



CITY COUNCIL REGULAR MEETING AGENDA

Monday, August 1, 2016, 7:00 PM
City Municipal Center, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the minutes of the July 18, 2016 Camas City Council Meeting and the Workshop minutes of July 18, 2016.

 [July 18, 2016 Camas City Council Regular Meeting Minutes - Draft](#)

[July 18, 2016 Camas City Council Workshop Meeting Minutes - Draft](#)

- B. Approve the claim checks as approved by the Finance Committee.
- C. Authorize the write-off an unpaid final utility bill in the amount of \$10.78. This amount represents outstanding sewer, garbage, recycling and storm water charges that are left unpaid by a previous property owner. (Submitted by Pam O'Brien)
- D. Authorize the Mayor to sign the professional services contract with HDR Engineering, Inc. to provide a condition assessment and preventative maintenance program for the Wastewater Treatment Plant (WWTP) and pump stations in the amount of \$162,617. (Submitted by Sam Adams)

 [WWTP and Pump Station Condition Assessment Contract](#)

[WWTP and Pump Station Condition Assessment Fees](#)

- E. Authorize the Mayor to sign the professional services contract with AKS Engineering & Forestry, LLC for preparation and administration of the 2017 Jones Timber Harvest in the amount of \$98,000. (Submitted by Sam Adams)

 [Jones 2017 Harvest Scope and Fee](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Announcements

VIII. MEETING ITEMS

- A. 2 Hour Parking During School Days Near Camas High School

Details: In response to concerns from residents about high school students parking in the neighborhood, in 2005 Council adopted Resolution No. 1022, which limits parking to 2 hours from 7:00 AM to 3:00 PM on school days. The streets included in this parking time limit are NE Hayes Street and NE Lone Street, north of NE 38th Avenue; NE 40th Circle; NE 41st Avenue; and NE 42nd Circle. With the same concerns voiced from the residents on NE 38th Avenue, Council adopted Resolution No.15-011 in 2015, which imposes the same 2 hour parking limit for NE 38th Avenue. The attached map indicates the current parking limit areas. With Resolution No. 15-011 in place, many high school students began parking in the Waterleaf Subdivision located south of NE 38th Avenue. The Waterleaf Subdivision can be seen on the right side of the attached map. The City has fielded numerous complaints from Waterleaf residents regarding the impacts from the rise in students parking in the subdivision since the adoption of Resolution No.15-011. With the advent of the construction of the 191 space parking lot at Camas High School, staff recommends that Council consider a holistic approach in addressing off campus and on street parking by high school students. The attached Parking Change Consideration letter was sent to the Waterleaf residents and all of the residents within the existing 2 hour parking limit areas. Attached are all written comments from residents received as of July 25, 2016. Staff has also attached a sample resolution for review by Council.

Presenter: James Carothers, Engineering Manager

Recommended Action: Staff recommends that Council allow a time for public comments, deliberate and direct the City Attorney to prepare a resolution if changes to the current parking restrictions in the area are determined.



[Current 2 Hour Parking Area Map](#)

[Parking Change Consideration Letter to Residents](#)

[Residents' Responses to Parking Change Consideration](#)

[Potential 2 Hour Parking Change Resolution DRAFT](#)

- B. Ordinance No. 16-014 Amending Chapter 3.88 of the Camas Municipal Code (CMC) by Adopting an Impact Fee Deferral Program Pursuant to Revised Code of Washington (RCW) 82.02.050.

Details: This ordinance establishes an impact fee deferral program consistent with RCW 82.02.050 for single family (attached and detached) residential buildings. This item was discussed at the July 18, 2016 City Council Workshop.

Presenter: Phil Bourquin, Community Development Director

Recommended Action: Staff recommends Council move to adopt Ordinance No. 16-014 and publish according to law.

 [Ordinance No. 16-014 Amending Impact Fee Deferral Program](#)

C. Resolution No. 16-015 Regarding Governing Body Noticing Requirements

Details: Revised Code of Washington (RCW) 42.30.77 states that an agency of Camas' size, that employs a website, shall post its governing body's meeting agendas to its website 24 hours in advance of the meeting.

Presenter: Peter Capell, City Administrator

Recommended Action: Staff recommends Council move to to adopt Resolution No. 16-015.

 [Resoluton No. 16-015 Regarding Governing Body Agenda Noticing](#)

IX. PUBLIC COMMENTS

X. ADJOURNMENT

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Monday, July 18, 2016, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Tim Hazen

Staff: Bernie Bacon, James Carothers, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Robert Maul, Shawn MacPherson, Steve Wall and John Frias (intern)

Press: No one from the press was present.

IV. PUBLIC COMMENTS

No one from the public wished to speak.

V. CONSENT AGENDA

- A. Approved the minutes of the July 5, 2016 Camas City Council Meeting and the Workshop minutes of July 5, 2016.


 [July 5, 2016 Camas City Council Workshop Meeting Minutes - Draft](#)
[July 5, 2016 Camas City Council Regular Meeting Minutes - Draft](#)

- B. Approved claim checks numbered 130165-130316 in the amount of \$882,564.23.
- C. Authorized the write-off of the June 2016 Emergency Medical Services (EMS) billings in the amount of \$88,654.65. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)

- D. Authorized the Mayor to sign the Community Development Block Grant (CDBG) Contract with Clark County for the receipt of \$250,000 for the Franklin North Neighborhood Improvements Project. This project is fully funded in the 2016 capital budget by this grant and proceeds from the water, sewer and street funds. The project limits are NE Franklin Street from NE 19th Avenue to NE 22nd Avenue. Improvements include replacement of the sewer main, and sewer and water services; curb ramp installation; and roadway rehabilitation. (Submitted by James Carothers)

 [Franklin North Neighborhood Improvements Grant Contract](#)

- E. Accepted the North Hills Subdivision Improvements as complete and approved Park Impact Fee credits in the amount of \$21,986.80 and Transportation Impact Fee credits in the amount of \$165,141.00. (Submitted by James Carothers)

 [North Hills Parks Impact Fee Credits](#)
[North Hills Transportation Impact Fee Credits](#)
[North Hills Final Acceptance from Staff](#)

It was moved by Council Member Smith, seconded by Council Member Turk, to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

Chaney and Mayor commented about law enforcement issues throughout our nation.

Anderson commented about the earlier Workshop meeting.

VII. MAYOR

- A. Announcements
- B. Mayor's Volunteer Spirit Award

 [July Award - Sean Vergillo](#)

Mayor Higgins presented Sean Vergillo with a Volunteer Spirit Award.

- C. Recognition of 5-Year Anniversary for Shannon Turk, Camas City Council Member
Details: Shannon Turk will celebrate 5 years of service with the City of Camas on July 25, 2016.
Presenter: Scott Higgins, Mayor

Mayor Higgins congratulated Turk on her achievements and presented her with


her 5-year service pin.

VIII. MEETING ITEMS

- A. Resolution No. 16-012 Creating a New Position Description Titled Recreation Facilities Coordinator

Details: This resolution will create a new position and salary scale for a Recreation Facilities Coordinator, which will replace the Administrative Support Assistant II position within the Parks and Recreation Department. This topic was an agenda item at the July 5, 2016, workshop.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [Resolution No. 16-012](#)
[Exhibit A - Recreation Facilities Coordinator](#)

It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 16-012 be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 16-012 be adopted. The motion carried unanimously.

- B. Resolution No. 16-013 Adopting the Elimination of the 2-Hour Time Limit for Certain Parking Spaces on NE 3rd Avenue, NE Birch Street, and NE Cedar Street

Details: On May 10, 2016, the Parking Advisory Committee recommended removal of the 2-hour parking restrictions on certain parking spaces in the downtown core. This recommendation included all spaces on the south side of NE 3rd Avenue between NE Birch Street and NE Dallas Street; the spaces south of NE 3rd Avenue on the east side of NE Birch Street; and the four northernmost spaces on the east side of NE Cedar Street between NE 2nd Avenue and NE 3rd Avenue. This resolution designates an unrestricted time limit for parking in these areas. The long standing and current unrestricted time limit is 72 hours.

Presenter: James Carothers, Engineering Manager

 [Resolution No. 16-013 NE 3rd, Birch & Cedar](#)
[Parking Time Limit](#)
[Parking Limit Changes Map](#)

It was moved by Council Member Anderson, seconded by Council Member Hogan, that Resolution No. 16-013 be read by title only. The motion carried unanimously.

It was moved by Council Member Anderson, seconded by Council Member Hogan, that Resolution No. 16-013 be adopted as amended. The motion carried unanimously.

- C. Ordinance 16-013 Amending Ordinance No 2706

Details: This ordinance extends the City's Limited Tax General Obligation Bond (LTGO) Anticipation Note 2014 for two more years to 2018. This note will continue a not to exceed limit of \$7,000,000 and will be purchased by Bank of America for reduced

interest rates and fees.

Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-013](#)

It was moved by Council Member Chaney, seconded by Council Member Hogan, that Ordinance No. 16-013 be read by title only. The motion carried unanimously.

A motion was made by Council Member Chaney, seconded by Council Member Hogan, that Ordinance No. 16-013 be adopted and published according to law. The motion passed by the following vote:

Yes: Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hogan, Council Member Smith and Council Member Turk

IX. PUBLIC COMMENTS

No one from the public wished to speak.

X. ADJOURNMENT

The meeting adjourned at 7:22 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Monday, July 18, 2016, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Tim Hazen

Staff: Sam Adams, Bernie Bacon, James Carothers, Bob Cunningham, Jennifer Gorsuch, Cliff Free, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Robert Maul, Nick Swinhart, Steve Wall and John Frias (intern)

Press: No one from the press was present.

III. PUBLIC COMMENTS

Matthew Carlisle, NW 10th Avenue, Camas, commented about traffic speed on NW 10th Avenue.

IV. SPECIAL PRESENTATION

- A. Recognition of Firefighter/Paramedic Garry Alex
Details: Garry Alex celebrated 25 years of service with the City of Camas on July 8, 2016.
Presenter: Nick Swinhart, Fire Chief

Swinhart shared about Garry's involvement and contributions to the City and presented him with his 25-years of service pin. Swinhart, Mayor and Council thanked him for his years of service to the City.

V. WORKSHOP TOPICS

- A. 2016 Limited Tax General Obligation Bond (LTGO) Anticipation Note (Line of Credit)
Details: The 2014 LTGO Bond Anticipation Note or Line of Credit with Bank of America expires August 6, 2016. The 2016 LTGO Bond Anticipation Note (BAN) replaces the 2014 BAN or Line of Credit. Bank of America will purchase the note with more favorable terms than the prior note. The size of the note will remain at a not-to-exceed of \$7,000,000. City staff estimate the savings to be approximately \$6,000 over the life of the note in interest and fees. The note provides the City more flexibility with the funding delay of state funds and seasonal cash flow needs. The ordinance for this item was also on the Regular Meeting Agenda for consideration in order for the one note to expire and

the new one to be available the same day.

Presenter: Cathy Huber Nickerson

 [DRAFT Amending Ordinance City of Camas LTGO
Substitute Note City of Camas LTGO BAN 2016](#)

This item was also on the July 18, 2016 Regular Meeting Agenda for Council's consideration.

B. Sewer System Condition Assessment

Details: The City has received a scope of work and fee from HDR Inc., to provide a condition assessment and preventative maintenance program at the City's wastewater treatment plant and 23 sewer lift stations. The work will include a condition assessment of the City's above-ground infrastructure, provide recommendations for system repair or replacement, preliminary cost estimates, and assist in developing an equipment preventative maintenance program. The fee for these services is \$162,617. This work was identified in Decision Packages #33 and #35 in the original 2015-2016 Budget adoption and funds are currently available in the 2016 wastewater treatment and sewer pumping budgets to complete this work.

Presenter: Sam Adams, Utilities Manager

 [WWTP and Pump Station Condition Assessment
Scope
WWTP and Pump Station Condition Assessment
Fees](#)

This item will be placed on the August 1, 2016 Consent Agenda for Council's consideration.

C. 2017 Timber Harvest Consultant Services

Details: As part of the City's Boulder Creek and Jones Creek Watershed Management Plan, AKS Engineering and Forestry LLC, has submitted a scope of work and fee in the amount of \$98,000 to prepare and administer the 2017 timber harvest in the Boulder/Jones Watershed. The Harvest Unit Layout and Timber Sale Bid Packet will need to be completed in 2016 in preparation for the 2017 timber sale and harvest. It is anticipated the actual harvest will occur in 2017 with replanting of the harvested areas occurring in 2018. The Water Fund has sufficient Professional Services budget to complete the first portion of work in 2016, which will cost approximately \$30,000.

Presenter: Sam Adams, Utilities Manager

 [2017 Timber Harvest Consultant Services Proposal](#)


This item will be placed on the August 1, 2016 Consent Agenda for Council's consideration.

D. North Hills Subdivision Improvements and Impact Fee Credits Approval

Details: A developer is entitled to credit against the applicable impact fee for dedication of land, engineering or construction of impact fee eligible improvements as determined in the Camas Capital Facilities Plan. Camas Municipal Code (CMC) 3.88.140A(5)(A) states that impact fee creditable work is to be accepted by the City Council prior to credits being granted. The developer of the North Hills Subdivision was required to

construct a regional trail that was identified as a Park Impact Fee creditable improvement. In this circumstance, the creditable improvements include the cost for constructing a sidewalk that is 4 feet wider than required; the overall widened sidewalk will serve as part of the regional trail network. The available Park Impact Fee credits are only for the cost of the additional 4 feet in width. The Transportation Impact Fee creditable improvements for this development include the construction of a portion of NE Woodburn Drive. Attached is the supporting documentation for the issuance of both the Park and Transportation Impact Fee credits. City staff has issued the final acceptance of all of the North Hills improvements, including the impact fee creditable improvements. Staff is seeking Council's acceptance of the North Hills Subdivision Improvements and approval of issuance of the applicable impact fee credits on the July 18, 2016 Consent Agenda. This acceptance will allow the developer to apply the credits to future building permits. Consistent with CMC 3.88.140, staff will continue to bring requests for acceptance of improvements to Council for developments where impact fee creditable improvements are performed by the developer.

