



CITY COUNCIL REGULAR MEETING MINUTES

Monday, February 03, 2014 at 7:00 p.m.

Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Kristin Berquist, Phil Bourquin, Peter Capell, James Carothers, Eric Levison, Shawn MacPherson, and Cathy Huber Nickerson

Press: There were no members of the press present.

IV. PUBLIC COMMENTS

There were no public comments.

V. CONSENT AGENDA

- A.** Approved the minutes of the January 21, 2014, Camas City Council Meeting and the work session minutes of January 21, 2014.

[January 21, 2014 Regular Council Minutes](#) 

[January 21, 2014 Workshop Minutes](#) 

- B.** Approved claim checks numbered 119861-119995 in the amount of \$677,765.55.
- C.** Authorized the payment of the invoice from the Regional Transportation Council (RTC) for 2014 membership dues in the amount of \$3,500. Attached to the invoice was the 2014 Work Plan and RTC's budget for 2014. (submitted by Peter Capell)

[RTC Invoice, 2014 Work Plan and Budget](#) 

- D.** Authorized the Mayor to sign Project P-862 Lacamas Lake Lodge Supplemental Agreement No. 2 with Architect's Associative in the amount of \$54,476. This amount was provided for in the 2014 Budget. Supplemental Agreement No. 2 included construction support for design changes initiated by the City, changed conditions in the field, and as-built drawings for building construction. (submitted by James Carothers)

[P-862 Lacamas Lake Lodge, A2 Supplemental Agreement No. 2](#) 

- E.** Authorized Project P-862 Lacamas Lake Lodge Building Improvements Pay Estimate No. 7 payable to JWC Construction LLC, the general contractor for the work period ending January 24, 2014, in the amount of \$196,406.32. (submitted by James Hodges)

[P-862 Pay Estimate No. 7](#) 

- F.** Authorized the Mayor to sign Change Order No. 1 for Project P-862B Heritage Park Boat Launch & Parking Improvements to Tapani Underground, Inc., in the amount of \$60,518.86 (including sales tax). Change Order No. 1 covers winter conditions encountered due to permit delays and installation of a storm sewer line that was not included in the original contract. This project remains within budget. (submitted by James Carothers)

[P-862B Change Order No. 1](#) 

- G.** Authorized Pay Estimate No. 3 for Project P-862B Heritage Park Boat Launch and Parking Improvements payable to Tapani Underground, Inc., general contractor, in the amount of \$25,333.00 for the work period ending January 20, 2014. (submitted by James Carothers)

[P-862B Pay Estimate No. 3](#) 

- H.** Authorized Pay Estimate No. 1 for Project P-883A Police Station Fence and Security Gates to Town & Country Fence Company of Oregon in the

amount of \$34,947.13. The pay estimate was for work completed in November/December of 2013. (submitted by Denis Ryan)

[P-883A Signed Invoice No. 13-217, Pay Estimate No. 1](#) 

- I. Authorized Pay Estimate No. 1 for Project P-883B Police Station Fence Electrical Work to Haskin Electric in the amount of \$9,854.16. The pay estimate is for work completed in December of 2013. (submitted by Denis Ryan)

[P-883B Signed Invoice No. 18634, Pay Estimate No. 1](#) 

- J. Authorized the Mayor to sign Change Order Request No. 1 with Carlson Testing for the Lacamas Lake Lodge and Heritage Park Boat Launch Testing Services Contract Amendment. This amendment, referenced as a change order request, increased the testing services contract with Carlson Testing by \$10,000. The revised total contract amount will be \$22,000. The costs of these projects remain within budget. (submitted by James Carothers)

[Carlson Testing Change Order Request No. 1](#) 

- K. Awarded the contract for Project WS-737 Boulder 2014 Tree Planting Contract to the low bidder, Ramos Reforestation, Inc., in the amount of \$8,400.40. This project is required by the Forest Practice Permit and includes the reforestation of approximately 39 acres of timberland. (submitted by Eric Levison)

[WS-737 Bid Tab](#) 

