



CITY COUNCIL REGULAR MEETING MINUTES
Monday, March 18, 2013 at 7:00 p.m.
Camas City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Excused: Don Chaney

Staff: Kristin Berquist, Phil Bourquin, James Carothers, Joan Durgin, James Hodges, Eric Levison, and Nina Regor.

Press: Heather Acheson, Camas-Washougal Post Record

IV. PUBLIC COMMENTS

Zachariah Smith, Camas High School Senior, 3601 NE 7th Avenue, Camas, introduced himself. John Wagoner, PO Box 852, Camas, asked Council about retaining legal counsel for the Bonneville Power Administration's (BPA) power lines issue and Mayor responded that the legal counsel Camas was receiving had to do with the Draft Environmental Impact Statement (EIS).

V. CONSENT AGENDA

A. Approve the minutes of the March 4, 2013, Camas City Council Meeting and the work session minutes of March 4, 2013.

[March 4, 2013 City Council Meeting Minutes](#) 

[March 4, 2013 Workshop Meeting Minutes](#) 

B. Approve claim checks numbered 116506-116654 in the amount of \$459,087.40.

C. Authorize Change Order No. 1 for Project SS-571 Cedar Street Storm Sewer Realignment in the amount of \$616.21 including the first two items: force account work required to re-lay pipe across NE 6th Avenue due to a grade

conflict for a lump sum of \$4,254.30 and extra controlled density fill material required to plug the abandoned pipe for eight cubic yards (CY) at \$101.77 per yard for a total of \$814.16. There is also a credit for the deletion of Bid Item No. 12 Solid Rock Excavation for 30 CY at \$150 per yard for a total of \$4,500.00. At the February 19th Workshop, staff reported that this change order would result in a credit of approximately \$200. The contractor later identified the additional cost shown for the density fill matter, resulting in an overall additional charge for this change order. (submitted by James Hodges, Project Manager)

[SS-571 Change Order 1](#)

- D. Authorize Pay Estimate No. 2 (final) for Project SS-571 Cedar Street Storm Sewer Realignment to Civil Works NW, Inc., in the amount of \$6,274.79 for work performed through February 1, 2013, by Civil Works NW, Inc., and accept project as complete. (submitted by James Hodges, Project Manager)

[SS-571 Pay Estimate 2](#)

- E. Authorize Change Order No. 1 for Project P-874A Louis Bloch Park Restroom Improvements for 12 additional working days for the contractor, Michael Green Construction. Work on this project is nearing completion; however, the number of contract working days will not be sufficient to complete the remaining work due to a delay in special construction materials. The contractor has requested 12 additional working days to complete the contract. Engineering staff have reviewed this request and believe it to be a reasonable request due to the delay of delivery of the entire restroom kit. There isn't a cost associated with this change order. This item was discussed at the March 18, 2013, Council Workshop. The project is budgeted and fully funded by a Community Development Block Grant (CDBG). (submitted by James Hodges, Project Manager)

[P-874 Change Order 1](#)

- F. Authorize Pay Estimate No. 3 for Project P-874A Louis Bloch Park Restroom Improvements, in the amount of \$54,876.35 to Michael Green Construction, Inc., for work completed through February 28, 2013. This project is budgeted and fully funded by a Community Development Block Grant (CDBG). (submitted by James Hodges, Project Manager)

[P-874A Pay Estimate 3](#)

- G. Approve the amendment to the Architect Associative Inc., Contract in the amount of \$35,068 for additional architectural services related to the construction of the Lacamas Lake Lodge. The amendment was discussed during the March 4th, 2013, Workshop. (submitted by Jerry Acheson, Parks & Recreation Manager)

[Architect Associative Inc. Contract Amendment](#)

- H. Authorize the write-off of ambulance billings for February 2013 for \$69,847.73. This is the monthly uncollectible balance of Medicare and Medicaid accounts that

are not collectable after receiving payments from Medicare, Medicaid, and secondary insurance. (submitted by Joan Durgin, Finance Director)

- I. Authorize Mayor to sign a contract for Project P-862A Lacamas Lake Lodge Hazardous Material Abatement to Keystone Contracting in the amount of \$3,035.20. (item was added 3-18-2013)

[Bid Opening P-862A3](#) 

Mayor Scott Higgins stated that Item I. was added to the Consent Agenda.

