



CITY COUNCIL REGULAR MEETING MINUTES
Monday, October 07, 2013 at 7:00 p.m.
Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Kristin Berquist, Phil Bourquin, Jennifer Gorsuch, Cathy Huber Nickerson, Roger Knapp, Eric Levison, and Paul Lewis

Press: Heather Acheson, Camas-Washougal Post Record

Mayor made comments regarding the passing of Camas City Administrator, Nina Regor.

A moment of silence was taken in Nina Regor's honor.

IV. PUBLIC COMMENTS

There were no comments from the public.

V. CONSENT AGENDA

- A.** Approved the minutes of the September 27, 2013, Special Council Meeting, the September 16, 2013, Camas City Council Meeting and the work session minutes of September 16, 2013.

[Special Council Meeting](#) 

[September 16th Council Meeting Minutes](#) 

[September 16th Workshop Minutes](#) 

- B.** Approved claim checks numbered 118513-118699, in the amount of \$2,894,250.72.
- C.** Authorized the Mayor to sign Change Order No. 1 for Project WS-713, Wastewater Treatment Facilities (WWTF) Improvements, Phase 2B which includes eight items totaling \$53,405.00. All items listed in Change Order No. 1 are for additional work required during construction. These items amount to about 1.9 percent of the original \$2,858,837.00 contract amount. The largest item, No. 7, amounts to \$31,881.00 and is for work required to re-route a 30" diameter pipeline and to construct a proper connection to an existing concrete structure. This project is funded by a \$10,000,000 Public Works Trust Fund (PWTF) Loan and a \$6,543,300 Department of Ecology (DOE) State Revolving Fund (SRF) Loan. (submitted by James Carothers)

[WS- 713 Change Order No. 1](#) 

- D.** Authorized Pay Estimate No. 7 for Project WS-713 Wastewater Treatment Facilities Improvements, Phase 2B to Contractors Northwest, Inc., in the amount of \$1,082,488.35 for work completed through September 15th, 2013. This project is budgeted and fully funded. (submitted by James Hodges)

[WS-713 Pay Estimate No. 7](#) 

- E.** Authorized Pay Estimate No. 5 for Project WS-720A 2013 STEP/STEF Tank Pumping in the amount of \$6,208.86 to AAA Septic Service for work completed through August 31, 2013. This project is budgeted and fully funded. (submitted by James Hodges)

[WS-720A Pay Estimate No. 5](#) 

- F.** Authorized Pay Estimate No. 3 for Project P-862 Lacamas Lake Lodge Building Improvements payable to JWC LLC, general contractor for the work period ending September 27, 2013, in the amount of \$273,941.14 (submitted by James Hodges)

[P-862 Pay Estimate No. 3](#) 

- G.** Authorized Pay Estimate No. 6 for Project S-545 NW 38th Ave./SE 20th St. Street Improvements, Phase 1 to Tapani, Inc., in the amount of \$722,035.26. The pay estimate is for work completed from August 1st through August 31st, 2013. (submitted by Anita Ashton)

[S-545 Pay Estimate No. 6](#) 

- H.** Authorized the bid award for Project P-883A Police Station Fence and Security Gate to Town and Country Fence Co. in the amount of \$36,864.67. This is a budgeted project. (submitted by Eric Levison)

[P-883A Bid Tab](#) 

- I.** Authorized the Mayor to execute this modification to the existing Community Development Block Grant (CDBG) Grant Agreement for Project P-881 Community Center CDBG Grant Agreement Modification No. 1. Clark County CDBG Staff have proposed the attached modification to the City's existing Grant Agreement. The modification excludes the requirement for the execution of a Deed of Trust. The modification also proposes to change the contract end date to October 1, 2020. (submitted by James Carothers)

[CDBG Grant Agreement Contract Modification](#) 

- J.** Authorized the Mayor to execute the attached Promissory Note for Project P-881 Community Center CDBG Parking Improvements. Camas has received a CDBG Grant in the amount of \$30,000 to be used to purchase property near the existing Community Center on SE Polk Street. The property is owned by the Friends of the Camas Community Center. Consistent with CDBG Program requirements, Camas has been asked to execute the attached Promissory Note as a condition for receipt of the grant funding. The Promissory Note includes specific conditions that must be met after acquisition of the subject property. Simply stated, Camas is required to use the purchased property for CDBG Eligible activities. (submitted by James Carothers)

[Promissory Note](#) 

- K.** Authorized the write-off of the September 2013 Emergency Medical (EMS) billings in the amount of \$89,198.27. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (submitted by Cathy Huber Nickerson)

It was moved by Greg Anderson, seconded by Melissa Smith to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Each council member expressed sadness at Nina's passing, appreciation for the work she had accomplished, and for her courage.

Mayor will announce the specifics of a Memorial Service for Nina when they are known.

VII. MAYOR

A. Announcements

Mayor announced that Jennifer Gorsuch, Human Resources Director, would also be serving as the Acting City Administrator.

VIII. COMMUNITY DEVELOPMENT

A. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items

Department/Presenter: Phil Bourquin, Community Development Director

There were no updates on miscellaneous or emergent items.

IX. PUBLIC WORKS

A. Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items

Department/Presenter: Eric Levison, Public Works Director

There were no updates on miscellaneous or emergent items.

X. ADMINISTRATION

A. Miscellaneous and Updates

Details: Updates on miscellaneous or scheduling items

Department/Presenter: Jennifer Gorsuch, Acting City Administrator

There were no updates on miscellaneous or scheduling items.

XI. PUBLIC COMMENTS

There were no comments from the public.

XII. ADJOURNMENT

The meeting adjourned at 7:11 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted October 2, 2013

[October 7, 2013 Council Agenda with Supporting Documents](#) 

Mayor

City Clerk