



CITY COUNCIL REGULAR MEETING MINUTES

Monday, November 17, 2014 at 7:00 p.m.

Camas City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steve Hogan, and Shannon Turk

Excused: Melissa Smith

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Leisha Copsey, Sarah Fox, Cathy Huber Nickerson, Eric Levison, Robert Maul, and Shawn MacPherson

Press: Heather Acheson, Camas-Washougal Post Record

IV. PUBLIC COMMENTS

Joe Levesque, 2682 NW Norwood Street, Camas, commented about the condition of the country.

V. CONSENT AGENDA

- A.** Approved the minutes of the November 3, 2014, Camas City Council Meeting and the Work Session minutes of November 3, 2014.

[November 3, 2014, City Council Meeting Minutes](#) 

[Work Session Minutes of November 3, 2014](#) 

- B.** Approved claim checks numbered 123703-123867, in the amount of \$2,010,847.98.
- C.** Authorized the write-off of the October 2014 Emergency Medical Services (EMS) billings in the amount of \$69,323.65. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (submitted by Cathy Huber Nickerson)
- D.** Authorized the Mayor to sign a professional services contract with Gray & Osborne, Inc., for engineering and design services related to Project WS-714 STEP Transmission Main for an amount not to exceed \$27,750. This item was introduced on the workshop agenda for the November 3rd meeting. This proposal will allow Gray & Osborne, Inc., to perform the following tasks for the project: 1) prepare plans and specifications for the STEP sewer connection at the Wastewater Treatment Plant, 2) prepare plans and specifications for air/vacuum and odor control facilities, and 3) perform 3rd-party review services as directed by Camas staff. The project is budgeted and is funded by a \$3,740,000 Public Works Trust Fund (PWTF) loan. (submitted by James Hodges)

[Professional Services Contract](#) 

- E.** Authorized the Mayor to sign an amendment to the Professional Services Contract with Carlson Testing, Inc., for Project S-583 NW 18th Avenue Bike & Pedestrian Trail Link Improvements for an amount not to exceed \$10,000. This proposal was introduced as a workshop item at the November 3rd meeting, and will provide for compaction and other materials testing as required by Washington State Department of Transportation (WSDOT). (submitted by James Hodges)

[Professional Services Contract](#) 

- F.** Approved Pay Estimate No. 1 for Project S-583 NW 18th Avenue Bike & Pedestrian Trail Link to Green Construction, Inc., in the amount of \$97,688.30 for work through October 31, 2014. This budgeted project is partially funded by a Transportation Alternatives Program grant, neighborhood contributions and the storm drainage utility. (submitted by Wes Heigh)

[Pay Estimate No. 1](#) 

- G.** Approved Pay Estimate No. 4 for Project S-566 NW Friberg Street/NE Goodwin Road Roadway Improvements to McDonald Excavating, Inc., in the amount of \$572,134.50 for work through October 31, 2014. This project is partially funded by a PWTF loan and a Community Economic Revitalization Board (CERB) grant administered by the Washington State Department of Commerce and the Washington State Department of Ecology. (submitted by James Hodges)

[Pay Estimate No. 4](#) 

- H. Approved Pay Estimate No. 1 (final) for Project S-545C NW 38th Avenue Entry Monuments to Rotschy, Inc., in the amount of \$46,163.92 for work completed as of November, 2014. The entry monuments are located on the west end of NW 38th Avenue. The monuments were designed by David Haynes with Otak and built and installed by Rotschy, Inc. (submitted by Anita Ashton)

[Pay Estimate No. 1](#) 

- I. Approved Pay Estimate No. 5 for Project WS-741 2014 STEF/STEP Tank Pumping to AAA Septic Service in the amount of \$7,735.31 for work through October 31, 2014. This project provides for on-going pumping of STEF & STEP tanks throughout Camas and is funded by the Water/Sewer Fund. (submitted by Jeff Englund)

[Pay Estimate No. 5](#) 

- J. Authorized the Mayor to sign an Evergreen Tennis Stormwater Agreement between the City of Camas and Quamash, LLC. The Evergreen Tennis Facility is owned by Quamash, LLC (Clark and Caryn Vitek) and is located at 5225 NW 38th Street. The attached agreement has been developed in consultation with the City Attorney to recognize that portions of the City's stormwater fee (operations, maintenance and capital expenses) are not applicable to the site as any stormwater leaving the site does not appear to enter into the City's stormwater management system. This item was presented via memorandum with an accompanying figure showing the location of the site at the November 3rd Council Workshop. It is noted that as discussed in the November 3rd Council Workshop memorandum, a new Section 4 was added to the agreement to provide the ability for the City, at its sole discretion, to reimburse Quamash proportionally for fees already paid. (submitted by Steve Wall)

[Agreement](#) 

- K. Approved Pay Estimate No. 5 for Project S-565 NW 38th Avenue Roadway Improvements, Phase 2 to Nutter Corporation in the amount of \$709,418.42 for work completed from October 1, 2014, through October 31, 2014. Phase 2 of the NW 38th Avenue Roadway Improvement project is partially funded by grants from the Transportation Improvement Board (TIB) and the Surface Transportation Program (STP). (submitted by Anita Ashton)

[Pay Estimate No. 5](#) 

- L. Approved Pay Estimate No. 1 for Project P-905 Municipal Center Exterior Painting to Precision 1 Coatings, Inc., in the amount of \$20,015.52 for work through October 31, 2014. This project is fully funded in the City's adopted 2014 budget. (submitted by Eric Levison)

[Pay Estimate No. 1](#) 

- M. Approved Change Order No. 1 for Project S-589A 2014 Grind and Overlay to Granite Construction in the amount of \$83,409.70 for the paving of NW Fargo

Loop from NW Couch to NW 18th Avenue. The change order increases the current contract to \$402,728.70 which is within the original project estimate. The money comes from the existing preservation budget. (submitted by Denis Ryan)

[Change Order No. 1](#) 

It was moved by Greg Anderson, seconded by Don Chaney to approve the Consent Agenda. The motion carried unanimously.

