.32	\$6,612.48	\$350.00	\$4,900.00	\$475.00	\$6,650.00
	SUBTOTAL				\$200,821.50		\$203,175.00		\$214,902.71		\$220,621.00		\$235,799.00
	8.4% WA STATE SALES TAX				\$16,869.01		\$17,066.70		\$18,051.83		\$18,532.16		\$19,807.12
	CONTRACT TOTAL (BASIS OF AWARD)				\$217,690.51		\$220,241.70		\$232,954.54 `SIGN BID POSAL	DID NOT SIG	\$239,153.16 3n Mandatory r criteria		\$255,606.12

A RESOLUTION adopting the 2014 Standard Specifications For Road, Bridge, and Municipal Construction.

WHEREAS, the Engineering Manager has recommended that the City adopt standard specifications for road, bridge, and municipal construction, and WHEREAS, the Washington State Department of Transportation and American Public Works Association have promulgated the "2014 Standard Specifications for Road, Bridge, and Municipal Construction," and

WHEREAS, the Council desires to adopt such standard specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE

#### CITY OF CAMAS AS FOLLOWS:

#### Section I

The Council of the City of Camas hereby adopts as standard specifications for road, bridge, and municipal construction the "2014 Standard Specifications for Road, Bridge, and Municipal Construction" published by the Washington State Department of Transportation and American Public Works Association, effective for projects with an initial advertisement date after April 1, 2014.

ADOPTED by the Council at a regular meeting this 17th day of March 2014.

SIGNED:

Mayor

ATTEST:

Clerk

APPROVED as to form:

A RESOLUTION authorizing investment of City of Camas Monies in the Local Government Investment Pool

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the authorized the City of Camas to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures;

and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the City of Camas shall be first duly authorized by the Council of the City of Camas or any designee of the City of Camas pursuant to this Resolution. or a subsequent Resolution; and

WHEREAS the City of Camas will cause to be filed a certified copy of said Resolution with the Office of the State Treasurer; and

WHEREAS the City of Camas and any designee appointed by the Camas City Council with authority to contribute or withdraw funds of the City of Camas has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the City of Camas attests by the signature of its members that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of governmental entity monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

#### Section I

The City of Camas does hereby authorize the contribution and withdrawal of governmental entity monies in the LGIP in the manner prescribed by law, rule, and prospectus.

#### Section II.

The City of Camas approves the Local Government Investment Pool Transaction Authorization Form (Form) as completed by Finance Director and incorporates said form into this Resolution by reference and does hereby attest to its accuracy. Resolution No: 1238

#### Section III

The City of Camas designates Cathy Huber Nickerson, Finance Director, the "authorized individual" to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the City of Camas.

#### Section IV

The City Council further resolves that the delegation ends upon the written notice, by any method set forth in the prospectus, of the City of Camas that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the governing body to provide notice of such revocation and is entitled to rely on the authorized individual's instructions until such time as said notice has been provided.

#### Section V

Be it further resolved that the Form as incorporated into this Resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual shall remain in effect after revocation of the authorized individual's delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the governmental entity. No amendments, changes, or alterations shall be made to the Form or any other documentation until the entity passes a new resolution naming a new authorized

individual; and

#### Section VI

Be it further resolved that the governing body acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer. In addition, the governing body agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

ADOPTED by the Council at a regular meeting this \_\_\_\_\_ day of March, 2014.

SIGNED:\_\_\_\_\_

Mayor

Clerk

ATTEST:\_\_\_\_\_

APPROVED as to form:

LOCAL GOVERNMENT

**INVESTMENT POOL** 

# Prospectus

January 2014



James L. McIntire

Washington State Treasurer

#### Contents

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## I. The LGIP

The Local Government Investment Pool (the "LGIP") is an investment pool of public funds placed in the custody of the Office of the Washington State Treasurer (the "State Treasurer") for investment and reinvestment as defined by RCW 43.250.020. The purpose of the LGIP is to allow eligible governmental entities to participate with the state in the investment of surplus public funds, in a manner that optimizes liquidity and return on such funds. In establishing the LGIP, the legislature recognized that not all eligible governmental entities are able to maximize the return on their temporary surplus funds, and therefore it provided a mechanism whereby they may, at their option, utilize the resources of the State Treasurer to maximize the potential of their surplus funds while ensuring the liquidity of those funds.

