

**ADDENDUM #2  
TO THE  
Request for Proposals  
FOR**

**Voice Over Internet Protocol (VoIP) Phone and Integrated Voicemail System**

November 15, 2024

**IMPORTANT:**      *This page of the addendum must be signed and submitted with the proposal.*

The following changes, additions, deletions and/or clarifications are made a part of the Request for Proposals document for the Voice Over Internet Protocol (VOIP) Phone and Integrated Voicemail System as fully and completely as if the same were set forth therein:

**Request for Proposals:** Make the following changes:

**Cover:**

Replace the Proposal Due Date in its entirety with:  
Proposal Due: December 18, 2024, no later than 3pm.

**Section 3.1 Key events and dated:**

Replace section 3.1 Key Events and Dates in its entirety with:

Event	Date
RFP issued	10/31/2024
Last day questions accepted	12/4/2024
Responses to questions	12/11/2024
Proposal Due Date	12/18/2024
Product Demos and Award of Project	December - February
Implementation and Project Completion	To be determined after award.

Receipt of this addendum is hereby acknowledged:

\_\_\_\_\_  
Authorized Signature