



CITY COUNCIL REGULAR MEETING MINUTES

Monday, April 15, 2013 at 7:00 p.m.

Camas City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Phil Bourquin, James Carothers, Leisha Copsey, Sherry Coulter, Jennifer Gorsuch, Eric Levison, Shawn MacPherson, Nick Swinhart and David Zavortink

Press: Heather Acheson, Camas-Washougal Post Record

IV. PUBLIC COMMENTS

There were no comments from the public.

V. CONSENT AGENDA

- A.** Approve the minutes of the April 1, 2013, Camas City Council Meeting and the work session minutes of April 1, 2013.

[April 1, 2013, City Council Workshop Minutes](#) 

[April 1, 2013, City Council Meeting Minutes](#) 

- B.** Approve claim checks numbered 116781-116930 in the amount of \$987,168.70.

- C.** Authorize the write-off of ambulance billings for March 2013, in the amount of \$63,728.18. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (submitted by Joan Durgin)

- D.** Authorize the write-off of the remaining late fees/turn off fees for three Renaissance Homes irrigation accounts in the amount of \$66.00 each. Renaissance Homes was sent to collection for non-payment of three irrigation

accounts in the Hunter's Ridge Subdivision. They declared bankruptcy in 2009 and conveyed the properties to Columbia River Bank in lieu of foreclosure. All irrigation water charges have been paid for these accounts with the exception of late fees/turn off fees. (submitted by Joan Durgin)

[Renaissance Homes Write-offs](#)

- E. Authorize Mayor to sign the Community Development Block Grant (CDBG) Agreement Modification No. 1 for Project P-874A Louis Bloch Park Restroom Improvements. Camas and Clark County staffs propose a modification to the current CDBG Agreement. Modification No. 1 will extend the existing contract from March 31, 2013, to July 31, 2013. The extension is required to correspond with our existing construction schedule. Construction of the project was delayed because we rejected the bids for our initial bid. The plans were modified and the project was rebid a second time resulting in a delayed construction schedule. This project is budgeted and fully funded by a CDBG. (submitted by James Hodges)

[Community Development Block Grant Agreement Modification](#)

- F. Approve and Authorize Mayor to sign the Burlington Northern Sante Fe (BNSF) Pipeline License for steel casing installation for Project WS-714 24" Sanitary Transmission Main. The new 24" Sanitary Transmission Main Pipeline Project will cross the BNSF railroad tracks just north of the intersection of SE 6th Avenue and SE Polk Street. The crossing requires installation of a 36" diameter steel casing below the existing railroad tracks. Installation of the 36" diameter casing and the 24" diameter pipe inside the casing requires Camas to execute a pipeline license agreement with Jones Lang LaSalle Brokerage, Inc., a firm representing BNSF. The one-time fee for acquiring the Pipeline License Agreement will be between \$3,600.00 and \$4,750.00. This project is budgeted and fully funded by a \$3.7 million Public Works Trust Fund Loan. (submitted by James Hodges)

[Pipeline License Agreement](#)

- G. Authorize Pay Estimate No. 1 for Project S-545 NW 38th Avenue/SE 20th Street Improvements, Phase No. 1 to Tapani, Inc., in the amount of \$396,353.10. The pay estimate is for work completed from March 4, 2013 through March 29, 2013. (submitted by Anita Ashton)

[Pay Estimate No. 1](#)

- H. Authorize the submittal of the 2013 Transportation Alternatives Program (TAP) Grant Application to the Regional Transportation Council (RTC). The RTC has put out a call for applications for the 2013 TAP grant program which are due April 24, 2013. This item was discussed at the March 4, 2013, Council Workshop. The project would complete a pedestrian link on NW 18th Avenue from NW Beech Street to SE 201st Street on the south side of the roadway. The preliminary estimate for the project is \$250,500. If successful, the City would commit to design in 2013 and construct in 2014. The \$4,800 (2013) grant match requirement can be met with a combination of the \$2500 private commitment

from Knights Pointe Estates Homeowners Association and existing budget authority by redirecting a portion of Storm Utility and Street Budget. The \$50,500 (2014) construction match will need to be budgeted through a combination of Storm Utility, Street Fund and or Real Estate Excise Tax (REET) contributions. The attached document is a rough draft. Additional edits will be added prior to submittal. A change to budget or scope is not anticipated. (submitted by Eric Levison)

[Draft Transportation Alternatives Program Grant Application \(updated attachment added April 15, 2013\)](#) 

[Knights Pointe Estates Homeowners Association Letter \(revised attachment added April 12, 2013\)](#) 

[Vicinity Map \(attachment added April 15, 2013\)](#) 

- I. Authorize Bid Award for Project P-862A1 Lacamas Lake Lodge Fuel Tank Removal to the lowest responsive bidder 3 Kings Environmental in the amount of \$5,251.98. This project will remove an abandoned fuel tank found during the environmental assessment of the Lacamas Lake Lodge property in accordance with state law. (submitted by Eric Levison)