Presenter: James Carothers, Engineering Manager

 [North Hills Parks Impact Fee Credits](#)
[North Hills Traffic Impact Fee Credits](#)
[North Hills Final Acceptance from Staff](#)

This item was also on the July 18, 2016 Consent Agenda for Council's consideration.

E. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.


Presenter: Steve Wall, Public Works Director

Wall updated Council on the LED Street Light Illumination and Camas High School parking projects. He responded to Council Member Chaney's inquiry regarding the slide repair projects in the City and he will provide an update to Council at a future meeting.

F. Impact Fee Deferral Program

Details: In 2015, the Washington State Legislature passed a bill requiring local governments to establish an impact fee deferral program. RCW 82.02.050 requires cities to adopt and implement an impact fee deferral program by September 1, 2016, for single family (attached and detached) residential buildings.

Presenter: Bob Cunningham, Building Official


 [Staff Report](#)
[RCW 82 02 050](#)
[Sammamish Ordinance](#)
[Washougal Ordinance](#)

Council voiced approval of the staff-recommended impact fee deferral program as presented. An ordinance will be placed on the August 1, 2016 Regular Meeting Agenda for Council's consideration.

G. Winchester Hills Annexation

Details: In order to pursue an interlocal agreement with Clark County to annex the Winchester Hills subdivision and two rights of way, the City must first pass a resolution to begin formal negotiations with the county on that effort.

Presenter: Robert Maul, Planning Manager

 [Resolution for Proposed Annexation](#)
[NE 232nd Avenue Map](#)
[SE 15th Street Map](#)
[Winchester Hills Area](#)

A resolution will be placed on the August 1, 2016 Regular Meeting Agenda for Council's consideration.

H. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.


Presenter: Robert Maul, Planning Manager

Maul informed Council about staff's approach to the census process. He stated that Community Development staff are currently working on Camas Municipal Code updates.

I. Draft Resolution Regarding Governing Body Noticing Requirements

Details: Staff recommends a resolution to update the governing bodies noticing procedures of the City. Revised Code of Washington (RCW) 42.30.77, Agendas of regular meetings - Online availability, states that an agency of our size, that employs a website, shall post its governing body's meeting agendas to it's website 24 hours in advance of the meeting. The City has continuously been compliant with this RCW, and adopting this resolution simply updates the procedures previously established by Resolution No. 617.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [Resolution Regarding Governing Body Agenda](#)
[Noticing](#)
[RES No. 617 Establishing Procedures for Notifying](#)
[the Public of Upcoming Public Hearings and the](#)
[Preliminary Agenda for Forthcoming Council](#)
[Meetings.pdf](#)

This resolution will be placed on the August 1, 2016 Regular Meeting Agenda for Council's consideration.

J. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

There were no miscellaneous or scheduling updates.

VI. COUNCIL COMMENTS AND REPORTS

Chaney commented about the East County Fire and Rescue potential partnership efforts.

Turk, Anderson, Carter and Smith commented on the City of Camas Employee Appreciation Event.

Anderson provided an update from the CTRAN meeting he attended and responded to Turk's inquiry regarding Youth Passes.

Hogan commented about the Administrative Committee meeting. He updated Council regarding the Downtown Camas Association's "Hidden Bronze Bird Tour" project. He also asked, and Mayor responded, about the Camas Days Parade volunteer effort. Hogan also commented about Uber-type services within the City.

Carter commented about Planning Commission and Library Board of Trustees meetings.

Smith commented about Camas days.

Maul responded to Chaney's inquiry regarding the Cell Tower issue.

Mayor commented about the Camas Days Parade and Council Members participation in the parade.

VII. PUBLIC COMMENTS

No one from the public wished to speak.

VIII. ADJOURNMENT

The meeting adjourned at 5:27 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.

**SHORT FORM AGREEMENT BETWEEN OWNER AND
HDR ENGINEERING, INC. FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is made as of this _____ day of _____, 20____, between the City of Camas, Washington (“OWNER”) a municipality with principal offices at 616 NE 4th Avenue, Camas, WA 98607, and HDR ENGINEERING, INC., (“ENGINEER”) a Nebraska corporation, with principal offices at 8404 Indian Hills Drive, Omaha, Nebraska, 68114 for services in connection with the project known as WWTP and Pump Station Condition Assessment and Preventative Maintenance Program (“Project”);

WHEREAS, OWNER desires to engage ENGINEER to provide professional engineering, consulting and related services (“Services”) in connection with the Project; and

WHEREAS, ENGINEER desires to render these Services as described in SECTION I, Scope of Services.

NOW, THEREFORE, OWNER and ENGINEER in consideration of the mutual covenants contained herein, agree as follows:

SECTION I. SCOPE OF SERVICES

ENGINEER will provide Services for the Project, which consist of the Scope of Services as outlined on the attached Exhibit A.

SECTION II. TERMS AND CONDITIONS OF ENGINEERING SERVICES

The “HDR Engineering, Inc. Terms and Conditions for Professional Services,” which are attached hereto in Exhibit B, are incorporated into this Agreement by this reference as if fully set forth herein.

SECTION III. RESPONSIBILITIES OF OWNER

The OWNER shall provide the information set forth in paragraph 6 of the attached “HDR Engineering, Inc. Terms and Conditions for Professional Services.”

SECTION IV. COMPENSATION

Compensation for ENGINEER’S services under this Agreement shall be on the basis of lump sum. The amount of the lump sum is One Hundred Sixty-two Thousand, Six Hundred and Seventeen Dollars (\$162,617).

Compensation terms are defined as follows:

Lump Sum shall mean a fixed amount which shall be the total compensation agreed upon in advance for Scope of Services.

SECTION V. PERIOD OF SERVICE

Upon receipt of written authorization to proceed, ENGINEER shall perform the services within the time period(s) described in Exhibit A.

Unless otherwise stated in this Agreement, the rates of compensation for ENGINEER'S services have been agreed to in anticipation of the orderly and continuous progress of the project through completion. If any specified dates for the completion of ENGINEER'S services are exceeded through no fault of the ENGINEER, the time for performance of those services shall be automatically extended for a period which may be reasonably required for their completion and all rates, measures and amounts of ENGINEER'S compensation shall be equitably adjusted.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

CITY OF CAMAS, WASHINGTON

“OWNER”

BY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

HDR ENGINEERING, INC.

“ENGINEER”

BY: _____

NAME: _____

TITLE: _____

ADDRESS: 1001 S.W. 5th Avenue, Suite 1800
Portland, OR 97204-1135

EXHIBIT A

SCOPE OF SERVICES

HDR Engineering, Inc. Scope of Work

WWTP and Pump Station Condition Assessment and Preventative Maintenance Program

City of Camas, Washington

BACKGROUND

The City of Camas (City) has expressed an interest in developing a condition assessment and preventative maintenance program at the Wastewater Treatment Plant (WWTP) and 23 pump stations in the collection system.

The scope of this project is to conduct a condition assessment of the City's above-ground infrastructure at the WWTP and 23 pump stations, provide recommendations for system repair or replacement, and assist in developing an equipment preventative maintenance program.

A condition assessment will field verify above-ground and accessible WWTP and pump station systems, including mechanical, electrical instrument and control (EI&C) and structural components; and will assess below-ground infrastructure based on a Remaining Useful Life (RUL) analysis. A prioritized condition assessment with recommendations on system repair or replacement will be prepared, along with preliminary cost estimates for recommendations.

This scope includes the following tasks:

TASK 1 PROJECT MANAGEMENT

Activities

- Prepare an internal project management plan to include schedule, budget, roles, project team contact information, and procedures.
- Prepare monthly invoices
- Prepare monthly progress reports to advise City project manager of project status.
- Conduct internal team meetings to review progress, coordinate disciplines, and identify information needs.

Assumptions

- Project duration is 6 months.

Deliverables

- Monthly invoices and progress reports

TASK 2 COMPILE FACILITY INFORMATION

Activities

- Participate in a kickoff meeting to confirm project goals and review information request and data collection.
- Compile existing information on facilities, including size, material, manufacturer, age, and known issues.
- Prepare facility evaluation worksheets to aid in facility tour.
- Develop and discuss asset class Original Useful Life (OUL) estimates to be used later in RUL analysis.

Assumptions

- City will provide information on existing facilities including record drawings, operations and maintenance manuals, equipment replacement/repair records, and other relevant information. See Appendix A for a complete list of information requested.
- Information compilation will only occur for the facilities and pump stations being inspected as part of Task 2.
- City will review and comment on evaluation worksheets to confirm the inspection criteria meets their goals.
- Kickoff meeting will last 2 hours and will be attended by three HDR staff.

Deliverables

- Facility evaluation worksheets
- Kickoff meeting agenda and minutes

TASK 3 FACILITY TOUR AND SITE VISITS

- Coordinate a tour of the WWTP facilities and collection system pump stations listed in Table 1. Verify and note the general condition of infrastructure for use in condition assessment.

Table 1. Facilities to be Evaluated

WWTP Facilities	
Main Pump Station	UV Disinfection
Primary Clarifiers (exposed/above-ground portion only)	Effluent Pumping
WPS Pumping	Chemical Feed Systems
Secondary Treatment System (splitter box, basins, blowers, mixers, exposed piping)	Grit Removal System
Secondary Clarifiers 1, 2 & 3 (exposed/above-ground portion only)	Gravity Thickener
RAS/WAS Pumping	Centrifuge and Centrate Handling

Table 1. Facilities to be Evaluated

WWTP Facilities	
Scum Handling Systems	Plant Drain PS
Septage Handling System	Odor Control Systems 1 & 2
Standby Power System	Headworks Screens
Waste Activated Sludge Thickener and associated equipment	Anaerobic Digesters and associated equipment
Biosolids Dryer	Effluent Disc Filters
Collection System Pump Stations	
23 Pump Stations	

The following components for each process/building will be inspected where applicable:

- **Mechanical** – includes process piping and equipment; heating, ventilation, and air conditioning (HVAC); odor control; and other mechanical support facilities.
- **Electrical** – includes electrical, instrumentation, controls, and power source/backup facilities.
- **Structural** – includes structural building components (e.g., concrete, steel) as well as building envelope components (e.g., windows, doors, skylights).

Assumptions

- Facility tours assume the following level of effort for HDR staff:
 - 24 hours each at the WWTP for two process mechanical engineers
 - 16 hours each at the WWTP for electrical and structural engineers
 - 1 hour per pump station for three HDR staff (process mechanical, electrical and structural).
- It is assumed that all 23 pump stations will be inspected. Inspectors will not enter wet wells for the inspections, but will observe wet well conditions with the use of a field camera
- Below-grade or submerged structures/equipment will not be visually inspected. Condition of assets not visible from the surface will not be included in the assessment. This condition assessment will not document changes in the condition of assets that occurs after the date of inspection.
- Inspections will be visual observation and will not include destructive or nondestructive testing.
- Electrical and control cabinets will be opened by City staff. Electrical inspections will be visual observation and no testing will be performed.
- Pump stations and treatment plant will be inspected in current operating configuration,

Deliverables

- Site visit schedule

TASK 4 CONDITION ASSESSMENT TECHNICAL MEMORANDUM

- Prepare a high-level condition assessment of above-ground facilities using data gathered during facility tours. Complete evaluation worksheets for each facility. Develop recommendations for the repair, replacement, or upgrade of facilities. HDR will work with the City to establish an overall RUL of each facility to aid in calculating risk and prioritizing recommendations.
- Develop conceptual-level cost estimates for the recommendations (Class 5 based on Association for the Advancement of Cost Engineering [AACE] 18R-97)
- Document condition assessment activities in a Technical Memorandum (TM). TM will include photos documenting the conditions as well as a GIS file with the pump station locations.
- Attend condition assessment review meeting to discuss the results of the condition assessment. Discuss estimate of risk for above-ground facilities based on facility RUL and criticality. Criticality will be established during the condition assessment meeting with City staff using a scale of low, medium, and high. A numeric estimate will be based on RUL multiplied by criticality. Prioritize recommendations based on input from the City into the 6-year, 10-year, and 20-year planning horizons. Review and update prioritization of recommendations.

Assumptions

- Review meeting will last 4 hours and be attended by two HDR staff.
- The City will provide one set of consolidated comments for its review of the Draft Condition Assessment TM.
- The condition assessment TM will be based upon visual observation and best professional judgment.

Deliverables

- Draft Condition Assessment TM (electronic PDF submittal)
- Final Condition Assessment TM (electronic PDF submittal)
- Review meeting minutes (electronic PDF submittal)
- Electronic GIS shapefile with pump station locations

TASK 5 PREVENTATIVE MAINTENANCE PROGRAM EVALUATION

- Facilitate a preventative maintenance program workshop to present options for creating an electronic preventative maintenance program. Up to three options will be compared. The workshop agenda will include discussion with City staff on the

ability of the electronic preventative maintenance program to satisfy the needs of other departments beyond the wastewater utility.

