



CITY COUNCIL REGULAR MEETING AGENDA
Monday, March 18, 2019, 7:00 PM
City Hall, 616 NE 4th Avenue

NOTE: For both public comment periods - come forward when invited; state your name and address; limit comments to three minutes. Written comments can be given to the City Clerk. If it is a public hearing or a quasi-judicial matter, special instructions will be provided.



I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. March 4, 2019 Camas City Council Regular and Workshop Meeting Minutes
 -  [March 4, 2019 Camas City Council Workshop Meeting Minutes - Draft](#)
 - [March 4, 2019 Camas City Council Regular Meeting Minutes - Draft](#)
- B. Automated Clearing House and Claim Checks Approved by Finance Committee
- C. \$83,360.72 for February 2019 Emergency Medical Services (EMS) Write-off Billings; Monthly Uncollectable Balance of Medicare and Medicaid Accounts (Submitted by Pam O'Brien)
- D. \$76,866.85 Well 6 Motor Control and RTU Upgrade Professional Services Agreement with S&B Inc. (Submitted by Sam Adams)
 -  [Well 6 Professional Services Agreement](#)

NOTE: Consent Agenda items may be removed for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Announcements

B. Mayor's Volunteer Spirit Award

 [March 2019 Mariya Andrushko](#)
[March 2019 Krista Hildebrand](#)
[March 2019 Anna Edwards](#)

VIII. MEETING ITEMS

There are no meeting items.

IX. PUBLIC COMMENTS

X. ADJOURNMENT

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT
Monday, March 4, 2019, 4:30 PM
City Hall, 616 NE 4th Ave

I. CALL TO ORDER

Mayor Turk called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Ellen Burton

Staff: Jerry Acheson, Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Nick Swinhart, Connie Urquhart, Steve Wall and Rachel Blair (intern)

Press: No one from the press was present

III. PUBLIC COMMENTS

Wayne Pattison, 2919 SE 2nd AVE Camas, commented about a community center location.

IV. WORKSHOP TOPICS

A. Request to Hold Raffle

Presenter: Mitch Lackey, Chief of Police

 [Grass Valley PTA Request to Hold Raffle](#)

Lackey provided an overview of the raffle details and Council honored the request.

B. Mutual Aid Agreement - City of Washougal Memorandum of Understanding (MOU) for Continuity of Operations

Presenter: Mitch Lackey, Chief of Police

 [Staff Report](#)

Lackey provided an overview of the MOU.

C. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall informed Council about a March 4, 2019 Regular agenda item regarding

surplus equipment. Wall commented about the Lake Road and Everett Road Intersection Improvements.

D. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

There were no updates.

E. City Policy Update - Substance Abuse and Physical Examination

Presenter: Jennifer Gorsuch, Administrative Services Director

 [Staff Report](#)

[Substance Abuse and Physical Examinations Policy](#)

Gorsuch provided an overview of the policy updates.

F. Georgia Pacific Camas Business Center Property Acquisition

Presenter: Pete Capell, City Administrator and Jerry Acheson, Parks and Recreation Manager

 [Site Vision Graphic](#)

[Downtown Mill Site Summary Memorandum](#)

Capell and Acheson provided an overview of the acquisition.

G. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell updated Council about the Fire Master Plan and discussion ensued.

Capell commented about future Ward meetings beginning in March/April; the first of the two being scheduled for the year.

Capell stated that the Association of Washington Cities (AWC) \$2,000 scholarship paperwork has been completed and the City nominated Emma Cox.

Capell informed Council that the City's bee hive survived the first winter and recommended that the City become a member of Bee City USA.

V. COUNCIL COMMENTS AND REPORTS

Burton attended the Planning Commission meeting.

Chaney commented about the Parks and Recreation Commission, Finance Committee and Joint Policy Advisory Council (JPAC) meetings. Chaney commended Chief Swinhart about the Annual Fire Report. Chaney stated that Friday, March 15, 2019, is when Excelsior High School will host their social event for all east county elected leaders.

Rusch commented about the Excelsior High School elected leaders event and congratulated Washougal High School's Girls Basketball team for their State Championship win. Rusch commented about the JPAC meeting.

Hogan attended the Finance Committee meeting.

Anderson commented about the East County Fire and Rescue (ECFR) meeting. Anderson provided more details about the JPAC meeting.

Carter attended the Small Business Revolution reveal and commended the Downtown Camas Association (DCA) for bringing the community together during the competition. Carter attended the Lake Road and Everett Road Open House and will attend the Library Board meeting.

Smith attended the Aging in Place summit and the Parks and Recreation Committee meetings and will attend the Regional Transportation Committee (RTC) meeting tomorrow.

Turk attended the Seniors and Law Enforcement Together (SALT) event. Turk commented about the Camas-Washougal Economic Development Agency (CWEDA). Turk attended the ECFR monthly meeting. Turk attended the Hometown Holidays wrap-up discussion. Turk commented about future City Council Workshop discussions. Turk commented about the City space planning meeting she attended today.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 5:42 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT
Monday, March 4, 2019, 7:00 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Turk called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith, Deanna Rusch and Ellen Burton

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Steve Wall and Rachel Blair (intern)

Press: Kelly Moyer, Camas-Washougal Post-Record

IV. PUBLIC COMMENTS

No one from the public wished to speak.