The State Treasurer has established a sub-pool within the LGIP whose shares are offered by means of this Prospectus: The LGIP-Money Market Fund (the "LGIP-MMF" or the "Fund"). The State Treasurer has the authority to establish additional sub-pools in the future.

The Fund offered in this Prospectus seeks to provide current income by investing in high-quality, short term money market instruments. These standards are specific to the Fund, as illustrated in the following table. The LGIP-MMF offers daily contributions and withdrawals.

#### FUND SNAPSHOT

# The table below provides a summary comparison of the Fund's investment types and sensitivity to interest rate risk. This current snapshot can be expected to vary over time.

Fund	Investment Types	Maximum Dollar-Weighted Average Maturity for LGIP-MMF
LGIP-Money Market Fund	Cash	60 days
Current Investments (as of November 1, 2013)	Bank Deposits US Treasury bills	
	Repurchase agreements US Government agency obligations	

Fees and Expenses

Administrative Fee. The State Treasurer charges pool participants a fee representing administration and recovery costs associated with the operation of the Fund. The administrative fee accrues daily from pool participants' earnings prior to the earnings being posted to their account. The administrative fee will be paid monthly. In the event that there are no earnings, the administrative fee will be deducted from principal.

The chart below illustrates the operating expenses of the LGIP-MMF for past years, expressed in basis points as a percentage of fund assets.

#### Local Government Investment Pool-MMF Operating Expenses by Fiscal Year (in Basis Points)

	2006	2007	2008	2009	2010	2011	2012	2013
Total Operating Expenses	1.12	0.96	0.84	0.88	0.64	0.81	0.68	0.87

(1 basis point = 0.01%)

Because most of the expenses of the LGIP-MMF are fixed costs, the fee (expressed as a percentage of fund assets) will be affected by: (i) the amount of operating expenses; and (ii) the assets of the LGIP-MMF. The table below shows how the fee (expressed as a percentage of fund assets) would change as the fund assets change, assuming an annual fund operating expenses amount of \$800,000.

Fund Assets	\$6.0 bn	\$8.0 bn	\$10.0 bn
Total Operating Expenses (in Basis Points)	1.33	1.0	.80

**Portfolio Turnover:** The Fund does not pay a commission or fee when it buys or sells securities (or "turns over" its portfolio). However, debt securities often trade with a bid/ask spread. Consequently, a higher portfolio turnover rate may generate higher transaction costs that could affect the Fund's performance.

## II. Local Government Investment Pool - Money Market Fund

#### Investment Objective

# The LGIP-MMF will seek to effectively maximize the yield while maintaining liquidity and a stable share price of \$1.

#### **Principal Investment Strategies**

The LGIP-MMF will seek to invest primarily in high-quality, short term money market instruments. Typically, at least 55% of the Fund's assets will be invested in US government securities and repurchase agreements collateralized by those securities. The LGIP-MMF means a sub-pool of the LGIP whose investments will primarily be money market instruments. The LGIP-MMF will only invest in eligible investments permitted by state law. The LGIP-MMF will not be an SEC-registered money market fund and will not be required to follow SEC Rule 2a-7. Investments of the LGIP-MMF will conform to the LGIP Investment Policy, the most recent version of which will be posted on the LGIP website and will be available upon request.

#### Principal Risks of Investing in the LGIP-Money Market Fund

*Counterparty Credit Risk.* A party to a transaction involving the Fund may fail to meet its obligations. This could cause the Fund to lose the benefit of the transaction or prevent the Fund from selling or buying other securities to implement its investment strategies.

Interest Rate Risk. The LGIP-MMF's income may decline when interest rates fall. Because the Fund's income is based on short-term interest rates, which can fluctuate significantly over short periods, income risk is expected to be high. In addition, interest rate increases can cause the price of a debt security to decrease and even lead to a loss of principal.

*Liquidity Risk.* Liquidity risk is the risk that the Fund will experience significant net withdrawals of Fund shares at a time when it cannot find willing buyers for its portfolio securities or can only sell its portfolio securities at a material loss.

*Management Risk.* Poor security selection or an ineffective investment strategy could cause the LGIP-MMF to underperform relevant benchmarks or other funds with a similar investment objective.

*Issuer Risk.* The LGIP-MMF is subject to the risk that debt issuers and other counterparties may not honor their obligations. Changes in an issuer's credit rating (e.g., a rating downgrade) or the market's perception of an issuer's creditworthiness could also affect the value of the Fund's investment in that issuer. The degree of credit risk depends on both the financial condition of the issuer and the terms of the obligation. Also, a decline in the credit quality of an issuer can cause the price of a money market security to decrease.

