



CITY COUNCIL WORKSHOP MEETING MINUTES

Monday, October 21, 2013 at 4:30 p.m.

Camas City Hall, 616 NE 4th Avenue

Due to technical difficulties the recording of the meeting is audio only.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Steve Hogan, Melissa Smith, and Shannon Turk

Excused: Tim Hazen

Staff: Jerry Acheson, Kristin Berquist, Phil Bourquin, James Carothers, Sherry Coulter, Jennifer Gorsuch, Eric Levison, Shyla Nelson, Cathy Huber Nickerson, Linda Swenton, and David Zavortink

Press: Heather Acheson, Camas-Washougal Post Record

III. PUBLIC COMMENTS

There were no comments from the public.

IV. FINANCE DEPARTMENT

A. 2013 City of Camas - 3rd Quarter Financial Performance

Details: The presentation compared the status of the 2013 City Budget with the Actual Revenues and Expenditures as well as the status of the Capital Projects, the City's Investment Portfolio, Debt Portfolio and the City's economic outlook. The presentation was made available at the City Council Workshop.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[Third Quarter Financial Performance 2013](#) 

B. 2014 Equipment Rental Fund Rates

Details: This presentation provided an overview of the Equipment Rental Fund function as well as the rates that will be utilized in the 2014 Recommended Budget. The presentation was made available at the City Council Workshop.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[2014 Equipment Rental Fund Rates Presentation](#) 

Eric Levison, Public Works Director, commented that the 2014 Budget contained a unique opportunity to meet upcoming fuel mandates. Levison also referred to the memorandum of understanding (MOU) from Western Washington Clean Cities and responded to questions from Council.

C. 2014 Recommended Budget Operating Decision Packages

Details: This presentation gave details about the Operating Decision Packages that were included in the Mayor's recommended budget. The presentation was made available at the City Council Workshop.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[2014 Operating Decision Packages Presentation](#) 

Huber Nickerson will provide Council with the results of an earlier study that was completed by Paul Lewis for comparison.

D. 2014 Recommended Budget Property Tax Presentation

Details: The 2014 property tax recommendation was reviewed for Council's consideration. Discussion regarding the 1% levy increase and the partial use of banked capacity was included. The presentation was made available at the City Council Workshop.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[Property Tax 2014 Presentation](#) 

V. COMMUNITY DEVELOPMENT DEPARTMENT

A. Final Plat (FP 13-03) for the Hills at Round Lake Phases 1-3

Details: The Hills at Round Lake Phases 1 to 3 includes a total of 69 lots. The applicant has met the requirements in accordance with

CMC§17.21.060. The final plat must be approved by City Council during a regular meeting.

Department/Presenter: Phil Bourquin, Community Development Director

A meeting will be scheduled during a future regular council meeting to render a decision on the final plat for the Hills at Round Lake Phases 1-3.

B. [Project WS-729 Waterline Relocate for Burlington Northern Sante Fe \(BNSF\) Bridge](#)

Details: BNSF is preparing to replace their existing bridge over the Washougal River. Their project requires Camas to obtain an easement across BNSF right-of-way and to relocate an existing water transmission main. Jones Lang Lasalle Brokerage, Inc., represents BNSF in matters related to pipeline easements across any railroad right-of-way. This project will be potentially funded by the Water Utility Fund.

Department/Presenter: James Carothers, Engineering Manager

[WS-729 JLL Pipeline Easement](#) 

The request to obtain the easement across the BNSF right-of-way for the relocation of the water transmission main is expected to be placed on a future consent agenda.

VI. PUBLIC WORKS

A. [Western Washington Clean Cities Memorandum of Understanding \(MOU\)](#)

Details: The memorandum of understanding with the Western Washington Clean Cities Coalition provides the City of Camas resources for fleet management, cost/benefit analysis and partnering opportunities to work toward lowering reliance on petroleum based fuels and preparing to meet State of Washington requirements.

Department/Presenter: Eric Levison, Public Works Director

[Western Washington Clean Cities Memorandum of Understanding](#) 

Staff will request authorization for the Mayor to sign the MOU during the November 4th Council Meeting.

VII. MAYOR

A. Interlocal Agreement with Washougal regarding Representation on the C-Tran and Regional Transportation Council (RTC) Boards of Directors

Details: The cities of Camas and Washougal entered into an interlocal agreement on January 17, 2012, that provided for the appointment of joint representation on the C-Tran and RTC Boards of Directors. In Section II of the agreement, it states that the parties agree to review the interlocal agreement during the fourth quarter of 2013 and to make revisions, if any, as mutually agreed. The purpose of this agenda item was to provide the opportunity for Council to review and discuss the agreement to see if Council had any revisions to recommend. Council did not have any revisions at this time.

An update was given about the C-Tran Composition Board Meetings.

Department/Presenter: Scott Higgins, Mayor

[C-Tran and RTC Interlocal Agreement with Washougal](#) 

VIII. CITY ADMINISTRATION

A. Miscellaneous and Scheduling

Details: Updates on miscellaneous or scheduling items

Department/Presenter: Jennifer Gorsuch, Acting City Administrator

Gorsuch informed Council members that staff was notified that Camas had successfully completed another level toward being awarded a Staffing for Adequate Fire & Emergency Response (SAFER) Grant.

IX. COUNCIL COMMENTS AND REPORTS

Turk thanked Huber Nickerson and the finance committee for their work on the 2014 Budget. She attended the Camas Youth Advisory Council (CYAC) Candidate Forum, the Camas Educational Foundation (CEF) Auction and the Camas High School (CHS) football game.

Chaney also attended the CHS game and will be attending the Association of Washington Cities (AWC) Conference. He recommended that others read the information from the Municipal Research and Services Center (MRSC) publication about the marijuana issue as it relates to cities. Chaney visited City Hall this week at the same time the Helen Baller 2nd Grade classes were meeting with the Camas Fire Department, the Camas Police Department and the Mayor. He used this observation to highlight Camas' community engagement and level of service.

Anderson attended the Camas-Washougal Ad Hoc Fire Consolidation Meeting and gave Council a brief update. Chaney and Dietzman also attended the meeting and echoed Anderson's comments.

Smith attended the CYAC Candidate Forum and the League of Women Voter's Candidate Forum. She asked that everyone remember to vote.

Dietzman noted that she received complaints from citizens regarding the placement of political signs and the business signs that were intermingled with the political signs.

Mayor received a request for a fireworks permit from Camas High School staff that would allow a display of fireworks at the beginning of their October 25th Homecoming Game. Council members were not opposed to this one-time permit. Mayor will direct Fire Chief Nick Swinhart to work with Camas High School staff to issue the special use permit.

Nina Regor's Celebration of Life Service will be held at 10 a.m. on Saturday, November 2nd, at Journey Community Church in downtown Camas.

Mayor stated that he is working toward having the City Administrator position filled by the end of 2013.

X. PUBLIC COMMENTS

There were no comments from the public.

XI. ADJOURNMENT

The meeting adjourned at 6:16 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted October 16, 2013

[October 21, 2013, Workshop Packet](#) 

Mayor

City Clerk