



**CITY COUNCIL WORKSHOP MEETING MINUTES**  
**Monday, December 02, 2013 at 4:30 p.m.**  
**Camas City Hall, 616 NE 4<sup>th</sup> Avenue**

**I. CALL THE JOINT MEETING WITH WASHOUGAL CITY COUNCIL TO ORDER**

Mayor Scott Higgins called the joint meeting with Washougal City Council to order at 4:31 p.m.

**II. ROLL CALL**

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen (arrived at 4:33 p.m.), Steve Hogan, Melissa Smith, and Shannon Turk

Camas Staff: Phil Bourquin, James Carothers, Leisha Copsey, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Roger Knapp, Mitch Lackey, Eric Levison, Paul Lewis, Nick Swinhart, and David Zavortink

Washougal City Council Present: Brent Boger, Connie Jo Freeman, Paul Greenlee, Joyce Lindsay, Jennifer McDaniel, Caryn Plinski, and Dave Shoemaker

Washougal Staff: Don English, Jennifer Forsberg, Rose Jewell, Mitch Kneipp, Ron Schumacher, and David Scott

Press: Heather Acheson, Camas-Washougal Post Record

**III. PUBLIC COMMENTS**

Due to the length of the agenda this public comment period was not utilized. There were two other public comment periods on the agenda.

**IV. FIRE DEPARTMENT**

**A. Interlocal Agreement for Continuation of Joint Emergency Services**

Details: The Camas and Washougal fire departments have been operating as one agency since July of 2011 through a partnership whose goal was to maintain or increase levels of service for the same or less cost. The current agreement ends on December 31, 2013. Continuation of the partnership is recommended by the department to maintain levels of service to the community. Financial Consultant Paul Lewis, Washougal City Administrator David Scott and Fire Chief

Nick Swinhart presented a proposed long term Interlocal Agreement, with an accompanying Power Point Presentation.

Department/Presenter: Paul Lewis, Financial Consultant, David Scott, Washougal City Administrator and Nick Swinhart, Fire Chief

[Camas-Washougal Fire Department Presentation \(PDF\)](#) 

[Policy Map](#) 

[Draft Interlocal Agreement](#) 

[Service Area Map](#) 

Lewis explained changes that were made prior to the meeting to section 13 of the draft interlocal agreement. During the review of the agreement, additional changes and corrections were noted and clarifications were made.

An interlocal agreement for the continuation of joint emergency services will be placed on the December 16, 2013, Council Agenda for Camas City Council's consideration. Washougal City Council will consider the interlocal agreement on December 9, 2013.

## **V. MAYOR**

### **A. C-TRAN Board and Regional Transportation Council (RTC) Representation**

Details: The purpose of this agenda item was to allow the City Councils from Camas and Washougal to discuss representation on the C-TRAN and the RTC Boards.

Department/Presenter: Mayor Scott Higgins and Mayor Sean Guard

[Interlocal with Washougal Regarding Representation](#) 

After discussion, it was confirmed that each City Council will discuss the options separately and come to a conclusion regarding representation.

## **VI. PUBLIC COMMENTS**

Margaret Tweet, 2715 NW 34th Circle, Camas, commented about representation on the C-Tran and RTC Boards. She also distributed documents pertaining to C-Tran and the RTC for Council's review. These documents were entered into the record as Exhibit 1.

Ann Guard, 4813 K Street, Washougal, commented about the difficult job that City Council has.

## **VII. ADJOURNMENT OF JOINT MEETING WITH WASHOUGAL CITY COUNCIL**

The joint meeting with Washougal City Council adjourned at 6:18 p.m.

## **VIII. BREAK**

The meeting went into recess for a short break at 6:18 p.m.

## **IX. RECONVENE CAMAS CITY COUNCIL WORKSHOP**

The Camas City Council Workshop reconvened at 6:22 p.m.

