



CITY COUNCIL WORKSHOP MEETING MINUTES
Monday, August 05, 2013 at 4:30 p.m.
Camas City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Jerry Acheson, Phil Bourquin, Kristin Berquist, Sherry Coulter, Jennifer Gorsuch, Mitch Lackey, Cathy Huber Nickerson, Nina Regor, and Nick Swinhart

Press: Heather Acheson, Camas-Washougal Post Record

III. PUBLIC COMMENTS

There were no comments from the public.

IV. COMMUNITY DEVELOPMENT DEPARTMENT

A. P-874A Louis Bloch Park Restroom Improvements - Community Development Block Grant (CDBG) Agreement Modification No. 2

Details: Clark County has asked the City of Camas to approve and execute Modification No. 2 for our existing CDBG Grant Agreement. Modification No. 2 will extend the CDBG Grant Agreement through October 31, 2013. The time extension is required because the City is holding retainage for the completed Louis Bloch Park Restroom Improvements due to a delay in receipt of certain project documentation from one of the subcontractors. The extension of this contract allows the City to collect \$6,884.30 in remaining grant funds when payment is issued to the contractor. This project is budgeted and fully funded by a CDBG grant.

Department/Presenter: Phil Bourquin, Community Development Director

[Community Development Block Grant Agreement Modification No. 2](#) 

The CDBG Grant Agreement Modification No. 2 is on the August 5, 2013, Consent Agenda for Council's consideration.

B. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items

Department/Presenter: Phil Bourquin, Community Development Director

Bourquin stated that Georgia Pacific will be lowering the water level at Lacamas Lake for the yearly Lacamas Lake Annual Clean Up that is set for September 29th, from 9 a.m. until 12:30 p.m. Participants should meet at the Heritage Trail Boat Launch parking lot. For more information, call 360-817-5633.

Mayor also commented that this allows for the installation of the new boat launch for the Lacamas Lake Lodge.

Bourquin let Council know that if they saw anything in the community that was a concern to them that staff would like to know about it.

V. FINANCE DEPARTMENT

A. 2014 Budget Outlook (Presentation was added on August 5, 2013.)

Details: This presentation was designed to set the stage for the 2014 Budget preparation. The presentation included a trend analysis of the City's General Fund, the Street Fund and the Emergency Medical Services (EMS) Fund. It also included a preliminary revenue projection with a discussion of options, as well as an introduction to capital revenues as an introduction to a future meeting on the 2014 Capital Budget.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[2014 Budget Outlook](#) 

Huber Nickerson said the adoption of the 2014 Budget should take place in early December.

Council requested multiple scenarios for comparisons and a comprehensive fee schedule.

Regor said the purpose of the presentation was to provide exposure on the issues, and to receive Council's initial feedback. They will be seeing these topics at future Council meetings. Staff will also be working with the Finance Committee on some of these topics as the budget moves forward.

B. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items

Department/Presenter: Cathy Huber Nickerson, Finance Director

Huber Nickerson invited Council to the exit meeting with the State Auditor's Office on Camas' 2012 audit, scheduled for Friday, August 16th at 2 p.m. and requested that questions be directed to her prior to the audit.

VI. CITY ADMINISTRATION

A. Miscellaneous and Scheduling

Details: Updates on miscellaneous or scheduling items

Department/Presenter: Nina Regor, City Administrator

Regor stated that the City has advertised for statements of qualifications from consultants to assist with the update of the Parks and Recreation Department's Parks and Open Space Comprehensive Plan. Regor gave reasons for the update and stated that the submitted materials are scheduled to be reviewed this week with the contract scheduled for Council's consideration at the August 19th or September 3rd Regular Council Meeting. The project is budgeted through the Parks and Open Space Impact Fee Account.

The next Fire Consolidation Ad Hoc Group Meeting will be held in the Council Chambers on Wednesday, August 7th, at 5:30 p.m. The topics of discussion will be a financial analysis and a discussion of policy issues identified during the May 1st brainstorming session.

Mayor stated he would not be able to attend the ad hoc meeting.

VII. COUNCIL COMMENTS AND REPORTS

Hazen said Camas Days was a great event and that it included great volunteers.

Dietzman commented on the Camas Days Parade ride in the fire truck and that she attended First Friday and the groundbreaking for Lacamas Lake Lodge. Dietzman also informed Council that a Lodging Tax Advisory Committee Meeting is being held on Wednesday, August 7th for the purpose of reviewing grant requests.

Chaney agreed with the remarks about Camas Days, and added that City staff does excellent work in keeping the downtown area clean; he said downtown is a remarkably nice area and he is excited about what is happening in the area.

Smith agreed with the comments about Camas Days and also said the Camas Days vendors were impressed at how well-kept Camas keeps the downtown area.

Hogan reported that Camas Days and the half marathon were good events. He said the organizers of the marathon learned as they went through the process for the first time. Hogan also commented on a public radio newscast he heard about Bonneville Power Association (BPA) placing underground power lines in Celilo Falls area and compared it to Camas.

Mayor suggested population and expenditure comparisons be made and presented to BPA.

Anderson agreed with the positive comments about the parade and appreciated the fact that the community joined in with Council to push the fire truck.

Turk reported that she participated in the half marathon, and was also impressed with staff's participation in making the events successful.

Smith echoed the comments about Camas Days and reported she will be attending a Regional Transportation Council (RTC) meeting on Tuesday, August 6th.

Mayor gave an update on a Camas Washougal Economic Development Association (CWEDA) project stating CWEDA hired a film company to assemble an economic development promotional video for the area with a specific piece focusing on Camas. Mayor plans to debut the Camas portion of the video during the September 24, 2013, State of the Community Event.

Mayor reported that the August 13th Concerts for a Cause is being held to benefit events that the Camas Parks and Recreation Department staff organizes. The entrance fees and table profits that night will go towards the coming year's Parks and Recreation events. Contacts for more information are Mayor Higgins and Krista Bashaw, Recreation Coordinator.

VIII. PUBLIC COMMENTS

James Howsley, Jordan Ramis PC, 1499 SE Tech Center Place, gave Council a brief update on their firm's activities towards accomplishing their goals regarding the amendments to the City of Camas Comprehensive Plan.

IX. ADJOURNMENT

The meeting adjourned at 5:30 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted on July 31, 2013

[Workshop Agenda and Supporting Documents](#) 

Mayor

City Clerk

