



CITY COUNCIL REGULAR MEETING AGENDA

Monday, October 3, 2016, 7:00 PM
City Municipal Center, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the minutes of the September 19, 2016, Camas City Council Meeting and the Workshop minutes of September 19, 2016.

 [September 19, 2016 Camas City Council Regular Minutes - draft](#)
[September 19, 2016 Camas City Council Workshop Minutes - draft](#)

- B. Approve the claim checks as approved by the Finance Committee.
- C. List as surplus 60 outdated portable and mobile Fire Department radios and authorize the Fire Chief to dispose of radios through an approved vendor. This item was discussed at Council Workshop on September 19, 2016. (Submitted by Nick Swinhart)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Announcements
- B. Disability Employment Awareness Month Proclamation

 [Disability Employment Awareness Month Proclamation](#)

- C. Manufacturing Month Proclamation

 [Manufacturing Month Proclamation](#)

VIII. MEETING ITEMS

A. Public Hearing Regarding Ordinance No. 16-015 Establishing a Moratorium on Wireless Communication Facilities

Details: Conduct a public hearing to provide citizens an opportunity to give public testimony on Ordinance No. 16-015, an ordinance that establishes a moratorium on the establishment of new wireless communication facilities and has been adopted effective September 6, 2016, as an emergency ordinance. A hearing regarding Ordinance 16-015 is required to be held within 60 days of the adoption date.

Presenter: Phil Bourquin, Community Development Director

Recommended Action: Staff recommends that Council conduct a public hearing, deliberate and move to confirm continuation of the moratorium as set forth in Ordinance No. 16-015.

 [Ordinance 16-015 Adopted](#)

[Moratorium Hearing Notice](#)

B. Appointments to the Law Enforcement Officers and Fire Fighters (LEOFF) Disability Board
Details: Mayor Higgins recommends appointment of Council Members Melissa Smith and Don Chaney to serve on the LEOFF Disability Board. Melissa Smith's term will expire December 31, 2017. Don Chaney's term will expire December 31, 2018 and their terms are effective immediately.

Presenter: Jennifer Gorsuch, Administrative Services Director

Recommended Action: Staff recommends Council accept these LEOFF Board appointments as recommended by the Mayor.

IX. PUBLIC COMMENTS

X. ADJOURNMENT

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Monday, September 19, 2016, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Tim Hazen

Staff: Phil Bourquin, Pete Capell, Leisha Copsey, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Steve Wall and Alicia Pacheco (intern)


Press: No one from the press was present

IV. PUBLIC COMMENTS

No one from the public wished to speak.

V. CONSENT AGENDA

- A. Approved the minutes of the September 6, 2016, Camas City Council Meeting and the Workshop minutes of September 6, 2016.

 [September 6, 2016 Camas City Council Regular Minutes - draft](#)
[September 6, 2016 Camas City Council Workshop Minutes - draft](#)

- B. Approved the claim checks numbered 130743-130873 in the amount of \$793,079.65.
- C. Authorized the write-off of the August 2016 Emergency Medical Services (EMS) billings in the amount of \$78,565.94. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)

- D. Authorized Pay Estimate No. 4, Final, to McDonald Excavating, Inc. for the Franklin Neighborhood Improvements South Project in the amount of \$15,280.00 for work through August 31, 2016, and accept the project as complete. This project is financed through the Community Development Block Grant Program with funds obtained from the U.S. Department of Housing and Urban Development (HUD) as well as Camas water and sewer funds. (Submitted by James Carothers)

 [Franklin Neighborhood South Final Pay Estimate](#)

It was moved by Council Member Carter, seconded by Council Member Smith, to approve the Consent Agenda. The motion carried unanimously.

VI. NON-AGENDA ITEMS

- A. Staff

There were no comments from staff.

- B. Council

There were no comments from Council.

VII. MAYOR

- A. Announcements

There were no announcements from Mayor Higgins.

- B. Constitution Week Proclamation

 [Constitution Week Proclamation](#)

Mayor Higgins proclaimed September 17-23, 2016, as Constitution Week in Camas.