- After selection of the preferred program, HDR will populate the database with the preventative maintenance activities for two systems: the Class A Solids Drying System and the Main Pump Station.
- A second workshop will be conducted to train City staff on the use of the new system and procedures for populating it with data.

Assumptions

- Two, 4-hour workshops will be conducted for this task.
- Workshop 1 will include Camas staff from multiple City departments and will be attended by four HDR staff.
- Workshop 2 will include Camas staff representing the wastewater utility and will be attended by three HDR staff.
- Software purchase is not part of this scope of work.
- Additional training and/or support can be provided under a contract addendum.
- The intent of this task is to develop a foundational computerized maintenance management system that will schedule, document and report preventative maintenance activities.

Deliverables

- Meeting minutes for both workshops (electronic PDF submittal)
- Preventative Maintenance Database (electronic submittal)

Appendix A. Information Request

The following is a list of requested information to assist the team in data review. It is assumed that not everything on this list will be available; however, it will serve as a starting point for the data request.

1. Asset Inventory, by facilities, including original installation dates and/or replacement dates
2. Record drawings as up to date as possible
3. Concept reports that contain original concepts and criteria
4. Operating records and standard operating procedures (SOPs) – flow rates; chemical feeds; daily and weekly changes
5. Maintenance records and SOPs for the WWTP
6. Equipment submittals and descriptions
7. Operations and maintenance (O&M) manuals
8. Any special reports that were prepared for the facility (e.g., inspections, cleaning, noise, odor)
9. Any performance tests that were performed on the facility (e.g., pump tests, unit process loading and head loss, other)
10. Results of any pilot tests and special water quality studies
11. Reports routinely submitted to health or environmental agencies for regulatory compliance
12. Sanitary survey or other reports from state, federal or other governmental agencies
13. Photos taken throughout the years that may depict changes
14. Consent decrees, legal mandates or negotiated arrangements related to the facility
15. Community/neighborhood issues associated with the facility (e.g., noise, chemical deliveries, odor)
16. Zoning ordinances or planning requirements for the facility
17. Building, plumbing, fire, electrical and safety code requirements
18. Contracts with other districts that influence quantity, flow, pressure, water quality, etc.
19. Flood zone and earthquake requirements, and any other natural or site issues
20. Painting and coating requirements and history
21. Lead, asbestos, or other potentially hazardous materials at the facilities
22. Power and electrical supply – existing situations and future needs
23. Electric rate structures, demand charges, and usage charges
24. Water/wastewater planning documents that may reflect future changes in demands/flows or other requirements
25. Capital funding requirements that may influence the level of inspection or report requirements
26. Architectural requirements or special designations
27. Listing of corrosive chemicals used or on-site
28. Ventilation requirements or issues related to moisture

- 29. Security and vandalism issues
- 30. Instrumentation, controls and data acquisition and storage requirements
- 31. Special formats or needs related to cost estimates
- 32. Special issues related to protection of intakes or outfalls, diffusers, etc.
- 33. Issues or reports related to surge issues, pressure fluctuations, breaks, etc.
- 34. Permit requirements including National Pollution Discharge Elimination System (NPDES), Total Maximum Daily Loads (TMDLs), other
- 35. Any violations of codes or permits noted
- 36. Facility shutdown/outage requirements
- 37. Safety requirements – ingress and egress, confined space requirements

EXHIBIT B

TERMS AND CONDITIONS

HDR Engineering, Inc.

Terms and Conditions for Professional Services

1. STANDARD OF PERFORMANCE

The standard of care for all professional engineering, consulting and related services performed or furnished by ENGINEER and its employees under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under the same or similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

2. INSURANCE/INDEMNITY

ENGINEER agrees to procure and maintain, at its expense, Workers' Compensation insurance as required by statute; Employer's Liability of \$250,000; Automobile Liability insurance of \$1,000,000 combined single limit for bodily injury and property damage covering all vehicles, including hired vehicles, owned and non-owned vehicles; Commercial General Liability insurance of \$1,000,000 combined single limit for personal injury and property damage; and Professional Liability insurance of \$1,000,000 per claim for protection against claims arising out of the performance of services under this Agreement caused by negligent acts, errors, or omissions for which ENGINEER is legally liable. OWNER shall be made an additional insured on Commercial General and Automobile Liability insurance policies and certificates of insurance will be furnished to the OWNER. ENGINEER agrees to indemnify OWNER for claims to the extent caused by ENGINEER's negligent acts, errors or omissions. However, neither Party to this Agreement shall be liable to the other Party for any special, incidental, indirect, or consequential damages (including but not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and/or cost of capital) arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, errors or omissions, strict liability or breach of contract.

3. OPINIONS OF PROBABLE COST (COST ESTIMATES)

Any opinions of probable project cost or probable construction cost provided by ENGINEER are made on the basis of information available to ENGINEER and on the basis of ENGINEER's experience and qualifications, and represents its judgment as an experienced and qualified professional engineer. However, since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s)' methods of determining prices, or over competitive bidding or market conditions, ENGINEER does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost ENGINEER prepares.

4. CONSTRUCTION PROCEDURES

ENGINEER's observation or monitoring portions of the work performed under construction contracts shall not relieve the contractor from its responsibility for performing work in accordance with applicable contract documents. ENGINEER shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. ENGINEER shall not be responsible for the acts or omissions of the contractor or other parties on the project. ENGINEER shall be entitled to review all construction contract documents and to require that no provisions extend the duties or liabilities of ENGINEER beyond those set forth in this Agreement. OWNER agrees to include ENGINEER as an indemnified party in OWNER's construction contracts for the work, which shall protect ENGINEER to the same degree as OWNER. Further, OWNER agrees that ENGINEER shall be listed as an additional insured under the construction contractor's liability insurance policies.

5. CONTROLLING LAW

This Agreement is to be governed by the law of the state where ENGINEER's services are performed.

6. SERVICES AND INFORMATION

OWNER will provide all criteria and information pertaining to OWNER's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations. OWNER will also provide copies of any OWNER-furnished Standard Details, Standard Specifications, or Standard Bidding Documents which are to be incorporated into the project.

OWNER will furnish the services of soils/geotechnical engineers or other consultants that include reports and appropriate professional recommendations when such services are deemed necessary by ENGINEER. The OWNER agrees to bear full responsibility for the technical accuracy and content of OWNER-furnished documents and services.

In performing professional engineering and related services hereunder, it is understood by OWNER that ENGINEER is not engaged in rendering any type of legal, insurance or accounting services, opinions or advice. Further, it is the OWNER's sole responsibility to obtain the advice of an attorney, insurance counselor or accountant to protect the OWNER's legal and financial interests. To that end, the OWNER agrees that OWNER or the OWNER's representative will examine all studies, reports, sketches, drawings, specifications, proposals and other documents, opinions or advice prepared or provided by ENGINEER, and will obtain the advice of an attorney, insurance counselor or other consultant as the OWNER deems necessary to protect the OWNER's interests before OWNER takes action or forebears to take action based upon or relying upon the services provided by ENGINEER.

7. SUCCESSORS, ASSIGNS AND BENEFICIARIES

OWNER and ENGINEER, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither OWNER nor ENGINEER will assign, sublet, or transfer any interest in this Agreement or claims arising therefrom without the written consent of the other. No third party beneficiaries are intended under this Agreement.

8. RE-USE OF DOCUMENTS

All documents, including all reports, drawings, specifications, computer software or other items prepared or furnished by ENGINEER pursuant to this Agreement, are instruments of service with respect to the project. ENGINEER retains ownership of all such documents. OWNER may retain copies of the documents for its information and reference in connection with the project; however, none of the documents are intended or represented to be suitable for reuse by OWNER or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER, and OWNER will defend, indemnify and hold harmless ENGINEER from all claims, damages, losses and expenses, including attorney's fees, arising or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

9. TERMINATION OF AGREEMENT

OWNER or ENGINEER may terminate the Agreement, in whole or in part, by giving seven (7) days written notice to the other party. Where the method of payment is "lump sum," or cost reimbursement, the final invoice will include all services and expenses associated with the project up to the effective date of termination. An equitable adjustment shall also be made to provide for termination settlement costs ENGINEER incurs as a result of commitments that had become firm before termination, and for a reasonable profit for services performed.

10. SEVERABILITY

If any provision of this agreement is held invalid or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term or condition shall not be construed by the other party as a waiver of any subsequent breach of the same provision, term or condition.

11. INVOICES

ENGINEER will submit monthly invoices for services rendered and OWNER will make payments to ENGINEER within thirty (30) days of OWNER's receipt of ENGINEER's invoice.

ENGINEER will retain receipts for reimbursable expenses in general accordance with Internal Revenue Service rules pertaining to the support of expenditures for income tax purposes. Receipts will be available for inspection by OWNER's auditors upon request.

If OWNER disputes any items in ENGINEER's invoice for any reason, including the lack of supporting documentation, OWNER may temporarily delete the disputed item and pay the remaining amount of the invoice. OWNER will promptly notify ENGINEER of the dispute and request clarification and/or correction. After any dispute has been settled, ENGINEER will include the disputed item on a subsequent, regularly scheduled invoice, or on a special invoice for the disputed item only.

OWNER recognizes that late payment of invoices results in extra expenses for ENGINEER. ENGINEER retains the right to assess OWNER interest at the rate of one percent (1%) per month, but not to exceed the maximum rate allowed by law, on invoices which are not paid within thirty (30) days from the date OWNER receives ENGINEER's invoice. In the event undisputed portions of ENGINEER's invoices are not paid when due, ENGINEER also reserves the right, after seven (7) days prior written notice, to suspend the performance of its services under this Agreement until all past due amounts have been paid in full.

12. CHANGES

The parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this Agreement. The execution of the change shall be authorized and signed in the same manner as this Agreement. Adjustments in the period of services and in compensation shall be in accordance with applicable paragraphs and sections of this Agreement. Any proposed fees by ENGINEER are estimates to perform the services required to complete the project as ENGINEER understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the initial planning. In any event, as the project progresses, the facts developed may dictate a change in the services to be performed, which may alter the scope. ENGINEER will inform OWNER of such situations so that changes in scope and adjustments to the time of performance and compensation can be made as required. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required for performance of the services, an equitable adjustment shall be made, and the Agreement modified accordingly.

13. CONTROLLING AGREEMENT

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document.

14. EQUAL EMPLOYMENT AND NONDISCRIMINATION

In connection with the services under this Agreement, ENGINEER agrees to comply with the applicable provisions of federal and state Equal Employment Opportunity for individuals based on color, religion, sex, or national origin, or disabled veteran, recently separated veteran, other protected veteran and armed forces service medal veteran status, disabilities under provisions of executive order 11246, and other employment, statutes and regulations, as stated in Title 41 Part 60 of the Code of Federal Regulations § 60-1.4 (a-f), § 60-300.5 (a-e), § 60-741 (a-e).

15. HAZARDOUS MATERIALS

OWNER represents to ENGINEER that, to the best of its knowledge, no hazardous materials are present at the project site. However, in the event hazardous materials are known to be present, OWNER represents that to the best of its knowledge it has disclosed to ENGINEER the existence of all such hazardous materials, including but not limited to asbestos, PCB's, petroleum, hazardous waste, or radioactive material located at or near the project site, including type, quantity and location of such hazardous materials. It is acknowledged by both parties that ENGINEER's scope of services do not include services related in any way to hazardous materials. In the event ENGINEER or any other party encounters undisclosed hazardous materials, ENGINEER shall have the obligation to notify OWNER and, to the extent required by law or regulation, the appropriate governmental officials, and ENGINEER may, at its option and without liability for delay, consequential or any other damages to OWNER, suspend performance of services on that portion of the project affected by hazardous materials until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the hazardous materials; and (ii) warrants that the project site is in full compliance with all applicable laws and regulations. OWNER acknowledges that ENGINEER is

performing professional services for OWNER and that ENGINEER is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous materials, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the project site in connection with ENGINEER's services under this Agreement. If ENGINEER's services hereunder cannot be performed because of the existence of hazardous materials, ENGINEER shall be entitled to terminate this Agreement for cause on 30 days written notice. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER, its officers, directors, partners, employees, and subconsultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from hazardous materials, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph shall obligate OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's sole negligence or willful misconduct.

16. EXECUTION

This Agreement, including the exhibits and schedules made part hereof, constitute the entire Agreement between ENGINEER and OWNER, supersedes and controls over all prior written or oral understandings. This Agreement may be amended, supplemented or modified only by a written instrument duly executed by the parties.

17. ALLOCATION OF RISK

OWNER AND ENGINEER HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING ENGINEER'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS, SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF ENGINEER (AND ITS RELATED CORPORATIONS, SUBCONSULTANTS AND EMPLOYEES) TO OWNER AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$100,000 OR ITS FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF ENGINEER'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER ENGINEER'S COMMERCIAL GENERAL LIABILITY INSURANCE POLICY.

18. LITIGATION SUPPORT

In the event ENGINEER is required to respond to a subpoena, government inquiry or other legal process related to the services in connection with a legal or dispute resolution proceeding to which ENGINEER is not a party, OWNER shall reimburse ENGINEER for reasonable costs in responding and compensate ENGINEER at its then standard rates for reasonable time incurred in gathering information and documents and attending depositions, hearings, and trial.

19. UTILITY LOCATION

If underground sampling/testing is to be performed, a local utility locating service shall be contacted to make arrangements for all utilities to determine the location of underground utilities. In addition, OWNER shall notify ENGINEER of the presence and location of any underground utilities located on the OWNER's property which are not the responsibility of private/public utilities. ENGINEER shall take reasonable precautions to avoid damaging underground utilities that are properly marked. The OWNER agrees to waive any claim against ENGINEER and will indemnify and hold ENGINEER harmless from any claim of liability, injury or loss caused by or allegedly caused by ENGINEER's damaging of underground utilities that are not properly marked or are not called to ENGINEER's attention prior to beginning the underground sampling/testing.

Level of Effort City of Camas - WWTP and Pump Station Condition Assessment and Preventative Maintenance Program		HDR Engineering													Total Fee (includes sub- consultant mark-up and escalation)	
		QC/Technical Advisor	Project Manager II	Engineer II	QC/Technical Advisor	Engineer IV	Engineer III	QC/Technical Advisor	Technician II	Technician II	Technician II	Hours	Labor	Total Expenses		HDR Fee
		\$ 220	\$ 210	\$ 153	\$ 220	\$ 210	\$ 180	\$ 220	\$ 109	\$ 109	\$ 109					
Task Description																
Task 1 Project Management																
	Project Management Plan		1						4		5	\$ 646	\$ 6	\$ 652	\$ 652	
	Project set up, Invoicing & Monthly reports		12						4	24	40	\$ 5,572	\$ 56	\$ 5,628	\$ 5,628	
	Team meetings/coordination		32						2		34	\$ 6,938	\$ 69	\$ 7,007	\$ 7,007	
	Sub-total	0	45	0	0	0	0	0	10	24	79	\$ 13,156	\$ 132	\$ 13,288	\$ 13,288	
Task 2 Compile Facility Information																
	Kickoff Meeting		4	8	8				1		21	\$ 3,933	\$ 389	\$ 4,322	\$ 4,322	
	Compile Information			48		12	12		1		73	\$ 12,133	\$ 121	\$ 12,254	\$ 12,254	
	Prepare Facility Evaluation Worksheets	4		16	4	4	4		6		38	\$ 6,422	\$ 64	\$ 6,486	\$ 6,486	
	Sub-total	4	4	72	12	16	16	0	0	8	0	132	\$ 22,488	\$ 575	\$ 23,063	\$ 23,063
Task 3 Facility Tour and Site Visits																
	WWTP Inspections	28		24		16	16				84	\$ 16,072	\$ 1,632	\$ 17,704	\$ 17,704	
	Pump Station Inspections			28		28	28				84	\$ 15,204	\$ 652	\$ 15,856	\$ 15,856	
	Sub-total	28	0	52	0	44	44	0	0	0	0	168	\$ 31,276	\$ 2,284	\$ 33,560	\$ 33,560
Task 4 Condition Assessment TM																
	Develop Condition Assessment for Inspected Facilities	8	4	80		36	36				164	\$ 28,880	\$ 289	\$ 29,169	\$ 29,169	
	Cost Estimates	4		40		14	14				72	\$ 12,460	\$ 125	\$ 12,585	\$ 12,585	
	Condition Assessment TM	8	4	60	8	14	14		28	36	172	\$ 25,976	\$ 260	\$ 26,236	\$ 26,236	
	Review Meeting		4	8							12	\$ 2,064	\$ 45	\$ 2,109	\$ 2,109	
	Sub-total	20	12	188	8	64	64	0	28	36	0	420	\$ 69,380	\$ 718	\$ 70,098	\$ 70,098
Task 5 Preventative Maintenance Program																
	PM Program Workshop #1		10	10	16			16		2		54	\$ 10,888	\$ 1,333	\$ 12,221	\$ 12,221
	Develop PM Database and populate with data	2		6	20						28	\$ 5,758	\$ 58	\$ 5,816	\$ 5,816	
	PM Program Workshop #2		6	6	8					2		22	\$ 4,156	\$ 416	\$ 4,572	\$ 4,572
	Sub-total	2	16	22	44	0	0	16	0	4	0	104	\$ 20,802	\$ 1,806	\$ 22,608	\$ 22,608
Hours		54	77	334	64	124	124	16	28	58	24	903				
Fee		\$11,880	\$16,170	\$51,102	\$14,080	\$26,040	\$22,320	\$3,520	\$3,052	\$6,322	\$2,616		\$ 157,102	\$ 5,515	\$ 162,617	
																\$ 162,617

May 31, 2016

City of Camas
Attn: Sam Adams
P.O. Box 1055
Camas, WA 98607

**Re: Professional Services Proposal for Harvest Entry 3, Jones 2017 Timber Sale, in the
Boulder Creek and Jones Creek Watersheds**

Mr. Adams:

Attached is our estimate to provide professional forest management, forest engineering, and turbidity monitoring services for the Jones 2017 Timber Sale located in the City of Camas Boulder Creek and Jones Creek Watersheds, Clark County, Washington.

As discussed, the purpose of this proposal is to provide professional services for timber sale preparation, contract administration, and turbidity monitoring for the Jones 2017 Timber Sale. This proposal is based on the adopted City of Camas Boulder Creek and Jones Creek Forest Management Plan, additional information and requests provided by you, and our extensive experience working on similar projects throughout the Pacific Northwest and for the City.

We look forward to working with you on this project. Please give me a call if you have any questions or comments.

Sincerely,

AKS Engineering & Forestry, LLC



Bryce D. Hanson, PE, LSIT

LETTER OF AGREEMENT FOR PROFESSIONAL SERVICES

This agreement is made between the **City of Camas (Client)** and **AKS Engineering & Forestry, LLC (AKS)** to provide professional forestry, forest engineering, and turbidity monitoring services for the Jones 2017 Timber Sale located in the Boulder Creek and Jones Creek Watersheds (Sections 3, T2N, R4E, W.M., Clark County, Washington).

PROJECT UNDERSTANDING

The Client would like to implement Entry 3 of the adopted Boulder Creek and Jones Creek Watershed Forest Management Plan. This entry will include Units 10 and 32 from the Forest Management Plan. The project deliverables will include completed field work (forestry and forest engineering), a timber sale bid packet ready for auction, contract administration of the Jones 2017 Timber Sale Contract, tree planting administration and monitoring services for the harvested units, and turbidity monitoring. The understanding is that the timber harvest will be planned for sale in the fall/winter of 2016, with active operations occurring during the summers of 2017 and/or 2018.

SCOPE OF WORK

The following list of items outlines services AKS will be responsible for completing for Units 10 and 32.

I. TASK 1: HARVEST UNIT LAYOUT

A. FOREST ENGINEERING SERVICES

Forest engineering services will include:

- Perform unit reconnaissance and layout to identify and mark streams, stream types, other water bodies, evidence of root rot, and physical characteristics of the harvest units.
- Mark harvest unit boundaries (cutting lines, Riparian Management Zones (RMZs), etc.).
- Perform unit boundary mapping to determine the actual harvest areas.
- Determine the amount and appropriate locations of Wildlife Reserve Trees (WRTs) and Green Retention Trees (GRTs) required to remain based on harvest area.
- Mark the WRTs and GRTs in the field.
- Perform field investigation to determine road and landing locations.
- Additional road reconnaissance to verify the proposed road will be optimally located for the future fish stream crossing of Units 19 and 36.
- Survey the preliminary road location (P-Line).
- Complete road designs.
- Perform road staking/posting of the final road designs.

B. FORESTRY SERVICES

Professional forestry services necessary for harvest unit layout include the following:

- Perform a timber cruise of the harvest areas to estimate harvest volume.



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- Perform a timber appraisal, including the timber value and road construction and harvesting costs. These factors will help determine an estimated stumpage value.

II. TASK 2: TIMBER SALE PACKET

A. SPECIFICATIONS/PERMITTING/BIDDING

The following services will be provided for finalizing a complete timber sale packet that can be advertised and let out for bid.

- **Department of Natural Resources (DNR) Permitting:** Prepare permit applications (including RMAP checklist) and obtain permits for road construction and harvesting activities.
- Special provisions/specifications include preparation of the following for inclusion in the contract:
 - Road specifications
 - Harvest specifications
- Timber sale contract preparation, compilation, and revisions based on Client review.
- Marketing of the contract to prospective bidders.

III. TASK 3: TIMBER SALE ADMINISTRATION

A. CONTRACT ADMINISTRATION

The following services will be provided for the duration of the Jones 2017 Timber Sale Contract:

- Attend pre-work conference to meet selected contract buyer and subcontractors to review the timber sale contract and determine a plan of operations.
- Perform site visits as necessary during sale operations to ensure compliance with the timber sale contract. Up to one visit per day during active operations may be necessary.
- Review log truck tickets and payments to ensure the Client is receiving adequate payments for forest products removed.
- Timber sale close-out procedures to ensure all contract terms have been met.

IV. TASK 4: POST-SALE ADMINISTRATION

A. TREE PLANTING ADMINISTRATION

These services will include the following activities to replant the Jones 2017 Timber Sale harvest units:

- Reserve seedlings on behalf of the Client.
- Prepare tree planting contract documents (Client is responsible for legal portion of contract and bidding).
- Provide contract administration of the tree planting contract to ensure compliance.

Note that the cost of purchasing trees is not included and tree seedling costs can fluctuate.

B. TREE SURVIVAL MONITORING

Monitoring services will include performing site visits and tree survival surveys for the first 3 years following tree planting. It is required under the Forest Practice Act to replant and ensure planted trees survive the initial years in order to be determined as achieving “Satisfactory Reforestation.” This will require one to two site visits to perform survival surveys and report findings to the State, with an additional site visit to monitor competing vegetation. AKS will provide recommendations for any site vegetation management that may be required to release the planted trees from any competing vegetation.

V. TASK 5: TURBIDITY MONITORING

A. CONTINUOUS MONITORING AND REPORTING

A 15-minute sampling interval is recommended in order to capture natural events (peak rain fall, slides, etc.) and maintain continuous monitoring of the turbidity levels at the monitoring station. Monitoring services will continue from May 2017 through May 2019 to capture several months of the following wet weather season in order to provide comparable data throughout the timber harvesting process. Services to maintain the monitoring efforts will include the following:

- **Site Visits:** Based on projected battery life, site visits are assumed to be necessary every 3 weeks to mitigate interrupted data collection due to dead batteries.
- **Data Reduction and Semiannual Reports:** The collected turbidity data will be reduced with the necessary software and semiannual reports will be produced. The semiannual reports will include graphs and general statistics about the turbidity levels and a short summary of the information with comparisons to local rain gages. The report schedule will follow the wet and dry seasons such as September 2017 and June 2018, and September 2018 and June 2019.
- **Final Reporting:** The semiannual reports will be available to the Client at any time during the monitoring process; however, a comprehensive report will be provided following the monitoring timeline of May 2017 through May 2019. The final report will compile all semiannual reports and summarize the results of the study to compare turbidity levels at the designated monitoring station for pre-timber harvest against post-timber harvest in the watershed.
- **Possible Investigation:** If the turbidity monitoring discovers abnormally high turbidity readings, such as from a landslide, AKS will investigate upstream reaches to attempt to determine the cause of the high turbidity outputs. AKS will report the findings to the Client and work with the Client on potential resolutions if determined appropriate.

B. TURBIDITY MONITORING REIMBURSABLE EXPENSES

AKS anticipates the following reimbursable expenses associated with turbidity monitoring:

- Mileage
- Clerical
- Monitoring station repairs following large storm events

- Turbidity monitor servicing and/or replacement of wearing parts (Sonde cleaning/wiping element)

VI. TIMBER SALE LAYOUT AND ADMINISTRATION REIMBURSABLE EXPENSES

AKS anticipates the following reimbursable expenses:

- Mileage
- Copies
- Deliveries
- Clerical

ESTIMATE FOR SERVICES

I. TASK 1: HARVEST UNIT LAYOUT

A. FOREST ENGINEERING SERVICES	\$15,000
B. FORESTRY SERVICES.....	\$8,000

II. TASK 2: TIMBER SALE PACKET

A. SPECIFICATIONS/PERMITTING/BIDDING	\$6,000
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III. TASK 3: TIMBER SALE ADMINISTRATION

A. CONTRACT ADMINISTRATION.....	\$40,000
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IV. TASK 4: POST-SALE ADMINISTRATION

A. TREE PLANTING ADMINISTRATION	\$7,000
B. TREE SURVIVAL MONITORING	\$3,000

V. TASK 5: TURBIDITY MONITORING

A. CONTINUOUS MONITORING AND REPORTING	\$15,000
B. TURBIDITY MONITORING REIMBURSABLE EXPENSES	\$1,500

VI. TIMBER SALE LAYOUT AND ADMINISTRATION REIMBURSABLE EXPENSES	\$2,500
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<u>TOTAL ESTIMATED COST (WITHOUT TURBIDITY MONITORING)</u>	<u>\$81,500</u>
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<u>TOTAL ESTIMATED COST (INCLUDING TURBIDITY MONITORING)</u>	<u>\$98,000</u>
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ASSUMPTIONS

- This proposal is for contract preparation ready for bidding for road construction and final timber harvest unit layout.
- Neighborhood outreach services and meetings are not included in this proposal.



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- The timber sale contract will follow the same format and utilize the same standard clauses as the Jones 2015 Timber Sale Contract.
 - Unit boundary mapping will be performed with a resource-grade GPS and will not be surveyed.
 - Contract administration services assume that the timber sale will be active during the summers of 2017 and 2018; therefore, an 8-month timeframe is assumed necessary to complete the timber sale and daily inspections are required. Costs will be less if the sale is completed in one summer and fewer inspections are required.
 - The tree planting contract is to be prepared by AKS with review by the City Attorney.
 - Post-sale administration does not include the cost to purchase the tree seedlings.
 - Tree survival monitoring is only for the first 3 years following planting. Additional monitoring may be necessary depending on the condition of the planted trees. Additional monitoring services can be determined at that time.
 - Turbidity monitoring estimates are only for the current monitoring station and the described monitoring cycle.

BASIS OF FEE AND BILLING

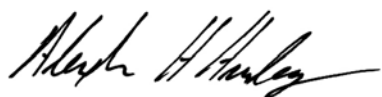
In consideration for performing said services, the Client agrees to compensate AKS on an hourly basis at our standard rates. Invoices will be issued monthly for work performed the previous month.

EXCLUSIONS

Services not specifically included.

Fees or bonds required by affected governmental bodies for review, filing, and submission of plans, drawings, and plats are not included in the estimate. Title company fees are not included.

See attached "General Provisions."



AKS Engineering & Forestry, LLC

Client

Date 05/31/2016
 AKS Engineering & Forestry, LLC
 9600 NE 126th Avenue, Suite 2520
 Vancouver, WA 99682

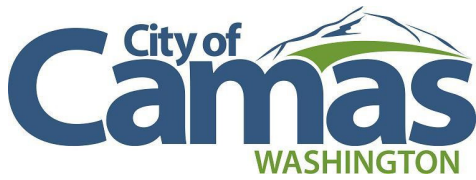
Date _____
 City of Camas
 P.O. Box 1055
 Camas, WA 98607



GENERAL PROVISIONS

1. **REIMBURSABLE EXPENSES:** Reimbursable expenses of AKS Engineering & Forestry, LLC (AKS) shall be those expenses incurred directly for the project, including but not limited to transportation costs, meals, lodging, computer services, printing, permit fees, and binding charges. Reimbursement for these expenses shall be on the basis of actual costs (if incurred through an outside vendor) or at AKS' current cost rates.
2. **OUTSIDE SERVICES:** Any technical or professional services furnished by an outside consultant or contractor will be billed at cost.
3. **AKS' FEES AND FEE ESTIMATES:** Unless otherwise agreed in writing, charges for all AKS' services will be billed in accordance with AKS' rate schedule in effect at the time the services are performed. Any estimate provided by AKS will be provided on the basis of experience and judgment, but AKS cannot warrant that actual time and expenses will not vary from these fee estimates.
4. **PAYMENT TO AKS:** Monthly invoices will be issued by AKS for all work performed under the terms of this Agreement. Invoices are due and payable on receipt. All amounts more than 30 days past due will be subject to finance charges. Finance charges are computed at a periodic rate of 1.5% per month (which is an annual percentage rate of 18%), unless another rate is mandated by law, in which case the finance charge shall equal the maximum interest rate allowed by law. Client agrees that, if it disputes any portion of an invoice, Client must notify AKS of such dispute in writing within 30 days of the invoice date, which notice must set forth the disputed amount and the reason for such dispute. Client hereby waives any right to dispute an invoice more than 30 days after an invoice's date.
5. **FAILURE TO PAY:** Client acknowledges that failure to timely pay any amount hereunder is a material breach of this Agreement, and that AKS may, in its sole discretion, suspend service and all other obligations under this contract and/or under any other contract between AKS and Client (and/or between AKS and any other client subject to control by Client or any of Client's principals) in the case of any late payment, and that if any payment is not timely made, AKS may further withhold plans, documents, and information (whether such documents and/or information was prepared under this contract, another contract between AKS and Client, or a contract between AKS and another client subject to control by Client or one of Client's principal's). AKS may claim a lien for all materials, labor, and services furnished if any amount due hereunder is not timely paid. In addition to the principal amount due hereunder, and any Finance Charges that accrue hereunder, Client agrees to pay AKS all collection costs that AKS incurs, regardless of whether or not litigation is initiated, including but not limited to reasonable attorney's fees, court costs, and charges for AKS staff time (at AKS' regular rates). If AKS suspends work as a result of Client's non-payment, AKS may require an additional "start up fee" to re-start work hereunder, even if Client cures all past defaults.
6. **GOVERNMENT CHANGES:** If AKS, pursuant to this Agreement, produces a work product and/or performs field work that complies with the ordinances, policies and procedures of governmental agencies, and any such governmental agency changes its ordinances, policies, procedures or requirements after the date of this Agreement, any additional office or field work thereby required shall be paid for by Client as extra work.
7. **ADDITIONAL SERVICES:** Client agrees that if services not specified in this Agreement are provided, or if Client requests services not specified here-in, Client agrees to timely pay for all such services as extra work at AKS's standard rates (if not otherwise specified).
8. **CONSTRUCTION COST ESTIMATES:** Any construction cost estimates provided by AKS will be on a basis of experience and judgment, but since AKS has no control over market conditions or bidding procedures, AKS cannot warrant that bids or actual construction costs will not vary from these cost estimates.
9. **PROFESSIONAL STANDARDS:** AKS shall only be responsible, to the level of competency and the standards of care, skill, and diligence maintained by professionals providing similar services in AKS' local community at the time that AKS provides services under this Agreement. **AKS makes no other warranty, expressed or implied.**
10. **TERMINATION-** Either Client or AKS may terminate this Agreement by giving 30 days written notice to the other party. In such event, Client shall immediately pay AKS in full for all work previously authorized and performed prior to effective date of termination.
11. **LIMITATION OF LIABILITY:** Client hereby waives all claims against AKS and releases AKS from any claim, demand, loss, or liability that Client may now or hereafter have against AKS arising out of or in connection with this Agreement or the services provided hereunder (whether in tort, contract or otherwise), provided that any such claim, demand, loss or liability has not resulted from AKS' gross negligence or willful misconduct. **In no case shall AKS's liability to the Client for any cause or combination of causes, in the aggregate, exceed the amount of AKS' insurance for this project. In no event shall AKS be liable for any indirect or consequential damages of any kind.**
12. **LEGAL EXPENSES:** In the event either party hereto must seek legal counsel for the purpose of enforcing or otherwise interpreting the terms of this Agreement, whether or not legal action is initiated, the losing party shall pay the prevailing party all fees, costs, and expenses incurred including reasonable attorneys' fees and expert witness fees, including any fees and costs incurred on appeal.
13. **ENFORCEABILITY:** In case any one or more of the provisions contained in this Agreement shall be held illegal, the enforceability of the remaining provisions contained herein shall not be impaired.
14. **AUTHORIZATION TO PROCEED:** Any request by Client for AKS to proceed with work shall constitute an express acceptance of all terms to this Agreement, including these General Provisions.
15. **TRANSFERABILITY OF AGREEMENT:** This Agreement is between Client and AKS and is not transferable without the written consent of the other party.
16. **ACCESS TO SITE:** Unless otherwise stated, Client warrants that AKS will have access to the site, to the same degree as Client, for activities necessary to perform services. Client represents that it has unrestricted access to the site.
17. **OWNERSHIP OF DOCUMENTS:** It is understood and agreed that the calculations, drawings, and specifications prepared pursuant to this Agreement ("Work Product"), whether in hard copy or machine-reader form, are instruments of professional service intended for one-time use by Client only for this project only. Work Product is and shall remain the property of AKS. Client shall not obtain the right to use the Work Product, even for one-time use unless all amounts due under this Agreement are paid in full. If Client is in possession of any Work Product and has not paid any amount due hereunder, AKS may demand return of the Work Product, and may specifically enforce Client's obligation to return such Work Product.
18. **INSURANCE:** AKS is covered by a general liability insurance policy and a professional liability policy, which policies shall each provide for at least \$1,000,000 coverage per occurrence. If Client requires additional coverage in excess of that amount, and if procurable, AKS will obtain additional insurance to the level Client requests at Client's sole expense.
19. **INDEMNITY:** Client hereby agrees to defend AKS and hold AKS harmless from any claim, demand, loss or liability, including reasonable attorneys' fees, that results from for any loss, damage or liability arising from any acts by the Client, its agents, staff, and/or other consultants or agents that act at the direction of Client.
20. **WORK OF OTHERS:** Client agrees that AKS shall not be responsible or liable for any work performed or services provided by any entity other than AKS and/or any person that is not a direct employee of AKS. Client acknowledges that AKS may assist Client with the coordination of other contractors and/or design professional and/or consultants, and/or that AKS will make arrangements for the provision of services by others; and Client further acknowledges that such coordination and/or other such efforts does not make AKS liable for the services provided by others. Client understands and expressly acknowledges that AKS does not provide Geo-technical engineering, Traffic engineering, structural engineering, wetland delineation, and electrical engineering, services. Client expressly acknowledges that AKS does not assume responsibility for determining, supervising, implementing or controlling the means, methods, technique, sequencing or procedures of construction, or monitoring, evaluating or reporting job conditions that relate to health, safety or welfare.
21. **ALL TERMS MATERIAL:** All provisions herein are material to AKS's agreement to provide services, and were expressly negotiated by the parties.
22. **VENUE:** Any litigation initiated in connection with this Agreement shall take place in Multnomah County, Oregon, unless such case involves a lien claim that must be litigated elsewhere as a matter of law, in which case all issues related to this Agreement may be litigated in the same forum as the lien claim. All claims of any nature that relate to this Agreement shall be subject to Oregon law, unless such claims relate to the foreclosure of a lien and are, as a matter of law, subject to the laws of another state, in which case only the lien claim will be subject to the laws of another state, and all other claims/issues will remain subject to Oregon law.
23. **NOTICE OF CLAIMS:** Client shall, and expressly agrees to, provide AKS immediate written notice of any facts that could potentially result in any potential claim against AKS, including but not limited to any dispute, any claimed damages, any perceived failure by AKS, or otherwise. As a condition precedent to any recovery from AKS, Client shall give AKS written notice of any such claim or facts that could result in a claim not later than ten (10) days after the date of the occurrence of the event causing the potential claim. Client's failure to provide such notice, for any reason, shall constitute waiver of such claim.





Public Works Department

Police Department

July 20, 2016

RE: City of Camas City Council Review of 2 Hour Parking Limits on School Days

Dear Property Owner/Resident,

You are receiving this letter because you live and/or own property within the Camas city limits near Camas High School. As you are likely aware, the demand for high school parking has increased with student population over the last few years. The Camas School District is currently constructing nearly 200 additional parking spaces at Camas High School to accommodate the student parking demand and attempt to alleviate the on-street parking of students' vehicles in nearby neighborhoods. With these improvements taking place, the City Council is considering the elimination of the 2 hour parking restrictions from 7:00 AM to 3:00 PM on school days that are currently posted in nearby neighborhoods. This would mean that any vehicles parked on the public streets would be allowed to occupy the parking space for up to 72 hours. The 2 hour parking restrictions are currently in place on the following residential streets:

- NE 42nd Circle off NE Hayes Street
- NE 41st Avenue between NE Hayes Street and NE Ione Street
- NE 40th Circle off NE Hayes Street
- NE 38th Avenue from NE Franklin to the dead end past NE Ione Street
- NE Hayes Street from NE 38th Avenue to NE 43rd Avenue
- NE Ione Street from NE 38th Avenue to the dead end past NE 41st Avenue.

There will be a time for **public comment** regarding the consideration of this parking restriction change at the **August 1, 2016 Council Meeting at City Hall, 616 NE 4th Avenue**. This meeting starts at 7:00 PM. The City Council typically allows a maximum of 3 minutes allotted for each person wishing to speak during public comment.

You may also direct written comments to:

City of Camas
2 hour parking on school days OR engineering@cityofcamas.us
616 NE 4th Avenue Subject: 2 hour parking on school days
Camas, WA 98607

Written comments received by Monday, July 25th, unless otherwise instructed by the sender, will be included in the Council Agenda packet for the August 1st meeting.

Thank you for your understanding regarding the difficult decision that the City must make and we appreciate any constructive comments that you might have to contribute.

Sincerely,

The City of Camas



MEMORANDUM

TO: Mayor and Council

FROM: Camas Staff

DATE: July 26, 2016

RE: Consideration of Eliminating 2-Hour Parking Restrictions near Camas High School

The following written comments, all received prior to July 26th, are from residents and/or owners of property in the areas currently designated as 2-hour parking from 7:00 AM to 3:00 PM on school days as well as the Waterleaf Subdivision residents and owners to the south of this restricted area. Any comments received after July 25th will be forwarded on to Council for consideration and deliberation in the August 1st Council meeting.

Comment 1

To Whom It May Concern,

As a home owner on Ione Street, near Camas High School, I do not feel that it is appropriate to remove the 2 hour parking signs prior to the initiation of the school year.

The addition of 200 parking spaces on the Camas High School campus will significantly help with the parking issue at the school. However, I do not believe that it will resolve the problem. I have noticed many students parking in the nearby neighborhood as a way to have easy access to leaving the school during school hours. The continued repercussions associated with parking in the neighborhood will help deter that behavior. Additionally, I have noted that as more and more students gain their driving license throughout the school year, that more and more cars park in the area. I do not believe that the 200 parking spaces will relieve this congestion either.

It is my opinion that a one year assessment period should occur, in which the parking patterns of the students can be appropriately evaluated. At the end of the 2016-2017 academic year, after the data collection and analysis has occurred, it would be appropriate to revisit the idea of eliminating the parking signs.

I appreciate the financial strain that parking enforcement can have on the police department and hope that the additional parking will address the need for restricted parking in the neighborhood. However, it is not appropriate to base decisions on the potential impact just on speculation. Factual evidence supporting the change should be available prior to making this change.

Sincerely,

Guenever Parsley & Carol Waite

2-Hour Parking Restrictions Comments

Comment 2

To Whom It May Concern,

My husband and I just received the letter from the City of Camas notifying us of that the City Council is considering the elimination of the 2 hour parking restrictions in our neighborhood due to the 200 new spots being created at Camas High School. The possibility of the restrictions being lifted is extremely concerning to us for several reasons.

First, while the addition of the 200 new parking spots will help with parking, it will not solve the parking problem at the high school. Being a teacher in the district, I know full-well that the population at the high school is continuing to expand exponentially. We live in an affluent community where almost every teenager has a car. If students learn that our neighborhood is now available for parking, they will be ready to take advantage of this instead of having to car pool or having a parent drop them off. Our neighborhood will become a secondary lot for them.

Second, unfortunately, the high school students are not good neighbors. Prior to the restrictions originally being in place, we had problems with trash being scattered, property being damaged, teenagers loitering in large groups in people's yards, cigarette garbage thrown in yards, planters and fences (including our own) being damaged, and the list goes on. Even with the restrictions in place, kids continue to park in our neighborhood and these problems continue to crop up until we complain and the police crack down and do sweeps. I can't imagine having no restrictions in place with the increased population at the high school and what that would do to the quality of our neighborhood.

Third, if our neighborhood gets opened up again for parking, no one in the neighborhood would be able to park on the street as the streets will be filled with cars from the high school. This was another main reason that we sought the restrictions in the first place. There were so many cars parked in our neighborhood that residents often had no place to park their own vehicles at times when they needed to, not even for two hours. Now, with the population at the high school continuing to grow, even with the expanded parking, they will flood our neighborhood as shown by past experience.

Fourth, with the additional cars parked throughout the neighborhood, it presents many safety concerns for drivers and children in the neighborhood. When the streets are filled with cars, the sight lines for turning onto Hayes and 38th is severely restricted. I have had many a close call by not being able to see as I pull out and try to see around the cars to access the streets safely. In addition, school buses that come through the neighborhood to pick up students will have a difficult time navigating the streets if they are lined with cars on both sides making it difficult to transport kids safely from the neighborhood. Also, when children from the elementary school are walking to or from school, even though the times of arrival and dismissal are a bit different, there have been many close calls with teenagers driving and behaving irresponsibly in the neighborhood. Having them parking in the neighborhood will not help with these on-going safety concerns.

Last, prior to the restrictions, often times many driveways would be blocked and residents would have a hard time leaving and entering their own driveways and garages. Having the parking restrictions in place alleviated this problem.

2-Hour Parking Restrictions Comments

As the City Council considers this decision, I would you like to think about whether you would like 100 or more teenagers parking in your neighborhood on a daily basis and the impact that might have on your home and property. When you put yourselves in our shoes, I hope you see that removing the restrictions is not in the best interest of the tax-paying residents in these neighborhoods. I know that we are not alone in expressing our concerns and you will probably be hearing from many residents within the neighborhood. We ask that you please consider our quality of living and the value of our neighborhood that will be negatively impacted with the lifting of the restrictions. There really is no logical reason to lift the restrictions and every reason to keep the restrictions in place.

Thank you for your thoughtful consideration. We wish that we could be at the meeting on August 1 to speak to you directly but unfortunately, we have had a trip planned for a long time that cannot be changed to accommodate your meeting date.

Best Regards,

Dana and Susie Hassel
824 NE 40th Circle
Camas, WA 98607

Comment 3

Camas City Council,

Yes, remove the 2 hour parking restrictions in the neighborhoods nearby the high school. If you don't do this you MUST standardize the parking rules on all streets including the Waterleaf neighborhood which begins on Ione Street south of 38th Avenue.

The Waterleaf neighborhood should not be unfairly treated to bear the brunt of the overflow parking issue with bumper to bumper parking by students on both sides of the streets.

It is not fair to the residents, students or service workers (garbage, recycling, lawn maintenance, etc.). The overflow of parking creates safety concerns for students walking almost a mile to school, residents, and children trying to get to the bus stops. Service vehicles are forced to double park or park too close to driveways and risk parking violations.

Take down all the 2 hour parking signs to spread out the parked cars onto the wider streets or install 2 hour parking signs in Waterleaf!

Regards,

Chad Fossey
3637 NE Ione St
Camas, WA 98607

2-Hour Parking Restrictions Comments

Comment 4

Dear Camas City Council,

I am writing in opposition to the elimination of the 2 hour parking restrictions from 7am-3pm on school days in the neighborhoods near Camas High School.

When I received the letter regarding removal of the 2 hour school day parking limit I was extremely disappointed in the City of Camas.

My family has been living on NE 38th for almost 3 years and have been Camas residents since 2004. We moved into this neighborhood from acreage on Livingston Mtn for several reasons: close proximity to the high school since our son was starting there as a freshman, seclusion of the neighborhood meaning traffic was limited to families living here (or so we thought), and 38th is a wide road that gave the neighborhood a more open and uncluttered feel. It was a difficult decision going from 5 acres and no neighbors to a 10,000sq ft lot with close neighbors.

So we moved in April and noticed how crowded 38th was during school days with cars parking in front of the houses on the upper half of 38th street. Speaking with neighbors we were told that every year the parking gets worse. Our second year here I was appalled about the amount of traffic and kids parking in front of our homes. I have a small section in front of my house for visitors to park that fits about 1 large vehicle. I did everything to prevent the high school students from parking there. I would park my car in the street and then move it after school started or place my garbage and recycle bins so far apart that no one could park in front of my house. I was frustrated and let my frustrations be known to the city. Worrying about the traffic, speeding, safety of my animals, kids walking to the bus stops or school, lack of visibility when pulling out of my driveway, and lack of parking, really affected my enjoyment of my new home.

In about 15 minutes one day I counted 100+ cars speeding by my house on the way to school. I would say about 75% were kids on their way to park in the neighborhood, and the others were parents driving their kids to school using 38th as a cut through street so they can by-pass traffic. If you are surprised by the numbers and think I may be exaggerating you shouldn't be. By the end of my son's 9th grade year about 50-60 cars were parking on NE 38th alone. The lack of respect from all the drivers with their speeding and poor driving infuriated me. There were cars everywhere, no one was driving close to 25mph until they ran into the bumper to bumper back up on Hayes from 38th to 43rd. The noise from all the cars was ridiculous. I thought I moved into a quiet neighbor, not one on a main drag. I was starting to regret the move but the convenience of the high school for my son made us decide to stay put.

Needless to say I was overjoyed when the parking signs went up on 38th. The past year has been stress free and very nice. The neighborhood has returned to the relatively clean and quiet area I envisioned when we moved in.

My family is completely against removing the signs. In fact I think the signs should be extended into the Waterleaf neighborhood. Taking down the signs will not only encourage more traffic, more speeding, more congestion, more noise, less parking, less visibility, less safety, decrease in accessibility to our own driveways, and less enjoyment of the neighborhood. If you think putting another 200 parking spots at the High School will significantly decrease all of the above, you are sadly mistaken. Kids like to park in the neighborhood for several reasons. They can arrive later to school and still make

2-Hour Parking Restrictions Comments

it to 1st period on time, don't have to deal with the traffic on 15th at all, and avoid school parking lot congestion. They also don't have to apply and pay for a permit to park in the neighborhood.

I would expect the City to do the right thing and leave the 2 hour parking limit in place as well as add the Waterleaf neighborhood to the restricted area. I love living in Camas and would love to continue to brag to others about how much our city is different and actually cares about their citizens.

I cannot think of a single advantage to removing the parking restrictions.

Sincerely,

Bob and Kathleen Schoene
806 NE 38th Ave

Comment 5

Camas City Council,

Yes, remove the 2 hour parking restrictions in the neighborhoods nearby the high school. If you don't do this you **MUST** homogenize the parking rules on all streets including the Waterleaf neighborhood which begins on Ione Street south of 38th Avenue.

The Waterleaf neighborhood should not be unfairly treated to bear the brunt of the overflow parking issue with bumper to bumper parking by students on both sides of the streets (see attached photo from this past school year), which has caused numerous safety issues. Take down all the 2 hour parking signs or put 2 hour parking signs in Waterleaf!

Respectfully,

Jeff Immel
3513 NE Garfield ST

Comment 6

Hello,

My name is Todd Colwell and I reside at 3632 NE Ione St. I wish to voice my opinion about the parking issue that has dangerously plagued our Waterleaf subdivision. Our HOA has requested that the City install 2 hour limited parking as it has done in the adjacent subdivision, however our request was denied. As such, a balloon squeeze of parking occurred and has created quite an issue on our streets.

As such if there is not an option to install the same 2 hour limited parking in the Waterleaf subdivision (Ione and Hayes) , which would be my first preference, than I am greatly in favor of removing the 2 hour limited parking that is currently in place in the adjacent neighborhoods (as listed in the letter dated July 20th, in reference to this issue).

2-Hour Parking Restrictions Comments

I believe that it is unfair to have these restriction in one neighborhood if it cannot be employed in all adjacent neighborhoods.

Sincerely,

Todd Colwell

Comment 7

Dear Camas City Council,

I am a resident and homeowner on NE 38th Avenue, I am also a parent to three young children whom I look forward to someday attending Camas High School. I am a Washougal High graduate and my husband is a Camas High graduate. We have been part of this community our entire lives and when purchasing a home settled in Camas because this community is where we want to raise our family. We are connected in and committed to our community. While I am many things, I am NOT in support of your consideration to eliminate the parking restrictions within Lacamas Summit. There are many reasons for my opposition to this consideration, but they can be summarized as safety, community services and neighborliness:

- **Safety:** I have small children who are difficult to see around parked cars, two of whom are too young to understand the danger of the road and cars. New drivers are rarely the most observant or rule-abiding drivers and their newly acquired driving skills combined with driving too quickly in a neighborhood overflowing with parked cars is a recipe for tragedy. Additionally as a result of the number of vehicles which park too closely to our driveways we are unable to see to safely pull out of our driveways, this is compounded by students (and parents) speeding through our neighborhood. When our neighborhood is stacked with cars it is unsafe, it puts us and students in danger, even on sidewalks!
- **Community Services:** During school hours when our neighborhood is packed with cars other vehicles cannot do their jobs. This includes garbage and recycling trucks, delivery vehicles and school buses being prevented from safely passing, picking up cans, delivering packages. Finally, I fear for the challenges that emergency vehicles would face in trying to get to our houses and access fire hydrants safely and urgently in the case of of an emergency during school hours.
- **Neighborliness:** Good neighbors are kind and considerate of those around us, we consider how our actions are going to impact our neighbors and treat them well. I expect the same of visitors to our neighborhood. Unfortunately, while many high school students are good neighbors, some are not. When they are on the school campus they are bound by the rules of the campus and those rules are enforced by the school, but when students use our neighborhood as their secondary parking lot they are not under these rules and no one is ensuring they are good neighbors. Instead, there is an increase in noise, litter, vehicles driving at excessive speeds, and illegal or inconsiderate parking with little to no consequence. Camas High School has not been a good neighbor by encouraging their students to park in our neighborhood without providing adequate supervision (yes, I understand the staffing constraints, my husband is an educator), they also have not been a good neighbor by providing inadequate parking for their students and staff so they are forced to park in surrounding neighborhoods. The City of Camas has not been a good neighbor to Lacamas Summit residents by providing inadequate enforcement of traffic and parking laws prior to last year when the restrictions were put in on 38th.

2-Hour Parking Restrictions Comments

I am unsure of your motivation to remove the parking restrictions, but there has to be a compromise that doesn't endanger my family or adversely impact my property. A few thoughts/ideas:

- **Support and enforcement:** As I previously mentioned the city had provided little to no support for these problems prior to last year. We had repeatedly asked for your help and received very little. We were told there was little that could be done and as there was "only one parking enforcement officer" in Camas and they couldn't spend all of their time in our neighborhood. Ironically last year, after the restrictions were put in place on 38th, we suddenly saw the parking enforcement officer multiple times per day, multiple days per week. This after having rarely seen the officer in our neighborhood in the 6 years prior (and rarely if ever seeing a police officer on patrol). Perhaps, if this support and enforcement had been provided prior to these restrictions we wouldn't have felt the need for or been asking to keep such tight restrictions. These restrictions are an inconvenience to us too. If students knew they would be held to regular traffic laws and expectations within our neighborhood, there would be fewer problems. Unfortunately due to the city's actions in the last year, we don't believe/trust the city to provide this enforcement for us. Perhaps we could start by removing restrictions on one side of each street and showing us you are serious about providing enforcement and support to our neighborhood in the coming year. This would build trust in the City (from the residents) and set good expectations for students who choose to park here.
- **Adequate Parking on Campus:** Any other business/establishment has to provide adequate parking for all the traffic/vehicles they regularly attract, why is the same not true for Camas High School? I understand special events may draw more vehicles and would expect the occasional overflow into surrounding neighborhoods; however on a daily basis that is unacceptable. I have voted yes and will vote yes on every school levy or bond that is proposed. When Camas Schools builds or expand schools, they should be required to provide appropriate levels of parking for the day to day volume of vehicles that need to park there.
- **Permitted Parking for Residents/Limited Parking for Students:** We have been told that the City of Camas "doesn't do" permit parking. Why? This seems like a great solution. A simple permit/sticker to identify residents (or extended guests) in our vehicles, so community resources aren't wasted patrolling and ticketing vehicles that are legally parked in their own neighborhood. Change the parking restrictions to only being on one side of each street and provide the level of enforcement that has been provided during the 2015-16 school year on an ongoing basis to encourage students who do park in our neighborhood to be good neighbors.

To be honest I am disappointed in the City of Camas' response to this problem. It has seemed underhanded and with contempt. I simply want my neighborhood (and community) to be safe and those who need to come and go in it to be able to do so adequately and safely. This requires appropriate infrastructure. Your consideration to remove parking restrictions is wrongly focused, at the taxpayers and residents instead of at desperately needed infrastructure for the quickly growing Camas High. While helpful, the expectation that 200 spots will solve the parking problem with the extreme growth our community continues to see is poor at best. I encourage you to consider a better solution, a bigger solution, than putting my family and property back in jeopardy.

Thank you,

Lisa Orr
Homeowner NE 38th Ave, Camas

2-Hour Parking Restrictions Comments

Comment 8

Sirs:

My husband and I received a notice that the City of Camas is considering removing the 2 hour school day parking limit throughout the Lacamas Summit Neighborhood. We have lived at 825 NE 40th Circle since before the new high school was built, so we remember the issues our neighborhood experienced which lead to setting up the current parking restrictions.

Listed are only a few problems caused by students parking in front of and at the side of our house: our driveway was blocked several times so we had to jockey around just to get out - if we could get out at all;
trash and recycling was not picked up because student cars blocked the areas trucks needed to access the cans - if we could find space to leave our cans/bins;
students dropped litter freely in the street and on our property;
students trespassed on our property walking through flower beds, sometimes picking flowers or breaking down plantings;
and worst of all, when we asked them (in civil tones) please do not take shortcuts across our yard, some used crude and foul language, calling me or my husband names I won't repeat.

We sympathize with the need to find parking for the students, and appreciate that the school is currently working to expand space for student parking - which unfortunately is not anticipated to address coming needs.

However, our neighborhood does not wish to receive overflow parking from the students at the high school. We have faith that you will find other means to address this issue. One which may work is to limit use of school parking to Juniors and Seniors only. This seemed to work in the past.

I request that you read this letter into the record at the City Council meeting scheduled for August 1st at City Hall, a meeting which I will attend.

Thank you for your consideration.

Donald M. and Tamara Gerard
825 NE 40th Circle, Camas WA 98607

Comment 9

July 24, 2016

RE: City Council Review of 2 Hour Parking Limits on School Days

Dear Council,

I'm writing this letter in regards to the above issue. I was disappointed to receive a letter dated July 20, that arrived in our mailbox on July 22 stating that written comments were due Monday July 25. This is right in the midst of summer vacation season and many residents are probably out of town during this time. The optimist in me says that this was an oversight. The pessimist says that the timing and short time window was calculated for quick passage. I'm hopeful that my optimistic side is correct on this matter.

2-Hour Parking Restrictions Comments

As a Camas resident for over 10 years, I'm very concerned about the potential elimination of the 2 hour restrictions on our street. Our street is very close to the high school and will no doubt see a bigger impact than streets further away.

When we moved into our current residence, there was not a parking restriction in place. During that time I recall having cars parked up and down the street, sometimes blocking driveways. Additionally I remember trash and cigarette butts being strewn on the street where high school students had parked their cars. I have reason to believe that those things will occur again if the parking restrictions are lifted.

Our particular street has very little additional parking available, and it gets particularly sparse down in the cul-de-sac where our home is located. There are a number of people who work from home, homemakers or home all day for other reasons on our street. If the limited parking is taken up by high school students, how are the folks that live and work on the street supposed to conduct their daily lives if they have no place for others to park?

An additional concern is trash and recycling pick up days. Currently on our street trash pickup is on Tuesdays, and yard debris is on Thursdays. With the automated trucks that are in use, it is important that clearance be maintained for the cans to be picked up. These types of trucks were not in use prior to the parking restrictions. I now see this as a potential problem without the restrictions in place.

Finally, particularly in the afternoon, there are several families with small children in our neighborhood out playing. This time often coincides with the release of kids from class at the high school. That puts inexperienced high school age drivers on our street, needing to turn around in our cul-de-sac, with small children riding bicycles and playing ball in the same space.

We love Camas and we love the Camas school district. We have two children in the school system, one of which will be a senior next year at CHS. Therefore this is not a rant against a younger generation. This is simply a statement of fact of what we witnessed before, an observation of what may be problems in the future and a plea to not eliminate the parking restrictions.

Please consider the true impact this decision will have on our neighborhood. As it is we already are impacted every school morning with the massive traffic jam of kids going to CHS. That traffic sometimes prevents us from being able to leave our neighborhood for work. We already "live with" that inconvenience, and recognize it is just part of living here in this neighborhood. I point this out, because this neighborhood is already impacted enough.

As it was suggested that comments include "constructive comments" I will provide a couple of suggestions:

- Consider having students park at Doc Harris stadium and run a shuttle school bus to the school.
- Limit the parking passes to seniors only (as they did at my high school years ago).
- Since CHS is so academically focused, consider creating a program that ties obtaining and keeping a parking pass to academic performance in school.
- Mandate a carpool program for students driving to school and obtaining parking passes. Many of the vehicles I see in the morning are single driver vehicles.

Thank you for your consideration.

Sincerely,

Jim Strickland

638 NE 42nd Circle

Camas, WA

98607

2-Hour Parking Restrictions Comments

Comment 10

Hello,

I'm Qi Dai and I live near Camas High School (920 NE 41st Ave, Camas WA98607). I've heard that the city is considering removing the 2 hour school day parking throughout the neighborhood and I'm strongly against it. The high school students were smoking or threw bags of garbages in our front yard and had hidden water bottle under the plants before and it often happens. If removing the 2 hour school day parking, it will bring more inconvenience to our neighborhood.

Thank you for your time reading this email.

Qi Dai

Comment 11

My name is Jim Bryant and I reside on 42nd Circle in the Lacamas Summit neighborhood. I am writing this note to request that the 2 hour parking limit be left in place. I understand that 200 additional parking spaces are being constructed at the high school, however the feeling among a large number of students is that the fastest way to get off campus at the end of class is to park in our neighborhood. By doing so they can avoid the long lines of cars trying to exit the school lots. That said, no matter how many new spaces are added on school grounds it will not stop those that want to get out faster and student parking will probably increase in our neighborhood because there is no longer the risk of a citation for doing so. Add to this the blocking of mailboxes, hindering of garbage pickup and street sweeping. Once again I am asking that the 2 hour parking limit be left in place and enforced.

Comment 12

Dear Camas City Council,

I am writing in opposition to the elimination of the 2 hour parking restrictions from 7:00 AM to 3:00 PM on school days in the neighborhoods near Camas High School (i.e. Lacamas Summit). The proposed elimination of the 2 hour parking restrictions will have a detrimental impact on the neighborhoods effected. The Lacamas Summit community fought very hard to get the City to implement the restrictions. Even with the signs in place, neighbors continue to endure:

- Blocked driveways.
- Dumping of trash from cars.
- Private property being used as smoking/social areas.
- Blocked fire hydrants.
- Students entering/exiting neighborhoods at excessive speeds, even young children are at play
- Hayes and 38th become effectively one lane streets due to the poor parking of students, on both sides of the street, effectively making it difficult to near impossible for residents to enter/exit the neighborhood.
- Open contempt from the students for private property and tax paying homeowners.

This past school year, the City provided code enforcement at a much higher level than previous years. This made a noticeable impact to the above list of issues and made living in the neighborhood more

2-Hour Parking Restrictions Comments

manageable than years past. However, I can't help but feel that this increased enforcement was just one of several underhanded tactics employed by the City to push residents into removing the 2 hour restrictions. Not only did code enforcement continually ticket known resident's cars, but they also ticketed vendor and contractor vehicles. A slightly less overt tactic was the timing of the notification letter sent out by the City to "alert" residents of the City Council's intent. The letter, dated July 20, 2016, was received by most residents on or after July 21 (we didn't receive ours until July 22nd). Even if residents received the letter the same day it was penned, that only affords residents 5 days to provide written response to be included in the Council Agenda packet. This covert and subversive tactic has not gone unnoticed and is most definitely not appreciated by the tax paying residents of Lacamas Summit.

In closing, I want to remind the City Council of the City of Camas' mission statement:

The City of Camas commits to preserving its heritage, sustaining and enhancing a high quality of life for all its citizens and developing the community to meet the challenges of the future. We take pride in preserving a healthful environment while promoting economic growth. We encourage citizens to participate in government and community, assisting the City in its efforts to provide quality services consistent with their desires and needs.

Regards,

Josh & Sandy Connell
637 NE 42nd Cir

Comment 13

To the City Engineer and Camas City Council,

I am writing in response to the letter notifying us and our Lacamas Summit neighbors that the Camas City Council will consider removing the two-hour parking zones during school hours in our neighborhood. Please have this letter read into the record at the August 1 meeting.

According to the letter, Camas High School will be building a new parking area with 200 new spaces. This is supposed to alleviate the parking problems at the high school, removing the demand to park in our neighborhood.

In the past year, we signed a petition to have parking zones established on 38th Ave in addition to those already in place on Ione and Hayes streets. We supported this because we were experiencing regular problems with students parking on 38th. Cans, bottles, trash, cigarette butts, even broken pottery projects could be found where the students parked. Since the parking zones have been installed, we have had much cleaner, quieter streets.

The Camas school district has experienced substantial population growth, increasing by a third over the past 10 years according to Mike Nerland, former Camas Superintendent. From the same January Post-Record article, he expects that growth to continue. The school district also has plans to open a 600-student magnet high school on the CHS grounds.

2-Hour Parking Restrictions Comments

Considering the expected growth and the possibility of 300 new magnet student drivers, it seems that the 200-car lot won't be enough to accommodate the new growth for long, if at all. Rather than no longer using our neighborhood streets for parking, it seems they will be used even more.

Removing the parking zones would likely bring the return of the problems we have seen in the past, including blocked driveways, blocked trash and recycle bins, poor student parking practices, and excessive speed trying to get to a parking spot.

We respectfully request that the City Council vote to maintain the two-hour parking zones as they currently exist today.

Sincerely,
Dirk and Tesha Hoff
3810 NE Ione St

Comment 14

Hello,

I live on 42nd circle. During the school year I am continually picking up garbage, telling the young people to slow down as they race through our cul-de-sac. Our neighborhood is not the solution to the City of Camas's lack of infrastructure. This will also lower our house value.

Thank You,
Wolfgang and Becky List

Comment 15

As a former President of the Lacamas Summit Neighborhood Association I am writing to ask to keep the 2-hour parking time limit in our neighborhood during school days from 7 am to 3 pm.

I know Camas High School is installing new parking for the 2016 - 17 school year that could relieve some of need for offsite parking. I am asking that until the end of the school year to make a determination. Each year as more students earn the driver's license, more cars become in need of parking and despite all the additional spaces added at the school and loosening of other parking restrictions, cars have always parked in the nearby neighborhoods.

Again, please keep the current parking restrictions in our neighborhood in affect through the 2016-17 school year to determine the affect the increased parking capacity has on our neighborhood and then we can discuss changes for the 2017-18 school year.

Thank you.

Helping to make golf a better game,
Kevin D. Coombs, PGA Certified Professional

2-Hour Parking Restrictions Comments

Comment 16

City of Camas,

Hello, My name is Susie Costa and I reside on Ione St. I am asking that you remove the 2 hour parking signs from immediate areas surrounding the Waterleaf subdivision. While it seemed well intentioned, it has created a bottleneck of student parking in our neighborhood as we were not able to get the same signs for our area. This created a haven of parking in one sub with one exit surrounded by neighborhoods that were deemed, "no parking". We have had several issues with students parking in our area including blocked busses for Helen Baller and trash left by students. While I recognize the need for parking near Camas High, it was done in an inequitable way. All near neighborhoods should have signs or all signs should be removed so that parkers are more evenly spread out.

Thank you for your time,

Susan Costa

Comment 17

Dear Engineering Department and City Council,

Please take down all of the 2-hour parking signs in the neighborhoods near the Camas High School.

I live in the Waterleaf neighborhood. Due to current signage inconsistencies, the amount of parked cars during school hours has become dangerous. The CHS students looking for parking have been pushed on to our streets (Ione and Hayes) since all other streets are posted. Buses, service vehicles and residents are impacted severely. The numerous amount of cars in a concentrated time has led to traffic infractions and police involvement. I have also witnessed many occasions of drag racing, speeding, drug use, vandalism, littering and loud profanity.

If you vote to keep the signs up, then please put them up throughout the neighborhoods, not leaving one neighborhood to suffer the consequences of all the overflow parking problems.

Thank you,

Diane Irwin

Comment 18

Dear City of Camas,

As a resident of the Waterleaf neighborhood, my family has been burdened with a literal student parking lot in front of our house as we live next the barricade that led to what used to be a field. There the students consistently block fire hydrants and stack park illegally. The elementary school bus stop is also in front of my house, where nearly 15 children have to catch the bus each day, it's just not a safe situation. We have had to call officer Fellows many times throughout the school year regarding poor behavior by some students. Some ruin it for all.

2-Hour Parking Restrictions Comments

One suggestion would be to open up the parking along Hayes between 38th and 43rd. On the one side of the street, there aren't any homes or driveways, and that is the widest road in the area. Even allowing parking on the one side of the road without driveways would make a lot more sense than in front of my house where they are stack parking.

Obviously if that's not enough, you will need to remove some or all the signs in the area, or add them to the Waterleaf development as well. There just has to be some reprieve from the congestion on our small road and neighborhood. It's become very unsafe for our children.