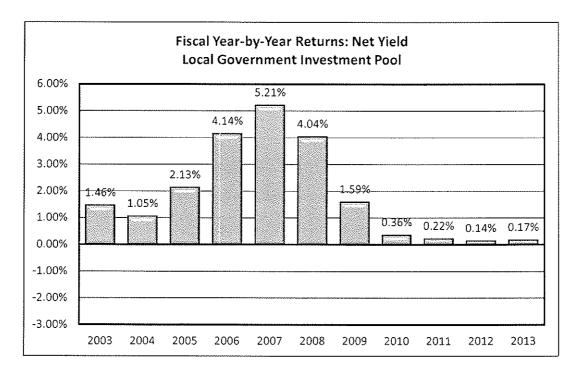
Securities Lending Risk and Reverse Repurchase Agreement Risk. The LGIP-MMF may engage in securities lending or in reverse repurchase agreements. Securities lending and reverse repurchase agreements involve the risk that the Fund may lose money because the borrower of the Fund's securities fails to return the securities in a timely manner or at all or the Fund's lending agent defaults on its obligations to indemnify the Fund, or such obligations prove unenforceable. The Fund could also lose money in the event of a decline in the value of the collateral provided for loaned securities or a decline in the value of any investments made with cash collateral.

**Risks Associated with use of Amortized Cost.** The use of amortized cost valuation means that the LGIP-MMF's share price may vary from its market value NAV per share. In the unlikely event that the State Treasurer were to determine that the extent of the deviation between the Fund's amortized cost per share and its market-based NAV per share may result in material dilution or other unfair results to shareholders, the State Treasurer may cause the Fund to take such action as it deems appropriate to eliminate or reduce to the extent practicable such dilution or unfair results.

An investment in the LGIP-MMF is not a bank deposit and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Fund seeks to preserve the value of investments at \$1 per share, pool participants could lose money by investing in the LGIP-MMF. There is no assurance that the LGIP-MMF will achieve its investment objective.

#### Performance

The following information is intended to address the risks of investing in the LGIP-MMF. The information illustrates changes in the performance of the LGIP-MMF's shares from year to year. Returns are based on past results and are not an indication of future performance. Updated performance information may be obtained on our website at *www.tre.wa.gov* or by calling the LGIP toll-free at 800-331-3284.





#### Transactions: LGIP-MMF

#### **General Information**

The minimum transaction size (contributions or withdrawals) for the LGIP-MMF will be five thousand dollars. The State Treasurer may, in its sole discretion, allow for transactions of less than five thousand dollars.

#### **Valuing Shares**

The LGIP-MMF will be operated using a net asset value (NAV) calculation based on the amortized cost of all securities held such that the securities will be valued at their acquisition cost, plus accrued income, amortized daily.

The Fund's NAV will be the value of a single share. NAV will normally be calculated as of the close of business of the NYSE, usually 4:00 p.m. Eastern time. If the NYSE is closed on a particular day, the Fund will be priced on the next day the NYSE is open.

NAV will not be calculated and the Fund will not process contributions and withdrawals submitted on days when the Fund is not open for business. The time at which shares are priced and until which contributions and withdrawals are accepted is specified below and may be changed as permitted by the State Treasurer.

To the extent that the LGIP-MMF's assets are traded in other markets on days when the Fund is not open for business, the value of the Fund's assets may be affected on those days. In addition, trading in some of the Fund's assets may not occur on days when the Fund is open for business.

#### **Transaction Limitation**

The State Treasurer reserves the right at its sole discretion to set a minimum and/or maximum transaction amount from the LGIP-MMF and to limit the number of transactions, whether contribution, withdrawal, or transfer permitted in a day or any other given period of time.

The State Treasurer also reserves the right at its sole discretion to reject any proposed contribution, and in particular to reject any proposed contribution made by a pool participant engaged in behavior deemed by the State Treasurer to be abusive of the LGIP-MMF.

A pool participant may transfer funds from one LGIP-MMF account to another subject to the same time and contribution limits as set forth in WAC 210.10.060.

