



## CITY COUNCIL REGULAR MEETING MINUTES

Monday, June 16, 2014 at 7:00 p.m.

Camas City Hall, 616 NE 4<sup>th</sup> Avenue

*NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.*

### I. CALL TO ORDER

Mayor Pro-tem Steve Hogan called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, and Shannon Turk

Excused: Melissa Smith

Staff: Phil Bourquin, Pete Capell, James Carothers, Leisha Copsey, Cathy Huber Nickerson, Eric Levison, Shawn MacPherson, and Steve Wall

Press: There were no members of the press present

### IV. PUBLIC COMMENTS

Margaret Tweet, 2715 NW 34th Circle, Camas, commented about C-Tran and the upcoming Bus Rapid Transit (BRT) vote. Tweet referenced documents that were entered into the record as "Exhibit No. 1".

### V. CONSENT AGENDA

A. Approved the minutes of the June 2, 2014, Camas City Council Meeting and the Work Session minutes of June 2, 2014.

[Council Meeting Minutes of June 2, 2014](#) 

[Work Session Minutes of June 2, 2014](#) 

- B. Approved claim checks numbered 121589-121777, in the amount of \$1,862,239.30.
- C. Authorized the write-off of the May 2014 Emergency Medical Services (EMS) billings in the amount of \$69,044.42. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (submitted by Cathy Huber Nickerson)
- D. Authorized Mayor to sign a Developer Agreement between the City of Camas and Shelby Piersol, owner of Beer at a Time, located at 216 NE 3rd Avenue. The Developer Agreement is to install a fire suppression system within one year of Certificate of Occupancy. The Building Code requires a fire suppression system for A2 occupancies (taverns, bars, tap rooms) with an occupant load greater than 100. The proposed use and size of the building would have an occupant load greater than 100. The Developer Agreement limits the occupant load to less than 100 and establishes a time line to phase in a complete fire suppression system in accordance with the Building and Fire Code. (submitted by Bob Cunningham)

[Developer Agreement](#) 

[Exhibit A](#) 

- E. Approved Bid Award for Project S-589B 2014 Slurry Seal to Blackline, Inc., in the amount of \$48,900 and authorized the Mayor to sign the contract. The slurry contract satisfies a portion of the 2014 Pavement Restoration Program. (submitted by Eric Levison)

[Bid Tab for Project S-589B](#) 

- F. Authorized Pay Estimate No. 1 for Project WS-714 and WS-729 Step Sewer Railroad Crossing/Garfield Water Line to 3 Kings Environmental in the amount of \$72,462.72. The pay estimate is for installation of water and sewer casing under the Burlington Northern Sante Fe (BNSF) railroad tracks and is for work and material on-hand costs through May 31, 2014. (submitted by James Hodges)

[Pay Estimate No. 1](#) 

**It was moved by Greg Anderson, seconded by Linda Dietzman to approve the Consent Agenda. The motion carried unanimously.**

*NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.*

## **VI. NON-AGENDA ITEMS**

### **A. Staff**

City Administrator Pete Capell announced that the City received the Government Finance Officers Association Distinguished Budget Presentation Award. He added that this was the first time Camas has been recognized for this award and credited Finance Director Cathy Huber Nickerson and the finance team.

Capell commented about the Open Public Meeting and Public Records regulations that were passed by the legislature. He informed Council that the City will be hosting a webinar, to fulfill these requirements, in the Council Chambers on June 20th at 10:30 a.m. Capell encouraged everyone to attend and added that the Port of Camas Washougal is also offering training at 2:30 p.m., on July 15th. There will also be other training opportunities in the future.

### **B. Council**

Anderson commented about the meeting he attended with East County Fire and Rescue. He also stated that the quarterly East County Ambulance Advisory Board (ECAB) meeting was cancelled and may be rescheduled if necessary.

Chaney, Hazen and Dietzman commented about the potential Lacamas Swim and Sport acquisition that was presented during the Council Workshop. They added that they would like more time set aside at a future meeting for discussion and analysis of the data.

Turk and Dietzman attended the Community Center Development Committee (CCDC) meeting.

Turk stated that she will be attending the June 17, 2014, Planning Commission Meeting.

Dietzman commented that she had worked a shift at First Friday and also attended a Library Board of Trustees meeting. She added that Los Jalapenos will donate 20% of their evening proceeds on June 23rd to the Friends and Foundation of the Camas Library and encouraged everyone to eat there on the 23rd.