It was moved by Greg Anderson, seconded by Melissa Smith to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Turk commented that she attended the Library Board of Trustees Meeting and reported that a month long anniversary celebration at the Camas Public Library would begin in April.

VII. MAYOR

A. Announcements

Mayor acknowledged the ten year anniversary of three core businesses that have been deeply involved in the revitalization of downtown Camas. The businesses Mayor congratulated were Camas Antiques, Lizabeth A and Lily Atelier.

VIII. FINANCE

A. [Resolution No. 1268 Providing for Reimbursement to the Growth Management Capital Fund from the Proceeds of a Financing Contract to be entered into with the State Treasurer's Office for the Construction of the Lacamas Lake Lodge.](#)

Details: The City will incur expenses for the Lacamas Lake Lodge Project before financing proceeds are available to the City of Camas. The attached resolution will allow the City to reimburse the Growth Management Capital Fund when the loan proceeds are received.

Department/Presenter: Joan Durgin, Finance Director

[Resolution 1268](#) 

It was moved by Shannon Turk, seconded by Melissa Smith that Resolution No. 1268 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Linda Dietzman that Resolution No. 1268 be adopted. The motion carried unanimously.

IX. COMMUNITY DEVELOPMENT

A. [Evaluation of Bids Submitted for Project SS-578 Lake Road Wetland Invasive Species Removal](#)

Details: This item was first introduced to Council at the March 4, 2013, Workshop. Bids were opened on Monday, March 11, 2013. There were a total of two bids received. The apparent low bidder, Sound Natives Plants, Inc., submitted an irregular bid. The second bidder Green Tree Landscaping, Inc., submitted a responsive bid in the amount of \$10,406.40. This amount is below the Engineer's Estimate and is within this budgeted project amount. A memorandum regarding the process for determining the award outcome for an irregular bid is attached.

Department/Presenter: James Carothers, Engineering Manager

[Irregular Bid Memorandum](#) 

[SS-578 Bid Tab](#) 

It was moved by Melissa Smith, seconded by Tim Hazen that the apparent low bid be deemed nonresponsive in that it contains material irregularities and the second lowest bidder, who has the lowest responsive bid, be awarded the contract for SS-578 Lake Road Invasive Species Removal. The motion carried with Steve Hogan voting no.

B. [SS-579 NW Leadbetter Dr. and Grass Valley Park Wetland Maintenance Reject All Bids](#)

Details: This item was first introduced to Council at the March 4, 2013, Workshop. One bid was received and opened on Monday, March 11, 2013. The bid amount, \$42,438.60, is approximately \$9,100.00 over the Engineer's Estimate. This bid amount is also over the amount budgeted for the project (\$35,000.00). Staff intends to rebid the invasive species removal as soon as possible. This item will be on the April 1, 2013, Consent Agenda. Staff will evaluate rebidding the plantings later this year.

Department/Presenter: James Carothers, Engineering Manager

[SS-579 Bid Tab](#) 

It was moved by Greg Anderson, seconded by Shannon Turk that all bids for SS-579 NW Leadbetter Drive and Grass Valley Park Wetland Maintenance be rejected. The motion carried unanimously.

Mayor thanked Scout Troops 562 and 565 for attending the meeting.

X. EXECUTIVE SESSION (item added 3-18-2013)

A. Potential litigation

The meeting recessed at 7:32 p.m. for a discussion about potential litigation for an estimated five to ten minutes. No further action was taken. The meeting reconvened at 7:45 p.m.

XI. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - 3-14-2013

[Regular Meeting Supporting Documents 3-18-2013](#) 

Mayor

City Clerk