#### Contributions

Pool participants may make contributions to the LGIP-MMF on any business day. All contributions will be effected by electronic funds transfer to the account of the LGIP-MMF designated by the State Treasurer. It is the responsibility of each pool participant to pay any bank charges associated with such electronic transfers to the State Treasurer. Failure to wire funds by a pool participant after notification to the State Treasurer of an intended transfer will result in penalties. Penalties for failure to timely wire will be assessed to the account of the pool participant responsible.

*Notice*. To ensure same day credit, a pool participant must inform the State Treasurer of any contribution over one million dollars no later than 9 a.m. on the same day the contribution is made. Contributions for one million dollars or less can be requested at any time prior to 10 a.m. on the day of contribution. For all other contributions over one million dollars that are requested prior to 10 a.m., a pool participant may receive same day credit at the sole discretion of the State Treasurer. Contributions that receive same day credit will count, for earnings rate purposes, as of the day in which the contribution was made. Contributions for which no notice is received prior to 10:00 a.m. will be credited as of the following business day.

Notice of contributions may be given by calling the Local Government Investment Pool (800-331-3284) OR by logging on to State Treasurer's Treasury Management System ("TMS"). Please refer to the <u>LGIP-MMF Operations</u> <u>Manual</u> for specific instructions regarding contributions to the LGIP-MMF.

Direct deposits from the State of Washington will be credited on the same business day.

*Pricing.* Contribution requests received in good order will receive the NAV per unit of the LGIP-MMF next determined after the order is accepted by the State Treasurer on that contribution date.

#### Withdrawals

Pool participants may withdraw funds from the LGIP-MMF on any business day. Each pool participant shall file with the State Treasurer a letter designating the financial institution at which funds withdrawn from the LGIP-MMF shall be deposited (the "Letter"). This Letter shall contain the name of the financial institution, the location of the financial institution, the account name, and the account number to which funds will be deposited. This Letter shall be signed by local officials authorized to receive and disburse funds, as described in WAC 210-10-020.

Disbursements from the LGIP-MMF will be effected by electronic funds transfer. Failure by the State Treasurer to wire funds to a pool participant after proper notification to the State Treasurer to disburse funds to a pool participant may result in a bank overdraft in the pool participant's bank account. The State Treasurer will reimburse a pool participant for such bank overdraft penalties charged to the pool participant's bank account.

*Notice*. In order to withdraw funds from the LGIP-MMF, a pool participant must notify the State Treasurer of any withdrawal over one million dollars no later than 9 a.m. on the same day the withdrawal is made. Withdrawals for one million dollars or less can be requested at any time prior to 10 a.m. on the day of withdrawal. For all other withdrawals from the LGIP-MMF over one million dollars that are requested prior to 10 a.m., a pool participant may receive such withdrawal on the same day it is requested at the sole discretion of the State Treasurer. No earnings will be credited on the date of withdrawal for the amounts withdrawn. Notice of withdrawals may be given by calling the Local Government Investment Pool (800-331-3284) OR by logging on to TMS. Please refer to the LGIP-MMF Operations Manual for specific instructions regarding withdrawals from the Fund.

*Pricing*. Withdrawal requests with respect to the LGIP-MMF received in good order will receive the NAV per unit of the LGIP-MMF next determined after the order is accepted by the State Treasurer on that withdrawal date.

**Suspension of Withdrawals**. If the State Treasurer has determined that the deviation between the Fund's amortized cost price per share and the current net asset value per share calculated using available market quotations (or an appropriate substitute that reflects current market conditions) may result in material dilution or other unfair results, the State Treasurer may, if it has determined irrevocably to liquidate the Fund, suspend withdrawals and payments of withdrawal proceeds in order to facilitate the permanent termination of the Fund in an orderly manner. The State Treasurer will distribute proceeds in liquidation as soon as practicable, subject to the possibility that certain assets may be illiquid, and subject to subsequent distribution, and the possibility that the State Treasurer may need to hold back a reserve to pay expenses.

The State Treasurer also may suspend redemptions if the New York Stock Exchange suspends trading or closes, if US bond markets are closed, or if the Securities and Exchange Commission declares an emergency. If any of these events were to occur, it would likely result in a delay in the pool participants' redemption proceeds.

The State Treasurer will notify pool participants within five business days of making a determination to suspend withdrawals and/or irrevocably liquidate the fund and the reason for such action.

