



**CITY COUNCIL REGULAR MEETING AGENDA**  
**Monday, March 5, 2018, 7:00 PM**  
**City Hall, 616 NE 4th Avenue**

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NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. PUBLIC COMMENTS**

**V. CONSENT AGENDA**

- A. Approve the February 20, 2018, Camas City Council Regular and Workshop meeting minutes.

 [February 20, 2018 Camas City Council Regular Meeting Minutes - Draft](#)

[February 20, 2018 Camas City Council Workshop Meeting Minutes - Draft](#)

- B. Approve the automated clearing house and claim checks as approved by the Finance Committee.

- C. Authorize Pay Estimate No. 6 Final, to Northeast Electric, LLC for the NW Pacific Rim Roadway Illumination Project in the amount of \$23,336.00 for work through January 31, 2018, and accept the project as complete. 2018 budget allocation for this project will be covered in the spring omnibus. (Submitted by James Carothers)

 [Pacific Rim Illumination Final Pay Estimate](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

**VI. NON-AGENDA ITEMS**

- A. Staff  
B. Council

**VII. MAYOR**

- A. Announcements

B. Mayor's Volunteer Spirit Award

 [February 2018 Dave Pinkernell](#)

## VIII. MEETING ITEMS

A. Public Hearing for Ordinance No. 18-006 Relating to Helmet Requirements

Details: This is a public hearing to hear public testimony about adopting an ordinance to require the use of a bicycle helmet by any person operating or riding on a bicycle, in-line skates, roller skates, scooter, unicycle, or skateboard when being used upon any public area within the City. Violation of this ordinance would be a civil infraction, which can be issued by a police officer. The parent or guardian, in certain circumstances, can be held responsible for the minor who is found in violation of the ordinance. The ordinance contains a provision whereby the court may waive, reduce or suspend the civil penalty in certain circumstances, as determined by the court. The public hearing was opened on February 20, 2018, and was continued to the March 5, 2018 Regular Council meeting.

Presenter: Mitch Lackey, Chief of Police

Recommended Action: Staff recommends Council move to adopt Ordinance No. 18-006 and publish according to law.

 [Ordinance No. 18-006 Relating to Helmet Requirements](#)

B. Ordinance No. 18-004 Amending Section 9.36.010(A) of the Camas Municipal Code (CMC)

Details: Washington State's move to legalize recreational marijuana created certain conflicts with existing municipal codes. By adopting by reference the statutory language found in the Revised Code of Washington (RCW) Chapter 69.50, these conflicts are resolved.

Presenter: Mitch Lackey, Chief of Police

Recommended Action: Staff recommends Council move to adopt Ordinance No. 18-004 and publish according to law.

 [Ordinance No. 18-004 Amending CMC 9.36.010\(A\)](#)

C. Ordinance No. 18-005 Authorizing the Adoption of Rules Associated with Charges for Providing Public Records

Details: This ordinance will allow the City to collect fees for public records requests as outlined in RCW 42.56, following the State's recommended fees. This item was previously presented at the February 5, 2018 Council Workshop.

Presenter: Pete Capell, City Administrator

Recommended Action: Staff recommends Council move to adopt Ordinance No. 18-005 and publish according to law.

 [Ordinance No. 18-005 Authorizing Charges for Providing Public Records](#)

D. Resolution No. 18-004 Establishing a Ten Minute Time Limit for Two Parking Spaces on NE Birch Street between NE 4th Avenue and NE 5th Avenue

Details: This resolution sets the parking limit at 10 minutes for two spaces on the west side of NE Birch Street between NE 4th Avenue and NE 5th Avenue. IQ Credit Union has recently reopened the branch at NE 4th and Birch for transactions. IQ's request to change two 2-hour parking limit spaces to 10-minute spaces in front of the credit

union's office went before the Parking Advisory Committee on September 12, 2017. The committee voted to recommend to Council the requested parking time limit change of 2 spaces from 2 hours to 10 minutes.

Presenter: James Carothers, Engineering Manager

Recommended Action: Staff recommends Council move to adopt Resolution No. 18-004.

 [Resolution No. 18-004 NE Birch Street 10 Minute Parking](#)  
[NE Birch Street 10 Minute Parking Request Graphic](#)

- E. Resolution No. 18-002 Addendum to the Inter-Local Agreement with the Camas School District (CSD) for the School Resource Officer (SRO)  
Details: This resolution authorizes an addendum for the SRO inter-local agreement. The addendum modifies the compensation by the CSD to include the cost of the State's contribution of the LEOFF 2 pension for the SRO.  
Presenter: Cathy Huber Nickerson, Finance Director  
Recommended Action: Staff recommends Council move to adopt Resolution No. 18-002.

 [Resolution No. 18-002 School Resource Office Interlocal Addendum](#)  
[Addendum to Inter-local Agreement](#)

- F. Resolution No. 18-003 Amending the City of Camas Fee Schedule as Adopted by Resolution No. 17-015  
Details: The 2018 Fee Schedule was prepared in early Fall 2017. Legislative changes and analysis of cost recovery required a few fees to be updated. Staff reviewed these fee changes at the February 5, 2018 Council Workshop.  
Presenter: Cathy Huber Nickerson, Finance Director  
Recommended Action: Staff recommends Council move to adopt Resolution No. 18-003.

