



**CITY COUNCIL REGULAR MEETING MINUTES**  
**Monday, October 01, 2012 at 7:00 p.m.**  
**Camas City Hall, 616 NE 4<sup>th</sup> Avenue**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Phil Bourquin, James Carothers, Leisha Copsey, Sherry Coulter, Joan Durgin, Lloyd Halverson, Roger Knapp, Mitch Lackey, Eric Levison, Ben Porter, and Nick Swinhart

Press: Heather Acheson, Camas-Washougal Post Record

**IV. CONSENT AGENDA**

- A.** Approve the minutes of the September 17, 2012, Camas City Council Meeting and the work session minutes of September 17, 2012.

[September 17, 2012, Camas City Council meeting minutes](#) 

[September 17, 2012, Camas City Council Workshop meeting minutes](#) 

- B.** Approve claim checks numbered 114793-114942 in the amount of \$1,098,971.47.

- C.** Authorize the Engineering Manager to sign a professional services contract with Columbia West Engineering, Inc., for Project S-545 NW 38th Ave/SE 20th Street Improvements in the amount of \$20,665.00.

[Professional Services Contract with Columbia West Engineering, Inc.](#) 

- D.** Authorize Mayor to sign Change Order No. 1 for Project SS-559 2012 NW Lake Road Invasive Species Removal to Sound Native Plants in the amount of \$5,733.28. This amount includes sales tax. The work is for plantings in the wetland mitigation site, per the 2012 Monitoring Report to the Corps of Engineers. The cost includes all labor and materials.

[Change Order No. 1 for Project SS-559](#) 

- E. Approve Pay Estimate No. 3 for Project SS-559 2012 NW Lake Road Invasive Species Removal to Sound Native Plants in the amount of \$499.32. The work covers the 3rd maintenance period, Bid Item No. 4. In lieu of a bond, withholding 50% of total contract amount per RCW 39.08.010.

[Pay Estimate No. 3 for Project SS-559](#) 

- F. Approve Pay Estimate No. 3 for Project SS-560 2012 NW Leadbetter Drive Wetland Invasive Species Maintenance to Sound Native Plants in the amount of \$432.45. The work covers the 3rd maintenance period, Bid Item No. 4. In lieu of a bond, withholding 50% of total contract amount per RCW 39.08.010.

[Pay Estimate No. 3 for Project SS-560](#) 

- G. Approve Pay Estimate No. 3 for Project SS-561 2012 Grass Valley Park Invasive Species Maintenance to Sound Native Plants in the amount of \$606.22. The work covers the 3rd - 5th maintenance periods, Bid Item Nos. 4. - 6. In lieu of a bond, withholding 50% of total contract amount per RCW 39.08.010.

[Pay Estimate No. 3 for Project SS-561](#) 

- H. Approve Pay Estimate No. 27 for Project WS-656 Waste Water Treatment Facility (WWTF) Improvements to McClure & Sons, Inc., in the amount of \$177,340.07. This pay estimate is for work performed from April 28, 2012 through May 25, 2012.

[Pay Estimate No. 27 for Project WS-656](#) 

- I. Approve Pay Estimate No. 28 for Project WS-656 WWTF Improvements to McClure & Sons, Inc., in the amount of \$126,804.83. This pay estimate is for work performed from May 26, 2012 through June 21, 2012.

[Pay Estimate No. 28 for Project WS-656](#) 

- J. Approve Pay Estimate No. 29 for Project WS-656 WWTF Improvements to McClure & Sons, Inc., in the amount of \$91,175.78. This pay estimate is for work performed from June 22, 2012 through July 27, 2012.

[Pay Estimate No. 29 for Project WS-656](#) 

- K. Authorize the Engineering Manager to sign a professional services contract amendment for Project S-566 NW 38th Avenue Phases 2 and 3, with Otak, Inc., in an amount not to exceed \$399,477.00. This amendment provides for contract work to complete the 100% design of Phase 2 and the 30% design and wetland mitigation plan for Phase 3. This amendment brings the contract total cost to the not-to-exceed amount of \$523,002. Phase 2 of this project is from Armstrong Road to Parker Street. Phase 3 is from Parker Street to Grass Valley Park.