#### Earnings and Distribution

#### **LGIP-MMF** Daily Factor

The LGIP-MMF daily factor is a net earnings figure that is calculated daily using the investment income earned (excluding realized gains or losses) each day, assuming daily amortization and/or accretion of income of all fixed income securities held by the Fund, less the administrative fee. The daily factor is reported on an annualized 7-day basis, using the daily factors from the previous 7 calendar days. The reporting of a 7-day annualized yield based solely on investment income which excludes realized gains or losses is an industry standard practice that allows for the fair comparison of funds that seek to maintain a constant NAV of \$1.00.

#### LGIP-MIMF Actual Yield Factor

The LGIP-MMF actual yield factor is a net daily earnings figure that is calculated using the total net earnings including realized gains and losses occurring each day, less the administrative fee.

#### Dividends

The LGIP-MMF's dividends include any net realized capital gains or losses, as well as any other capital changes other than investment income, and are declared daily and distributed monthly.

#### Distribution

The total net earnings of the LGIP-MMF will be declared daily and paid monthly to each pool participant's account in which the income was earned on a per-share basis. These funds will remain in the pool and earn additional interest unless withdrawn and sent to the pool participant's designated bank account as specified on the Authorization Form. Interest earned will be distributed monthly on the first business day of the following month.

#### **Monthly Statements and Reporting**

On the first business day of every calendar month, each pool participant will be sent a monthly statement which includes the pool participant's beginning balance, contributions, withdrawals, transfers, administrative charges, earnings rate, earnings, and ending balance for the preceding calendar month. Also included with the statement will be the monthly enclosure. This report will contain information regarding the maturity structure of the portfolio and balances broken down by security type.

#### III. Management

The State Treasurer is the manager of the LGIP-MMF and has overall responsibility for the general management and administration of the Fund. The State Treasurer has the authority to offer additional sub-pools within the LGIP at such times as the State Treasurer deems appropriate in its sole discretion.

Administrator and Transfer Agent. The State Treasurer will serve as the administrator and transfer agent for the Fund.

Custodian. A custodian for the Fund will be appointed in accordance with the terms of the LGIP Investment Policy.

## IV. Miscellaneous

#### Limitation of Liability

All persons extending credit to, contracting with or having any claim against the Fund offered in this Prospectus shall look only to the assets of the Fund that such person extended credit to, contracted with or has a claim against, and none of (i) the State Treasurer, (ii) any subsequent sub-pool, (iii) any pool participant, (iv) the LGIP, or (v) the State Treasurer's officers, employees or agents (whether past, present or future), shall be liable therefor. The determination of the State Treasurer that assets, debts, liabilities, obligations, or expenses are allocable to the Fund shall be binding on all pool participants and on any person extending credit to or contracting with or having any claim against the LGIP or the Fund offered in this Prospectus. There is a remote risk that a court may not enforce these limitation of liability provisions.

#### Amendments

This Prospectus and the attached Investment Policy may be amended from time to time. Pool participants shall receive notice of changes to the Prospectus and the Investment Policy. The amended and restated documents will be posted on the State Treasurer website: <u>www.tre.wa.gov</u>.

Should the State Treasurer deem appropriate to offer additional sub-pools within the LGIP, said sub-pools will be offered by means of an amendment to this prospectus.

#### **LGIP-MMF Contact Information**

Internet: www.tre.wa.gov Treasury Management System/TMS

Phone: 1-800-331-3284 (within Washington State)

Mail:

Office of the State Treasurer Local Government Investment Pool PO Box 40200 Olympia, Washington 98504 FAX: 360-902-9044

## LOCAL GOVERNMENT INVESTMENT POOL TRANSACTION AUTHORIZATION FORM

## Please fill out this form completely, including any existing information, as this form will replace the previous form.

Name of Entity:	Mailing Address:
Fax Number:	
E-mail Contact:	

### Do you wish to have your monthly LGIP statements faxed to the number listed above?

Please note - if you choose to receive statements via fax, you will not receive another copy via U.S. mail.

YES, please fax statements

**No**, please send statements via U.S. mail

## Bank account where funds will be wired when a withdrawal is requested.

(Note: Funds will not be transferred to any account other than that listed).

Bank Name:	
Branch Location:	
Bank Routing Number:	
Account Number:	
Account Name:	

## Persons authorized to make deposits and withdrawals for the entity listed above.

Name	Title	Signature	Telephone Number

## By signature below, I certify I am authorized to represent the institution/agency for the purpose of this transaction.