 [Resolution No. 18-003 Amending Fee Schedule](#)

## **IX. PUBLIC COMMENTS**

## **X. EXECUTIVE SESSION**

- A. An Executive Session will be held to discuss property acquisition (RCW 42.30.110) and no action will be taken.

## **XI. ADJOURNMENT**

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



**CITY COUNCIL REGULAR MEETING MINUTES - DRAFT**  
**Tuesday, February 20, 2018, 7:00 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Higgins called the meeting to order at 7:00 p.m.

Mayor Higgins announced that all items of business, except for meeting item A., a helmet requirement ordinance, will be moved to the March 5, 2018 Regular Meeting Agenda, due to the weather.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch and Shannon Turk

Excused: Greg Anderson and Melissa Smith

Staff: Bernie Bacon, Pete Capell, Cathy Huber Nickerson, Mitch Lackey, Shawn MacPherson and Nick Swinhart

Press: No one from the press was present

**IV. PUBLIC COMMENTS**

Adam Brice, City employee, commented about a staffing concern.

**V. CONSENT AGENDA**

- A. Approved the February 5, 2018, Camas City Council Regular and Workshop meeting minutes.

 [February 5, 2018 Camas City Council Workshop Meeting Minutes - Draft](#)  
[February 5, 2018 Camas City Council Regular Meeting Minutes - Draft](#)

- B. Approved the automated clearing house and claim checks numbered 136221 to 136352 in the amount of \$2,215,503.79.

- C. Authorized the write-off of the January 2017 Emergency Medical Services (EMS) billings in the amount of \$79,954.09. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)

- D. Awarded the Dallas Street Neighborhood Improvements Project to Tapani, Inc. in the amount of \$549,250.15 and authorized administrative execution of change orders up to 10% of the total bid. This project is financed through the Community Development Block Grant (CDBG) Program with funds obtained from the U.S. Department of Housing and Urban Development (HUD), water and sewer funds, and a small portion of street funds. (Submitted by James Carothers)

 [Dallas Street Neighborhood Improvements Bids](#)

- E. Authorized the Final Pay Estimate to Garland/DBS, Inc. for the City Hall Roof Replacement Project in the amount of \$247,068.10 and accepted this project as complete. (Submitted by Denis Ryan)

 [Final Pay Estimate](#)

**It was moved by Council Member Chaney, seconded by Council Member Turk, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. NON-AGENDA ITEMS**

- A. Staff

There were no comments from staff.

- B. Council

There were no comments from Council.

## **VII. MAYOR**

- A. Announcements

There were no announcements from Mayor.

- B. Mayor's Volunteer Spirit Award

 [February 2018 Dave Pinkernell](#)

Due to the weather, the Mayor's February Volunteer Spirit Award will be presented at the March 5, 2018 Regular Council Meeting.

## **VIII. MEETING ITEMS**

- A. Public Hearing for Ordinance No. 18-006 Relating to Helmet Requirements  
Details: This is a public hearing to hear public testimony about adopting an ordinance to require the use of a bicycle helmet by any person operating or riding on a bicycle, in-line skates, roller skates, scooter, unicycle, or skateboard when they are being used upon any public area within the City. Violation of this ordinance would be a civil infraction and can be issued by a police officer. The parent or guardian, in certain circumstances, can be held responsible for the minor who is found in violation of the ordinance. The ordinance contains a provision whereby the court may waive, reduce or suspend the civil penalty in certain circumstances, as determined by the

court.

Presenter: Mitch Lackey, Chief of Police

 [Ordinance No. 18-006 Relating to Helmet Requirements](#)

Mayor Higgins called the public hearing to order at 7:05 p.m.

The following members of the public spoke:

Phillip Mitchell, 3634 NE Sitka Drive, Camas

Ed Fischer, 3522 NW Pacific Rim Drive, Camas

Due to the weather, this public hearing will remain open for public comment until the March 5, 2018 Regular Council Meeting. No action was taken at this meeting.

- B. Ordinance No. 18-004 Amending Section 9.36.010(A) of the Camas Municipal Code (CMC)

Details: Washington State's move to legalize recreational marijuana created certain conflicts with existing municipal codes. By adopting by reference the statutory language found in the Revised Code of Washington (RCW) Chapter 69.50, these conflicts are resolved.

Presenter: Mitch Lackey, Chief of Police


 [Ordinance No. 18-004 Amending Section 9.36.010\(A\)](#)

Due to the weather, there was no discussion or action for this agenda item. It has been moved to the March 5, 2018 Regular Council Agenda.

- C. Ordinance No. 18-005 Ordinance Authorizing the Adoption of Rules Associated with Charges for Providing Public Records

Details: This ordinance will allow the City to collect fees for public records requests as outlined in RCW 42.56, following the State's recommended fees. This item was previously presented at the February 5, 2018, Council Workshop.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [Ordinance No. 18-005 Authorizing Charges for Providing Public Records](#)

Due to the weather, there was no discussion or action for this agenda item. It has been moved to the March 5, 2018 Regular Council Agenda.

