



## **CITY COUNCIL REGULAR MEETING MINUTES**

**Monday, April 01, 2013 at 7:00 p.m.**

**Camas City Hall, 616 NE 4<sup>th</sup> Avenue**

### **I. CALL TO ORDER**

Mayor pro tem Chaney called the meeting to order at 7 p.m.

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL**

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, and Shannon Turk

Excused: Melissa Smith

Staff: Kristin Berquist, Sherry Coulter, Joan Durgin, Jennifer Gorsuch, Roger Knapp, Eric Levison, Nina Regor, and David Zavortink

Press: The press was not present.

### **IV. PUBLIC COMMENTS**

There were no comments from the public.

### **V. CONSENT AGENDA**

- A.** Approve the minutes of the March 18, 2013, Camas City Council Meeting and the work session minutes of March 18, 2013

[City Council Meeting 3-18-2013](#) 

[City Council Workshop 3-18-2013](#) 

- B.** Approve claim checks 116655 - 116780, in the amount of \$1,528,143.13 as approved by the Finance Committee

- C.** Authorize Mayor to execute the contract for Project SS-579A 2013 NW Leadbetter Drive and Grass Valley Park Wetland Maintenance Award to the lowest responsive bidder, Sound Native Plants, in the amount of \$12,149.24. The original project was evaluated and rebid for removal of invasive species only. This amount is \$1,759.27 over the Engineer's Estimate, but within the budgeted amount. (submitted by Anita Ashton)

#### SS-579 Signed Bid Tab

- D. Approve Pay Estimate No. 2 for Project WS-713 Wastewater Treatment Facilities (WWTF) Improvements, Phase 2B, in the amount of \$360,739.36 to Contractors Northwest, Inc. for work completed through March 21, 2013. This project is budgeted and fully funded. (submitted by James Hodges)

#### WS-713 Pay Est 2

- E. Authorize the Mayor to sign Detour Agreement HRD 40082 with the Washington State Department of Transportation (WSDOT). WSDOT is requesting to detour traffic through Camas during a required inspection of the West Camas Slough Bridge on SR-14. This inspection will require the eastbound lane to be closed for two separate five-hour periods. WSDOT and Camas staffs have determined that the best hours for these detours are Saturday, April 13th and Sunday, April 14th from 5 a.m. to 10 a.m. The detour route will include NW 6th Avenue, NE 6th Avenue, NE Adams Street, and NE 3rd Avenue. From NE 3rd and Dallas Street, the detour route will follow SR-500 eastbound back to SR-14. A detour agreement is required. This Agreement and the conditions thereto have been reviewed by Fire, Police, Public works, and Community Development Staff. (submitted by James Carothers)

#### SR-14 Detour Agreement

- F. Authorize the Finance Director to acknowledge and issue a School Impact Fee credit voucher for the specified amount to Hills at Round Lake (HARL) Development. The Camas School District has approved the attached Resolution No. 117 authorizing a partial credit in the amount of \$302,778.71. This is the fourth partial credit associated with the project. The last credit was approved by Council at the March 5, 2012 meeting in the amount of \$427,512. A final credit will be issued at a future date when all of the conditions of the agreement between HARL and the Camas School District have been completed. The total of all credits shall not exceed \$1,137,000. The School Impact Fee is a pass-through fee that is collected by the City of Camas at the time of building permit issuance and is remitted back to the School District. Camas Municipal Code (CMC) 3.88.140 (5)(B) states: For school impact fees, no credit shall be granted until the School Board adopts a resolution certifying that the eligible improvements have been designed or engineered or constructed and accepted by the school board, or that the land has been dedicated and accepted by the school board. The resolution shall further identify the dollar amount of the credit and the developer to whom the credit should be issued. (submitted by Eric Levison)

#### Resolution 117

**It was moved by Greg Anderson, seconded by Linda Dietzman to approve the Consent Agenda. The motion carried unanimously.**

**NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.**

**VI. NON-AGENDA ITEMS**

**A. Staff**

There were no comments from staff.