- L. Authorized retainage for S-576D 2013 Grind/Overlay Brady Road to Granite Construction Company in the amount of \$4,344.91. (submitted by James Carothers)

[S-576D 2013 Grind/Overlay Brady Road Retainage](#) 

- M. Authorized the Mayor to execute Change Order No. 1 for Project WS-709D Water Transmission Main to Rotschy, Inc., in the amount of \$11,101.35. This change order includes two items totaling \$11,101.35. One item listed in the change order is for an increase in the size of a pressure reducing station, the other item is a credit for a change in construction materials. These items amount to about .5 percent of the original \$2,311,765.37 contract amount. This project is financed through the State of Washington Public Works Board Drinking Water State Revolving Loan Fund with funds obtained from the U.S. Environmental

Protection Agency and Washington Department of Health. The project is budgeted and fully funded. (submitted by James Carothers)

[WS-709D Change Order No. 1](#) 

- N.** Authorized waiving the \$285 fee for the re-interment of Gary R. Lanham and waive \$202 of the \$350 interment charge for Allan R. Lanham. (submitted by Eric Levison on Feb. 3, 2014)

[Family Request Letter](#) 

[Finance Department Timeline](#) 

It was moved by Melissa Smith, seconded by Shannon Turk to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff members.

B. Council

Dietzman commented that it was First Friday this week.

Smith said that there is a Regional Transportation Council meeting this week that she will be attending.

VII. MAYOR

A. Announcements

Mayor Higgins announced that the Camas Football movie debuted at the Liberty Theatre at 9 a.m. on February 1st. Movies are available for purchase.

Congratulations were given to Cal Hittle, Chief Sanitation Worker, for 30 years of service at the City of Camas by Mayor Higgins.

Councilmember Melissa Smith was presented a tenure pin by Mayor Higgins for ten years of service on the Camas City Council.

B. Appointments

[Appointment Information \(attachment added - January 31, 2014\)](#) 

Mayor Higgins appointed Matthew Warner to the Library Board of Trustees for a five-year term expiring December 31, 2018; appointed Lloyd Goodlett and Frank Hood to the Planning Commission for unexpired terms ending December 31, 2014; and appointed Jim Short to the Design Review Board. The Lodging Tax Advisory Committee membership was adjusted since the Fairgate Inn is no longer a lodge; less members are allowed. In the future, a salary and a parking commission will be formed.

It was moved by Melissa Smith, seconded by Tim Hazen to accept the Mayor's recommendations for appointments as listed. The motion carried unanimously.

VIII. COMMUNITY DEVELOPMENT

A. [Ordinance No. 2692 Authorizing the Process of Condemning Land for the Purpose of Constructing NW 38th Avenue, Phase II](#)

Details: This ordinance authorized the City Attorney to begin the legal proceedings to condemn a portion of properties owned by Ton V. Tran, Patrick E. O'Day & Mary C. Cox-O'Day, and MacDonald Living Trust and Donald G. Mackay Remainder Trust. There are no structures located within the subject properties and no relocation of any personal property is required. This ordinance provided a tool that will allow the City to construct improvements upon receipt of possession and use of the properties and payment acceptable to governing funding agencies for said properties, prior to the closing transactions thereof.

Department/Presenter: James Carothers, Engineering Manager

[Ordinance No. 2692](#) 

Dan MacKay, 4041 NW Sierra Drive, Camas, representing MacDonald Remainder Trust, relayed that the possession and use agreement would be signed and delivered to the City of Camas on Tuesday, February 4th.

It was moved by Don Chaney, seconded by Greg Anderson that Ordinance No. 2692 be read by title only. The motion carried unanimously.

It was moved by Don Chaney, seconded by Greg Anderson that Ordinance No. 2692 be adopted and published according to law

noting that the dates in Section L and M be changed to reflect the current date. The motion carried unanimously.