- D. Resolution No. 18-002 Addendum to the Inter-Local With Camas School District (CSD) for the School Resource Officer (SRO)

Details: This resolution authorizes an addendum for the SRO inter-local agreement. The addendum modifies the compensation by the CSD to include the cost of the State's contribution of the LEOFF 2 pension for the SRO.

Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 18-002 School Resource Office Interlocal Addendum  
Addendum to Inter-local Agreement](#)

Due to the weather, there was no discussion or action for this agenda item. It has been moved to the March 5, 2018 Regular Council Agenda.

- E. Resolution No. 18-003 Amending the City of Camas Fee Schedule as Adopted by Resolution No. 17-015.

Details: The 2018 Fee Schedule was prepared in early Fall 2017. Legislative changes and analysis of cost recovery required a few fees to be updated. Staff reviewed these fee changes at Council Workshop on February 5, 2018.

Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 18-003 Amending Fee Schedule](#)

Due to the weather, there was no discussion or action for this agenda item. It has been moved to the March 5, 2018 Regular Council Agenda.

## **IX. PUBLIC COMMENTS**

No one from the public wished to speak.

## **X. EXECUTIVE SESSION**

- A. An Executive Session was to be held to discuss property acquisition (RCW 42.30.110).

Due to the weather, this Executive Session was canceled.

## **XI. ADJOURNMENT**

The meeting was adjourned at 7:12 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



**CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT**  
**Tuesday, February 20, 2018, 4:30 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Higgins called the meeting to order at 4:36 p.m. (the meeting was delayed a few minutes due to technical difficulties)

**II. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch and Shannon Turk

Excused: Melissa Smith

Council Member Smith participated in the meeting via conference call for the MRSC presentation portion of the meeting. Smith was excused from the remainder of the meeting.

Staff: Bernie Bacon, Phil Bourquin, Debra Brooks, Pete Capell, James Carothers, Jennifer Gorsuch, Jim Hodges, Cathy Huber Nickerson, Mitch Lackey, Nick Swinhart, Connie Urquhart and Steve Wall

Press: No one from the press was present

**III. PUBLIC COMMENTS**

Sally Spencer, 1913 SE 303rd Avenue, Washougal, commented about the proposed helmet requirements City ordinance.

**IV. WORKSHOP TOPICS**

**A. Forms of Government Presentation by the Municipal Research and Services Center (MRSC)**

Details: Council requested information and a discussion about the various forms of government available to the City of Camas. Information was provided describing the Mayor-Council and the Council-Manager forms of government, including pros and cons for each.

Presenter: Jim Doherty, MRSC Legal Consultant

 [Forms of Government Presentation](#)


Doherty provided an overview of the Forms of Government; discussion ensued.

- B. Administrative Services Department Level of Service Presentation  
Details: Staff provided Council with information regarding the department's services and provided future goals to improve these service levels. Staff also provided a brief overview of the Administrative Services performance measurements in the Open Performance platform.  
Presenter: Jennifer Gorsuch, Administrative Services Director

 [Administrative Services Level of Service Presentation](#)


Gorsuch provided an overview of the Level of Service for the Administrative Services Department.

- C. Finance Service Level Presentation  
Details: Staff provided Council with the framework, resources and services provided by the Finance Department. Staff also reviewed the current service level and what it would take to move the service levels into a better future state. A report for consideration was also provided, as well as a brief review of the Finance performance measurements in the Open Performance platform.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Finance Level of Service Presentation](#)  
[Finance Level of Service](#)

Huber Nickerson provided an overview of the Level of Service for the Finance Department.

- D. NE Birch Street 10-Minute Parking Request  
Details: IQ Credit Union has recently reopened the branch at NE 4th and Birch for transactions. IQ's request to change two 2-hour parking limit spaces to 10-minute spaces in front of the credit union's office went before the Parking Advisory Committee on September 12, 2017. The committee voted to recommend to Council the requested parking time limit change of 2 spaces from 2 hours to 10 minutes.  
Presenter: James Carothers, Engineering Manager

 [Birch Street 10-Minute Parking Illustration](#)  
[IQ Credit Union 10 Minute Parking Request](#)

This item will be placed on the March 5, 2018 Regular Agenda for Council's consideration.

- E. Public Works Engineering Development Review and Inspection  
Details: Development pre-applications, applications and construction drawings continue to be submitted at a record rate for the City. The contract duration and budget has expired for professional consultation. Review times continue to lengthen. No new staff have been added to assist with the workload backlog. Staff proposed to Council a recommended plan for 2018 to accommodate the growing development workload.  
Presenter: Steve Wall, Public Works Director and James Carothers, Engineering Manager

Wall and Carothers provided an overview of the current development activity workload. Discussion ensued, and Council was supportive of staff's recommendations to accommodate the growing workload.

**F. Public Works Miscellaneous and Updates**

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall provided an update on Public Works response to the ongoing inclement weather event.

**G. Community Development Miscellaneous and Updates**

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

There were no Community Development miscellaneous or update items.

**H. City Administrator Miscellaneous Updates and Scheduling**

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Peter Capell, City Administrator

There were no City Administrator miscellaneous or update items.

**V. COUNCIL COMMENTS AND REPORTS**

There were no Council comments or reports.

**VI. PUBLIC COMMENTS**

No one from the public wished to speak.