Hogan attended First Friday and reminded Council that there will be a car show at the next First Friday that will be held on Saturday, July 5th.

## **VII. MAYOR**

### **A. Announcements**

There were no announcements.

## VIII. COMMUNITY DEVELOPMENT

### A. Resolution No. 1298 Revising and Extending the Comprehensive Six (6) Year Street Plan

Details: The six-year transportation improvement program, also known as the six-year street plan, is to be updated by municipal agencies annually per the Revised Code of Washington (RCW) 35.77.010. This plan was presented at the May 19th work session and the public hearing was held on June 2nd.

Department/Presenter: James Carothers, Engineering Manager

[Resolution No. 1298](#) 

[Six Year Street Plan List](#) 

[Six Year Street Plan Map](#) 

[2015 Appendices](#) 

[Executed Resolution No. 1298 - Attachment added June 17, 2014](#) 

**It was moved by Greg Anderson, seconded by Tim Hazen that Resolution No. 1298 be read by title only. The motion carried unanimously.**

**It was moved by Greg Anderson, seconded by Tim Hazen that Resolution No. 1298 be adopted. The motion carried unanimously.**

## IX. FINANCE

### A. Public Hearing Regarding a Bond Anticipation Note (Line of Credit)

Details: The bond anticipation note or the line of credit public hearing was to provide City Council opportunity to consider public testimony.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Huber Nickerson distributed a handout entitled "Line of Credit FAQs". She also stated that the Bond Counsel requested two minor changes to Ordinance No. 2706. They would like a comma added to items (q) and (r) on page two of the ordinance.

Mayor Pro-tem Hogan opened and closed the public meeting at 7:20 p.m., as there was no one from the public wishing to give testimony.

### B. Ordinance No. 2706 Establishing a Revolving Line of Credit

Details: This agenda item was for City Council to consider a bond anticipation note ordinance.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[Ordinance No. 2706](#) 

[Partially Executed Ordinance No. 2706 - Attachment added June 17, 2014](#) 

**It was moved by Linda Dietzman, seconded by Tim Hazen that Ordinance No. 2706 be read by title only. The motion carried unanimously.**

**It was moved by Linda Dietzman, seconded by Tim Hazen that Ordinance No. 2706 with noted amendments to items (q) and (r) be adopted and published according to law. The motion carried unanimously.**

**C. [Public Hearing Regarding the 2014 Spring Omnibus Budget](#)**

Details: The 2014 Spring Omnibus Budget public hearing was to provide City Council opportunity to consider public testimony.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Mayor Pro-tem Hogan opened and closed the public hearing at 7:25 p.m., as there was no one from the public wishing to give testimony.

**D. [Ordinance No. 2707 Amending the City's 2014 Budget Ordinance Nos. 2689 and 2701](#)**

Details: This ordinance was for City Council's consideration of the 2014 Spring Omnibus Budget. This budget ordinance contains 15 budget adjustments. The first three are carry forward packages; there are eight supplemental packages and four administrative packages totaling \$191,541.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[Ordinance No. 2707](#) 

[Attachment A](#) 

[Executed Ordinance No. 2707 - Attachment added June 17, 2014](#) 

**It was moved by Shannon Turk, seconded by Linda Dietzman that Ordinance No. 2707 be read by title only. The motion carried unanimously.**

**It was moved by Shannon Turk, seconded by Linda Dietzman that Ordinance No. 2707 be adopted and published according to law. The motion carried unanimously by roll call vote.**

**E. [Ordinance No. 2708 to Establishing a Biennial Budget for the City of Camas Beginning January 1, 2015](#)**

Details: This ordinance would establish a biennial budget process consisting of two one year budgets starting January 1, 2015.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[Ordinance No. 2708](#) 

[Executed Ordinance No. 2708](#) 

**It was moved by Shannon Turk, seconded by Greg Anderson that Ordinance No. 2708 be read by title only. The motion carried unanimously.**

**It was moved by Greg Anderson, seconded by Linda Dietzman that Ordinance No. 2708 be adopted and published according to law. The motion carried unanimously.**

#### **X. PUBLIC COMMENTS**

Margaret Tweet, 2715 NW 34th Circle, Camas, commented again regarding C-Tran activities.

#### **XI. ADJOURNMENT**

The meeting adjourned at 7:34 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

**Quick Preview of Agenda and Supporting Documents - Posted June 11, 2014**

[Council Agenda with Supporting Documents](#) 

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Mayor

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City Clerk