(Authorized Signature)	(Title)	(Date)
(Print Authorized Signature)	(E-mail Address)	(Telephone number)

Any changes to these instructions must be submitted in writing to the Office of the State Treasurer. Please mail this form to the address listed below:

Office of the State Treasurei Local Government Investmen PO Box 40200 Olympia, WA 98504-0200 Fax: (360) 902-9044		Date Received:       / /         Fund Number:          (for LGIP use only)
	÷.	) ss. d before me by ay of, 20
	SEAL OR STAMP	Signature of Notary Typed or printed name of Notary Notary Public in and for the State of Wash. My appointment expires:

A RESOLUTION authorizing the loan of \$17,966.07 from the GMA Fund for the Emergency Rescue Fund, pursuant to Resolution 1284, adopted December 16, 2013.

WHEREAS, on December 16, 2013, the Council adopted Resolution 1284, providing

authority to borrow an amount to not exceed \$1,000,000.00 from the GMA Fund to the

Emergency Rescue Fund to meet operating expenses during 2013; and

WHEREAS, Resolution 1284 noted that, upon the confirmation of the sum total of the

amount necessary to meet operating expenses during 2013, the Council would consider and

approve a supplemental Resolution establishing said sum; and

WHEREAS, the sum total of the amount necessary to meet operating expenses during

2013 has been established at the amount of \$17,966.07.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF

CAMAS AS FOLLOWS:

#### SECTION I

The Emergency Rescue Fund is hereby authorized to borrow the amount of \$17,966.07

from the GMA Fund to pay for operating expenses for 2013.

SECTION II

All other terms and conditions of Resolution 1284 shall remain in full force and effect.

ADOPTED at a regular Council meeting this \_\_\_\_\_ day of March, 2014.

SIGNED:

Mayor

ATTEST:\_\_\_\_\_

Clerk

APPROVED as to form:

A RESOLUTION authorizing the loan of \$402,133.87 from the GMA Fund for the NW 38<sup>th</sup> Street Construction Fund, pursuant to Resolution 1282, adopted December 16, 2013.

WHEREAS, on December 16, 2013, the Council adopted Resolution 1282, providing

authority to borrow an amount to not exceed \$1,000,000.00 from the GMA Fund to the NW 38<sup>th</sup>

Avenue Construction Fund to meet operating expenses during 2013; and

WHEREAS, Resolution 1282 noted that, upon the confirmation of the sum total of the

amount necessary to meet operating expenses during 2013, the Council would consider and

approve a supplemental Resolution establishing said sum; and

WHEREAS, the sum total of the amount necessary to meet operating expenses during

2013 has been established at the amount of \$402,133.87.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF

CAMAS AS FOLLOWS:

#### SECTION I

The NW 38th Avenue Construction Fund is hereby authorized to borrow the amount of

\$402,133.87 from the GMA Fund to pay for operating expenses for 2013.

#### SECTION II

All other terms and conditions of Resolution 1282 shall remain in full force and effect.

ADOPTED at a regular Council meeting this \_\_\_\_\_ day of March, 2014.

SIGNED:

Mayor

ATTEST:\_\_\_\_

Clerk

APPROVED as to form:

A RESOLUTION authorizing the loan of \$179,069.40 from the GMA Fund for the Friberg-Strunk Street Construction Fund, pursuant to Resolution 1283, adopted December 16, 2013.

WHEREAS, on December 16, 2013, the Council adopted Resolution 1283, providing

authority to borrow an amount to not exceed \$500,000.00 from the GMA Fund to the Friberg-

Strunk Street Construction Fund to meet operating expenses during 2013; and

WHEREAS, Resolution 1283 noted that, upon the confirmation of the sum total of the

amount necessary to meet operating expenses during 2013, the Council would consider and

approve a supplemental Resolution establishing said sum; and

WHEREAS, the sum total of the amount necessary to meet operating expenses during

2013 has been established at the amount of \$179,069.40.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF

CAMAS AS FOLLOWS:

#### SECTION I

The Friberg-Strunk Street Construction Fund is hereby authorized to borrow the amount

of \$179,069.40 from the GMA Fund to pay for operating expenses for 2013.

#### SECTION II

All other terms and conditions of Resolution 1283 shall remain in full force and effect.

ADOPTED at a regular Council meeting this \_\_\_\_\_ day of March, 2014.

SIGNED:\_\_\_\_\_

Mayor

ATTEST:\_\_\_\_\_

Clerk

APPROVED as to form: