



CITY COUNCIL REGULAR MEETING MINUTES
Monday, November 04, 2013 at 7:00 p.m.
Camas City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Excused: Linda Dietzman

Staff: Kristin Berquist, Phil Bourquin, James Carothers, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Paul Lewis, and Roger Knapp

Press: Heather Acheson, Camas-Washougal Post Record

IV. PUBLIC COMMENTS

State Representative Liz Pike, 18th Legislative District, commented about receiving a legislative priorities list and that she was working on a potential seasonal worker pension reform bill, a potential agency review bill, and a prevailing wage bill, as well as restoration of funds to the Public Works Trust Fund.

V. CONSENT AGENDA

- A.** Approved the minutes of the October 21, 2013, Camas City Council Meeting and the work session minutes of October 21, 2013

[October 21, 2013 City Council Meeting Minutes](#) 

[October 21, 2013, City Council Workshop Minutes](#) 

- B. Approved claim checks numbered 118826 through 118980 in the amount of \$1,570,729.55.
- C. Authorized the Mayor to sign the contract with Waldron for \$2,000 to assist Camas with the recruitment of a City Administrator. This is an addendum to the City's original contract with Waldron. The scope of work outlines their assistance to the City with the upcoming City Administrator recruitment process. (submitted by Jennifer Gorsuch)

[Waldron Scope of Work](#) 

- D. Authorized the Mayor to sign the Commute Trip Reduction (CTR) Employer Annual Report & Program Description. The City of Camas is required to submit an annual report to the Clark County CTR Administrator that indicates conformance with the requirements of Washington State's Commute Trip Reduction Law. (submitted by Phil Bourquin)

[2013 Annual Report and Program Description](#) 

- E. Authorized the Mayor to sign the Western Washington Clean Cities Coalition Memorandum of Understanding (MOU). The signature of this MOU will provide the City of Camas resources for fleet management, cost/benefit analysis, and partnering opportunities in order to work toward lowering the City's reliance on petroleum based fuels and in preparation to meet the State of Washington requirements that are described in the Revised Code of Washington (RCW). An annual membership fee of \$350 is required to join the Coalition. (submitted by Eric Levison)

[Clean Cities MOU](#) 

- F. Authorized Pay Estimate No. 6 for Project WS-720A STEP/STEF Tank Pumping to AAA Septic Service in the amount of \$4,105.86 for work completed through September 30, 2013. This project has been budgeted and fully funded. (submitted by James Hodges)

[WS-720A Pay Estimate No. 6](#) 

- G. Authorized Pay Estimate No. 4 for Project P-862 Lacamas Lake Lodge Building Improvements to JWC Construction LLC in the amount of \$208,385.42 for work that has been completed through October 25, 2013. (submitted by James Hodges)

[P862 Pay Estimate No. 4](#) 

- H. Authorized Pay Estimate No. 7 for Project S-545 NW 38th Ave./SE 20th St. Street Improvements, Ph. 1 to Tapani, Inc., in the amount of

\$595,086.27 for work completed from September 1, 2013, through October 14, 2013. (submitted by James Hodges)

[S-545 Pay Estimate No. 7](#) 

- I. Authorized the Mayor to sign an easement agreement for Project WS-729 Waterline Relocate for Burlington Northern Sante Fe (BNSF) Bridge to facilitate the relocation of a City waterline. BNSF is preparing to replace their existing bridge over the Washougal River; the project requires Camas to obtain an easement across the BNSF right-of-way and to relocate an existing water transmission main. Jones Lang LaSalle Brokerage, Inc., represents BNSF in matters related to pipeline easements across railroad rights-of way. A copy of the easement agreement and information regarding the associated fee for the pipeline easement is attached for reference. This project will be funded by the Water Utility Fund. (submitted by James Carothers).

[JLL Pipeline Easement Agreement](#) 

It was moved by Greg Anderson, seconded by Melissa Smith to approve the Consent Agenda. The motion carried unanimously.

NOTE: *Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.*

Mayor noted that Ordinance No. 2679 was added under Community Development, Item B.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

There were no comments from Council.