**VII. ADJOURNMENT**

Mayor announced that the February 20, 2018 Regular Meeting will be abbreviated due to the weather.

The meeting adjourned at 6:30 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.

CITY OF CAMAS PROJECT NO. S-610 NW Pacific Rim Roadway Illumination	PAY ESTIMATE: SIX - FINAL PAY PERIOD: 12/12/17 Through 1/31/18  ORIGINAL CONTRACT AMOUNT: \$682,000.00	Northeast Electric, LLC 7004 Green Mountain Road Woodland, WA 98674
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Schedule A - Street

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
1	Mobilization	LS	1	\$65,000.00	\$65,000.00	100.00%	\$65,000.00		\$0.00	100.00%	\$65,000.00
2	Minor Changes (Minimum Bid \$5,000)	LS	1	\$5,000.00	\$5,000.00		\$0.00		\$0.00	0.00%	\$0.00
3	Construction Documentation (Minimum Bid \$15,000)	LS	1	\$15,000.00	\$15,000.00		\$0.00	100.00%	\$15,000.00	100.00%	\$15,000.00
4	Project Temporary Traffic Control	LS	1	\$40,000.00	\$40,000.00	100.00%	\$40,000.00		\$0.00	100.00%	\$40,000.00
5	Clearing & Grubbing	LS	1	\$7,500.00	\$7,500.00	100.00%	\$7,500.00		\$0.00	100.00%	\$7,500.00
6	Removal of Structure and Obstruction	LS	1	\$3,500.00	\$3,500.00	100.00%	\$3,500.00		\$0.00	100.00%	\$3,500.00
7	Erosion Control and Water Pollution Control	LS	1	\$3,500.00	\$3,500.00	100.00%	\$3,500.00		\$0.00	100.00%	\$3,500.00
8	Roadside Restoration	LS	1	\$7,500.00	\$7,500.00	100.00%	\$7,500.00		\$0.00	100.00%	\$7,500.00
9	Illumination System	LS	1	\$535,000.00	\$535,000.00	100.00%	\$535,000.00		\$0.00	100.00%	\$535,000.00

Schedule A SUBTOTAL:	\$682,000.00	97.07%	\$662,000.00	2.20%	\$15,000.00	99.27%	\$677,000.00
No Sales Tax	\$0.00		\$0.00		\$0.00		\$0.00
Schedule A Total:	\$682,000.00		\$662,000.00		\$15,000.00		\$677,000.00

Materials On Hand (MOH)

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	MOH PRICE	MOH TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
9	Graybar Invoice #990909452	LS	1.00	\$20,134.00	\$20,134.00	1.00	\$20,134.00		\$0.00	1.00	\$20,134.00
9	Graybar Invoice #990909452	LS	-1.00	\$12,343.84	(\$12,343.84)	-1.00	(\$12,343.84)		\$0.00	-1.00	(\$12,343.84)
9	Graybar Invoice #990909452	LS	-1.00	\$7,790.16	(\$7,790.16)	-1.00	(\$7,790.16)		\$0.00	-1.00	(\$7,790.16)

MOH SUBTOTAL:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
No Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MOH Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						MOH Remaining =	\$0.00

Change Order #1

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
A	Reduced Height Light Posts	LS	1	\$8,336.00	\$8,336.00	0.00	\$0.00	1.00	\$8,336.00	1.00	\$8,336.00

SUBTOTAL:	\$8,336.00	\$0.00	\$8,336.00	\$8,336.00
No Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00
Total:	\$8,336.00	\$0.00	\$8,336.00	\$8,336.00

ORIGINAL CONTRACT TOTAL	\$682,000.00	TOTAL PREVIOUS	\$662,000.00	TOTAL THIS EST.	\$15,000.00	TOTAL TO DATE	\$677,000.00
ADDITIONS / DELETIONS	\$0.00		\$0.00		\$8,336.00		\$8,336.00
SUBTOTAL	\$682,000.00		\$662,000.00		\$23,336.00		\$685,336.00
SALES TAX (0.0%)	\$0.00		\$0.00		\$0.00		\$0.00
TOTAL CONTRACT	\$682,000.00		\$662,000.00		\$23,336.00		\$685,336.00
LESS 5% RETAINAGE*			\$0.00		\$0.00		\$0.00
TOTAL LESS RETAIN.			\$662,000.00		\$23,336.00		\$685,336.00

\*Retainage was released, in lieu of a retainage bond, on pay estimate #5.

ACT. NUMBER: 317-00-595-630-65

THIS PAY EST: \$23,336.00

F.I.