- C. Mayor's Volunteer Spirit Award

 [September 2016 Eunice Abrahamsen](#)

Mayor Higgins presented Eunice Abrahamsen with the September Mayor's Volunteer Spirit Award.

VIII. MEETING ITEMS

- A. Ordinance No. 16-016 Adopting a New Chapter 2.30 of the Camas Municipal Code, Establishing a Law Enforcement Officers and Firefighters (LEOFF) Disability Board

Details: This ordinance will create a local LEOFF Disability Board as required by state law. This item was presented at the September 6, 2016 Council Workshop.
Presenter: Jennifer Gorsuch, Administrative Services Director

 [Ordinance No. 16-016](#)

It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 16-016 be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Anderson, that Ordinance No. 16-016 be adopted and published according to law. The motion carried unanimously.

- B. Resolution No. 16-017 Amending the City of Camas Fee Schedule as Adopted by Resolutions No. 15-018 and 16-008

Details: This resolution updates the 2016 City of Camas Fee Schedule to include an Impact Fee Deferral Fee for \$500 plus a pass through lien filing and release fee per dwelling.

Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 16-017](#)


Huber Nickerson and MacPherson responded to questions from Council.

It was moved by Council Member Chaney, seconded by Council Member Hogan, that Resolution No. 16-017 be read by title only. The motion carried unanimously.

It was moved by Council Member Chaney, seconded by Council Member Hogan, that Resolution No. 16-017 be adopted with the amendment to the last sentence that changes the wording in section III to "Fees will be rounded to the nearest whole dollar". The motion carried unanimously.

- C. Ordinance No. 16-017 Amending the Regulations and Procedures for the Operation and Maintenance of the Camas Cemetery by Adopting Minor Clarification Amendments to Chapter 12.40 of the Camas Municipal Code (CMC) and Repealing Section 12.40.260 of the CMC

Details: This ordinance updates the CMC for current day practices, clarifies the role of the Parks Commission, Finance Director, and the City Clerk. The ordinance also modifies current burial practices and refers to current Revised Code of Washington (RCW) regulations. The changes were presented to the Parks Commission, the Finance Committee and the Administrative Committee.
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-017](#)
[Cemetery - CMC Chapter 12.40](#)
[Cemetery - CMC Chapter 12.40 Redline Version](#)

It was moved by Council Member Smith, seconded by Council Member Turk, that Ordinance No. 16-017 be read by title only. The motion carried unanimously.

It was moved by Council Member Smith, seconded by Council Member Turk, that Ordinance No. 16-017 be adopted and published according to law. The motion carried unanimously.

Mayor recognized two boy scouts that were in attendance.

IX. PUBLIC COMMENTS

No one from the public wished to speak.

X. ADJOURNMENT

The meeting adjourned at 7:20 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Monday, September 19, 2016, 4:00 PM

City Municipal Center, 616 NE 4th Avenue

Special Meeting

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:00 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Tim Hazen

Staff: Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Leisha Copsey, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Nick Swinhart, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: Heather Acheson, Camas-Washougal Post-Record and Adam Littman, The Columbian

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. JOINT WORKSHOP WITH EAST COUNTY FIRE AND RESCUE (ECFR)

A. Interlocal Agreement for Fire Chief Administrative and Management Services with East County Fire and Rescue (ECFR)

Details: Since 2015, officials from the City of Camas and ECFR have been engaged in discussions about a possible administrative merger between the two agencies whereas the Camas Fire Chief would also act in the capacity of Fire Chief for ECFR. The previous Interlocal Agreement attempt a few months ago was not successful for various reasons. It is believed that this new proposal will be agreeable and beneficial to both organizations. Elected officials from ECFR were present at this meeting to participate in the discussion.

Presenter: Nick Swinhart, Fire Chief and Pete Capell, City Administrator

 [Draft Interlocal Agreement](#)

Council discussed the interlocal agreement with ECFR Commissioners Gianatasio, Martin, Petty and Interim Administrative Chief Gillespie.

Staff had planned to place this item on the October 3, 2016 Regular Meeting Agenda for Council's consideration, following a public hearing, but due to noticing requirements this item will be placed on the October 17, 2016 agenda instead.

Mayor welcomed public comments. No one from the public wished to speak.

The meeting went into recess at 4:28 p.m.

The meeting reconvened at 4:35 p.m.

V. CAMAS CITY COUNCIL WORKSHOP TOPICS

- A. Fire Department Request to List Obsolete Radios as Surplus
Details: In 2015, the Camas Washougal Fire Department (CWFD), along with all other county fire departments, replaced staff's mobile and portable radios so that the equipment would be compatible with the new system Clark Regional Emergency Services Agency (CRESA) acquired. With this new system in place and with all CWFD radios now integrated into this new system, the department has approximately 60 outdated and obsolete mobile and portable radios that can no longer be used. These radios were recently "wiped" by CRESA technicians and can now be listed as surplus and disposed of. Staff recommended that Council declare the radios as surplus and authorize the equipment to be sold through a service like Ebay, as had been done with previous surplus items.
Presenter: Nick Swinhart, Fire Chief

This item will be placed on the October 3, 2016 Consent Agenda for Council's consideration.

- B. Utility Tax Discussion
Details: Staff responded to questions City Council posed during the City Council Workshop on September 6, 2016. Huber Nickerson distributed information regarding other city comparables, timeline considerations and public involvement options to Council.
Presenter: Cathy Huber Nickerson, Finance Director

 [Utility Tax Comparable Cities](#)


Huber Nickerson reviewed the information with Council and responded to questions.

This item will be placed on the October 3, 2016 Council Workshop Agenda for further discussion.

C. Complete Streets Policy Discussion

Details: A brief description of Complete Streets was provided by staff. Attached are the Complete Streets presentation, National Complete Streets Policy Elements information from the National Complete Streets Coalition, Complete Streets Award Program information from the Washington State Transportation Improvement Board (TIB) and three samples of Complete Streets policies from Washington municipal agencies.

Presenter: James Carothers, Engineering Manager

-  [Complete Streets Presentation](#)
- [National Complete Streets Policy Elements](#)
- [TIB Complete Streets Program Information](#)
- [Battle Ground Complete Streets Policy](#)
- [Bellingham Complete Streets Ordinance](#)
- [Deer Park Complete Streets Ordinance](#)

Carothers reviewed the Complete Streets information and responded to questions from Council.

Council directed staff to move forward with a Complete Streets Policy.

D. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

There were no miscellaneous items or updates.

E. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

There were no miscellaneous items or updates.

F. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell commented about the meeting he attended regarding the parking issue at Camas High School. Discussion ensued.

Capell reminded everyone that the State of the Community will be held Tuesday, at the Camas High School Theatre. The event will begin at 7:00 p.m.

Capell reported that the public hearing for the ECFR interlocal agreement, that was discussed earlier, will be held on October 17, 2016, in order to allow time for proper notice.

VI. COUNCIL COMMENTS AND REPORTS

Turk commented about Clark County non-profit awareness events that she will be participating in. She also mentioned that the Friends of the Community Center are in the process of changing the name to the Camas Partners with Parks and Recreation.

Anderson commented about his absence during the last Council meeting and gave an update about C-TRAN. He also mentioned the upcoming State of the Community.

Carter gave an overview about the Library Board of Trustees meeting that she attended.

Hogan announced that the Camas High School will be holding a Hall of Fame celebration on October 1, 2016. He also mentioned that Carter will be attending the Downtown Camas Association (DCA) meetings as the alternate liaison.

Chaney attended the East County Ambulance Advisory Board (ECAAB) meeting and commented about the booster club golf tournament that was held over the weekend.

Mayor Higgins commented about the Camas High School parking issue and the partnership with the Camas School District. Mayor also stated that he worked at the Camas Public Library for a shift and highlighted the work that he performed.

VII. PUBLIC COMMENTS

No one from the public wished to speak.

VIII. ADJOURNMENT

The meeting adjourned at 5:50 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.

~ PROCLAMATION ~

WHEREAS, the American with Disabilities Act and the Individuals with Disabilities Act provides anti-discrimination protection for our nation's 49 million Americans with disabilities and recognizes their right to be integral, contributing, productive and valued citizens of our country, state, and city; and

WHEREAS, the City of Camas actively supports the goals of equality, opportunity, full participation, independent living, and economic self-sufficiency for all people with disabilities; and

WHEREAS, we all have a role to play in increasing opportunities for meaningful employment for people with disabilities and by joint resolution the United States Congress has designated October as National Disability Employment Awareness Month; and

WHEREAS, the theme of this year's Awareness Month is "#inclusionworks" in order to raise awareness of disability employment issues and honors the contributions of America's workers with disabilities;

THEREFORE, I, Scott Higgins, Mayor of the City of Camas, do hereby proclaim October, 2016, as:

"Disability Employment Awareness Month"

and call on all citizens, of all ages, to join me in reaffirming our community's determination to fulfill the letter and spirit of the Americans with Disabilities Act.

In witness whereof, I have set my hand
and caused the seal of the City of Camas to
be affixed this 3rd day of October, 2016.



Scott Higgins, Mayor

~ PROCLAMATION ~

WHEREAS, manufacturing is the cornerstone of Washington's economy, accounting for 61% of Washington exports and representing 13% of the Gross Domestic Product; and

WHEREAS, emerging technologies like 3D printing, unmanned aerial vehicles (UAV), solar cells, robotics, wave buoys and wind turbine components provide high paying jobs for Washingtonians and a vital economic base for Washington; and

WHEREAS, the manufacturing sector fuels Washington's economic growth and provides 19,750 jobs for Southwest Washingtonians including careers like welders, mechanics, pipefitters, machine operators, engineers, accountants, IT professionals, business development and management professions; and

WHEREAS, college degrees that are in demand in the manufacturing sector include engineering, computer science, business, economics, math machine manufacturing technology, welding; and

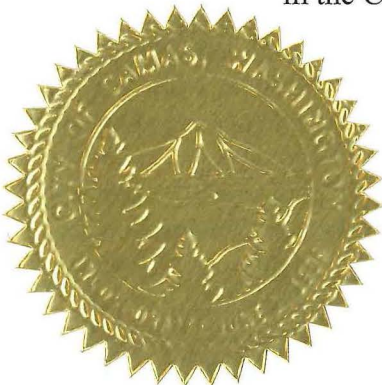
WHEREAS, Workforce Southwest Washington in partnership with Southwest Washington STEM Network, Columbia River Economic Development Council, Clark College, Educational School District 112, Impact Washington, Greater Vancouver Chamber of Commerce, Lower Columbia College, Southwest Washington High Tech Council, Washington State University Vancouver, WorkSource Vancouver and numerous local agencies and organizations, which strive to assure that Southwest Washington has a well prepared manufacturing workforce that provides new and rewarding manufacturing careers in Southwest Washington;

THEREFORE, I, Scott Higgins, Mayor of the City of Camas, do hereby proclaim the month of October 2016, as:

"Manufacturing Month"

in the City of Camas and encourage all citizens to join in this observance.

In witness whereof, I have set my hand and caused the seal of the City of Camas to be affixed this 3rd day of October, 2016.



Scott Higgins, Mayor

ORDINANCE NO.16-015

AN ORDINANCE related to land use and zoning, declaring an emergency, and adopting a moratorium on the establishment of any wireless communication facilities, wireless communication support structure, monopole support structure, or lattice support structure, hereinafter collectively referred to as “Wireless Communication Facilities”, within the limits of the City of Camas; and providing for an immediate effective date.

WHEREAS, Camas Municipal Code Chapter 18.35 sets forth certain regulations for the placement, development, permitting, and removal of Wireless Communication Facilities; and

WHEREAS, for the purposes of this Ordinance, wireless communication facilities, wireless communication support structure, monopole support structure, or lattice support structure, as defined pursuant to Camas Municipal Code Section 18.35.030, shall be collectively referred to herein as “Wireless Communication Facilities”; and

WHEREAS, approved Wireless Communication Facilities shall be vested for the terms as otherwise specified in the land use decision or as per the Camas Municipal Code; and

WHEREAS, Camas Municipal Code Chapter 18.35 was initially established pursuant to Ordinance 2299, on July 23, 2001; and

WHEREAS, while minor amendments to Ordinance 2299 have occurred, the City has not undertaken a comprehensive review of CMC 18.35 related to Wireless Communication Facilities; and

WHEREAS, the City of Camas has made significant changes in the Comprehensive Plan, Zoning Districts, as well as expanded both the Urban Growth Areas and City Limits multiple times since Ordinance 2299 was passed; and

WHEREAS, the City of Camas, through Ordinance 16-010, has adopted a 20-year Comprehensive Plan titled “Camas 2035”; and

WHEREAS, the City Council desires to review its zoning and use codes related to Wireless Communication Facilities for consistency with the vision, goals, and policies established through the

ORDINANCE NO. 16-015

“Camas 2035” Comprehensive Plan; and

WHEREAS, the City Council desires to explore best available information on wireless technology, stealth technology, and alternatives to the placement of additional Wireless Communication Facilities through the City of Camas; and

WHEREAS, the City Council finds that the regulatory requirements established by this Ordinance are necessary for the immediate preservation of the public peace, health, and safety, and for the immediate support of City government and its existing public institutions,

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF CAMAS:

Section 1. The City Council adopts the foregoing recital clauses herein as findings in support of the adoption of the moratorium provided by this ordinance.

Section 2. Pursuant to the provisions of RCW 36.70A.390 and RCW 35.63.200, a land use authorization moratorium is hereby enacted prohibiting until August 7, 2017, within the City of Camas, the application for and the permitting, placement or development of any Wireless Communication Facilities, as defined herein.

Section 3. Work Plan. The following work plan includes target dates, but it is the intent for staff to have some flexibility in scheduling to accommodate for quorums, workloads, and notice requirement. The City Council moratorium hearing will occur October 3, 2016; a public hearing to hear from citizens on the record regarding allowing the permitting of Wireless Communication Facilities will occur on November 15, 2016 before the Planning Commission; staff will prepare of list of options based upon the testimony received and research conducted and present the options to the Planning Commission in a workshop on Wednesday, February 22, 2017 and to the City Council in a workshop on March 6, 2017; staff will draft a report and amendments available by May 5, 2017; the Planning Commission will conduct a hearing on

ORDINANCE NO. 16-015

May 16, 2017; and the recommendations of the Planning Commission together with the record will be forwarded on to City Council for consideration in a hearing on June 19, 2017;

Ordinance Adoption will occur July 3, 2017.

Section 4. Effective Date. This Ordinance is designated as a public emergency ordinance necessary for the protection of public health, public safety, public property or public peace, and shall be effective upon adoption, provided that it is passed by majority plus one of the whole membership of the City Council.

Section 5. Severability. If any clause, sentence, paragraph, section, or part of this ordinance or the application thereof to any person or circumstance shall be adjudged by any court of competent jurisdiction to be invalid, such order or judgment shall be confined in its operation to the controversy in which it was rendered and shall not effect or invalidate the remainder or any parts thereof to any person or circumstances and to this end, the provisions of each clause, sentence, paragraph, section or part of this law are hereby declared to be severable.

PASSED BY the Council and APPROVED by the Mayor this 6th day of September, 2016.

SIGNED: _____

Mayor

ATTEST: _____

Clerk

APPROVED as to form:

City Attorney



Community Development Department

NOTICE OF PUBLIC HEARING

M o r a t o r i u m

NOTICE IS HEREBY GIVEN that Public Hearing(s) will be held on Monday, October 3, 2016 at 7:00 p.m., or soon thereafter in Council Chambers of the Municipal Building, located at 616 NE Fourth Avenue, Camas, Washington, before the City Council.

The purpose of the public hearing to review and accept public comment on Ordinance #16-015 adopted by the Camas City Council on September 6, 2016 and establishing a moratorium on the establishment of any wireless communication facilities, wireless communication support structure, monopole support structure, or lattice support structure, collectively referred to as "Wireless Communication Facilities", within the limits of the City of Camas; and providing for an immediate effective date.

Information including the Ordinance is available on the City of Camas web site www.cityofcamas.us and at City Hall, 616 Northeast Fourth Avenue.

Public Comment: Comments related to this Moratorium may be directed to the Camas Community Development Department, 616 NE Fourth Avenue, Camas, WA 98607 or by email at communitydevelopment@cityofcamas.us.