Looking forward to a great solution,

Serene and Brandon Pasa
1022 NE 35th ave

Comment 19

To whom it may concern:

From: Justin & Deborah Reaves
735 NE 40th Circle
Camas, WA. 98607

We have 4 people who have automobile's and are all drivers that live in our home. We only have parking for 2 vehicles at our house. This has been a terrible inconvenience for us as well as costing us money. We can't park a car in front of our own home without getting tickets, we have friends and family come up just to get parking tickets at our house. We are strongly for removing the 2 hour limit, or going to a parking permit to put in the windows of our cars.

Sincerely,
Justin & Deborah Reaves

Comment 20

City Administrators and City Council Members,

I am writing to share my displeasure over the proposal to remove the 2 hour parking limit in my neighborhood (Lacamas Summit). I am a long time resident of Camas and a graduate of Camas Schools. I support many of the amazing things happening in the City of Camas and in Camas schools, but I cannot support the idea of having no regulation on the parking in the neighborhoods around Camas High School.

There is a long history of precedent for regulating parking around Camas High School. When I attended Camas High School in the mid 90's there were 2 hour parking restrictions in many of the neighborhoods surrounding the school. The precedent of restricting non resident parking for students and visitors to the school has existed for decades around Camas High School. Past City Administrators and Council Members saw this as a desirable solution to protect resident parking areas around Camas High School. Please do not reverse this working solution.

2-Hour Parking Restrictions Comments

The increase in student parking is a step in remedying the problem of overcrowded parking lots at Camas High School, but the burden of student parking should remain on the administrators of the Camas School district not on the residents living near its borders.

Thank you for your consideration,

Kyle Orr
753 NE 38th Ave.
Camas, WA 98607

Comment 21

Hello,

I am in receipt of the letter regarding the High School parking situation in my neighborhood. I am a resident of Waterleaf and live on Ione St.

Issues the parking creates:

1. Safety - there are children in almost every house in this neighborhood. Having cars lined up back-to-back creates a serious safety issue while the cars are parked there, while they are coming and going, and for homeowners trying to back out at any of these times. Teens have been seen (and reported to law enforcement) speeding up and down Ione many times, with what appears to be drag racing.
2. Appearance - many of these cars are old, beat-up, missing windows, leak fluids, etc. We are a neighborhood which takes pride in ownership and our home values reflect that (>\$500k). These vehicles parked Monday-Friday 7am-3pm will/are reducing are home values.
3. Distribution - We are the only neighborhood that does not have signs, therefore we took on the entire burden for the 2015-2016 school year. This is not only unfair, it is unsafe. There is really no safe area in Waterleaf due to our narrow streets and the amount of homes for vehicles to park regularly Monday thru Friday 7am to 3pm.
4. Rood and disrespectful teenagers without supervision - Teens have been seen smoking marijuana and possibly other substances. Teens litter on our property. They loiter in our neighborhood before and after school. While they are loitering, they play loud music and yell, causing disturbances to residents inside their homes.

Suggestions:

1. Distribute "parking areas" equally throughout the streets around the high school. Hayes is a long, wide street that does not have houses facing or driveways on one entire side. This seems like an appropriate place for high schoolers to park. Only allow it on the one side though. Another place with no driveways is in front of our open space on 38th st. Again, only allow a certain amount of space, not to be too close to driveways.
2. We need 2hr no parking signs ASAP if the other signs do not come down. It is unfair and unsafe to let this amount of vehicles park in our neighborhood.

Final words:

2-Hour Parking Restrictions Comments

Waterleaf residents are the victims here. We did not ask for this situation nor do we deserve it any more than another neighborhood. We did not ask for the increased high school enrollment, therefore, not having enough parking. It is technically not our problem, but poor planning on the part of the city and school. If teens are not able to get a parking pass, they should not be encouraged to come park in our neighborhood. They should be told they will need to figure their "problem" out on their own, with their families, or friends (carpool). **DO NOT CONTINUE SUGGESTING TO PARK IN OUR NEIGHBORHOOD!** We are tax paying citizens taking on an extreme burden for the city of Camas and the high school students and it needs to stop!

Sincerely,

Kelly & Janae Naron
3613 NE Ione St.

Comment 22

Hello,

I live on NE 38th Ave. in Camas. Prior to the two hour parking restriction, that is now in place, we experienced garbage along the sidewalk area. Cars were parked all along both sides of the street, creating a narrow passage way up and down the street where cars traveled at dangerously fast rates of speed. The parked cars were overly close to our driveway entrance creating a hazard for us to exit our driveway and caused us to have difficulties with the placement of recycling and garbage containers. Hayes street and NE 38th avenue are used by a large number of students as an alternate route to "race" other students that travel around Everett Street and SE 15th Street. We have supported Camas schools in every way. I'm pleased to see our tax dollars create additional on campus parking, however I do not want there to be parking along NE 38th avenue. I also support my neighbors with this parking issue along their streets as well.

Again, the parking is not just an inconvenience but it creates a dangerous situation each day. In addition, our street parking was not intended to be an extension of the high school parking lot. I will attend the City Council meeting on Aug. 1st. Also, I would like to have this email read and recorded at the city council meeting.

Thank you,
Brenden (& Sarah) George

Comment 23

The elimination of the 2 hour parking restriction will increase the already chaotic morning traffic on 38th st. and Hayes st. Every school day morning there is bumper to bumper traffic to the high school, not just on Everett st. but on 38th st. and Hayes st. as well. The new parking lot will help the parking problem a bit but will certainly not eliminate it completely as the student population continues to grow.

I live in the Waterleaf neighborhood and our request for two hour parking signs was denied. As a result, we have many students parking on both sides of the roads in our neighborhood which causes difficulty for school buses to navigate our narrow streets.

2-Hour Parking Restrictions Comments

I respectfully ask that the city NOT eliminate the two hour parking restriction.

Thank you,

Jessica Floyd
3611 NE Garfield Ct.

Comment 24

Dear Camas City Council,

We would like to address your letter dated July 20, 2016 in regards to eliminating the two hour parking restriction in our neighborhood (Lacamas Summit) and include it in the public hearing records on August 1, 2016.

It's widely known that parking, and even more so, the traffic around Camas High School is a big problem for the city. As your letter states, "The Camas School District is currently constructing nearly 200 additional parking spaces at Camas High School to accommodate the student parking demand and ***attempt to alleviate the on-street parking of students' vehicles in nearby neighborhoods.***" We believe this plan will do that. However, the next sentence in your letter contradicts the goal stated in the sentence above (bold/italicized), "With these improvements taking place, the City Council is considering the elimination of the 2 hour parking restrictions from 7:00 am to 3:00 pm on school days that are currently posted in nearby neighborhoods."

Obviously, the elimination will not alleviate on-street parking but instead open the flood gates for even more traffic to/from the high school and more cars cluttering the streets of our neighborhood. For those of you unaware, this was attempted in the past and resulted in disruptions of garbage/recycling services, hindering access in and out of driveways, and more speeding and littering in the neighborhood. If you truly want to achieve the goal stated in your letter, then inhibiting (not increasing) the number of students driving to/from school should be encouraged. Once the total number of parking permits at the high school are distributed, students should be encouraged to use public transportation, car pooling and walking to school, which will lessen traffic, parking and pollution while increasing both students and neighbors safety.

Lastly, I would like to call attention to an idea that some Camas High School students introduced to us last year. They discussed a new service where homeowners can essentially "rent" their empty driveway space for parking. This service has begun in the Portland area but they were hoping to expand to surrounding areas, in particular around Camas High School. More information on this service can be found at <http://adjacentpark.com/>. This could be another method for reducing street parking in our neighborhood.

Thank you for your time and our hope is we can come together on a plan that works best for the city and the community.

Sincerely,

Robert & Stephanie Theumer

2-Hour Parking Restrictions Comments

Comment 25

I am opposed to eliminating the 2 hour parking limit on streets near Camas High School. It is to soon the consider this until after the new parking is operational and we have time to see the effect on our neighborhood for at least one school year.

Doug Hail
3429 NE Garfield St
Camas, WA 98607

RESOLUTION NO. 16-

A RESOLUTION eliminating the two hour time limit from 7:00 AM to 3:00 PM on school days on NE Hayes Street, NE Ione Street, NE 38th Avenue, NE 40th Circle, NE 41st Avenue, and NE 42nd Circle.

WHEREAS, CMC10.08.010, allows the City Council from time to time to impose parking time limits for designated streets and locations within the city; and

WHEREAS, the parking time limit is currently two hours from 7:00 AM to 3:00 PM on school days in the following locations:

- NE Hayes Street from NE 38th Avenue to NE 43rd Avenue.
- NE Ione Street from NE 38th Avenue north to the dead end past NE 41st Avenue.
- NE 38th Avenue from NE Franklin Street east to the dead end past NE Ione Street.
- NE 40th Circle from NE Hayes Street west to the dead end.
- NE 41st Avenue from NE Hayes Street to NE Ione Street.
- NE 42nd Circle from NE Hayes Street west to the dead end; and

WHEREAS, the Council desires to eliminate the two hour parking time limit from all streets referenced herein; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

Section I

The parking time limit shall be unrestricted, except as otherwise prohibited by law, in the following locations:

- NE Hayes Street from NE 38th Avenue to NE 43rd Avenue.
- NE Ione Street from NE 38th Avenue north to the dead end past NE 41st Avenue.

- NE 38th Avenue from NE Franklin Street east to the dead end past NE Ione Street.
- NE 40th Circle from NE Hayes Street west to the dead end.
- NE 41st Avenue from NE Hayes Street to NE Ione Street.
- NE 42nd Circle from NE Hayes Street west to the dead end.

Section II

The City Engineer is directed to remove the obsolete signs.

Section III

This Resolution shall be effective upon the removal of the obsolete signs by the City Engineer.

ADOPTED by the Council at a regular meeting this _____ day of August 2016.

SIGNED:

Mayor

ATTEST:

Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 16-014

AN ORDINANCE amending Chapter 3.88 of the Camas Municipal Code by adopting an Impact Fee Deferral Program pursuant to RCW 82.02.050.

WHEREAS, pursuant to RCW 82.02.050, cities collecting impact fees must, by September 1, 2016, adopt and maintain a system for the deferred collection of impact fees for single-family detached and attached residential construction; and

WHEREAS, said deferral system must include a process by which an applicant for a building permit for a single-family or attached residence may request a deferral of the full impact fee payment; and

WHEREAS, any applicant seeking an impact fee deferral must grant and record a deferred impact fee lien against the property in favor of the City in the amount of the deferred impact fees on a form approved by the City; and

WHEREAS, the City is authorized to collect a reasonable administrative fee to manage the Impact Fee Deferral Program; now therefore,

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

There is hereby added to the Camas Municipal Code a new subsection 3.88.030 KK to provide as follows:

3.88.030 KK “Impact Fee Deferral Program” shall mean that program established by the City Council pursuant to RCW 82.020.050 for the deferred collection of impact fees for single-family detached and attached residential construction which includes a process by which the applicant for a building permit for a single-family

ORDINANCE NO. 16-014

detached or attached residence may request a deferral of the full impact fee payment, on certain conditions.

Section II

There is hereby added to the Camas Municipal Code a new subsection 3.88.040 E to provide as follows:

3.88.040 E The amount of impact fees that may be deferred under the Impact Fee Deferral Program shall be determined by the fees in effect at the time an applicant applies for a deferral.

Section III

There is hereby added to the Camas Municipal Code a new subsection 3.88.120 D to provide as follows:

3.88.120 D Collection of impact fees may be deferred annually for the first twenty (20) single-family residential construction building permits by an applicant until issuance of a Certificate of Occupancy or eighteen (18) months from the original building permit issuance, whichever occurs first, upon application under the Impact Fee Deferral Program, subject to the provisions and conditions therein and RCW 82.02.050, and collection by the City of an administrative fee as established by the adopted Fee Schedule.

Section IV

This ordinance shall take force and be in effect on September 1, 2016, after its publication according to law.

ORDINANCE NO. 16-014

PASSED BY the Council and APPROVED by the Mayor this 1st day of August, 2016.

SIGNED: _____
Mayor

SIGNED: _____
Clerk

APPROVED as to form:

City Attorney

RESOLUTION NO. 16-015

A RESOLUTION amending the City of Camas governing bodies meeting agenda noticing criteria as adopted by Resolution No. 617.

WHEREAS, on July 25, 1988, the City Council adopted Resolution No. 617 setting forth noticing criteria for public hearings and of the preliminary Council agendas; and

WHEREAS, RCW 42.30 has been updated to include 42.30.77, amending the Open Public Meetings Act and requires that public agencies with governing bodies post the agenda of each regular meeting of their governing bodies online at least 24 hours in advance of the meeting; and

WHEREAS, the City of Camas has continuously complied with this statute; and

WHEREAS, staff recommended an amendment to the City's procedures for notifying the public of preliminary agendas of Governing Body Meetings; and

WHEREAS, the City Administrator has reviewed the amendment and recommends Council adoption;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMAS, WASHINGTON AS FOLLOWS:

Section II is hereby amended in the following respects:

Section II - PRELIMINARY AGENDA OF GOVERNING BODY MEETINGS

The public shall be notified of the preliminary agenda for any forthcoming governing body meeting by posting the agenda in the following three (3) public locations at least twenty—four (24) hours in advance of the meeting:

1. City of Camas website – www.cityofcamas.us
2. Camas City Hall, 616 NE 4th Avenue, Camas, WA 98607
3. Camas Public Library 625 NE 4th Avenue, Camas, WA 98607

RESOLUTION NO. 16-015

ADOPTED by the Council of the City of Camas and approved by the Mayor this 1st day of August, 2016.

SIGNED: _____

ATTEST: _____

Approved as to form:

City Attorney