[Professional services contract amendment with Otak, Inc.](#) 

- L. Approve Release of Retainage for Project S-544 Crown Park Neighborhood ADA Ramps to Trinity Contractors, Inc., in the amount of \$10,465.55.

[Release of Retainage for Project S-544](#) 

**It was moved by Melissa Smith, seconded by Linda Dietzman to approve the Consent Agenda. The motion carried unanimously.**

**NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.**

**V. NON-AGENDA ITEMS**

**A. Public Comment**

Joe Levesque, 2682 NW Norwood St, Camas, WA, was called to speak. Levesque commented about the economy.

**B. Staff**

**C. Council**

Hogan commented about the Downtown Camas Association (DCA) events.

Dietzman gave Council a brief overview of the Regional Fire Authority (RFA) and Sister Cities meetings that she attended and mentioned that she also attended the Community Center Development Committee (CCDC) meeting, the Library Board of Trustees meeting, and the Fireman's Day of Remembrance event on September 11th.

Smith updated Council about the Parks Board meeting she attended and added that she will also be attending a Regional Transportation Council meeting tomorrow.

Turk mentioned that the CCDC meeting has been rescheduled to October 22nd and commented about the State of the Community event.

Chaney spoke about the Camas High School football game and the Camas Hall of Fame event.

Anderson updated Council about the RFA meeting that he attended and noted that he also attended an Economic Development Advisory Committee meeting. He added that a partnership meeting with East County Fire and Rescue (ECF&R) and the City of Washougal will be scheduled in the future.

## **VI. MAYOR**

### **A. Announcements**

Mayor Higgins stated that the review of the Draft 2013 City of Camas Budget that was continued from the Council Workshop will be added as the first topic under Administration.

## **VII. FIRE**

### **A. Recognition of Fire Department Employee**

Details: Formal recognition of fire department employee Ben Porter, who saved the life of a tourist in the Disneyland Theme Park in August.

Department/Presenter: Nick Swinhart, Fire Chief

## **VIII. ADMINISTRATION**

### **A. Review of the Draft 2013 City Budget Continued (Item added 10/1/12)**

Details: This is a review of the draft City budget for 2013, including all funds. Department Heads have been instrumental in preparing the draft budget, and were present at the meeting to respond to questions.

Department/Presenter: Lloyd Halverson, City Administrator, and Department Heads

Halverson and the Department Heads gave Council an overview of the proposed 2013 City of Camas Budget.

During the budget review, Halverson affirmed with Council that the vacant engineering position in the Community Development Department should be refilled with an Engineer II position.

Mayor stated that a further review and discussion of the proposed 2013 City of Camas Budget is scheduled for the November 5, 2012, Council Workshop.

### **B. Consulting and Services Agreement with Waldron for City Administrator Search**

Details: An agreement for \$23,000 for professional services of a full process for a new City Administrator.

Department/Presenter: Mayor Scott Higgins

[Camas City Administrator search proposal \(large file - it may take a minutes to load\)](#) 

[Camas City Administrator search contract](#) 

It was moved by Greg Anderson, seconded by Melissa Smith to authorize Mayor to sign an agreement for \$23,000 with Waldron for professional services of a full process for a new City Administrator. The motion carried unanimously.

**IX. EXECUTIVE SESSION**

**A. Real property**

Meeting went into recess at 8:14 p.m., for an estimated 10 minutes. Further action may be taken.

The meeting reconvened.

It was moved by Melissa Smith, seconded by Tim Hazen to authorize the City of Camas to pay \$425,098.00 to the Lugliani Trust for the property the City needs to acquire in conjunction with the right of way needed for the NW 38th Avenue, Phase I, Street Project. The motion carried unanimously.

**X. ADJOURNMENT**

The meeting adjourned at 8:23 p.m.

**NOTE:** The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that persons with special needs have opportunities to participate. For more information, please call (360) 834-6864.

**Quick Preview of Agenda and Supporting Documents - posted September 27, 2012**

[Council agenda with supporting documents](#) 

---

Mayor

---

City Clerk