*Stu Dwyer* 2/26/18  
Project Engineer Date

Contractor Date

*Don P. Caruth* 2-26-18  
Project Manager Date

CITY OF CAMAS PROJECT NO. S-610 NW Pacific Rim Roadway Illumination	PAY ESTIMATE: SIX - FINAL PAY PERIOD: 12/12/17 Through 1/31/18  ORIGINAL CONTRACT AMOUNT: \$682,000.00	Northeast Electric, LLC 7004 Green Mountain Road Woodland, WA 98674
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**Schedule A - Street**

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
1	Mobilization	LS	1	\$65,000.00	\$65,000.00	100.00%	\$65,000.00		\$0.00	100.00%	\$65,000.00
2	Minor Changes (Minimum Bid \$5,000)	LS	1	\$5,000.00	\$5,000.00		\$0.00		\$0.00	0.00%	\$0.00
3	Construction Documentation (Minimum Bid \$15,000)	LS	1	\$15,000.00	\$15,000.00		\$0.00	100.00%	\$15,000.00	100.00%	\$15,000.00
4	Project Temporary Traffic Control	LS	1	\$40,000.00	\$40,000.00	100.00%	\$40,000.00		\$0.00	100.00%	\$40,000.00
5	Clearing & Grubbing	LS	1	\$7,500.00	\$7,500.00	100.00%	\$7,500.00		\$0.00	100.00%	\$7,500.00
6	Removal of Structure and Obstruction	LS	1	\$3,500.00	\$3,500.00	100.00%	\$3,500.00		\$0.00	100.00%	\$3,500.00
7	Erosion Control and Water Pollution Control	LS	1	\$3,500.00	\$3,500.00	100.00%	\$3,500.00		\$0.00	100.00%	\$3,500.00
8	Roadside Restoration	LS	1	\$7,500.00	\$7,500.00	100.00%	\$7,500.00		\$0.00	100.00%	\$7,500.00
9	Illumination System	LS	1	\$535,000.00	\$535,000.00	100.00%	\$535,000.00		\$0.00	100.00%	\$535,000.00
Schedule A SUBTOTAL:					\$682,000.00	97.07%	\$662,000.00	2.20%	\$15,000.00	99.27%	\$677,000.00
No Sales Tax					\$0.00		\$0.00		\$0.00		\$0.00
Schedule A Total:					\$682,000.00		\$662,000.00		\$15,000.00		\$677,000.00

**Materials On Hand (MOH)**

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	MOH PRICE	MOH TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
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MOH SUBTOTAL:					\$0.00		\$0.00		\$0.00		\$0.00
No Sales Tax					\$0.00		\$0.00		\$0.00		\$0.00
MOH Total:					\$0.00		\$0.00		\$0.00	MOH Remaining =	\$0.00

**Change Order #1**

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
A	Reduced Height Light Posts	LS	1	\$8,336.00	\$8,336.00	0.00	\$0.00	1.00	\$8,336.00	1.00	\$8,336.00
SUBTOTAL:					\$8,336.00		\$0.00		\$8,336.00		\$8,336.00
No Sales Tax					\$0.00		\$0.00		\$0.00		\$0.00
Total:					\$8,336.00		\$0.00		\$8,336.00		\$8,336.00

ORIGINAL CONTRACT TOTAL ADDITIONS / DELETIONS SUBTOTAL SALES TAX (0.0%) TOTAL CONTRACT LESS 5% RETAINAGE* TOTAL LESS RETAIN.	CONTRACT TOTAL \$682,000.00 \$0.00 \$682,000.00 \$0.00 \$682,000.00 \$0.00 \$662,000.00	TOTAL PREVIOUS \$662,000.00 \$0.00 \$662,000.00 \$0.00 \$662,000.00 \$0.00 \$662,000.00	TOTAL THIS EST. \$15,000.00 \$8,336.00 \$23,336.00 \$0.00 \$23,336.00 \$0.00 \$23,336.00	TOTAL TO DATE \$677,000.00 \$8,336.00 \$685,336.00 \$0.00 \$685,336.00 \$0.00 \$685,336.00
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\*Retainage was released, in lieu of a retainage bond, on pay estimate #5.

ACT. NUMBER: 317-00-595-630-65

THIS PAY EST: \$23,336.00

F.I.

Project Engineer \_\_\_\_\_ Date \_\_\_\_\_

Northeast Electric 2-26-18 \_\_\_\_\_  
Contractor Date Project Manager Date

Mayor's  
**VOLUNTEER SPIRIT AWARD**

in the City of Camas, presented to

**DAVE PINKERNELL**

For his dedicated leadership and tireless work on behalf of the Camas Washougal  
Community Chest and the Columbia Gorge Refuge Stewards.

Dated this 20th day of February, 2018



  
\_\_\_\_\_  
Scott Higgins, Mayor



ORDINANCE NO. 18-006

AN ORDINANCE adopting a new Section 10.24.070 of the Camas Municipal Code, relating to helmet requirements for skateboards, roller skates, coasters, bicycles and other similar devices.

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

A new Section 10.24.070 of the Camas Municipal Code is hereby adopted to provide as follows:

**CMC 10.24.070: Helmet Required.**

- A. No person shall operate or be passenger on a bicycle, in-line skates, roller skates, scooter, unicycle, or skateboard in or upon any public area within the city unless he or she is wearing a protective helmet. The helmet shall have either a neck or chin-strap which is securely fastened while the bicycle, in-line skates, roller skates, scooter, unicycle, or skateboard is in motion.
- B. A parent or guardian shall be responsible for requiring that a child under the age of 16 years wears a helmet, with the neck or chin-strap fastened securely, while that child is on a bicycle, in-line skates, roller skates, scooter, unicycle, or skateboard in any public area of the city.
- C. A police officer observing a person operating or riding as a passenger on a bicycle, in-line skates, roller skates, scooter, unicycle, or skateboard, in violation of the section, may stop and detain such person for the purpose of establishing identity and issuing an appropriate warning or citation.
- D. A person is exempt from the requirement to wear a helmet under this chapter, if wearing the helmet would violate a religious belief or practice of the person.

