



## **CITY COUNCIL REGULAR MEETING MINUTES**

**Monday, July 01, 2013 at 7:00 p.m.**

**Camas City Hall, 616 NE 4<sup>th</sup> Avenue**

### **I. CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 7 p.m.

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL**

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Kristin Berquist, Phil Bourquin, Roger Knapp, Mitch Lackey, Eric Levison, Nina Regor and Nick Swinhart

Press: Heather Acheson, Camas-Washougal Post Record

### **IV. PUBLIC COMMENTS**

There were no comments from the public.

### **V. CONSENT AGENDA**

- A.** Approve the minutes of the June 17, 2013, Camas City Council Meeting and the work session minutes of June 17, 2013.

[City Council Meeting Minutes of June 17, 2013](#) 

[City Council Work Session Minutes of June 17, 2013](#) 

- B.** Approve claim checks numbered 117579-117706 in the amount of \$1,033,752.35.

- C.** Approve Release of Retainage for Project SS-571 Cedar Street Storm Sewer Realignment to Civil Works NW, Inc., in the amount of \$2,757.47. All required city and state project documentation has been received and verified. (submitted by James Hodges)

[Release of Retainage](#) 

- D.** Authorize the Mayor to sign an amendment to the J.D. Walsh and Associates Professional Services Contract in the amount of \$54,139. The amendment is for additional architectural services related to the construction of the Heritage Park boat launch project which includes expanding the boat ramp, adding a dock and expanding the parking area. In 2012, the City made an application for a grant to the Recreation and Conservation Office in the Boating Facilities Program. The City's project ranked fourth in the state and if the program is fully funded by state legislature the City expects to be a recipient of a portion of the grant funds. The grant pays for 75% of the project costs and the project is included in the 2013 budget. The other 25% will be funded through Parks and Open Space Impact fees. The City will not execute this amendment until it receives a notice of grant award. (submitted by Jerry Acheson)

[Amendment](#) 

- E.** Approve and authorize the Mayor to sign the Memorandum of Understanding (MOU) to participate in the City of Vancouver Innovation Partnership Zone (IPZ). An IPZ is a formal designation awarded by the State of Washington Department of Commerce that showcases a community's competitive advantage in economic development. In order to receive the designation, a community must show clear and meaningful partnerships amongst research, workforce training, and private sector participation in close geographic proximity to promote collaboration in a research based effort that will lead to new technologies, marketable products, company formation, and job creation. There are currently 15 IPZs in Washington State. The City of Vancouver has invited the City of Camas to become a part of its proposed IPZ. At the June 17th workshop, there was Council consensus to participate in the IPZ and to sign its MOU. The draft MOU is a multi-party agreement. The City of Camas' responsibilities are on Page 2. (submitted by Nina Regor)

[Draft MOU \(updated version posted - July 1, 2013\)](#) 

- F.** Approve Pay Estimate No. 5 for Project WS-713 Wastewater Treatment Facilities (WWTF) Improvements, Phase 2B, to Contractors Northwest, Inc., in the amount of \$76,191.20 for work completed through June 19, 2013. This project is budgeted and fully funded. (submitted by James Hodges)

[Pay Estimate No. 5](#) 

- G.** Approve Pay Estimate No. 2 for Project WS-720A 2013 STEP/STEF Tank Pumping to AAA Septic Service in the amount of \$3,204.57 for work completed through May 31, 2013. This project is budgeted and fully funded. (submitted by James Hodges)

[Pay Estimate No. 2](#) 

- H.** Authorize the Mayor to sign the Interlocal Joint Purchasing Agreement with Clark County. This interlocal allows for the City of Camas and Clark County to utilize bids between agencies for purchases or acquisitions of goods and services in accordance with RCW 39.33. (submitted by Eric Levison)

#### [Interlocal Joint Purchasing Agreement with Clark County](#)

- I. Authorize the Mayor to sign the Interlocal Joint Purchasing Agreement with the City of Washougal. This interlocal allows for the City of Camas and the City of Washougal to utilize bids between agencies for purchases or acquisitions of goods and services in accordance with RCW 39.33. (submitted by Eric Levison)

#### [Interlocal Joint Purchasing Agreement with the City of Washougal](#)

- J. Approve Pay Estimate No. 3 for Project S-545 NW 38th Avenue/SE 20th Street Extension Roadway Improvements, Phase 1, to Tapani, Inc., in the amount of \$468,874.95 for work completed from May 1, 2013 thru May 31, 2013. (submitted by Anita Ashton)

#### [Pay Estimate No. 3](#)

- K. Authorize the Mayor to sign a professional services contract with OTAK, Inc., for Project WS-714 24" Sanitary Sewer Transmission Main and Garfield Waterline Relocation for Burlington Northern Sante Fe (BNSF) Railroad for an amount not to exceed \$360,715 for all work described herein. Staff submitted this item for discussion at the Council workshop held on February 19, 2013. City engineering staff solicited public advertisement for proposals from qualified engineering consultants. OTAK, Inc., of Vancouver, Washington was eventually selected to perform this work for Camas. The project will install approximately 7,500 feet of new transmission main that will transport all of the City's STEP system waste water directly to the City's Wastewater Treatment Plant (WWTP). This project is critical for future development, and includes some tasks that may require significant time to complete. The project is budgeted and fully funded by a \$3,740,000 Public Works Trust Fund (PWTF) loan. (submitted by James Hodges)

