



CITY COUNCIL WORKSHOP MEETING MINUTES - Draft
Saturday, January 26, 2019, 9:00 AM
Lacamas Lake Lodge, 227 NE Lake Road

Council Planning Conference - Day 2

Present: Bonnie Carter, Melissa Smith, Don Chaney, Ellen Burton, Greg Anderson, Shannon Turk, Deanna Rusch

Staff: Jerry Acheson, Bernie Bacon, Phil Bourquin, Debra Brooks, Pete Capell, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Shyla Nelson, Heather Rowley, Nick Swinhart, Connie Urquhart, Steve Wall

Guests: Jeff Snell, Camas School District Superintendent

I. OPENING STATEMENT

Camas School District Superintendent Jeff Snell welcomed everyone to Day 2 of the Planning Conference.

II. PLANNING CONFERENCE TOPIC

A. Department Work Plans
Presenters: Department Heads



[2019 Department Work Plans](#)

[Public Works - Capital Project Master Schedule](#)

[IT Department - Work Plan Schedule](#)

Acheson reviewed the Parks and Recreation Department Work Plan. Council discussion included commending the Parks Commission for this robust effort, reviewing more detailed information about the various properties, and prioritizing according to budget, potential partnerships, and future benefits to the community.

Bourquin reviewed the Community Development Work Plan. Council discussion included parking in downtown Camas and prioritizing staff's efforts for 2019-2020 sub area planning.

Wall reviewed the Public Works Department's successes over the last couple years and commended all staff for the accomplishments, even during understaffed conditions. Wall provided Council an overview of the Public Works Department Work Plan. Council discussion included the formation of a Public Works Committee in order to provide clear direction to all staff on the priorities, budget impacts and transparency.

Lackey reviewed the Police Department Work Plan.

Swinhart reviewed the Fire Department Work Plan.

Urquhart reviewed the Camas Public Library's Work Plan. Council discussion included the need for succession planning City-wide.

Gorsuch reviewed the Administrative Services Work Plan. Council discussion included the efforts surrounding records management; Bacon provided further details regarding Laserfiche projects for paperless processes.

Coulter reviewed the Information Technology Department Work Plan. Discussion with Council included Council meeting agenda materials search capability and the importance of the CamasConnect App.

Huber Nickerson reviewed the Finance Department Work Plan. Council discussion included the importance of public outreach with the many improvements coming.

Capell gave an overview of the Clark Regional Emergency Services Agency (CRESA) emergency management plan work and the City Hall Annex effort (former Bank of America building).

Chaney commented about a City-inventory of services available to citizens; health care, restaurants, etc.

Burton thanked all staff for their time and energy in putting together all the information for the Council.

Snell commended all City of Camas staff for their efforts and pointed out the thank you messages from the classroom.

III. ADJOURNMENT OF PLANNING CONFERENCE

The meeting adjourned at 12:09 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.