



CITY COUNCIL WORKSHOP MEETING MINUTES

Monday, June 1, 2015, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Jerry Acheson, Sam Adams, Kristin Berquist, Pete Capell, James Carothers, James Hodges, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Robert Maul, Ron Schumacher, Steve Wall, and Eliezza Soriano (student intern)

Press: Heather Acheson, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

There were no comments from the public.

IV. WORKSHOP TOPICS

A. Adoption of the Clark County Solid Waste Management Plan

Details: The City entered into an Interlocal Agreement with Clark County in early 2015 to have Clark County continue providing regional management and disposal of solid waste generated within the County. As part of the County's regional responsibilities, the County is preparing to submit the final updated Solid Waste Management Plan to the Department of Ecology. Each City is required to approve and adopt the plan prior to the County's final submission to the Department of Ecology. The attached draft resolution has been prepared by the County as an example of what they are asking the cities within the County to use to approve the updated plan.

Presenter: Steve Wall, Public Works Director

 [Solid Waste Management Plan Resolution](#)

The City Attorney will finalize the resolution which will be placed on the June 15, 2015 Regular Meeting Agenda for Council's consideration.

- B. Burlington Northern Santa Fe (BNSF) Pipeline License Agreement
Details: The Camas STEP Sewer Transmission Main Project WS-714 includes sewer main installation under the BNSF railroad tracks at SE Polk Street. The City previously received a license to install the casing for this crossing and an additional license in the amount of \$10,800 is required to install the main line through the casing. Staff also recommends purchasing BNSF's Blanket Policy, as described on pages 6 and 7 of the License Agreement, for an additional \$1,725.
Presenter: James Carothers, Engineering Manager

 [BNSF Pipeline License Agreement](#)

This agreement will be placed on the June 15, 2015 Consent Agenda for Council's consideration.

- C. Camas Surface Water Improvements Consultant Contract Amendment
Details: This contract amendment with CH2M HILL provides for Project WS-709C Slow Sand Filter Project construction engineering services and also design support completed that was not in the original scope of work. Additional consultant work will include both treated and raw water pipe line design and completion of bidding documents for the Camp Currie Well. The contract amendment cost is \$786,113, bringing the total contract amount to \$1,534,024. Attached are the contract amendment, an updated memorandum from staff and the staff memorandum to Council from April 1, 2015.
Presenter: James Carothers, Engineering Manager

 [Water Treatment Contract Amendment 1](#)
[Water Treatment Memo 5-26-15](#)
[Water Treatment Memo from 4-1-15](#)

This contract amendment will be placed on the June 15, 2015 Consent Agenda for Council's consideration.

- D. Downtown Parking Changes
Details: The Downtown Parking Advisory Committee meeting was held on May 12, 2015. Several parking change requests were presented. The committee voted to recommend to Council the changes outlined in the attached memorandum. These changes are also depicted on the attached map.
Presenter: James Carothers, Engineering Manager

 [Parking Advisory Recommendations Memo](#)
[Parking Advisory Recommendations Map](#)

The City Attorney will prepare a resolution which will be placed on the June 15, 2015 Regular Meeting Agenda for Council's consideration.

- E. NW 6th and Norwood Intersection Improvements
Details: An open house was held on Thursday, May 28, 2015, with the presentation of a proposed roundabout at the intersection of NW 6th Avenue and NW Norwood Street. Staff discussed some of the details from this open house and solicited comments and recommendations from Council.
Presenter: James Carothers, Engineering Manager

 [Open House Summary](#)

Council's determination as a body was to proceed with the roundabout.

- F. Public Works Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Steve Wall, Public Works Director

Wall said that he would hold the updates until future meetings. He does have a number of updates that will be brought forward in smaller segments at later times.

- G. Lofts at Camas Meadows Development Agreement
Details: Schedule a hearing date of June 15, 2015 for consideration of a development agreement.
Presenter: Robert Maul, Planning Manager

 [Draft Lofts at Camas Meadows Development Agreement](#)

[Exhibit A-Legal Description](#)

[Exhibit B-Long Drive Agreement](#)

[Exhibit C-First Amended Agreement](#)

[Exhibit D-Pedwar Master Plan](#)

[Exhibit E-Vanport Master Plan](#)

[Exhibit F-Lofts at CM Master Plan](#)

[Exhibit G- Revised Development Standards](#)

[Exhibit H - Type A Landscape Buffer](#)

Council directed staff to schedule a public hearing for the June 15, 2015 Council Meeting on this matter.

- H. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director

Maul stated that the Green Mountain Planned Residential Development (PRD) public hearing was held on the 12th of May. There was a noticing issue due to a date on the signage. As a result, the applicant is remanding the public hearing to the next Planning Commission Meeting on Tuesday, June 16th. At that time, the public comment period will be reopened and then the Planning Commission will close the record and forward their recommendation to Council. Staff will bring this matter back to the July 6th Council meeting.

