

CITY COUNCIL WORKSHOP AGENDA Monday, June 16, 2014 at 04:30 p.m. Camas City Hall, 616 NE 4th Avenue

CALL TO ORDER

I.

ROLL CALL

II.

PUBLIC COMMENTS

III.

CITY ADMINISTRATION

- IV.
- A. Lacamas Swim and Sport Acquisition

Details: Lauren Livingston, with Sports Management Group, and staff will be discussing the Lacamas Swim and Sport Financial Feasibility Study that was recently completed. Department/Presenter: Pete Capell, City Administrator; Lauren Livingston, with Sports Management Group; and Denise Croucher, owner of Lacamas Swim and Sport Recommended Action: For information and discussion only

Financial Feasibility Study Presentation (Revised attachment posted - June 16, 2014)

B. <u>Interlocal Cooperative Agreement for Administering Surcharge Funds Generated as</u> <u>a Result of House Bill 2060</u>

Details: In 2002, the Washington State Legislature passed substitute House Bill 2060, codified at Revised Code of Washington (RCW) 36.22.178 and called the Affordable Housing For All Surcharge. The statute authorizes a ten dollar surcharge on documents recorded by the County Auditor's office with the funds to be used for housing programs for extremely low and very low income households. The proceeds from these funds provide support for shelters, transitional housing and permanent housing. Department/Presenter: Pete Capell, City Administrator Recommended Action: Staff will place this Interlocal Cooperative Agreement on the July 7, 2014, Consent Agenda for Council's consideration.

Interlocal Cooperative Agreement Solution

C. Intergovernmental Agreement to Participate in the Community Development Block Grant (CDBG) Program

Details: The City has participated in the CDBG Program for many years. The grants have

assisted the City in building numerous projects. The City first signed the three-year agreement in 1997 and it has automatically renewed every three years. The Intergovernmental Agreement language has been updated, requiring it to be executed at this time for the 2015 - 2017 life of the agreement. This Intergovernmental Agreement will also automatically renew again in the future, unless the City chooses to terminate the agreement.

Department/Presenter: PeteCapell,CityAdministratorRecommended Action: Staff will place this Intergovernmental Agreement on the July 7,2014, Consent Agenda for Council's consideration.

Intergovernmental Agreement 🧠

D. <u>Miscellaneous and Scheduling</u>

Details: Updates on miscellaneous or scheduling items Department/Presenter: Pete Capell, City Administrator

SPECIAL PRESENTATIONS

V.

A. <u>C-Tran Update</u>

Details: Connie Jo Freeman, Council Member from the City of Washougal and the Camas/Washougal representative on the C-Tran Board, will be providing an update regarding current C-Tran Board activities. She will also be looking for direction from the C-Tran Bus Rapid Transit (BRT) vote Council regarding in July. Department/Presenter: Connie Freeman. Washougal Citv Councilmember Jo Recommended Action: For information and discussion only

COMMUNITY DEVELOPMENT DEPARTMENT

VI.

A. American with Disabilities Act (ADA) Transition Plan Professional Services Contract

Details: This contract with HDJ Design Group is for assistance with a self-evaluation of ADA accommodations criteria for pedestrian facilities within the public rights-of-way, such as curb ramps, sidewalks and paths, crosswalks, and traffic signals. This evaluation will provide the documentation for the assembling of a transition plan. The transition plan will identify a means of retrofitting upgrades per the ADA guidelines in a fiscally and chronologically reasonable manner. The transition plan is a requirement for public agencies with 50 or more employees per Section 504 of the Rehabilitation Act of 1973 and the ADA of 1990. The amount of this contract is \$21,438 and is funded by the adopted community development professional services budget for 2014. Staff anticipates that additional assistance will be required in subsequent years for enhancement and updating of the original plan to be implemented with this contract. Supplemental assistance from HDJ will be by Council-approved contract amendment. The cost for supplemental assistance, along with retrofit project costs, will be budgeted accordingly upcoming in vears. Department/Presenter: James Carothers, Engineering Manager Recommended Action: Staff will place this contract on the July 7, 2014, Consent Agenda for Council's consideration.

Draft ADA Plan Scope 🥯

B. Professional Services Contract for NW 6th Avenue and Norwood Street Traffic Signal

Details: This contract with HDJ Design Group is for the design of a traffic signal, including pedestrian accommodations, at NW 6th Avenue and Norwood Street. The amount of this contract is \$50,075.50. This contract is fully funded per the adopted capital budget for 2014.