B. [Ordinance No.2693 Authorizing the Process of Condemning Land for the Purpose of Constructing NW Friberg/Strunk Street](#)

Details: This ordinance authorizes the City Attorney to begin the legal proceedings to condemn a portion of property owned by Cam Thomas. There are no structures located within the subject properties and no relocation of any personal property is required. This ordinance provides a tool that will allow the City to construct improvements upon receipt of possession and use of said property and payment acceptable to governing funding agencies for said property, prior to the closing transactions thereof.

Department/Presenter: James Carothers, Engineering Manager

[Ordinance No. 2693](#) 

It was moved by Greg Anderson, seconded by Don Chaney that Ordinance No. 2693 be read by title only. The motion carried unanimously.

It was moved by Greg Anderson, seconded by Steve Hogan that Ordinance No. 2693 be adopted and published according to law. The motion carried unanimously.

C. [Ordinance No. 2694 for Amendments to Multi-Family Residential Districts Development Standards](#)

Details: An ordinance adopting amendments to the development standards of multi-family residential zoning districts within Title 18 of the Camas Municipal Code (CMC) as follows: CMC§18.05.020 Districts designated; CMC§18.05.040 Residential and multi-Family zones; and CMC§18.09.050 Table 3 - Density and Dimensions for multifamily residential zones. City Council approved the amendments at a public hearing on January 21, 2014, and directed the City Attorney to draft an ordinance for adoption.

Department/Presenter: Phil Bourquin, Community Development Director

[Ordinance No. 2694](#) 

It was moved by Linda Dietzman, seconded by Greg Anderson that Ordinance No. 2694 be read by title only. The motion carried unanimously.

It was moved by Linda Dietzman, seconded by Greg Anderson that Ordinance No. 2694 be adopted and published according to law. The motion carried unanimously.

IX. PUBLIC WORKS

A. Resolution No. 1285 Approving the Proposed Settlement of the Remaining Issues in the Administrative Appeal of the 2013-2018 National Pollutant Discharge Elimination System (NPDES) Phase II Permit

Details: Attorneys representing the Coalition of Cities have negotiated a proposed settlement to the remaining issues presented by the Coalition to the Pollution Controls Hearings Board. As of January 27, 2014, a majority of the Coalition partners have adopted the settlement terms which by the agreement authorized the Coalition attorneys to notify the Department of Ecology of the acceptance of the settlement proposal prior to the January 31st deadline stipulated in the Resolution. Passage of the Camas Resolution will acknowledge on record our acceptance of the settlement terms.

Department/Presenter: Eric Levison, Public Works Director

[NPDES Proposed Changes](#) 

[Resolution 1285](#) 

It was moved by Greg Anderson, seconded by Melissa Smith that Resolution No. 1285 approving the settlement of the remaining issues in the administrative appeal of the 2013-2018 National Pollutant Discharge Elimination System (NPDES) Phase II Permit be read by title only. The motion carried unanimously.

It was moved by Greg Anderson, seconded by Melissa Smith that Resolution No. 1285 approving the settlement of the remaining issues in the administrative appeal of the 2013-2018 National Pollutant Discharge Elimination System (NPDES) Phase II Permit be adopted. The motion carried unanimously.

X. PUBLIC COMMENTS

There were no comments from the public.

Anderson noted that Ordinance 2692 should be revised since the ordinance wording did not state that it was an emergency ordinance. The current date, as previously amended, should be maintained.

It was moved by Anderson and seconded by Hogan to amend the motion to approve Ordinance 2692, as previously passed, to include a revision to Section VI declaring it as an emergency ordinance.

Anderson withdrew his motion because it was Chaney who originated the motion.

It was moved by Chaney and seconded by Anderson to amend his original motion of Ordinance 2692 as previously passed to include a revision to Section VI declaring it as an emergency ordinance. All were in favor.

XI. EXECUTIVE SESSION

A. Pending Litigation (Item Added January 31, 2014)

The meeting recessed at 7:19 p.m. for discussion about potential litigation for an estimated twenty minutes. No further action will be taken.

XII. ADJOURNMENT

The meeting adjourned at 7:40 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents

[February 3, 2014, Council Agenda Packet](#) 

Mayor

City Clerk