

CITY COUNCIL REGULAR MEETING MINUTES Monday, October 06, 2014 at 7:00 p.m. Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan,

Melissa Smith, and Shannon Turk

Staff: Kristin Berquist, Phil Bourguin, Peter Capell, James Carothers, Shawn

MacPherson, Cathy Huber Nickerson, and Steve Wall

Press: No one from the press was present.

IV. PUBLIC COMMENTS

Greg Kimsey, 1615 NW 86th Way, Vancouver, spoke in favor of Resolution No. 1307 which is included on this meeting's agenda.

Dan Duringer, 931 15th Street, Vancouver, representing family property, spoke in favor of repairing Franklin Street.

Mayor responded that the City has applied for a CDBG grant for this street and staff will be in touch with Duringer when the results of the grant application are known.

Resident of Camas, 903 NW Fargo, with property on Franklin Street, spoke in favor of repairing Franklin Street.

Janet Verrinder, 5410 Idaho Street, Vancouver, spoke in favor of Resolution No. 1307.

V. CONSENT AGENDA

A. Approved the minutes of the September 15, Camas City Council Meeting and the work session minutes of September 15, 2014

Council Minutes 09-15-14

Workshop Minutes 9-15-14

- **B.** Approved claim checks numbered 123103-123345 in the amount of \$830,911.06.
- C. Set a hearing date regarding I-502 uses under Camas Municipal Code for October 20, 2014, to conduct a public hearing to consider an Ordinance amending the Camas Municipal Code, Title 18, Chapter 18.03 and Chapter 18.07 related to marijuana retailing, processing, and production. (submitted by Phil Bourquin)
- D. Released retainage for Project No. WS-713 Waste Water Treatment Facilities Improvements (WWTF), Phase 2B in the amount of \$145,865.15 to Contractors Northwest, Inc. All required City and State project documentation has been received and verified. (submitted by James Carothers)

WS-713 Pay Est 10 Final S

E. Authorized Award of Project No. P-905 Camas Municipal Building Exterior Painting to the responsible low bidder, First Cascade Construction, in an amount not to exceed \$37,863.04. City Staff requested bids from applicable contractors on the Small Works Roster to provide all labor, materials, tools and equipment to prepare and apply paint to all surfaces and trim areas on the Camas Municipal Building. One bid from First Cascade Construction was received on September 29th. The bid is under the original project estimate and is recommended for Council approval. (submitted by Steve Wall)

P-905 Bid Tab

F. Authorized the Mayor to sign a consultant agreement with Gray & Osborne, Inc. for Project No. WS-715 Gregg Reservoir for an amount not to exceed \$222,499. The City received a Public Works Trust Fund (PWTF) Loan in 2012 to design and construct a two million gallon steel reservoir in the 544-foot pressure zone. Staff sent out a *Request for Qualifications* earlier this year to solicit proposals from qualified engineering firms to provide bid ready plans, specifications and a cost estimate for the project and to assist the City with property acquisition. Gray & Osborne, Inc. was selected as the most qualified firm to complete the project and the attached Proposal and Contract for an amount not to exceed \$222,499 has been submitted. This item was presented at the September 18, 2014, City Council Workshop. (submitted by Steve Wall)

G & O 544 Zone Res Final Contract

It was moved by Greg Anderson, seconded by Steve Hogan to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

Bourquin noted that the Parking Advisory Committee's inaugural meeting took place last week and a chair and vice chair were appointed at the meeting. A request for a ten minute parking space on 4th Avenue between Cedar and Birch was heard. The committee did not have any recommendations for Council at this time.

B. Council

Council did not have additional comments.

VII. MAYOR

A. Announcements

Mayor did not make any announcements.

B. Proclamations

Disability Employment Awareness Month

International Day of the Girl 2014

Members of the Clark County Developmental Disabilities Advisory Board led by Mary Strehlow, spoke in favor of the Disability Employment Awareness Month Proclamation.

Mayor Higgins read a proclamation proclaiming October as Disability Awareness Month.

Chair and spokesperson Lisa Schauer introduced the International Day of the Girl Proclamation and Camas members of Girls ROC spoke about it's purpose and their experience in Girls ROC.

Mayor Higgins read a proclamation proclaiming October 11, 2014, as the International Day of the Girl.

VIII. COMMUNITY DEVELOPMENT

A. Resolution No. 1303 Relating to the Multi-family Property Tax Exemption Program provided for under the Revised Code of Washington (RCW 84.14)

Details: A Resolution of the City of Camas, Washington, relating to the multi-family property tax exemption program provided for under the Revised Code of Washington (RCW84.14); expressing intent to designate three areas within the City of Camas as Residential Target Areas; and, establishing a public hearing time and date for consideration thereof. City Council held a workshop on June 26, 2014, to discuss the program and directed Staff to move forward toward implementation of the program.