## **X. COMMUNITY DEVELOPMENT DEPARTMENT**

### **A. Growth Management Act (GMA) - Clark County Population Projections**

Details: Under the GMA Clark County officials are mandated to establish population targets based upon a reasonable range of population growth projections established by the Office of Financial Management (OFM), for a 20 year planning period. From this, the City of Camas will be allotted a new population projection for the 20-year planning period that will be a basis for planning updates under the 2016 City of Camas Comprehensive Plan. The current population target allocated to the City is a population of 34,809 in year 2024. This target was established in 2007 based upon a growth rate of 2% and has been used when considering amendments to the City's comprehensive plan, capital facilities plans and in the development of impact fees, and system development charges. Trends throughout the County and the State of Washington in recent years have been in the range of 1% and it appears since 2010, Camas has been growing at a rate of approximately 1.75% per year. On December 18, 2013, the Clark County Commissioners have invited the cities throughout the County to a workshop to discuss the population projections before moving to formal adoption of a population projection. County staff are proposing to the County Commissioners that they adopt the OFM medium population projection as it represents the most likely estimate of future population [RCW 43.62.035] and 1) Matches the RTC regional forecasts, 2) In keeping with the current demographic trends, adjust if necessary at the 2016 update, 3) Reduces the burden on public services, 4) Streamlines the approach to comply with an unfunded mandate, 5) Maintains existing Urban Growth Areas (UGA), 6) Targets rezones to allow for 22,103 fewer people and more jobs than in the other projections, and 7) Prepares the County to be more self-reliant for the next growth curve.

Department/Presenter: Phil Bourquin, Community Development Director

[GMA Overview July 17, 2013](#) 

[Population Jobs Projections October 9, 2013](#) 

[Office of Financial Management April 1, 2013, Population](#) 

Council confirmed their support of the County Commissioners establishing a 20 year population projection based on OFM medium projections as recommended by County and City staff.

**B. [Change Order No. 3 for Project P-862 Lacamas Lake Lodge](#)**

Details: Change Order No. 3 to JWC, LLC is in the amount of \$42,160.59, including sales tax.

Department/Presenter: James Carothers, Engineering Manager

[Change Order No. 3](#) 

This item will be placed on the December 16, 2013, Consent Agenda for Council's consideration.

**C. [Change Order No. 1 for Project WS-720A STEP/STEF Tank Pumping](#)**

Details: Change Order No. 1 to AAA Septic Service, LLC is in the amount of \$2,423.82. This change order changes the dump site location as required in the City's existing contract documents. After execution, Change Order No. 1 will require the contractor to dump collected solids at the Camas Wastewater Treatment Plant. Doing so requires the contractor to increase his transportation and unloading time. The unit cost for this change is \$43 per tank.

Department/Presenter: James Carothers, Engineering Manager

[Change Order No. 1](#) 

This item will be placed on the December 16, 2013, Consent Agenda for Council's consideration.

Bourquin reported that the Camas-Washougal Economic Development Association Interlocal Agreement needs to be updated with some minor changes. This item will be coming forward for discussion during the December 16, 2013, Council Workshop. This item will also be added to the December 16, 2013, Consent Agenda for Council's consideration.

The library item "Amendment No. 2 to the State of Washington Intergovernmental Agreement No. 4175", was moved up on the agenda prior to the public works topics.

**XI. LIBRARY**

**A. [Amendment No. 2 to the State of Washington Intergovernmental Agreement No. 4175](#)**

Details: This amendment changes the billing cycle for the K-20 network circuit charges, changes the termination terms, and amends Exhibit A with the new

charges. The K-20 network provides internet connectivity and support services. The circuit co-pay is less than previous charges.

Department/Presenter: David Zavortink, Library Director

[Amendment No. 2](#) 

This amendment will be placed on the December 16, 2013, Consent Agenda for Council's consideration.

## **XII. PUBLIC WORKS DEPARTMENT**

### **A. [Pacific Groundwater Group Professional Services Contract](#)**

Details: This contract provides for the closeout of Department of Ecology (Ecology) well monitoring requirements for Well No. 14, and a request to Ecology for minor modifications to the Jones/Boulder Creek water rights to assist the new water slow sand plant fall startup. The contract amount is not to exceed \$16,320.