## ORDINANCE NO. 18-006

- E. "Helmet" means a head covering designed for safety that meets or exceeds safety standards adopted by the Consumer Product Safety Commission (CPSC) or such subsequently nationally recognized standards for helmet performance. In the absence of an applicable CPSC standard, the head covering must meet or exceed the current standards adopted by either the American Society for Testing Materials (ASTM) or the Snell Foundation until such applicable CPSC standard exists or such subsequently nationally recognized standards for helmet performance is adopted. The helmet must be equipped with either a neck or chinstrap that shall be fastened securely while the wheeled-vehicle is in motion.
- F. Any person, including a parent or guardian, violating any of the provisions of this chapter shall have committed a civil infraction and shall be subject to a monetary penalty not to exceed \$50.00.

(1) If a child in violation of this chapter is 11 years of age or younger, any citation issued shall be issued to the parent, legal guardian, or adult with custody or temporary custody, rather than to the child.

(2) If a child in violation of this chapter is at least 12 years of age and is under 16 years of age, a citation may be issued to the child or to the parent, legal guardian, or adult with custody or temporary custody.

(3) The court may waive, reduce or suspend the civil penalty and clear the civil infraction as a warning for a person who has not been cited under this chapter within the previous three-year period from the date of the current infraction and provides proof that he or she has acquired an approved helmet at the time of appearance in court.

## Section II

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

ORDINANCE NO. 18-006

PASSED BY the Council and APPROVED by the Mayor this 5<sup>th</sup> day of March, 2018.

SIGNED: \_\_\_\_\_  
Mayor

SIGNED: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

ORDINANCE NO. 18-004

AN ORDINANCE amending Chapter 9.36(A) of the Camas  
Municipal Code by adopting RCW Chapter 69.50 Offenses.

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

There is hereby added to Chapter 9.36(A) of the Camas Municipal Code a new subsection to  
provide as follows:

9.36.010(A)(153). All Chapter 69.50 RCW offenses as adopted or as  
hereinafter amended, for which the penalty is either a misdemeanor or  
gross misdemeanor.

Section II

This ordinance shall take force and be in effect five (5) days from and after its publication  
according to law.

PASSED by the Council and APPROVED by the Mayor this 5<sup>th</sup> day of March, 2018.

SIGNED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

ORDINANCE NO. 18-005

AN ORDINANCE of the Council of the City of Camas authorizing the adoption of rules associated with charges for providing public records pursuant to RCW 42.56.120(2)(b).

WHEREAS, Revised Code of Washington (RCW) 42.56, Washington's Public Records Act (Act) allows the public to request nonexempt public records from the City; and

WHEREAS, while the Act precludes the City from charging a fee for inspecting or locating public records, it does allow the City to charge a reasonable fee for the copying of records; and

WHEREAS, since the Act's adoption in 1972, the use of technology has resulted in many public records stored in an electronic format for which a copying fee was not expressly authorized; and

WHEREAS, with the passage of Engrossed House Bill (EHB) 1595 during the 2017 regular session, the Washington State Legislature authorized the imposition of a fee for the provision of records in an electronic format and a customized service charge when expertise is required to compile data or when customized access is necessary to provide requested records; and

WHEREAS, in 2017 the Washington State Legislature amended Chapter 42.56 of the Revised Code of Washington adding new requirements for agencies using the statutory default copy fee schedule and for agencies determining the actual cost for providing copies of public records; and

WHEREAS, the Washington State Legislature amended RCW 42.56.120 at Chap. 304, 2017 Laws, Sec. 3 to require that effective July 23, 2017, an agency need not calculate the actual

ORDINANCE NO. 18-005

costs it charges for providing public records if the agency has rules or regulations declaring the reasons for doing so would be unduly burdensome; and

WHEREAS, to the extent an agency has not determined the actual cost of copying public records, an agency may use the statutory default copy fee schedule set forth in RCW 42.56.120; and

WHEREAS, funds were not appropriated for performing a study to determine actual copying costs; the City lacks the necessary funds and staff resources to conduct a comprehensive study to determine its actual copying costs; and to conduct such a study would interfere with the City's other essential agency functions; and

WHEREAS, through the 2017 legislative process the public and requestors of public records have been informed of and have commented on authorized fees and costs, including for electronic records, provided in RCW 42.56.120(2)(b) and (c), (3) and (4).

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

Pursuant to RCW 42.56.120(2)(b), the City Council of the City of Camas makes the following findings:

Findings. The City finds as facts that calculating the actual cost of providing public records would be unduly burdensome because funds were not allocated for performing a study to determine actual copying costs; the City lacks the necessary funds and staff resources to conduct a comprehensive study to determine its actual copying costs; and to conduct such a study would interfere with the City's other essential agency functions. The City further finds as a fact that this ordinance is necessary for the support of the City of Camas and that it is in the public interest to adopt this ordinance in order to preserve and update fees in accordance with the legislatively adopted schedule.