Department/Presenter: Phil Bourquin, Community Development

Resolution 1303 Relating to Multi-Family Property Tax Exemption

It was moved by Greg Anderson, seconded by Steve Hogan that Resolution No. 1303 be read by title only. The motion carried unanimously.

It was moved by Greg Anderson, seconded by Steve Hogan that Resolution No. 1031 be adopted. The motion carried unanimously.

B. Resolution No. 1304 Declaring a Portion of the Lake Road Stormwater Pond Property as Surplus.

Details: This resolution formalizes the declaration of 42,740 square feet along the eastern edge of City-owned property, identified as Clark County Excise Tax Identification #176188-000, as surplus. On May 5, 2014, Council authorized the purchase and sale agreement with County Properties East, LLC, owners of the property due east of the proposed surplus property, for the sale of the proposed surplus property. The Lake Road stormwater pond lies directly west of the proposed surplus property. There are no encumbrances, legal or otherwise, on the proposed surplus property.

Department/Presenter: James Carothers, Engineering Manager

Resolution 1304

It was moved by Don Chaney, seconded by Melissa Smith that Resolution No. 1304 be read by title only. The motion carried unanimously.

It was moved by Don Chaney, seconded by Melissa Smith that Resolution No. 1304 be adopted. The motion carried unanimously.

IX. FINANCE

A. Resolution No. 1305 Repealing Resolutions 606, 943, 1059 concerning Utility Code Billing and Procedures

Details: This resolution removes previously adopted resolutions establishing policies and procedures for utility billing which the City desires to amend. The purpose of the modifications is to improve customer service and streamline the process in order to maintain current staffing levels and provide better compliance with state law.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Repealing Resolution 1305

It was moved by Linda Dietzman, seconded by Shannon Turk that Resolution No. 1305 be read by title only. The motion carried unanimously.

It was moved by Linda Dietzman, seconded by Shannon Turk that Resolution No. 1305 be adopted. The motion carried unanimously.

B. Ordinance No. 2711 Amending Chapters 13.36 (Utility Billing Code), 13.40, 13.44, 13.62, 13.64, 13.80, 13.84, and 13.86 of the Camas Municipal Code. (updated 10-3-14)

Details: Ordinance No. 2711 amends Chapter 13.36 for utility billing practices including removing all codified fees to be included on a fee schedule, clarifying billing liability for rental properties, modifying disconnection practices, modifying water leak adjustments, establishing a base rate charge for utilities, and changes to notification practices

Department/Presenter: Cathy Huber Nickerson

Ordinance 2711 Amending Utility Billing Code

It was moved by Shannon Turk, seconded by Linda Dietzman that Ordinance No. 2711 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Melissa Smith that Ordinance No. 2711 be adopted and published according to law. The motion carried unanimously.

C. Resolution No. 1306 Establishing a Utility Fee Schedule

Details: Resolution No. 1306 establishes a fee schedule for the fees charged for utility services provided by the City.

Department/Presenter: Cathy Huber Nickerson, Finance Director

Resolution No. 1306

It was moved by Shannon Turk, seconded by Greg Anderson that Resolution No. 1306 be read by title only. The motion carried unanimously.

It was moved by Shannon Turk, seconded by Melissa Smith that Resolution No. 1306 be adopted. The motion carried unanimously.

X. ADMINISTRATION

A. Resolution No. 1307 Supporting the Proposed Clark County Charter

Details: The proposed County Charter will be on the 2014 General Election Ballot. Resolution No. 1307 recommends approval of the Clark County Home Rule Charter.

Department/Presenter: Peter Capell, City Administrator

Resolution 1307 County Charter

Anderson commented that he appreciated the improvements to the wording that were made to Section 1 of the Resolution.

It was moved by Don Chaney, seconded by Greg Anderson that Resolution No. 1307 be read by title only. The motion carried unanimously.

It was moved by Greg Anderson and seconded by Melissa Smith and Steve Hogan that Resolution No. 1307 be adopted. The motion carried unanimously.

XI. PUBLIC COMMENTS

Greg Kimsey commented about Resolution No. 1307 Charter's free speech rights and that the public has been misinformed in some instances regarding the Charter.

Paul Gardner, 315 Sante Fe Drive, Vancouver, WA spoke regarding the October 20th hearing date for I-502 uses under Camas Municipal Code. He was in favor of regulation and asked that Council either not ban it or make it a short ban.

XII. EXECUTIVE SESSION

A. Property Acquisition

The meeting recessed at 7:40 p.m. for discussion about a property acquisition for an estimated 15 minutes. No further action will be taken.

The meeting reconvened at 8:03 p.m.

XIII. ADJOURNMENT

The meeting adjourned at 8:03 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted October 3, 2014

Council Agenda with Supporting Documents - Posted 10-3-14	
Mayor	City Clerk