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

A picture was displayed of the entry monuments that were installed on NW 38th Avenue. The pay estimate for this project was listed as Item H on the Consent Agenda. Mayor Higgins commented about the monuments.

B. Council

Dietzman announced that she will be resigning as a Councilmember effective January 31, 2015.

VII. MAYOR

A. Announcements

The Mayor did not have any announcements.

VIII. COMMUNITY DEVELOPMENT

A. [Public Hearing for Amendments to Camas Municipal Code \(CMC\), Chapter 18.07 Use Authorization](#)

Details: On October 21, 2014, Planning Commission forwarded a recommendation of approval for amendments to the CMC Title 18 Zoning, Section 18.07.030, Table 1 - Commercial and industrial land uses. The amendments are to prohibit new residential uses in light industrial zones.

Department/Presenter: Phil Bourquin, Community Development Director and Sarah Fox, Senior Planner

[Staff Report](#) 

[Proposed Amendments](#) 

Mayor opened the public hearing at 7:13 p.m.

Jim Pattullo, 115 NE Dallas Street, Camas, gave testimony.

Mayor closed the public hearing at 7:23 p.m. as there were no other members of the public present who wished to testify.

It was moved by Greg Anderson, seconded by Steve Hogan to approve the amendments to CMC as presented and to direct the City Attorney to prepare an ordinance for adoption on December 15, 2014. The motion carried unanimously.

IX. FINANCE

A. 2014 Fall Omnibus Budget Public Hearing

Details: The 2014 Fall Omnibus Budget Public Hearing was to provide the Mayor and City Council opportunity to consider public testimony. The public hearing followed a brief presentation by staff of the final 2014 Fall Omnibus Budget. Department/Presenter: Cathy Huber Nickerson, Finance Director

[2014 Fall Omnibus Presentation \(attachment added - November 17, 2014\)](#) 

[2014 Fall Omnibus Exhibit \(attachment added - November 17, 2014\)](#) 

Mayor opened and closed the public hearing at 7:27 p.m. as there were no members of the public present who wished to testify.

City Council is scheduled to consider the adoption of the 2014 Fall Omnibus Budget Ordinance at the regular City Council meeting on December 1st.

B. 2015 Charges for Service (Fee Schedule) Public Hearing (item updated - November 17, 2014)

Details: The 2015 Charges of Service (Fee Schedule) Public Hearing was to provide the Mayor and City Council opportunity to consider public testimony. The public hearing followed a brief presentation by staff of the proposed 2015 Fee Schedule Resolution. In 2015, staff intends to analyze by department the current rate structures to ensure proper cost recovery while providing the appropriate level of service to the citizens. The first department will be the Fire Marshal's Office in January. Staff is recommending that the Fee Schedule be indexed to the Consumer Price Index and reviewed every five years to ensure cost recovery.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[Draft Fee Schedule](#) 


Mayor opened and closed the public hearing at 7:28 p.m. as there were no members of the public present who wished to testify.

City Council is scheduled to consider adoption of an ordinance and resolution regarding the proposed Fee Schedule at the regular City Council meeting on December 1st.

C. 2015-2016 Budget Public Hearing

Details: The 2015-2016 Budget Public Hearing was to provide the Mayor and City Council opportunity to consider public testimony on the \$130,127,112 appropriation for operating and capital budgets for the City of Camas. The 2015-2016 Budget increases staffing by 5 full-time employees (FTE), incorporates a 1% property tax increase, and establishes a centralized City Fee Schedule. The 2015-2016 Budget also includes \$47.8 million in capital projects. In addition the 2015-2016 Budget maintains a reserve of 19% which is above the 17% fund balance policy. The public hearing followed a brief presentation by staff of the final 2015-2016 Budget.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[2015-2016 Final Budget Presentation \(item added 9:28 a.m., Nov. 17th\)](#) 

[2015-2016 Final Budget Exhibit](#) 

Mayor opened and closed the public hearing at 7:33 p.m. as there were no members of the public present who wished to testify.

City Council is scheduled to consider adoption of the 2015-2016 Budget Ordinance at the regular City Council meeting on December 1st.

D. 2015 Property Tax Levies Public Hearing (item updated - November 17, 2014)

Details: The 2015 Property Tax Levies Public Hearing was to provide the Mayor and City Council opportunity to consider public testimony on the City of Camas General Levy, the City of Camas Emergency Medical Services (EMS) Levy and the Library Bond Levy. The public hearing followed a brief presentation by staff of the 2015 Property Tax Levies.

Department/Presenter: Cathy Huber Nickerson, Finance Director

[2015 Property Tax Levies Presentation \(attachment added - November 17, 2014\)](#) 

Mayor opened and closed the public hearing at 7:38 p.m. as there were no members of the public present who wished to testify.

City Council is scheduled to consider adoption of the 2015 Property Tax Levies Resolutions at the regular City Council meeting on December 1st.

X. PUBLIC COMMENTS

There were no comments from the public.

XI. ADJOURNMENT

The meeting adjourned at 7:39 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

Quick Preview of Agenda and Supporting Documents - Posted November 12, 2014

[Council Agenda with Supporting Documents](#) 

Mayor

City Clerk