Anderson asked and Maul responded about the progress of the annexation effort.

Maul said that Erin Tully, an intern planner, is working with Sr. Planner Sarah Fox, who is working on transitioning Community Development's environmental records from paper to an electronic format.

- I. Cooper's View Park Construction Engineering Services Contract
Details: City staff has selected Otak, Incorporated to assist with the design, permitting and bid preparation for construction of Project P-893 Cooper's View Park. Attached are the Scope of Services, Fee Proposal and Contract in the amount of \$53,244.00.
Presenter: Jerry Acheson, Parks and Recreation Manager

 [Engineering Services Contract](#)

This contract will be placed on the June 15, 2015 Consent Agenda for Council's consideration.

- J. 2015 Spring Omnibus Budget Presentation
Details: This presentation was to review 27 budget packages, which include supplemental, carry forward and administrative packages. Staff presented each package with the associated budget amendments for discussion.
Presenter: Cathy Huber Nickerson, Finance Director

 [2015 Spring Omnibus Budget Presentation](#)

A public hearing on this matter will be scheduled for the June 15, 2015 Council Meeting.

- K. 2015 Fee Schedule Updates
Details: The 2015 Fee Schedule had a few adjustments for City Council's consideration. Staff reviewed each of the changes at the Workshop.
Presenter: Cathy Huber Nickerson, Finance Director

 [2015 Revised Fee Schedule June 2015 change only](#)

The City Attorney will prepare an updated 2015 Fee Schedule resolution which will be placed on the June 15, 2015 Regular Meeting Agenda for Council's consideration.

- L. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Pete Capell, City Administrator

Capell stated that he and Fire Chief Nick Swinhart met with Consultant Paul Lewis about the request to provide assistance to East County Fire and Rescue (ECFR). They also attended the City of Camas and ECFR elected meetings last week. Staff will schedule a workshop item at the June 15, 2015 Council Meeting, where information about the cost sharing expense will be presented to obtain Council's direction regarding pursuing the analysis and contract with Paul Lewis.

Capell invited Council to participate in the Employee Recognition Event which will be held Thursday, June 18th, from 8 a.m. to 9:30 a.m. at the Lacamas Lake Lodge.

V. COUNCIL COMMENTS AND REPORTS

Carter attended the NW 6th Roundabout Open House and noted that the Library Board of Trustees meeting was cancelled this week.

Mayor confirmed Carter's comments that there would be education about how to use a roundabout included on the city's website.

Chaney made comments about the Clark Regional Emergency Services Agency (CRESA) Workshop and the Fire vs. Police Hoopin' with Heroes basketball game he attended. Mayor commented about the quality of the game and the potential for next year's game.

Anderson commented about the ECFR meeting and the Roundabout Open House. He also commented that the C-Tran meeting is next Tuesday, June 9th, and solicited input from Council members. He referred to the NW Natural Gas invitation and said that he hoped someone could attend; he was not able to.

Turk attended the Comprehensive Plan Technical Advisory Committee meeting and asked for input about what role the City should play towards affordable housing or whether they wanted to maintain a higher medium income. She also attended the Roundabout Open House and received comments about the rest of the gateway on NW 6th Street. Turk asked for Council's input. Turk also attended the Hoopin' with the Heroes game and said that this Friday is First Friday and she will be assisting with the Second Story Gallery.

Hogan attended the Roundabout Open House and said that First Friday will be a poker and game night. Hogan asked if the City would be participating in a water conservation program this year. He also commented about hearing a very loud motor cycle in downtown Camas on Saturday between 10 and 11 a.m.

Hazen attended a Parks and Recreation Commission meeting and said that activities for Memorial Day at the Camas Cemetery were a success.

Smith said she volunteered at the Camas Cemetery during the Memorial Day Holiday and made comments about it. She also attended the Building Industry Association (BIA) dinner as a guest of Betty Sue Morris, attended Hello Vancouver! last week, and said that there will not be a meeting on June 2nd, for the Regional Transportation Council (RTC).

Mayor attended the Jack, Will and Rob fundraiser and made comments about future involvement with them and with the Hike on the Dike that Camas co-sponsored. He remarked that there will be a ribbon cutting during First Friday for the B & B Fish Market. Mayor commented about an invitation from Clark County Councilor Madore to attend a meeting with a bridge builder and members from the Troutdale City Council. Mayor let Madore know he was interested in hearing about their plans and also let him know what Camas viewed as bridge priorities.

VI. PUBLIC COMMENTS

Chris Kralik, 631 NW 18th Loop, Camas, made positive remarks about the Roundabout Open House and affirmed Hogan's remarks about two motorcycles that are noisy in Camas.

VII. ADJOURNMENT

The meeting adjourned at 5:50 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.