VII. MAYOR

A. Announcements

Mayor mentioned that Council had made comments about the Celebration of Life Service for former City Administrator Nina Regor during the workshop meeting.

VIII. COMMUNITY DEVELOPMENT

A. Hills at Round Lake Final Plat, Phases 1, 2, and 3

Details: The Hills at Round Lake is a 333 lot planned residential development that received Master Plan approval on October 4, 2010. The master plan included 13 phases. The request was for final plat approval for the first three phases for a total of 69 lots. The applicant has met the requirements in accordance with CMC§17.21.060.

Department/Presenter: Phil Bourquin, Community Development Director

[FP13-03 Staff Report](#) 

[Hills at Round Lake Plat Drawing Phase 1](#) 

[Hills at Round Lake Plat Drawing Phase 2](#) 

[Hills at Round Lake Plat Drawing Phase 3](#) 

Staff recommended approval of the final plat for Hills at Round Lake, Phases 1, 2, and 3.

It was moved by Don Chaney, seconded by Melissa Smith to approve the final plat for Hills at Round Lake, Phases 1, 2, and 3. The motion carried unanimously.

B. Emergency Ordinance No 2679 Regarding I-502 (Item added November 4, 2013)

[Ordinance No. 2679](#) 

The following amendment was made to Ordinance No. 2679, Section 3: change the amendment to reflect the possibility of having the public hearing on December 2nd or December 16th, 2013.

It was moved by Greg Anderson, seconded by Melissa Smith that Ordinance No 2679 be read by title only. The motion carried unanimously.

It was moved by Greg Anderson, seconded by Steve Hogan that Ordinance No 2679, as amended, be adopted and published according to law. The motion carried unanimously.

IX. PUBLIC WORKS

A. Public Hearing for Adoption of the Water, Sewer, Storm and Sanitary Utility Rates from 2014 to 2018

Details: The City retained FSC GROUP to conduct a rate study for the water, sewer, storm and sanitation utilities from 2014 to 2018. The rate study was discussed at the September 16, 2013, Workshop Meeting with follow-up information provided at the October 7th Workshop Meeting. Staff included a memo dated February 13, 2013, and presented to Council at the February 19, 2013, Workshop that discussed low income/senior rate options. The proposed sanitation rate included a monthly 35 gallon can rate (option 2). Staff recommended including this topic on the 2014 Annual Planning Conference Agenda if further policy discussion is needed concerning low income/senior subsidies.

Department/Presenter: Eric Levison, Public Works Director

[Low Income-Senior Staff MOU](#) 

[Utility Rate Presentation](#) 

Angie Sanchez Virnoche, Principal, FCS GROUP, gave a presentation entitled, "Comprehensive Water, Sewer, Storm and Sanitation Utilities Rate Study Update".

Hogan requested that staff's suggestion to discuss low income and fixed income subsidies be added to the 2014 Annual Planning Conference.

Mayor opened the public hearing at 7:30 p.m.

The following members of the public gave testimony:

Ken Hadley, 4011 F Circle, Washougal

The public hearing was closed at 7:32 p.m. as there was no further public testimony.

Chaney spoke in favor of adopting the new utility rates.

Hogan asked that, if possible, a functional strategy be developed by staff for establishing rates for low and fixed income residents.

It was moved by Don Chaney, seconded by Shannon Turk to direct the city attorney to prepare an ordinance adopting the rates that were presented. The motion carried unanimously.

X. PUBLIC COMMENTS

Ken Hadley, 4011 F Circle, Washougal asked questions about the downtown parking change requests that were discussed during the worksession and Mayor answered his questions.

XI. EXECUTIVE SESSION

A. Litigation

The meeting recessed at 7:38 p.m. for discussion about potential litigation for an estimated five minutes. No further action will be taken.

XII. ADJOURNMENT

The meeting adjourned at 7:44 p.m. and Council went into closed session to discuss labor negotiations.

XIII. CLOSED SESSION

A. Labor Negotiations

NOTE: *The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.*

[Quick Preview of Agenda and Supporting Documents](#) 

Mayor

City Clerk