



**CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT**  
**Monday, February 4, 2019, 4:30 PM**  
**City Hall, 616 NE 4th Ave**

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**I. CALL TO ORDER**

Mayor Shannon Turk called the meeting to order at 4:30 p.m.

**II. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Ellen Burton

Staff: Sam Adams, Phil Bourquin, Pete Capell, James Carothers, Leisha Copsey, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Nick Swinhart, Connie Urquhart and Steve Wall

Press: No one from the press was present


**III. PUBLIC COMMENTS**

No one from the public wished to speak.

**IV. WORKSHOP TOPICS**

**A. 2019 Revenue Bond Issue**

Presenter: Cathy Huber Nickerson, Finance Director and Steve Wall, Public Works Director

 [2019 Revenue and Refunding Bond Presentation](#)  
[Ordinance for 2019 Water and Sewer Revenue Bonds](#)

Huber Nickerson and Wall reviewed the presentation.

An ordinance will be placed on the February 19, 2019 Regular Council Meeting Agenda for Council's consideration.

**B. 2019 Meter Replacement Contract Extension**

Presenter: Sam Adams, Utilities Manager

 [Staff Report](#)  
[2019 Quote](#)  
[2019 Contract Extension](#)

This item will be placed on the February 19, 2019 Consent Agenda for Council's consideration.

- C. Slow Sand Corrosion Control System Professional Services Agreement with Carollo Engineers, Inc.  
Presenter: Sam Adams, Utilities Manager

 [Staff Report](#)

[Slow Sand Filter Corrosion Control Design Scope of Work](#)

[Budget](#)

[Schedule](#)

This item will be placed on the February 19, 2019 Consent Agenda for Council's consideration.

- D. Joint Transportation Committee Study Update  
Presenter: Steve Wall, Public Works Director

 [Staff Report](#)

[Joint Transportation Committee Presentation](#)

Wall reviewed the presentation and discussion ensued.

This item was for Council's information only.

- E. Crown Road Booster Station Upgrade Project Summary  
Presenter: Steve Wall, Public Works Director

 [Staff Report](#)

[Crown Road Booster Station Upgrade Scope of Work](#)

This item is included on the February 4, 2019 Consent Agenda.

- F. Facilities Operations Specialist Salary Scale  
Presenter: Steve Wall, Public Works Director

 [Staff Report](#)

[Facilities Operations Specialist Job Description](#)

[AFSCME 2019 Wages](#)

[Facilities Operations Specialist Salary Resolution DRAFT](#)

[Resolution Exhibit A - DRAFT](#)

Council did not voice any objections to begin the recruitment process for this position.

A resolution will be placed on the February 19, 2019 Regular Council Meeting Agenda for Council's consideration.

G. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall commented about development in Washougal by Crown Road. Discussion ensued.

Wall gave an update regarding the public outreach efforts for the NE Lake Road and NE Everett Street project and the Larkspur Road improvement project. He also mentioned that staff is preparing for inclement weather.

Wall stated that the Latecomer Reimbursement Agreement with CLB Washington Solutions 1, LLC will be pulled from the regular meeting agenda at the applicants request.

H. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin updated Council about building department activities and noted that staff is in the process of hiring a new building inspector.

Bourquin provided an overview of planning staff items that will be coming to Council over the next several months.

Maul gave a brief overview of the annexation request for one parcel at the Bybee Curves and stated that staff plans to schedule a public meeting for the February 19, 2019 Council Meeting on this matter. Bourquin explained the annexation process.

Bourquin responded to Hogan's inquiry about the Port of Camas-Washougal's involvement with infrastructure. Discussion ensued.

I. Amendment to Fire Interlocal Agreement

Presenter: Pete Capell, City Administrator and Nick Swinhart, Fire Chief

 [Amendment to Fire Interlocal Agreement](#)

Capell and Swinhart reviewed the amendment and discussion ensued.

This item will be placed on the February 19, 2019 Regular Council Meeting Agenda for Council's consideration.

J. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell updated Council about Clark Regional Emergency Services Agency's

(CRESA) Digital Emergency Management Plan.

Capell announced that the City awarded \$5,000 in Lodging Tax funds to the Downtown Camas Association (DCA) to implement a marketing strategy to help Camas reach the top five in the Small Business Revolution. The top five will be announced February 15, 2019.

## **V. COUNCIL COMMENTS AND REPORTS**

Chaney inquired about the demolition of the Crown Park Pool and discussion ensued.

Rusch attended the Parks and Recreation Commission meeting and stated that Smith will attend the Joint Community Center meeting Wednesday.

Rusch will attend the first, 100 Women Event, Wednesday at the Grains of Wrath.

Hogan stated that he will not be able to attend the February 19, 2019 Council meetings.

Hogan commented about the need for future Joint Policy Advisory Committee (JPAC) meetings to be recorded.

Burton has been meeting with staff to become familiar with the departments.

Mayor Turk commented about the City's inclement weather procedure.

## **VI. PUBLIC COMMENTS**

Kevin Bergstrom, President of East Clark Professional Firefighters, commented about the fire planning process and the interlocal agreement with the City of Washougal.

## **VII. ADJOURNMENT**

The meeting was adjourned at 6:16 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.