**B. Council**

Hogan noted that First Friday was this week (April 5th) and encouraged attendance.

**VII. MAYOR**

**A. Announcements**

There were no announcements from Mayor pro-tem Chaney.

**VIII. COMMUNITY DEVELOPMENT**

**A. Final Plat of Hidden Leaf II (file no. FP13-01)**

Details: The applicant has satisfactorily met all requirements in accordance with CMC§17.21.060

Department/Presenter: Eric Levison, Public Works Director

[Hidden Leaf 2 Final Plat Staff Report \(also provided for March 18 workshop\)](#) 

[Hidden Leaf 2 Final Plat Drawing](#) 

**It was moved by Greg Anderson, seconded by Steve Hogan to approve the Final Plat of Hidden Leaf II (file no. FP13-01). The motion carried unanimously.**

**B. Community Development Block Grant (CDBG) Agreement for Project P-881 Community Center Parking Property Acquisition**

Details: The City of Camas has been awarded a \$30,000 CDBG to partially fund acquisition of property located at 717 SE Polk Street. The parcel is vacant and will be used as overflow parking for the Camas Community Center. This item was first introduced at the March 4th Council Workshop with more detailed discussion occurring at the March 18th Council Workshop. The subject parcel is owned by the Friends of the Camas Community Center. Purchase of the property will require about \$30,000 of additional funding from the adopted Growth Management Act (GMA) Capital Projects Fund Budget. The Draft Agreement introduced in prior workshops has been updated to a final draft by Clark County staff and is attached. Changes include the repayment requirements of the grant

money as previously explained to Council, which may be found in the PROMMISSORY NOTE, DEED OF TRUST AND COVENANT section on page 17, and more specific details regarding the property description in the PROJECT DESCRIPTION section on Page 2.

Department/Presenter: Nina Regor, City Administrator

[Grant Agreement 3-21-2013](#) 

**It was moved by Shannon Turk, seconded by Greg Anderson to approve the CDBG Grant Agreement for Project P-881 Community Center Parking Property Acquisition. It was noted that the contractor fiscal contact name on the first page may change. The motion carried unanimously.**

## **IX. FINANCE**

### **A. [Ordinance No. 2673 Granting Sawtooth Technologies, LLC, a Franchise to Operate a Fiber Optic Network](#)**

Mayor pro tem Chaney pulled this agenda item, Ordinance No. 2673.

Details: This franchise will be beneficial to our library and James Carothers, Engineering Manager, presented details of this at the March 18, 2013, Council Workshop. Joan Durgin was available to assist with questions.

Department/Presenter: Joan Durgin, Finance Director

[Sawtooth Fiber Optic Ordinance](#) 

## **X. HUMAN RESOURCES**

### **A. [Resolution No. 1269 Creating the Positions Entitled Police Records Clerk/Dispatcher I, Police Records Clerk/Dispatcher II and Lead Police Records Clerk](#)**

Details: This item was previously presented to Council at the March 18, 2013, Workshop. This resolution will create the above named positions and set the salary schedules.

Department/Presenter: Jennifer Gorsuch, Human Resources Director

[Police Department Positions](#) 

**It was moved by Steve Hogan, seconded by Greg Anderson that Resolution No. 1269 be read by title only. The motion carried unanimously.**

**It was moved by Steve Hogan, seconded by Linda Dietzman that Resolution No. 1269 be adopted. The motion carried unanimously.**

## **XI. ADJOURNMENT**

The meeting adjourned at 7:09 p.m.

**NOTE: The City of Camas welcomes and encourages the participation of all of its citizens during the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.**

**Quick Preview of Agenda and Supporting Documents - Posted 3-27-2013**

[Preview of Agenda and Supporting Documents](#) 

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Mayor

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City Clerk