[Fuel Tank Removal Bid Tab](#) 

- J. Authorize Mayor to sign a contract amendment with AKS Engineering for phase 1 of the Forest Management Plan timber sale. This amendment provides for management of the timber sale and reforestation requirements. It also includes additional survey work for the Jones Creek road easement in preparation for phase 2 of the Forest Management Plan. The contract amendment is in the amount of \$49,000. (submitted by Eric Levison)

[AKS Contract Amendment](#) 

- K. Authorize Pay Estimate No. 4 for Project P-874A Louis Bloch Park Restroom Improvements to Michael Green Construction Inc., in the amount of \$17,632.29. The pay estimate is for work completed through April 5, 2013. This project is budgeted and fully funded by a CDBG. (submitted by James Hodges)

[Pay Estimate No. 4](#) 

- L. Authorize Mayor to sign a professional service contract amendment with FCSG in the amount of \$85,330 for a utility rate study. This contract will provide a utility rate analysis for the water, sewer, storm and sanitation utilities. The scope includes a revenue requirement analysis for all four utilities and a cost of service study for the water and sewer utilities. The scope also includes alternative service options for the sanitation utility. The current budget allocates \$60,000 for the study. The remaining \$25,330 of the funding will come from the utility funds by reallocating existing budget authority. (submitted by Eric Levison)

[Rate Study Scope](#) 

FCSG Contract Amendment

- M.** Authorize Bid Award for Project P-885 Scout Hall Asbestos Abatement to the lowest responsive bidder. Bid tabulations were available Monday, April 15, 2013. During an inspection of the floor damage at Scout Hall, located in Crown Park, suspected asbestos material was discovered. The hall was closed for use and the material was tested. The test came back positive for asbestos containing material. A bid to abate the material was opened Monday the 15th. The staff estimate is \$3,000. Upon removal, staff will repair the flooring system estimated in the range of \$2,000 to \$5,000, dependent on structural inspection. Costs associated with this project are covered under the Real Estate Excise Tax (REET) 2 Growth Management Act (GMA) budget of \$50,000 for general parks. (submitted by Eric Levison)

Asbestos Bid (attachment added April 15, 2013) 

It was moved by Linda Dietzman, seconded by Steve Hogan to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

Eric Levison, Public Works Director, recognized Denis Ryan, Operations Supervisor, for his work on the Pavement Management Program.

David Zavortink, Library Director, informed Council that this week is National Library Week and commented about upcoming events at the library.

B. Council

Dietzman commented about the library tours that will take place on May 11, 2013.

Smith stated that her thoughts and prayers were with the victims of the Boston Marathon tragedy.

Mayor confirmed that he will be at the library on May 11th to read a story as part of their big celebration.

VII. MAYOR

A. Announcements

Mayor announced that the library will be celebrating their 90th birthday this spring. He also read a proclamation declaring April 14-20, 2013, as National Library Week.

B. Appointment to Planning Commission

Mayor Higgins appointed Jaima Johnson to the Planning Commission to fulfill an unexpired term ending December 31, 2015.

C. Appointment to Lodging Tax Advisory Committee

Mayor Higgins appointed Brenda Schallberger of the Downtown Camas Association (DCA) to the Lodging Tax Advisory Committee. Schalberger will replace Carrie Schulstad.

It was moved by Greg Anderson, seconded by Don Chaney to confirm the Mayor's appointments to the Planning Commission and the Lodging Tax Advisory Committee. The motion carried unanimously.

VIII. FIRE

A. Oath of Office for New Firefighter Mitch Marling

Details: New firefighter Mitch Marling took the oath of office from Mayor Higgins.

Department/Presenter: Nick Swinhart, Fire Chief

IX. LIBRARY

A. Ordinance No. 2673 Granting Sawtooth Technologies, LLC a Franchise to Operate a Fiber Optic Network

Details: This franchise is beneficial to the library and the city. James Carothers, Engineering Manager, and David Zavortink, Library Director, presented details of this at previous Council workshops. David Zavortink was available to assist with questions.

Department/Presenter: David Zavortink, Library Director

[Ordinance No. 2673](#) 

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2673 be read by title only. The motion carried unanimously.

It was moved by Linda Dietzman, seconded by Melissa Smith that Ordinance No. 2673 be adopted and published according to law. The motion carried unanimously.

X. EXECUTIVE SESSION

A. Labor Relations

The meeting recessed at 7:24 p.m. for discussion on labor relations for an estimated 20-30 minutes. No further action was taken.

XI. ADJOURNMENT

The meeting adjourned at 7:53 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted April 10, 2013

[Council Agenda with Supporting Documents](#) 

Mayor

City Clerk