V. CONSENT AGENDA

A. Automated Clearing House and Claim Checks Approved by Finance Committee

B. February 19, 2019, Camas City Council Regular and Workshop Meeting Minutes

 [February 19, 2019 Camas City Council Workshop Meeting Minutes - Draft](#)
[February 19, 2019 Camas City Council Regular Meeting Minutes - Draft](#)

C. Surplus Equipment and Miscellaneous Items Replaced Through Equipment Rental Capital Replacement Process (Submitted by Denis Ryan)

 [Surplus Equipment List](#)

D. \$602,500 Chloe Investment LLC Traffic Impact Fee (TIF) Credits (Submitted by James Carothers)

 [Staff Report](#)
[Credits Application](#)
[Supporting Documentation](#)

- E. \$196,050 Camas School District (CSD) South District Traffic Impact Fee (TIF) Credits (Submitted by James Carothers)

 [Staff Report](#)
[Credit Application](#)
[Supporting Documentation](#)

- F. \$768,210 Camas School District (CSD) North District Traffic Impact Fee (TIF) Credits (Submitted by James Carothers)

 [Staff Report](#)
[Credit Application](#)
[Supporting Documentation](#)

- G. \$602,500 Archery Holdings Traffic Impact Fee (TIF) Credits (Submitted by James Carothers)

 [Staff Report](#)
[Credits Application](#)
[Supporting Documentation](#)

It was moved by Council Member Carter, and seconded, to approve the Consent Agenda. The motion carried unanimously.

VI. NON-AGENDA ITEMS

- A. Staff

There were no comments from staff.

- B. Council

Carter announced the Annual Camas Education Gala and Auction.

VII. MAYOR

- A. Announcements

Mayor announced the Camas Girls Gymnastics team won state.

VIII. MEETING ITEMS

- A. Public Hearing - CSD Latecomer Reimbursement Agreement
Presenter: Steve Wall, Public Works Director

 [Staff Report](#)
[Waterline Public Hearing Draft](#)

Wall provided an overview of the agreement.

Mayor Turk opened and closed the public hearing at 7:08 p.m.

No one from the public wished to speak.

It was moved by Council Member Smith, and seconded, to approve the Latecomer. Reimbursement Agreement with the Camas School District and direct the City Attorney to finalize the agreement and bring it to a future Council meeting for consideration. The motion carried unanimously.

- B. CLB Washington Solutions 1, LLC Latecomer Reimbursement Agreement
Presenter: James Carothers, Engineering Manager

 [Staff Report](#)
[Agreement](#)
[Request Letter](#)

Carothers provided an overview of the agreement.

It was moved by Council Member Carter, and seconded, to approve the Latecomer Reimbursement Agreement. The motion carried unanimously.

IX. PUBLIC COMMENTS

No one from the public wished to speak.

X. ADJOURNMENT

The meeting adjourned at 7:12 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.



S&B inc. 13200 SE 30th St., Bellevue, Washington 98005 (425) 644-1700 FAX (425) 746-9312

February 20, 2019

City of Camas
1620 SE 8th Avenue
Camas, Washington 98607
Via email: [sadams@cityofcamas.us]

Attn: Mr. Sam Adams

Subject: Well 6 Motor Control and RTU Upgrade

Dear Sam,

The motor control system at Well 6 is obsolete and was identified by Carollo Engineers as a high priority replacement. The main breaker disconnect is undersized for the connected load and the methods of power disconnect require multiple breaker to be switched which is not intuitive during an emergency condition. We therefore included this electrical equipment in the quotation using the City's current standard approach with a digitally controlled motor control center (MCC). New MCCs offer a much higher level of operator safety with a single point of electrical disconnect, seismically compliant construction techniques and the ability to remotely analyze the electrical parameters. The MCC design offers significant safety and operational improvements as compared to the existing system. The change also provides power factor correction, to mitigate charges imposed by Clark PUD for large, uncorrected motor loads. The MCC proposed for Well 6 is a modern and fully integrated design. The MCC contains a 300A main breaker located to match the incoming service entrance with the intent to minimize installation efforts. The MCC should be positioned in the same area as the existing electrical apparatus.

As we considered the design approach for the control system for Well 6, we quote a functional replacement RTU using new technology equipment with backward compatibility to meet current as well as future connected field sensors. The RTU will connect to the MCC with using an industrial ethernet cable and provide control as well as a complete picture of motor operation. The scope of our services include a new RTU enclosure with control hardware and improved software features. The work includes on-site commissioning and training. Our pricing does not include installation.

Communication Options:

The RTUs is quoted for direct replacement with the existing leased line, however it may be substituted with a cellular modem for wireless communication, matching the latest unit at Round Lake.