ORDINANCE NO. 18-005

Section II

Pursuant to the findings as set forth herein, and as provided under RCW 42.56.120(1)(b), the City shall not calculate the actual cost for the copying of public records, which charges shall be reflected in the City of Camas fee schedule, consistent with the charges as set forth within RCW 42.56.120(2)(b)(i-v), as may be amended.

Section III

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 5<sup>th</sup> day of March, 2018.

SIGNED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

RESOLUTION NO. 18-004

A RESOLUTION establishing a ten minute time limit for two parking spaces on North East Birch Street between North East 4<sup>th</sup> Avenue and North East 5<sup>th</sup> Avenue.

WHEREAS, CMC10.08.010, allows the City Council from time to time to impose parking time limits for designated streets and locations within the city; and

WHEREAS, the parking time limit for North East Birch Street between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue is currently two hours, and

WHEREAS, the Council desires to change the parking time limit for two spaces from two hours to ten minutes, and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

Section I

The parking time limit for two spaces on the west side of North East Birch Street between 4<sup>th</sup> Avenue and 5<sup>th</sup> Avenue is changed from two hours to ten minutes.

Section II

The City Engineer is directed to erect signs giving notice of the new time limits.

Section III

This Resolution shall be effective upon the erection of new signs by the City Engineer.

ADOPTED by the Council at a regular meeting this \_\_\_\_\_ day of March 2018.

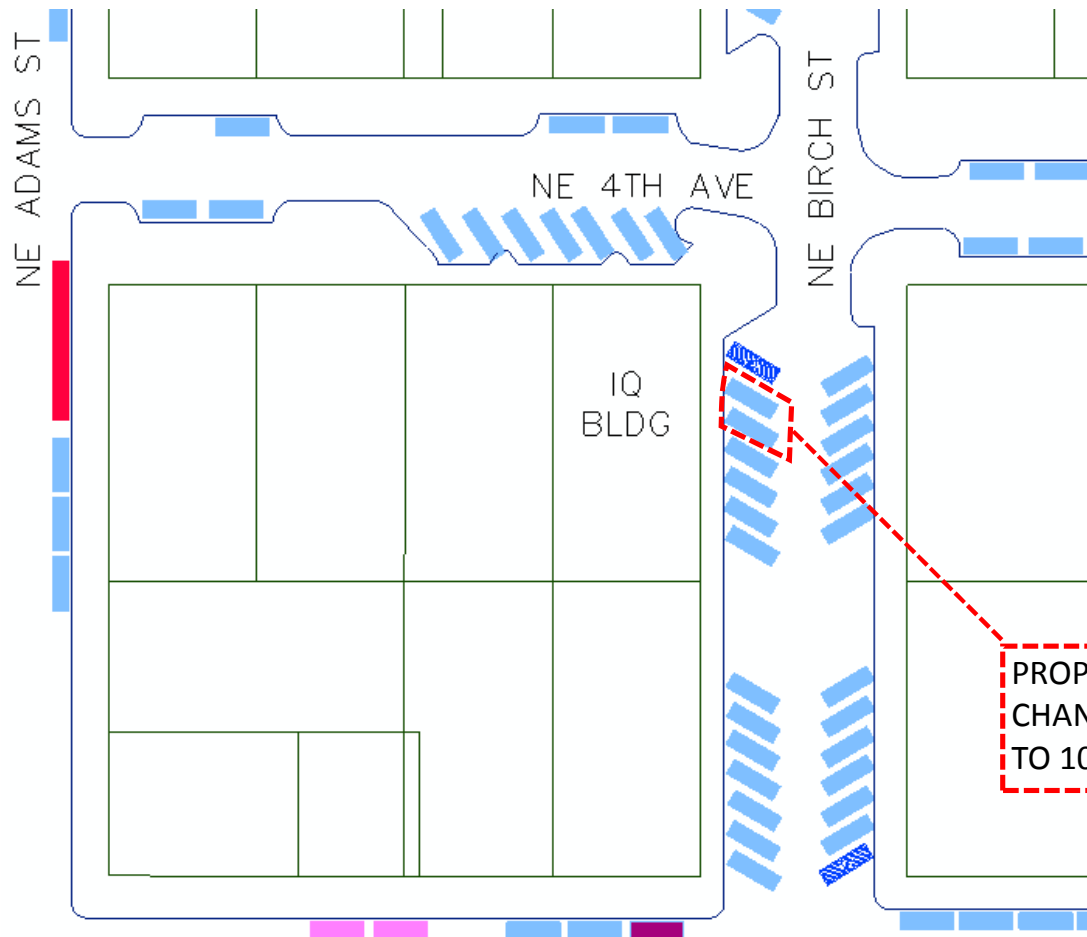
SIGNED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

# IQ CREDIT UNION BUILDING PARKING REQUEST



PROPOSED PARKING  
CHANGES FROM 2 HOUR  
TO 10 MINUTES



RESOLUTION NO. 18-002

A RESOLUTION authorizing the execution of an Addendum to the Inter-Local Agreement between the City of Camas and Camas School District relating to the retention of a school resource officer.