#### [Professional Services Contract \(revised attachment posted - June 27, 2013\)](#)

**It was moved by Don Chaney, seconded by Melissa Smith to approve the consent agenda. The motion carried unanimously.**

*NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.*

#### **VI. NON-AGENDA ITEMS**

##### **A. Staff**

There were no comments from staff.

##### **B. Council**

Hogan commented that the Downtown Camas Association's Annual Car Show is scheduled for the evening of July 5th, during First Friday.

## VII. MAYOR

### A. Announcements

Mayor Higgins announced the results of the annual softball game between the cities of Camas and Washougal.

## VIII. COMMUNITY DEVELOPMENT

### A. Public Hearing - Tidland Acquisition and Transfer of Open Space

Details: The City was previously gifted park and open space property from the Tidland Family. Tom Tidland requested an adjustment in the boundary of this land to move a section of 20 feet X 200 feet (4,000 square feet). The result would be an equal adjustment in the area of land that backs up to a future planned neighborhood park in Ostenson Canyon. Pursuant to Ordinance No. 2509, a public hearing is required prior to the sale, conveyance, exchange, transfer or other disposition of open space, park, or recreational land owned by the City.

Department/Presenter: Phil Bourquin, Community Development Director

[Tidland Request](#) 

[Tidland Exhibits](#) 

Mayor opened the public hearing at 7:03 p.m. There were no comments or questions from the public regarding the adjustment of property between the Tidlands and the City of Camas. Mayor closed the public hearing at 7:03 p.m.

**It was moved by Greg Anderson, seconded by Steve Hogan to approve the adjustment of approximately 4,000 square feet and direct the City Attorney to review the appropriate documents prior to recording with Clark County. The motion carried unanimously.**

## IX. FIRE DEPARTMENT

### A. Ordinance No. 2677 Authorizing the Execution of the Financing Contract for the Purchase of an Ambulance

Details: At the June 17, 2013, Regular Council Meeting, staff requested approval to purchase an ambulance and presented the suggestion to use the state loan program for financing as was discussed with Council during the 2013 budget preparation process. The other recommendation was to "piggyback," as allowed by state law, on a recent ambulance bid obtained by North County EMS. The Council passed a motion to purchase the ambulance with the recommended provisions. Since that approval, staff has identified three other documents that are required to be signed in order for the City to use the state loan program. One is an ordinance that was created by Roger Knapp recently and the other two are

signature documents to participate in the state loan program. All are contained in the agenda packet.

Department/Presenter: Nick Swinhart, Fire Chief

[Ordinance No. 2677](#) 

[Notice of Intent](#) 

[Authorized Agency Signature Form](#) 

**It was moved by Don Chaney, seconded by Melissa Smith that Ordinance No. 2677 be read by title only. The motion carried unanimously.**

**It was moved by Don Chaney, seconded by Greg Anderson that Ordinance No. 2677 be adopted and published according to law. The motion carried unanimously.**

**It was moved by Greg Anderson, seconded by Steve Hogan to authorize the appropriate parties to sign the notice of intent and the accompanying financial documents. The motion carried unanimously.**

## **X. ADMINISTRATION**

### **A. [Resolution No. 1276 Rescinding Resolution No. 1247](#)**

Details: On July 16, 2012, the City Council adopted via Resolution No. 1247 the 2012 rate schedule for the Equipment Rental (ER) Fund, to be implemented as part of the 2013 budget process. Shortly after the resolution was adopted, the City decided to not implement the new rates, pending further review of its cost assumptions and allocations. The 2013 budget was built on the previous rate structure. Even though this was verbally noted as part of the budget process, the 2012 rates were not officially rescinded. The City is in the process of reviewing the ER Fund assumptions, with any appropriate revisions coming forward for implementation in the 2014 budget. Per the June 17, 2013, Council Workshop Meeting, attached is a resolution to rescind the 2012 rates pending the 2013 review in order to bring closure to last year's policy decision.

Department/Presenter: Nina Regor, City Administrator

[Resolution No. 1276](#) 

**It was moved by Linda Dietzman, seconded by Shannon Turk that Resolution No. 1276 be read by title only. The motion carried unanimously.**

**It was moved by Linda Dietzman, seconded by Shannon Turk that Resolution No. 1276 be adopted. The motion carried unanimously.**

## **XI. ADJOURNMENT**

The meeting adjourned at 7:10 p.m.

*NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.*

**Quick Preview of Agenda and Supporting Documents - Posted June 25, 2013**

[Council Agenda with Supporting Documents](#) 

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Mayor

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City Clerk