Implementation of Upgrades:

The Well 6 RTU and MCC site will require Clark PUD to disconnect power at the site to facilitate the removal and installation of the new MCC unit. Your installing electrician will schedule this work once the MCC and RTU are ready and onsite. The MCC design is customized to site conditions and accommodates existing major conduit entry pathways. The MCC lead time is currently estimated at 19

Solution Partner

Automation

SIEMENS

weeks from order entry. MCC deliveries stretched to more than 22 weeks over the past nine months and are slowly decreasing, however from our conversations this week, it is likely that the quoted ship date will not improve this month. The only good news from this long lead is that I asked the sales group at Siemens to hold last year pricing on this MCC as a concession and incentive and they agreed. The new equipment should be installed with seismic fasteners into the floor and include a 2" concrete pad if possible to bring the station into current standards. The site work requires both mechanical and electrical work. We understand that the City plans to perform the mechanical work to assist the electrical installation so the installation may require only a week.

Startup and Commissioning:

The SCADA graphic computer system shall be aligned and tested with the new RTU to incorporate new alarms and settings available. We anticipate four hours of advance testing prior to startup and then the well system startup to require less than one day.

Training:

Training is provided concurrent with the upgrade. Our field engineer will instruct the assigned operator(s) with the use of the new systems with specific focus on updated troubleshooting methods and control features as part of the station commissioning. This provides the City with hands on training and self-sufficiency in maintaining the SCADA system as we change technology.

O&M Manual:

S&B will provide a conformed O&M for the Water SCADA Master System. Two copies will be provided to the City. The Binders include schematic drawings on 11x17 and a DVD with hardware manuals and operation description.

Warranty Support:

The system integration and software development required for this project is included with full support for a time period not less than one (1) year. During this time period, we will receive requests for assistance and respond using a high speed network connection (where available) to the control system via VPN within one business day. The initial response will identify problem areas, determining if the system requires software modifications, hardware replacement or both in order to maintain automatic operation of the system. The technologies available to us for troubleshooting the new system allow our engineers to remotely access the MTU system, assess current and historical conditions, and make assessments quickly.

We will support the City in the diagnosis and resolution of hardware failures to equipment provided under this scope of work during the warranty period without additional fees.

Scope of Work Pricing:

Following our previous agreement with the City our work is broken into Professional services / software engineering and System integration / hardware. Professional services / software engineering include design, CAD drawings, and application development for the Siemens S7 PLC and graphic computer software environments. Professional services identified in the table below are not taxed, and they will be separately identified in the invoice. System integration of hardware is work performed at our facility and includes basic services to receive hardware, inspect, assemble, test, and document the system.

February 20, 2019
City of Camas
Attn: Mr. Sam Adams [sadams@cityofcamas.us]
Subject: Well 6 Motor Control and RTU Upgrades
Page 3 of 3

Professional Services and Materials Pricing

Professional Services**	\$ 14,535.00
Well 6 RTU	\$ 14,634.09
Aquifer level probe	\$ 1,048.98
Discharge Pressure	\$ 1,279.12
Flowmeter, remote	\$ 4,490.93
Pump Room smoke, intrusion, flood	\$ 298.10
Well 6 MCC	\$ 40,580.62
Total	\$ 76,866.85

pricing includes WSST where applicable calculated at 8.4%

** professional services do not include WSST.

Scheduling:

Our project cycle is 8 weeks for RTU delivery and current MCC lead time is 19 weeks. It would be best to coordinate the delivery as this will keep the existing system functional up to the changeover date. Scheduling will be coordinated with the City to minimize disruption to the water system operations, however Well 6 will be offline for 4 – 5 days during MCC installation.

Our quotation is based on a progress payment schedule based on completed work. Our payment requests will be submitted electronically, 7 calendar days prior to the monthly closing date for inclusion in your financial payment cycles. We assume the terms of our recent work for the Crown Road Pump Station will be used for this work and these terms are acceptable to S&B.

We look forward to the opportunity to work on this important project and will contribute to making this successful by delivering the highest quality of materials and startup services according to the agreed schedule. Please feel free to contact us regarding any questions that you may have regarding our quotation.

Yours truly,



Randall T. Stead
President
S&B Inc.

Accepted by the City of Camas:

Name

Title

Signature

Date

Mayor's
VOLUNTEER SPIRIT AWARD

in the City of Camas, presented to

MARIYA ANDRUSHKO

For helping to engage and enrich our community through the Camas Library Foreign Language Storytime programs.

Dated this 18th day of March, 2019



Shannon Turk, Mayor



Mayor's
VOLUNTEER SPIRIT AWARD

in the City of Camas, presented to

KRISTA HILDEBRAND

For helping to engage and enrich our community through the Camas Library Foreign
Language Storytime programs.

Dated this 18th day of March, 2019



Shannon Turk, Mayor



Mayor's
VOLUNTEER SPIRIT AWARD

in the City of Camas, presented to

ANNA EDWARDS

For helping to engage and enrich our community through the Camas Library Foreign
Language Storytime programs.

Dated this 18th day of March, 2019



Shannon Turk, Mayor

