



**CITY COUNCIL WORKSHOP MEETING MINUTES**  
**Monday, November 4, 2019, 4:30 PM**  
**City Hall, 616 NE 4th Ave**

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**I. CALL TO ORDER**

Mayor Shannon Turk called the meeting to order at 4:30 p.m.

**II. ROLL CALL**

Staff: Jerry Acheson, Sam Adams, Phil Bourquin, Bob Busch, Pete Capell, James Carothers, Sarah Fox, Catrina Galicz, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Heather Rowley, Nick Swinhart, Connie Urquhart, Steve Wall and Madora Doremus (intern)

Press: No one from the press was present


**III. PUBLIC COMMENTS**

No one from the public wished to speak.

**IV. WORKSHOP TOPICS**

- A. Camas Municipal Code (CMC) Amendments Chapter 2.28 - Parks and Recreation Commission

Presenter: Jerry Acheson, Parks and Recreation Manager

 [Ordinance Amending CMC Chapter 2.28](#)  
[CMC Amendments Chapter 2.28 Parks & Recreation Commission](#)

Acheson summarized the proposed amendments. This item will be placed on the November 18, 2019 Regular Meeting Agenda for Council's consideration.

- B. Shoreline Master Program Periodic Review Grant Agreement

Presenter: Sarah Fox, Senior Planner

 [Staff Report](#)  
[Department of Ecology Grant Agreement](#)  
[Draft Public Participation Plan](#)

Fox provided an overview and discussion ensued. This item was placed on the November 4, 2019 Consent Agenda for Council's consideration.


- C. Community Development Miscellaneous and Updates  
Details: This is a placeholder for miscellaneous or emergent items.  
Presenter: Phil Bourquin, Community Development Director
- Bourquin commented about communication outreach. Maul stated that an annexation request has been received and would be placed on the November 18, 2019 Workshop Agenda for discussion.
- D. Lacamas Creek Sanitary Sewer Pump Station Improvements Project Construction Services Contract  
Presenter: James Carothers, Engineering Manager
-  [Staff Report](#)  
[Consultant Proposal](#)
- This item will be placed on the November 18, 2019 Consent Agenda for Council's consideration.
- E. Well 6 Motor Control Center and Remote Terminal Unit Electrical Work  
Presenter: Sam Adams, Utilities Manager
-  [Staff Report](#)  
[Prestige Electric Quote](#)
- This item will be placed on the November 18, 2019 Consent Agenda for Council's consideration.
- F. Wetland Maintenance Professional Services Agreement  
Presenter: Sam Adams, Utilities Manager
-  [Staff Report](#)  
[Project Proposal and Environmental Services Agreement](#)
- This item will be placed on the November 18, 2019 Consent Agenda for Council's consideration.
- G. Local Limits Development Update and Discussion  
Presenter: Sam Adams, Utilities Manager
-  [Staff Report](#)  
[Local Limits Executive Summary](#)
- A draft ordinance will be placed on the November 18, 2019 Workshop Agenda.
- H. Public Works Miscellaneous and Updates  
Details: This is a placeholder for miscellaneous or emergent items.  
Presenter: Steve Wall, Public Works Director
- There were no miscellaneous items or updates.

- I. 2019 Third Quarter Financial Review  
Presenter: Cathy Huber Nickerson, Finance Director

 [2019 Third Quarter Financial Performance Review](#)  
[City of Camas FIT Report 2018](#)  
[City of Camas Moody's Rating Report General Government 2019](#)  
[City of Camas Moody's Rating Report Water-Sewer 2019](#)

Huber Nickerson provided an overview and presented the topic of the quarter.

- J. 2019 Fall Omnibus Budget  
Presenter: Cathy Huber Nickerson, Finance Director

 [2019 Fall Omnibus Presentation](#)  
[Attachment A](#)


Huber Nickerson reviewed the presentation and responded to Council's questions.

- K. 2020 Property Tax Levies  
Presenter: Cathy Huber Nickerson, Finance Director

 [2020 Property Tax Levies Presentation](#)

Huber Nickerson reviewed the presentation and discussion ensued. A draft ordinance will be placed on the November 18, 2019 Workshop Agenda.

- L. 2020 Proposed Fee Schedule  
Presenter: Cathy Huber Nickerson, Finance Director

 [2020 Fee Schedule Presentation](#)  
[2020 Fee Schedule with 2019 Comparison](#)

Huber Nickerson summarized the presentation and discussion followed. This item will be placed on the November 18, 2019 Workshop Agenda for further discussion.

- M. 2020 Recommended Operating Budget  
Presenter: Cathy Huber Nickerson, Finance Director

 [2020 Recommended Operating Budget Presentation](#)  
[Exhibit A - 2020 Budget](#)

Huber Nickerson reviewed the presentation and discussion ensued. This item will be placed on the November 18, 2019 Workshop Agenda for further discussion.

- N. 2020 Recommended Capital Budget  
Presenter: Cathy Huber Nickerson, Finance Director

 [2020 Recommended Capital Budget Presentation](#)  
[Capital Projects Program - 2020 Proposed Budget](#)

Huber Nickerson reviewed the presentation and discussion followed. This item will be placed on the November 18, 2019 Workshop Agenda for further discussion.

- O. City Administrator Miscellaneous Updates and Scheduling  
Details: This is a placeholder for miscellaneous or scheduling items.  
Presenter: Pete Capell, City Administrator

Capell commented about the Downtown Camas Association (DCA) Boo Bash event and the Association of Washington Cities (AWC) Cities on Tap event he attended with Council Members Anderson, Burton and Hogan. He reminded everyone about the Ward 1 meeting on November 7, 2019, and Ward 2 meeting on November 13, 2019.

Mayor Turk commented about the Prioritization of Government project. A committee comprised of Council Members Anderson, Burton and Hogan will work with Police Chief Lackey and Library Director Urquhart in an effort to outline the evaluation process.

## V. COUNCIL COMMENTS AND REPORTS

Hogan commented about the City's financial standing and water quality. He provided an overview of the Road Map to Washington's Future meeting he attended with Council Member Burton. He attended the DCA's First Friday event.

Carter attended meetings of the Lake Road and Everett Street Landscaping Committee and the Finance Committee. She commented about Fallen Leaf Lake water quality.

Anderson commented about neighborhood traffic concerns.

Rusch participated in a ride along with the Camas Police and commented about her visit to the Camas-Washougal Fire Department.

Burton attended the Shoreline Technical Advisory Committee meeting and the Columbia River Economic Development Council (CREDC) Fall luncheon. She commented about the current election season.

Chaney commented about Fallen Leaf Lake water quality and provided an update about Clark Regional Emergency Services Agency (CRESA). He also commented about the School Resource Officer position and discussion ensued.

Mayor Turk attended the Parks and Recreation Commission meeting and stated the December 4, 2019 Parks and Recreation Commission meeting will be the final meeting for long standing member, Eunice Abrahamsen.

**VI. PUBLIC COMMENTS**

No one from the public wished to speak.

**VII. ADJOURNMENT**

The meeting adjourned at 6:26 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.