WHEREAS, on January 24, 2000, the City of Camas and Camas School District No. 117 entered into an inter-local agreement relating to the retention of a school resource officer; and

WHEREAS, the City of Camas and the Camas School District desire to amend the inter-local agreement to set forth provisions relating to the financing of LEOFF 2 pension contributions for the school resource officer.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

SECTION I

The Addendum to Inter-Local Agreement between the City of Camas and the Camas School District No. 117, attached hereto as Exhibit "A", is hereby approved and may be executed by the appropriate representative of the City of Camas.

ADOPTED at a regular Council meeting this 5<sup>th</sup> day of March, 2018.

SIGNED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney

## ADDENDUM TO INTER-LOCAL AGREEMENT

THIS ADDENDUM TO INTER-LOCAL AGREEMENT made this day by and between the CITY OF CAMAS, a municipal corporation organized under the laws of the State of Washington, hereinafter referred to as “City”, and CAMAS SCHOOL DISTRICT NO. 117, a municipal corporation organized under the laws of the State of Washington, hereinafter referred to as “School District”,

WHEREAS, the City and School District entered into that certain Inter-Local Agreement dated January 24, 2000, relating to the retention of a school resource officer; and

WHEREAS, pursuant to said Inter-Local Agreement, the school resource officer was to be financed in part by COPS grants from the Department of Justice; and

WHEREAS, said Inter-Local Agreement further related that, if the COPS grants were insufficient to fund the training and staffing of the school resource officer, the parties would share equally in the remaining expenses to be borne in this regard; and

WHEREAS, Washington State Senate Bill 5883, Section 963, includes a change to employer contribution rates for LEOFF 2 pension contributions, which will now require the City to contribute both the employer and state-shared portions of the LEOFF 2 retirement benefit for the school resource officer; and

WHEREAS, the parties desire to enter into an Addendum to provide for the financing of the LEOFF 2 pension contribution for the school resource officer, necessitated by State Senate Bill 5883, Section 963, in compliance with RCW 39.34, The Interlocal Cooperation Act.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, it is hereby agreed as follows:

**I**

The Inter-Local Agreement dated January 24, 2000, between City and School District shall remain in full force and effect, with the following additional provision:

City shall fund the LEOFF 2 pension contribution as required by law for the school resource officer. The LEOFF 2 pension contribution as incurred by City shall be submitted to School District by invoice, which shall be paid 30 days following receipt thereof.

**II**

This Addendum to Inter-Local Agreement shall be filed with the City Clerk of the City of Camas, with the Clark County Auditor, or, alternatively, listed by subject on a public agency's website or other electronically retrievable public source.

**III**

This Addendum to Inter-Local Agreement shall be effective upon signing by the respective parties hereto and upon compliance with the filing provisions of the preceding section.

DATED this 12 day of February, 2018.

CITY OF CAMAS

CAMAS SCHOOL DISTRICT NO. 117

By: \_\_\_\_\_  
Mayor

By:   
Superintendent

ATTEST: \_\_\_\_\_  
Clerk

RESOLUTION NO. 18-003

A RESOLUTION amending the City of Camas fee schedule.

WHEREAS, the City of Camas has heretofore adopted a City of Camas Fee Schedule;  
and

WHEREAS, it is in the interest of the City of Camas to amend said Fee Schedule to correct certain fees thereon and to adopt additional fees to the schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

I

The fees and charges as set forth in the City of Camas Fee Schedule, is hereby amended in the following respects:

1. Add to Administrative Services fees:
  - a. \$0.15 per page for photocopies of public records, printed copies of electronic when requested by the person requesting records, or for use of agency equipment to photocopy records
  - b. \$0.10 per page for public records scanned into an electronic format of for use of agency equipment to scan records
  - c. \$0.05 for each electronic files or attachment uploaded to email, cloud-based data storage service or other means of electronic delivery;
  - d. \$0.10 per gigabyte for the transmission of public records in an electronic format or for the use of agency equipment to send the records electronically.

RESOLUTION NO. 18-003

2. Modify Community Development fees:
  - a. \$800 for Annexation 10% petition
  - b. \$3,400 for Annexation 60% petition
  - c. \$5,400 for Comp Plan Amendment
  - d. \$485 for Continuance Public Hearing
  - e. \$2,200 for Design Committee Review
  - f. \$320 for Minor Modifications to approved development
  - g. \$2,200 for Final Plan Subdivision
  - h. \$1,108 for Plat Modification/Alteration
  - i. \$1,108 for Shoreline Permit
  - j. \$644 for Minor Variance
  - k. \$1,200 for Major Variance
  - l. \$3,100 for Zone Change (single tract)

II

The fees and charges as noted are adopted and made part as additional terms to the City of Camas Fee Schedule, as heretofore adopted.

III

The fees and charges as amended hereto shall be effective April 1, 2018.

IV

On January 1 of each year, the fees set forth in this Resolution may increase (if allowed by law) by the rate of increase, if any, of the Consumer Price Index for All Urban Consumers for Portland-Vancouver, All Items, June to June Index, published by the Bureau of Labor Statistics

RESOLUTION NO. 18-003

in the year prior. Fees will be rounded to the next highest whole dollar.

V

ADOPTED by the Council of the City of Camas and approved by the Mayor this 5<sup>th</sup> day  
of March, 2018.

SIGNED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

Clerk

APPROVED as to form:

\_\_\_\_\_  
City Attorney