



## Small Business Utility Assistance Payment Plan or Balance Deferment

Finance Department

**My business is experiencing financial hardship as a result of the COVID-19 pandemic and I am requesting special arrangements for payment of my utilities (select one option below).**

**Option 1.** I agree to make regular partial payments and will contact the City if I become unable to make the payments arranged under this plan. I understand that utility charges will continue to accrue while on the payment plan, so I should opt for payments as large as I can afford in order to limit the balance accruing on my account.

\_\_\_\_\_  
Payment Amount

\_\_\_\_\_  
Frequency (weekly, bi-weekly, monthly)

**Option 2.** I am requesting to defer the utility balance for my business while I await a small business loan. I understand that utility charges will continue to accrue during deferment, so making partial payments will help limit the balance accruing on my account.

\_\_\_\_\_  
Premise Address

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Contact Phone

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Alternate Phone

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date