Department/Presenter: JamesCarothers,EngineeringManagerRecommended Action: Staff will place this contract on the July 7, 2014, Consent Agendafor Council's consideration.

NW 6th Avenue and Norwood Street Traffic Signal Plan Scope Draft Solution

C. Professional Services Contract Amendment for Project S-566 NW Friberg Street/NE Goodwin Road Improvements

Details: This amendment with Harper Houf Peterson Righellis, Inc., (HHPR) is for services related to completion of the Plans, Specifications, and Estimates (PS&E) for the project, and also includes technical support during construction. These include civil engineering, traffic engineering, geotechnical engineering, and archaeological monitoring and reconnaissance services. The amount of this amendment shall not exceed \$143, 161.36. Department/Presenter: James Carothers, Engineering Manager Recommended Action: Staff will include this amendment on the July 7, 2014, Consent Agenda for Council's consideration.

Professional Services Contract Amendment 🥯

D. <u>Developer Agreement Between the City of Camas and Shelby Piersol Owner of Beer</u> at a Time Located at 216 NE 3rd Avenue

Details: A Developer Agreement to install a fire suppression system within one year of Certificate of Occupancy. The Building Code requires a fire suppression system for A2 occupancies (taverns, bars, tap rooms) with an occupant load greater than 100. The proposed use and size of the building would have an occupant load greater than 100. The Developer Agreement limits the occupant load to less than 100 and establishes a time line to phase in a complete fire suppression system in accordance with the Building and Fire Code.

Department/Presenter: Phil Bourquin, Community Development Director Recommended Action: This item has been placed on the June 16, 2014, Consent Agenda for Council's consideration.

Developer Agreement Scheme Sch

E. <u>Cooper's Glen Plat Alteration</u>

Details: Cooper's Glen is a ten lot subdivision approved by the City and recorded back in June 2008. The lots were never improved and the new owner would like to slightly modify the plat to 9 lots and have a more cohesive lot layout that is more consistent with the surrounding developments. A public hearing with the Camas City Council is tentatively planned for July 21, 2014. Department/Presenter: Robert Maul, Planning Manager

Recommended Action: This is for informational purposes only.

Staff Report 🥯

F. <u>Miscellaneous and Updates</u>

Details: Updates on miscellaneous or emergent items Department/Presenter: Phil Bourquin, Community Development Director Friberg Road Closure Proposal Memorandum (attachment posted - June 16, 2014)

PUBLIC WORKS DEPARTMENT

VII.

A. North Urban Growth Area (NUGA) Update

Details: Staff has met with a number of the property owners and is currently in discussions with consultants to more fully understand and develop the costs, benefiting area and timelines associated with a Local Improvement District (LID) to provide sewer services NUGA to the area. Department/Presenter: Eric Levison. Public Works Director Recommended Action: This topic is for information only, no City Council action is necessary at this time. If the concept continues to develop, staff will bring forward consultant agreements as needed.

B. Introduction of Steve Wall, the New Utilities Manager

Details: Staff will provide a brief introduction of the newest member of the Camas team, Steve Wall, P.E.

Department/Presenter: Eric Levison, Public Works Director

C. Julia Street Stormwater Pond Consultant Agreement

Details: Staff has selected OTAK Engineering to develop a scope and cost for alternative design options and environmental permitting for improvements to the Julia Street Stormwater Pond. This is a budgeted item and consistent with the adopted Stormwater Comprehensive Plan. The adopted budget allocates \$50,000 for this project design. Department/Presenter: Eric Levison, Public Works Director Recommended Action: The contract will be submitted at the July 7, 2014, meeting for Council's consideration.

D. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items Department/Presenter: Eric Levison, Public Works Director

FINANCE DEPARTMENT

VIII.

A. Line of Credit Discussion

Details: This presentation is to discuss a line of credit proposal for the City. The presentation will discuss the proposal received from the Bank of America in more detail. City Council has the opportunity to discuss any additional questions prior to the public hearing that is scheduled during this evening's City Council meeting. The public hearing will be followed by consideration for a motion on a bond anticipation note ordinance.

	Department/Presenter: Cathy	Huber	Nickerson,	Finance	Director
	Recommended Action: Discussion only				
	Interest Rate Example 🥯				
	COUNCIL COMMENTS AND REPORTS				
IX.					
	PUBLIC COMMENTS				
Х.					
	ADJOURNMENT				
XI.					

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted June 11, 2014 Workshop Agenda with Supporting Documents

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