Department/Presenter: Eric Levison, Public Works Director

[Pacific Groundwater Group Contract](#) 

This item will be placed on the December 16, 2013, Consent Agenda for Council's consideration.

### **B. Developer Agreement Between Lennar Northwest, Inc., and the City of Camas**

Details: The developer agreement is for the Grand Ridge Pump Station (PS) upgrade per condition No. 30 of the Breckenridge Subdivision Final Order. To meet time constraints Lennar is constructing improvements to the Grand Ridge PS. Lennar was required to evaluate the existing capacity of the Grand Ridge PS. The evaluation showed that the original design and pumping system would provide sufficient capacity for Breckenridge, but that the current configuration was not performing as originally designed due to the size and age of the existing pumps. The proposed upgrades will restore the design capacity of the station as well as provide capacity for additional flows beyond Breckenridge. The pump station upgrades are identified in the Grand Ridge Pump Station Developer Agreement and are estimated at \$85,000.00 with the actual reimbursement cost not to exceed 5% of the estimated cost (\$89,250.00). Lennar will fund \$7,500.00 of the upgrades. The maximum the City will pay is \$81,750.00. This is a budgeted item for pump station repairs.

Department/Presenter: Eric Levison, Public Works Director

[Grand Ridge Pump Station Developers Agreement](#) 

This developer agreement will come before Council for consideration as a consent item on December 16th.

### **XIII. POLICE DEPARTMENT**

#### **A. [Regional Justice Information Network - Intergovernmental Agreement](#)**

Details: The City of Portland is coordinating a bi-state police records management system that is currently under development. The database will be the primary resource used to write, collect and disseminate police reports and all associated data. The City of Camas currently receives similar services from Clark County. When this new Portland police system is developed, Clark County will be moving to it, along with over 30 other law enforcement agencies. Camas Police Department has agreed to move to the new system when it comes online in 2015. Fees and costs for the 1st two years are being paid by Clark County to encourage the City's participation. The City of Portland needs a commitment from participating agencies to move forward in their planning process. This agreement is a necessary step towards the City of Camas joining the new system and provides Portland with an assurance of those agencies desiring to move forward. The City Attorney has reviewed this agreement in a draft form and did not have any issues with it. Police Chief Mitch Lackey was present during the workshop to answer questions.

Department/Presenter: Mitch Lackey, Police Chief

[Regional Justice Information Network Intergovernmental Agreement](#) 

This amendment will be on the December 16, 2013, Consent Agenda for Council's consideration.

### **XIV. MAYOR**

#### **A. [2014 City of Camas Legislative Priorities Revisited](#)**

*This topic was moved to the regular meeting due to time constraints.*

Details: City Council discussed the 2014 legislative priorities for the City of Camas during the November 18, 2013, Council Workshop. A draft of the 2014 Legislative Shortlist was created based on the discussion. The draft was attached for Council's review and further discussion if necessary.

Department/Presenter: Mayor Scott Higgins

[2014 Legislative Shortlist Draft](#) 

### **XV. CITY ADMINISTRATION**

#### **A. [Miscellaneous and Scheduling](#)**

Details: Updates on Miscellaneous or scheduling items.

Department/Presenter: Jennifer Gorsuch, Acting City Administrator

Gorsuch stated that the Finance Department will have an engagement letter and conflict waiver for the Mayor's signature on the December 16, 2013, Consent Agenda. This is for legal services with Foster Pepper.

There will also be a resolution placed on the December 16, 2013, Council Agenda for interfund loans for the 38th Street project, Friberg Street, and the Wastewater Treatment Plant due to grant reimbursements which are not anticipated until January 2014.

#### **XVI. COUNCIL COMMENTS AND REPORTS**

There were no comments from Council.

#### **XVII. PUBLIC COMMENTS**

There were no comments from the public.

#### **XVIII. ADJOURNMENT**

The meeting adjourned at 6:35 p.m.

*NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.*

#### **Quick Preview of Agenda and Supporting Documents - Posted November 27, 2013**

[Workshop Agenda with Supporting Documents](#) 

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Mayor

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City Clerk